



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, December 10th, 2024, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:00pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Anthony Carlson, Garrett Kuhn, Daniel Downing, Michael Kumm, Brad Hamilton, and Larry Krubsack

Brian Krubsack and Adam Buehring were noted as absent.

Also in attendance was Rick Schmidt - Public Works Director, Mike Hartje – Fire Chief, Randy Soika, and Dennis Fenske

Citizen Comment

No citizens were present for comment.

Approval of Previous Common Council Minutes – November 12th, 2024

A motion was made to approve the minutes of the previous Common Council meeting on November 12th, 2024 as written.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Treasurer Report – November 2024

A motion was made to approve the Treasurer's report as written.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Committee Reports

Personnel

A motion was made to approve the minutes of the Personnel Committee report of December 3rd, 2024 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Motion carried unanimously.

Meeting Minutes:

1. *Recommend part-time employees hired after November 12th, 2024 do not receive benefits.*
2. *Recommend League of Wisconsin Municipalities premium for \$112,886.00*

3. *Gave Assistant Chief Josh Kolo and Detective Brian Machon length of service awards.*
4. *Swear in new Police Officer Logan J. Otto.*
5. *Motion by Kumm, Second by Carlson to go into closed session pursuant to WI. Stats 19.85(1) © to address Nekoosa Police Union contract. All members voted yes.*
6. *Motion by Carlson, Second by Kumm to go into open session pursuant to WI. Stats 19.85 (2) © to make recommendations on closed session items. All members voted yes.*
7. *Recommend approving changes to the life and disability insurance for the 2025/2026 police contract.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Items 1,2, and 7 of the Personnel Meeting be adopted for action.

Motion by: Brad Hamilton Seconded by: Mike Kumm Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Public Works

A motion was made to approve the minutes of the Public Works Committee report of December 3rd, 2024 to be accepted as written.

Motion by: Larry Krubsack Seconded by: Anthony Carlson Motion carried unanimously.

Meeting Minutes:

1. *Recommend allowing Aiden Meyers to install fishing line removal locations for an Eagle Scout project at several locations along the river.*
2. *Discussed updating our current urban forestry ordinance.*
3. *Discussed updating our city-wide banners that are placed on the streetlight poles.*
4. *Recommend approving an agreement with Vierbicher consultants on final documents and construction services for fishing pier and streambank erosion at a cost not to exceed \$22,800.*
5. *Recommend approving the newly drafted wellhead protection overlay district ordinance.*
6. *Recommend hiring Crane Engineering to replace influent pump #3 at the wastewater plant at a cost not to exceed \$26,000.*
7. *Discussed TID 1 and TID 2 available funds for capital projects.*
8. *Discussed and reviewed public works workload and work efficiency for 2024. Recommend a one-time bonus to 8 employees for a total not to exceed \$4,000.00.*
9. *Recommend allowing one public works employee to attend a ground water training on February 11th,12th, and 13th in Madison and a water distribution training on February 18th,19th, and 20th in Madison per handbook.*
10. *Recommend sending public works director to Ehlers public finance seminar on February 13th and 14th per handbook.*

Respectfully submitted, Adam Buehring, Secretary

Motion that Items 3,6,7,8,10,11, and 12 of the Public Works Committee Meeting be adopted for action.

Motion by: Larry Krubsack Seconded by: Brad Hamilton Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Property Recreation and Human Affairs

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of December 3rd, 2024 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1. *Discussed Shelter 1 at Riverside Park.*
2. *Discussed Kautzer Park Shelter construction.*
3. *Recommend replacing 6 holiday lights for the streetlights.*
4. *Recommend replacing holiday lights at community center for \$1,500.00 approximately.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Items 3 and 4 of the Property Recreation and Human Affairs Committee Meeting be adopted for action.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Public Safety

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of December 3rd, 2024 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1. *Discussed the Fire Department monthly report.*
2. *Discussed the Police Department monthly report.*
3. *Recommend purchasing new K9 squad for approximately \$72,000 with upfit.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Item 3 of the Ways and Means Committee Meeting on December 3rd, 2024 be adopted for action.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Committee of the Whole Meeting – November 19th, 2024

A motion was made to approve the minutes of the Committee of the Whole report of November 19th, 2024 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1. *Recommend employer paid short- and long-term disability starting in 2025 and add it to the handbook.*
2. *Open Public Hearing to final Budget*
3. *Close Public Hearing to final Budget*
4. *Recommend adoption of 2025 Municipal Levy Limit for a total of \$1,509,500.00*

Respectfully submitted, Kallee Dhein, City Clerk

Motion that Items 1 and 4 of the Committee of the Whole on November 19th, 2024 be adopted for action.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Committee of the Whole Meeting – December 5th, 2024

A motion was made to approve the minutes of the Committee of the Whole report of December 5th, 2024 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1. *Recommend amending the budget by decreasing the levy by \$300,000, therefore making a total levy of \$1,209,500 and a mill rate of \$14.52/thousand.*

Respectfully submitted, Kallee Dhein, City Clerk

Motion that Item 1 of the Committee of the Whole on December 5th, 2024 be adopted for action.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Ways & Means

A motion was made to approve the minutes of the Ways & Means Committee report of December 10th, 2024 be accepted as written.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

- 1.) *Audited the bills.*
- 2.) *Recommend alcohol beverage license & beverage operator license for Jorge Torres Torres.*
- 3.) *Recommend sending Mayor and interested alderman to Centergy Wisconsin Days, April 9th & 10th per handbook.*
- 4.) *Recommend purchase of laptop for City Clerk and a laptop for Council Chambers.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Item 1,2,3, and 4 of the Ways and Means Committee Meeting on December 10th, 2024 be adopted for action.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Old Business

No old business items were brought forward for discussion.

New Business

Approval of all Department Reports

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Audit Bill List / Approval of Bills

General Disbursements:

Check #62855 - #62951 payments from 11/13/2024 – 12/10/2024

Total Expenditure from all Funds = \$294,495.80

Water and Sewer Disbursements:

Check #11694-11716 payments from 11/13/2024 – 12/10/2024

Total Expenditure from all Funds = \$33,106.74

Payroll:

Check #56116-56131 Voucher #V12952- V13017 payments from 11/13/2024 – 12/10/2024

Total: \$96,375.55

A motion was made to approve the bills for the month.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting adjourned at 7:15pm

TREASURER'S FINANCIAL REPORT GENERAL FUND NOVEMBER 2024

BOAT LAUNCH PERMIT

Annual	20.00	
Daily	<u>125.00</u>	145.00

CHARLES & JOANN LESTER LIBRARY

Book Sale	2.50	
Café	79.50	
Fax, Photocopies, Misc.	<u>239.88</u>	321.88

CITATION PAYMENTS

3,281.50

CLASS "B" LICENSE

Wicke, Jenny	100.00	
--------------	--------	--

EMC INSURANCE

Library Roof Claim	19,826.69	
--------------------	-----------	--

FRANCHISE FEE

Charter Communications	860.08	
------------------------	--------	--

MOBILE HOME TAXES

Moccasin MHP	648.55	
--------------	--------	--

NEKOOSA FIRE DEPARTMENT

Glatfelter Insurance – Premium Refund	286.89	
---------------------------------------	--------	--

NEKOOSA POLICE DEPARTMENT

K-9 Pool Event	2,602.00	
Pumkin Fest Donation	<u>1,500.00</u>	4,102.00

NEKOOSA PORT EDWARDS STATE BANK

Interest on NOW Account	137.54	
-------------------------	--------	--

OAKDALE ELECTRIC COOP

Capital Credit Refund	275.86	
-----------------------	--------	--

OVERPAYMENT REFUND

420.99

PROSOURCE TECHNOLOGIES

Easement Payment	749.00	
------------------	--------	--

RECYCLE PICKUP

125.00

RIVERSIDE CEMETERY

400.00

SENIOR/COMMUNITY CENTER

Rentals	2,225.00	
---------	----------	--

SOLICITOR PERMIT

20.00

SPECIAL ASSESSMENT REQUEST

25.00

WISCONSIN, STATE OF

November Shared Revenue	980,658.63	
Police Recert Training	<u>1,920.00</u>	
	982,578.63	

WOOD, COUNTY OF

October 2024 Special Charges	1,212.79	
------------------------------	----------	--

TOTAL RECEIPTS

1,017,742.40

4 GENERAL

TOTAL RECEIPTS 11-30-2024	1,017,742.40
BOOK BALANCE 10-31-2024	<u>1,460,025.65</u>
	2,477,768.05
DISBURSEMENTS 11-30-2024	<u>490,694.03</u>
BOOK BALANCE 11-30-2024	1,987,074.02
OUTSTANDING CHECKS 11-30-2024	<u>53,172.60</u>
	2,040,246.62
OUTSTANDING ACH 11-30-2024	<u>635.78</u>
BANK BALANCE 11-30-2024	2,039,610.84

WATER

TOTAL RECEIPTS 11-30-2024	153,604.78
BOOK BALANCE 10-31-2024	<u>1,594,086.12</u>
	1,747,690.90
DISBURSEMENTS 11-30-2024	<u>48,418.87</u>
BOOK BALANCE 11-30-2024	1,699,272.03
OUTSTANDING CHECKS 11-30-2024	<u>4,586.75</u>
	1,703,858.78
OUTSTANDING ACH 11-30-2024	<u>1,468.56</u>
BANK BALANCE 11-30-2024	1,702,390.22

LONG TERM INVESTMENT

*Nekoosa Port Edwards State Bank
CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town
Of Port Edwards for the future closure of the landfill.*

*Local Government Investment Pool – Water Account
Balance \$1,002,830.95*

Respectfully submitted,|

Bobbi Hertzberg
Treasurer, City of Nekoosa