



Board of Review Agenda

The Board of Review will meet at the City of Nekoosa Office

Location & Address: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Wednesday, May 14th, 2025, at 5:00 P.M. (minimum 2 hour session)

This meeting can be streamed via Zoom, see the link attached: [Click Here](#)

The agenda is as follows:

1. Call the Board of Review to Order
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices.
4. Selecting Chairperson for the Board of Review
5. Selecting Vice-Chairperson for Board of Review
6. Verify that a member has met the mandatory training requirements.
7. Verify that the city has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec 70.47(7)(af)).
8. Review of new laws.
9. Review current policy regarding the procedure for sworn telephone testimony and sworn written testimony.
10. Review current policy regarding the procedure for waiver of Board of Review hearing requests.
11. Filing and summary of the Annual Assessment Report by Assessor's Office.
12. Receipt of the Assessment Roll by clerk from the Assessor.
13. Receive the Assessment Roll and sworn statements from the clerk.
14. Review the Assessment Roll and perform statutory duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
15. Discussion and possible action on certifying all corrections of error under state law (sec. 70.43, Wis. Stats.)
16. Discussion and possible action on verifying with the Assessor that open book changed are included in the Assessment Roll.
17. Allow taxpayers to examine assessment data.
18. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,

It is possible that the members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Board of Review.

- b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
- c. Requests to testify by telephone or submit sworn written statement,
- d. Subpoena requests, and
- e. Act on any other legally/required Board of Review matters.

19. Review Notices of Intent to File Objection.

20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.

21. Consider/act on scheduling additional Board of Review Date(s).

22. Adjourn (to future date if necessary).

Kallee Dhein – City Clerk

Posted 05/13/2025

NOTICE:

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City of Nekoosa Clerk's Office at least 48 hours in advance to request adequate accommodations. 715-886-7877.

This meeting is recorded via Zoom and can be accessed on the city website in the Agenda and Minutes section once posted. Discussion and possible action may take place on any of the above agenda items.

It is possible that the members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Board of Review.