



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, November 12th, 2024, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:00pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Adam Buehring, Anthony Carlson, Garrett Kuhn, Daniel Downing, Michael Kumm, Brad Hamilton, Larry Krubsack and Brian Krubsack

Also in attendance was Rick Schmidt - Public Works Director, Mike Hartje – Fire Chief, Shawn Woods- Police Chief, and Nick Abts via Zoom

Attendance via Zoom – Darla Allen - Library Director

Citizen Comment

No citizens were present for comment.

Approval of Previous Common Council Minutes – October 8th, 2024

A motion was made to approve the minutes of the previous Common Council meeting on October 8th, 2024 as written.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Treasurer Report – October 2024

A motion was made to approve the Treasurer's report as written.

Motion by: Larry Krubsack

Seconded by: Garrett Kuhn

Motion carried unanimously.

BOAT LAUNCH PERMIT

Annual	180.00	
Daily	<u>335.00</u>	515.00

BUILDING / FENCE PERMITS

1,497.00

CHARLES & JOANN LESTER LIBRARY

Book Sale	13.00	
Café	103.50	
Fax, Photocopies, Misc.	<u>348.60</u>	465.10

<u>CITATION PAYMENTS</u>		3,580.80
<u>EMC INSURANCE</u>		
Workman's Comp		1,670.15
<u>FORFEITURES</u>		83.63
<u>FRANCHISE FEE</u>		
Solarus		657.03
<u>MOBILE HOME TAXES</u>		
Moccasin MHP		648.55
<u>NEKOOSA FIRE DEPARTMENT</u>		
Glatfeller Insurance Group Refund	286.89	
Port Edwards, Town of	15,223.83	
Saratoga, Town of	<u>48,136.67</u>	
		63,647.39
<u>NEKOOSA POLICE DEPARTMENT</u>		
K-9 Golf Outing	150.00	
Parking Ticket	<u>20.00</u>	
		170.00
<u>NEKOOSA PORT EDWARDS STATE BANK</u>		
Interest on NOW Account		138.56
<u>OPERATOR LICENSES</u>		10.00
<u>OVERPAYMENT REFUND</u>		4,223.77
<u>RECORDS REQUEST</u>		52.88
<u>RECYCLE PICKUP</u>		125.00
<u>REIMBURSEMENTS</u>		
Spouse Conference	50.00	
Test Card	<u>5.00</u>	
		55.00
<u>RIVERSIDE CEMETERY</u>		400.00
<u>SENIOR/COMMUNITY CENTER</u>		
Rentals		1,595.00
<u>SPECIAL ASSESSMENT REQUEST</u>		50.00
<u>WISCONSIN, STATE OF</u>		
General Transportation Aid		62,451.50
<u>WOOD, COUNTY OF</u>		
3 rd ¼ Tower Rent	5,866.63	
September 2024 Special Charges	<u>682.82</u>	
		6,549.45
TOTAL RECEIPTS		148,585.81

GENERAL

TOTAL RECEIPTS 10-31-2024	148,585.81
BOOK BALANCE 09-30-2024	<u>1,655,302.10</u>
	1,803,887.91
DISBURSEMENTS 10-31-2024	<u>343,862.26</u>
BOOK BALANCE 10-31-2024	1,460,025.65
OUTSTANDING CHECKS 10-31-2024	<u>38,525.57</u>
BANK BALANCE 10-31-2024	1,498,551.22

WATER

TOTAL RECEIPTS 10-31-2024	165,418.84
BOOK BALANCE 09-30-2024	<u>2,520,047.38</u>
	2,685,466.22
DISBURSEMENTS 10-31-2024	<u>1,091,380.10</u>
BOOK BALANCE 10-31-2024	1,594,086.12
OUTSTANDING CHECKS 10-31-2024	<u>58,480.83</u>
	1,652,566.95
OUTSTANDING ACH 10-31-2024	<u>788.40</u>
BANK BALANCE 10-31-2024	1,651,778.55

LONG TERM INVESTMENT

*Nekoosa Port Edwards State Bank
CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town
Of Port Edwards for the future closure of the landfill.*

*Local Government Investment Pool – Water Account
Balance \$1,000,000.00*

Respectfully submitted,

Bobbi Hertzberg
Treasurer, City of Nekoosa

Committee Reports

Personnel 11/05/2024

A motion was made to approve the minutes of the Personnel Committee report of November 5th, 2024 be accepted as written.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Meeting Minutes:

- 1. Recommend adopting changes to employee handbook*
- 2. Motion by Carlson second by Kumm to go into closed session pursuant to WI Stats 19.85 (1) to negotiate wages with Nekoosa Public Works Union and Police Dept. Union. All members voted yes.*
- 3. Motion by Kumm second by Carlson to go into open session pursuant to WI Stats 19.85 (2) to make recommendations on closed session items.*
- 4. Recommend 4% pay increase and \$50.00 increase to clothing allowance to Department of Public Works.*
- 5. Recommend 2025 and 2026 contract with Police Union, with a 4% increase.*
- 6. Recommend Police Chief merit bonus.*
- 7. Recommend 4% increase to all other non-exempt and exempt employees.*
- 8. Recommend 6% increase for Fire Chief*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Item 1,4,5,6,7, and 8 of the Personnel Meeting on November 5th, 2024 be adopted for action.

Motion by: Brad Hamilton

Seconded by: Mike Kumm

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Personnel 11/07/2024

A motion was made to approve the minutes of the Personnel Committee report of November 7th, 2024 be accepted as written.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Meeting Minutes:

1. *Motion by Kumm seconded by Carlson to go into closed session pursuant to WI Stats 19.85 (1) to interview applicants for open police department patrolman position.*
2. *Motion by Carlson seconded by Kumm to go into open session pursuant to WI Stats 19.85 (2) to make possible recommendations from closed session.*
3. *Recommend a conditional offer of employment to Logan Otto for Police Officer.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Item 3 of the Personnel Meeting on November 7th, 2024 be adopted for action.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Public Works

A motion was made to approve the minutes of the Public Works Committee report of November 5th, 2024 be accepted as written.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

1. *Discussion on installing fishing line removal locations as part of an Eagle Scout project.*
2. *Recommend installing GIS HUB on the city website per presentation by Kyle Engelking from Mead & Hunt.*
3. *Discussion of wastewater ordinance along with discharge restriction and the use of grease traps and interceptors.*
4. *Recommend adopting new sidewalk ordinance and replacement program.*

Respectfully submitted, Mike Kumm, Secretary

** AT THE COUNCIL MEETING IT WAS DECIDED THAT THE SIDEWALK ORDINANCE WOULD BE SENT BACK TO THE COMMITTEE IN DECEMBER FOR FURTHER DISCUSSION. **

Motion that Item 2 of the Public Works Committee Meeting on November 5th, 2024 be adopted for action.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Ways & Means

A motion was made to approve the minutes of the Ways & Means Committee report of November 12th, 2024 be accepted as written.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

1. *Audit the bill lists.*
2. *Recommend signing 2025 contract with South Wood Co. Humane Society for \$6,000.00.*
3. *Recommend Daniel Vogel for beverage operators license at The Spot.*
4. *Recommend 1 Officer to attend field training certification in Green Bay December 9th, 2024– December 11th, 2024 per contract.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Item 1,2,3, and 4 of the Ways and Means Committee Meeting on November 12th, 2024 be adopted for action.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Old Business

No old business items were brought forward for discussion.

New Business

Approval of all Department Reports

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Audit Bill List / Approval of Bills

General Disbursements:

Check #62765 - #62854 payments from 10/09/2024 – 11/12/2024

Total Expenditure from all Funds = \$102,070.59

Water and Sewer Disbursements:

Check #11670-11693 payments from 10/09/2024 – 11/12/2024

Total Expenditure from all Funds = \$97,383.45

Payroll:

Check #56102-56115 Voucher #V12886- V12951 payments from 10/09/2024 – 11/12/2024

Total: \$91,285.51

A motion was made to approve the bills for the month.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Meeting adjourned at 7:16pm.