



City of Montague Regular City Council

230 S. 13th Street, Montague, CA 96064 Ph. (530) 459-3030 Fax: (530) 459-3523

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

CITY OF MONTAGUE CITY COUNCIL MEETING AGENDA

June 5, 2025

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- In-person at: **Montague City Council Chambers, 230 S. 13th St.**
- Online via WebEx at: <https://cityofmontague-454.my.webex.com/meet/clerk>
- Meeting number (access code): 2630 874 0065
- Telephone at:, 1-650-479-3208 When prompted, enter **Meeting ID: 26308740065 Passcode: *89335983**

AGENDA PACKET: Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection 72 hours before each regularly scheduled meeting at the City Clerk's office at City Hall, located at 230 S. 13th Street, Montague, California, during normal business hours. Any writing that is subject to disclosure that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at the City Clerk's office during normal business hours. Materials distributed to a majority of councilmembers less than 72 hours before a meeting will be available for public inspection on the City's website at www.cityofmontagueca.com.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PLEDGE OF ALLIGIANCE:**
- IV. PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted under New Business or Old Business on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.
- V. AGENDA APPROVAL:**
- VI. CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion. The City Clerk recommends approval of the following consent calendar items:
 1. Approval of City Council Meeting minutes for 4/3/2025, 4/29/2025



VII. DEPARTMENT REPORTS:

1. Sheriff's update for May 2025
2. City Engineer's update for May 2025
3. Planning Commission's update for May 2025

VIII. OLD BUSINESS:

1. Adoption and Second Reading of an Ordinance to Designate Fire Hazard Severity Zones and Amend Title 15 of the Montague Municipal Code adding Chapter 15.38 "Fire Hazard Severity Zones."

IX. NEW BUSINESS:

1. Consideration of approval of 3rd Addendum to the memorandum of understanding & agreement to provide law enforcement services.
2. Consideration of approval of City of Montague 2024 income survey, prepared by Great Northern Servicers
3. Consideration of approval of Fund Balance upgrade to ERP PRO 10.
4. Consideration of approval of appointment of Ezra Blea to the Montague Volunteer Fire Department.

X. COUNCIL AND STAFF REPORTS for May 2025

1. Fire Department:
2. Public Works/City Administrator:
3. Animal Control/ Code Enforcement:
4. City Clerk:
5. Treasurer:
6. Library:
7. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting

1. ADJOURN:

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a publicly accessible place, 72 hours in advance of the meeting.



Public Hearings: If you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a Planning Commission decision made as a result of a proceeding in which by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the Planning Commission, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes "final."

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Montague is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Montague, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

The City of Montague does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, or any other legally protected classes in employment or provision of services. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 459-3030 or by notifying the Clerk at clerk@cityofmontagueca.com



**AFFIDAVIT OF NOTIFICATION AND POSTING
STATE OF CALIFORNIA
COUNTY OF SISKIYOU
CITY OF MONTAGUE**

I, David Dunn City Administrator for the City of Montague, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Regular City Council of the City of Montague, California, was delivered and/or notice by email not less than 72 hours, before the hour of 4:30 PM on June 5, 2025 to the members of the City Council, caused the agenda to be posted at the bulletin board found at City Hall, 230 S. 13th Street, Montague CA, and a copy to be place for review at the Office of the City Clerk.

POSTED: June 2, 2025 @ 4:30 PM



City of Montague Regular City Council

230 S. 13th Street, Montague, CA 96064 Ph. (530) 459-3030 Fax: (530) 459-3523

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COUNCIL MEETING MINUTES

April 3, 2025

6:30 P.M.

- I. CALL TO ORDER: @ 6:30 PM**
- II. ROLL CALL: Vela, Dooley, and Murakami present. Jackson absent, excused. Will attend later.**
- III. PLEDGE OF ALLEGIANCE:**
- IV. PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted under New Business or Old Business on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

Micah Nichols of Webb Street would like to make some points about Jen Dooleys statement at last month's meeting, which in his opinion wasn't truthful on various accounts. He is not a part of a group and did not pledge a vote for Council Member Vela. Whomever that information was received from was lying and he wants everyone to know about this publicly and that he is very disappointed in Dooley and Murakami. He tried to contact Dooley and Murakami numerous times and reached out. He was never asked if it was true, so he feels that it is a sign of gratitude. Gratitude is shown when someone shows support and it is his opinion that as both a council member and fire chief he has not been shown any support. He has been belittled and called names by his own fire chief. How is he supposed to excel as a firefighter if his own chief is talking down upon him? To say that he is biased because he has a different opinion than them and to not vote on something like that because somebody said something. So this is where the money is going to go instead of to the community. They should have voted, it is as simple as that. He didn't know he was part of any group. He also goes on about OES stating that OES does not invite to strike teams they are in charge of it. It gets handed down to CalFire and they delegate aids which should go to a local fire chief, from there it is on rotation. There were past conversations between Nichols and Murakami and he stated it many times and he never got any support. He has heard every excuse why they weren't going on strike teams, but that is the first he had heard of that. Murakami knows our conversations and Nichols feels he has had no support.

Tara Pipkins. In regards to Dooley's "rant" last meeting, like Nichols said, she does not know where you got your information from, but not one person that submitted their letter of interest had anything to do with the recall. Not one person. You two (Murakami and Dooley) showed your real colors. And when they voted to not get a fifth person in and Dooley's rant, which did not pertain to anything as a commissioners report. As the fire commissioner she knows Dooley received a phone call because the acting fire chief notified a volunteer that he was removing him and the volunteer requested it in writing and the acting fire chief refused that to him. The volunteer contacted Dooley to get some assistance or to notify her to see if she was aware of it and she had no idea. She feels that the fire commissioner should step up to the plate and do what's right on behalf of the volunteers. She goes on to say that Murakami and Dooley are making everyone that works for the city look like idiots. And the recall is moving forward.

Theresa Newton. She noticed on the February meeting there was a discussion of the March 2025 rate increase. She said on the rate sheet it was a proposal not a demand. As council you all increased the water and sewer and not one of you voted on it. She wants to know why. She is also upset over Dooley's statement at the end of last meeting and points out that Dooley should follow the rules of the council meeting which state that members of the council can not make brief announcements, report, or request staff report to the council on any matter that is subsequent to a meeting.



Kate McCully. Wanted to take a minute to express her gratitude to everyone that works for the city and community. She thanked everyone for taking on such positions and the obstacles they are trying to overcome. She said that a positive difference was being made and that the community stands behind them and the positive future they are working toward.

Rick Diabla, West Webb. Was worried about Webex not working properly at the last meeting and expressed his concerns about people not being able to ask questions. He is hoping it is working properly today so people can ask questions and voice their comments.

V. AGENDA APPROVAL: Motion to approve agenda as is by Vela. Seconded by Dooley. All Ayes.

VI. CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion. The City Clerk recommends approval of the following consent calendar items:

1. Approval of City Council Meeting minutes for 3/6/2025-Approved. Motion made by Vela. Second by Dooley. All Ayes.

VII. DEPARTMENT REPORTS:

1. Sheriff's update for March 2025-Presented by St. Gates. Report in packet.
2. City Engineer's update for March 2025-Presented by Dunn. 12th Street paving.
3. Planning Commission's update for March 2025-Presented by Dunn. City planner had a workshop for safety element and land use element. Next meeting they will have a public meeting and probably in May Dunn will come to council for approval.

VIII. OLD BUSINESS:

1. Second Reading of an Ordinance Amending Title 2 Administration And Personnel to Clarify Duties of the City Administrator, City Clerk, City Attorney and Director Of Public Works, and Amendment of Section 2.32 Personnel System Employee Handbook relating to City Administrator, City Clerk City Attorney and Director of Public Works. Andrew presenting. The updated amendment in packet. Council did not have any questions. Public comment by Theresa Newton. She wants to know how this is going to affect the pay of the city administrator due to him "wearing many hats". When he is no longer doing multiple jobs, and his job description decreases, is it legal to take away pay? Motion to waive the full reading of the proposed ordinance amending Ordinance 15-01 (Pg 15 of packet) Amending Title 2 Administration and Personnel to Clarify Duties of the City Administrator, City Clerk, City Attorney and Director Of Public Works, and Amendment of Section 2.32 Personnel System Employee Handbook relating to City Administrator, City Clerk City Attorney and Director of Public Works made by Dooley. Seconded by Vela. All Ayes.

IX. NEW BUSINESS:

1. Consideration of amending Resolution 17-36 section 7.1.1 to a simple majority vote-Presented by Vela. This brings us into compliance with State Laws. Dooley asked Andrew if Jackson needed to be here to vote on this. Andrew replies yes. Andrew continues "What this resolution will do it will specify that the vote can pass with in motion such as tonight with only three members present. Adopting a simple motion not a resolution for money, not an ordinance, but a just regular minute order type action. It can be done with three members present, it can be done with two members of the council." Andrew continues saying that a Resolution or Ordinance will still need 3 affirmative votes. Motion to amend Resolution 17-36 Section 7.1.1 to a simple majority vote made by Dooley. Second by Vela. All Ayes. Will be effective in 30 days.



2. Consideration/approval of Community Development Block Grant-Presented by Brandy of Great Northern. Grant provides protein and produce for moderate income individuals throughout the county. Asking for a MOU to be signed so they can distribute food in Montague. Motion to approve Community Block Grant MOU made by Vela. Seconded by Dooley. All Ayes.
3. Adoption of The Siskiyou Child Abuse Prevention Council Collaborative Proclamation-Presented by Karen Pautz, president of First 5. Asking for Montague to again adopt a proclamation to support building efforts around ensuring more children in our community are provisioned to spaces that are caring, supportive, and educational. Motion made to approve proclamation made by Vela. Seconded Dooley. All Ayes.
4. Consideration of Spay and Neuter services in Montague-Presented by Jamie Essex. Wanting approval for a spay and neuter pop up clinic. 7:24 PM Jackson arrives. Essex is asking for donation of space (a room) for surgeries. Council approves use of the rotary room in Community Hall and parking for spay and neuter clinic. Motion made by Vela. Seconded by Jackson. All Ayes.
5. Introduction and First Reading of an Ordinance Regarding Fire Hazard Severity Zones-Andrew presenting. He states that we are required by state law to develop the recently published fire hazard zones. It was published by the state in January of this year. There has been some confusion due to recent fires. We do not have any very high zones within the city of Montague which was the only hazard zone with changes. The focus on making these designations has to do with ember prevented fires. It is not a reflection on anything else. The only change that is being recommended is the Amended City Code under Chapter 15.38, adding that section and 15.38020 adding a statement that when there are multiple zones on one lot, then the higher zone would apply. Just to prevent any type of confusion at either staff level or at the resident level and prevent any type of confrontation later on. This way of designating the higher zone on a multiple designation lot is consistent with what the state does with areas that they manage that are not under the local responsibility areas, but are under the state responsibility areas. It will require a second reading next meeting to adopt both the City Code and to adopt a map. The criticism and complaints should be directed towards the legislature and not the council. This council has no choice in this matter to adopt this. It is required by the state. He goes on about a debate about insurance rates. He states that these maps are not what insurance agencies look at to make their decision. They look at similar data and that is what they are reacting to. Public comment made by Theresa Newton. Wanting to know about who is responsible for the boundaries when a home is on the line of city property. Whose responsibility are the weeds on those boundaries and who is to clear them with this new ordinance. Motion to approve Ordinance 25-02 for the first reading of the Fire Ordinance Hazard Variance Zone Map waiving the full reading of this Ordinance 25-02 in Ordinance of the City of Montague, CA adopts the Fire Hazard Severity Zone Map and amending Title 15 of Fire Hazard Severity Zone made by Vela. Seconded by Dooley. All Ayes.

X. COUNCIL AND STAFF REPORTS for March 2025

1. Fire Department: Murakami presenting. Report in packet.
2. Public Works/City Administrator: Report in packet.
3. Animal Control/ Code Enforcement: Report in packet.
4. City Clerk: Report in packet.
5. Treasurer: Report in packet.
6. Library: Presented by Susie. Report in packet.



7. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting. Vela has a prepared statement. "I would like to address the comments made by council member Jen Dooley at our March 6th council meeting. Council member Dooley stated she received information on a recall group member without proving who she spoke with. She then stated that some recall group members were part of the group we interviewed for the fifth council members seat. She went as far as to say that certain people had been appointed to the seat, I would have their vote to become Mayor and in turn I would fire the City Administrator, the City Attorney, and I'd reinstate Jasen Vela. I voted for John Mearthy for the fifth council seat, and I stand by that view. He was obviously unbiased and qualified for the position. So I am unaware why council member Dooley acted like we didn't have an option for an unbiased council member. I am disappointed in such untruths would be stated from a council member. I have never once spoken about Mayoral Votes with anyone who was interviewed. As for dismissal of employees. These are council decisions. Not Mayoral decisions. As for reinstating Jasen, this is also a council decision. This is an ongoing investigation and charges have been brought forward. At this point we have to let the investigation be completed to make any type of decision. As for when Jasen was put on administrative leave, I asked the City Attorney if I had to recuse myself from the vote. He informed me I did not have to recuse myself and had to have a full vote from council. My vote was to put him on administrative leave. Council member Dooley also stated that I was allowing the recall committee to bully the council. I have no idea who the recall committee consists of and as a single council member I do have any power over the community committees. Her statement was not true. Council member Dooley also stated that there was a community question as to why I have not recused myself from voting about fire department issues. Alluding to community's desire that I should step down altogether. As I already stated, I have been acting under the advice of the Attorney. I would like to know how Council Member Dooley feels about a member of the Fire Department and Acting Fire Chief not recusing himself from voting on Fire Department issues. I was also asked by some citizens of Montague to look into the turmoil of the Montague Fire Department during open council meetings. This was held in a closed session employment evaluation. No action was taken at that time. Something that has been quite common on this council. I joined this council to help the city in any way I can. I have never had any intent to disrupt the city business, and as for claiming that I have, as you have claimed that I have. I would like to know and see the report of the proof of the statement and I would also like to read from Resolution 17-36414.3 regarding council of city members, fifth member is vacant of city council. City council shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motivation of others. When I got on this council this council was unison, worked together and it was cohesive. Tak asked me to be on this council and I respected his wishes. I got on this council to do the right thing. I have done a lot for the city as being the Financial Commissioner to get financials, to look at our books. I have done a lot of things for the city, and I don't feel that those comments were appropriate driven at me with no proof or backing."

Jackson asked if we are going to do this every time. Vela said no, he just needed to get that off his chest. Murakami follows with the commissioner's statements. We have the egg hunt on April 19th. Murakami would appreciate anyone that wants to participate in an egg stuffing party on the weekend before and anyone that wants to volunteer to help put out eggs and lay out the spaces for the eggs during the Easter egg hunt on the morning of the 19th. A decision was made to stuff eggs on Thursday the 17th at 6:30 PM. Still working on Fireworks stuff. Donations are being made for the fireworks currently.



1. ADJOURN: @ 8:18 PM

Motion made by Vela. Seconded by Jackson. All Ayes.

CITY OF MONTAGUE CITY SPECIAL MEETING MINUTES [DRAFT]

APRIL 29, 2025

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

CITY COUNCIL AGENDA:

- I. CALL TO ORDER: @6:30 PM**
- II. ROLL CALL: Vela, Murakami, Dooley, & Jackson present. None Absent.**
- III. PLEDGE OF ALLEGIANCE:**
- IV. PUBLIC COMMENTS: "As a special meeting, public participation is limited only to those items listed on the agenda. If your comments are not related to a matter listed on this agenda, please address the City Council at the next regular meeting. The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time." -No public comment.**
- V. AGENDA APPROVAL:** Motion made by Jackson. Seconded by Vela. All Ayes.
- VI. NEW BUSINESS:**
 1. Consideration of approval of Siskiyou County Local Transportation Commission (SCLTC) Local Transportation Fund Transportation Claim. Presented by Dunn. Every year they offer the city transportation money based on an estimates from the California Department of Finance. This money is used for roads. Jackson asked if the area that goes past Dave Wilson's house that turns into Airport is part of the city. Dunn confirms that it is part of the city, and that road is projected to be repaved in 26/27. Motion to approve Siskiyou County Local Transportation Commission (SCLTC) Local Transportation Fund Transportation Claim made by Dooley. Seconded by Jackson. All Ayes.
 2. Approval of Resolution No. 25-04 A Resolution of the City Council of the City of Montague Authorizing the City Administrator, Council Member and Treasures as a check signer at Tri Counties Bank. Dunn presenting. The city did this a few months ago. The Clerk was put on there and some things happened, so we are switching and making Dunn a signer on the account. Dunn was also asked to change and make Jackson a signer and take Pat Vela off. Vela wanted to know why and also stated that she has to accept it. Jackson said that she cannot do this. She says that she is at work all the time and she will be working all summer. Also she does not know the financial side. She continued that it was not her area. Murakami said that he was under the impression that she wanted to try to do it. Jackson asked where Murakami had gotten the idea. Murakami said that he had just heard it through people. Jackson said oh no, the last thing she wants to deal with is money. Murakami said okay, he just wanted to give someone else an opportunity to be Commissioner. Vela points out that there is a lot more involved in being a Commissioner. Vela is involved in CDBG loans, audits, and other financial involvement. Murakami agrees to revert it back to Vela. Motion to approve Dunn and keep Vela as signers for Tri County Bank per Resolution No. 25-04 made by Jackson. Seconded by Dooley. All Ayes.
 3. Consideration of allowing the Sheriff to use the Community Hall for their community outreach meeting. Presented by Sage Milestone. The Sheriff wants to have meetings with citizens in the communities of the county before fire season begins. The goal is to get out safety information and to give the public a chance to ask questions. The Sheriff's department is asking to use the Community Hall with a waived rental and deposit fees for May 13, 2025 for a community outreach meeting. It would be open to the public. Motion made for approval of use of the Community Hall with no fee for May 13, 2025. Seconded by Jackson. All Ayes.
 4. Approval Authorizing Takeshi Murakami to enter a contract with ????? for fireworks at the 2025 Freedom Festival. Presented by Murakami. The city was given 3 bids by different companies, like before. We only received 2 quotes. Devastating Pyrotechnics was a new company from last year. However, they declined to bid because they want to provide the shooter of fireworks at our expense. The City of Montague already has a licensed shooter. The 2 companies that provided a bid were Pyro Spectacular and Fireworks America (which did the fireworks last year). Fireworks America outbid Pyro Spectacular as they did last year. The reason this is significant and the reason that there is so much more is because not only did they beat the bid from Pyro Spectacular like they did last year, but there was approximately 100 shells that did not get fired off at the 2024 Freedom Festival because they were recalled at the last minute because people were getting their fingers

blown off. Murakami continued, and because of that Dave Peterson had to pull those and not shoot them. They agreed to compensate us for it on the next show. So not only did they beat them by the approximately/nearly 100 shells that they did last year, but on top of that they put those shells on there. So now we are at 684 shells versus Pyro Spectacular's 428 shells. So, the fireworks basically sell themselves. Council members commented on the show last year and said it was great. Murakami adds, "I would also, like last year, I would like to ask for the excess funds that are in the Parks and Rec's account that were there last year. I asked them to use them last year for the Freedom Festival, for fireworks if we didn't get enough sponsors to pay for them. I could use it like that, and we did of course. And then for entertainment or other purposes for the Freedom Festival to make it happen. We made enough money on the Freedom Festival that that seed money was put back, and so I am asking to use it again. And, likely I would be able to put it back again as well." Vela said he had a few questions regarding that "Last council meeting we talked about the immunization and pet thing, and we were going to use some of those funds out of that for that." Murakami says he does not recall talking about it. Dunn said that Vela had talked to him about it after the meeting. Dunn said that Vela had asked how much was in the Parks and Rec fund. Dunn continues "Which is right around \$16,000 and he (Vela) said what if we donated some of that to the Spay and Neuter program Essex wants to do. Because they need seed money to keep it going. And I said well that will be a council decision." Vela said "Right, so we would have to take a look at that. The only thing with getting you (Murakami) complete, free authorization, we don't have any idea other than the \$16,000 what it is being used for." Murakami then says "Well, I always bring the contracts." Vela says, "I do not have a problem with fireworks, that's not the issue." Murakami said, "Ultimately right now, until we get all our sponsors in, it is for the fireworks." Vela said "I understand that. But the question I have is that people have been calling me asking what is going on with the Freedom Festival. And we need to figure out where we are at and what we are doing and what kind of event it is going to be." Murakami says, "It's the same thing we did last year." Vela says, "Well I heard that there was no carnival." Murakami asks, "Who did you hear that from?" Vela said "It was a rumor that was going around that one of these sponsors told me about. And I said I had no idea. So, I am just asking" Murakami says, "We didn't even have a carnival at this time last year." Vela says, "I'm just asking what kind of event are we looking at this year?" Murakami says, "Same thing." Dooley asks if this is going to be another three-day event? Murakami says "Yes. A three-day event, carnival, fireworks, and vendors. And a parade which will most likely be done by somebody else. So, as it stands right now we have a commitment from one of our sponsors from last year that donated \$5,000 to do it again, and that's Golden Rush Expresso. We have a \$5,000 check that was given to me immediately whenever I asked if they were going to reup for DeClerck enterprises. I am looking at my business donating again and then I have had several commitments from businesses that didn't even donate last year that are looking into donating this year." Dunn said Darrin Mercier donated \$1000 already this year. Murakami said "Yeah, I sent him a thing to do it I have quite a few people and businesses that are looking at donating again or donating for the first plan this year. And I've talked to the Ford dealership, the Credit Union, the Siskiyou Plumbing and Electrical and who else do we have that was platinum a sponsor? Dunn said that was it. Vela asked about Nor Cal and Cal Ore. Murakami said that they were not a platinum, they did like \$2500. Dave said yes, 25 to \$3000. Murakami says "Yeah, I haven't talked to them yet. Yeah, but and you know, I just have to talk to them and lock it down and so if I can't lock it down, that's what I'll use to \$16000 for if not, I may not use it at all. I don't think that we should spend much money on music this time. Because we didn't get really a good result with that and so I don't think it was a drawer attraction. We can develop this in future years, you know, as it gets larger." Vela asks if we are doing the car show. Murakami says yes, everything we did last year. Vela asks so it's going to be on the same day as the fireworks, wouldn't you think? Dunn said no, we did it the next day. Vela says I know we did it last year, why not this year? Murakami says "I don't want to do it, It's just too much too much. It's too much all on in one day. So, you know, you don't want to have people that are having to make a choice between like. Oh, I want to show my car. I want to go do this. You know, I want to watch the fireworks." Vela asks "So I'm just trying. Because I've been asked by several people. What are we planning and what has been approved by council." Murakami says "So, well for planning? What we did last year, and the

sponsorship program was a year-to-year program, and so that's so that's already been approved in the very beginning. And so as long as these people, you know, are reupping, or you know, or new people come in and they're participating along the program guidelines that we laid out. And so that's all there is to it. And then that funds the fireworks. David Peterson donates his time and equipment to launch our fireworks and." Vela says "Okay. So, I have one more one more question. We have commitments to burn the mountain, burn the hill, and from what I've been told is the City of Montague no longer has a red card to be able to burn. Anybody that's certified to do it. Jake was the last one." Murakami states no, that's not true, the red card is really easy to get. Vela says "Well, as long as we have one in place and we're certified to do it. And then what about incident action plan?" Murakami says "We issue our own burn permits. We can recycle last year's. So it's going to be exactly the same event." Vela says "Okay, because I heard rumors that the Cal Fire was not going to be involved this year. I don't know how that is, but..." Murakami says "If they're not. They're not. If they are. They are." Vela says "We just got to make sure that we're doing everything that we're committed to and you know, the people that live over there. We gave them verbal and said that we would burn that hill down directly up to that fence line." Murakami and that the agreement with Dave that if we are going to launch fireworks again that all of Dumbbell would be burned off. And that was my understanding of what was going to happen last year, and we didn't do it because we didn't have the personnel to do it. And so..." Vela says "Well, that's what I'm concerned with. Where are you going to pull personnel from. That's all. I just want to know where that personnel was coming from." Murakami says from our Fire House. Vela says "Because the, the guys you got it right now, right now you got 4 guys that are 14 members." Vela asks how many active? Murakami says "7 that's no different than it's ever been though. That's exactly the same that it's always been doesn't matter how many people are on the roster. That's exactly how that fire department has operated for the last 25, 30 years." Dooley says "So, regardless of when we do the burning, I would suggest reaching out personally to the Houston's." Murakami says, "We are going to go and talk to them and ask them if we can even burn their property off." Dooley says "Perfect. Just because I think we owe them that." Murakami and Vela both said "Yes." Vela said "That was a commitment from the city to them, and that needs to happen. And we are only out two months. I don't even know that there is a committee formed for this. We formed a committee last year. It sounds like you (Murakami) want to do the whole thing." Murakami says "We don't need a committee. We didn't need a committee last year; we don't need a committee this year." Jackson asked "Wasn't there a group that worked on it? Vela and Murakami said, "There was." Murakami said we met three or four times at the fire house and that was basically it." Dunn says "I do know that it is going to be tougher this year because we have office staff and public works staff that are not going to be here at that time. That have already been scheduled to be gone." Murakami said "I do intend on also changing the parking situation. So, we are not going to have nearly as much charged parking and so that will make it a lot easier." Vela asks, "What about just doing a dollar and open it up for just parking?" Murakami says "No. We are just going do free parking, but we're still going to have those premium spaces up front. That will be easier to manage because we are not keeping people out of that whole side, just keeping them out of the end of the lot." Jackson said "There needs to be some kind of cooling spots this year. Because my daughter got sick." Murakami said "Yeah. If we can raise enough money, besides the fireworks, maybe can invest in some big tents or something of that nature." Dunn said "We tried last year, and we couldn't. They were all committed to the fires last year." Murakami said, "It was last minute though, because we didn't find out it was going to be 115 degrees out." Vela asked, "Could we use some of that \$16,000 to purchase them?" Dunn said "We bought a couple. We do have a couple pop-up ones from last year that we did purchase." Vela said "Right. But I am talking about an industrial size tent that is about as long as this building." Dooley says, "Those aren't too expensive." Vela says, "They're not. You can get them for about \$400." Murakami said, "I thought we had one already." Jackson says "Yeah. If we are going to use one every year..." Vela "Yeah. Exactly" Dooley says, "If we could get some misters, those are cheap." Vela "If we could buy a couple of those." Murakami said "Defiantly, we just need to get all of our vendors on board and basically make sure the money is coming in. And so, we are going to have several meetings you know, before the 4th of July and so we'll have time, and we can call special meetings if we need to." Vela says "I would just like to see council work

together as a team on this and make sure that everybody knows what's going on. Last year there was a lot of lull and we didn't understand where some of the money went, and I don't want to see that happen again. I want to make sure that the council is all as a whole, and Dave included know exactly where it's going. On where the money's being spent and exactly the actually plan that's going to be put into place for it. That's my..." Dooley "I think it's better when people have questions too." Vela "Yes, exactly cause I mean, I've been hit with several questions, and I can't tell them anything because number one, we haven't approved anything and number two, we haven't talked about it. And we need to have a..." Dunn "We could do an open meeting as a special meeting workshop kind of format. Where it's like this and everybody can come in and just ask questions and talk to council so that you are all here." Murakami "Or we could have a press release about it." Dunn "We could do that too." Vela "Yeah." Jackson "Some people may have something to say though. Because if we don't then people think for hiding something. Like but, if it's open and they can come and ask questions. I just feel like they're more comfortable and they'll be a part of it. Rather than...." Vela "Right. We need to work together as a team on this and make sure the in the community...." Dooley "Well, my suggestion is that we choose the fireworks. I feel that if we have to lock these people in. If we have to give them a deposit. Whatever the situation is, I think we should approve that this evening. But I think we also need to have front-loaded for an open meeting. I think we need to have answers for what we're going to be spending it on. But I think we should have an open meeting as well. But I think that tonight the paperwork says they have to have the approval by May 1st." Murakami "May 4th." Vela "Yeah, I agree. I agree with the fireworks. The one company we used last year was great. And I think we ought to approve that. And so, did they take a deposit, or do they want all their money up front?" Murakami "They want 50% upfront which is \$12,500." Dunn "It is exactly what we did last year." Murakami "Everything's the same last year. There's nothing that's changed from last year to this year. Except for maybe some different sponsors or different vendors." Vela "Oka. Then who's going to be doing the marketing?" Murakami "I am. Just as I did last year." Vela "Well. I did a lot of the marketing last year as well." Murakami "Okay." Vela "I'm not saying that I want to do it. I'm just saying we have to work together. And everybody's got to know what's going on. And that was not happening last year." Murakami "No. I kept everyone informed all last year of everything that we had. We have the whiteboard down at the firehouse that had everything detailed on it. And when it was finished, it was marked off and all that sort of thing." Vela "That's what we need. To make sure that everybody here needs to know what's going on. That's all." Jackson "Can the public go into the firehouse and see that?" Murakami "No, no, they can't, but we post it on the Parks and Rec page, for example, this is what we're planning for the Freedom Festival and these are the things that are done and these are the things that are coming along. I mean, I don't know that that's necessarily really something for public consumption though. I mean, in my personal opinion, I think we just advertise what we're going to do." Jackson "Yeah, but there will be people poking at things and try to make something where there's nothing. And I just feel..." Murakami "Okay." Jackson "That we need to, you know, that it would be good for us to be really transparent with everything we are doing." Murakami "Right." Jackson "So that, I don't know, I just want..." Dooley "Peace!" Jackson "Yes!" Vela "No drama, just fun." Jackson "To get back to how it use to be." Vela "Yes." Dooley "I strongly feel that we also need to let people know that we did make money last year. We didn't go in the hole. If we have \$16000 in this account, we made money." Murakami "Well, and then some, because we actually put money towards the gate, which I mean, we did, every time we have a council meeting. It's in the minutes, everything that happened." Dooley "Yes. It is." Jackson "I didn't know we made money. So maybe we could just make sure we do a report next time." Vela "Right. And an ongoing, it would be nice to do an ongoing spreadsheet just to have it out there. And send it to council whenever something is spent so we all know." Dunn "Or comes in." Vela "Or money comes in. Somebody to manage it. Ruanna could actually manage it." Murakami "Which we actually did that with the promotional flier and I updated it every time a new sponsor came on and the you know? And I even

have on the Parks and Recs page. You know, what the sponsor's were. Like, how much money these people donated. What they, you know, for platinum, double platinum." Vela "Right. I remember." Dooley "It was on the shirts too, right?" Vela "Yes, they were on the shirts as well." Murakami "Well, so I mean you know, yeah, I mean we basically did all of that." Vela "Right." Murakami "So..." Jackson "If I'm saying anything, I'm not in any way trying to criticize how you did it. I'm just, it's a different. It's a different environment now than it was back then..." Murakami "Right." Jackson "And I just feel like..." Vela "And that's what I'm getting from other people that are calling me. They're just wanting to know what's going on." Jackson "I just don't want them to turn it into another the Mayor's doing this, the Mayor's doing that kinda of thing. It's ridiculous and I don't want them doing that." Murakami "Right." Vela "And if we are all in communication on it and we all

know what's going on. And we know where money is coming in and the moneys going out then it's seamless." Murakami "Well, we basically get that at every single council meeting. I laid out what had been done." Vela "I went back through the notes and the minutes and some of it was there, but some of it wasn't. And there was questions and I don't want to see that happen again. Because if the public gets ahold of it..." Murakami "You know, that is true. Because there was stuff that was not properly recorded. And there was a lot of that. And so, if you go to the recorded minutes it is different than what the written minutes were. And I think that that was the large part of the issue that we had with people thinking that something bad had transpired in there. When nothing had. Because they have access to the written minutes. And they're looking at the written minutes. But unless you do a request and you get the recorded minutes, and you actually listen to what was said during those meetings. That's a whole different thing. And so people were thanked that didn't get put on the minutes. And you know, updates where money was spent, who asked for it. All that sort of stuff wasn't written in the minutes." Vela "And that was the problem. We couldn't track anything. That way if we get a written report..." Murakami "Yeah. I'll just do a written report for every council meeting and it'll have what I've what I've contracted with. What money's come in. You know, all that sort of thing. I have no problem doing that. Vela "The only thing that I request and I haven't talked to Dave yet, but I would like Dave to know exactly what's being spent out of that Parks and Rec account prior to being committed, and the communication needs to be right on tax with Dave to make sure that he knows where that money is going, and that..." Dooley "But we know that this \$12,500 has to go. And it has to go now." Vela "I know. Yeah, right. But if we get those donations back in, they go back in that account." Jackson "So, the pool is all taken care of though, right?" Murakami "Yes." Jackson "So it's not like any pool money or anything?" Murakami "No. This is money for the Freedom Festival." Vela "And so we have a GL that it's signed for and then we can put the deposit down on the fireworks, approve those get that done and then start that you know, marketing and trying to get more vendors to do this." Dunn "It's only \$10,000 coming out of that \$16,000 right now because we've already got the \$6,000 in donations." Vela "Right." Dooley "Right." Vela "So if we're all on board with that. I'm fine with that. I think everybody else fine with that. Dooley "Yeah." Jackson "Yeah. Those were great fireworks. Probably the best fireworks I've ever seen." Murakami "Well, it'll be better this time around." Jackson "Yeah, with a hundred more, that's awesome!" Dooley "Yes!" Murakami "They are small but those are also salutes which they'd go up and make a bright flash and a really loud bang. And so yeah, so it'll be much more intense for the senses." Jackson "And it also seemed like it kept going. Where it wasn't like something went up and there was a pause. You know what I mean? It really just..." Vela "Yeah it really just flowed really nicely. They did a really good job" Dooley " And it just lasted so long. It was great. I know that in our last year. The minutes did not reflect the amount that, it was in my written notes. But that doesn't count because it's in my written notes. But I do think that we need to approve an amount to give Take to spend just because it was not in the minutes last year." Vela "Right." Dooley "Like I said, it was in my handwritten notes but..." Murakami "It was in the recorded minutes." Dooley "Yes." Vela "Yes. It was." Jackson "What's the process between recorded and

written? How does that work?" Murakami "The City Clerk basically transcribes everything and puts it out." Vela "Right." Murakami "And if they don't transcribe it properly, it doesn't get put out." Jackson "So, is it just summarized or something, not all the details?" Dooley "Ruanna has been putting in word for word." Vela "She has, her minutes have just been phenomenal." Jackson "Do they still use a Dictaphone?" Dooley "Yes. That's what we have these for." Vela "What you can do Michelle is office 365 now has dictation, so you can actually read it. You know, either hold the mic up there and have it type it or you can read it." Jackson "Oh something can just listen to it and..." Vela "Yes, that's what AI is coming into effect." Jackson "But with AI I see errors in weird ways. Vels "You just got to watch what you're doing, but it will do it for you. I mean, I'm sitting there working on my agenda and the TV's on and it's picking up everything that's on the TV says. With Jen saying we need to approve a dollar amount. \$10,00 right now would give us what we need, correct?" Murakami "In addition to the \$6,000 that's in there. Is that what you're suggesting?" Vela "Yes." Dunn "There is \$16,00 in there right now. You mentioned giving some of that money possibly to the spay and neuter for the felines as seed money for that. You guys have to decide. We've got the \$6,000 in donations so far." Murakami "So that's not included in that \$16,000?" Dunn "That is not included in the \$16,000." Jackson "can I just say something about the seed money thing? What if something goes wrong with the pool? Like it needs some kind of repair or something. Can we wait just a little bit on the spay and neuter thing?" Vela "Yeah. Sure. So, I'm thinking \$10,000. And then there is \$6,000 left in that account and then Dave says there's what? \$6,000 coming in?" Dunn "It's already here." Vela "It's already here. We've got enough money for the deposit and then some. We just need to start marketing and getting the other people to get things going and just make it happen." Dunn "Are we going to do like last year and when donations come in we replenish it?" Vela "Yes." Dunn "That \$10,000 first?" Vela "Yes. Well all of those funds should come into that." Dunn "Well it's in LAIF right now. It's \$16,000." Vela "Okay." Dunn "What we did last year is we took that \$12,500 out and then when the first \$12,500 in donation, replaced it." Vela "Okay. Let me ask you a question. In our GL structure, do we have a Freedom Festival GL?" Dunn "No. We do not." Vela "My recommendation would be to create a Freedom Festival GL. Take that money out of LAIF. Put it in there the \$10,000. The 6000 we have? Put it in there. That way we have running track of what's coming in, what's going out of that GL." Dunn "That's a ask Charlie tomorrow when we talk to him..." Vela "Yeah. Because otherwise things get intermingled and twisted." Dunn "I tried to get one of those last year..." Smith "I know we talked about it" Vela "I know we talked about it..." Dunn "Will would not do it." Vela "Will was..." Dunn "I know, but, that who was supposed to do it for us and he did not." Vela "So, we could have Dave Wallace or Charlie. It's going to be a marketing account for the Freedom Festival and it needs to be set up as a GL coming in and outgoing." Dunn "So he needs the \$16,000. That's what it is basically because there is \$16,000 in the one account and we've gotten \$6,000 already." Vela "Okay. So..." Dunn "How much do you want to allow?" Vela "Allow \$10,000 out of the \$16,000 and we have \$6,000 somewhere else?" Dooley "Well, I'm still stuck on half of \$25,000 is \$12,500. Why are we only approving \$10,000?" Dunn "Because, I understand where Pat's going. There is in the Parks and Rec account." Dooley "Got it." Dunn "Take has already got \$6,000 in addition to that. So, they are saying that \$16,000. So he'll have the \$6,000 that he's gotten money for already and then \$10,000 from the Parks and Rec account will make the \$16,000." Dooley "So there would still be \$6,000..." Vela "There would still be \$6,000..." Dunn "\$6,000 in the Parks and Rec LAIF account." Vela "Exactly, and that way that LAIF account is designed to..." Dunn "It's really weird math." Vela "It is." Dooley "You're shuffling it around but..." Vela "It creates a way of tracking." Murakami "So, when I get more money that comes in though from the sponsors?" Vela "That will go into the Freedom Festival account." Dooley "But if you have to get 50% of our fireworks that's not \$10,000." Vela "No, I'm just saying..." Dunn "He also has that \$6,000 he already got money for already." Vela "Right. So there will be extra money in there for him to be able to..." Jackson "What else do you have to put a deposit on?" Dunn "Everything." Dooley "I would think everything..." Dunn "We have to get different bathrooms this year for

the vendors." Murakami "Port-a-potties" Vela "I'm saying if we give \$10,000 we have a little bit of cash in that GL. So if we give \$10,000 we are only going to use, and then plus \$6,000, that's \$16,000." Murakami "The only thing I am intending on using money for, for the entire Freedom Festival is the fireworks, paying overtime for employees and for the Sheriffs office like we did last year, port-a-potties, and possibly some entertainment. If we do entertainment this year..." Jackson "I have an idea. What if we did like a battle of the bands type of thing so people would still be playing music...because it was all over there. If it was closer people would have danced. People like to dance." Murakami "I don't know if we are even going to have, I haven't talked to..." Vela "Local entertainment is what..." Murakami "I haven't talked to Bill about getting the stage even. So if we can't get the stage, if the fair is mad at us, they won't give us the stage." Jackson "Are they mad at us?" Murakami "Well, they were down by 25% last year after the Freedom Festival. Jackson "I think that's because of cost too. Going to the fair, price is ridiculous." Murakami "They laid it at our feet though..." Jackson "Well, I'm laying right back theirs. Because I know we didn't go that much and we waited for the day we could go in." Dooley "This year the fair is going to be down regardless of if we have a festival or not because they can't show poultry or beef this year." Murakami "They already decided to move it to June. The month before the Freedom Festival. So they are before us instead of after us." Jackson "I think people just want to have fun and see the fireworks." Vela "So the carnival thing is going to have to go somewhere else next year. For 26." Dooley "Yeah. Because the fair will happen in June next year, right?" Vela "Right. So 2026 is going to be a totally different scenario." Jackson "I still think it will be a really good event because..." Murakami "People will still come. Our event is a holiday event that centers around..." Vela "And what day is the parade this year?" Jackson "I think it's more affordable..." Murakami "It's Friday." Vela "Friday?" Murakami "Yeah. There is no door charge." Jackson "Yeah, that's the thing, getting into the fair is ridiculous." Murakami "Right. So, regardless of anything we are always going to pull people for our event. Regardless of whatever is going on around us." Jackson "Well there is so many kids just walking around town. How fun to be a young person. Normally here there is not really a place to go and now they can do something cool." Murakami "That's ultimately why I wanted a carnival. Because it gives us the staying power instead of people all rushing in to watch the fireworks and then leave." Vela "So have you gotten any commitment from any carnivals?" Murakami "Our previous carnival had made a commitment to us. I'm still talking to them about it. But they seem to be trying to not. But I have been talking to quite a few different carnivals and some of them said they would likely come." Jackson "Well now you have some numbers you can give them and stuff." Murakami "Right." Vela "So, it would be Thursday, Friday, and Saturday?" Murakami "Yes. And I think that the issue is that the fair wants Paul back." Dunn "We said that last year." Murakami "Yes. That's what the issue is with Paul. And so that's why he's...he sent me an email that they were going to come back and all this kind of stuff and now he's trying to back out of it. So..." Vela "Just so you guys know. I heard rumor that the Rain Rock was going to do something this 4th of July, but I did get ahold of Eddy Harrison. He is the event coordinator and they are not doing any fireworks." Dunn "Oh, good." Vela "Yeah. I physically talked to him." Dunn "I was wondering if they were going to sponsor this year." Vela "I just wanted to make sure..." Murakami "I need to go talk to them again because they were one of our sponsors last year. They just didn't want name said. So we'll see what we can do. I think we're going to have more than enough money. Because if everyone comes back that sponsored us last year...that was nearly \$35,000, nearly." Dunn "A lot of the music was expensive." Vela "Yeah. We don't need all that again." Dunn "If we don't have that we can put money towards the pool." Vela "Yeah, we just need to get some vendors and maybe purchase a tent or two." Dunn "If we start putting it out there now we can start getting vendors immediately. Because I know I was asked at Easter about it." Vela "Well we need to do it." Dunn "I said I did not have an answer at that time." Murakami "Yeah. Well if I can get the money to order the fireworks that pretty much assures that we're going to have something happening. So we can start to advertise it and ask vendors if they want to come. Dooley "So if we approve \$10,000 tonight is that enough to give them a

deposit?" Murakami "Sure. Along with the \$6,000 that I already have already brought in." Dooley "So what is the total amount we need to approve tonight for Take to be able to order the fireworks?" Vela "I think we need to approve \$10,000 out of that LAIF account and make sure it gets into the Freedom Festival GL." Dunn "\$10,000 out of the LAIF account and the \$6,000 that has already been committed..." Murakami "Well, I don't have to ask for that, that's what it's for." Vela "No. Right, we need to make sure that it's included in the money so we know it's there." Dooley "Right. So, \$10,000 out of the LAIF account to go together with the \$6,000 already donated. Out of Parks and Rec?" Vela "Right. And we want to create a GL for the Freedom Festival to track all funds along with that proposal. Dooley "I would like to see us, not tonight necessary because it's not on the agenda, but I would like to see us give some seed money to Essex for their spay and neuter clinic. So, if we could talk about it next meeting." Jackson "I would like to see if maybe in the fall. It's just that pool's old and if something goes wrong..." Dooley "Oh. Sure." Murakami "You know. The information I got was that they went to all the other cities in the county and hit them up for money but only a couple cities gave them money but they still did events in their towns. And so I have some questions about that. I am just saying I think we need to do a little more research on that before we commit any monies." Vela "And she said she'd be up for another meeting." Dunn "The 13th at Rail Road Park we are doing the rabies at 5. They want to meet a hour early and discuss the clinic." Vela "And this is Essex?" Dunn "Yes." Dooley "We need to approve who we want to purchase the fireworks from and Take being able to spend the money. Is that right?" Vela "Yeah." Dooley "I will make the motion that we approve Fireworks America for fireworks this year in addition to that I will make a motion that we approve \$10,000 out of the LAIF account to spend for the deposit on the fireworks and \$6,000 donated to Parks and Recs for the Freedom Festival." Jackson "I'll second it." Motion made by Dooley. Seconded by Jackson. All Ayes.

VII. ADJOURN: @ 7:23 PM Motion made by Jackson. Seconded by Dooley. All Ayes.



City Council Staff Report

AGENDA ITEM VIII 1

Meeting Date: June 5, 2025

Subject: Adoption and Second Reading of an Ordinance to Designate Fire Hazard Severity Zones, and Amend Title 15 of the Montague Municipal Code adding Chapter 15.38 "Fire Hazard Severity Zones."

From: Dave Dunn, City Administrator;
Andrew Jared, City Attorney

Introduction

This ordinance was introduced by the City Council on April 3, 2025.

State law requires that the State Fire Marshal evaluate whether there are fire hazard severity zones (FHSZ) in each city based on statewide criteria. The State Fire Marshall shall then designate moderate, high, and very high FHSZ's in each city and shall publish a map showing those zones. The State Fire Marshal has published such map and the City has posted such map at <https://cityofmontagueca.gov/news-and-notices/montague-hazard-severity-zones-map/>. State law requires that each city adopt by ordinance the map showing moderate, high, and very high FHSZ's.

Recommendation

- 1) Consider Fire Hazard Severity Zone Map as recommended by the State Fire Marshal (Attachment 1.B)
- 2) Waive the full reading and read by title only for adoption an Ordinance Designating Fire Hazard Severity Zones as recommended by the State Fire Marshal and amend Title 15 of the Montague Municipal Code to add Chapter 15.38 "Fire Hazard Severity Zones" (Attachment 1.A):
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YREKA, CALIFORNIA ADOPTING THE FIRE HAZARD SEVERITY ZONE MAP AND AMENDING TITLE 11, CHAPTER 11.10 AS "FIRE HAZARD SEVERITY ZONES"

Discussion/Analysis

Fire Hazard Severity Zone Designation

In September 2021, Senate Bill 63 was approved by the California Legislature to amend California Government Code Section 51178 to direct the State Fire Marshal to identify fire hazard severity zones (FHSZ) in the state as moderate, high, and very high FHSZ's. This law became effective on January 1, 2022. It requires the State Fire Marshal to create FHSZ's based on the severity of the fire hazard that is expected to prevail in each local area considering consistent statewide criteria. The designation of moderate, high, and very high FHSZs are based on fuel loading, slope, fire weather, and other relevant factors that have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Additional background information from Cal Fire is provided as Attachment 2.A. Information from the California Department of Insurance regarding Q&A's about Insurance and Fire Hazard Severity Zone maps is provided as Attachment 2.B.

In September 2022, Assembly Bill 211 amended California Government Code Section 51179 by requiring local agencies to designate, by ordinance, moderate, high, and very high FHSZs within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.

An agency may not adopt a FHSZ that decreases the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency. (Gov. Code sec. 51179(b)(3)).

In February 2025, the Office of the State Fire Marshal released the FHSZs in Local Responsibility Area map for review. The map is attached to this staff report and identifies moderate, high, and very high FHSZs within the City of Montague. The map was posted on the City website and mentioned by the Fire Chief at prior City Council meetings.

Though State law does not allow a local agency to decrease the FHSZ designation, a local agency may increase the designation of a particular area if a local agency can make findings that it is necessary for the effective fire protection within the area. (Gov. Code sec. 51179(b)(1) and (2)). Such discretion can allow an agency to apply very high, high, and moderate designations to areas not otherwise identified in the map prepared by the State Fire Marshal.

Staff has reviewed the proposed map and is not recommending any changes to include any parcels not otherwise designated as moderate, high and very high FHSZ's as proposed by the State Fire Marshal. Accordingly, no change to the severity zones in the State Fire Marshal's proposed map is being recommended.

In order to adequately provide for the effective fire protection in the area and administration of this ordinance and map, staff is presenting for consideration in the ordinance an interpretative note that when any parcel has more than one FHSZ designation on that parcel as depicted on the adopted map, the highest FHSZ designation shall be applied to the entire parcel. For example, a parcel containing both a high and very high hazard designation will be administered as very high FHSZ. This interpretation will prevent different building and property maintenance codes applying for different areas of a parcel. It will also prevent confusion among staff in which standard to apply. All modifications are made in accordance with the California Government Code, ensuring that FHSZs were not downgraded.

In support of such provision and designations of the very high FHSZ, the following analysis is required pursuant to Government Code Section 51182. Staff has determined that pursuant to section 51182 the following do make it necessary for effective fire prevention of the area that this provision be adopted for following reasons :

1. To maintain defensible space of 100 feet from each side of an occupied dwelling or occupied structure.
2. To remove portions of a tree that extends within 10 feet of the outlet of a chimney or stovepipe.
3. To prevent maintaining a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood.
4. To maintain the roof of the structure free of leaves, needles, and other vegetative materials.
5. Certifying that a new occupied structure or rebuilding an existing occupied structure complies with all applicable state and local building codes.

Municipal Code Amendments

Staff recommends adding Chapter 15.38 to Title 15 Buildings and Construction of the Montague Municipal Code to codify the procedure for the FHSZ designation recommendations from the State Fire Marshal.

Attachments:

1. Proposed Ordinance
 - A. Proposed FHSZ Map

Action Taken: _____

Attachment 1

ORDINANCE NO. 25-02

**[PROPOSED] AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF MONTAGUE, CALIFORNIA ADOPTING THE FIRE
HAZARD SEVERITY ZONE MAP AND AMENDING TITLE 15 OF
THE MONTAGUE MUNICIPAL CODE ADDING CHAPTER 15.38 AS
“FIRE HAZARD SEVERITY ZONES”**

WHEREAS, the Montague Municipal Code does not have a provision for the adoption of fire hazard severity zones (“FHSZs”) following the recommendations of the State Fire Marshal under Government Code section 51175 et seq.;

WHEREAS, pursuant to Government Code section 51178, the State Fire Marshal published a map indicating the Local Responsibility Area Fire Hazard Severity Zones for the City of Montague designating various areas in the City of Montague as moderate, high and very high FHSZs;

WHEREAS, the map prepared by the State Fire Marshal did not create FHSZ boundaries based on areas consistent with parcel map boundaries, and was not presented with detail at the parcel level or with sufficient detail to determine precisely which parcels were within the various FHSZs;

WHEREAS, a parcel with more than one FHSZ designation presents challenges for efficient and comprehensive implementation of effective fire protection in the City;

WHEREAS, in order to conduct effective fire protection within the City, it is necessary to administer properties with more than one FHSZ on a single lot as the highest FHSZ on that lot;

WHEREAS, addition of Chapter 15.38 of the Montague Municipal Code is necessary for effective fire protection within the area;

WHEREAS, any modifications made to the FHSZs determined by the State Fire Marshal are being made accordance with the California Government Code, ensuring that FHSZs were not downgraded; and

WHEREAS, the amendments to Chapter 15.38 of the Montague Municipal Code are necessary for effective fire prevention in the City to achieve the following in very high severity zones: Maintain defensible space of 100 feet from each side of an occupied dwelling or occupied structure; Remove portions of a tree that extends within 10 feet of the

outlet of a chimney or stovepipe; Maintain a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood; Maintain the roof of the structure free of leaves, needles, and other vegetative materials; and Certify that a new occupied structure or rebuilding of an existing occupied structure complies with all applicable state and local building codes.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTAGUE DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The recitals above are true and correct and incorporated herein by this reference.

Section 2. Adoption of Fire Severity Zone Map. Pursuant to Government Code section 51179(a), the City Council hereby adopts the fire hazard severity zones as recommended by the State Fire Marshal, through such map entitled "City of Montague - Siskiyou County, Local Responsibility Area Fire Hazard Severity Zones" attached hereto as Exhibit A ("the Montague Fire Hazard Severity Zones map") depicting such fire hazard severity zones with, and finds that in order to effectively administer fire protection within the area it is it is necessary that when a parcel has more than one FHSZ on a single lot the highest FHSZ on that lot shall be administered for the entire lot. The Montague Fire Hazard Severity Zones map shall be on file in the Office of the City Clerk and shall be available upon request. The official map is also located electronically on the following website: _____.

Section 3. Municipal Code Amendment. The City Council hereby amends Title 15 Buildings and Construction to add Chapter 15.38 "Fire Hazard Severity Zones" to the Montague Municipal Code to read as follows:

Chapter 15.38 FIRE HAZARD SEVERITY ZONES

15.38.010 – Designation.

The City Council shall, pursuant to Government Code section 51179(a), designate fire hazard severity zones as recommended by the State Fire Marshal.

15.38.020 – Multiple Designation.

In the event that a single parcel has more than one fire hazard severity zone designation on the City of Montague Fire Hazard Severity Zones map, the more strict designation shall apply to the entire property. In order to effectively administer fire protection within the area it is it is necessary that when a parcel has with more than one FHSZ on a single lot, the highest FHSZ on that lot shall be administered and enforced for the entire lot.

15.38.030 - Designation may not be decreased.

Pursuant to Government Code section 51179(b)(3) no fire hazard severity zone identified by the State Fire Marshal for an area within the city may be decreased to a lesser fire hazard severity zone.

15.38.040 - Building regulations enforcement.

- (a) The building official shall enforce the provisions of the California Building Code, as such pertains to all moderate, high and very high fire hazard severity zones designated under section 15.38.010 or addressed under section 15.38.020.
- (b) The city manager or designee shall enforce and shall have the authority to enforce the provisions of the Government Code and all other codes and regulations affected by designation of fire hazard severity zones.

Section 4. CEQA. City staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect thirty (30) days after final adoption.

Section 7. Implementation. The City Council hereby authorizes and directs the City Manager to take any action and sign any documents necessary to implement this Ordinance.

Section 8. Certification. The City Clerk shall certify to passage and adoption of this Ordinance and shall give notice of its adoption as required by law.

Section 9. Inconsistencies. Any provisions of the Montague Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

Section 10. Codification. The City Clerk is directed and authorized to instruct the publisher of the City of Montague Municipal Code that codification of this Ordinance is limited to Section 3.

Section 11. Execution. The Mayor and City Clerk are authorized to subscribe this ordinance where indicated below to evidence its approval.

INTRODUCED and first read at a regular meeting of the City Council on the ____ day of _____ 2025.

FINAL PASSAGE AND ADOPTION by the City Council of the City of Montague was at a meeting held on the ____ day of _____ 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Takeshi Murakami, Mayor

APPROVED AS TO FORM:

ATTEST:

Andrew L. Jared, City Attorney

Ruana Smith, City Clerk

3RD ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING & AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES

THIS THIRD ADDENDUM is to that Memorandum of Understanding (MOU) entered into on June 18th, 2019 and amended on September 20th, 2022 and February 20th 2024 by and between the County of Siskiyou, Office of the Sheriff ("County") and City of Montague ("City") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the MOU expired on June 30th, 2024 and services continued to be required after that date; and

WHEREAS, the parties desire to extend the term of the MOU;

WHEREAS, the cost of services to be provided under the MOU is expected to exceed the amount provided in the MOU; and

WHEREAS, the parties desire to increase the amount of compensation payable under the MOU.

WHEREAS, the County contacts listed in Section 1 and Section 2 of the MOU needs to be updated;

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Section 4.A., page 2 of the MOU, shall be amended to extend the term of the Contract through **June 30th, 2025**.
2. Exhibit A-1, Section 3, page 1, shall be amended to add fiscal year 2024-2025.
3. Exhibit B, Section 1, page 1, add an additional total of Two Hundred and Thirteen Thousand Two Hundred Dollars and No Cents **(\$213, 200.00)**, increasing the total compensation payable under the MOU to an amount not to exceed One Million Two Hundred Seventy Nine Thousand Two Hundred Dollars and No Cents **(\$1,279,200.00)**.
4. Designated County representative within Section 1, page 1 of the MOU:
Jeremiah LaRue, Sheriff-Coroner (530) 842-8300
5. County contacts for Notices within Section 2, page 1 of the MOU:
Courtney Greenley, Administrative Services Manager: Contracts (530) 842-8326
Elizabeth Johnson, Fiscal Technician: Billings (530) 842-8315

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and City have executed this third addendum to the MOU on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: _____

Nancy Ogren, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CITY: City of Montague

Date: _____

Takeshi Murakami, Mayor

Date: _____

Dave Dunn, City Administrator

Date: _____

Ruanna Smith, City Clerk

License No.: N/A

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. (on file)

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
1002	202010	551400	

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: **\$1,279,200.00**

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

**1ST ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING & AGREEMENT TO
PROVIDE LAW ENFORCEMENT SERVICES**

THIS FIRST ADDENDUM is to that Memorandum of Understanding (MOU) entered into on June 18th, 2019 by and between the County of Siskiyou, Office of the Sheriff ("County") and City of Montague ("City") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the MOU expired on June 30th, 2022 and services continued to be required after that date; and

WHEREAS, the parties desire to extend the term of the MOU;

WHEREAS, the cost of services to be provided under the MOU is expected to exceed the amount provided in the MOU; and

WHEREAS, the parties desire to increase the amount of compensation payable under the MOU.

WHEREAS, the County contacts listed in Section 1 and Section 2 of the MOU needs to be updated;

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Section 4.A., page 2 of the MOU, shall be amended to extend the term of the Contract through **June 30th, 2023**.
2. Exhibit A-1, Section 3, page 1, shall be amended to add fiscal year 2022-2023.
3. Exhibit B, Section 1, page 1, add an additional total of Two Hundred and Thirteen Thousand Two Hundred Dollars and No Cents (**\$213, 200.00**), increasing the total compensation payable under the MOU to an amount not to exceed Eight Hundred Fifty Two Thousand Eight Hundred Dollars and No Cents (**\$852, 800.00**).
4. Designated County representative within Section 1, page 1 of the MOU:
Jeremiah LaRue, Sheriff-Coroner (530) 842-8300
5. County contacts for Notices within Section 2, page 1 of the MOU:
Courtney Greenley, Administrative Services Manager: Contracts (530) 842-8326
Elizabeth Johnson, Fiscal Technician: Billings (530) 842-8315

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and City have executed this first addendum to the MOU on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: 9/20/2022

Brandon A. Criss
BRANDON A. CRISS, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Dyer
Deputy

Date: 9/8/2022

Date: 9/8/2022

CITY: City of Montague

Tiffanie Lorenzini
Tiffanie Lorenzini, Mayor

Jessie Monday
Jessie Monday, City Clerk

License No.: _____
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. _____

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
1002	202010	551400	

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: \$852,800.00

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

**2ND ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING & AGREEMENT TO
PROVIDE LAW ENFORCEMENT SERVICES**

THIS SECOND ADDENDUM is to that Memorandum of Understanding (MOU) entered into on June 18th, 2019 and amended on September 20th, 2022 by and between the County of Siskiyou, Office of the Sheriff ("County") and City of Montague ("City") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the MOU expired on June 30th, 2023 and services continued to be required after that date; and

WHEREAS, the parties desire to extend the term of the MOU;

WHEREAS, the cost of services to be provided under the MOU is expected to exceed the amount provided in the MOU; and

WHEREAS, the parties desire to increase the amount of compensation payable under the MOU.

WHEREAS, the County contacts listed in Section 1 and Section 2 of the MOU needs to be updated;

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Section 4.A., page 2 of the MOU, shall be amended to extend the term of the Contract through **June 30th, 2024**.
2. Exhibit A-1, Section 3, page 1, shall be amended to add fiscal year 2023-2024.
3. Exhibit B, Section 1, page 1, add an additional total of Two Hundred and Thirteen Thousand Two Hundred Dollars and No Cents **(\$213, 200.00)**, increasing the total compensation payable under the MOU to an amount not to exceed One Million Sixty Six Thousand Dollars and No Cents **(\$1,066,000.00)**.
4. Designated County representative within Section 1, page 1 of the MOU:
Jeremiah LaRue, Sheriff-Coroner (530) 842-8300
5. County contacts for Notices within Section 2, page 1 of the MOU:
Courtney Greenley, Administrative Services Manager: Contracts (530) 842-8326
Elizabeth Johnson, Fiscal Technician: Billings (530) 842-8315

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and City have executed this second addendum to the MOU on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: 2/20/24

Nancy Ogren
Nancy Ogren, Vice CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Dwyer
Deputy

Date: 01/04/2024

Date: 12/18/2023

Date: 12/20/2023

CITY: City of Montague

Takeshi Murakami
Takeshi Murakami, Mayor

Dave Dunn
Dave Dunn, City Administrator

Jessie Monday
Jessie Monday, City Clerk

License No.: _____

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. (on file)

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
1002	202010	551400	

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: **\$1,066,000.00**

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.



GREAT NORTHERN
- services -

310 Boles Street
Weed, CA 96094
(530) 938-4115
Fax (530) 938-1040
www.gnservices.org

City of Montague 2024 Income Survey

Prepared by
Great Northern Services
Brandy Caporaso, Community Development Manager
Alysia Garcia, Project Coordinator
Special Thank You
Paula Reynolds, Special Projects and Grant Manager

Funding Provided by
Community Development Block Grant
22-CDBG-HA-10031



Overview

This Income Survey was conducted to determine if the City of Montague qualifies as a Community Development Block Grant (CDBG) Low-Moderate Income Area (LMA) jurisdiction because the two most recent Low-Moderate Income Data (LMISD) sets indicated the Montague no longer qualifies as an LMA jurisdiction although it had in the previous 20+ years. Low-Moderate Income Summary Data (LMISD) is based on the percentage of households reporting incomes at or below 80% of the Area Median Income (AMI). The AMI is calculated for Siskiyou County as a whole and is determined annually by the U.S. Department of Housing and Urban Development (HUD). (<https://www.huduser.gov/portal/datasets/cdbg-income-limits.html>)

CDBG is funded by HUD under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383. The State of California, Department of Housing and Community Development, State Community Development Block Grant Program administers those funds for HUD to California non-entitlement jurisdictions. Montague is a non-entitlement jurisdiction as it has a population under 50,000.

Low-Moderate Income Data (LMISD) is used to determine if jurisdictions or block groups are eligible for Community Development Block Grant (CDBG) Area-Benefit Activities.

If a jurisdiction has an LMISD of less than 51%, it cannot apply for CDBG Area-Benefit Activities. These activities include building or improving:

- **Public Improvements (Infrastructure/Works)**-water and wastewater systems, rural utilities such as gas and electric services, roads, etc.
- **Community Facilities**-day care centers, domestic violence shelters, food banks, community centers, medical and dental facilities, and fire stations.
- **Public Services**-Includes staff and operating costs.
- **Planning and Technical Assistance (PTA)**-studies and plans for housing, public works, and community facilities that meet CDBG national objectives and provide principal benefit to low-income persons.

Until the 2011-2015 LMISD data calculations determined by the American Community Survey Data (ACS Data), the City of Montague was qualified as a Low-Moderate Area (LMA) under LMISD and therefore qualified for all state CDBG grants including the ones listed above. It was a surprise that during those data years and the subsequent data years 2016-2020 LMISD, that Montague no longer qualified as an LMA jurisdiction especially since there did not seem to be any large demographic changes.

ACS Data Set Years	LMISD Percentage
2006-2010	55%
2011-2015	43%
2016-2020	45%

(<https://experience.arcgis.com/experience/279eca0222754f8a954bbf8cf995a1a3>,
<https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=ffd0597e8af24f88b501b7e7f326bedd>,
<https://www.arcgis.com/apps/Viewer/index.html?appid=9642c475e56f49efb6e62f2d8a846a78>)

Great Northern Services (GNS), subrecipient, has been working with the City of Montague for over 30 years, and it conducted research on what changed. GNS found that ACS changed its methodology for calculating LMISD. As of the 2011-2015 data, they started using a smaller sample size. "The fact that the ACS has a smaller sample than the decennial Census long form means that resulting estimates have larger confidence intervals and are less precise, especially for small areas." This would explain why the

LMISD numbers had dropped more than 10 percent. (“ACS 5-Year 2011-2015 Low and Moderate Income Summary FAQs” <https://www.hudexchange.info/programs/acs-low-mod-summary-data/acs-low-mod-summary-data-faqs-2011-2015/>)

Because Montague is a small rural community with a population of 1,226 (US Census 2020), it has a very small tax base that cannot self-fund medium to large infrastructure and community facility projects or conduct the planning required to implement those projects. CDBG is the most flexible grant that can fund a wide variety of necessary projects that other grant funds do not cover.

Therefore, the only way for Montague to access all CDBG funds was to conduct an Income Survey to determine if the City meets the definition of an LMA jurisdiction by having a population of 51% LMISD. During the 2023 CDBG NOFA funding cycle, Montague applied for and was awarded a CDBG Housing Rehabilitation grant. An Income Survey was included in the grant’s budget and scope of work and was conducted by GNS.

This report presents the Income Survey’s findings that Montague has an LMISD of 82.43%.

Survey Methodology

HUD and HCD offered various documents to assist jurisdictions with conducting income surveys. To guide their process, GNS utilized the HUD's *Guidebook: Conducting Local Income Surveys in the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM*. As a subrecipient for Montague, GNS conducted the income survey using General Administration budget from the 22-CDBG-HA-10031 Housing Rehabilitation grant. This was necessary because an income survey does not meet a CDBG National Objective for funding through a stand-alone CDBG grant, and Montague was unable to self-fund the survey. The methodology was submitted to and approved by HCD.

OBJECTIVE:

Demonstrate that the population of the service area where CDBG-funded activities are purposed meets at least 51% Low-Moderate Income (LMI).

SURVEY METHOD

- A combination of Survey123 (online), mail, and in-person.
- In-person surveys were conducted for addresses that failed to respond to the mailed survey, with three attempts made for non-responses.
- Publicized the survey in advance to raise awareness and potentially increase response rates.

Assigning Unique IDs and Random Numbers:

1. Assigned 3 unique IDs per address for multiple families at the same address
2. Assigned random numbers using:
 - Excel-RANDARRAY (1650(rows),1(columns),1(low),1650(high), TRUE (interger))
 - Or use RANDOM.ORG <https://www.random.org>

SAMPLING METHOD

A Random sampling method was used to determine the minimum responses required for the service area. An "oversampling" of 200% to ensure a 95% confidence level and a margin of error (MOE) of 5%. The MOE for Montague LMISD is 9.3%, so the MOE must be below this threshold.

Utilized the sample size calculator from Survey Monkey <https://www.surveymonkey.com/mp/sample-size-calculator/> and the random string generator from RANDOM.ORG <https://www.random.org/strings/> (<https://www.random.org/strings/>)

Confidence/MOE	# Residence Needed of ~537	150% oversample	200% oversample
90/5%	183	275	366
95/5%	225	338	450

ANALYSIS

- Cleaned the data: check for irregularities or unusual values and removed incomes over \$1 million.
- Used Survey123 and Excel to keep track of the information collected.
- Maintained a case management log to track the status of each sampled address.

- Analyzed the outcomes; outcome disposition codes determined the results of each visit by the interviewer.

DISCRIMINATION

The city took all necessary steps to ensure that the survey did not discriminate against persons with disabilities.

STAFF /INTERVIEWERS

Staff was briefed on the purpose of the income survey, definition of income, and the income levels. Interviewers read the questions exactly as they are written. If the respondent did not understand the question or gave an unresponsive answer, the interviewer repeated the question exactly as written. Questions were read in the order in which they were written. The respondents' answers were recorded neatly and accurately as they were provided. Before proceeding to the next interview, the interviewer submitted the questionnaire in Survey123 to be sure that every answer was clear and recorded accurately. This simple check helped to avoid the need to re-contact the respondent for clarification.

The records were secured in a locked filing cabinet at Great Northern Services

Survey

Because smaller geographies such as Montague tend to have low confidence intervals, GNS aimed to collect enough data to present a more accurate picture of household income in the area. To achieve this, GNS selected a 95% confidence level with a 5% margin of error. Additionally, a decision was made to oversample by 200% to ensure a sufficient number of responses. Based on 537 residential water users (determined by physical addresses), a minimum of 225 valid household responses were needed from the 450 households included in the sample list.

GNS began marketing the survey in May 2024. The flyer with the heading *City of Montague* located in Appendix I was mailed to the 450 households from May 1 through May 7. The flyer was derived from the template available from HUD's Guidebook. The flyer with the heading *City of Montague Income Survey Coming Soon* created by GNS located in Appendix II was mailed to those same households on June 25, 2024. The second flyer contained a QR Code to access the survey online. Both flyers were posted at Cortright Market, Maiyaj Asian Bistro, The HUB Community Resource Center and City Hall on June 26. The flyers were available in English as less than 5% of Montague's population speaks English less than very well.

GNS staff conducted outreach on June 26, 2024, at the USDA Commodities distribution at the Montague Methodist Church to inform residents about the survey and to hand out flyers. On August 3, 2024, GNS staff attended the Montague Community-Wide Yard Sale event in the center of town to accept paper surveys and assist residents with completing the survey online using either their personal device or a GNS provided tablet. GNS staff, fluent in English and Spanish, were available to assist in either language at both events.

The survey was available online through Survey123. GNS has an annual subscription with ESRI and is familiar with Survey123. GNS utilized HUD's Survey123 template and followed the step-by-step process to publish the survey. Paper surveys were available at Montague City Hall and Hub Communities Resource Center of Montague. GNS staff were available by phone to answer questions and to assist participants with the survey or to take respondents' answers and enter them into Survey123. GNS staff members conducted one day of in person surveys at 24 residents in September 2024.

Households were invited to participate in the survey between July 9, 2024, and October 31, 2024. On the launch date, July 9, GNS mailed 450 surveys in English (Appendix III). Spanish-language surveys were available upon request, and an online version of the survey was accessible in both English and Spanish.

To increase response rates, the survey was also included with the City of Montague's September water bill mailing. Returned surveys included address information to determine whether responses originated from the initial random sample.

As part of targeted outreach on September 20, second flyers (Appendix II) were mailed to 24 residents across three small apartment complexes who had not yet responded to the survey. On September 23, an email was sent to Webb Street Apartments, the largest of the three complexes, to inform the manager of an upcoming in-person survey effort. Door-to-door visits were subsequently conducted on September 26.

GNS received 77 online surveys, 122 paper surveys, and conducted 16 phone surveys and 24 in person surveys. A total of 239 surveys were received.

Data Analysis

The survey collected data on household composition, income, race and ethnicity, housing tenure (rent vs. own) and the presence of senior residents within the household. For respondents who preferred not to disclose their exact household income, an alternative option was provided: they could indicate whether their total annual income fell above or below the 80% AMI threshold based on household size.

In order for a survey to be considered valid and included in the final analysis, respondents were required to complete the first three questions—confirming residency, reporting household size, and family size—and were required to either answer Question 4, asking households to report their income, or Question 5, requesting an income range relative to the AMI threshold. Questions 6 through 9, which collected demographic and housing information, were optional and did not impact whether a survey was counted toward the total valid responses by GNS.

Out of the 239 surveys received, 230 were deemed valid. 8 were deemed invalid as the surveys were incomplete. One survey was removed because there were two occupants at separate times in the same home during the survey period. The first occupant's response was chosen for the survey. Both were a household of 1 whom income qualified.

The required survey data was then manually entered into the "CDBG Income Survey Survey123 Data Entry Tool" to synthesize the data and produce the results of the survey. The Excel Worksheet did not function correctly to calculate the results. It gave a result that 100% of the family members qualified as Low Moderate Income (LMI) which clearly wasn't the case.

GNS staff conducted an analysis independently. Data that was entered into the Excel Worksheet and the cleaned raw data from Survey123 were compared and it was determined that both matched. "Sumif" functions were used to calculate the number of family members in households that were above 80% Area Median Income (AMI) and below the AMI for both sets of data. It was double checked by subtracting the "Sumif" function totals from each. All data results equaled each other and added to the total valid responses.

The 230 valid surveys represented 230 families in 229 households as there was one household that had 2 families. Of the 230 families there were 461 household members for an average of 2 persons per household. Of those 461 household members, 380 (82.43%) (Table 2) were at or below Siskiyou County's 80% AMI (Table 1).

Table 1

2024 State CDBG Income Limits - Effective 5/1/24									
*Percentages may not be mathematically related to each other due to rounding									
County	Income Category*	Number of Persons in Household							
		1	2	3	4	5	6	7	8
Siskiyou	Moderate 80%	\$49,250	\$56,250	\$63,300	\$70,300	\$75,950	\$81,550	\$87,200	\$92,800

www.hudexchange.info/resource/5334/cdbg-income-limits/

For all income categories, the income limits for households larger than eight persons are determined as follows: For each person in excess of eight, add eight percent of the four-person "50%" limit to the "50%" limit for eight persons and round the answer to the nearest \$50. For example, the nine-person "50%" limit for Yuba County equals \$41,260 (\$29,450 * 0.08 = \$2,356, added to \$38,900 = \$41,256, rounded to \$41,260).

Conclusions

The City of Montague meets the definition of a Low-Moderate Area jurisdiction as the Income Survey finds that 82.43% of the population is at or below 80% of Siskiyou County's Area Median Income. This was proved by conducting a thorough Income Survey following HUD guidelines and HCD approved methodology.

Table 2

Report

City of Montague Survey Report for CDBG Funding Low-Moderate-Income Persons in Survey Area

Description of Geographic Area: City of Montague
 Dates of Survey: 8/01/2024-10/31/2024
 Survey Conducted by: Alysia Garcia

Survey Information

Number of Household Addresses in the Survey Area: 537
 Required Margin of Error: 5%
 Minimum Sample Size: 225
 Households Sampled: 450
 Valid Family Surveys: 230
 Households reporting more than one family: 1

Information from Valid Family Surveys

Number of Families in Surveys: 230
 Number of Persons in Families: 461
 Average Family Size: 2.00

Survey Information

Total Persons in Families: 461
 Number of LMI Persons: 380
 Number of Non-LMI Persons: 81
 Percent LMI: 82.43%

With my signature below, I certify that this survey was conducted in accordance with applicable CDBG requirements. I certify that sampling was fully random, and the survey results is a more appropriate representation of the income of the families in the surveyed area than are the HUD-provided data.

Name/Title: Brandy Caporaso

Signature:

Date: 2/27/2025

Appendix I

City of Montague Needs Your Help

Appendix II

City of Montague Income Survey Coming Soon

Appendix III

Survey Questionnaire English

Appendix IV

Survey-123 Data Entry Tool

Appendix I



City of Montague

The City of Montague, in partnership with Great Northern Services, is conducting a income survey.

The purpose of the survey is to assess eligibility for upcoming Community Development Block Grant (CDBG) opportunities.

The City of Montague must conduct their own confidential income survey based on a random sample of residents drawn from their utility database.
Your responses are crucial in determining eligibility for grant future funding.

We ask that you please complete the upcoming survey.

Without your cooperation, this effort cannot succeed.

All information included on the questionnaire is confidential.

No specific identifying information will be kept, and the questionnaires will be tallied as a group.

Frequently Asked Questions and Answers

Q: How long will this take?

A: The survey will take only 5 minutes of your time.

Q: What is the purpose of the survey?

A: The City of Montague needs accurate and up-to-date information about the income of families in the area to establish its eligibility to receive grant funding for important city projects. The Community Development Block Grant (CDBG) can be used for many activities, including infrastructure improvements, economic development, and housing rehabilitation.

Q: Who should complete the survey?

A: One survey should be completed for each family in the home ("family" means anyone related by blood, marriage, or adoption). Roommates should fill out separate surveys. Additional families living in the same house should fill out separate surveys. If you have an accessory rental unit, those residents should fill out a separate survey.



Q: How will the data be used?

A: The data will only be used to submit an application for grant funds from state or federal sources. The data from all families will be combined to produce a median family income for the city (how many families have incomes above and below a certain level).

Q: How can I be sure that my information will be kept confidential?

A: Your name and the information you provide will never be directly connected. We will keep all the data secure, and it will only be used in the application process. All data will be destroyed following the grant application period for which the data is being collected.



If you have any questions, please contact Alysia Garcia at 530-938-4115 Ext.131 or agarcia@gnservices.org

Appendix II



City of Montague Income Survey Coming Soon

In the next few weeks, Great Northern Services will be conducting confidential income surveying on behalf of the City of Montague.

The purpose of the survey is to assess eligibility for upcoming Community Development Block Grant (CDBG) opportunities.

This confidential survey will be based on a random sample of residents within the City of Montague.

A high response rate is needed for the survey to be valid.



Questions about the upcoming survey may be direct to Alysia Garcia
Great Northern Services at
agarcia@gnservices.org or
(530) 938-4115 Ext. 131



Appendix III



Montague Income Survey

Income Survey # _____

Physical Address: _____ City: _____

Mailing Address: _____ City: _____

INCOME SURVEY QUESTIONS

1. Is this your current residence?

☐ Yes ☐ No

2. How many people currently live in your household at this address (including yourself)?

3. How many of the people in your household are members of your family (including yourself)?

Family is defined as individuals related by blood, marriage, or adoption."

4. What is the combined total annual income of all family members living here before taxes?

5. If you prefer not to share your total income, please use the table below to indicate whether your family's total annual income before taxes in 2024 were ABOVE OR BELOW the amount in the "Income level" column. Please use the family size you reported in Question 3.

Number of Family Members Living in the Household (Check One)	Income Level	Above	Below
1	\$49,250	☐ 1a	☐ 1b
2	\$56,250	☐ 2a	☐ 2b
3	\$63,300	☐ 3a	☐ 3b
4	\$70,300	☐ 4a	☐ 4b
5	\$75,950	☐ 5a	☐ 5b
6	\$81,550	☐ 6a	☐ 6b
7	\$87,200	☐ 7a	☐ 7b
8	\$92,800	☐ 8a	☐ 8b

6. Which category best describes you? (You may select more than one group.)

- ☐ White
- ☐ Black/African American
- ☐ Asian
- ☐ American Indian/Alaskan Native
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ American Indian/Alaskan Native & White
- ☐ Asian & White
- ☐ Black/African American & White
- ☐ American Indian/ Alaskan Native & Black/African American
- ☐ Prefer not to answer

7. Are you Hispanic/Latino?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

8. Does your family rent or own this property?

- ☐ Rent
- ☐ Own
- ☐ Prefer not to answer

9. Is any member of your family age 62 or over?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

We appreciate your time in taking this survey. Please note that all information included on this survey will be kept confidential. Confidentiality is protected by not including names on any of the forms. Moreover, no specific information will be kept. We thank you for your participation and valuable input.

To return the survey, you can either:

- Scan the QR code below to complete survey
- Email the completed survey to agarcia@gnservices.org
- Mail it to Great Northern Services 310 Boles St., Weed, CA 96094, or
- Fax it to 530-938-1040, Attn: Alysia Garcia



Appendix IV



HUD EXCHANGE

Survey 123 & Manual Data Entry Tool

Instructions

LMI Data

Survey 123 Input

Manual Input

Manual Data

Reference

Report

If using this sheet to enter data, the wording must match the text in the drop-downs on the "Manual Input" sheet exactly or the results will be calculated incorrectly. We recommend using the "Manual Input" sheet for data entry.

Entered By	Entered By	Family ID	Is this your permanent residence	Number of people in the household (enter number).	How many persons are there in your family including yourself?	What is the combined family income before taxes (including any related, dependent persons over 65 or working dependent children over 18)?	Is the combined income of all family members residing at this address (including any related, dependent persons over 65 or working dependent children over 18) above or equal/below the LMI limit?	Race of head of household?	Hispanic or Latino head of household?	Does household own or rent property?	Is the head of the household over the age of 62?							LMI Value	LMI Percent
	Brandy Capone	BY0AX	Yes	1	1	76500	Equal or Below	White	No	Own	No							42250	1
Alycia Garcia	Alycia Garcia	0A774	Yes	1	1		Equal or Below	American Indian/Alaskan Native	No	Rent	No							49250	1
Alycia Garcia	Alycia Garcia	PTATT	Yes	1	1		Equal or Below	White	No	Rent	No							49250	1
Alycia Garcia	Alycia Garcia	0J0LM	Yes	2	2		Equal or Below	White	No	Rent	No							56250	2
Alycia Garcia	Alycia Garcia	G3JMA	Yes	2	2	24000	Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	WHX1K	Yes	5	5	24000	Equal or Below	White	No	Rent	No							75950	5
Alycia Garcia	Alycia Garcia	2UCJN	Yes	4	4	48000	Equal or Below	White	No	Rent	No							70300	4
Alycia Garcia	Alycia Garcia	CT8GT	Yes	4	4		Equal or Below	White	No	Rent	No							70300	4
Alycia Garcia	Alycia Garcia	JT774	Yes	2	2	24000	Equal or Below	White	No	Rent	No							56250	2
Alycia Garcia	Alycia Garcia	PWJSM	Yes	4	4	35000	Equal or Below	White	Yes	Rent	No							70300	4
Alycia Garcia	Alycia Garcia	SZLUV	Yes	3	3	46000	Equal or Below	White	No	Rent	No							63300	3
Alycia Garcia	Alycia Garcia	EZ3OF	Yes	1	1	17688	Equal or Below	American Indian/Alaskan Native	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	CP608	Yes	2	2		Equal or Below	White	No	Rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	DEJIC	Yes	2	2	18000	Equal or Below	African American	No	Rent	No							56250	2
Alycia Garcia	Alycia Garcia	TUTTP	Yes	2	2		Equal or Below	White	No	Rent	No							56250	2
Alycia Garcia	Alycia Garcia	3KH80	Yes	2	2		Equal or Below	White	No	Rent	No							56250	2
Alycia Garcia	Alycia Garcia	FJRXV	Yes	3	3	40000	Equal or Below	White	No	Rent	No							63300	3
Alycia Garcia	Alycia Garcia	D0890	Yes	3	3		Equal or Below	White	No	Rent	No							63300	3
Alycia Garcia	Alycia Garcia	6D48T	Yes	3	3		Above	White	No	Own	Yes							63300	3
Alycia Garcia	Alycia Garcia	6REAX	Yes	1	1		Equal or Below	White	No	Rent	No							49250	1
Alycia Garcia	Alycia Garcia	Q2RW8	Yes	6	6		Above	White	No	Own	Yes							81550	6
Alycia Garcia	Alycia Garcia	N84CV	Yes	1	1		Above	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	KMA94	Yes	4	4		Above	White	No	Rent	No							70300	4
Alycia Garcia	Alycia Garcia	900HY	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	705L	No	4	4	30000	Equal or Below	White	No	Own	No							70300	4
Alycia Garcia	Alycia Garcia	0GSUX	Yes	1	1	15000	Equal or Below	White	No	Own	No							49250	1
Alycia Garcia	Alycia Garcia	71X00	Yes	2	2	28000	Equal or Below	White	No	Own	No							56250	2
Alycia Garcia	Alycia Garcia	7S2WE	Yes	1	1		Above	White	No	Own	No							49250	1
Alycia Garcia	Alycia Garcia	R8EBM	Yes	1	1		Equal or Below	White	No	Own	No							49250	1
Alycia Garcia	Alycia Garcia	468UJ	Yes	2	2		Equal or Below	White	No	Own	No							56250	2
Alycia Garcia	Alycia Garcia	YSSNU	Yes	1	1	24444	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	VMTM1	Yes	1	1	18948	Equal or Below	White	Yes	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	ROMZA	Yes	2	2	24516	Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	10ZYF	Yes	2	2	28000	Equal or Below	White	No	Rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	SG80X	Yes	10	10	68000	Equal or Below	White	No	Own	Yes							104044	10
Alycia Garcia	Alycia Garcia	MJBHT	Yes	1	1	20000	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	3APX3	Yes	2	2	16200	Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	HIVJH	Yes	1	1	14808	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	3G3LT	Yes	5	5		Equal or Below	White	No	Own	Yes							75950	5
Alycia Garcia	Alycia Garcia	96CUB	Yes	1	1	5800	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	XCP7D	Yes	2	2	28000	Equal or Below	Other	Yes	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	MC0H8	Yes	2	2		Equal or Below	Other	No	Rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	CT9H0	Yes	3	3	36000	Equal or Below	White	No	Own	Yes							63300	3
Alycia Garcia	Alycia Garcia	PG1IS	Yes	1	1	17138	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	CO8NA	Yes	4	4	43000	Equal or Below	White	No	Rent	No							70300	4
Alycia Garcia	Alycia Garcia	MLZ9K	Yes	1	1		Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	D9UJZ	Yes	2	2	130000	Above	White	No	Own	No							56250	2
Alycia Garcia	Alycia Garcia	20ED6	Yes	2	2	50000	Equal or Below	White	No	Own	No							56250	2
Alycia Garcia	Alycia Garcia	H11WG	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	18YVB	Yes	2	2	29978	Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	6PT15	Yes	2	2	42000	Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	4SEIK	Yes	1	1	9319	Equal or Below	Asian	No	Rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	0Q7WH	Yes	4	4		Equal or Below	White	No	Own	No							70300	4
Alycia Garcia	Alycia Garcia	7P2RL	Yes	2	2		Equal or Below	White	No	Own	No							56250	2
Alycia Garcia	Alycia Garcia	PEYYA	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	VMLCO	Yes	2	2		Equal or Below	White	No	Own	No							56250	2
Alycia Garcia	Alycia Garcia	Z6V4W	Yes	4	4		Above	White	No	Own	No							70300	4
Alycia Garcia	Alycia Garcia	KWDC7	Yes	4	4		Above	White	No	Own	Yes							70300	4
Alycia Garcia	Alycia Garcia	9KFAV	Yes	2	2		Equal or Below	White	No	Rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	ZY86U	Yes	2	2		Above	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	5YUS9	Yes	1	1		Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	STBOY	Yes	1	1		Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	4ABYJ	Yes	1	1		Equal or Below	White	No	Rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	LUFYK	Yes	1	1	22104	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	KPTMJ	Yes	6	6	90000	Above	White	No	Own	No							81550	6
Alycia Garcia	Alycia Garcia	4KMM7	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	F9OC2	Yes	1	1		Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	S6498	Yes	2	2		Equal or Below	American Indian or Alaska Native	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	0B2LX	Yes	2	2	20428	Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	0H532	Yes	1	1	15920	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	R69DR	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	CHERP5	Yes	1	1		Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	A20Z5	Yes	1	1	60000	Above	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	Z2A3D	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	JLROO	Yes	2	2		Equal or Below	White	No	Own	Yes							56250	2
Alycia Garcia	Alycia Garcia	H0Q1T	Yes	1	1	14000	Equal or Below	White	No	Rent	No							49250	1
Alycia Garcia	Alycia Garcia	LTXGV	Yes	2	2		Above	White	No	Rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	0DVQG	Yes	2	2	46000	Equal or Below	White	Yes	Own	No							56250	2
Alycia Garcia	Alycia Garcia	4EMOH	Yes	1	1	17545	Equal or Below	White	No	Own	Yes							49250	1
Alycia Garcia	Alycia Garcia	RG2B5	Yes	2	2	30000	Equal or Below	White	No	Own	Yes								

Entered by	Entered by	Family ID	Is this your permanent residence?	Number of people in the household (enter number)	How many persons are there in your family including yourself?	What is the combined family income before taxes (including any related, dependent persons over 65 or working dependent children over 18)?	Is the combined income of all family members residing at this address (including any related, dependent persons over 65 or working dependent children over 18) above or equal/below the LMI limit?	Race of head of household?	Hispanic or Latino head of household?	Does household own or rent property?	Is the head of the household over the age of 62?							LMI Value	LMI Percent
Alycia Garcia	Alycia Garcia	6UTG	Yes	1	1		Equal or Below	White	No	rent	Yes							40250	1
Alycia Garcia	Alycia Garcia	ZDYWG	Yes	3	3		Equal or Below	White	Yes	rent	No							63300	3
Alycia Garcia	Alycia Garcia	GA6YS	Yes	4	4		Equal or Below	Asian	No	rent	No							70300	4
Alycia Garcia	Alycia Garcia	6WESU	Yes	3	3		Above	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	M02BG	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	XY4P5	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	OZ3X1	Yes	2	2		Equal or Below	American_Indian_or_Alaska_Native	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	GFRS3	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	GMVP7	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	22S3G	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	FL5Y4	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	KGBZ	Yes	5	5		Equal or Below	White	No	rent	No							75950	5
Alycia Garcia	Alycia Garcia	FGYMR	Yes	2	2	19000	Equal or Below	White	No	own	No							56250	2
Alycia Garcia	Alycia Garcia	LP9HC	Yes	3	3		Equal or Below	White	No	own	Yes							63300	3
Alycia Garcia	Alycia Garcia	GUPRV	Yes	4	4		Equal or Below	White	No	rent	No							70300	4
Alycia Garcia	Alycia Garcia	QHW51	Yes	2	2		Equal or Below	White	No	rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	YF9D5	Yes	2	2		Equal or Below	White	No	rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	VWK31	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	ICGBZ	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	SCU4H	Yes	2	2		Equal or Below	White	No	rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	M1VDO	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	208IR	Yes	1	1		Equal or Below	American_Indian_or_Alaska_Native	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	ZJ10Y	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	21SHD	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	XJ8DA	Yes	1	1		Equal or Below	American_Indian_or_Alaska_Native	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	PJ4UH	Yes	2	2		Equal or Below	American_Indian_or_Alaska_Native_White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	2WFOR	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	WY2KU	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	MDEK7	Yes	1	1		Equal or Below	White	Yes	own	Yes							49250	1
Alycia Garcia	Alycia Garcia	2SP32	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	51036	Yes	3	3		Above	White	No	own	No							63300	3
Alycia Garcia	Alycia Garcia	74ZHE	Yes	2	2		Above	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	E3XW6	Yes	1	1	7200	Equal or Below	White	Yes	own	Yes							49250	1
Alycia Garcia	Alycia Garcia	DND05	Yes	1	1		Equal or Below	White	Yes	own	Yes							49250	1
Alycia Garcia	Alycia Garcia	CY2GR	Yes	1	1		Equal or Below	White	No	own	No							49250	1
Alycia Garcia	Alycia Garcia	BRVME	Yes	1	1		Equal or Below	White	No	own	No							49250	1
Alycia Garcia	Alycia Garcia	NG9RF	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	TYCOZ	Yes	2	2		Above	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	KFG9U	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	HYBPD	Yes	2	2		Equal or Below	other_multi	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	FVAAR	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	3CFL	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	IS2KN	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	MRS6Y	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	MJZDQ	Yes	3	3		Equal or Below	White_other_multi	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	RBR5Q	Yes	2	2		Equal or Below	White_other_multi	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	11UKM	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	13XDY	Yes	1	1		Equal or Below	White	No	own	No							49250	1
Alycia Garcia	Alycia Garcia	WFXCO	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	S59L3	Yes	4	4		Above	American_Indian_or_Alaska_Native_other_mu	Yes	own	No							70300	4
Alycia Garcia	Alycia Garcia	SU7XS	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	RKFTX	Yes	4	4		Equal or Below	White	No	rent	No							70300	4
Alycia Garcia	Alycia Garcia	EF3VF	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	3B5TQ	Yes	1	1		Equal or Below	White	No	own	Yes							49250	1
Alycia Garcia	Alycia Garcia	7FFCE	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	JF3P6	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	FXSK4	Yes	4	4		Equal or Below	White	No	rent	No							70300	4
Alycia Garcia	Alycia Garcia	UXOUV	Yes	1	1		Equal or Below	White	No	own	Yes							49250	1
Alycia Garcia	Alycia Garcia	62SF8	Yes	1	1	19000	Equal or Below	White	No	own	Yes							49250	1
Alycia Garcia	Alycia Garcia	23NZR	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	ZAF4S	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	IS04H	Yes	1	1		Above	White	No	own	No							49250	1
Alycia Garcia	Alycia Garcia	C8T2V	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	J0FQ4	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	YCHHP	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	YFDU9	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	0UW66	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	TR4ED	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	N160W	Yes	1	1		Equal or Below	White	No	own	No							49250	1
Alycia Garcia	Alycia Garcia	GC72N	Yes	5	5		Equal or Below	White	No	rent	No							75950	5
Alycia Garcia	Alycia Garcia	2504H	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	AUF0V	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	QONK4	Yes	1	1		Equal or Below	White	No	own	No							49250	1
Alycia Garcia	Alycia Garcia	YEO8I	Yes	1	1		Equal or Below	White	No	rent	Yes							49250	1
Alycia Garcia	Alycia Garcia	U880X	Yes	2	2		Equal or Below	White	No	own	No							56250	2
Alycia Garcia	Alycia Garcia	SP9PH	Yes	3	3		Equal or Below	White	Yes	own	No							63300	3
Alycia Garcia	Alycia Garcia	HFH65	Yes	2	2		Equal or Below	White	Yes	rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	RZNGE	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	1HFXZ	Yes	2	2		Equal or Below	White	No	rent	No							49250	2
Alycia Garcia	Alycia Garcia	324E2	Yes	2	2		Equal or Below	White	No	own	No							56250	2
Alycia Garcia	Alycia Garcia	32Z0D	Yes	2	2		Equal or Below	White	No	own	No							49250	2
Alycia Garcia	Alycia Garcia	79JVO	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	PFRNB	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	36XY8	Yes	1	1		Equal or Below	White	No	rent	No							49250	1
Alycia Garcia	Alycia Garcia	KNYRA	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	QEMJU	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	W10NS	Yes	2	2		Equal or Below	White	No	own	Yes							56250	2
Alycia Garcia	Alycia Garcia	XJKRA	Yes	3	3		Equal or Below	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	G1FS8	Yes	5	5		Equal or Below	White	No	own	No							75950	5
Alycia Garcia	Alycia Garcia	Y7U4H	Yes	2	2		Equal or Below	White	No	rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	SNB1H	Yes	2	2		Equal or Below	White	No	rent	Yes							56250	2
Alycia Garcia	Alycia Garcia	PFK02	Yes	3	3		Above	White	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	LNRRF	Yes	2	2		Equal or Below	American_Indian_or_Alaska_Native	No	rent	Yes							49250	2
Alycia Garcia	Alycia Garcia	SGN6L	Yes	3	3		Equal or Below	White	No	rent	No							56250	3
Alycia Garcia	Alycia Garcia	QNE0J	Yes	3	3		Equal or Below	American_Indian_or_Alaska_Native	No	rent	No							63300	3
Alycia Garcia	Alycia Garcia	CEJLX	Yes	2	2		Equal or Below	American_Indian_or_Alaska_Native	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	18D7J	Yes	2	2		Equal or Below	White	No	rent	No							56250	2
Alycia Garcia	Alycia Garcia	LBRLU	Yes	3	3		Equal or Below	White	No	rent	Yes							49250	3
Alycia Garcia	Alycia Garcia	MAV5Z	Yes	4	4		Above	White	No	own	Yes							7	

Entered By	Listened By	Family ID	Is this your permanent Residence	Number of people in the household (enter number)	How many persons are there in your family including yourself?	What is the combined family income before taxes (including any related, dependent persons over 65 or working dependent children over 18) (enter dollar amount)	Is the combined income of all family members residing at this address (including any related, dependent persons over 65 or working dependent children over 18) above or equal/below the LMI limit?	Race of head of household?	Hispanic or Latino head of household?	Does household own or rent property?	Is the head of the household over the age of 62?						LMI Value	LMI Percent
Alycia Garcia	Alycia Garcia	0489A	Yes	1	1		Equal or Below	White	No	own	Yes						45250	1
Alycia Garcia	Alycia Garcia	PJ32N	Yes	1	1	12000	Equal or Below	White	No	rent	Yes						40250	1
Alycia Garcia	Alycia Garcia	C776A	Yes	2	2		Equal or Below	White	No	own	Yes						50250	2
Alycia Garcia	Alycia Garcia	DEJDS	Yes	1	1		Equal or Below	White	No								40250	1
Alycia Garcia	Alycia Garcia	UXR2Y	Yes	4	4	45400	Equal or Below										70300	4
Alycia Garcia	Alycia Garcia	EGR2Y	Yes	2	2	120000	Above	White	No	own	Yes						58250	2
Alycia Garcia	Alycia Garcia	P66YA	Yes	1	1		Equal or Below	White	No	Own	Yes						49250	1



Sales Quotation For:

City of Montague
230 S. 13th
Montague CA 96064
Ruanna Smith
+1 (530) 459-3030

Quoted BY
Quote Expiration
Quote Name

Brandon Swanson
11/15/25
FundBalance to ERP Pro 10
w/SaaS

Tyler Annual Software – SaaS			
Description	List Price	Discount	Annual
ERP Pro			
ERP Pro 10 Financial Management Suite			
Core Financials	\$ 6,427	\$ 1,285	\$ 5,142
Human Resources Management (Includes Position Budgeting)	\$ 3,855	\$ 771	\$ 3,084
Employee Access Pro	\$ 0	\$ 0	\$ 0
ERP Pro 10 Customer Relationship Management Suite			
Utility Billing Water/Gas	\$ 6,427	\$ 1,285	\$ 5,142
Cashiering	\$ 1,415	\$ 425	\$ 990
TOTAL:	\$ 18,124	\$ 3,766	\$ 14,358

Services				
Description	Hours/Units	Price	Discount	Extended Price
ERP Pro 10 Financial Management Suite				
Professional Services	224	\$ 15,600	\$ 0	\$ 15,600
Data Conversion Services		\$ 6,000	\$ 6,000	\$ 0
Project Management	1	\$ 1,500	\$ 0	\$ 1,500
ERP Pro 10 Customer Relationship Management Suite				
Professional Services	140	\$ 18,200	\$ 0	\$ 18,200
Project Management	1	\$ 1,500	\$ 0	\$ 1,500
TOTAL:		\$ 42,800	\$ 6,000	\$ 36,800

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 14,358
Total Tyler Services	\$ 36,800	
Summary Total	\$ 36,800	\$ 14,358

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Cashiering	Cashiering supports credit/debit cards, is PCI Compliant, and includes a cash collection interface and a cashiering receipt import.
Core Financials	Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.
Utility Billing Water/Gas	Utility CIS System includes collections, tax lien process and import, a standard forms pkg., output director and one Utility handheld meter-reader interface.
Human Resources Management / Payroll Data Conversion	Human Resources Management conversion includes employee data, current calendar year balanced transactions, and unlimited unbalanced transaction history.
Financial Management Data Conversion	Financial Management conversion includes Chart of Accounts, General Ledger, Accounts Payable, current fiscal year balanced transactions, and unlimited unbalanced transaction history.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.

- Annual Maintenance and Support fees are first payable when Tyler makes the software accessible to the Client, and SaaS fees, Hosting fees, and Subscription fees are first payable on the first day of the month following the date this quotation was signed (or if later, the commencement of the agreement's initial term). Any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Client has six months to use the services. If Client does not use the services within six months, Tyler may remove the unused services or issue a new quote to provide services at then-current rates.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval:

Date:

Print Name:

P.O.#:

About This Report

This is an overview of known server and workstation hardware for City of Montague. A detailed breakdown starts on page 2. The sample evergreen report appearing on the last page is for discussion purposes only, and doesn't represent an actual quote. Please contact us with any questions and we would be pleased to discuss this report in further detail.

Replacement status:

4 Supported
No action required

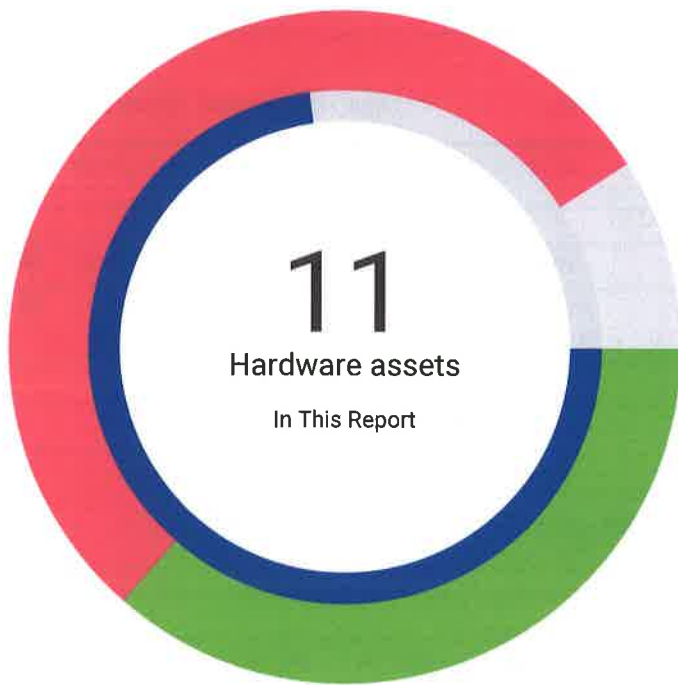
6 Overdue
Action required

1 Unknown
Under review or unknown

Operating System:

8 OS supported
Within support period

3 OS unsupported
No longer maintained



1

Servers



Replacement status:

1 Supported

Operating System:

1 OS supported

10

Workstations



Replacement status:

3 Supported

6 Overdue

1 Unknown

Operating System:

7 OS supported

3 OS unsupported

Hardware Lifecycle Report

City of Montague

May 2025

Right Click
right-click.me

 Servers	User	Make	Serial	Model	OS	Age	Purchased	Expires	
COM-DC	rightclick	Lenovo	J1050F2F	ST50 V2 (ThinkSystem) - Type 7D8J	Server 2022	2	2023-04-27	2026-06-10	

 Workstations	User	Make	Serial	Model	OS	Age	Purchased	Expires	
COM-D-05	jbosio	Lenovo	MJ0LARY7	M75q Gen 2 (Type 11JN, 11JQ, 11JR, 11JS) Desktop (ThinkCentre) - Type 11JN	Windows 11 24H2	1.3	2023-12-28	2026-12-27	
MCH-LAPTOP-02	jmonday	Dell	D7MDVN3	VOSTRO 3510	Windows 11 24H2	2.9	2022-06-21	2026-06-23	
COM-D-4	Animal Control	Dell	9N9P643	OptiPlex 3070	Windows 10 2004	4.7	2020-08-14	2025-08-15	
COM-D-03	myork	Dell	7TBV933	OptiPlex 3070	Windows 10 22H2	5	2020-04-24	2025-04-25	
COM-D-2	rsmith	Dell	7VCX933	OptiPlex 3070	Windows 10 22H2	5	2020-04-24	2025-04-25	
COM-D-01	ddunn	Dell	7Y3V933	OptiPlex 3070	Windows 10 22H2	5	2020-04-24	2025-04-25	
FRONT-PC	cpillon	HP Inc	MXL9153XDZ	HP EliteDesk 705 G4 Small Form Factor PC	Windows 10 1909	6	2019-04-25	2025-04-15	
DESKTOP-J95N4K7	CHARLESPIL LON	Dell	JQ444Y2	OptiPlex 7070	Windows 11 23H2	5.7	2019-08-08	2024-08-07	
DAVE	davew	HP Inc	CND3200779	HP Envy x360 15.6 inch 2-in-1 Laptop PC 15-fh0000 (77W45AV)	Windows 11 24H2	1.9	2023-06-07	2024-06-06	
LAPTOP-QK390N9J	Jessica Monday	HP	CND71216CS	HP Notebook	Windows 10 21H2				

Sample Evergreen/Replacement Budget

This table provides an idea of a sample replacement budget spread over four quarters for devices which are overdue or are due within the next 90 days.

Due soon/Overdue	Q1	Q2	Q3	Q4	Total
 Workstations \$1,000/ea	2	2	1	1	6
Budget Amount	\$2,000	\$2,000	\$1,000	\$1,000	\$6,000

The Hidden Cost of Old Hardware

The true cost of slow systems can be surprisingly high for any business. Slow workstations are estimated to drop productivity by 2.75% (13 minutes per day, or 5.5 days per year). The problem is exacerbated with server equipment, which can dramatically affect a large number of users in parallel. As a result, the 1-year ROI for replacement of old systems is often 5X to 10X. We would be happy to discuss with you how best to plan your evergreen/replacement budget.

Montague Volunteer Fire Department's Oath of Office

I _____ do solemnly swear or affirm that I will support and defend the Constitution of the United States of America and the Constitution of the State of California; I will support and abide by the ordinances of the City of Montague; the By-Laws of the Montague Volunteer Fire Department; that I will respect and obey all lawful orders of my superior officers; that I will never permit any cause or reason personal to myself to prejudice me in the discharge of my duties as a member of the Montague Volunteer Fire Department; that I will conduct myself at all times in such a manner as not to bring disgrace upon the department or any of its members; that I will protect and preserve the property and equipment of the Montague Volunteer Fire Department while I faithfully carry out my duties as a member or firefighter for the City of Montague. I acknowledge that any willful violation of this oath in any part can be just cause of my dismissal from the fire department.

Montague Volunteer Fire Department
~SINCE 1935~

Application for Membership

Thank you for your interest in volunteering with the City of Montague Fire Department. This is a noble profession with a long tradition of service; one that offers camaraderie and the satisfaction of helping others. We hold volunteers to a high standard--as a matter of public trust. Your success depends on completion of our application, background checks, and acceptance. We offer free training and valuable job experience working alongside career and volunteer personnel--in exchange for a time commitment.

Montague Fire Department is a fully volunteer department. We are equipped to serve the City of Montague and the Montague Fire Protection District with fire, rescue and medical operations. We provide mutual aid and automatic aid to our surrounding departments in the county such as Grenada, Yreka City, South Yreka, Mayten, Hornbrook, and Cal Fire Siskiyou Unit.

Make sure to read thoroughly through the application and fill it out completely, if you fail to fill out the application it will delay your application process. If at any time you have any questions about the application please feel free to contact the Chief. This is the first step in becoming a volunteer fire fighter with the Montague Fire Department. Once you fill out the application you will need to return it to the fire department at 121 S 10th St. Once we have received the application, we will look it over and call you to schedule an interview. You are required to have an interview with at least 3 officers of the department. After the interview your application will be processed to the membership at the next business meeting. The membership will then look over your application and be given a report about your interview. The membership will then vote on your application. If approved you will be contacted and will be required to be at the next regular city council meeting where the city has to approve your application as well.

Once approved by the City Council you are now a probationary firefighter. You will be assigned a pager and a locker along with all your personnel protective equipment. Your probation period is 6 months and during that time you will be assigned an officer and required to complete certain things during that 6 months. You will need to take and pass a medical physical along with a physical agility test, complete your ICS 100,200,700 online, also complete a CPR for the professional rescuer. You will need to sign up for a Title 22 class, First Responder class, or an EMT class within that 6-month time frame as well. Need to complete S130 and S190 class. If you have any questions please feel free to contact the Chief or any other officers on the department and we will assist you with any needs or questions you have.

We appreciate the opportunity to offer you a chance of a lifetime to be a member of our dedicated volunteers. We take great pride and dedication in what we do. We are one of the busiest departments in Siskiyou County and run over 400 calls a year. It takes a special person and some time away from home to do this job and we just want to make sure people understand what they are getting into when joining a volunteer fire department. The State of California requires us to have over 165hrs of Structure Fire Training and 65hrs of Wildland Training along with other hours of training we have to perform each year. We look forward to making you part of our team.

BACKGROUND QUESTIONARE

1. Have you ever resigned from employment in lieu of termination or as a result of any allegations of conduct whether found or not? NO
2. Have you ever had any problems with your supervisors? NO
3. Have you ever had any conflicts or problems with the public? NO
4. Have you ever taken anything from your employer without authorization? NO
5. Have you ever been convicted of a felony? NO

If yes on any question, explain here:

EMPLOYMENT EXPERIENCE:

Present or most recent position <u>DL painting</u>	Dates Employed <u>1-2-24</u>	Reason for leaving <u>moved to sac</u>
Describe your primary duties <u>Prep for paint & clean-up</u>		
Prior position <u>Grove tree LLC</u>	Dates Employed <u>8-4-23</u>	Reason for leaving <u>better pay @ DL painting</u>
Describe your primary duties		

Prior position	Dates Employed	Reason for leaving
Describe your primary duties		
Prior position	Dates Employed	Reason for leaving
Describe your primary duties		

Further employment experience may be attached and/or added to back.

Application for Membership

First Name: Ezra Last Name: Blea M.I. L

Home Address: 1501 ball Mountain RD

Mailing Address: _____

Email Address: Ezra blea 444@gmail.com

Date of Birth: 8/24/03 Home Phone # () _____ Cell Phone # () 530 925 1391

CA DL# W9398904 DL Class: A ☐ B ☐ C ☒

Any Imposed Restrictions on your DL? ☐ YES ☒ NO

If checked yes, explain here: _____

Do you have automobile insurance? ☒ YES ☐ NO

Policy # 11410301334

Insurance Carrier: Dairyland

EDUCATION:

Check the number of years completed

High School				Undergrad College				Graduate College			
1	2	3	4	1	2	3	4	1	2	3	4
			☒		☒						

Describe courses of major concentration:

fire academy

List any professional, technical or other training relative to the type of employment sought:

All individuals considered for employment are evaluated without the regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related disability or any other legally protected status.

MONTAGUE FIRE DEPARTMENT

PRE-EMPLOYMENT INQUIRY AUTHORIZATION RELEASE

In connection with my employment, I understand that background inquiries may be requested by you or on your behalf that will seek information as to my character, work habits, including oral assessments of my job performance, experiences and abilities, along with reasons for termination of past employment. Further, I understand and agree that you may request information from various federal, state, and other agencies, including public and private sources which maintain records concerning my past activities relating to my driving record, criminal record, civil matters, previous employment, educational background, professional licensing and other experiences.

I acknowledge that a fax or copy of this release shall be as valid as the original. This authorization is valid for any consumer report requested at any time during the tenure of my employment. This release is valid for all federal, state, county and local agencies and authorities. I understand that I have the right to make a written request within a reasonable period of time for complete and accurate disclosure of information concerning the nature and scope of the investigation.

Yes: Egon Dean 6-2-25 No: _____
Signature & Date Signature & Date

EXPERIENCE

Please provide copies and attach to application. If a copy machine is needed contact the Fire Chief.

Do you have any prior certifications?

- ☐ Firefighter 1
- ☐ Volunteer Firefighter
- ☐ EMT-II or Paramedic
- ☐ EMT-I
- ☐ First Responder
- ☐ Title-22 First Aid
- ☒ CPR/AED for the Professional Rescuer
- ☒ Basic CPR
- ☒ IS 100/200/700
- ☒ S-130/S-190
- ☒ HAZ-MAT FRO

Please list any additional Certifications or experience:

EMR, IS-800, Fire ground survival awareness
Firefighter survival, Confined space awareness

Can you respond to an emergency incident during the Day? yes Night? yes

If accepted as a member of the Montague Fire Department, will you promise to abide by the rules of the fire department and obey the orders of your superior officers to the best of your ability?

yes

Please explain why you would like to become a member of the Montague Fire Department?

Because I want to serve my
community, learn, grow, & make a
positive impact.

Character References: Please list at least two (2).

Name: Alex Hopkins
Phone # 530-598-7152
Occupation: Logger
Years Known: 1

Name: Christina thomure
Phone # 209-705-0252
Occupation: Cal trans
Years Known: 2

Name: _____
Phone # _____
Occupation: _____
Years Known: _____

Answer YES or NO

To your knowledge, do you have any physical or mental defects that would prevent you from performing normal firefighting duties? NO

List any allergies? N/A

Have you been convicted of an offense, served time in jail, or received a court summons due to a traffic violation over \$100? NO

If yes on either question, explain here:

Emergency Contact info: Please list at least two (2).

Name: <u>Filomena Tucker</u>	Name: _____
Phone # <u>916-402-4130</u>	Phone # _____
Alt Phone # <u>916-927-7520</u>	Alt Phone # _____
Relation: <u>grand mother</u>	Relations: _____

Requirements for Membership:

1. Respond to Fire, Rescue, and EMS calls.
2. Keep good attendance record for trainings and regular business meetings.
3. Abide by the By-Laws set by the membership.
4. Be responsible for the PPE assigned to you.
5. Keep a valid CA driver's license.
6. Maintain a current automobile insurance policy.
7. Maintain, at minimum, a current Title-22 certification with CPR/AED certification.
8. Take a annual physical and Spiro test with a Licensed physician
9. Pass a yearly physical agility test
10. Must pass your 6 Month Probation Period. At the end of that time you will meet with your officer and Chief to go over your Probation Period to make sure you have completed your assigned task. If your assigned tasks have not been completed your probation period may be extended.

I certify that all statements given on this form are true. I consent to the release of any information required to verify this information as true. I understand that any false statement or substantial omission of fact may be cause for not considering me for hire or may be cause for discharge. I agree that I will obey all laws, rules and regulations, and follow the operational guidelines as prescribed by the Montague Fire Department.

I, the applicant, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or promise of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. By signing, you have agreed to the terms and conditions of this application.

Ezra Becca
Signature

6-2-25
Date

Return this application for membership in person to the Montague Fire Department Station located at:

**121 S. 10TH Street,
Montague, Ca 96064**

Upon receipt of this application, the applicant for membership is entitled to an oral interview with a board composed of at least three (3) officer of the Montague Volunteer Fire Department

RECEIVED BY: _____ FF# _____

May City Clerk Report

COMPLETED

- AP's
- Payroll
- Email forwarding
- New Accounts
- EFT'S
- CR's/UB's
- Filed numerous reports
- Completed New Hire Paperwork
- Posted media on Public Works Facebook
- Minutes
- Updated website
- Updated Google information
- Updated Flyers and Tickets for Pool Dinner and Swim Lessons
- 1st Quarter reporting

WORKING ON

- Preparing New Hire Packets for Lifeguards
- Public Requests
- Updating vendor forms for the Freedom Festival
- Various reports
- CDBG reporting
- Getting caught up on Minutes that need to be signed and posted on website

THINGS TO REMEMBER IN JUNE

- Council Meeting- June 5th
- Opening Day for Pool- June 10th
- Father's Day- June 15th
- Planning Meeting- June 18th
- Juneteenth-CLOSED- June 19th
- Pool Fundraiser Dinner- June 27th

May 30th, 2025

Greetings Council Members,

Gardening season is here, school is almost out & temps are heating up. I hope everyone is ready for fire season. Defensible spaces are extremely helpful! Time to uncover the grills, and get ready to BBQ!

There's only 3 days of check signing to account for:

Tuesday, 5/6/25

Tues, 5/13/25

Tues, 5/20/25

I hope everyone has a wonderful & safe summer. Til next month...😊

Christina Evans

CCMA, CNA, CPT

Telehealth Assistant/MA

cevans@karuk.us

530-842-9200 ext.6127

REVENUE/EXPENDITURE REPORT

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
360.010 PROPERTY TAX	0.00	0.00	2,434.87	2,434.87	0.00	-2,434.87	0.0
360.013 VLF Net	0.00	0.00	78,207.98	78,207.98	0.00	-78,207.98	0.0
360.100 HOMEOWNERS	0.00	0.00	720.14	720.14	0.00	-720.14	0.0
360.150 DOC TRANSFER TAX	0.00	0.00	375.10	375.10	0.00	-375.10	0.0
360.200 VEHICLE CODE FEES & FINES	0.00	0.00	6.60	6.60	0.00	-6.60	0.0
364.010 SALES AND USE TAX--BOE	0.00	0.00	5,112.13	5,112.13	0.00	-5,112.13	0.0
396.000 FRANCHISE CABLE	0.00	0.00	461.23	461.23	0.00	-461.23	0.0
416.000 PERMITS	0.00	0.00	75.00	75.00	0.00	-75.00	0.0
417.000 BUSINESS LICENSE	0.00	0.00	325.00	325.00	0.00	-325.00	0.0
502.000 PARKS & REC INCOME	0.00	0.00	12,195.00	12,195.00	0.00	-12,195.00	0.0
640.400 COMMUNITY HALL - RENT	0.00	0.00	843.00	843.00	0.00	-843.00	0.0
643.000 RECYCLE - Yreka Transfer	0.00	0.00	92.48	92.48	0.00	-92.48	0.0
Revenues	0.00	0.00	100,848.53	100,848.53	0.00	-100,848.53	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	797.90	797.90	0.00	-797.90	0.0
702.000 SALARIES	0.00	0.00	5,880.73	5,880.73	0.00	-5,880.73	0.0
702.000 SALARIES	0.00	0.00	2,487.12	2,487.12	0.00	-2,487.12	0.0
702.000 SALARIES	0.00	0.00	770.35	770.35	0.00	-770.35	0.0
702.000 SALARIES	0.00	0.00	9,936.10	9,936.10	0.00	-9,936.10	0.0
714.000 PERS-Retirement	0.00	0.00	141.36	141.36	0.00	-141.36	0.0
714.000 PERS-Retirement	0.00	0.00	633.49	633.49	0.00	-633.49	0.0
714.000 PERS-Retirement	0.00	0.00	774.85	774.85	0.00	-774.85	0.0
716.000 HEALTH INSURANCE	0.00	0.00	887.57	887.57	0.00	-887.57	0.0
716.000 HEALTH INSURANCE	0.00	0.00	856.99	856.99	0.00	-856.99	0.0
716.000 HEALTH INSURANCE	0.00	0.00	1,744.56	1,744.56	0.00	-1,744.56	0.0
746.001 CONTRACT LABOR ATTORNEY	0.00	0.00	250.00	250.00	0.00	-250.00	0.0
746.002 CONTRACT LABOR PLANNER	0.00	0.00	546.25	546.25	0.00	-546.25	0.0
746.002 CONTRACT LABOR PLANNER	0.00	0.00	3,443.75	3,443.75	0.00	-3,443.75	0.0
746.002 CONTRACT LABOR PLANNER	0.00	0.00	95.00	95.00	0.00	-95.00	0.0
746.002 CONTRACT LABOR PLANNER	0.00	0.00	4,085.00	4,085.00	0.00	-4,085.00	0.0
746.003 CONTRACT LABOR / AUDITOR	0.00	0.00	4,800.00	4,800.00	0.00	-4,800.00	0.0
746.004 CONTRACT LABOR / ENGINEER	0.00	0.00	500.00	500.00	0.00	-500.00	0.0
754.000 PROFESSIONAL	0.00	0.00	416.67	416.67	0.00	-416.67	0.0
755.000 FUEL	0.00	0.00	151.31	151.31	0.00	-151.31	0.0
774.000 MAINT GROUNDS	0.00	0.00	1,219.93	1,219.93	0.00	-1,219.93	0.0
806.000 EQUIPMENT- OFFICE	0.00	0.00	2,950.00	2,950.00	0.00	-2,950.00	0.0
807.000 CITY SPONSORED EVENTS	0.00	0.00	6,000.00	6,000.00	0.00	-6,000.00	0.0
820.000 UTILITIES	0.00	0.00	1,112.75	1,112.75	0.00	-1,112.75	0.0
820.000 UTILITIES	0.00	0.00	412.30	412.30	0.00	-412.30	0.0
820.000 UTILITIES	0.00	0.00	327.57	327.57	0.00	-327.57	0.0
820.000 UTILITIES	0.00	0.00	520.11	520.11	0.00	-520.11	0.0
820.000 UTILITIES	0.00	0.00	2,372.73	2,372.73	0.00	-2,372.73	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	311.41	311.41	0.00	-311.41	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	0.00	0.00	1,010.13	1,010.13	0.00	-1,010.13	0.0
852.000 OFFICE SUPPLIES	0.00	0.00	14.23	14.23	0.00	-14.23	0.0
855.000 FIRE EXTINGUISHERS	0.00	0.00	577.76	577.76	0.00	-577.76	0.0
857.000 JANITORIAL	0.00	0.00	230.75	230.75	0.00	-230.75	0.0
863.000 DUES & SUBSCRIPTIONS	0.00	0.00	50.57	50.57	0.00	-50.57	0.0
Expenditures	0.00	0.00	37,396.00	37,396.00	0.00	-37,396.00	0.0
Net Effect for GENERAL FUND	0.00	0.00	63,452.53	63,452.53	0.00	-63,452.53	0.0
Change in Fund Balance:			63,452.53				

REVENUE/EXPENDITURE REPORT

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 105 - CE/AC OFFICER							
Revenues							
410.000 ANIMAL LICENSES	0.00	0.00	240.00	240.00	0.00	-240.00	0.0
Revenues	0.00	0.00	240.00	240.00	0.00	-240.00	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	2,350.61	2,350.61	0.00	-2,350.61	0.0
716.000 HEALTH INSURANCE	0.00	0.00	1,705.65	1,705.65	0.00	-1,705.65	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	181.21	181.21	0.00	-181.21	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	0.00	0.00	131.25	131.25	0.00	-131.25	0.0
Expenditures	0.00	0.00	4,368.72	4,368.72	0.00	-4,368.72	0.0
Net Effect for CE/AC OFFICER	0.00	0.00	-4,128.72	-4,128.72	0.00	4,128.72	0.0
Change in Fund Balance:			-4,128.72				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 109 - SHERIFF CONTRACT							
Expenditures							
747.000 POLICE PROTECTION	0.00	0.00	-52,877.60	-52,877.60	0.00	52,877.60	0.0
Expenditures	0.00	0.00	-52,877.60	-52,877.60	0.00	52,877.60	0.0
Net Effect for SHERIFF CONTRACT	0.00	0.00	52,877.60	52,877.60	0.00	-52,877.60	0.0
Change in Fund Balance:			52,877.60				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 201 - SPEC. GAS TAX ST. IMPROVEMENT							
Revenues							
443.000 2103 OPERATIONS GAS TAX	0.00	0.00	620.51	620.51	0.00	-620.51	0.0
446.000 2106 CONSTRUCTION GAS TAX	0.00	0.00	620.51	620.51	0.00	-620.51	0.0
448.000 2107.5 ENG GAS TAX	0.00	0.00	679.62	679.62	0.00	-679.62	0.0
460.000 2105 GAS TAX FUNDS	0.00	0.00	443.22	443.22	0.00	-443.22	0.0
462.000 2107 MAINTENANCE GAS TAX	0.00	0.00	590.96	590.96	0.00	-590.96	0.0
463.000 SB1 LOCAL ST & RD IMPROV PROJ	0.00	0.00	2,765.21	2,765.21	0.00	-2,765.21	0.0
Revenues	0.00	0.00	5,720.03	5,720.03	0.00	-5,720.03	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	511.24	511.24	0.00	-511.24	0.0
702.000 SALARIES	0.00	0.00	511.24	511.24	0.00	-511.24	0.0
702.000 SALARIES	0.00	0.00	1,022.48	1,022.48	0.00	-1,022.48	0.0
714.000 PERS-Retirement	0.00	0.00	190.82	190.82	0.00	-190.82	0.0
714.000 PERS-Retirement	0.00	0.00	190.82	190.82	0.00	-190.82	0.0
714.000 PERS-Retirement	0.00	0.00	381.64	381.64	0.00	-381.64	0.0
716.000 HEALTH INSURANCE	0.00	0.00	199.28	199.28	0.00	-199.28	0.0
716.000 HEALTH INSURANCE	0.00	0.00	199.28	199.28	0.00	-199.28	0.0
716.000 HEALTH INSURANCE	0.00	0.00	398.56	398.56	0.00	-398.56	0.0
755.000 FUEL	0.00	0.00	151.31	151.31	0.00	-151.31	0.0
786.000 CONSTRUCTION C&E	0.00	0.00	2,527.50	2,527.50	0.00	-2,527.50	0.0
820.000 UTILITIES	0.00	0.00	1,265.04	1,265.04	0.00	-1,265.04	0.0
Expenditures	0.00	0.00	5,746.53	5,746.53	0.00	-5,746.53	0.0
Net Effect for SPEC. GAS TAX ST. IMPROVEMENT	0.00	0.00	-26.50	-26.50	0.00	26.50	0.0
Change in Fund Balance:			-26.50				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 250 - POOL							
Revenues							
545.000 DONATIONS	0.00	0.00	900.00	900.00	0.00	-900.00	0.0
552.000 POOL LESSONS	0.00	0.00	1,550.00	1,550.00	0.00	-1,550.00	0.0
560.000 POOL ADMISSIONS	0.00	0.00	685.00	685.00	0.00	-685.00	0.0
Revenues	0.00	0.00	3,135.00	3,135.00	0.00	-3,135.00	0.0
Expenditures							
728.000 EDUCATION & TRAINING	0.00	0.00	1,237.50	1,237.50	0.00	-1,237.50	0.0
771.000 CHEMICALS - TREATMENT	0.00	0.00	817.44	817.44	0.00	-817.44	0.0
772.000 REPAIR & MAINT. EQUIPMENT	0.00	0.00	238.96	238.96	0.00	-238.96	0.0
820.000 UTILITIES	0.00	0.00	1,037.67	1,037.67	0.00	-1,037.67	0.0
Expenditures	0.00	0.00	3,331.57	3,331.57	0.00	-3,331.57	0.0
Net Effect for POOL	0.00	0.00	-196.57	-196.57	0.00	196.57	0.0
Change in Fund Balance:			-196.57				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 260 - CDBG							
Expenditures							
860.000 GEN ADMIN	0.00	0.00	4,356.70	4,356.70	0.00	-4,356.70	0.0
Expenditures	0.00	0.00	4,356.70	4,356.70	0.00	-4,356.70	0.0
Net Effect for CDBG	0.00	0.00	-4,356.70	-4,356.70	0.00	4,356.70	0.0
Change in Fund Balance:			-4,356.70				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 270 - LTC							
Revenues							
478.000 LOCAL TRANSPORTATION REV	0.00	0.00	7,176.82	7,176.82	0.00	-7,176.82	0.0
Revenues	0.00	0.00	7,176.82	7,176.82	0.00	-7,176.82	0.0
Net Effect for LTC	0.00	0.00	7,176.82	7,176.82	0.00	-7,176.82	0.0
Change in Fund Balance:			7,176.82				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 280 - FIRE DEPARTMENT							
Revenues							
506.000 BURN PERMITS	0.00	0.00	20.00	20.00	0.00	-20.00	0.0
Revenues	0.00	0.00	20.00	20.00	0.00	-20.00	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	660.30	660.30	0.00	-660.30	0.0
755.000 FUEL	0.00	0.00	1,692.20	1,692.20	0.00	-1,692.20	0.0
770.000 REPAIR AND MAINT BLDGS	0.00	0.00	214.45	214.45	0.00	-214.45	0.0
772.000 REPAIR & MAINT. EQUIPMENT	0.00	0.00	2,249.28	2,249.28	0.00	-2,249.28	0.0
812.000 EQUIP SAFETY	0.00	0.00	1,646.45	1,646.45	0.00	-1,646.45	0.0
820.000 UTILITIES	0.00	0.00	368.44	368.44	0.00	-368.44	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	386.14	386.14	0.00	-386.14	0.0
827.000 MEDICAL - SAFETY EXAMS	0.00	0.00	150.00	150.00	0.00	-150.00	0.0
863.000 DUES & SUBSCRIPTIONS	0.00	0.00	55.49	55.49	0.00	-55.49	0.0
900.000 MISCELLANEOUS EXPENSE	0.00	0.00	22.10	22.10	0.00	-22.10	0.0
Expenditures	0.00	0.00	7,444.85	7,444.85	0.00	-7,444.85	0.0
Net Effect for FIRE DEPARTMENT	0.00	0.00	-7,424.85	-7,424.85	0.00	7,424.85	0.0
Change in Fund Balance:			-7,424.85				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024

	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 303 - SEWER							
Revenues							
646.000 SEWER REVENUE OMA	0.00	0.00	18,307.39	18,307.39	0.00	-18,307.39	0.0
647.000 SEWER PENALTIES	0.00	0.00	490.79	490.79	0.00	-490.79	0.0
649.000 SEWER REVENUE CAP RECOVERY	0.00	0.00	9,862.16	9,862.16	0.00	-9,862.16	0.0
Revenues	0.00	0.00	28,660.34	28,660.34	0.00	-28,660.34	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	2,155.05	2,155.05	0.00	-2,155.05	0.0
702.000 SALARIES	0.00	0.00	4,429.48	4,429.48	0.00	-4,429.48	0.0
702.000 SALARIES	0.00	0.00	6,584.53	6,584.53	0.00	-6,584.53	0.0
714.000 PERS-Retirement	0.00	0.00	448.32	448.32	0.00	-448.32	0.0
714.000 PERS-Retirement	0.00	0.00	772.85	772.85	0.00	-772.85	0.0
714.000 PERS-Retirement	0.00	0.00	1,221.17	1,221.17	0.00	-1,221.17	0.0
716.000 HEALTH INSURANCE	0.00	0.00	573.54	573.54	0.00	-573.54	0.0
716.000 HEALTH INSURANCE	0.00	0.00	1,521.85	1,521.85	0.00	-1,521.85	0.0
716.000 HEALTH INSURANCE	0.00	0.00	2,095.39	2,095.39	0.00	-2,095.39	0.0
755.000 FUEL	0.00	0.00	151.31	151.31	0.00	-151.31	0.0
770.000 REPAIR AND MAINT BLDGS	0.00	0.00	2,171.25	2,171.25	0.00	-2,171.25	0.0
780.000 MAINT VEHICLES	0.00	0.00	4.09	4.09	0.00	-4.09	0.0
820.000 UTILITIES	0.00	0.00	1,208.50	1,208.50	0.00	-1,208.50	0.0
820.000 UTILITIES	0.00	0.00	56.45	56.45	0.00	-56.45	0.0
820.000 UTILITIES	0.00	0.00	1,264.95	1,264.95	0.00	-1,264.95	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	65.01	65.01	0.00	-65.01	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	310.58	310.58	0.00	-310.58	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	375.59	375.59	0.00	-375.59	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	0.00	0.00	131.25	131.25	0.00	-131.25	0.0
849.000 LAB SAMPLES	0.00	0.00	144.52	144.52	0.00	-144.52	0.0
858.000 SHOP SUPPLIES	0.00	0.00	61.19	61.19	0.00	-61.19	0.0
Expenditures	0.00	0.00	14,205.24	14,205.24	0.00	-14,205.24	0.0
Net Effect for SEWER	0.00	0.00	14,455.10	14,455.10	0.00	-14,455.10	0.0
Change in Fund Balance:			14,455.10				

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City of Montague

For the Period: 5/1/2024 to 5/31/2024	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 404 - WATER							
Revenues							
526.000 MCWD FEES	0.00	0.00	1,467.16	1,467.16	0.00	-1,467.16	0.0
527.000 MCWD - PENALTIES	0.00	0.00	26.98	26.98	0.00	-26.98	0.0
528.000 RETURN CHECK CHARGES	0.00	0.00	39.19	39.19	0.00	-39.19	0.0
544.000 WATER PENALTIES	0.00	0.00	569.81	569.81	0.00	-569.81	0.0
564.000 WATER MAINTENANCE	0.00	0.00	2,618.96	2,618.96	0.00	-2,618.96	0.0
618.000 WATER REVENUE OMA	0.00	0.00	16,313.53	16,313.53	0.00	-16,313.53	0.0
619.000 WATER REVENUE CAPITAL RECOVERY	0.00	0.00	16,589.87	16,589.87	0.00	-16,589.87	0.0
648.001 WATER MAINTENANCE PENALTIES	0.00	0.00	146.24	146.24	0.00	-146.24	0.0
Revenues	0.00	0.00	37,771.74	37,771.74	0.00	-37,771.74	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	4,636.92	4,636.92	0.00	-4,636.92	0.0
702.000 SALARIES	0.00	0.00	6,958.39	6,958.39	0.00	-6,958.39	0.0
702.000 SALARIES	0.00	0.00	11,595.31	11,595.31	0.00	-11,595.31	0.0
714.000 PERS-Retirement	0.00	0.00	812.02	812.02	0.00	-812.02	0.0
714.000 PERS-Retirement	0.00	0.00	1,025.87	1,025.87	0.00	-1,025.87	0.0
714.000 PERS-Retirement	0.00	0.00	1,837.89	1,837.89	0.00	-1,837.89	0.0
716.000 HEALTH INSURANCE	0.00	0.00	1,353.04	1,353.04	0.00	-1,353.04	0.0
716.000 HEALTH INSURANCE	0.00	0.00	2,255.44	2,255.44	0.00	-2,255.44	0.0
716.000 HEALTH INSURANCE	0.00	0.00	3,608.48	3,608.48	0.00	-3,608.48	0.0
755.000 FUEL	0.00	0.00	151.31	151.31	0.00	-151.31	0.0
772.000 REPAIR & MAINT. EQUIPMENT	0.00	0.00	2,238.09	2,238.09	0.00	-2,238.09	0.0
820.000 UTILITIES	0.00	0.00	2,635.14	2,635.14	0.00	-2,635.14	0.0
820.000 UTILITIES	0.00	0.00	56.46	56.46	0.00	-56.46	0.0
820.000 UTILITIES	0.00	0.00	2,691.60	2,691.60	0.00	-2,691.60	0.0
824.000 WATER MWCD	0.00	0.00	2,214.25	2,214.25	0.00	-2,214.25	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	204.93	204.93	0.00	-204.93	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	310.59	310.59	0.00	-310.59	0.0
826.000 TELEPHONE / INTERNET / WIRELES	0.00	0.00	515.52	515.52	0.00	-515.52	0.0
827.000 MEDICAL - SAFETY EXAMS	0.00	0.00	120.00	120.00	0.00	-120.00	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	0.00	0.00	131.25	131.25	0.00	-131.25	0.0
849.000 LAB SAMPLES	0.00	0.00	596.74	596.74	0.00	-596.74	0.0
Expenditures	0.00	0.00	25,700.44	25,700.44	0.00	-25,700.44	0.0
Net Effect for WATER	0.00	0.00	12,071.30	12,071.30	0.00	-12,071.30	0.0
Change in Fund Balance:			12,071.30				

REVENUE/EXPENDITURE REPORT

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City of Montague

For the Period: 5/1/2024 to 5/31/2024	Original Bud.	Amended Bud.	MTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 505 - AIRPORT							
Revenues							
432.000 RENT & LEASES	0.00	0.00	395.96	395.96	0.00	-395.96	0.0
434.000 TIE DOWN FEES & HANGAR	0.00	0.00	287.50	287.50	0.00	-287.50	0.0
522.000 FUEL FLOWAGE FEE	0.00	0.00	46.78	46.78	0.00	-46.78	0.0
Revenues	0.00	0.00	730.24	730.24	0.00	-730.24	0.0
Expenditures							
702.000 SALARIES	0.00	0.00	606.75	606.75	0.00	-606.75	0.0
714.000 PERS-Retirement	0.00	0.00	43.56	43.56	0.00	-43.56	0.0
716.000 HEALTH INSURANCE	0.00	0.00	251.94	251.94	0.00	-251.94	0.0
734.000 INSURANCE LIABILITY	0.00	0.00	4,310.00	4,310.00	0.00	-4,310.00	0.0
772.000 REPAIR & MAINT. EQUIPMENT	0.00	0.00	94.55	94.55	0.00	-94.55	0.0
Expenditures	0.00	0.00	5,306.80	5,306.80	0.00	-5,306.80	0.0
Net Effect for AIRPORT	0.00	0.00	-4,576.56	-4,576.56	0.00	4,576.56	0.0
Change in Fund Balance:			-4,576.56				
Grand Total Net Effect:	0.00	0.00	129,323.45	129,323.45	0.00	-129,323.45	