MINUTES

CITY OF MINERAL POINT COMMON COUNCIL MEETING
Tuesday, September 8, 2026 – 6:00 PM
City Hall Community Room/Virtually

CALL TO ORDER/ROLL CALL
Meeting called to order by Council President Burrows at 6:00 PM.

Christensen	Present		Graber	Present
Weier	Excused		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Present		Goodney	Present
Others Present: Clerk-Treasurer Skelding, Administrator Maggied, Mary Glindinning, Library Director Diane Palzkill, Police Chief Bob Weier, Pat Snyder, Fire Chief Deven Walrack, Michael Miller, Jacob Wedig				

PERSONS DESIRING TO BE HEARD – None.

MAYOR'S CORRESPONDENCE – None.

ADMINISTRATOR'S REPORT – Administrator Maggied stated that things are going wonderfully as he has transitioned into his role of City Administrator. He stated he is happy to speak to any details on projects, but is currently getting caught up on permitting and closing loops on projects that previous Administrator Honer had taken on.

CLERK-TREASURER'S CORRESPONDENCE – None.

CONSENT AGENDA

a. Approval of a Certified Survey Map requested by Randy Fleming for parcel 251-0365 at 44 Jackson Street.
b. Consideration of a Certified Survey Map requested by Wedig Quality Homes for a zero lot-line development in the Brewery Creek Subdivision.
c. Approval of August 12, 2026 Minutes and Proceedings.
d. Approval of monthly bills.

The Finance Committee recommends approval of the monthly bills. Plan Commission recommends approval of both Certified Survey Maps.

Motion (Christensen/Allendorf) to approve the consent agenda as presented. Motion carried, all voting aye (7-0).

NEW BUSINESS

CONSIDERATION OF CHANGE ORDER #1 FROM RULE CONSTRUCTION, LTD. FOR COMMERCE STREET INFRASTRUCTURE IMPROVEMENTS.

The Finance Committee recommends approval.

Motion (Burrows/Goodney) to approve Change Order #1 from Rule Construction, LTD, for Commerce Street Infrastructure Improvements. Motion carried, all voting aye (7-0).

CONSIDERATION OF PAY APPLICATION #4 FROM RULE CONSTRUCTION, LTD, FOR COMMERCE STREET INFRASTRUCTURE IMPROVEMENTS.

Mark Digman, Delta 3 Engineering, explained that Change Order #1 includes several adjustments to the Commerce Street Infrastructure Improvements project. These include a $60,000 early completion bonus, costs associated with

abandonment and connection work, and adjustments based on actual construction quantities. The quantity adjustments resulted in an approximate $30,000 reduction.

Additional work included modifications related to the storm sewer connection, including additional pipe and modifications to an inlet. Approximately 100 feet of pipe was also replaced on Front Street. The total amount of Change Order #1 is $49,532.

Digman noted that, without the early completion bonus, the project would have remained under the original contract amount even with the additional work. The early completion bonus resulted in the project exceeding the original contract amount.

The final project walkthrough was completed earlier in the day. Some grass areas will need to be overseeded, along with a few other minor items, but no significant outstanding issues were identified.

The Finance Committee recommends approval.

Motion (Christensen/Allendorf) to approve Pay Application #4 and Change Order #1 from Rule Construction, LTD, for Commerce Street infrastructure improvements contingent upon Delta 3 receiving final lien waivers and required DNR documents, contractor completing construction punchlist. Motion carried, all voting aye (7-0).

CONSIDERATION OF AMENDMENTS AND MODIFICATIONS TO SECTION 154.04(H) OF THE MINERAL POINT ZONING ORDINANCE TO ALLOW CHILDCARE FACILITIES AS A PERMITTED USE IN THE C-2 HIGHWAY COMMERCIAL DISTRICT, AND SECTION 154.05 TO ALLOW RESIDENTIAL BUILDINGS TO BE DIVIDED BY PROPERTY LINES, ALSO KNOWN AS ZERO-SET BACK OR ZERO LOT-LINE CONSTRUCTION.

Plan Commission recommends approval.

Motion (Allendorf/Goodney) to approve amendments and modifications to Section 154.04(H) of the Mineral Point Zoning Ordinance to allow childcare facilities as a permitted use in the C-2 Highway Commercial District, and Section 154.05 to allow residential buildings to be divided by property lines, also known as zero-set back or zero lot-line construction. Motion carried, all voting aye (7-0).

CONSIDERATION OF ORDINANCE 2025-04, AN ORDINANCE TO AMEND THE ZONING CODE AND MAP OF THE CITY OF MINERAL POINT TO PARCELS LOCATED ON THE 00 BLOCK OF SHAKE RAG STREET (ADDRESS NUMBERS 14-39 SHAKE RAG ST) – PARCEL 251-0165, 15 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0166, 17 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0167, 25 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0168, CITY OF MINERAL POINT PARKING LOT FROM C-1 TO R-2, PARCEL 251-0168.A & 251-0169, 33 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0189, 37 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0190, 39 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0161, 26 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-0162, 14 SHAKE RAG ST. FROM C-1 TO R-2, PARCEL 251-1118, 38 SHAKE RAG ST. FROM R-2 TO C-1, AND KEEPING PARCEL 251-0192, 36 SHAKERAG STREET ZONED AS R-2

Plan Commission recommends approval.

Motion (Ramshur/McKeon) to approve Ordinance 2025-04, An Ordinance to amend the Zoning Code and map of the City of Mineral Point to parcels located on the 00 block of Shake Rag Street (Address Numbers 14-39 Shake Rag St.) – PARCEL 251-0165, 15 Shake Rag St. from C-1 to R-2, Parcel 251-0166, 17 Shake Rag St. from C-1 to R-2, Parcel 251-0167, 25 Shake Rag St. from C-1 to R-2, Parcel 251-0168, City of Mineral Point Parking Lot from C-1 to R-2, Parcel 251-0168.A & 251-0169, 33 Shake Rag St. from C-1 to R-2, Parcel 251-0189, 37 Shake Rag St. from C-1 to R-2, Parcel 251-0190, 39 Shake Rag St. from C-1 to R-2, Parcel 251-0161, 26 Shake Rag St. from C-1 to R-2, Parcel 251-0162, 14 Shake Rag St. from C-1 to R-2, Parcel 251-1118, 38 Shake Rag St. from R-2 to C-1, and keeping parcel 251-0192, 36 Shakerag Street zoned as R-2. Motion carried, all voting aye (7-0).

CONSIDERATION OF CONCRETE PLANTER INSTALLATION ALONG HIGH STREET AND COMMERCE STREET IN 2027.

Alder Christensen, the City liaison to the Bicentennial Committee, provided an update on a proposal to install concrete planters in the downtown area in conjunction with Mineral Point's 200th anniversary celebration. The

Bicentennial Committee is planning a variety of events and anticipates welcoming many residents and visitors to the community. As part of the celebration, the Committee would like to enhance the downtown area with additional greenery and color. Christensen noted that this was also a frequent request during the 2023 High Street Steering Committee process.

The proposal includes approximately 18 seasonal concrete planters extending from the Post Office to the bottom of High Street and along Commerce Street to the Railroad Museum. The planters would primarily be located within bump-out areas to avoid restricting pedestrian traffic.

Christensen discussed the proposal with Street Foreman Chad Whitford regarding the assistance City staff could provide with transporting and storing the planters. Whitford was supportive of the proposal. Volunteers would be sought to assist with watering, and Christensen offered to volunteer his time to coordinate the flowers, planting, and general oversight of the planters. During the winter months, the planters would be stored near the wastewater treatment plant.

Quotes were obtained from multiple vendors, with one having an estimated initial cost of approximately $15,000. A grant application has been submitted to the Mineral Point Community Foundation to assist with the purchase. If the grant fully funds the project, there would be no cost to the City. If the grant is unsuccessful or only partially funded, funding may need to be considered as part of the 2027 budget.

The Bicentennial Committee expects to receive information regarding the grant award in the near future, although it is not yet known whether the request will be funded in full, partially funded, or not funded. The proposal will be forwarded to the Finance Committee for further consideration.

Motion (Allendorf/McKeon) to approve the installation of concrete planters along High Street and Commerce Street in 2027, pending receiving the Community Foundation grant. Motion carried, all voting aye (7-0).

DISCUSSION AND CONSIDERATION OF A PRELIMINARY RESOLUTION TO VACATE AND DISCONTINUE PORTIONS OF BREWERY VIEW DR., HILLCREST DR., AND TOWNLINE CT. ABUTTING LOTS 2-3 OF BLOCK 1, LOT 8 OF BLOCK 2, AND THE NORTHERN AND WESTERN BOUNDARIES OF BREWERY CREEK SUBDIVISION.

Administrator Maggied explained that approximately 20 years ago, surveys within the Brewery Creek Subdivision were completed using incorrect survey pins, resulting in discrepancies between the surveyed and platted boundaries. With the current development of additional lots within the subdivision, the City has an opportunity to correct these discrepancies.

The City Attorney and Delta 3 Engineering have been working through the process necessary to correct the affected boundaries. The preliminary resolution initiates the formal process to vacate and discontinue the affected portions of Brewery View Drive, Hillcrest Drive, and Townline Court. The process is anticipated to be completed in November.

Property owners adjacent to the areas affected by the proposed vacation and discontinuance will be notified as required as the process moves forward.

Motion (Allendorf/Goodney) to approve a preliminary Resolution to vacate and discontinue portions of Brewery View Drive, Hillcrest Drive, and Townline Court abutting lots 2-3 of Block 1, lot 8 of Block 2, and the northern and western boundaries of Brewery Creek Subdivision. Motion carried, all voting aye (7-0).

ADJOURNMENT

Motion (Allendorf/Ramshur) to adjourn at 6:23 p.m. Motion carried, all voting aye (7-0).

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Troy Maggied, City Administrator

Approved:

DRAFT