



Committee of the Whole Minutes

The Committee of the Whole met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, February 4th, 2025, at 5:00 P.M.

Call to Order

The meeting was called to order at 5:03pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Adam Buehring, Anthony Carlson, Garrett Kuhn, Daniel Downing, Mike Kumm, Larry Krubsack and Brad Hamilton via Zoom

Brian Krubsack was noted as absent.

Attendance via Zoom: Nick Abts – City Attorney

Meeting Minutes:

1. Motion by Anthony Carlson, seconded by Garrett Kuhn, to go into closed session pursuant to WI Stats 19.85 (1) to discuss TID #4 and the development agreement with S.C. Swiderski on Peckham Rd.
2. Motion by Larry Krubsack, seconded by Anthony Carlson, to go into an open session pursuant to WI Stats 19.85 (2) to make possible recommendations from closed session.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Dan Carlson

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting adjourned at 5:43pm



Nicholas R. Abts
Gavin J. Grubofski
Aaron T. Vruwink

181 Market Street
PO Box 1386
Wisconsin Rapids, WI 54495-1386

104 Main Street
Black River Falls, WI 54615

February 11, 2025

Mr. Shane C. Swiderski, Registered Agent
S.C. Swiderski, LLC
401 Ranger Street
Mosinee, WI 54455

Re: City of Nekoosa – S.C. Swiderski, LLC

Dear Mr. Swiderski:

This letter serves as a **notice of default** by the City of Nekoosa to S.C. Swiderski, LLC (“Swiderski”) and formal response to the email sent by Swiderski on January 22, 2025, by its Development Manager Kortni Wolf indicating that Swiderski intends to default on its obligations under the Development Agreement of January 9, 2023 (the “Agreement”) between the Swiderski and the City of Nekoosa.

The City appreciates the efforts Swiderski made in attempting to cooperate with the City regarding the development. However, the City disagrees that there are no “existing contracts” to reference. The Agreement was signed by Swiderski, and the City believes that by its expression of clear and unambiguous intent to default under that Agreement, Swiderski is in default of its obligations thereunder by repudiation. It is reasonable for the City to interpret that Swiderski will, among other things, fail to implement the residential development specified on Exhibit B of the Agreement pursuant to Paragraph 1.B.1. The City stands ready to meet its own obligations under the Agreement, but by repudiating its own obligations, Swiderski is in default.

Pursuant to the terms of the Agreement, Swiderski is required to remedy default within thirty (30) days from the date of this notice. If the right to remedy default is not exercised, the City will exercise its right to buy back the real property transferred to Swiderski pursuant to this Agreement. While the Buy Back/Sale Provisions under Section II.D do not allow for recovery of the real property until August 30, 2025, the City believes that Swiderski’s default would allow for recovery of the real property upon failure to exercise its right to cure.

Mr. Shane C. Swiderski, Registered Agent

February 11, 2025

Page 2

In addition, Swiderski's failure to timely complete mass grading in 2023-2024 resulted in the City experiencing unnecessary conflict with its general contractor for the project, Kruczek Construction of Green Bay, Wisconsin. The City paid \$44,000.00 to Kruczek Construction in March 2024 as a result of losses suffered as a result of the delay.

In this case, the City does not anticipate that Swiderski will remedy default by resuming development. Nevertheless, the City is prepared to allow both parties to move forward without further conflict under the following circumstances:

1. Swiderski executes any and all real estate documents necessary to transfer title to all real estate transferred to Swiderski under the Agreement back to the City; and
2. Swiderski compensate the City for the \$44,000.00 lost to costs of delay.
3. Additionally, the City is aware that Swiderski contracted with MSA Professional Services to provide design engineering for the project. The City requests that such work product be provided to the City, as the City intends to continue the project and duplicating efforts would be an additional cost the City may incur going forward.

Please note that the City may have additional damages, and the extent to which they may be mitigated by its future attempts to seek another developer is unknown.

Please feel free to contact my office regarding any questions you may have regarding the foregoing.

Sincerely,

Abts, Grubofski & Vruwink LLC

Nicholas R. Abts

NRA:tv

Public Works Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Works Committee meeting was held on Tuesday February 7, 2025 at 5:45 PM in the Nekoosa Council Chambers. Members present were: Larry Krubsack - *Chairman*, Adam Buehring - *Secretary*, Anthony Carlson and Garrett Kuhn.

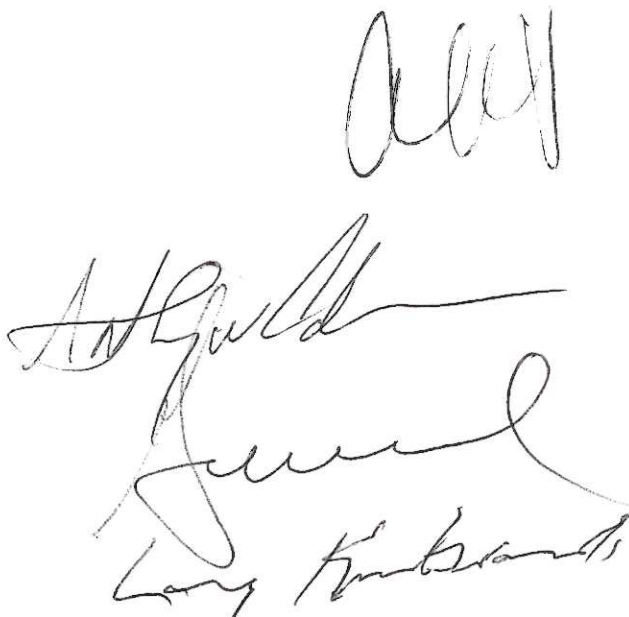
Also in attendance were Rick Schmidt - DPW, Mayor Dan Carlson , Mike Kumm and Dan Downing.

Meeting Minutes:

1. Recommend taking out a long-term loan from Nekoosa Port Edwards Bank to acquire two new DPW patrol trucks at a total not to exceed \$452,000.
2. Recommend implimenting the cities new forestry ordinance and send out a newsletter to city residents.
3. Discussed completing a title search on the triangle lot immediately north of the wastewater plant in order to clearly define ownership of the land.
4. Recommend approving the proposal from Mead&Hunt for GIS mapping technical services for 2025 at a cost not to exceed 11,500.00.
5. Discussed possible road aid projects with Wood County grant funds for 2025.
6. Recommend adding necessary accessories to Wastewater plant truck #2 and Mechanic truck #7 at a cost not to exceed \$3717.00.

Respectfully submitted,

Adam Buehring, *Secretary*



Three handwritten signatures are present. The top signature is 'AB' for Adam Buehring. Below it are two more signatures, one of which appears to be 'Larry Krubsack'.

Property, Recreation and Human Affairs Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Property, Recreation and Human Affairs Committee meeting was held on Tuesday February 7, 2025 at 6:45 PM in the Nekoosa Council Chambers. Members present were: Adam Buehring - *Chairman*, Larry Krubsack - *Secretary*, Dan Downing, Brad Hamilton (via zoom.

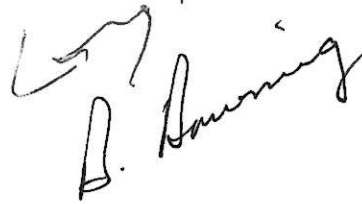
Also in attendance were Rick Schmidt - DPW, Mayor Dan Carlson , Mike Kumm .

Meeting Minutes:

1. Recommend IT upgrades to the Community Center for \$2060.00
2. Recommend Hightower Painting for touch up work in the Community Center for \$1430.00 .

Respectfully submitted,

Larry Krubsack, *Secretary*

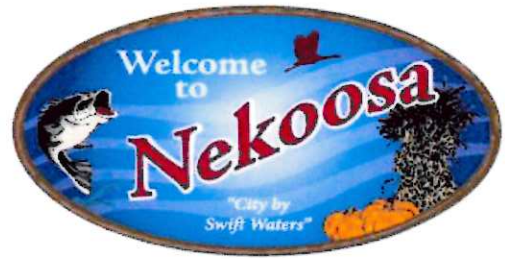


D. Downing

Brad Hamilton - via. Zoom
-AD

City of Nekoosa

Kallee D. Dhein, City Clerk
951 Market Street
Nekoosa, WI 54457



(715) 886-7877
(715) 886-7901—Fax
www.nekoosa.org

Resolution to Transfer Funds from Revenues to Expense Accounts

Whereas, it has been determined that funds need to be reallocated, and

Whereas, the money needs to be transferred to ensure proper financial management, and

Whereas, the accounting records should be updated accordingly to reflect this transfer and ensure accuracy in finances,

Now, Therefore, Be It Resolved: That pursuant to Municipal Code 3.05 of the City of Nekoosa, Wood County, Wisconsin the Nekoosa Common Council authorizes the following Transfers of 2024 Budget Revenues to 2024 Expense Accounts:

Transfer \$43,339.32 From Account: 100-00-46218-000-000 (Law Enforcement Wages-Schools)
To Account: 100-00-52100-110-000 (Law Enforcement Police Wages)

Transfer \$15,518.15 From Account 100-00-46220-000-000 (Law Enforce Equip-Grants-Sales)
To Account: 100-00-57210-310-000 (Law Enforce Equip – Gen. Oper.)

Transfer \$1,920.00 From Account: 100-00-46222-000-000 (Law Enforcement Train-DOJ Reim.)
To Account: 100-00-52100-397-000 (Law Enforcement Training)

Transfer \$2,550.00 From Account: 100-00-46225-000-000 (Law Enforcement – Juvenile Fund)
To Account: 100-00-57211-325-000 (Law Enforcement Training Juvenile Fund)

Transfer \$39,552.00 From Account: 100-00-46228-000-000 (Law Enforcement K-9)
To Account: 100-00-57211-330-000 (Law Enforcement K-9)

Transfer \$20,510.00 From Account: 100-00-46735-000-000 (Boat Dock Fees)
To Account: 100-00-57670-310-000 (Boat Dock)

Transfer \$6,637.00 From Account: 100-00-48400-000-000 (Insurance Recovery/Commissions)
To Account: 100-00-53420-310-000 (Street Lighting General Operations)

Transfer \$7,125.00 From Account: 100-00-48300-000-000 (Property Sales)
To Account: 100-00-57320-310-000 (Machinery & Tools General Operations)

Signed on this day, Tuesday, February 11th, 2025

Dan Carlson, Mayor

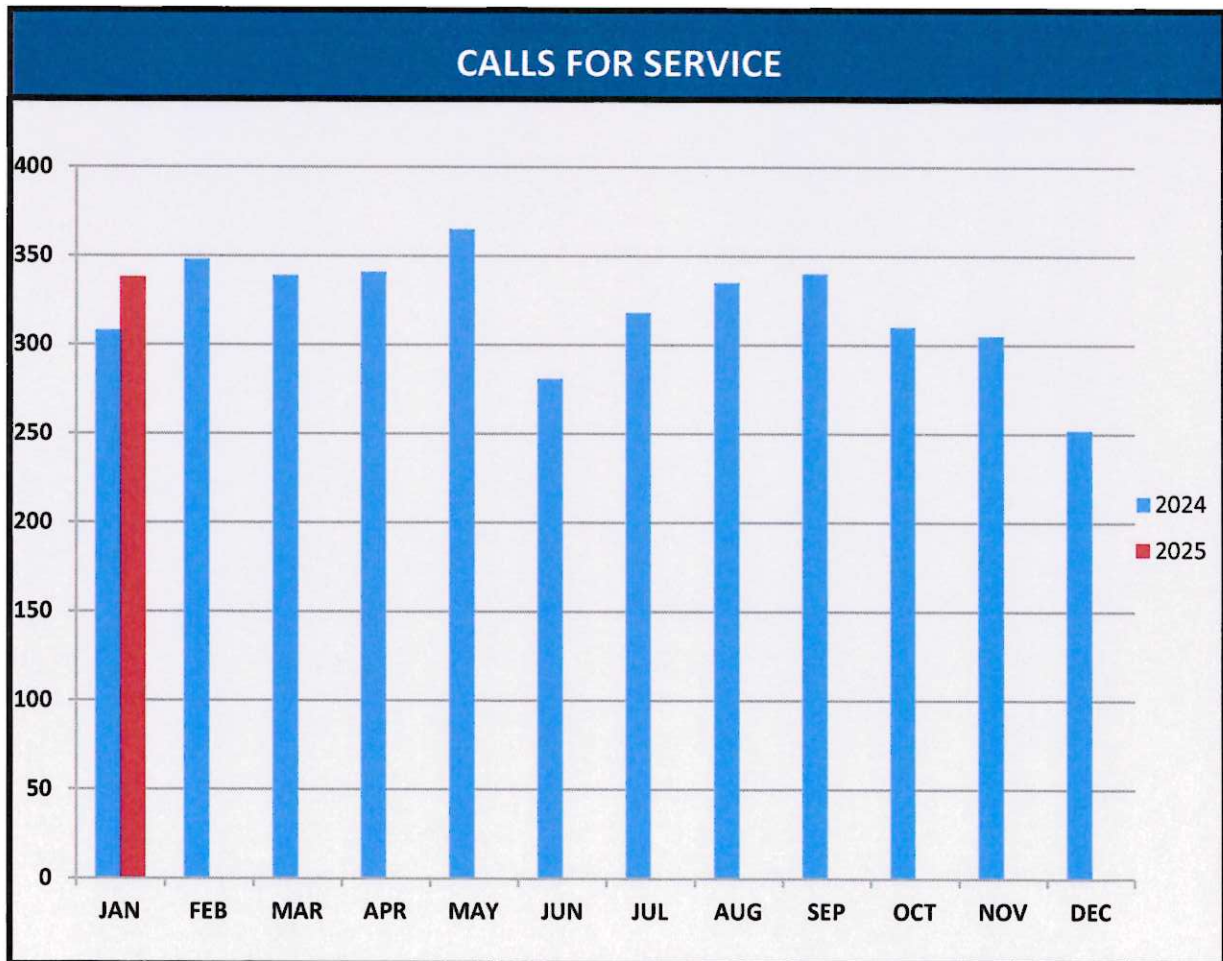
Kallee Dhein, City Clerk

NEKOOSA POLICE DEPARTMENT

Monthly Report
January 2025



ACTIVITY	CURRENT MONTH
TRAFFIC CONTACTS	124
TRAFFIC CITATIONS	42
ORDINANCE CITATIONS	18
CRIMINAL OFFENSES	3
DRUG OFFENSES	10
TRAFFIC CRASHES	7
CALLS FOR SERVICE	338



CALLS FOR SERVICE

Alarms	3
All Other	6
Ambulance Call	4
Animal Complaint	9
Assist Citizen	3
Assist Motorist	1
Assist Other Agency	24
Civil Matter	1
Court	1
Criminal Damage	1
Disturbances	10
Drugs-sale/mnfc/poss	1
Escort	2
Fire Call	1
Follow Up	9
Lost & Found	1
Missing Person	1
Motor Vehicle Theft	1
Property Protection	66
Prowler/Suspicious Person/Vehicle	3
Repo Documentation	1
School Zones	9
Search Warrant	1
Sexual Offense	1
Special Detail	8
Theft	5
Traffic Accident	5
Traffic Accident - Deer	1
Traffic Accident - Injury	1
Traffic/Parking Complaint	20
Traffic Stop	124
Truancy/Curfew	2
Warrant Pick-up	1
Welfare Check	11
Total	338

ARRESTS & CITATIONS

118.15 Habitual School Truancy	2
118.15(1) Habitual School Truancy	1
118.16 Truancy	1
341.03(1) Operate After Rev/Susp Of Registration	1
341.04(1) Non-Registration of Vehicle, Etc	5
343.05(3)(A) Operate without Valid License	5
343.44(1)(A) Operating While Suspended	4
343.44(1)(B) Operating While Revoked	2
344.62(1) Operating a motor vehicle w/o insurance	1
344.62(2) Operating motor vehicle w/o proof of insurance	10
346.57(4)(E) Speeding on City Highway	4
346.57(4)(F) Speeding in Outlying District	4
346.63(1)(A) Operating While under the Influence	3
346.935(2) Possess Open Intoxicants in MV	1
9.21(1)NKPD Habitual Truancy	1
9.21(9)(A) Habitual Truancy - Parental 1st Offense	1
9.22(2)(a) Possession of THC, Synthetic Cannabinoid	6
9.22(2)(b) Possession of Drug Paraphernalia	4
9.943.20 Theft	1
9.948.21 Neglecting a Child	1
943.20(1)(A) Theft-Movable Property	1
948.21(2) Neglecting a Child-Acts/Omissions	2
Total	61

ADDITIONAL INFO./ACTIVITY

- *Chief Woods attended the following:*
 - *Wood County Central Records meeting in Pittsville.*
 - *Virtual Wisconsin Chief's of Police board of directors meeting.*
 - *Monthly virtual Family Center board of directors meeting.*
 - *Met with the Public Safety Specialist from the League of WI Municipalities*
 - *"Lessons Learned from the Headlines" webinar with Vonbriesen & Associates.*
 - *Tactics educations review at MSTC with WI Training & Standards*
- *After nearly four years, Nekoosa PD requested charges and arrested a Nekoosa resident for 1st Degree Intentional Homicide. This case has weighed heavily on the department as it was a violent beating death of a man by his own son. We are relieved the new Wood County District Attorney has agreed to prosecute the case.*
- *Officer Logan Otto began his Field Training with Officers Meyer, Resheske, and Berg. He is learning quickly and doing well.*

PERSONNEL

<i>Shawn Woods</i>	<i>Chief of Police</i>
<i>Josh Kolo</i>	<i>Asst. Chief, S.R.O</i>
<i>Brian Machon</i>	<i>Detective</i>
<i>Chris Meyer</i>	<i>Patrolman</i>
<i>Andrew Berg</i>	<i>K9 Officer</i>
<i>Tim Resheske</i>	<i>Patrolman</i>
<i>Kolton Kessler</i>	<i>Patrolman</i>
<i>Logan Otto</i>	<i>Patrolman</i>

Respectfully submitted,

 - Chief of Police



NEKOOSA PUBLIC WORKS

MONTHLY REPORT

February 2025

Streets

- As January comes to a close, we have removed several dead Ash trees located throughout the city. The stumps will be ground up in the spring and hopefully allow these areas to be planted with another tree.
- We plan to clean up the dead trees located along the bike path and remove dead branches as well.

Public Works Fleet

- The two new patrol trucks we have ordered have been delivered to the Marshfield truck company. Only the actual truck and chassis have been delivered. Monroe truck will start installing the box, plow and accessories in the spring.

Water Utility

- In mid-January we started the tier 1 water service residents. Tier 1 is the group of homeowners most susceptible to freeze ups in their water service lines. We have these homeowners run one sink with a pencil size flow to keep the pipes from freezing.

Sewer Utility

- The sewer plant generally has problems keeping up in the winter due to extreme cold. I am happy to report that even with extreme cold temperatures this year, the wastewater plant is operating at a good level, and we are not experiencing equipment problems.

Director Updates

- Shawn Woods and I met with Jason McCauley (Domtar mill manager) on Tuesday, February 4 to discuss the intersection at Point Basse and Market Street and the pedestrians crossing Market Street. Domtar is requesting the city's help in looking for safety improvements for pedestrians crossing Market Street and possibly at Garrison and Market Street.

Training & Staff Activity

- Public works staff attended a diggers hotline zoom meeting for safety training on January 21. Diggers hotline does a nice job of providing annual training on setting up hotline requests for underground digging and managing requests from contractors.



NEKOOSA FIRE DEPARTMENT

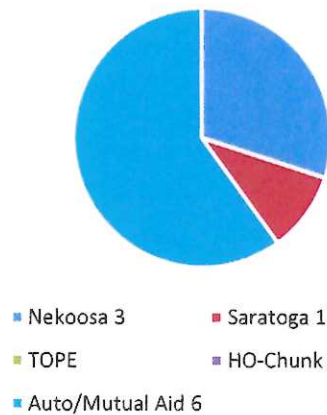
MIKE HARTJE
Chief

Monthly Report January 2025

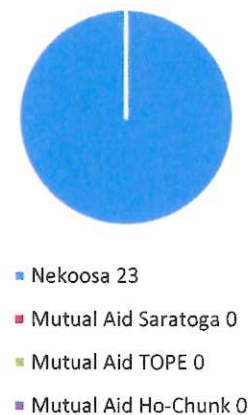
Activities:

- 🔥 Fire training night (Ice water rescue review)
- 🔥 Chief Hartje and A.C. Rheinschmidt attended Public Safety
- 🔥 EMR training night
- 🔥 Chief Hartje had the yearly inspection of all the fire extinguishers at the Safety Center done
- 🔥 Chief Hartje attended the Common Council meeting
- 🔥 Chief Hartje held a by-laws meeting
- 🔥 Chief Hartje attended the North Central Fire Chief's meeting
- 🔥 Chief Hartje A.C. Chief Rheinschmidt and A.C. Faivre attended the Wood County Fire Chief's meeting
- 🔥 Fire Officers meeting
- 🔥 Fire Dept monthly meeting
- 🔥 13th Annual Sportsman night fundraiser
- 🔥 Ice water training at GRVFD

January Fire Calls



January EMS Calls



Type	Nekoosa	Saratoga	Township	Ho-Chunk	Mutual Aid	January Total	YTD Total
Fire	3	1	0	0	6	10	10
EMS	23	0	0	0	0	23	23
Totals							33

Nekososa Area Community/Senior Center Scheduled Receivable Account												
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due			
Total Bookings 2010		\$190.00	\$300.00	\$50.00	\$200.00	\$765.00	\$565.00	\$200.00	\$0.00			
Total Bookings 2011		\$1,672.35	\$9,211.50	\$1,600.00	\$3,600.00	\$16,633.85	\$12,437.85	\$4,196.00	\$0.00			
Total Bookings 2012		\$3,853.00	\$12,287.00	\$2,560.00	\$4,383.50	\$23,933.50	\$18,023.50	\$5,910.00	\$0.00			
Total Bookings 2013		\$3,527.18	\$14,653.00	\$2,800.00	\$4,266.82	\$26,147.00	\$17,935.50	\$8,211.50	\$0.00			
Total Bookings 2014		\$2,939.00	\$11,180.00	\$2,000.00	\$3,620.00	\$20,289.00	\$14,846.00	\$5,443.00	\$0.00			
Total Bookings 2015		\$3,732.00	\$15,060.00	\$3,210.00	\$4,822.00	\$27,464.00	\$19,638.00	\$7,826.00	\$0.00			
Total Bookings 2016		\$3,003.77	\$9,965.00	\$2,300.00	\$2,350.00	\$17,618.77	\$12,638.77	\$4,980.00	\$0.00			
Total Bookings 2017		\$3,860.92	\$12,120.00	\$2,600.00	\$3,835.00	\$22,415.92	\$17,000.00	\$5,205.00	\$200.92			
Total Bookings 2018		\$2,560.00	\$9,690.00	\$4,759.50	\$2,490.00	\$19,499.50	\$16,249.50	\$3,250.00	\$0.00			
Total Bookings 2019		\$4,646.30	\$12,530.00	\$5,556.00	\$2,176.00	\$24,907.30	\$18,012.30	\$7,345.00	\$0.00			
Total Bookings 2022		\$3,280.00	\$16,850.00	\$2,000.00	\$2,000.00	\$24,230.00	\$6,050.00	\$17,980.00	\$0.00			
Total Bookings 2023		\$6,200.00	\$13,905.00	\$400.00	\$800.00	\$21,305.00	\$1,550.00	\$7,000.00	\$150.00			
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due			
1/4-1/8-24	Jacoby Pool Tournament											
1/13/2023	Schraeder Christma - canceled due to weather	\$100.00	\$800.00			\$100.00			\$0.00			
1/14/2024	Baby Shower Larissa Savage	\$100.00				\$100.00	100.00		\$0.00			
1/19/2024	Public Works					\$0.00			\$0.00			
1/23/2024	Meeting	\$50.00				\$50.00			\$0.00			
02/03/24	Be Mine Valentine		\$300.00			\$300.00	\$100.00	\$200.00	\$0.00			
02/10/24	Linzmeyer	\$100.00				\$100.00			\$0.00			
02/11/24	King Baby Shower - Canceled-baby came early	\$100.00				\$100.00			\$0.00			
2/15-2/17/23	Wakley Winter Feast		\$300.00			\$300.00	\$150.00	\$150.00	\$0.00			
02/18/24	Medaugh Baby Shower	\$100.00				\$100.00			\$0.00			
02/20/24	ELECTION	\$0.00				\$0.00			\$0.00			
02/24/24	Fire Department	\$0.00				\$0.00			\$0.00			
02/25/24	Kautzer Gender Releal	\$100.00				\$100.00	\$100.00		\$0.00			
02/29/24	Nekososa Schools Child Development	\$0.00				\$0.00			\$0.00			
03/02/24	Birthday Party	\$125.00				\$125.00			\$0.00			
03/03/24	Funeral Luncheon-Brandt		\$250.00			\$250.00	\$250.00		\$0.00			
03/10/24	Whitmore Baby Shower	\$100.00				\$100.00			\$0.00			
03/16/24	Material Girls		\$100.00			\$100.00			\$0.00			
03/19/24	Erco		\$300.00			\$300.00			\$0.00			
03/21/24	Erco		\$300.00			\$300.00			\$0.00			
03/23/24	Nekososa Easter	\$0.00				\$0.00			\$0.00			

Nekoosa Area Community/Senior Center Scheduled Receivable Account												
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due			
03/23/24	Comedian	\$0.00				\$0.00			\$0.00			
03/24/24	Anderson Party	\$100.00				\$100.00			\$0.00			
03/27/24	Chamber Womens					\$0.00			\$0.00			
03/30/24	Chojancki	\$100.00				\$100.00			\$0.00			
03/31/24	Funeral Luncheon-Brigman		\$250.00			\$250.00			\$0.00			
04/02/24	ELECTION	\$0.00				\$0.00			\$0.00			
04/06/24	Firkus Party	\$100.00				\$100.00			\$0.00			
4/11-4/13/24	Nekoosa Schools	\$0.00	\$0.00			\$0.00			\$0.00			
04/14/24	Wresting Banquet					\$0.00			\$0.00			
04/19/24	Cranmoor Town Meeting		\$150.00			\$150.00			\$0.00			
04/20/24	Kriss Trudeau-olson family reunion	\$100.00				\$100.00	\$100.00		\$0.00			
04/21/24	Bridal Shower-Larissa Savage	\$100.00				\$100.00			\$0.00			
04/27/24	Colorful Crafts Craft Show		\$300.00			\$300.00			\$0.00			
05/04/24	Material Girls		\$100.00			\$100.00			\$0.00			
05/05/24	Oleson Confirmation	\$100.00				\$100.00	\$50.00	\$50.00	\$0.00			
05/08/24	Dornlar	\$100.00				\$100.00			\$0.00			
05/18/24	Bauer		\$300.00			\$300.00			\$0.00			
05/19/24	Shaurette Baby Shower		\$300.00			\$300.00	\$150.00	\$150.00	\$0.00			
05/25/24	Gunther celebration of life		\$250.00			\$250.00			\$0.00			
05/30/24	Nekoosa Schools	\$0.00				\$0.00			\$0.00			
06/01/24	Schmidt Birthday Party	\$100.00				\$100.00			\$0.00			
06/02/24	Saiz Graduation	\$100.00				\$100.00	\$100.00		\$0.00			
06/08/23	Richard Graduation	\$100.00				\$100.00	\$300.00		\$0.00			
06/09/24	Bridal Shower-Lisa Wolf		\$300.00			\$300.00			\$0.00			
06/12/24	Dornlar	\$150.00				\$150.00			\$0.00			
06/13/24	Dornlar	\$150.00				\$150.00			\$0.00			
06/16/24	Brigman Graduation Party		\$300.00			\$300.00			\$0.00			
06/22/24	Rowe Graduation		\$300.00			\$300.00	\$150.00		\$0.00			
06/27/24	Madison Revolution Fasplich		\$100.00			\$100.00			\$0.00			
06/23/24	Kearyy Celebration of Life		\$250.00			\$250.00			\$0.00			
6/29/2024	Rasmussen Graduation	\$100.00				\$100.00	\$100.00		\$0.00			
6/30/2024	Beadle Graduation	\$100.00				\$100.00			\$0.00			
7/7/2024	Joslin Celebration of Life		\$250.00			\$250.00			\$0.00			
7/9/2024	Glawnsured	\$100.00				\$100.00			\$100.00			
7/10/2024	Park Place Adult Day Services		\$100.00			\$100.00			\$0.00			
7/12/2024	Joe Rusch Reimment Party		\$300.00			\$300.00			\$0.00			
7/13/2024	Linzmeier Reunion		\$300.00			\$300.00	\$300.00		\$0.00			
7/14/2024	Kleinhaus Bridal Shower	\$100.00		\$200.00		\$300.00	\$200.00	\$100.00	\$0.00			
07/17/24	Dornlar-Town Hall Meeting		\$300.00			\$300.00			\$0.00			
7/20/2024	Key Marcoux - Celebration of Life		\$250.00			\$250.00			\$250.00			
7/21/2024	Murray Reunion	\$100.00				\$100.00	\$50.00		\$0.00			
8/3/2024	Nekoosa High School Reunion		\$150.00			\$150.00			\$0.00			
8/8/2024	Wood County Headstart Training		\$200.00			\$200.00			\$0.00			
08/10/24	Neppo Lake District Annual Meeting		\$300.00			\$300.00	\$150.00	\$150.00	\$0.00			
08/13/24	TCR	\$100.00				\$100.00			\$0.00			
08/13/24	ELECTION					\$0.00			\$0.00			
08/17/24	Bridal Shower	\$100.00				\$100.00			\$0.00			
08/20/24	CTH AA Public Meeting		\$100.00			\$100.00			\$0.00			
08/21/24	Nekoosa Schools					\$0.00			\$0.00			
08/24/25	Celebration of Life-Hafler		\$250.00			\$250.00		\$250.00	\$0.00			

[illegible]

Nekoosa Area Community/Senior Center Scheduled Receivable Account												
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due			
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due			
1/2/25-1/8/25	Jacoby Pool Tournament		800			\$800.00		\$800.00	\$0.00			
01/11/25	Smeldbron Family Christmas	\$100.00				\$100.00			\$0.00			
1/12/2025	Barker Celebration of Life		250			\$250.00			\$0.00			
1/17/2025	WTA Monthly Meeting	\$100.00				\$100.00		\$100.00	\$0.00			
1/18/2025	Bridal Shower	\$100.00				\$100.00		\$100.00	\$0.00			
1/25/2025	Fire Department	\$0.00				\$0.00			\$0.00			
2/1/2025	Be Mine Valentine		300			\$300.00			\$0.00			
2/13-15/2025	Wakley Winter Fest					\$300.00	\$150.00		\$150.00			
02/16/25	Olseon Party	\$50.00				\$50.00			\$50.00			
02/18/25	ELECTIONS					\$0.00			\$0.00			
2/18-2/19/2025	Donlar	\$200.00				\$200.00			\$0.00			
02/20/25	State of WI PSC LRTP Scoping Meeting					\$300.00			\$300.00			
02/23/25	CWSA School					\$0.00			\$0.00			
02/27/25	Chefs for Change-Family Center					\$300.00		\$300.00	\$0.00			
03/06/25	Early Childhood Nekoosa Schools					\$100.00			\$100.00			
03/08/25	Baby Shower-Berry					\$300.00		\$300.00	\$0.00			
03/15/25	Party-Nenng	\$125.00				\$125.00		\$0.00	\$0.00			
03/20/25	Material Girls					\$100.00			\$0.00			
03/21/25	Material Girls					\$100.00			\$0.00			
04/19/25	Savage Baby Shower	\$100.00				\$100.00			\$0.00			
05/06/25	Charge Homeschool					\$300.00			\$0.00			
05/10/25	Bridal Shower-Dhein					\$150.00		\$150.00	\$0.00			
05/17/25	Droste Wedding					\$1,000.00	\$600.00		\$400.00			
06/07/25	Clark Graduation					\$300.00			\$300.00			
06/14/25	Khang Party	\$150.00				\$1,150.00		\$675.00	\$100.00			
06/20/25	Johns Graduation	\$100.00				\$100.00			\$0.00			
06/21/25	Conrad Graduation	\$150.00				\$150.00			\$150.00			
06/28/25	Bruhning Graduation					\$300.00			\$300.00			
06/29/25	Sacred Heart	\$100.00				\$100.00			\$100.00			
07/05/25	Vega Party					\$300.00			\$300.00			
07/12/25	Pech Party	\$100.00				\$100.00		\$100.00	\$0.00			
07/18/25	Town of Seneca	\$150.00				\$150.00			\$150.00			
07/19/25	Kyle Reunion	\$100.00				\$100.00			\$100.00			
07/26/25	Cisler Anniversary					\$300.00			\$300.00			
08/23/25	Hartley Wedding					\$600.00	\$200.00		\$1,000.00			
09/13/25	Downing Wedding					\$300.00	\$200.00		\$500.00			
09/15/25	Fire Department					\$0.00			\$0.00			
11/04/25	ELECTIONS					\$0.00			\$0.00			
12/06/25	Nekoosa Craft Show					\$300.00			\$300.00			
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Charles & JoAnn Lester Library

Board Meeting Minutes January 13, 2025

Board Present: Elaine Wolfe, Juanita Kirst, Laura Lewis, Jesse McKeever

Excused: Jennifer Dye, Lucy McGinley, Brad Hamilton

Staff present: Darla Allen, Director

The regular meeting of the Charles and JoAnn Lester library Board of Trustees was called to order at 2pm by President Nita Kirst.

Motion to approve minutes of December 9, 2024 made by Elaine Wolfe and second by Laura Lewis. Motion carried.

Motion to approve Treasurer's Report made by Laura Lewis with second by Elaine Wolfe. Motion carried. Donations from Alexander Foundation, Mrs. Charles Lester, Mrs. Judith Spice, Mrs. Karren Zahn, and Mrs. Sharon Walrath acknowledged and accepted. Payment of \$180 for storage shed acknowledged.

Motion to approve Director's Report made by Jesse McKeever and second by Elaine Wolfe. Motion carried.

Vouchers were reviewed and signed by Jesse McKeever. Motion to approve the following bills: December 2024 in the amount of \$1,334.66. Motion to approve January 2025 bills in the amount of \$16,038.31 amended to \$15,440.39 made by Jesse McKeever, second by Elaine Wolfe. Discussion about back lawn and wood planters ensued. Will not be having lawn care this year, until we can get the back area looking better. Given the trees, washoff from the roof, and other factors, we will look into other planting options for the back of the library grounds. Motion to accept vouchers as amended by Jesse McKeever, second by Elaine Wolfe. Motion carried.

Motion to go into closed session. The Charles and JoAnn Lester Library Board will convene into closed session pursuant to Wis. Stats. Section 19.85 (1) I "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" and Wis. Stats Section 19.85 (1) (f) "considering financial, medical, social or personal histories or disciplinary data of specific person which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such histories or data". Motion made by Laura Lewis, second by Elaine Wolfe.

Motion to come out of closed session to make recommendations on closed session items made by Jesse McKeever and second by Laura Lewis. Motion carried.

Discussion of possible grant for Prairie Restoration project.

Motion to adjourn meeting made at 3:10pm made by Jesse McKeever, second by Elaine Wolfe. Motion carried.

Director Report

We hosted the Wood County Library Board meeting here on Thursday, Jan 16. It's always a wonderful opportunity to show off the library.

As I was finalizing the prep for the switchover, and recovering from the flu, I was notified that the Thompson Room was cold (61) and there was a weird smell. We had the smell checked, and Jo Keyzer confirmed our suspicions that it was the Furnace. I called Tweet Garot and they came out to work on it. We needed an entirely new furnace, which is not a surprise, as the current system has far exceeded its' expected lifespan. The furnaces are 28 years old. Thankful for a good preventative maintenance program which has kept them in good repair for so long.

I met with staff from Solarus to finalize details of the switchover. We identified a few issues: there was old equipment and switches still on the rack, Previous IT had not mapped any ports, so there was a lot of wiring that was either unnecessary or redundant. We also had far too many devices plugged into 1 outlet/1 circuit.

I called Econ Electric to add some quadplex outlets, so we could evenly distribute the load over two circuits, and set us up for future upgrades.

South Central called Tuesday afternoon and said they were cancelling the switchover, as they felt there was too much work and there were concerns with wiring. I called Solarus, and spoke with staff who felt we could make it happen, as they had done some preliminary work. Two staff came out Tuesday afternoon and mapped the ports. We worked to identify obsolete equipment and remove the redundant wiring. Addressing problems with previous work really cleaned things up. I called South Central and explained the groundwork done on Tuesday, and that 1) I felt confident we could make this happen, and 2) We had already closed the library, and I don't like closing the library unless we have too. So we need to make this happen.

Wednesday morning, I was here bright and early to meet AT&T and they made their switch over. SCLS arrived and worked on their switchover. Solarus arrived and did their work. We put everything back online and everything works as it should. Econ arrived to install the outlets. On Thursday, I came to work and had to take everything offline, and transfer equipment to the proper outlets. Everything came back online and everything worked as it should. It's a tremendous load off my mind, to know that the wiring and everything is updated and working as it should, and the "brain" of the library is protected.

We held our staff meeting and are finalizing our Summer Reading program and summer schedule. We also discussed work load and have redistributed a few tasks. We also finalized details of the Stories to Savor winter reading program, which is enormously popular again.

I have been filing papers, working on the Annual Report, cleaning out the storage room, and also prepping paperwork for Auditors.

I wrote 3 "Never Forgotten Friday" posts, featuring Lawrence Spice, Todd Boudreau, and John Thomas.

I was a guest on the Morning Magazine with James Malouf on Friday, January 31. There was a computer glitch, so I believe it is being posted and aired on Friday, Feb 7.

After the interview, I attended services for Marshall Buehler in Port Edwards.

A number of local libraries are working together on a family experience pass idea. (Would work like our State Park pass program). We are hoping to purchase a discounted pass to the Central Wisconsin Children's Museum, that can be checked out by families, and hopefully also a family pass to the Food+Farm in Plover.

NEW BUSINESS

9. Library programs

We are running Stories to Savor through February. Our bulletin is already almost full!

The Library continues to be a hive of activity, especially Mondays through Wednesdays. Fridays are also pretty busy, which our unusually high internet usage prompting SCLS to email me.

Kira is running some Tech Literacy classes, I will include a schedule. It is very comprehensive.

WIFI USEAGE: Last year, our total number of uses was 67,890 uses. In January of last year, our first month we were "live" our usage was 3,075. Our highest month was June 2024, with 8,556 uses. January 2025 broke our previous record with a 5% increase. We had 9,007 uses for January 2025, and we were closed to the public one of our "regular" days. Jan 2024 to Jan 2025 is a near 200% increase in use.

10. Staff Compensation

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OLD BUSINESS

11. Staff Development Day update

12. Computer Rack update

13. Furnace update

14. Any other items