

TREASURER'S FINANCIAL REPORT
GENERAL FUND
AUGUST 2024

BOAT LAUNCH PERMIT

Annual	180.00	
Daily	<u>440.00</u>	620.00

BUILDING / FENCE PERMITS

646.00

CHARLES & JOANN LESTER LIBRARY

Book Sale	17.75	
Café	57.50	
E-Commerce	43.24	
Fax, Fines, Photocopies, Misc.	<u>158.10</u>	276.59

CITATION PAYMENTS

3,194.56

CITY OF NEKOOSA W/S

Due To / Due From Transfer	750,000.00
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EMC INSURANCE

Workman Comp	630.67
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FORFEITURES

28.00

FRANCHISE FEES

Charter Communication	888.72	
Solarus	<u>659.81</u>	1,548.53

LAWN MOWING

167.34

MOBILE HOME TAXES

Moccasin MHP	648.55
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NEKOOSA POLICE DEPARTMENT

Juvenile Fund Donation – Winters	50.00	
K-9 Golf Outing	<u>11,140.00</u>	
		11,190.00

NEKOOSA PORT EDWARDS STATE BANK

Interest on NOW Account		134.89
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OPERATOR LICENSES

	5.00
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RECYCLE PICKUP

	200.00
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REIMBURSEMENTS

	1,300.00
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RIVERSIDE CEMETERY

	1,500.00
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RIVERSIDE PARK

	75.00
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SENIOR/COMMUNITY CENTER

Rentals		200.00
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SPECIAL ASSESSMENT REQUEST

	25.00
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WISCONSIN SURPLUS ONLINE AUCTION

	7,076.90
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WOOD, COUNTY OF

August Settlement	551,413.05	
July 2024 Special Charges	<u>1,479.70</u>	
		552,892.75

TOTAL RECEIPTS

	1,332,359.78
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GENERAL

TOTAL RECEIPTS 08-31-2024	1,332,359.78
BOOK BALANCE 07-31-2024	<u>1,146,125.10</u>
	2,478,484.88
DISBURSEMENTS 08-31-2024	<u>350,291.59</u>
BOOK BALANCE 08-31-2024	2,128,193.29
OUTSTANDING CHECKS 08-31-2024	<u>39,166.93</u>
	2,167,360.22
OUTSTANDING ACH 8-31-2024	<u>8.00</u>
BANK BALANCE 08-31-2024	2,167,368.22

WATER

TOTAL RECEIPTS 08-31-2024	158,939.81
BOOK BALANCE 07-30-2024	<u>3,814,624.91</u>
	3,973,564.75
DISBURSEMENTS 08-31-2024	<u>851,932.02</u>
BOOK BALANCE 08-31-2024	3,121,632.73
OUTSTANDING CHECK 08-31-2024	<u>22,350.76</u>
BANK BALANCE 08-31-2024	3,143,983.49

LONG TERM INVESTMENT

Nekoosa Port Edwards State Bank

*CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town
Of Port Edwards for the future closure of the landfill.*

Respectfully submitted,

Bobbi Hertzberg
Treasurer, City of Nekoosa

Property, Recreation and Human Affairs Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Property, Recreation and Human Affairs Committee meeting was held on Tuesday September 3, 2024 at 5:30p.m. in the Nekoosa Council Chambers. Members present were: Adam Buehring - *Chairman*, Brad Hamilton - *Secretary*, Brian Krubsack and Dan Downing.

Also in attendance were Mayor Dan Carlson, Police Chief Shawn Woods, Larry Krubsack , Garret Kuhn, Tony Carlson Robert Shear, and Mike Kumm.

Meeting Minutes:

1. Discussed upgrades to Kautzer Park from the Nekoosa Youth Baseball and Softball Association.
2. Discussed allowing beer to be consumed at Kautzer Park.
3. Recommend City Hall/Safety Center upgrading doors to an electronic control system from Tech Pros \$13,858.00.

Respectfully submitted,

Brad Hamilton, *Secretary*



A. Downing



Public Works Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Works Committee meeting was held on Tuesday at 6:00p.m. in the Nekoosa Council Chambers. Members present were: Larry Krubsack - *Chairman*, Adam Buehring - *Secretary*, Garrett Kuhn and Anthony Carlson.

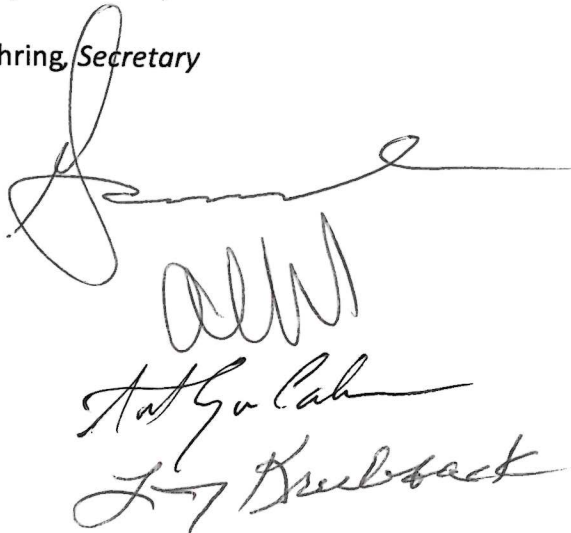
Also in attendance were Mayor Dan Carlson, Police Chief Shawn Woods, DPW Director Rick Schmidt, Dan Downing, Brian Krubsack, Mike Kumm Robert Shear, Darla Allen and Bill Kaberle.

Meeting Minutes:

1. Recommend hiring Bluestem Forestry for total not exceed \$3,256.00 to assist with our DNR forestry grant. Please note these funds are being paid by already acquired grant funding and will come at no cost to the city.
2. Discussed our current sidewalk ordinance and replacement program.
3. Recommend hiring Municipal Well and Pump to provide two temporary water storage tanks in order to provide safe operation of the city water system during the planned two week shut down that is planned to make repairs and inspections to our water tower. The price for such service is not to exceed \$16,160.00.
4. Recommend allowing Rick Schmidt with the DPW to attend a forestry class on September 1 and 2 in Green Lake Wisconsin per handbook.
- 5.
- 6.

Respectfully submitted,

Adam Buehring, *Secretary*



Three handwritten signatures are present. The top signature is a large, flowing cursive signature, likely Adam Buehring. Below it is a smaller, more compact cursive signature, likely Anthony Carlson. The bottom signature is a cursive signature that appears to read 'Larry Krubsack'.

Ways and Means Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Ways and Means Committee meeting was held on Tuesday September 3, 2024 at 5:00p.m. in the Nekoosa Council Chambers. Members present were: Anthony Carlson - *Chairman*, Larry Krubsack - *Secretary*, Garrett Kuhn, Mike Kumm.

Also in attendance were Brad Hamilton Mayor Dan Carlson Police Chief Shawn Woods, Adam Buehring , Dan Downing, Brian Krubsack .

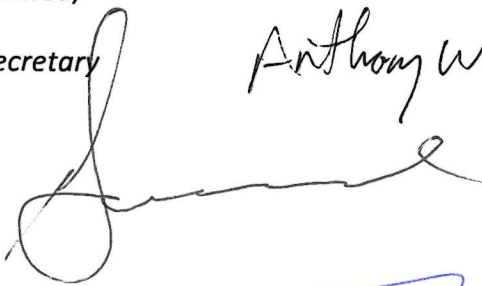
Meeting Minutes:

1. Recommend beverage operators license for Stephanie Ysquierdo for The Edge
2. Recommend adopting ordinance 12.02 (11) (b) pending time change of 9:00 p.m. to 6:00 a.m.
3. Discussed donation to Nekoosa Giant Pumpkin Fest, will move to new buisness on council meeting night.

4.

Respectfully submitted,

Larry Krubsack, *Secretary*



ORDINANCE NO: 628AN ORDINANCE TO UPDATE SECTION 12.02 OF THE NEKOOSA MUNICIPAL CODE
REGARDING INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES

The Common Council of Nekoosa, Wisconsin, does ordain as follows:

SECTION I. Paragraph 12.02(11)(b) of the Municipal Code is amended to read as follows:

(11) Closing hours. No premises for which an alcohol beverage license has been issued shall remain open for the sale of alcohol beverages as follows:

...

(b) Retail "Class A" intoxicating liquor licenses: between 9:00 p.m. and 6:00 a.m.

Adopted this 10th day of September, 2024.

City of Nekoosa

By: _____
Dan Carlson, Mayor

By: _____
Kallee Dhein, City Clerk



SCS Nekoosa Project Updates



INTEREST RATE
UPDATE



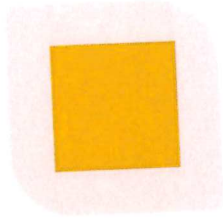
TIMELINE
UPDATE



NEXT STEPS



FURTHER
DISCUSSION



SCHEDULE



Interest Rate Update

Federal Market Open
Committee Meeting

9/18/24

First Federal interest rate
cut anticipated

- .25% or .5%

Announcement for
subsequent rate cuts





Timeline Update

Interest Rate Drop: 6.0%
Commercial Loans

- Awaiting federal rate cut % to re-evaluate proforma

+90 Days for Appraisal, Loan
Funding, Bidding, Construction
Start

- Timeline unchanged

November 1st – April 1st weather
constraints (foundations)

- Construction start will not take place in 2024

Scenario 2: August 2024 or later
interest rate drop, obtain financing
in 2024. Out to bid, grading,
construction start spring of 2025

- Current Scenario



Next Steps: 2024

September:

- Final Plat Approval
 - Municipal Approval
 - State Level Approval (MSA)
- Financing
 - Work with banks on new interest rate (SCS)
 - Proforma review (SCS)
 - Go/No Go (SCS):
 - **Go**: Move forward with financing
 - Appraisal & Loan Docs (90 Days)
 - **No Go**: Await second rate cut

October:

- Coordinate Plat Signatures (SCS)
- Plat Recording (MSA/SCS)

November/December:

- Developer Agreement Updates



Points of Discussion

- Turn over CA of public infrastructure to SCS?
- Confirm life of TID
 - Is new TID required?
- \$45,000 cost (2023)
 - SCS proposed split: Reduced incentive
- City to propose Developer Agreement verbiage for new DA:
 - Infrastructure costs



Construction Schedule - 2025

Multi -Family Start: 4/1/25

Multi-Family Finish: 2/22/27

Homes Start: 9/26/25

Homes Finish: 6/17/26



New Schedule Details - 2025

Site	Task Name	Start	Finish
Multi-Family	Site work	4/1/2025	5/12/2025
	1000 Garage (41 Stall)	7/24/2025	11/10/2025
	390 Bedford (6-Unit)	10/7/2025	3/23/2026
	400 Bedford (6-Unit)	11/11/2025	4/21/2026
	380 Bedford (6-Unit)	12/10/2025	5/20/2026
	1038 Office	1/13/2026	3/19/2026
	1020 Fulton (20Unit) (1&3)	1/26/2026	11/11/2026
	1040 Fulton (20-Unit) (1&2)	3/10/2026	12/24/2026
	2000 Garage (16 Stall)	4/28/2026	6/10/2026
	1080 Fulton (16-Unit) (2BR)	5/7/2026	2/22/2027
Single-Family For Sale	365 Alyssa	9/26/2025	1/20/2026
	363 Isabelle	11/4/2025	2/25/2026
	361 Abigail	12/10/2025	4/3/2026
	359 Isabelle	1/16/2026	5/11/2026
	360 Alyssa	2/23/2026	6/17/2026
Twin Homes For Sale	357 Tia	4/1/2026	7/1/2026
	356 Tia	5/4/2026	8/4/2026
	354 Tia	6/5/2026	9/4/2026
	352 Tia	7/8/2026	10/8/2026
	350 Tia	8/11/2026	11/10/2026
	1015 Thomas	9/11/2026	12/14/2026
	1025 Thomas	10/15/2026	1/14/2027
	1035 Thomas	11/17/2026	2/17/2027
	1045 Thomas	12/21/2026	3/22/2027

Charles & JoAnn Lester Library Board Meeting

July 8, 2024.

JULY MINUTES

Roll Call: Nita Kirst, Jennifer Dye, Jesse McKeever, Elaine Wolfe, Director Darla Allen

Excused: Lucy McGinley

Unexcused: Brad Hamilton, Laura Lewis

Meeting called to order by President Nita Kirst at 1:02 pm.

Motion by Jennifer Dye to approve meeting minutes as read from June 10, 2024, second by Elaine Wolfe.

Accept donation in memory of Maxine Hanneman, funds to be used for audiobooks, per request.
Accept donation from family of former police chief William Wintlynd.

Jennifer Dye reviewed the Treasurer Report for the month of June, 2024. Motion by Elaine Wolfe and second by Jesse McKeever to accept the Treasurer Report as reviewed and read.

Director Darla Allen gave her Director's Report.

Vouchers were reviewed by the board and Jennifer Dye, with Jesse McKeever signing vouchers. Motion by Jesse McKeever to accept vouchers in the amount of \$1,947.03. Second by Elaine Wolfe.

Agenda Items discussed"

Library will be closed on Monday, July 22 from 9 am to 6pm to facilitate the moving of shelves and the reshelving of library materials.

Director Allen and Board discussed challenges of current garbage location. Discussed rubber matting and metal brackets.

Water Fountains. Price to update water fountains to the water bottler filler fountain, at a cost of over \$4,000 is astronomical. Director Allen advised to inquire about Culligan Water Cooler or similar item.

Director Allen updated to board regarding Summer Reading Program numbers.

Director Allen discussed selling catalog racks on Ebay, items left when DVDS were switched to open shelving. Currently, 2 racks have sold, for \$51.00. Director Allen listed the items and shipped them.

Wi-Fi usage discussed, Director Allen is VERY pleased with the community use, which clearly shows a need that was identified and addressed.

Employee Handbook concerns were discussed by Board, namely how Library staff are classified and what that means for their benefits and how those factors affect staff morale and retention.

Director evaluation forms were discussed, with Director Allen handing out forms to be turned in to Nita Kirst.

Office Area: Board discussed the challenges for Director Darla Allen, as she does not have a private office, she has no place to go when she needs to get detail oriented work completed, and how being in the same work area with staff means she is frequently covering the desk, faces constant interruptions, and staff collaborating during worktime makes it very difficult for her to take calls, etc. It has been necessary for years for Director Allen to come in after hours, or come in on weekends in order to complete her work that require attention to detail or at the least, some starch of time without being interrupted every few minutes. Additionally, despite years of discussion, she still does not have access

to the Workhorse budget software that other department heads have access to. She is running a budget, without access to the information she needs. She is not able to access what funds are taken out of the library budget. Reasons given for her lack of access have included: not being on the city network, which is true. Distance from City office. Another department head is located further away, and has access. Cost of license. Again, other department heads have access.

The Library Board has discussed and approved Director Darla Allen having some office space at City Hall with a computer that has Workhorse access. Library Board also recommends and approves Director Allen receive training on Workhorse, so that she can enjoy the same access to budget information as other department heads. Regular office hours at the City office to be established upon provision of keys/code to office to Director Darla Allen. Library Board feels this is the best solution as access to Workhorse and budgeting information has been on ongoing challenge. Access to a computer on the City Network will allow Director Allen to have the same access to information as other department heads. Library Board feels this will address many issues such as communication between departments, clarity of information, and access to the same tools other department heads are given. Motion to accept by Jesse McKeever, second by Jennifer Dye.

Motion to adjourn at 2:30pm by Elaine Wolfe. Second by Jennifer Dye.

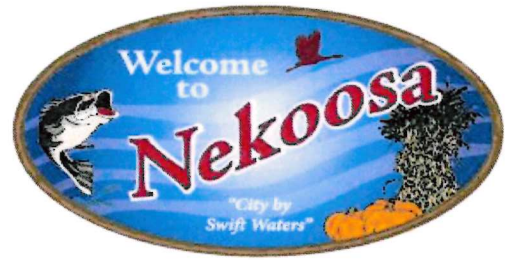
Meeting adjourned.

Minutes taken by Director Darla Allen

City of Nekoosa

Kallee D. Dhein, City Clerk
951 Market Street
Nekoosa, WI 54457

(715) 886-7877
(715) 886-7901—Fax
www.nekoosa.org



WOOD COUNTY LIBRARY TAX EXEMPTION RESOLUTION

WHEREAS, The Wood County Board levies a county library tax;

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides such units of government which levy a tax for public library service and appropriate and expend for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, may apply for exemption from this tax; and

WHEREAS, The City of Nekoosa does levy a library tax in excess of the amount calculated in accordance with 43.64 (2)(b),

NOW THEREFORE BE IT RESOLVED,

that the City of Nekoosa hereby requests to be exempted from the payment of any county library tax as provided in Section 43.64(2)(b) inasmuch as it will expend for its own library fund for **2025** an amount in excess of that calculated in accordance with 43.64(2)(b). Exemption from the payment of said county library tax shall not preclude the City of Nekoosa's participation in county library service in all other respects; and

BE IT FURTHER RESOLVED, that confirmed copies of the Resolution be forwarded by the City Clerk, Kallee Dhein, to the Chair of the Wood County Library Board and to the Wood County Clerk no later than September 30, 2024.

Date: 9/10/2024

Daniel J. Carlson, Mayor

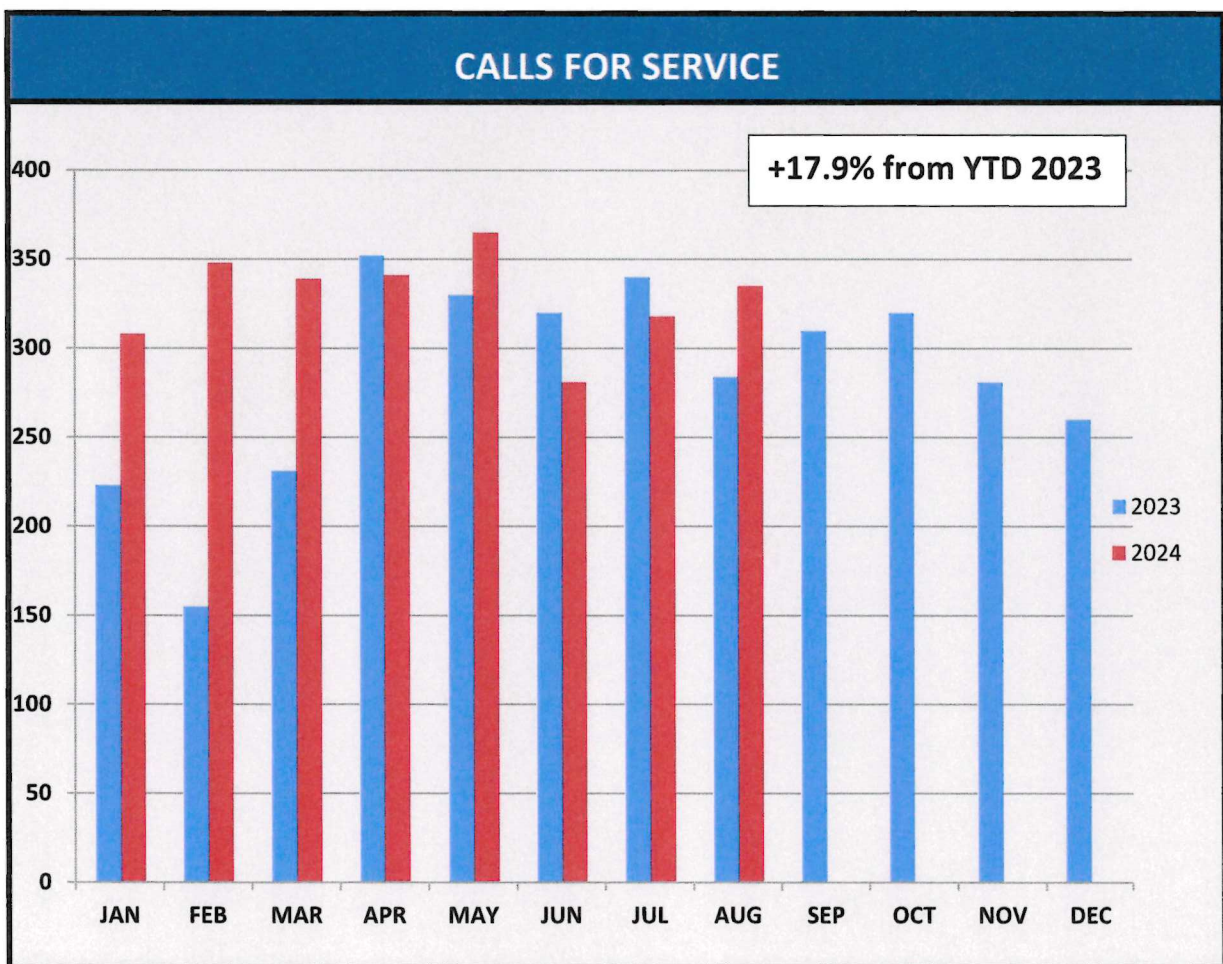
Kallee D. Dhein, City Clerk

NEKOOSA POLICE DEPARTMENT

Monthly Report August 2024



ACTIVITY	CURRENT MONTH
TRAFFIC CONTACTS	134
TRAFFIC CITATIONS	43
ORDINANCE CITATIONS	8
CRIMINAL OFFENSES	17
DRUG OFFENSES	14
TRAFFIC CRASHES	6
CALLS FOR SERVICE	335



CALLS FOR SERVICE

Alarms	4
All Other	8
Ambulance Call	13
Animal Complaint	6
Assist Citizen	7
Assist Motorist	2
Assist Other Agency	39
Burglary	1
Civil Matter	4
Computer Crimes	1
Criminal Damage	2
Destroy Animal	1
Disturbances	13
Drugs-sale/mnfc/poss	1
Escort	4
Fire Call	4
Follow Up	5
Lost or Found Animals	1
Missing Person	1
Ordinance Enforcement	1
Property Protection	48
Prowler/Suspicious Subject/Vehicle	1
Special Detail	3
Telephone Abuse	2
Theft	2
Traffic Accident - deer	1
Traffic Accident - hit & run	1
Traffic Accident - injury	1
Traffic Accident - property damage	3
Traffic Stop	134
Traffic/Parking Complaint	9
Utility Problems	2
Welfare Check	10
Total	335

ARRESTS & CITATIONS

10.06(3) STORAGE OF INOPERABLE MOTOR VEHICLE	1
10.06(5) STORAGE OF JUNK & REFUSE	1
341.04(1) Non-Registration of Vehicle, Etc.	2
341.15(3)(A) Improper Display of License Plate/Tag/Decal	1
343.05(3)(A) Operate without Valid License	2
343.05(3)(B) Operate Motorcycle w/o Valid License	1
343.07(4)(b)2 Permittee Operate Type 1 Motorcycle during Darkness	1
343.44(1)(A) Operating While Suspended	7
344.62(1) Operating a motor vehicle w/o insurance	2
344.62(2) Operating motor vehicle w/o proof of insurance	2
346.04(1) Fail/Obey Traffic Officer Signal/Order	1
346.08 Unsafe Passing on Right	1
346.57(2) Unreasonable and Imprudent Speed	1
346.57(4)(E) Speeding on City Highway	9
346.57(4)(F) Speeding in Outlying District	5
346.63(1)(A) Operating While under the Influence	4
346.63(1)(AM) Operate with Restricted Controlled Substance	1
346.63(1)(B) Operating with PAC	1
346.69 Hit and Run-Property Adjacent to Highway	1
9.08NPKPD OPEN CONTAINERS OF INTOXICANTS	1
9.22(2)(a) Possession of THC, Synthetic Cannabinoid	1
9.22(2)(b) Possession of Drug Paraphernalia	1
9.946.41 RESIST/OBSTRUCTING	3
943.20(1)(A) Theft-Movable Property	2
946.46 Encouraging Parole/Probation Violation	1
946.49(1)(A) Bail Jumping-Misdemeanor	1
948.21(2)(g) NEGLECTING A CHILD (Exposure Drug Abuse)	1
961.41(3G)(E) Possession of THC	3
961.41(3G)(G) Possession of Methamphetamine	3
961.42(1) Maintain Drug Trafficking Place	2
961.495 Possess SH. I,II Drugs-Certain Places	1
961.573(1) Possess Drug Paraphernalia	3
Total	67

ADDITIONAL INFO./ACTIVITY

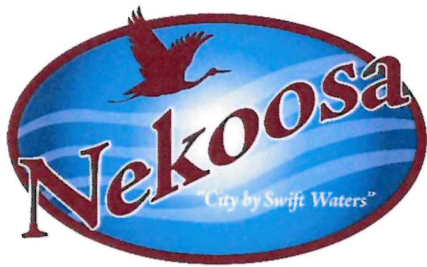
- Code Enforcement was not high priority for the month of August as Asst. Chief Kolo was away for several weeks for training and other time off. However, he did follow up with junk and dilapidated property notices and issued six long grass/weed notices.
- All officers participated in active shooter training facilitated by Asst. Chief Kolo at Alexander Middle School. Additionally, representatives from Marshfield Clinic presented on "Stop the Bleed" training.
- Chief Woods attended the WI Chief's of Police Association summer conference in Green Bay.
- Chief Woods attended the Wood County Law Enforcement Executives quarterly meeting at the courthouse.
- Officers Kolo, Resheske, & Kessler attended 5-day Basic Swat training in Waukesha County.
- Asst. Chief Kolo and Det. Machon attended week one of three of 'Leadership in Police Organizations' training in Wausau.
- Officer Berg attended monthly regional K9 training with area departments.

PERSONNEL

<i>Shawn Woods</i>	<i>Chief of Police</i>
<i>Josh Kolo</i>	<i>Asst. Chief, S.R.O</i>
<i>Brian Machon</i>	<i>Detective</i>
<i>Chris Meyer</i>	<i>Patrolman</i>
<i>Andrew Berg</i>	<i>K9 Officer</i>
<i>Tim Resheske</i>	<i>Patrolman</i>
<i>Luke Maher</i>	<i>Patrolman</i>
<i>Kolton Kessler</i>	<i>Patrolman</i>

Respectfully submitted,

 - Chief of Police



NEKOOSA PUBLIC WORKS

MONTHLY REPORT

September 2024

Streets

- AS we head into September, the streets department still has a heavy load of grass mowing throughout the city.
- Pumpkin Fest is a short time away and we are planning to assist with setup. Mid-September we will be bringing in the bleachers followed up with fencing material, ticket boots and line painting the last week of this month. Other activities include setting up the beams and scale for the large pumpkins and preparing the park for the big weekend.
- Homecoming is this month, and we will assist the high school in setting up for the bonfire. We use wood collected from the streets that burn quickly.

Public Works Fleet

- The city mechanic has been assisting the wastewater operator with maintenance activities preparing for fall/winter operations.

Water Utility

- September 23 is the date we will begin water tower repairs. It is expected to last about two weeks to get the tower back up to full operation.

Sewer Utility

- Work began on the heat exchanger on September 4th. The heat exchanger heats up the sludge and helps break the sludge down to reduce the volume. We are expecting to have the heat exchanger back up and running on September 13. During the shutdown we are experiencing more sludge depths and have planned more pump outs during this time.

Director Updates

- I will be meeting with American Asphalt on Thursday, September 12 for a pre-construction meeting on N Section Street. We will work out the schedule for the mill and overlay project.
- We received close to 100 applicants for the open water/wastewater position. We will narrow down the list of applicants for this position.

Training & Staff Activity

- None to report



NEKOOSA

FIRE DEPARTMENT

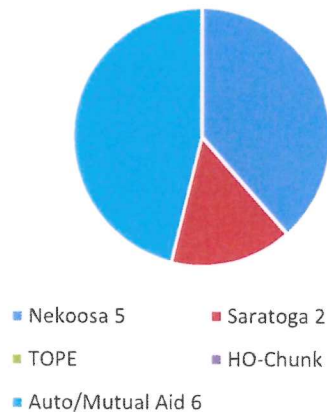
MIKE HARTJE
Chief

Monthly Report August 2024

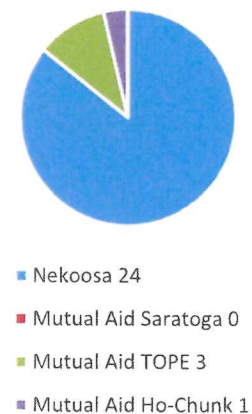
Activities:

- 🚒 Fire Training – Enginge operator refresher/Water movement
- 🚒 Chief Hartje attened Property Recreation & Human Affairs, Personnel meetings
- 🚒 Chief Hartje attened Ways & Means and Common Council meetings
- 🚒 11 Firefighters attened a Landing Zone class and landing Lifelink 3 Helicopter at Port Edwards FD
- 🚒 Fire Department monthly meeting
- 🚒 Chief Hartje attened a Wood County Highway information meeting about County Highway AA
- 🚒 We particapated in the River City Christian Church Car Cruise at the Cross
- 🚒 EMS Stand-by at the Nekoosa Football Games

August Fire Calls



August EMS Calls



Type	Nekoosa	Saratoga	Township	Ho-Chunk	Mutual Aid	August Total	YTD Total
Fire	5	2			6	13	98
EMS	24		3	1		28	196
Totals	29	2			6	41	294

Nekoosa Area Community/Senior Center Scheduled Receivable Account											
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due		
Total Bookings 2010		\$190.00	\$300.00	\$50.00	\$200.00	\$765.00	\$565.00	\$200.00	\$0.00		
Total Bookings 2011		\$1,672.35	\$9,211.50	\$1,600.00	\$3,600.00	\$16,633.85	\$12,437.85	\$4,196.00	\$0.00		
Total Bookings 2012		\$3,853.00	\$12,287.00	\$2,560.00	\$4,383.50	\$23,933.50	\$18,023.50	\$5,910.00	\$0.00		
Total Bookings 2013		\$3,527.18	\$14,653.00	\$2,800.00	\$4,266.82	\$26,147.00	\$17,935.50	\$8,211.50	\$0.00		
Total Bookings 2014		\$2,939.00	\$11,180.00	\$2,000.00	\$3,620.00	\$20,289.00	\$14,846.00	\$5,443.00	\$0.00		
Total Bookings 2015		\$3,732.00	\$15,060.00	\$3,210.00	\$4,822.00	\$27,464.00	\$19,638.00	\$7,826.00	\$0.00		
Total Bookings 2016		\$3,003.77	\$9,965.00	\$2,300.00	\$2,350.00	\$17,618.77	\$12,638.77	\$4,980.00	\$0.00		
Total Bookings 2017		\$3,860.92	\$12,120.00	\$2,600.00	\$3,835.00	\$22,415.92	\$17,000.00	\$5,205.00	\$200.92		
Total Bookings 2018		\$2,560.00	\$9,690.00	\$4,759.50	\$2,490.00	\$19,499.50	\$16,249.50	\$3,250.00	\$0.00		
Total Bookings 2019		\$4,646.30	\$12,530.00	\$5,556.00	\$2,175.00	\$24,907.30	\$18,012.30	\$7,345.00	\$0.00		
Total Bookings 2022		\$3,280.00	\$16,850.00	\$2,000.00	\$2,000.00	\$24,230.00	\$6,050.00	\$17,980.00	\$0.00		
Total Bookings 2023		\$6,200.00	\$13,905.00	\$400.00	\$800.00	\$21,305.00	\$1,550.00	\$7,000.00	\$150.00		
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due		
1/4-1/8-24	Jacoby Pool Tournament		\$800.00			\$800.00			\$0.00		
1/13/2023	Schraeder Chrisma - canceled due to weather	\$100.00				\$100.00			\$0.00		
1/14/2024	Baby Shower Larissa Savage	\$100.00				100.00	100.00		0.00		
1/19/2024	Public Works					0.00			0.00		
1/23/2024	Meeting	\$50.00				50.00			0.00		
02/03/24	Be Mine Valentine		\$300.00			\$300.00	\$100.00	\$200.00	\$0.00		
02/10/24	Linzmeier	\$100.00				\$100.00			\$0.00		
02/11/24	King Baby Shower - Canceled-baby came early	\$100.00				\$100.00			\$0.00		
2/15-12/17/2	Wakley Winter Feast		\$300.00			\$300.00	\$150.00	\$150.00	\$0.00		
02/18/24	Medaugh Baby Shower	\$100.00				\$100.00			\$0.00		
02/20/24	ELECTION	\$0.00				\$0.00			\$0.00		
02/24/24	Fire Department	\$0.00				\$0.00			\$0.00		
02/25/24	Kautzer Gender Reveal	\$100.00				\$100.00	\$100.00		\$0.00		
02/29/24	Nekoosa Schools Child Development	\$0.00				\$0.00			\$0.00		
03/02/24	Birthday Party	\$125.00				\$125.00			\$0.00		
03/03/24	Funeral Luncheon-Brandt		\$250.00			\$250.00			\$250.00		
03/10/24	Whitmore Baby Shower	\$100.00				\$100.00			\$0.00		
03/16/24	Material Girls		\$100.00			\$100.00			\$0.00		
03/19/24	Erco		\$300.00			\$300.00			\$0.00		
03/21/24	Erco		\$300.00			\$300.00			\$0.00		
03/23/24	Nekoosa Easter	\$0.00				\$0.00			\$0.00		

September 3, 2024,

You are hereby notified that there will be a meeting of the Charles and JoAnn Lester Public Library Board of Trustees at 1pm on Monday, September 9, 2024 in the Buehler Room at the Charles and JoAnn Lester Library, 100 Park Street, Nekoosa, WI 54457.

- AGENDA
1. Call to order
 2. Roll Call
 3. PUBLIC NOTICE: Members of the public who wish to address the Library Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the President as set forth in Robert's Rules of Order.
 4. Minutes of the Meeting of August 2024
 5. Treasurer's Report August 2024
 6. Donations
 - Steve Bidwell for the Class of 1984 \$100 towards the Ed "Strangler" Lewis historical marker.
 7. Director's Report
 8. Vouchers

NEW BUSINESS

9. Library Budget
10. WLA attendance
11. Library Staff workspaces
12. Nekoosa Homecoming
13. Edgar "Eggs" Manske
14. Fall programming / displays

OLD BUSINESS

15. Library Grounds & Maintenance
 - a) American Elm care
 - b) Gutters
 - c) Fencing
16. Wi-Fi usage
17. Employee Handbook
18. Library Laptop
19. Office area

Move to go into closed session. The Charles and JoAnn Lester Library Board will convene into closed session pursuant to Wis. Stats. Section 19.85 (1) I "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" and Wis. Stats Section 19.85 (1) (f) "considering financial, medical, social or personal histories or disciplinary data of specific person which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such histories or data".

20. Any other items

Any person who has special needs and plans on attending this meeting should contact the Library Board as soon as possible to ensure that reasonable accommodations can be made. Please call 886-7879.

Charles & JoAnn Lester Library

Board Minutes: Aug. 12, 2024

Board Present: Elaine Wolfe, Jesse McKeever, Brad Hamilton, Laura Lewis, Nita Kirst,
Lucy McGinley

Absent: Jennifer Dye (excused)

Staff Present: Darla Allen (director)

The regular meeting of the Charles & JoAnn Lester Library was called to order at 1:07 p.m. by President Nita Kirst.

Motion to approve the minutes of July 8, 2024 was made by Jesse McKeever and seconded by Elaine Wolfe. Motion carried.

Motion to approve the treasurer's report was made by Lucy McGinley and seconded by Laura Lewis. Motion carried.

Vouchers were reviewed and signed by Jesse McKeever. Motion to approve payment of \$4,466.44 was made by Jesse McKeever and seconded by Brad Hamilton. Motion carried.

Darla getting a quote from an arborist to trim the American Elm tree, it is still very healthy.

Motion to remove the Community Garden and sell the fence was made by Brad Hamilton and seconded by Lucy McGinley. Motion carried.

Motion to approve selling or removing the shed that houses the garden tool was made by Elaine Wolfe and seconded by Brad Hamilton. Motion carried.

The City of Nekoosa and the library are setting a policy on the Record and Retention Policy.

Motion was made at 1:39 p.m. by Elaine Wolfe and Seconded by Jesse McKeever to move into closed session. Motion carried.

Motion to come out of closed session at 2:01 p.m. was made by Brad Hamilton and seconded by Elaine Wolfe. Motion carried.

Adding a Hospitality Basket with hygiene products to women's bathroom and also a sharps container.,

Darla will apply for a grant from ALA for ADA compliant which opens in the fall.

Motion to adjourn at 2:10 p.m. was made by Lucy McGinley and seconded by Brad Hamilton. Motion carried.

Submitted by Lucy McGinley—Secretary.

Director Report

I have attended the Common Council Meeting on August 13, Property, Recreation and Human Affairs and Public Works on September 3, and I toured the Water Treatment facility which was very informative.

Kallee Dhein is officially at the City Office fulltime and she is doing amazing! I couldn't be more pleased. She handled two payroll direct deposit requests quickly and efficiently. She is pleasant to work with, she is eager to help find solutions. I have been provided with plenty of notice regarding upcoming meetings. She is eager to address records retention policies. I feel that communication between the Clerk and the Library has improved 100%. Kallee has also made me aware of a budget meeting being held on Wednesday, September 18th at 5pm. I invite you all to attend.

I will be representing the Library at the Historic Point Basse Harvest Festival on Saturday, September 7.

I will be taking vacation September 12 and 13th. Due to other staff vacations and being short staffed, I still have over half of my vacation time to use before the end of the year.

On September 16th, I will be representing the Library at the Heart of Wisconsin "Business After Hours" event at the Community Center.

We had good turnouts for our August movie days. We averaged about 20 people per showing. I brought in my tabletop "theater style" popcorn maker and movie theater popcorn packs which was very popular with our movie goers.

I contacted K&W Glass to address what I thought was a cracked window. It was the film that is cracked. The window itself is fine.

I plan to empty the storage shed before October and post the shed for sale. I think \$100, removal on your own is a fair deal.

I've had two conversations with patrons regarding personal hygiene/body odor/cleanliness this month. I have been made aware of a program run through the Moravian Church, in which access to laundry service is provided free of charge. I am including the flyer, which is also posted on our community bulletin board. It's easy to address a problem, without actually offering any assistance in solving the problem. For me, it was easier to start the conversation, knowing that I had a solution available to them, if they wanted to continue to use library services.

I also met with Susan Steltzer. She was inquiring about our Veterans Flag Wall. Additionally, her mother, Edna Grode Steltzer was a member of the Class of 1935. The Class of 1935 (of which my Grandpa Engwall was also a part) has the distinction of NOT having a yearbook. It was the only year one was not published, due to the dire economic conditions of the time. Susan shared with me that her mother had a collection of photographs taken by a classmate in lieu of a yearbook. Classmates would double up, and one more fortunate classmate who had a camera took photos. Everyone was provided with a copy. I am not sure how many Susan has, but whatever she does have, would be the most extant collection to my knowledge. This is a tremendous discovery for our community history.

NEW BUSINESS

9. Library Budget

I met with Jennifer and have a preliminary draft available for discussion. Additionally there is a budget discussion with Jon Trautman scheduled for Wednesday, September 18 at 5pm in City Council Chambers

10. WLA

I am requesting permission to attend WLA per my continuing education requirements. The cost of the conference is \$410 (early bird) and the room rate is \$139.

11. Library Staff workspaces

Spoke with Kendra from WB. She referred us to Greg from Marshfield Book and Stationary. I met with Greg on Thursday to develop a blueprint for an ADA accessible circ desk. Ideally, this will be completed within this month, as the ALA grant for Rural Libraries (awards from \$10,000-\$20,000) opens on September 11.

12. Nekoosa Homecoming

A friend of mine, Wendy, won a gift basket of Nekoosa Schools items. She gifted her winnings to me/the library. She has been a quiet benefactor for a few of our giveaways. We plan to raffle off the items in the basket during homecoming week.

13. Edgar "Eggs" Manske

Edgar Manske was the last college football player to play without a helmet. Manske played in two NFL championship games with the Chicago Bears, including the historic 1940 NFL Championship Game, a 73-0 victory over the Washington Redskins. He married Olympic Medalist Jane Fauntz. In addition to an impressive professional football career, he was a lieutenant commander in the Navy during WWII, and he also taught Biology at Berkeley High School in California. A Nekoosa native, he was an early and generous supporter of building a new library. I would like to honor him by purchasing approximately \$150 of sports memorabilia to be displayed in our library.

14. Fall programming / displays

We have a number of items on the docket.

- A) Kira and I updated the meeting room policy and regulations. It is now possible to reserve our meeting rooms online, and see our entire calendar.
- B) I have been writing a weekly feature on our webpage called "Never Forgotten" Fridays. Each week, I highlight a Veteran from our community, living or deceased. We have honored 4 Veterans to date: Kenny Nelson, Roger Kelnhofer, Kenny Goodness, and our current honoree is Ron Young. This has received a lot of positive attention. I've already heard so many positive comments from the community.
- C) Megan reached out to ODC, and today is the first day of her Book Club for ODC clients. They have been wonderful attendees to our SLP. We are excited to give this a try.

- D) Janet Schrader Chojnacki is displaying her Mandala art in the display case. They are amazing.
- E) We have gotten our "Wisconsin Reads" and "Favorite Authors" project off the ground. When speaking to other directors within SCLS, and with SCLS director Shannon Schultz, it sounds as though we are the first library to do make this available to our patrons.
- F) We had 122 book reviews from our Young Adult program.
- G) G) We have some programs planned for the Mondays when school is not in session in December and January.

OLD BUSINESS

15. Library Grounds & Maintenance

a) American Elm care

Spoke with Denny Mullins and he will be getting a quote to us regarding Elm tree trimming. It needs to be done when it is cold out, after a few freezes, when the tree is in a non-growth stage. He concurred it is a beautiful elm that needs to be cared for to maintain its health and resilience. The elm measures 10'6" circumference. I have entered the information into the Survivor Elm database.

b) Gutters

I am including a quote for gutter cleaning, along with outdoor window cleaning, and cleaning the windows in the air lock. Based on the very reasonable quote, I recommend moving forward with all three projects.

c) Fencing

I spoke with Paula Klevene from Historic Point Basse. As the fencing for the community garden was paid for by a donation from a patron, I feel it is only right to pay that forward. Historic Point Basse is a community treasure, committed to preserving the history of the first settlers and Pioneer Nekoosa. They have a use for the fencing.

16. Wi-Fi usage

We are at 37,981 wifi uses for the year from January 2024 through August 2024.

17. Employee Handbook

I have not heard any information about additional updates.

18. Library Laptop

I am reasonably sure this was already approved, but I'd rather double check before spending money. I have included a quote for a laptop to be used by staff and by meeting room users.

19. Office Area

It continues to be incredibly challenging to deal with any sort of administrative work that requires attention to detail. I share an office with 3-5 people. There is often collaboration for event planning. The only way I am getting this done is to continue to come in during "off hours" when the library is not open to the public, or to do the work at home.