



City of Montague Regular City Council
230 S. 13th Street, Montague, CA 96064 Ph. (530) 459-3030

CITY OF MONTAGUE CITY COUNCIL MEETING AGENDA

August 6, 2026

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- In-person at: **Montague City Council Chambers, 230 S. 13th St.**
- Online via <https://cityofmontague-454.my.webex.com/meet/clerk> WebEx at:
- Meeting number (access code): 2630 874 0065
- Telephone at:, 1-650-479-3208 When prompted, enter **Meeting ID: 26308740065 Passcode: *89335983**

AGENDA PACKET: Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection 72 hours before each regularly scheduled meeting at the City Clerk's office at City Hall, located at 230 S. 13th Street, Montague, California, during normal business hours. Any writing that is subject to disclosure that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at the City Clerk's office during normal business hours. Materials distributed to a majority of councilmembers less than 72 hours before a meeting will be available for public inspection on the City's website at www.cityofmontagueca.com.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. **CALL TO ORDER:**
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLIGIANCE:**
- IV. **PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted under New Business or Old Business on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.
- V. **AGENDA APPROVAL:**
- VI. **CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the



Council wishes to remove an item for discussion. The City Clerk recommends approval of the following consent calendar items:

1. Approval of City Council Meeting minutes for July 9, 2026.

VII. DEPARTMENT REPORTS:

1. Sheriff's update for July 2026
2. City Engineer's update for July 2026

VIII. NEW BUSINESS:

1. Discussion of the results of the CDBG Housing Rehab and Income Survey.
2. Discussion of the Siskiyou Economic Developments nomination of Montague as part of California's Opportunity Zone 2.0 application process.
3. Discussion of approval of Resolution No. 26-11. A resolution of the City of Montague adopting a list of projects for Fiscal Year 2026-2027 funded by SB 1: The road repair and accountability act of 2017.
4. Discussion possible approval of MOU between the City of Montague and the Rotary Club of Montague.
5. Pool Coordinator update on Fundraiser Dinner for the Montague Pool.

IX. COUNCIL AND STAFF REPORTS FOR JULY 2026:

1. Fire Department:
2. Public Works/City Administrator:
3. Animal Control/ Code Enforcement:
4. City Clerk:
5. Treasurer:
6. Library:
7. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting.

X. ADJOURN:

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a publicly accessible place, 72 hours in advance of the meeting.

Public Hearings: If you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a Planning Commission decision made as a result of a proceeding in which



by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the Planning Commission, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes “final.”

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Montague is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Montague, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

The City of Montague does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, or any other legally protected classes in employment or provision of services. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 459-3030 or by notifying the Clerk at clerk@cityofmontagueca.gov.



AFFIDAVIT OF NOTIFICATION AND POSTING
STATE OF CALIFORNIA
COUNTY OF SISKIYOU
CITY OF MONTAGUE

I, David Dunn City Administrator for the City of Montague, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Regular City Council of the City of Montague, California, was delivered and/or notice by email not less than 72 hours, before the hour of 4:30 PM on August 6, 2026 to the members of the City Council caused the agenda to be posted on the bulletin board found at City Hall, 230 S. 13th Street, Montague CA, and a copy to be placed for review at the Office of the City Clerk.

POSTED: August 3, 2026 @ 4:30 PM

CITY OF MONTAGUE CITY COUNCIL MEETING MINUTES [DRAFT]

July 9, 2026

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

- I. CALL TO ORDER: @ 6:30 PM**
- II. ROLL CALL: Vela, Murakami, Dooley, and Jackson. All present.**
- III. PLEDGE OF ALLIGIANCE:**
- IV. PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted under New Business or Old Business on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda. **Kate from Agger Road wanted to thank council for the Freedom Festival. Samantha Nichols called on Murakami to resign both positions he currently holds. Niomi Murakami addressed being attacked and harassed by citizens and the slandering of her father by citizens. Teresa Newton was concerned about the marquee not being used and that the fire sirens are not going off in town. Leann Meigs was very upset over the Civil Grand Jury Report and feels that the City Attorney should be replaced. Rick Deavilla was upset that the empty seat for council was not filled several months back and he requested that the Mayor step down from both of his positions. Kris Tayloe wanted to let everyone know that there will be a concert in the park every Monday from 6-8 PM.**
- V. AGENDA APPROVAL:** A closed session special meeting was set for Thursday July 16, 2026 @ 6:30 PM. Motion made by Jackson. Seconded by Dooley. All Ayes. Agenda approved as presented. Motion made by Vela. Seconded by Jackson. All Ayes.
- VI. CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion. The City Clerk recommends approval of the following consent calendar items:
 1. Approval of City Council Meeting minutes for June 11, 2026, and Special Council Meeting June 23, 2026. **Approved as presented. Motion made by Jackson. Seconded by Dooley. All Ayes.**
- VII. DEPARTMENT REPORTS:**
 1. Sheriff's update for June 2026. **Presented by Sargent Amezcua. In packet.**
 2. City Engineer's update for June 2026. **Nothing to report.**
 3. Planning Commission's update for June 2026. **No meeting.**
- VIII. NEW BUSINESS:**

1. Consideration of approval of appointment of Joseph Daniels to the Montague Volunteer Fire Department. **Approved. Motion made by Vela. Seconded by Dooley. All Ayes.**
2. Consideration of approval of appointment of Chaz Jones to the Montague Volunteer Fire Department. **Approved. Motion made by Dooley. Seconded by Jackson. All Ayes.**
3. Discussion of Civil Grand Jury Report. **There was an open discussion where several citizens voiced their concerns and anger over the report.**

IX. COUNCIL AND STAFF REPORTS FOR JUNE 2026:

1. Fire Department: **Presented by Murakami. In packet.**
2. Public Works/City Administrator: **Presented by Dunn.**
3. Animal Control/ Code Enforcement: **In packet. Samantha Nichols inquired about why a dog bite report involving her son was not given to her when she requested for it. Ricky Deavilla was upset about a white pit bull that is aggressive on W. Webb St.**
4. City Clerk: **Presented by Smith. In packet.**
5. Treasurer: **Presented by Evans.**
6. Library: **Presented by Clark. In packet.**
7. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting. **Vela and Dooley thanked the citizens for their impute and for coming out to have their voice heard. Jackson wanted to let everyone know that the Lifeguards this year are doing great. Murakami spoke about the Freedom Festival.**

X. ADJOURN: @ 7:51 PM Motion made by Dooley. Seconded by Vela. All Ayes.



GREAT NORTHERN
- services -

310 Boles Street
Weed, CA 96094
(530) 938-4115
Fax (530) 938-1040
www.gnservices.org

**Public Meeting for Grant Closeout
Community Development Block Grant
Housing Rehabilitation and Income Survey 22-CDBG-HA-10024**

The Housing Rehabilitation program was guided by the approved City of Montague *Community Development Block Grant Housing Rehabilitation Assistance Program Guidelines*.

The Income Survey was guided by the California Department of Community and Housing Development approved methodology.

Great Northern Services (GNS) was the City of Montague's subrecipient and assisted with all phases of the program and survey.

Eight homeowners applied in the first round of funding. Four withdrew their applications. One was over income and 3 homes received assistance. One homeowner applied in the second round. Bids will be accepted on August 12. Rehabilitation was performed by a licensed contractor who was chosen per the procurement process outlined in the rehabilitation guidelines.

The Income Survey was conducted and resulted in finding that 82.43% of Montague residents have a Low-Moderate Income which allows the City to apply for CDBG grants that require the City have a Low-Moderate Income Area of 51% or greater.

- ❖ Project progress/status of completion and expected timeframe to completion:
 - Housing Projects Progress: 3 Completed; 1 in progress
 - Income Survey: Completed
 - Last expenditure date: 10/9/2026
 - Contract end date: 1/9/2027
- ❖ Results to date and projected totals, such as number of beneficiaries assisted, housing units completed, portion of project in service, or persons served:
 - Number of homes receiving assistance: 3 completed; 1 in progress
 - Number of people assisted: 4 assisted; 1 in progress
- ❖ Funds expended, balance of funds available, and budget expectations to completion:
 - Total Budget: \$488,532.00
 - Expenditures reported: \$254,174.23 as of June 2026
 - Budget balance: \$234,357.77 as of June 2026
 - Estimated expenditures to be reported: \$120,000
 - Estimated disencumbered funds: \$114,000

Weaving a stronger community, together....

Access to Capital • Portfolio Management • Economic Development • Energy Assistance • Home Weatherization
Community Food Projects • Community Services • HIV/AIDS Case Management • Community Development

CA Lic. # 629328

**Reunión Pública para el Cierre del Programa de Subvención
en Bloque para el Desarrollo Comunitario (CDBG)
Rehabilitación de Viviendas y Encuesta de Ingresos 22-CDBG-HA-10024**

El Programa de Rehabilitación de Viviendas se llevó a cabo de conformidad con las Directrices del Programa de Asistencia para la Rehabilitación de Viviendas aprobadas por la Ciudad de Montague para la Subvención en Bloque para el Desarrollo Comunitario (CDBG).

La Encuesta de Ingresos se realizó de acuerdo con la metodología aprobada por el Departamento de Vivienda y Desarrollo Comunitario de California.

Great Northern Services (GNS) fue la entidad subreceptor de la Ciudad de Montague y brindó asistencia durante todas las etapas del programa y de la encuesta.

Ocho propietarios de viviendas presentaron solicitudes durante la primera ronda de financiamiento. Cuatro retiraron sus solicitudes, una excedía el límite de ingresos y tres viviendas recibieron asistencia. Un propietario presentó una solicitud durante la segunda ronda. Las ofertas se recibirán el 12 de agosto. La rehabilitación fue realizada por un contratista con licencia, seleccionado de acuerdo con el proceso de adquisición establecido en las directrices del programa de rehabilitación.

Se realizó la Encuesta de Ingresos y se determinó que el 82.43% de los residentes de Montague tienen ingresos bajos o moderados, lo que permite a la Ciudad solicitar subvenciones CDBG que requieren que la comunidad tenga un porcentaje de ingresos bajos o moderados del 51% o más.

- ❖ Progreso del proyecto/estado de finalización y plazo esperado para la finalización:
 - Avance de los proyectos de vivienda: 3 completados; 1 en progreso
 - Encuesta de Ingresos: Completada
 - Fecha de último gasto: 9/10/2026
 - Fecha de finalización del contrato: 9 de enero de 2027
- ❖ Resultados obtenidos hasta la fecha y totales proyectados, como el número de beneficiarios atendidos, viviendas rehabilitadas, parte del proyecto en servicio o personas beneficiadas:
 - Número de viviendas que recibieron asistencia: 3 completadas; 1 en progreso
 - Número de personas beneficiadas: 4 atendidas; 1 en progreso
- ❖ Fondos gastados, saldo de fondos disponibles y proyección del presupuesto hasta la finalización:
 - Presupuesto total: \$488,532.00
 - Gastos reportados: \$254,174.23 (a junio de 2026)
 - Saldo presupuestal: \$234,357.77 (a junio de 2026)
 - Gastos estimados por reportar: \$120,000
 - Fondos estimados por desobligar: \$114,000



Outlook

Economic Development | OZ 2.0 Application

From Tonya Dowse <tonya@siskiyoucounty.org>

Date Mon 7/6/2026 2:41 PM

To Public Works <publicworks@Cityofmontagueca.com>

Dear Dave—

I hope you enjoyed the holiday. I wanted to give you a quick heads-up that the Siskiyou Economic Development Council is planning to nominate Montague as part of California's Opportunity Zone 2.0 application process.

Federal Opportunity Zones are intended to encourage long-term private investment in rural and underserved communities by providing tax benefits to investors, and we think Montague is well worth nominating.

Over the next few weeks, Jen and I will be working on the application. We may need a little help collecting local information and data, as well as identifying community priorities and opportunities that will help tell the story. The timeline is short, so we appreciate any assistance you can provide.

I've copied Jen on this email, so you'll have both of our contact information. Please don't hesitate to reach out to either of us with any questions or ideas.

If it would be helpful, we'd also be happy to come to an upcoming City Council meeting to share a little more about the Opportunity Zone program, the application process, and what we're hoping to accomplish. If that sounds useful, just let us know when would be a good time.

Thanks, as always, for your partnership. We look forward to working with you on this effort.

Warmly,

Tonya



Tonya Dowse

Executive Director

Siskiyou Economic Development

1512 S. Oregon St., Yreka, CA 96097

(530) 842-1638

www.siskiyoucounty.org



RESOLUTION NO. 26-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026 - 27 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$34,579 in RMRA funding in Fiscal Year 2026-27 from SB 1; and

WHEREAS, this is the Tenth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate numerous streets/roads throughout the City and many more similar projects into the future; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "at-risk/poor" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part or solely with fiscal year 2026 -27 Road Maintenance and Rehabilitation Account revenues:

Project Description	Project Location	Est. Useful life	Est. Project Schedule
New Sidewalks	6 th Street & E. Prather	20 Years	06/2030

PASSED AND ADOPTED by the City Council of the City of Montague, County of Siskiyou, State of California on this 16th day of July 2026, by the following vote:

AYES:

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:

CITY OF MONTAGUE

X

Ruanna Smith, CITY CLERK

X

Takeshi Murakami, MAYOR



ORIGINAL

City of Montague City Clerk's Office

230 South 13th Street, Montague, CA 96064
Mailing address: P.O. Box 428, Montague, CA 96064
Phone: 530-459-3030
Fax: 530-459-3523
Email: clerk@cityofmontagueca.com

AGREEMENT BETWEEN THE CITY OF MONTAGUE AND THE ROTARY CLUB OF MONTAGUE

This Agreement dated July 1, 2024 to June 31 2027, a three year contract, is between the City of Montague, Siskiyou County, California and the Rotary Club of Montague, P.O. Box 618, Montague, California 96064.

WHEREAS the Rotary Club of Montague has occupied the Community Hall building and has been supportive to the community since its inception in 1949, it is agreed the following shall apply as respects to the rental that the Rotary Club of Montague shall provide the City of Montague each year commencing July 1, 2022.

FIRST: The Rotary Club of Montague shall remit to the City of Montague the sum of Three Hundred Ninety Dollars (\$390.00) on the first day of July and the sum of Three Hundred Ninety Dollars (\$390.00) on the First day of January of each year that this agreement is in force. This sum is equal to a rental fee of Fifteen Dollars (\$15.00) for each weekly meeting or a total of fifty-two meetings per year. The total rental for each weekly meeting or a total sum of Seven Hundred Eighty Dollars (\$780.00).

SECOND: It is agreed the City of Montague will allow the Rotary Club of Montague free rental of the Community Hall building for a maximum of Four (4) community fundraising events as the Rotary Club of Montague may wish to hold anytime during the year. The Rotary Club of Montague is required to contact the City Clerk's office to schedule the use of the Community Hall. Rental agreements previously scheduled for dates requested by the Rotary Club of Montague shall have priority.

THIRD: The City of Montague has the right to rent the Community Hall building or portions thereof, with any equipment of the Rotary Club of Montague not kept under "lock and key" by the Rotary Club of Montague. The Rotary Club of Montague has the exclusive right to two (2) locked cabinets in the kitchen and one (1) locked storage room located in the room commonly known as the "Rotary Room" for storage of their equipment and supplies.

FOURTH: This agreement is to be reviewed by each party at the first regular council meeting of the City Council of the City of Montague in the month of June of each year. Any changes deemed advisable shall be entered into at that time. This agreement may be extended for an additional one (1) year term, not to exceed three (3) consecutive years.

FIFTH: Should either party desire to rescind this agreement, they can do so by advising the other party by written letter signed by the proper official at least Thirty days (30) in advance of the effective date of termination. The proper addresses for this notification shall be as follows:

City Administrator
City of Montague
P.O. Box 428
Montague, CA 96064

President
Montague Rotary Club
P.O. Box 618
Montague, CA 96064

SIXTH: The respective parties of this agreement shall hold one another harmless for the unintentional or accidental acts of the other, including their employees or members, that may occur.

SEVENTH: The Rotary Club of Montague shall provide the City of Montague with a Certificate of Insurance Form from their insurance carrier/broker indicating that the Rotary Club has general liability insurance coverage in force with liability limits of at least One Million Dollars Combined Single Limits for Bodily Injury and Property Damage Coverage with the City of Montague to be named as an additional insured. The liability form should be the most current from where the user makes certain that the attorney fees and litigation expenses are assumed by the contractor in the indemnity and/or hold-harmless section of the agreement.

ENTERED AND AGREED TO BY THE FOLLOWING AUTHORIZED PARTIES:

CITY OF MONTAGUE

ROTARY CLUB OF MONTAGUE

City Administrator, David Dunn

President, Joan Smith Freeman

Date

Date



PROPOSED

City of Montague City Clerk's Office

230 South 13th Street, Montague, CA 96064

Mailing address: P.O. Box 428, Montague, CA 96064

Phone: 530-459-3030

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FIRST: The Rotary Club of Montague shall remit to the City of Montague the sum of Three Hundred Ninety Dollars (\$390) on the first day of July each year that this Agreement is in force. This sum is for the use of, most often but not limited to, the Community Hall "rotary room" and kitchen twice a month throughout each year. The days of use will be the first and third Tuesdays each month. The days of use may be changed by written agreement between the Parties 30 days before said change becomes effective.

SECOND: It is agreed the City of Montague will allow the Rotary Club of Montague free rental of the Community Hall building for a maximum of Four (4) community fundraising events as the Rotary Club of Montague may wish to hold anytime during the year. The Rotary Club of Montague is required to contact the City Clerk's office to schedule the use of the Community Hall. Rental agreements previously scheduled for dates requested by the Rotary Club of Montague shall have priority.

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ENTERED AND AGREED TO BY THE FOLLOWING AUTHORIZED PARTIES:

CITY OF MONTAGUE

ROTARY CLUB OF MONTAGUE

City Administrator, David Dunn

President, Joan Smith Freeman

Date

Date

July City Clerk Report

COMPLETED:

- Most of my time has been involved in the software change. I have had roughly 4 hours a day to complete tasks outside of Tyler Tech, sometimes less.
- Record requests
- Payroll
- New Accounts
- CR's/UB's/AP's/EFT's
- Minutes
- Various reports

WORKING ON:

- Getting everyone to complete Tyler Tech training.
- Multiple data downloads/pulls required by Tyler Tech for new software. Several hours spent with the software developers configuring the new software. Human Resources is projected to go "live" August 10th. Next will be the Utility Billing module. UB is projected to go "live" End of October, beginning of November. The goal is to have all modules fully functioning by December.
- Quarter 2 taxes.
- Records requests
- Various reports

Dates to remember in August:

- Last Day to Issue Election Packets for Council – August 6th (Office Closed on the 7th)
- Pool closes – August 7th

Library Manager Report

- Family Game Night will continue through August
 - Next one is August 28th
- Starting FB Live Story Hour up again
 - Have Several local authors that have given me permission to use their books
- After input from patrons
 - Moving Book Blub to Zoom or FB Live
- \$1/bag sale was a Huge success
 - On Community Yard Sale map this year
- August 12th presentation will be Caregiver Support and Tips and Tricks
 - Presented by Passages Caregiver Resource Center

Submitted by,

Suzie Clark
Library Manager