



City of Montague Regular City Council
230 S. 13th Street, Montague, CA 96064 Ph. (530) 459-3030

CITY OF MONTAGUE CITY COUNCIL MEETING AGENDA

September 3, 2026

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- In-person at: **Montague City Council Chambers, 230 S. 13th St.**
- Online via <https://cityofmontague-454.my.webex.com/meet/clerk> WebEx at:
- Meeting number (access code): 2630 874 0065
- Telephone at: 1-650-479-3208 When prompted, enter **Meeting ID: 26308740065 Passcode: *89335983**

AGENDA PACKET: Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection 72 hours before each regularly scheduled meeting at the City Clerk's office at City Hall, located at 230 S. 13th Street, Montague, California, during normal business hours. Any writing that is subject to disclosure that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at the City Clerk's office during normal business hours. Materials distributed to a majority of councilmembers less than 72 hours before a meeting will be available for public inspection on the City's website at www.cityofmontagueca.com.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. **CALL TO ORDER:**
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLIGIANCE:**
- IV. **PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted under New Business or Old Business on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.
- V. **AGENDA APPROVAL:**
- VI. **CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the



Council wishes to remove an item for discussion. The City Clerk recommends approval of the following consent calendar items:

1. Approval of City Council Meeting minutes for August 6, 2026.

VII. DEPARTMENT REPORTS:

1. Sheriff's update for August 2026
2. City Engineer's update for August 2026
3. Planning update for August 2026

VIII. NEW BUSINESS:

1. Discussion possible action re: Accepting Interest in Real Property - Amen Aviation Easement.
 - a. Staff Report
 - b. Consideration of approval of Resolution No. 26-13. A Resolution of the City Council of the City of Montague Authorizing the City Administrator to Accept Real Property (Gov. Code Sec. 27281)
2. Consideration of approval of appointment of Brad Hall, Trieghtyn Hines, Cannon Kraemer, Naomi Murakami and Luis Murillo to the Montague Volunteer Fire Department.
3. Discussion of approval of Resolution No. 26-14. A Resolution of the City Council of the City of Montague Pertaining to the Authorization and Certification of the 2026-2027 Maintenance-of- Effort (MOE) Form.
4. Discussion of approval of the Siskiyou County Sheriff's office service agreement for law enforcement, dispatching, record support.
5. Discussion of approval of the 2026 Local Agency Biennial Notice.

IX. COUNCIL AND STAFF REPORTS FOR AUGUST 2026:

1. Fire Department:
2. Public Works/City Administrator:
3. Animal Control/ Code Enforcement:
4. City Clerk:
5. Treasurer:
6. Library:
7. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting.

X. CLOSED SESSION:

1. Public Employee Performance Evaluation Government Code 54957(b)(1) City Attorney.

XI. ADJOURN:



In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a publicly accessible place, 72 hours in advance of the meeting.

Public Hearings: If you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a Planning Commission decision made as a result of a proceeding in which by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the Planning Commission, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes “final.”

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Montague is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Montague, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

The City of Montague does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, or any other legally protected classes in employment or provision of services. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 459-3030 or by notifying the Clerk at clerk@cityofmontagueca.gov.



**AFFIDAVIT OF NOTIFICATION AND POSTING
STATE OF CALIFORNIA
COUNTY OF SISKIYOU
CITY OF MONTAGUE**

I, David Dunn City Administrator for the City of Montague, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Regular City Council of the City of Montague, California, was delivered and/or notice by email not less than 72 hours, before the hour of 4:30 PM on September 3, 2026 to the members of the City Council caused the agenda to be posted on the bulletin board found at City Hall, 230 S. 13th Street, Montague CA, and a copy to be placed for review at the Office of the City Clerk.

POSTED: August 31, 2026 @ 4:30 PM

CITY OF MONTAGUE CITY COUNCIL MEETING MINUTES [DRAFT]

August 6, 2026

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

- I. CALL TO ORDER: @ 6:30 PM**
- II. ROLL CALL: Vela, Murakami, Dooley, and Jackson present.**
- III. PLEDGE OF ALLIGIANCE:**
- IV. PUBLIC COMMENTS:** “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted under New Business or Old Business on the Regular Agenda, please address the City Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda. **Alex Hopkins says the MVFD has some very serious issues. On a very recent event Murakami allowed a very inexperienced firefighter with no training to run on a medical call with two juvenile explorers by themselves. Bylaws have been violated. All three engines were out of service all last week and this is the second time that this has happened. He also wants to know why Schroeder got appointed Captain when there was no vote to vote him in as Captain and he lacks experience. Chaz Jones wanted to know why he was in charge of two juvenile explorers for a fall assist when he had no certification and should have supervision. When he called Murakami for direction on the situation he was told to respond to the call and that Takeshi would meet him there. EMS responded before Murakami arrived. He was distraught over the incident and how it was handled. Rick Deavilla was very concerned and shocked that Council did not have a meeting about the Grand Jury Report and wanted to know why there was not a meeting about it. Amanda Hopkins says that Murakami is in violation of ordinances. There was a complaint requesting information on two different fires. She received Vela’s report. When she tried to retrieve Murakami’s report for the requests, he stated that he would write a report then asked her to rewrite her report for these requests. She provided the Council with copies of the reports. She was given the reports back per her request. May 14th Murakami was made aware that there were no working radios at the station/on the engines. That night she responded to a fire with no radio because it was in our district. Elizabeth Stillman wanted to address some complaints about the pool. She explained that they took their jobs seriously and wanted to provide a safe environment and in order to so that they had to enforce the rules. Samantha Nichols had a complaint about the pool closing early due to lack of attendance on a free swim day. Katelyn Canahan wanted to speak on the complaints about the pool and explain that the rules were being enforced to ensure the safety of everyone.**
- V. AGENDA APPROVAL: Approved as presented. Motion made by Jackson. Seconded by Dooley.**
- VI. CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion. The City Clerk recommends approval of the following consent calendar items:

1. Approval of City Council Meeting minutes for July 9, 2026. **Approved as presented. Motion made by Vela. Seconded by Dooley. All Ayes.**

VII. DEPARTMENT REPORTS:

1. Sheriff's update for July 2026. **Presented by Sgt. Amezcua.**
2. City Engineer's update for July 2026. **The Pickel Ball Association wants to do a park grant to update the park at City Hall.**

VIII. NEW BUSINESS:

1. Discussion of the results of the CDBG Housing Rehab and Income Survey. **Presented by Brandy of Great Northern.**
2. Discussion of the Siskiyou Economic Developments nomination of Montague as part of California's Opportunity Zone 2.0 application process. **Tabled.**
3. Discussion of approval of Resolution No. 26-11. A resolution of the City of Montague adopting a list of projects for Fiscal Year 2026-2027 funded by SB 1: The road repair and accountability act of 2017. Adoption approved. **Motion made by Vela. Seconded by Jackson. All Ayes.**
4. Discussion possible approval of MOU between the City of Montague and the Rotary Club of Montague. **Approved. Motion made by Dooley. Seconded by Jackson. All Ayes.**
5. Pool Coordinator update on Fundraiser Dinner for the Montague Pool. **Presented by Johnson.**

IX. COUNCIL AND STAFF REPORTS FOR JULY 2026:

1. Fire Department: **Presented by Murakami. Murakami is stepping away from Fire Chief and has appointed Schroeder as Captain.**
2. Public Works/City Administrator: **Presented by Dunn. Report in packet.**
3. Animal Control/ Code Enforcement: **Report in packet.**
4. City Clerk: **Report in packet.**
5. Treasurer: **No report.**
6. Library: **Report in packet.**
7. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting.

Dooley wanted to clarify that she was available for the special meeting scheduled on July's meeting to discuss the Civil Grand Jury's report. It was the attorney that was not available and this is why it was cancelled. Vela had questions for the attorney who was not in attendance this meeting. He also stated the need to recruit and vote on a new Chief for the MVFD since it should have been done when Chief Vela resigned. He also asked for the attorney be put on the next agenda for employee review, council agreed to put this item on the agenda for October.

X. ADJOURN: @ 8:21 PM Motion made by Vela. Seconded by Jackson. All Ayes.



CITY OF MONTAGUE STAFF REPORT TO CITY COUNCIL

September 3, 2026

ACCEPTING INTEREST IN REAL PROPERTY – AMEN AVIGATION EASEMENT

SUMMARY:	The project is a resolution authorizing the City Administrator to accept interest in real property on behalf of the City in accordance with Government Code Section 27281. It is being presented in response to a County-approved project that requires an avigation easement (i.e., airspace only) be granted to the City as a condition of approval.
REQUEST OF CITY COUNCIL:	The City Council is being asked to: (1) Consider an offer of dedication to protect air space, aviation, and airport operations associated with the Montague-Yreka Rohrer Airfield; (2) Consider an exemption from the California Environmental Quality Act (CEQA); and (3) Authorize staff to accept real property on behalf of the City.
SUGGESTED MOTIONS:	To authorize staff to accept real property on behalf of the City, two suggested motions are provided below. Each motion should be made in sequence, with the second motion made only after the preceding motion has been successfully carried. 1) I move that we make the finding that the project does not have the potential to result in a significant adverse effect on the environment and is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3). 2) I move that we adopt Resolution 26-13 authorizing the City Administrator or designee to accept real property.
ENVIRONMENTAL RECOMMENDATION:	Exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3).
ATTACHMENTS:	A. Resolution 26-13, A Resolution of the City Council of the City of Montague Authorizing the City Administrator to Accept Real Property (Gov. Code Sec. 27281). B. Draft Certificate of Acceptance C. Draft Amen Avigation Easement

OVERVIEW

The City of Montague has been offered an avigation easement over real property outside of city limits (see **Figure 1-1** below and **Attachment C**). Creation of the avigation easement was required by the Siskiyou County Planning Commission as a condition of approval for a tentative parcel map in accordance with the Siskiyou County Airport Land Use Compatibility Plan and Siskiyou County Code. The purpose of the avigation easement is to protect air space, aviation, and airport operations associated with the Montague-Yreka Rohrer Airfield, which is owned by the City of Montague. Once the avigation easement has been recorded and any remaining conditions of approval have been satisfied, the final map can be recorded.



Figure 1-1, Project Location

Certificate of Acceptance

Pursuant to Government Code Section 27281, the County Recorder may not record a deed that conveys a real property interest to the City without the deed being accompanied by a Certificate of Acceptance. A Certificate of Acceptance is a document acknowledging that the City accepts the property interest. This can be done by a resolution of the City Council accepting each deed or by an acceptance signed by a City official authorized to do so by a resolution of the City Council.

The issue of accepting property is not uncommon and usually arises in land use or development matters where the City requires easements for roads, utilities, and the like. It is not an efficient practice to require a separate resolution, which requires a staff report, lead time for the Council agenda, and time at the Council meeting for the acceptance of each deed. It is common practice for cities to delegate to city officers the authority to execute Certificates of Acceptance.

Attached is a draft resolution accomplishing this purpose and a draft Certificate of Acceptance. If adopted, the resolution number can be included on the printed form to avoid the need to search each time a certificate is needed.

ENVIRONMENTAL RECOMMENDATION

It is planning staff's opinion that because it can be seen with certainty that there is no possibility that acceptance of the avigation easement or authorizing the city administrator to accept offers of dedication more generally may have a significant effect on the environment, the project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3). CEQA Guidelines Section 15061(b)(3) states that "The activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.” Therefore, prior to authorizing staff to accept the avigation easement, the City Council should make a finding that the project is exempt from CEQA. Accordingly, a finding to this effect has been incorporated into the first of two suggested motions above.

STAFF RECOMMENDATION

To better protect air space, aviation, and airport operations associated with the Montague-Yreka Rohrer Airfield, planning staff recommends the City Council authorize the City Administrator to accept the Amen avigation easement as well as future offers of dedication. More specifically, staff recommends the City Council consider the following actions:

- **Adopt** the recommended CEQA finding and exemption; and
- **Adopt** Draft Resolution 26-13, A Resolution of the City Council of the City of Montague Authorizing the City Administrator to Accept Real Property (Gov. Code Sec. 27281).

If the City Council concurs with staff’s recommendation, two suggested motions are provided on page one for the City Council’s consideration.

ATTACHMENT A
DRAFT RESOLUTION 26-13

RESOLUTION 26-13

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MONTAGUE AUTHORIZING THE CITY ADMINISTRATOR
TO ACCEPT REAL PROPERTY
(GOV. CODE SEC. 27281)**

WHEREAS, the County Recorder may not accept for recording any interest in or easement upon real estate to the City without the consent of the City evidenced by a certificate or resolution of acceptance attached to or printed on the deed or grant; and

WHEREAS, the City may authorize one or more officers or agents to consent to a deed or grant; and

WHEREAS, the City Council wishes to authorize the City Administrator or the City Administrator's designee to consent to deeds or grants of interest in real property or easements upon real property.

NOW, THEREFORE BE IT RESOLVED, that the City Administrator or the City Administrator's designee is authorized to accept on behalf of the City's interest in real property or easements upon real estate.

IT IS HEREBY CERTIFIED that the foregoing Resolution 26-13 was duly adopted on a motion by _____ and seconded by _____, at a regular meeting of the City of Montague City Council held on the 3rd day of September 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF MONTAGUE CITY COUNCIL

Takeshi Murakami, Mayor

WITNESS, my hand and seal this 3rd day of September, 2026

Ruanna Smith, City Clerk

ATTACHMENT B

DRAFT CERTIFICATE OF ACCEPTANCE

AVIGATION EASEMENT

TO

**CITY OF MONTAGUE
SISKIYOU COUNTY
STATE OF CALIFORNIA**

CERTIFICATE OF ACCEPTANCE GOVERNMENT CODE SECTION 27281

This is to certify that the interest in real property granted by the Deed of Avigation Easement dated September ___, 2026, from Grant Ivar Amen to the City of Montague, a Municipal Corporation, is hereby accepted by the undersigned City Administrator of the City of Montague on behalf of the City of Montague pursuant to authority conferred by Resolution 26-13 of the City Council of the City of Montague adopted on September 3, 2026, and the grantee consents to recordation thereof by its duly authorized officer.

IN WITNESS WHEREOF I hereunto set my hand this ___ day of September, 2026.

David Dunn, City Administrator
City of Montague

ATTACHMENT C

DRAFT AMEN AVIGATION EASEMENT

DEED OF AVIGATION EASEMENT

This indenture is made this ____ day of August 2026 between Grant Ivar Amen, hereinafter referred to as Grantor, and the City of Montague, a political subdivision in the State of California, hereinafter referred to as Grantee.

The Grantor, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant to the Grantee, its successors and assigns, a perpetual and assignable easement over the following described parcel of land in which the Grantor holds a fee simple estate. The property which is subject to this easement is depicted on "Exhibit A" attached and is more particularly described as follows:

All that real property situated in the County of Siskiyou, State of California, described as follows:

A portion of Section 28, Township 45 North, Range 6 West, Mount Diablo Meridian, described as follows:

BEGINNING at an iron pipe set in concrete at the East $\frac{1}{4}$ corner of said Section 28; thence South $0^{\circ}18'01''$ West, 401.26 feet along the East line of said Section 28 to the Westerly line of County Road No. 6K03; thence South $21^{\circ}06'42''$ West, 487.00 feet; thence South $07^{\circ}37'28''$ East, 306.13 feet; thence South $08^{\circ}25'49''$ West, 968.98 feet; thence South $79^{\circ}17'04''$ West, 234.09 feet; thence North $73^{\circ}34'$ West, 132.18 feet; thence North $35^{\circ}20'56''$ West, 144.34 feet; thence North $63^{\circ}39'00''$ West, 113.50 feet; thence South $89^{\circ}01'00''$ West, 128.37 feet; thence South $84^{\circ}05'29''$ West, 477.94 feet; thence South $65^{\circ}31'30''$ West, 100.14 feet; thence North $59^{\circ}37'46''$ West, 194.37 feet; thence North $56^{\circ}33'52''$ West, 549.69 feet; thence South $57^{\circ}30'01''$ West, 159.20 feet; thence North $28^{\circ}39'27''$ West, 791.15 feet; thence North $30^{\circ}27'17''$ West, 207.33 feet; thence North $30^{\circ}27'17''$ West, 406.63 feet; thence North $35^{\circ}31'11''$ West, 223.25 feet; thence South $87^{\circ}55'28''$ West, 158.12 feet; thence South $58^{\circ}18'05''$ West, 101.17 feet; thence South $11^{\circ}49'10''$ West, 276.63 feet; thence South $04^{\circ}16'58''$ West, 478.98 feet; thence South $29^{\circ}32'58''$ East, 125.92 feet; thence South $39^{\circ}48'52''$ East, 113.88 feet; thence South $16^{\circ}11'55''$ West, 130.00 feet; thence South $23^{\circ}41'24''$ West, 343.07 feet; thence South $51^{\circ}03'36''$ West, 441.01 feet; thence South $74^{\circ}32'39''$ West, 384.37 feet; thence North $56^{\circ}07'52''$ West, 326.79 feet; thence North $28^{\circ}33'47''$ West, 91.43 feet; thence North $33^{\circ}19'45''$ West, 372.06 feet; thence North $07^{\circ}50'55''$ West, 204.99 feet; thence North $16^{\circ}01'34''$ West, 703.19 feet; thence South $78^{\circ}01'58''$ West, 78.91 feet to the West line of said Section 28; thence North $00^{\circ}05'53''$ East, 535.36 feet to the West $\frac{1}{4}$ corner of said Section 28; thence North $89^{\circ}35'07''$ East, 2701.76 feet along the East-West centerline of Section 28; thence North $00^{\circ}33'20''$ East. 365.07 feet;

thence North 00°20' East, 1176.07 feet to the Southerly right-of-way line of California State Route No. 3; thence South 89°46'45" East, 2648.81 feet along said Southerly right-of-way line to the East line of said Section 28; thence South 00°58'51" West, 1511.07 feet to the Point of Beginning.

EXCEPTING THEREFROM all that portion of the above-described lands conveyed to the County of Siskiyou by deed from Norman E. Fiock and Mayme E. Fiock, his wife; Earl E. Fiock and Mildred O. Fiock, his wife, to the County of Siskiyou, dated June 16, 1971, and recorded July 1, 1971, in Book 627, Official Records, page 445, Siskiyou County Records:

APNs: 013-400-250 and 013-410-060

The easement applies to the Airspace above an imaginary plane over the real property. The plane is described as follows:

The imaginary plane above the hereinbefore described real property, as such plane is defined by Part 77 of the Federal Aviation Regulations, and consists of a plane with an approach, transition, or horizontal surface described herein below; the elevation of said plane being based upon the Airport official runway end elevation of 2527 feet Above Mean Sea Level (AMSL), as determined by the Siskiyou County Airport Land Use Compatibility Plan, the approximate dimensions of which said plane are described and shown on "Exhibit A" attached hereto and incorporated herein by reference.

Approach

The Runway 1533 approach surface is longitudinally centered on the extended runway centerline, extending outward and upward from the end of the primary surface. The inner edge is the same width as the primary surface (i.e., 500 feet) and expands uniformly for a horizontal distance of 5,000 feet at a slope of 20:1 and has an outer edge of 2,000 feet.

Transition

The primary surface is a surface longitudinally centered on the runway having a width of 500 feet and extending 200 feet beyond each runway end. The elevation of any point on the primary surface is the same as the elevation of the nearest point on the runway centerline. Transition surfaces extend upward and outward at right angles to the runway centerline, and the runway centerline extended, at the edges of the primary surface. Transition surfaces have a slope of 7:1 (i.e., seven feet horizontal distance for every one foot of vertical rise).

Horizontal Surface

The horizontal surface is a horizontal plane established at 150 feet above the Airport elevation. The perimeter of the horizontal surface is established by creating an arc with a radius of 5,000 feet at each runway end, centered at the end of the primary surface, and connecting the arcs via tangent lines. At the edge of the horizontal surface, the conical surface extends outward and upward at a slope of 20:1 for a horizontal distance of 4,000 feet.

The aforesaid easement and right-of-way include, but are not limited to:

- (1) For the use and benefit of the public, the easement and continuing right to fly, or cause or permit the flight by any and all persons, or any aircraft, of any and all kinds now or hereafter known, in, through, across, or about any portion of the Airspace hereinabove described; and
- (2) The easement and right to cause or create, or permit or allow to be caused or created within all space above the existing surface of the hereinabove described real property and any and all Airspace laterally adjacent to said real property, such noise, vibration, currents and other effects of air, illumination and fuel consumption as may be inherent in, or may arise or occur from or during the operation of aircraft of any and all kinds, now or hereafter known or used, for navigation of or flight in air; and
- (3) A continuing right to clear and keep clear from Airspace any portions of buildings, structures, or improvements of any kinds, and of trees or other objects, including the right to remove or demolish those portions of such buildings, structures, improvements, trees, or other things which extend into or above said Airspace, and the right to cut to ground level and remove any trees which extend into or above the Airspace; and
- (4) The right to mark and light, or cause or require to be marked or lighted, as obstructions to air navigation, any and all buildings, structures, or other improvements, and trees or other objects, which extend into or above the Airspace; and
- (5) The right of ingress to, passage within, and egress from the hereinabove described real property, for the purposes described in subparagraphs (3) and (4) above at reasonable times and after reasonable notice; and
- (6) The right to prohibit electrical interference, glare, and other potential hazards to flights from being created on the property.

For and on behalf of itself, its successors and assigns, the Grantor hereby covenants with the City of Montague, for the direct benefit of the real property constituting the Airport hereinafter described, that neither the Grantor, nor its successors in interest or assigns, will construct, install, erect, place or grow in or upon the hereinabove described real property, nor will they permit to allow, any building structure, improvement, tree or other object which extends into or

above the Airspace, or which constitutes an obstruction to air navigation, or which obstructs or interferes with the use of the easement and rights-of-way herein granted.

The easements and rights-of-way herein granted shall be deemed both appurtenant to and for the direct benefit of the real property which constitutes the Montague – Yreka Airport, in the Count of Siskiyou, State of California; and shall further be deemed in gross, being conveyed to the Grantee for the benefit of the Grantee and any and all members of the general public who may use said Airport, or in otherwise flying through said Airspace.

This grant of easement shall not operate to deprive the Grantor, its successors or assigns, of any rights which it may from time to time have against any air carrier or private operator for negligent or unlawful operation of aircraft.

These covenants and agreements run with the land and are binding upon the heirs, administrators, executors, successors and assigns of the Grantor, and for the purpose of this instrument, the real property firstly hereinabove described is the servient tenement and said Airport is the dominant tenement.

DATED: _____

Grant Ivar Amen



RESOLUTION 26-13

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MONTAGUE AUTHORIZING THE CITY ADMINISTRATOR
TO ACCEPT REAL PROPERTY
(GOV. CODE SEC. 27281)**

WHEREAS, the County Recorder may not accept for recording any interest in or easement upon real estate to the City without the consent of the City evidenced by a certificate or resolution of acceptance attached to or printed on the deed or grant; and

WHEREAS, the City may authorize one or more officers or agents to consent to a deed or grant; and

WHEREAS, the City Council wishes to authorize the City Administrator or the City Administrator's designee to consent to deeds or grants of interest in real property or easements upon real property.

NOW, THEREFORE BE IT RESOLVED, that the City Administrator or the City Administrator's designee is authorized to accept on behalf of the City's interest in real property or easements upon real estate.

IT IS HEREBY CERTIFIED that the foregoing Resolution 26-13 was duly adopted on a motion by _____ and seconded by _____, at a regular meeting of the City of Montague City Council held on the 3rd day of September 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF MONTAGUE CITY COUNCIL

Takeshi Murakami, Mayor

WITNESS, my hand and seal this 3rd day of September, 2026

Ruanna Smith, City Clerk

Montague Volunteer Fire Department
~SINCE 1935~

Application for Membership

Office Phone (530) 459-5343
Fax (530) 459-3809

121 South 10th Street
Montague, Ca 96064

Thank you for your interest in volunteering with the City of Montague Fire Department. This is a noble profession with a long tradition of service; one that offers camaraderie and the satisfaction of helping others. We hold volunteers to a high standard--as a matter of public trust. Your success depends on completion of our application, background checks, and acceptance. We offer free training and valuable job experience working alongside career and volunteer personnel--in exchange for a time commitment.

Montague Fire Department is a fully volunteer department. We are equipped to serve the City of Montague and the Montague Fire Protection District with fire, rescue and medical operations. We provide mutual aid and automatic aid to our surrounding departments in the county such as Grenada, Yreka City, South Yreka, Mayten, Hornbrook, and Cal Fire Siskiyou Unit.

Make sure to read thoroughly through the application and fill it out completely, if you fail to fill out the application it will delay your application process. If at any time you have any questions about the application please feel free to contact the Chief. This is the first step in becoming a volunteer fire fighter with the Montague Fire Department. Once you fill out the application you will need to return it to the fire department at 121 S 10th St. Once we have received the application, we will look it over and call you to schedule an interview. You are required to have an interview with at least 3 officers of the department. After the interview your application will be processed to the membership at the next business meeting. The membership will then look over your application and be given a report about your interview. The membership will then vote on your application. If approved you will be contacted and will be required to be at the next regular city council meeting where the city has to approve your application as well.

Once approved by the City Council you are now a probationary firefighter. You will be assigned a pager and a locker along with all your personnel protective equipment. Your probation period is 6 months and during that time you will be assigned an officer and required to complete certain things during that 6 months. You will need to take and pass a medical physical along with a physical agility test, complete your ICS 100,200,700 online, also complete a CPR for the professional rescuer. You will need to sign up for a Title 22 class, First Responder class, or an EMT class within that 6-month time frame as well. Need to complete S130 and S190 class. If you have any questions please feel free to contact the Chief or any other officers on the department and we will assist you with any needs or questions you have.

We appreciate the opportunity to offer you a chance of a lifetime to be a member of our dedicated volunteers. We take great pride and dedication in what we do. We are one of the busiest departments in Siskiyou County and run over 400 calls a year. It takes a special person and some time away from home to do this job and we just want to make sure people understand what they are getting into when joining a volunteer fire department. The State of California requires us to have over 165hrs of Structure Fire Training and 65hrs of Wildland Training along with other hours of training we have to perform each year. We look forward to making you part of our team.

EXPERIENCE

Please provide copies and attach to application. If a copy machine is needed contact the Fire Chief.

Do you have any prior certifications?

- ☐ Firefighter 1
- ☐ Volunteer Firefighter
- ☐ EMT-II or Paramedic
- ☐ EMT-I
- ☐ First Responder
- ☐ Title-22 First Aid
- ☐ CPR/AED for the Professional Rescuer
- ☒ Basic CPR
- ☐ IS 100/200/700
- ☐ S-130/S-190
- ☐ HAZ-MAT FRO

Please list any additional Certifications or experience:

Can you respond to an emergency incident during the Day? on most weekends Night? Yes

If accepted as a member of the Montague Fire Department, will you promise to abide by the rules of the fire department and obey the orders of your superior officers to the best of your ability?

Yes

Please explain why you would like to become a member of the Montague Fire Department?

Help out the Community. And Help with people

Application for Membership

First Name: Brad Last Name: Hall M.I. A
Home Montague Ca 96064
Mailin Montague Ca 96064
Email .com
Date of Birth Cell P
CA Driver's License: ass: A ☒ B ☐ C ☐

Any Imposed Restrictions on your DL? ☐ YES ☒ NO

If checked yes, explain here: _____

Do you have automobile insurance? ☒ YES ☐ NO

Policy # _____

Insurance Carrier: AAA

EDUCATION:

Check the number of years completed

High School				Undergrad College				Graduate College			
1	2	3	4	1	2	3	4	1	2	3	4

Describe courses of major concentration:

~~AA~~ AS

List any professional, technical or other training relative to the type of employment sought:

welder Equipment operator
Tree arborists

All individuals considered for employment are evaluated without the regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related disability or any other legally protected status.

MONTAGUE FIRE DEPARTMENT

PRE-EMPLOYMENT INQUIRY AUTHORIZATION RELEASE

In connection with my employment, I understand that background inquiries may be requested by you or on your behalf that will seek information as to my character, work habits, including oral assessments of my job performance, experiences and abilities, along with reasons for termination of past employment. Further, I understand and agree that you may request information from various federal, state, and other agencies, including public and private sources which maintain records concerning my past activities relating to my driving record, criminal record, civil matters, previous employment, educational background, professional licensing and other experiences.

I acknowledge that a fax or copy of this release shall be as valid as the original. This authorization is valid for any consumer report requested at any time during the tenure of my employment. This release is valid for all federal, state, county and local agencies and authorities. I understand that I have the right to make a written request within a reasonable period of time for complete and accurate disclosure of information concerning the nature and scope of the investigation.

Yes BH 8/20/26 No: _____
Signature & Date Signature & Date

Character References: Please list at least two (2).

Name: Ed Fencal
Phone # [REDACTED]
Occupati on
Years Kr [REDACTED]

Name: Brandon Schroeder
Phone # [REDACTED]
Occupat company
Years K [REDACTED]

Name: Chris Hall
Phon [REDACTED]
Occu [REDACTED]
Year [REDACTED]

Answer YES or NO

To your knowledge, do you have any physical or mental defects that would prevent you from performing normal firefighting duties? NO

List any allergies? _____

Have you been convicted of an offense, served time in jail, or received a court summons due to a traffic violation over \$100? NO

If yes on either question, explain here:

Emergency Contact info: Please list at least two (2).

Name: [REDACTED]
Phone: [REDACTED]
Alt Ph: [REDACTED]
Relatio [REDACTED]

Name: [REDACTED]
Phone: [REDACTED]
Alt Ph: [REDACTED]
Rela [REDACTED]

Requirements for Membership:

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2. Keep good attendance record for trainings and regular business meetings.
3. Abide by the By-Laws set by the membership.
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5. Keep a valid CA driver's license.
6. Maintain a current automobile insurance policy.
7. Maintain, at minimum, a current Title-22 certification with CPR/AED certification.
8. Take a annual physical and Spiro test with a Licensed physician
9. Pass a yearly physical agility test
10. Must pass your 6 Month Probation Period. At the end of that time you will meet with your officer and Chief to go over your Probation Period to make sure you have completed your assigned task. If your assigned tasks have not been completed your probation period may be extended.

I certify that all statements given on this form are true. I consent to the release of any information required to verify this information as true. I understand that any false statement or substantial omission of fact may be cause for not considering me for hire or may be cause for discharge. I agree that I will obey all laws, rules and regulations, and follow the operational guidelines as prescribed by the Montague Fire Department.

I, the applicant, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or promise of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. By signing, you have agreed to the terms and conditions of this application.



Signature

8-20-26

Date

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Montague, Ca 96064**

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RECEIVED BY: _____ FF# _____

Office Phone (530) 459-5343
Fax (530) 459-3809

121 South 10th Street
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BACKGROUND QUESTIONNAIRE

1. Have you ever resigned from employment in lieu of termination or as a result of any allegations of conduct whether found or not? NO
2. Have you ever had any problems with your supervisors? NO
3. Have you ever had any conflicts or problems with the public? NO
4. Have you ever taken anything from your employer without authorization? NO
5. Have you ever been convicted of a felony? NO

If yes on any question, explain here:

EMPLOYMENT EXPERIENCE:

Present or most recent position	Dates Employed	Reason for leaving
Trees LLC.	6-20	Employee
Describe your primary duties		
Lineclearance Arborist		
Prior position	Dates Employed	Reason for leaving
Yreka ~~Fireman~~ Transfer	1-17	To better myself
Describe your primary duties		
garbage man		
Prior position	Dates Employed	Reason for leaving
City of Yreka	1-18	To better myself
Describe your primary duties		
Public works worker		
Prior position	Dates Employed	Reason for leaving
Hole in the ground Ranch	1-18	didn't like work environment
Describe your primary duties		
Ranch Hand		

Further employment experience may be attached and/or added to back.

Montague Volunteer Fire Department
~SINCE 1935~

Application for Membership

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- ☐ CPR/AED for the Professional Rescuer
- ☒ Basic CPR
- ☒ IS 100/200/700
- ☐ S-130/S-190
- ☐ HAZ-MAT FRO

Please list any additional Certifications or experience:

Wildland last year in Washington

Can you respond to an emergency incident during the Day? yes Night? yes

If accepted as a member of the Montague Fire Department, will you promise to abide by the rules of the fire department and obey the orders of your superior officers to the best of your ability?

Please explain why you would like to become a member of the Montague Fire Department?

I enjoy the thrill of fighting fire. I also enjoy
The pride of working in a team and helping
my community makes me feel good.

Application for Membership

First Name: Trigntyn Last Name: Hines M.I. J

Home 

Mailing 

Email 

Date of Birth  Cell Phone # () same as

CA Driver's License  ☒ YES ☐ NO

Any Imposed Restrictions on your DL? ☐ YES ☒ NO

If checked yes, explain here: _____

Do you have automobile insurance? ☒ YES ☐ NO

Policy # 

Insurance Carrier: General

EDUCATION:

Check the number of years completed												Describe courses of major concentration:											
High School				Undergrad College				Graduate College															
1	2	3	4	1	2	3	4	1	2	3	4												
List any professional, technical or other training relative to the type of employment sought:																							
<u>Wildland</u>																							

All individuals considered for employment are evaluated without the regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related disability or any other legally protected status.

MONTAGUE FIRE DEPARTMENT

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In connection with my employment, I understand that background inquiries may be requested by you or on your behalf that will seek information as to my character, work habits, including oral assessments of my job performance, experiences and abilities, along with reasons for termination of past employment. Further, I understand and agree that you may request information from various federal, state, and other agencies, including public and private sources which maintain records concerning my past activities relating to my driving record, criminal record, civil matters, previous employment, educational background, professional licensing and other experiences.

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Yes: Yes 6-20-26 No: _____
Signature & Date Signature & Date

Character References: Please list at least two (2).

Name: Dallas Jones
Phone # [REDACTED]
Occupation: [REDACTED]
Years Known: [REDACTED]

Name: _____
Phone # _____
Occupation: _____
Years Known: _____

Name: _____
Phone # _____
Occupation: _____
Years Known: _____

Answer YES or NO

To your knowledge, do you have any physical or mental defects that would prevent you from performing normal firefighting duties? no

List any allergies? no

Have you been convicted of an offense, served time in jail, or received a court summons due to a traffic violation over \$100? no

If yes on either question, explain here:

Emergency Contact info: Please list at least two (2).

Name: [REDACTED]
Phone: [REDACTED]
Alt Phone: [REDACTED]
Relationship: [REDACTED]

Name: [REDACTED]
Phone: [REDACTED]
Alt Phone: [REDACTED]
Relationship: [REDACTED]

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Signature

6/20/28

Date

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BACKGROUND QUESTIONARE

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2. Have you ever had any problems with your supervisors? no
3. Have you ever had any conflicts or problems with the public? no
4. Have you ever taken anything from your employer without authorization? no
5. Have you ever been convicted of a felony? no

If yes on any question, explain here:

EMPLOYMENT EXPERIENCE:

Present or most recent position <u>Premier oil change</u>	Dates Employed <u>Jun 8/26</u>	Reason for leaving <u>n/A</u>
Describe your primary duties <u>Working on cars</u>		
Prior position <u>Carpenter</u>	Dates Employed <u>4/2/26</u>	Reason for leaving <u>no work</u>
Describe your primary duties <u>Building</u>		

Prior position	Dates Employed	Reason for leaving
Describe your primary duties		
Prior position	Dates Employed	Reason for leaving
Describe your primary duties		

Further employment experience may be attached and/or added to back.

Montague Volunteer Fire Department
~SINCE 1935~

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EXPERIENCE

Please provide copies and attach to application. If a copy machine is needed contact the Fire Chief.

Do you have any prior certifications?

- ☒ Firefighter 1
- ☐ Volunteer Firefighter
- ☐ EMT-II or Paramedic
- ☐ EMT-I
- ☐ First Responder
- ☒ Title-22 First Aid
- ☒ CPR/AED for the Professional Rescuer
- ☒ Basic CPR
- ☒ IS 100/200/700
- ☒ S-130/S-190
- ☐ HAZ-MAT FRO

Please list any additional Certifications or experience:

5-130/5-190/L-180/RT-130/IS-100.C/
IS-700.C/15-700.b/15-800.d/Title-22/

Can you respond to an emergency incident during the Day? yes Night? yes

If accepted as a member of the Montague Fire Department, will you promise to abide by the rules of the fire department and obey the orders of your superior officers to the best of your ability?

yes

Please explain why you would like to become a member of the Montague Fire Department?

I would love to be more experienced and it is my
passion.

Application for Membership

First Name: Cannon Last Name: Kramer M.I. B

Home Address: _____ 4

Mailing Address _____

Email Address

Date of Birth... 07-11-1980 Cell

CA DL# N/A DL Class: A ☐ B ☐ C ☐

Any Imposed Restrictions on your DL? ☐ YES ☒ NO

If checked yes, explain here: _____

Do you have automobile insurance? ☐ YES ☒ NO

Policy # _____

Insurance Carrier: _____

EDUCATION:

Check the number of years completed													Describe courses of major concentration:												
High School				Undergrad College				Graduate College					NA												
☒	☒	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐													
List any professional, technical or other training relative to the type of employment sought:													NA												

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Yes: *C. M. [Signature]* 8/20/26 No: _____
Signature & Date Signature & Date

Character References: Please list at least two (2).

Name: Kevin
Phone # [REDACTED]
Occupation: [REDACTED]
Years Known: [REDACTED]

Name: Kevin
Phone # [REDACTED]
Occupation: [REDACTED]
Years Known: [REDACTED]

Name: _____
Phone # _____
Occupation: _____
Years Known: _____

Answer YES or NO

To your knowledge, do you have any physical or mental defects that would prevent you from performing normal firefighting duties? NO

List any allergies? NA

Have you been convicted of an offense, served time in jail, or received a court summons due to a traffic violation over \$100? NA

If yes on either question, explain here:

Emergency Contact info: Please list at least two (2).

Name: [REDACTED]
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4. Have you ever taken anything from your employer without authorization? no
5. Have you ever been convicted of a felony? no

If yes on any question, explain here:

EMPLOYMENT EXPERIENCE:

Present or most recent position <i>Hornbrook granitor</i>	Dates Employed <i>Jun-15-26</i> <i>Aug-10-26</i>	Reason for leaving <i>school</i>
Describe your primary duties <i>cleaning</i>		
Prior position	Dates Employed <i>Feb</i>	Reason for leaving
Describe your primary duties <i>sh</i>		
Prior position	Dates Employed	Reason for leaving
Describe your primary duties		
Prior position	Dates Employed	Reason for leaving
Describe your primary duties		

Further employment experience may be attached and/or added to back.

Montague Volunteer Fire Department
~SINCE 1935~

Application for Membership

Application for Membership

First Name: Naomi Last Name: Murakami M.I. C
Home Address: Montague, CA. 96064
Mailing Address: _____
Email Address: _____@gmail.com
Date of Birth: _____ Cell Phone: _____
CA DL# ✓ B ☐ C ☒

Any Imposed Restrictions on your DL? ☐ YES ☒ NO

If checked yes, explain here: _____

Do you have automobile insurance? ☒ YES ☐ NO

Policy: _____

Insurance Carrier: Geico

EDUCATION:

Check the number of years completed												Describe courses of major concentration:
High School			Undergrad College				Graduate College					
1	2	3	4	1	2	3	4	1	2	3	4	

List any professional, technical or other training relative to the type of employment sought:
CCMA, CPP / First Aid.

All individuals considered for employment are evaluated without the regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related disability or any other legally protected status.

MONTAGUE FIRE DEPARTMENT

PRE-EMPLOYMENT INQUIRY AUTHORIZATION RELEASE

In connection with my employment, I understand that background inquiries may be requested by you or on your behalf that will seek information as to my character, work habits, including oral assessments of my job performance, experiences and abilities, along with reasons for termination of past employment. Further, I understand and agree that you may request information from various federal, state, and other agencies, including public and private sources which maintain records concerning my past activities relating to my driving record, criminal record, civil matters, previous employment, educational background, professional licensing and other experiences.

I acknowledge that a fax or copy of this release shall be as valid as the original. This authorization is valid for any consumer report requested at any time during the tenure of my employment. This release is valid for all federal, state, county and local agencies and authorities. I understand that I have the right to make a written request within a reasonable period of time for complete and accurate disclosure of information concerning the nature and scope of the investigation.

Yes: *Naama Hershman* 8.23.26 No: _____
Signature & Date Signature & Date

Character References: Please list at least two (2).

Name: Katie McCullen
Phone # [REDACTED]
Occupation: [REDACTED] om
Years Known [REDACTED]

Name: Ana Gudino
Phone # 15
Occupation: [REDACTED] r
Years Known [REDACTED]

Name: _____
Phone # _____
Occupation: _____
Years Known: _____

Answer YES or NO

To your knowledge, do you have any physical or mental defects that would prevent you from performing normal firefighting duties? NO

List any allergies? None

Have you been convicted of an offense, served time in jail, or received a court summons due to a traffic violation over \$100? NO

If yes on either question, explain here:

Emergency Contact info: Please list at least two (2).

Name: [REDACTED]
Phone [REDACTED]
Alt Ph [REDACTED]
Relat [REDACTED]

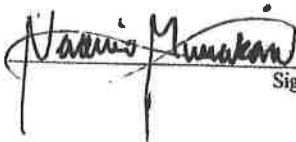
Name: Takeshi Murakami
Phone # [REDACTED]
Alt Phon [REDACTED]
Relat [REDACTED]

Requirements for Membership:

1. Respond to Fire, Rescue, and EMS calls.
2. Keep good attendance record for trainings and regular business meetings.
3. Abide by the By-Laws set by the membership.
4. Be responsible for the PPE assigned to you.
5. Keep a valid CA driver's license.
6. Maintain a current automobile insurance policy.
7. Maintain, at minimum, a current Title-22 certification with CPR/AED certification.
8. Take a annual physical and Spiro test with a Licensed physician
9. Pass a yearly physical agility test
10. Must pass your 6 Month Probation Period. At the end of that time you will meet with your officer and Chief to go over your Probation Period to make sure you have completed your assigned task. If your assigned tasks have not been completed your probation period may be extended.

I certify that all statements given on this form are true. I consent to the release of any information required to verify this information as true. I understand that any false statement or substantial omission of fact may be cause for not considering me for hire or may be cause for discharge. I agree that I will obey all laws, rules and regulations, and follow the operational guidelines as prescribed by the Montague Fire Department.

I, the applicant, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or promise of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. By signing, you have agreed to the terms and conditions of this application.


Signature

08/23/26
Date

Return this application for membership in person to the Montague Fire Department Station located at:

121 S. 10TH Street,
Montague, Ca 96064

Upon receipt of this application, the applicant for membership is entitled to an oral interview with a board composed of at least three (3) officer of the Montague Volunteer Fire Department

RECEIVED BY: _____ FF# _____

Office Phone (530) 459-5343
Fax (530) 459-3809

121 South 10th Street
Montague, Ca 96064

BACKGROUND QUESTIONNAIRE

1. Have you ever resigned from employment in lieu of termination or as a result of any allegations of conduct whether found or not? NO
2. Have you ever had any problems with your supervisors? NO
3. Have you ever had any conflicts or problems with the public? NO
4. Have you ever taken anything from your employer without authorization? NO
5. Have you ever been convicted of a felony? NO

If yes on any question, explain here:

EMPLOYMENT EXPERIENCE:

Present or most recent position Programs Assistant	Dates Employed Aug 18, 2006 until now	Reason for leaving X
Describe your primary duties Mandated Reporting, coaching athletic classes / programs. Working with money.		
Prior position Hostess	Dates Employed March 3, 2006 until April 5, 2006	Reason for leaving Commute was too much
Describe your primary duties 		

Prior position	Dates Employed	Reason for leaving
Describe your primary duties		
Prior position	Dates Employed	Reason for leaving
Describe your primary duties		

Further employment experience may be attached and/or added to back.

Thank you for your interest in volunteering with the City of Montague Fire Department. This is a noble profession with a long tradition of service; one that offers camaraderie and the satisfaction of helping others. We hold volunteers to a high standard--as a matter of public trust. Your success depends on completion of our application, background checks, and acceptance. We offer free training and valuable job experience working alongside career and volunteer personnel--in exchange for a time commitment.

Montague Fire Department is a fully volunteer department. We are equipped to serve the City of Montague and the Montague Fire Protection District with fire, rescue and medical operations. We provide mutual aid and automatic aid to our surrounding departments in the county such as Grenada, Yreka City, South Yreka, Mayten, Hornbrook, and Cal Fire Siskiyou Unit.

Make sure to read thoroughly through the application and fill it out completely, if you fail to fill out the application it will delay your application process. If at any time you have any questions about the application please feel free to contact the Chief. This is the first step in becoming a volunteer fire fighter with the Montague Fire Department. Once you fill out the application you will need to return it to the fire department at 121 S 10th St. Once we have received the application, we will look it over and call you to schedule an interview. You are required to have an interview with at least 3 officers of the department. After the interview your application will be processed to the membership at the next business meeting. The membership will then look over your application and be given a report about your interview. The membership will then vote on your application. If approved you will be contacted and will be required to be at the next regular city council meeting where the city has to approve your application as well.

Once approved by the City Council you are now a probationary firefighter. You will be assigned a pager and a locker along with all your personnel protective equipment. Your probation period is 6 months and during that time you will be assigned an officer and required to complete certain things during that 6 months. You will need to take and pass a medical physical along with a physical agility test, complete your ICS 100,200,700 online, also complete a CPR for the professional rescuer. You will need to sign up for a Title 22 class, First Responder class, or an EMT class within that 6-month time frame as well. Need to complete S130 and S190 class. If you have any questions please feel free to contact the Chief or any other officers on the department and we will assist you with any needs or questions you have.

We appreciate the opportunity to offer you a chance of a lifetime to be a member of our dedicated volunteers. We take great pride and dedication in what we do. We are one of the busiest departments in Siskiyou County and run over 400 calls a year. It takes a special person and some time away from home to do this job and we just want to make sure people understand what they are getting into when joining a volunteer fire department. The State of California requires us to have over 165hrs of Structure Fire Training and 65hrs of Wildland Training along with other hours of training we have to perform each year. We look forward to making you part of our team.

EXPERIENCE

Please provide copies and attach to application. If a copy machine is needed contact the Fire Chief.

Do you have any prior certifications?

- ☐ Firefighter 1
- ☐ Volunteer Firefighter
- ☐ EMT-II or Paramedic
- ☐ EMT-I
- ☐ First Responder
- ☐ Title-22 First Aid
- ☒ CPR/AED for the Professional Rescuer
- ☒ Basic CPR
- ☐ IS 100/200/700
- ☐ S-130/S-190
- ☐ HAZ-MAT FRO

Please list any additional Certifications or experience:

Certified Clinical Medical Assistant,

Can you respond to an emergency incident during the Day? ✓ Night? ✓

If accepted as a member of the Montague Fire Department, will you promise to abide by the rules of the fire department and obey the orders of your superior officers to the best of your ability?

Yes

Please explain why you would like to become a member of the Montague Fire Department?

I just want to give back to the
community that gave me so much growing
up. I'm going into the medical field already
as well, I already have my CCMA, my
experience and knowledge will be helpful.

Montague Volunteer Fire Department
~SINCE 1935~

Application for Membership

Office Phone (530) 459-5343
Fax (530) 459-3809

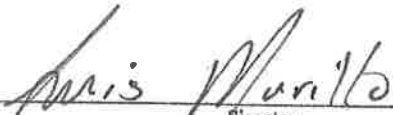
121 South 10th Street
Montague, Ca 96064

Requirements for Membership:

1. Respond to Fire, Rescue, and EMS calls.
2. Keep good attendance record for trainings and regular business meetings.
3. Abide by the By-Laws set by the membership.
4. Be responsible for the PPE assigned to you.
5. Keep a valid CA driver's license.
6. Maintain a current automobile insurance policy.
7. Maintain, at minimum, a current Title-22 certification with CPR/AED certification.
8. Take a annual physical and Spiro test with a Licensed physician
9. Pass a yearly physical agility test
10. Must pass your 6 Month Probation Period. At the end of that time you will meet with your officer and Chief to go over your Probation Period to make sure you have completed your assigned task. If your assigned tasks have not been completed your probation period may be extended.

I certify that all statements given on this form are true. I consent to the release of any information required to verify this information as true. I understand that any false statement or substantial omission of fact may be cause for not considering me for hire or may be cause for discharge. I agree that I will obey all laws, rules and regulations, and follow the operational guidelines as prescribed by the Montague Fire Department.

I, the applicant, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or promise of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. By signing, you have agreed to the terms and conditions of this application.


Signature

8/24/26
Date

Return this application for membership in person to the Montague Fire Department Station located at:

**121 S. 10TH Street,
Montague, Ca 96064**

Upon receipt of this application, the applicant for membership is entitled to an oral interview with a board composed of at least three (3) officer of the Montague Volunteer Fire Department

RECEIVED BY: _____ FF# _____

Office Phone (530) 459-5343
Fax (530) 459-3809

121 South 10th Street
Montague, Ca 96064

Application for Membership

First Name: Luis Last Name: MUJILLO M.I. A.

Home Address: [Redacted] Montague Ca.

Mailing Address: [Redacted] Montague Ca. 96067

Email Address: [Redacted] com

Date of Birth: [Redacted] Cell Phone: [Redacted]

CA DL# [Redacted] ☐ B ☐ C ☒ D

Any Imposed Restrictions on your DL? ☐ YES ☒ NO

If checked yes, explain here: _____

Do you have automobile insurance? ☒ YES ☐ NO

Policy # [Redacted]

Insurance Carrier: MERCURY INSURANCE

EDUCATION:

Check the number of years completed												Describe courses of major concentration:											
☒ High School				☐ Undergrad College				☐ Graduate College															
1	2	3	4	1	2	3	4	1	2	3	4												
List any professional, technical or other training relative to the type of employment sought:																							

All individuals considered for employment are evaluated without the regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related disability or any other legally protected status.

BACKGROUND QUESTIONARE

1. Have you ever resigned from employment in lieu of termination or as a result of any allegations of conduct whether found or not? no
2. Have you ever had any problems with your supervisors? no
3. Have you ever had any conflicts or problems with the public? no
4. Have you ever taken anything from your employer without authorization? no
5. Have you ever been convicted of a felony? no

If yes on any question, explain here:

EMPLOYMENT EXPERIENCE:

Present or most recent position Butcher Meat Cutter	Dates Employed 9/12/24	Reason for leaving current job.
Describe your primary duties cut different types of steaks for restaurants. (Retail) and Process and cut animals like Beef, pork, deers etc.		
Prior position Similar	Dates Employed	Reason for leaving
Describe your primary duties		

Prior position five Marys	Dates Employed March/24	Reason for leaving 9/09/24
Describe your primary duties Meat cutter		
Prior position	Dates Employed	Reason for leaving
Describe your primary duties		

Further employment experience may be attached and/or added to back.

EXPERIENCE

Please provide copies and attach to application. If a copy machine is needed contact the Fire Chief.

Do you have any prior certifications?

- ☐ Firefighter 1
- ☐ Volunteer Firefighter
- ☐ EMT-II or Paramedic
- ☐ EMT-I
- ☐ First Responder
- ☐ Title-22 First Aid
- ☐ CPR/AED for the Professional Rescuer
- ☒ Basic CPR
- ☐ IS 100/200/700
- ☐ S-130/S-190
- ☐ HAZ-MAT FRO

Please list any additional Certifications or experience:

Spanish - English
B.

Can you respond to an emergency incident during the Day? yes Night? yes

If accepted as a member of the Montague Fire Department, will you promise to abide by the rules of the fire department and obey the orders of your superior officers to the best of your ability?

yes

Please explain why you would like to become a member of the Montague Fire Department?

I like helping, and I want to help the
community where I live

Character References: Please list at least two (2).

Name: Siskiyou Distributing Co.
Phone # [redacted] 16
Occupation: [redacted]
Years Known: [redacted]

Name: Kirk Henderson
Phone # [redacted]
Occupation: [redacted]
Years Known: [redacted]

Name: _____
Phone #: _____
Occupation: _____
Years Known: _____

Answer YES or NO

To your knowledge, do you have any physical or mental defects that would prevent you from performing normal firefighting duties? NO

List any allergies? None

Have you been convicted of an offense, served time in jail, or received a court summons due to a traffic violation over \$100? NO

If yes on either question, explain here:

Emergency Contact info: Please list at least two (2).

Name: [redacted] 1/6
Phone: [redacted] 0
Alt Phone: [redacted]
Relation: [redacted]

Name: [redacted] 1/6
Phone #: [redacted] 9
Alt Phone: [redacted]
Relations: [redacted] daughter

MONTAGUE FIRE DEPARTMENT

PRE-EMPLOYMENT INQUIRY AUTHORIZATION RELEASE

In connection with my employment, I understand that background inquiries may be requested by you or on your behalf that will seek information as to my character, work habits, including oral assessments of my job performance, experiences and abilities, along with reasons for termination of past employment. Further, I understand and agree that you may request information from various federal, state, and other agencies, including public and private sources which maintain records concerning my past activities relating to my driving record, criminal record, civil matters, previous employment, educational background, professional licensing and other experiences.

I acknowledge that a fax or copy of this release shall be as valid as the original. This authorization is valid for any consumer report requested at any time during the tenure of my employment. This release is valid for all federal, state, county and local agencies and authorities. I understand that I have the right to make a written request within a reasonable period of time for complete and accurate disclosure of information concerning the nature and scope of the investigation.

Yes: Alexis Merrill 8/29/26 No: _____
Signature & Date Signature & Date

RESOLUTION NO. 26-14

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MONTAGUE
PERTAINING TO THE AUTHORIZATION AND CERTIFICATION OF
THE 2026-2027 MAINTENANCE-OF-EFFORT (MOE) FORM**

WHEREAS, the City of Montague has established their definition of Public Safety Services that are consistent with Government Code Section 30052; and

WHEREAS, the City of Montague is required to submit and certify the Form AB2788 on an annual basis to the Siskiyou County Auditor-Controller; and

WHEREAS, the Siskiyou County Auditor-Controller has requested a Resolution authorizing for someone else besides the Mayor to be eligible to certify the 2026/2027, AB2788 (Chapter 886/9) Maintenance-of Effort (MOE) Form;

AB2788 Maintenance-of-Effort (MOE) Calculation:

Total Public Safety Adopted Budget (Amount of Line 4.1 from Form A)	\$ 275,000.00
Less: Public Safety MOE (Amount of Line 3.2 from Form A)	\$ 96,091.00
Difference:	
Over / AB2788 MOE Requirements	<u>\$ 178,909.00</u>

Certification Statement:

I hereby certify that the City of Montague is over the AB2788 2026/2027 Maintenance-of-Effort requirements concerning the use of Proposition 172 revenues in the amount of \$ 275,000.00.

NOW THEREFORE, IT IS HEREBY RESOLVED:

The City Council of the City of Montague hereby authorizes the City Clerk to Certify the 2026/2027 Maintenance-of-Effort (MOE) AB2788 Form.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Montague on September 3, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

CITY OF MONTAGUE:

X _____
Ruanna Smith, City Clerk

X _____
Takeshi Murakami, Mayor



Siskiyou County SHERIFF'S OFFICE

Jeremiah LaRue
Sheriff-Coroner

RECEIVED

AUG 10 2026

MEMO

CITY OF MONTAGUE

To: City of Montague
230 S. 13th Street - PO Box 428
Montague, CA 96064
(530) 459-3030

From: Siskiyou Sheriff – Fiscal Division
305 Butte St, Yreka CA 96097

Subject: City Contract for Sheriff Services – Request for Retuned Signatures

Hello,

The Sheriff is pleased to fulfill services requested by the City of Montague, inclusive of law enforcement, dispatching, and records retention and reporting. The Contract has been approved by the County; therefore, we request your original signatures on the three copies provided.

The Contract covers the term July 1st, 2025 – June 30th, 2030. Terms of this agreement were driven by evolving direction of the Siskiyou County Board of Supervisors in 2025, and misc. County leadership. Our agency understands this Contract is arriving later than desired by the parties, but in order to accommodate the various received requests, we had to pivot various times, finally obtaining approval on July 28th, 2026.

The new terms are flexible to allow for changing needs and requests of the City. Changes from the previous Contract to the current one are summarized below for transparency.

For Law Enforcement Services:

1. The City shall coordinate with the Sheriff, or designee, and the Sergeant assigned, to determine the amount of patrol coverage. This allows for immediate changes without any amendments needed contractually.
2. The City shall be billed for hourly actuals in accordance with the applicable employee's S&B's and, or overtime documented. Law enforcement services may include, but not be limited to, patrol, report writing, in-custody transportation time, court appearances, and detective case work for non-coroner responsibilities.
3. Billings will continue to arrive quarterly.



Siskiyou County SHERIFF'S OFFICE

Jeremiah LaRue
Sheriff-Coroner

For Dispatch & Records Services:

1. We are assigning a cost per citizen in Siskiyou County, based on the cost of payroll in the relevant departments. This rate is applied to each City's population, in accordance with the most recent census data.

Administrative Lieutenant:

If the City desires to have one (1) extra help, sworn staff in an office setting at the City during normal business hours, we have made this available, but billable at 100%.

For Late Payments:

1. The Sheriff's fiscal office will send an invoice following the close of the last applicable payroll period at the end of each quarter within the fiscal year. If payment is received ninety (90) days or more beyond the invoices due date will be billed a late fee of 1% of the impacted invoice.
2. If payment complexities are foreseen regarding 25/26 totals being billed in a lump sum once this Contract is fully executed, please partner with the Sheriff's fiscal office as soon as possible.

All services are applicable to indirect expenditures in order to perform, now to be captured by a percentage of each invoice. Our agency felt it was in the interest of the City's budgets, and the timeliness of future Sheriff invoices, to lean on non-federal entity's permissions to assign a fixed indirect rate of 15% vs a study of actuals; actuals leading to a higher figure.

We hope these new methods allow for changes to City needs, and increased communication.

If you have any questions or feedback now, or during the term generating any changes to consider, please let me know. We ask this item be brought before a City meeting as soon as practical and returned to the address on Page 1 for final signatures to be obtained by the Board. Billings will arrive once a fully executed Contract is available.

E-signatures are allowable and can be scanned or mailed back to our office. If original, wet signatures are desired, please send back three copies. Scans of original signatures are not accepted by the County.

Thank you,

Courtney Greenley, Administrative Services Manager

8/3/26

Date

us

Morning,

Sgt. Kubowitz relayed some questions regarding how the City Contracts will be calculated. If I've missed any items in question, please let me know. I am also available to speak at a future meeting if the City desires more clarification than this email content, but I'd need to know the date and time at least a few days in advance.

RECORDS & DISPATCH

- **Section 11(a)** discloses that annual payroll projections will be used when released from the Auditor to the Sheriff, approx. in March before the Contract would begin in July, allowing us to release figures to the Cities before the beginning of each fiscal year
 - These rates change annually, so I'm unable to provide an accurate forecast in advance
- **Section 11(b)** requests the Cities to confirm, or provide alternative backup, to the census results for the City before the Contract is signed.
- The rates in the snip reflects each City's population vs the overall County we serve. Dorris's rate is calculated by $860/44076 = .01951175$
 - This rate of .01951175 is multiplied by the over all cost of payroll for dispatch and records positions (e.g. *Records Contribution*: $\$170,398 \times .01951175 = \$3,324.76$)
 - The goal was to identify a equal amount of service per Siskiyou citizen and apply that rate to the population of the City to calculate your contribution for 24/7 services
 - Snipped below is how 25/26 will be calculated for dispatch and records before the indirect rate is applied
 - This backup will be included in Q1 billings of each fiscal year

Cost Model Calculations						
CITY LOCATION	2020-2030 CENSUS RESULTS	AVG SERVICES / CITIZEN	25/26 DISPATCH COST SHARE	25/26 RECORDS COST SHARE	ANNUAL TOTAL *NO ICRP	QTRLY BILLINGS
SISKIYOU (RATE / PERSON)	44076					
DORRIS	860	0.01951175	\$ 18,613.43	\$ 3,324.76	\$ 21,938.19	\$ 5,484.55
DUNSMUIR	1707	0.03572856	\$ 36,945.50	\$ 6,599.27	\$ 43,544.77	\$ 10,886.19
MONTAGUE	1226	0.02781559	\$ 26,534.96	\$ 4,739.72	\$ 31,274.68	\$ 7,818.67
ETNA / FT JONES	1373	0.03115074	\$ 29,716.56	\$ 5,308.02	\$ 35,024.58	\$ 8,756.15
TULELAKE	902	0.02045455	\$ 19,522.46	\$ 3,487.14	\$ 23,009.60	\$ 5,752.40

25/26 Recommended Payroll Projections									
City Contract Cost Share - Service Hours Only									
Position No.	Dispatch Payroll	Per 2080 Hours/Yr	Service Hours/Year	Service Hours Cost	Position No.	Records Payroll	Per 2080 Hours/Yr	Service Hours/Year	Service Hours Cost
2CDS02	\$ 98,388	\$ 47.30	2040	\$ 96,436	2SSA22	\$ 107,903	\$ 51.88	1880	\$ 97,526
2CDS07	\$ 101,777	\$ 48.93	2040	\$ 99,620	2CRT01	\$ 80,622	\$ 38.76	1680	\$ 72,870
2CDS02	\$ 145,863	\$ 70.13	2040	\$ 143,056		\$ 188,525.00		3760	\$ 170,398.00
2CDS06	\$ 107,600	\$ 51.83	2040	\$ 105,727					
2CDS09	\$ 73,499	\$ 35.34	2040	\$ 72,086					
2CDS03	\$ 105,211	\$ 50.58	2040	\$ 103,188					
2CDS05	\$ 78,355	\$ 38.15	2040	\$ 77,829					
2CDS08	\$ 120,484	\$ 57.93	2040	\$ 118,167					
5CDI01	\$ 140,286	\$ 67.45	2040	\$ 137,589					
	\$ 972,663.00		18360	\$ 953,960.00					

EXTRA HELP LIEUTENANT

- **Section 10(a)** confirms exempt positions identified as Lieutenant, Undersheriff and Sheriff will not be billable.
- **Section 10(d)** allow for the City to partner with the Sheriff to fill an extra help, non-exempt position, but billable at 100% of payroll costs.
 - This position would not take place of the Sergeant assigned to the City, who supervises scheduled Deputy patrols, reports, court appearances for City cases, etc.
 - This position would work in partnership with the Sergeant in charge, but be a presence for City Admin and Dorris citizens if the City desires such presence to be available during business hours.

COST PER HOUR FOR LAW ENFORCEMENT (LE)

- **Section 10(h)-(i)** supports cost recovery at 100% of hourly LE rates
 - We keep a spreadsheet of billable rates, and any applicable % increases pursuant to the current employment agreement between the County of Siskiyou and the Deputy Sheriff's Association (DSA) MOU, inclusive of Deputy and Sergeant positions.
 - These costs change based on assignment, special teams, etc. so your cost per hour will depend on who is logging services to the City. See attached spreadsheet for a reference of the calc's below.
 - Average REG time rate for the DSA: \$65.19
 - Average OT rate for the DSA: \$59.16

Thank you,

Courtney Greenley

SISKIYOU COUNTY SHERIFF'S OFFICE SERVICE AGREEMENT
FOR
LAW ENFORCEMENT, DISPATCHING, RECORDS SUPPORT

This Agreement dated this **1st day of July, 2025**, by and between the County of Siskiyou, hereinafter referred to as the "County", and the **City of Montague**, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the City is desirous of contracting with the County for the performance of the hereinafter described as law enforcement services, dispatching, and records support, and functions within its boundaries by the County of Siskiyou, hereinafter referred to as "city limits", and

WHEREAS, the County is agreeable to rendering such services selected by the City on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of Article 1, Chapter 1, Part 2, Division 1, Title 5 of the Government Code of the State of California.

Service elections by the City:

Law Enforcement ☒ Dispatching ☒ Records Management ☒

NOW THEREFORE, it is agreed as follows:

1. The County agrees, through the Sheriff of the County of Siskiyou, to provide general law, and traffic, enforcement within the incorporated city limits of **Montague, California** in the manner hereinafter set forth and as provided by law including, but not limited to enforcement of appropriate City ordinances. It is specifically understood that services provided hereunder *do not* include non-emergency animal control functions and no enforcement of City ordinances in the animal control field unless a law enforcement related emergency is involved.
2. It is specifically understood between the parties hereto that all employees authorized and used in the pursuit of the provisions of this Agreement are employees of the County and, as such, are subject to the control and under the direction of the Sheriff in the performance of duty in accordance with this Agreement. The rendering of said service, the standards of performance, the discipline of officers, and matters incident to the performance of such services and the control of personnel so employed, shall remain

under the direct control of the Sheriff. In event of dispute between parties as to extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such services, the determination thereof made by the Sheriff shall be final and conclusive as between the parties hereto.

3. Subject to conditions set forth in budgetary planning, support service shall be provided by the County. Such services shall be as needed to maintain the level of services as set forth in this Agreement. County shall supply all necessary labor, supervision, equipment, communication, and supplies necessary to maintain the level of services to be rendered hereunder. Notwithstanding the foregoing, the County shall not be responsible for interpretation, drafting, or amendment of City ordinances, but rather the City shall remain responsible for those functions.
4. For the purpose of performing services and functions pursuant to this Agreement and only for the purpose of giving official status to the performance thereof, the County, its officers, agents and employees engaged in performing any such services or functions as described in this Agreement shall have the immunities that they would normally enjoy, were they officers or employees of City, provided the services are within the scope of this Agreement and are municipal functions.
5. County, its officers and employees shall not be deemed to assume any liability for intentional or negligent acts of City or any officer, employee, or agent thereof, nor any dangerous or defective condition of the City's streets or property; and City shall hold County and its officers and employees harmless therefrom; and City shall defend County and its officers and employees against any claim predicated thereon for any injury or damages resulting.
6. (a) The City is responsible for reimbursement thereof, but not directly for, providing any employment-related costs of the County employees performing services hereunder, including but not limited to, their salaries, wages, retirement, benefits, workers' compensation, or other employment-related costs or union benefits.

(b) The City is not responsible for any injury or sickness to a County employee unless such injury arose as a result of the sole or comparative negligence or the other wrongful act or omission by the City or its employees. County agrees to defend, indemnify, and hold City harmless for any claims or actions of the type described in these subparts (a) and (b), shall bear the cost of defense, including attorneys' fees, and shall discharge and indemnify City for any resulting adverse judgment, except as otherwise provided in this subpart.

(c) In the event that City, or its employees, have caused, or contributed to, any injury or sickness of a County employee by reason of their sole or comparative negligence, or other wrongful act or omission occurring during the performance of this Agreement,

City shall bear a pro-rata share of the cost of defense, including attorneys' fees, and shall contribute a pro-rata share of any adverse judgment for such claims based on City's percentage of fault pursuant to Government Code Section 895.6.

7. Except as otherwise expressly provided in paragraph 5 and paragraph 6, the parties hereto agree, pursuant to and as authorized by Government Code Sections 895.4 and 895.6, that in connection with the services contemplated by this Agreement and to be performed hereunder, the County shall assume all liability with respect to any third-party claims resulting from incidents that occur in accordance with performed services or actions by County, during the term of this Agreement, including the full expense of its own defense.
8. This Agreement shall not be construed as or deemed to be as Agreement for the benefit of any third party or parties, nor shall any third party have any right of action hereunder for any cause whatsoever.
9. The term of this Agreement shall be three years and shall commence on **July 1st, 2025, through June 30th, 2030**, with the option to modify or terminate through written notification, or aligning amendment sign by all parties, upon adoption by the County Board of Supervisors and the City Council. The permissions within this Agreement shall be automatically renewed on the first day of July of each and every year thereafter unless either party, at least six months prior to July 1st of any year, gives written notice of its intention not to renew said Agreement subject, however, to earlier termination as may be mutually agreed upon between the parties.
10. In consideration of all the above and provisions to the City of the above-described law enforcement services, the City promises to pay to County in the manner hereinafter set forth a sum equal to all items of costs and expense incurred by the County in providing law enforcement services to the City, in consideration of:
 - (a) Safe staffing levels will be arranged by and between the Sheriff, or designee, and the City. The County shall bill in accordance with timecard comments, logs, or end of month reports as applicable, excluding Lieutenant, Undersheriff and Sheriff positions.
 - (b) County shall honor employment provisions within union agreements altering applicable pay to staff assigned to City services.
 - (c) It is agreed that each position is subject to leave of absence due to vacation, sick leave, compensation time off, training, holiday, etc. Staffing levels shall be maintained to the Sheriff's best abilities to ensure adequate coverage. It is understood by all parties that adequate coverage can be provided in such a way as to allow for leave of absences due to vacation, sick leave, compensation time off, training, and holidays without the need to backfill the positions. Should unforeseen

event(s) result in a possible decrease in coverage below this point, a representative from the Sheriff's Office will notify the City Manager and discuss the staffing levels and possible impacts to the City.

(d) Exclusive from patrol services, an extra-help (0.50 FTE) Administrative Lieutenant position will be established for the City, if the City desired such City presence during normal business hours, not to exceed annual ceiling set forth by County or CalPERS. This position will be billed at 100% if elected.

(e) City acknowledges law enforcement schedules, and any routine coverage, may be altered by major County incidents including but not limited to: major crimes, natural disasters, and mutual aid requests of neighboring agencies.

(f) Quarterly payments are due within thirty **(30) days** of receipt of invoice. Receipt is hereby acknowledged by the parties to equate seven (7) business days following date of mailing.

(i) Any payment dated more than 3 months beyond the due date will incur an additional 1% late fee, calculated against each applicable invoice total. Fees collected will be deposited towards the Sheriffs discretionary account supporting the canine program.

(ii) The due date shall be no less than fourteen (14) business days beyond the mailing date of each invoice.

(g) In the event of litigation to enforce provisions of all or part of this Agreement, the losing party agrees to pay all reasonable attorney's fees and costs of legal proceedings.

(h) If elected, City acknowledges reimbursable City time for law enforcement only, may include, but not be limited to straight time, call out, and overtime for activities such as, but not limited to: general patrol, special security for festivals or parades, report writing for City cases, and Court appearances for City cases, primarily located in Yreka, CA, subject to alternate locations as ordered.

(i) Costs for law enforcement services will be reimbursed for hourly actuals.

(i) City acknowledges the fixed annual contribution towards dispatch services and records management, if selected on Page 1, will be calculated following issuance of annual Payroll Projections provided by the County to the Sheriff for designated positions, to be divvied between the most recent census count of the City, to be calculated as a rate per person, for such available services for the following fiscal year beginning on the first of July, pursuant to current census data within Section 11.

(j) County hereby confirms, any costs recovered by external funding mechanisms will not be claimed by invoice to the City.

(k) City and County agree to apply an Overhead Fee (%) to each invoice total equating applicable service totals, to account for, but not limited to, professional services, software, office and field supplies, equipment, personnel training and travel, etc.

(i) The Overhead Fee shall be fifteen percent **(15%)** as permitted within CFR Title II Section 200.414(f).

11. Census Data from (2020-2030) for Dispatch & Records fees:

(a) City population rates shall be applied to the cost and hourly contributions of service within the Recommended Payroll Projections provided to the Sheriff's Office for the upcoming fiscal year, from the County Auditor-Controller's office; based on the overall cost of each department and the specific staff assigned to such.

(b) It is the responsibility of the City to review, modify, and or approve any census data below before Agreement execution.

CITY LOCATION	2020-2030 CENSUS RESULTS	AVG SERVICES / CITIZEN
SISKIYOU (RATE / PERSON)	44076	
DORRIS	860	0.01951175
DUNSMUIR	1707	0.03872856
MONTAGUE	1226	0.02781559
ETNA / FT JONES	1373	0.03115074
TULELAKE	902	0.02046465

12. City hereby agrees to provide to County, for no consideration other than the execution of this Agreement, a secure office within City limits for Sheriff personnel use. City shall continue fire and any liability coverages on the referenced premises at the same limits as are in existence on the effective date of this Agreement by policies of insurance naming the County of Siskiyou, its agents, officers, and employees as additional insureds.

(a) This Agreement represents the final Agreement between the Parties regarding its subject matter and supersedes all prior and written agreements or communications. This Agreement may be amended only by a writing by both parties.

(Signatures Following)

In WITNESS WHEREOF, the **City of Montague**, by resolution duly adopted by its City Council causes the Agreement to be signed by its mayor and attested by its Clerk, and the County of Siskiyou by order of its Board of Supervisors has caused these presents to be subscribed by the Chairman of said Board and the seal of said Board to be affixed thereto and attested by the Clerk of said Board.

CITY OF MONTAGUE

COUNTY OF SISKIYOU

By: _____

Name: Taskeshi Murakami, Mayor

Date: _____

By: _____

Name: Jeremiah LaRue, Sheriff-Coroner

Date: _____

By: _____

Name: Dave Dunn, City Administrator

By: _____

Name: Ray A. Haupt, Chair

Siskiyou County Board of Supervisors

Date: _____

By: _____

Name: Ruanna Smith, City Clerk

By: _____

(Deputy)

Name: Laura Bynum, County Clerk

FUND	ORG	ACCT	ACT	NTE	SUMMARY
1003	202220	560300	121	\$.01	LATE FEES
					<i>SECTION 10(f)(i)</i>
1002	202010	551400		\$.01	FIXED & RATE PAYMENTS
					<i>ANNUAL DISPATCH / RECORDS FEES</i>
					OVERTIME & CALLOUTS – ACTUALS
					<i>QUARTERLY CALCULATIONS</i>
					EH LT RATE – ACTUALS
					<i>QUARTERLY CALCULATIONS</i>

2026 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By July 1, 2026: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By October 1, 2026: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2026 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in **more than one county** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](#).

2026 Local Agency Biennial Notice

Name of Agency: CITY OF MONTAGUE

Mailing Address: PO BOX 428, MONTAGUE, CA 96064

Contact Person: RUANNA SMITH Phone No. 530-459-3030

Email: clerk@cityofmontagueca.gov Alternate Email: publicworks@cityofmontagueca.gov

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☐ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) _____

☐ **The code is currently under review by the code reviewing body.**

☒ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

City Administrator/Public Works

9/3/2026

August was a hot month.

The pool closed this month. It was a good year for the pool.

We have been mowing and weed eating all around town. We have started to get ready for the ballon fair by mowing the airport.

I had a couple of meetings for a park grant. We have 5 public meetings scheduled. Hopefully we can get this grant.

We had a couple of vehicles having problems. The bucket truck broke the hydraulic lines to the booms. It is at the shop to get fixed. One of the loaders had a fuel pump started leaking fuel. One pickup had the break booster and master cylinder go bad. One ruck had a clamp hat holds the shift linkage in the steering column break. It was a bad month for vehicles.



August 2026

Animal Control

Dogs at Large	
Calls	02
Seen	02
Caught	04
Return To Owner	03
Impounded	02
Tickets	02
Lost Dog	01
Kenneled	03
Rescue/ Surrender	02
Notices Given	
New Residents	03
Renewal Licensing	03
Dog at large	05
Abandonment	0
Not Licensed	06
Adopted Out	01
Welfare Check- Goats	0
Dogs	02
Dog bites	01
Cats	02
Rehomed cats	0
Euthanasia	0
Quarantine	0
Deer/ Wild Animals	
Dead pick up	05
Dispatched	0
Office	10
Home	03
Street	05
Complaints	05
Siskiyou Humane Society 2025	10
2025-2026 licensing 356/ Renewals	30

Firefighting

Fire	0
Medical	01
Tickets	0
Burn Permits / Inspection reports	45/ 0

Code Enforcement

Contacts	
Home	02
Office	03
Street	01
Complaints	03
Inspection	0
Notices Given	03
Nuisance/fence	01
Fire Hazard	02
Water Violations	01
Business License	13
Red Tags	04
Vehicles	04
Parking	02
Vehicles Towed	01
Trailers	01
Lawn Reminder	06
Illegal Camping	02
Homeless	02
Water citations	01
Trash	02
Camping Permits	01
Business License issued	14
Renewal forms sent out	45
Salvage Slips Written	20
Abatements Ongoing	06
Public Hearing	0
Planning Applications	05
Fence	01
Building(s)	0
Roof/ Reroof	01
Solar Panels	03
Notice	03
Citation	01
Tickets	0
Warnings/ Verbal notice	04

Animal Control 1 class have made it to
Chapter 9 Biosecurity & Disease Control

August City Clerk Report

COMPLETED:

- First 2 payrolls in the new software.
- A few courses on the UB module of software.
- Quarter 2 taxes.
- Record requests
- New Accounts
- CR's/UB's/AP's/EFT's
- Minutes
- Various reports

WORKING ON:

- Training and configuration of UB portion of new software. This will be the last module to complete. We will start testing the module around the end of October.
- Melissa Wilson's contract with Express Employment is due to expire on the 16th of September. We would like to extend an offer for her to remain as account clerk.
- Records requests
- Various reports

Dates to remember in September:

- City Hall will be closed on Monday September 7th for Labor Day