



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, August 13th, 2024, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:00pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Larry Krubsack, Adam Buehring, Anthony Carlson, Garrett Kuhn, Brian Krubsack, Michael Kumm, Daniel Downing, and Brad Hamilton

Also in attendance was Rick Schmidt - Public Works Director, Michael Hartje - Fire Department Chief, Shawn Woods - Police Department Chief via Zoom, Bobbi Hertzberg - City Treasurer, Darla Allen - Library Director, Dennis Fenske, Mark Schroeder, Todd Falkner, and Gavin Grubafski

Citizen Comment

Issues with Meeting Notifications

Todd Falkner raised concerns regarding the posting of meeting notices, suggesting that they should be more visibly posted to increase public engagement. The council acknowledged the issue and affirmed that they would take corrective action to improve public notifications.

Leadership Address by Todd Falkner

Todd Falkner, a former city employee, addressed the council regarding his experiences and disputes over his employment, specifically mentioning issues with the wastewater facility operations, unfulfilled promises, disrespect, and procedural lapses in the treatment plant management. He also detailed his experiences with suspended activities and inadequate responses from his superiors.

Reading and Approval of Previous Common Council Minutes

A motion was made to approve the minutes of the previous Common Council meeting on July 9th, 2024 as written.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried.

Treasurer Report

A motion was made to approve the Treasurer's report as written.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried.

TREASURER'S FINANCIAL REPORT
GENERAL FUND
JULY 2024

BOAT LAUNCH PERMIT

Annual	730.00	
Daily	<u>600.00</u>	1,330.00

BUILDING / FENCE PERMITS

380.00

CHARLES & JOANN LESTER LIBRARY

Café	44.50	
Fax, Photocopies, Misc.	148.59	
Wood County Library Aid	<u>52,349.50</u>	52,542.59

CIGARETTE LICENSE

25.00

CITATION PAYMENTS

2,412.98

CITY OF NEKOOSA W/S

Due To / Due From Transfer	750,000.00
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DOG LICENSES

8.00

LAWN MOWING

672.64

LIFEQUEST

Ambulance Invoices	306.96
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MOBILE HOME TAXES

Moccasin MHP	648.55
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NEKOOSA FIRE DEPARTMENT

Port Edwards, Town of	15,223.84	
Saratoga, Town of	48,136.67	
Wisconsin Rapids, City of, Stipend	<u>660.00</u>	64,020.51

NEKOOSA POLICE DEPARTMENT

K-9 Donation	1,360.00	
K-9 Golf Outing	720.00	
Parking Tickets	30.00	
Records	<u>4.00</u>	
		2,114.00

NEKOOSA PORT EDWARDS STATE BANK

Interest on NOW Account		70.81
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OPERATOR LICENSES

10.00

OVERPAYMENT REFUND

494.04

RECYCLE PICKUP

150.00

RIVERSIDE CEMETERY

6,900.00

RIVERSIDE PARK

40.00

SENIOR/COMMUNITY CENTER

Rentals		1,970.00
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SPECIAL ASSESSMENT REQUEST

75.00

WISCONSIN, STATE OF

2% Fire Dues	7,169.78	
Exempt Computer Aid	17,939.09	
General Transportation Aid	62,451.50	
Shared Revenue – July	253,409.92	
Video Service Provider Aid	<u>7,403.91</u>	
		348,374.20

WOOD, COUNTY OF

2 nd 1/4 Tower Rent	5,816.49	
Bots Grant	735.20	
Special Charges June 2024	<u>320.96</u>	
		6,872.65

TOTAL RECEIPTS**1,239,417.93**

GENERAL

TOTAL RECEIPTS 07-31-2024	1,239,417.93
VOIDED CHECKS 07-31-2024	<u>6,828.83</u>
	1,246,246.76
BOOK BALANCE 06-30-2024	<u>394,390.35</u>
	1,640,637.11
DISBURSEMENTS 07-31-2024	<u>494,512.01</u>
BOOK BALANCE 07-31-2024	1,146,125.10
OUTSTANDING CHECKS 07-31-2024	<u>91,288.00</u>
BANK BALANCE 07-31-2024	1,237,413.10

WATER

TOTAL RECEIPTS 07-31-2024	158,939.81
BOOK BALANCE 06-30-2024	<u>3,814,624.91</u>
	3,973,564.75
DISBURSEMENTS 07-31-2024	<u>851,932.02</u>
BOOK BALANCE 07-31-2024	3,121,632.73
OUTSTANDING CHECK 07-31-2024	<u>22,350.76</u>
BANK BALANCE 07-31-2024	3,143,983.49

LONG TERM INVESTMENT

*Nekoosa Port Edwards State Bank
CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town
Of Port Edwards for the future closure of the landfill.*

Respectfully submitted,

Bobbi Hertzberg
Treasurer, City of Nekoosa

Committee Reports

Personnel

A motion was made to approve the minutes of the Personnel Committee report of August 6th, 2024 be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried.

To the Honorable Mayor and members of the Nekoosa Common Council:

A Personnel Committee meeting was held on Tuesday August 6, 2024 at 5:30 PM in the Nekoosa Council Chambers.

Members present were: Brad Hamilton - Chairman, Larry Krubsack- Secretary, Mike Kumm and Anthony Carlson.

Also in attendance were Police Chief Shawn Woods, Fire Chief Mike Hartje, Dan Downing, Darla Allen - Library Director, Bobbi Hertzberg, and Adam Buehring.

Meeting Minutes:

- 1. Motion by Tony Carlson second by Mike Kumm to go into closed session pursuant to State Statute 19.85 (1) considering employment promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried.*
- 2. Motion by Anthony Carlson second by Mike Kumm to go into open session pursuant to Wis. Stat. 19.85 (2) to make possible recommendations on matters in closed session. Motion carried.*
- 3. Discussed former City Clerks benefit payout*
- 4. Discussed Fire Chiefs retirement contribution*
- 5. Recommend City Treasurer vacation schedule be adjusted to her initial hire date with the City of Nekoosa according to the handbook*
- 6. Discussed possible employee handbook changes*

Respectfully submitted,

Larry Krubsack, Secretary

Motion that Item 5 of the Personnel Committee Meeting on August 6th, 2024 be adopted for action.

Motion by: Brad Hamilton Seconded by: Larry Krubsack Roll call vote: 8 Ayes, 0 Nays.

Motion carried.

Property Recreation and Human Affairs

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of August 6th, 2024 be accepted as written.

Motion by: Adam Behring Seconded by: Anthony Carlson Motion carried.

To the Honorable Mayor and members of the Nekoosa Common Council:

A Property Recreation and Human Affairs Committee meeting was held on Tuesday August 6th, 2024 at 5:00pm in the Nekoosa Council Chambers.

Members present were: Adam Buehring - Chairman, Brad Hamilton- Secretary, Dan Downing and Brian Krubsack.

Also in attendance were Larry Krubsack, Police Chief Shawn Woods, and Fire Chief Mike Hartje

Meeting Minutes:

- 1. All members were present.*
- 2. No citizens comment.*
- 3. Recommend Nekoosa Lions and Nekoosa Athletic Association reserve Thompson Park for September 25, 2024.*
- 4. Recommend Special Event Permit to Brandon Jacoby for his event to be held September 7, 2024 with approval of alcohol in the fenced area.*

Respectfully submitted,

Brad Hamilton, Secretary

Motion that Items 3 and 4 of the Property Recreation and Human Affairs Committee Meeting on August 6th, 2024 be adopted for action.

Motion by: Adam Behring Seconded by: Brad Hamilton Roll call vote: 8 Ayes, 0 Nays.

Motion carried.

Ways & Means

A motion was made to approve the minutes of the Ways and Means Committee report of August 13th, 2024 be accepted as written.

Motion by: Anthony Carlson **Seconded by:** Brad Hamilton Motion carried.

To the Honorable Mayor and members of the Nekoosa Common Council:

A Ways and Means Committee meeting was held on Tuesday August 13th at 6:30pm in the Nekoosa Council Chambers.

Members present were: Anthony Carlson - Chairman, Larry Krubsack- Secretary, Garrett Kuhn and Michael Kumm.

Also in attendance were Mayor Dan Carlson, Bobbi Hertzberg - City Treasurer, Brian Krubsack, Adam Behring, Kallee Dhein - City Clerk, Dan Downing, Brad Hamilton, Fire Chief Mike Hartje, and Police Chief Shawn Woods via Zoom.

Meeting Minutes:

- 1. Audited all bills*
- 2. Reviewed applications for beverage operator licenses please see list below.*

Gabriella Brinegar Coby Schesel Daniel Worlund Stephen Scott Alyssa Erdman

Teri Doherty

Debra Davis

Jessica McDowell

Jana Peters

Dallas Baumgart

David Engwall

3. *Discussed Teen Leadership program*
4. *Recommend membership renewal for Heart of Wisconsin for \$2,500.00*
5. *Recommend \$1,000.00 sponsorship to Cool Teen Leadership Program thru the Heart of Wisconsin*
6. *Discussed ordinance 12.02 (11) (b)*
7. *Recommend purchase of Workhorse Software Payroll Portal for \$3,000.00 plus \$250.00 annual maintenance fee*
8. *Recommend new city clerk receive city credit card with a limit of \$5,000.00*
9. *Recommend city clerk attend 2024 WMCA annual conference per handbook*
10. *Recommend city court clerk attend Judicial education certificate programs on September 11-13, 2024 per handbook*
11. *Recommend sending 3 Department of Public Works employees to the Rural Water Conference on August 22, 2024 per handbook*

Respectfully submitted,

Larry Krubsack, Secretary

Motion that Items 1, 2, 4, 5, 7, 8, 9, 10, and 11 of the Ways and Means Committee Meeting on August 13th, 2024 be adopted for action.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays. Motion

carried.

Old Business

There were no items under old business for discussion.

New Business

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried.

Items for Future Meetings

No items were brought up for the future council meeting.

Approval of Claims:

General Disbursements:

Check #55941, #62400, #62440 - #62579 payments from 07/10/2024 – 08/13/2024

Total Expenditure from all Funds = \$285,416.05

Water and Sewer Disbursements:

Check #11605 - #11626 payments from 07/10/2024 – 08/13/2024

Total Expenditure from all Funds = \$1,535,584.44

Payroll:

Voucher # V12693- V12726 payments from 07/09/2024 – 08/13/2024

Total: \$146,281.79

Adjournment

A motion was made to adjourn the meeting.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting adjourned.