

A MONTHLY MEETING OF THE COMMON COUNCIL OF THE CITY OF NEKOOSA
WAS HELD IN THE COUNCIL CHAMBERS ON TUESDAY, JUNE 11, 2024 AT 7:00
P.M.

The Meeting was called to order by Mayor Daniel J. Carlson

Brian Krubsack	Mike Kumm	Brad Hamilton	Dan Downing
Larry Krubsack	Anthony Carlson	Garett Kuhn	

Adam Buehring – Absent

Moved by Hamilton, seconded by Kuhn to dispense with the reading of the minutes of the previous meeting.

TREASURER’S FINANCIAL REPORT
GENERAL FUND
MAY 2024

GENERAL

VOIDED CHECK 05-31-2024	2,375.51
RET. ACH PAYROLL 05-31-2024	177.32
TOTAL RECEIPTS 05-31-2024	91,040.84
BOOK BALANCE 04-30-2024	<u>1,167,058.53</u>
	1,260,652.20
DISBURSEMENTS 05-31-2024	<u>417,871.98</u>
BOOK BALANCE 05-31-2024	842,780.22
OUTSTANDING CHECKS 05-31-2024	<u>76,976.50</u>
	919,756.72
OUTSTANDING ACH 05-31-2024	<u>350.00</u>
BANK BALANCE 05-31-2024	920,106.72

WATER

TOTAL RECEIPTS 05-31-2024	133,567.80
BOOK BALANCE 04-30-2024	<u>3,645,776.34</u>
	3,779,344.14
DISBURSEMENTS 05-31-2024	<u>26,240.74</u>
BOOK BALANCE 05-31-2024	3,753,103.40
OUTSTANDING CHECK 05-31-2024	<u>58.97</u>
	3,753,162.37
OUTSTANDING ACH 05-31-2024	<u>396.24</u>
BANK BALANCE 05-31-2024	3,752,766.13

LONG TERM INVESTMENT

*Nekoosa Port Edwards State Bank
CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town
Of Port Edwards for the future closure of the landfill.*

Respectfully submitted,

Bobbi Hertzberg
Treasurer, City of Nekoosa

Moved by Hamilton seconded by Kuhn to accept the Treasurer’s Financial Report as written.

Staci Kivi, President/CEO of Heart of WI Chamber of Commerce was in attendance to discuss updates

Joe Haas of Hawkins Ash CPAs was in attendance via Zoom Video to discuss 2023 City Audit.

Ways & Means

To the Honorable Mayor and Members of the Nekoosa Common Council:

A Ways & Means meeting was held on Tuesday, June 11, 2024 at 6:30 p.m. in the Nekoosa Council Chambers. Members present were Anthony Carlson *Chairperson*, Larry Krubsack, *Secretary*, Garrett Kuhn, Mike Kumm.

Also in attendance were: Brian Krubsack, Fire Chief Mike Hartje, Rick Schmidt-DPW, Lucy McGinley, Elaine Wolfe, Kathy Drews, Darla Allen, Mayor Dan Carlson, Police Chief Shawn Woods, Dan Downing, Brad Hamilton.

1. Audited bill lists.
2. Recommend Operator's Licenses for: (see attached list)
3. Recommend Class A Beer/Alcohol Licenses for: (see attached list)
4. Recommend Class B Beer/Alcohol Licenses for: (see attached list)
5. Recommend Cigarette License Applications for: (see attached list)

Respectfully submitted

Class A Combo Beer/Alcohol

Rhonda Ann Urlaub: GPM Southeast LLC, (Bread & Butter Shop #4530)
Jason Stankowski: Dolgencorp, LLC,
Wade Korntved: Nekoosa Foodtown Inc., LLC,
Yogesh Patel: The Party Connection,
Manish C. Patel: Shambhu LLC

Class A Beer

Dale Williamson: Parts House (NAPA)

Class B Picnic

Trisha Ferkey: Mid-West Fest

Class B Beer

Jenny Lea Wicke: West River Cafe

Class B Combo Beer/Alcohol

Dan Carlson: Goodfellas Pizza,
Scott J. Bloyd: 2 The Edge LLC
Kirk Barton: K&B's Bar and Grill,
Kevin Foley: Foley's Nita Brew.
Brandon J. Jacoby: The Spot by Jacoby LLC
Kenneth E. Day: DeBasement Bar

Cigarette License Applications

GPM Southeast LLC (Bread & Butter Shop #4530)
Dollar General
The Party Connection
Nekoosa Foodtown Inc., LLC,
Shambhu LLC.

Operator's Licenses

Foley’s Nita Brew

Alicia M. Guildan
Deb Hutchison
Molley A. Martin
Natasha A. Nelson
Dallas M. Baumga

K&B’s

Kenneth A. Barton

Shambhu LLC (Mobil Gas Station)

Manish C. Patel
Katherine M. Maisells

Operator’s Licenses

Party Connection

Angelita Alday
Niyati M. Patel
Yogesh C. Patel
John F. Zagrzebski

Shambhu LLC

Manish L. Patel
Katherine M. Maisells
Joseph R. Sudekum
Mark P. Sylvester

GPM Southeast LLC (Bread & Butter Shop #4530

Coby J. Schesel

Nekoosa Piggly Wiggly

Terre L. Forbes
Jessica Grove
Melissa Kadrmas
Heather L. Korntved
Wade A. Korntved
Joshua K. Mancl
Nicole E. Mancl
Cindy M. Schmidt
Judith A. Voss

Goodfella’s

Dollar General

Amanda Jo Reith
Andrea M. Slaughter
Kayln A. Stanczyk
Lisa M Strangfeld

West River Café

Jenny L. Wicke

The Spot

David D. Engwall

The Edge

Destani J. Cangi
Katherine A. Martin
Lori A. Olsen

JoAnn E. Walta

K & B's

Kenneth A. Barton

Foley's NITA Brew

Alicia Guldán

Debra A. Hutchison

Molly A. Martin

Natasha A. Nelson

Kimberly A. Walrath

Midwest Fest

Joseph W. Krcmar

Heather L. Sairs

Moved by Carlson Seconded by Hamilton that the Ways & Means Committee Report of June 11, 2024 be accepted as written. Carried.

Moved by Carlson Seconded by Hamilton that items 1-5 of the Ways & Means Committee Report of June 11, 2024 be adopted for action.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

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Public Works

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Works Committee meeting was held on Tuesday, June 4, 2024, 2024 at 6:30 PM in the Nekoosa Council Chambers. Members present were: Larry Krubsack - *Chairman*, Adam Buehring - *Secretary*, Anthony Carlson and Garrett Kuhn .

Also in attendance were Mayor Dan Carlson, Dan Downing, Brian Krubsack, Brad Hamilton, Mike Kumm, Police Chief Shawn Woods, Rick Schmidt with the DPW, Rachael Spellerberg and Phil Anderson with Pro Source representing Alliant Energy, Darla Allen with the Library and Bill Cahak .

1. Recommend approving easement for Alliant Energy to connect a fiber optic cable from Whitetail Lane to the communications tower subject to completion of a survey, city attorney approval as well as final contractual language changes.
2. Recommend hiring Mead & Hunt to update the cities GIS mapping for water, sanitary and streets at a cost not to exceed \$29,700.00
3. Recommend reviewing and submittal of the sanitary CMAR report to the DNR.
4. Discussed updating sinks and urinal at Riverside park.

Respectfully submitted

Moved by L. Krubsack Seconded by Carlson that the Public Works Committee Report of June 4, 2024 be accepted as written. Carried.

Moved by L. Krubsack Seconded by Hamilton that items 1-3 of the Public Works Committee Report of June 4, 2024 be adopted for action.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

Property, Recreation and Human Affairs Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Property, Recreation and Human Affairs Committee meeting was held on June 4, 2024 at 7:05 PM in the Nekoosa Council Chambers. Members present were: Adam Buehring - *Chairman*, Brad Hamilton - *Secretary*, Brian Krubsack and Dan Downing .

Also in attendance were Mayor Dan Carlson, Larry Krubsack, Mike Kumm, Garrett Kuhn, Anthony Carlson and Rick Schmidt: DPW Director .

1. Recommend awarding Ascent Construction bid for \$511,644.00 for the Shelter/Restrooms building at Kautzer Park.
2. Recommend Alliant Energy move the electrical service at Kautzer Park for \$2,466.72.
3. Discussed city ordinance on allowing homing pigeons in the city.

Respectfully submitted

Moved by Kumm Seconded by Carlson that the Property Recreation & Human Affairs Committee Report of June 4, 2024 be accepted as written. Carried.

Moved by Kumm Seconded by Kuhn that items 1-2 of the Property Recreation & Human Affairs Committee Report of June 4, 2024 be adopted for action.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

Personnel

To the Honorable Mayor and members of the Nekoosa Common Council:

A Personnel Committee meeting was held on Tuesday, May 20, 2024 at 6:00 PM in the Nekoosa Council Chambers. Members present were: Brad Hamilton - *Chairman*, Larry Krubsack - *Secretary*, Anthony Carlson and Mike Kumm .

Also in attendance were Mayor Dan Carlson, Bobbi Hertzberg, Diana Martinson, Trent Minor Chief Shawn Woods .

1. Motion by Anthony Carlson Second by Mike Kumm to go into closed session pursuant to Wisconsin Statutes 19.85(1)(c) to interview candidates for position of City Clerk. (All members voted yes)

Respectfully submitted

Personnel

To the Honorable Mayor and members of the Nekoosa Common Council:

A Personnel Committee meeting was held on Thursday, May 23, 2024 at 5:00 PM in the Nekoosa Council Chambers. Members present were: Brad Hamilton - *Chairman*, Larry Krubsack - *Secretary*, Anthony Carlson and Mike Kumm .

Also in attendance were Bobbi Hertzberg ,Diana Martinson, Trent Minor Chief Shawn Woods.

1. Motion by Anthony Carlson Second by Mike Kumm to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(c) to interview candidates for position of City Clerk. All Members voted yes
2. Motion by Carlson second by Kumm to go into open session pursuant to Wi. Stats. 19.85 (2) to make possible recommendations on closed session matters. All members voted yes
3. Recommend conditional offer of employment to Kallee Dhein for the city clerk position

pending pre-employment screening with a starting salary of \$55,000.00

Respectfully submitted

Personnel

To the Honorable Mayor and members of the Nekoosa Common Council:

A Personnel Committee meeting was held on Tuesday, June 4, 2024 at 6:00 PM in the Nekoosa Council Chambers. Members present were: Brad Hamilton - *Chairman*, Larry Krubsack - *Secretary*, Anthony Carlson and Mike Kumm .

Also in attendance were Adam Buehring, Brian Krubsack, Dan Downing Jim and Diane Nickel, Police Chief Shawn Woods, Darla Allen, Mayor Dan Carlson .

- 1. Recommend adoption of revised Employee Handbook.

Respectfully submitted

Moved by Hamilton Seconded by Carlson that the Personnel Committee Report of May 20, 2024, May 23, 2024, and June 4, 2024 be accepted as written. Carried.

Moved by Hamilton Seconded by Kumm that items 3 of the Personnel Committee Report of May 23, 2024 be adopted for action.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

Moved by Hamilton Seconded by Kumm that items 1 of the Personnel Committee Report of June 4, 2024 be adopted for action.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

Moved by Hamilton Seconded by Kuhn to confirm Mayor Carlson’s appointment of Kallee Dhein to the City Clerk position.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

COMPLIANCE MAINTENANCE RESOLUTION

RESOLVED, that the City of Nekoosa informs the Wisconsin Department of Natural Resources that the following actions were taken by the Nekoosa Common Council:

- 1. Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.
- 2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit.
 - (a) The City will continue to operate and maintain the WWTP Plant according to DNR Permit Limits.

Passed by a unanimous vote of the Nekoosa Common Council on June 11, 2024

Daniel J. Carlson, Mayor

Joseph M. Rusch II, City Clerk

Moved by Hamilton Seconded by Carlson to approve Compliance Maintenance Resolution.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

Moved by Hamilton Seconded by Carlson to accept the Department Head monthly reports as written. Carried

General Disbursements	190,544.43
Water/Sewer Disbursements	28,993.47
Payroll	133,999.93

Moved by Hamilton Seconded by L. Krubsack to pay all bills as written and read.

Roll Call Vote: 7 Ayes, 0 Nays. Carried

Moved by Hamilton Seconded by L. Krubsack to adjourn. Carried

Respectfully Submitted

Joseph M. Rusch II
City Clerk