



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT FIRE COMMITTEE MEETING

Monday, August 24, 5:15 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with Open Meetings Law.
2. Approval of June 22, 2026 minutes.
3. Discussion of Fire Station Capital Improvement Project – *Devin Flanigan, Keller.*
4. Consideration of Fire Truck Agreement.
5. Adjourn.

Agenda Posted and Distributed: Thursday, August 20, 2026

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Troy Maggied | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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MINUTES

CITY OF MINERAL POINT FIRE COMMITTEE MEETING

Monday, June 22, 2026, 5:15 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.

Mayor Clark called the meeting to order at 5:18 pm.

Danny Clark	Present	Deven Walrack	Present
Chris Goodney	Present	Bryan Marr	Present
Jared Weier	Absent	Matt Schaaf	Present
Others Present: Matthew Honer, Christy Skelding, Devin Flanigan, Evan Fischer, Jackson Busch, Alan Schrank, Alex Trollop, Preston Ludlum			

APPROVAL OF MAY 28, 2026 MINUTES

Motion (Goodney/Walrack) to approve minutes. Motion carried, all voting aye (5-0).

DISCUSSION OF FIRE STATION CAPITAL IMPROVEMENT PROJECT – DEVIN FLANIGAN.

Devin Flanigan of Keller presented an overview of the Fire Station Capital Improvement Project and explained that the purpose of the meeting was to identify the committee's priorities for the project. He stated that the design process would begin by evaluating existing building deficiencies and determining which improvements should receive the highest priority. Proposed improvements were organized into the categories of **health, safety and welfare**; **operational efficiency**; and **recruitment and retention**.

Flanigan reviewed the preliminary list of potential improvements and requested feedback from the committee regarding items that should be prioritized, modified, or removed.

The committee discussed the need for an exhaust capture system. While Flanigan noted that such a system is recommended by the National Fire Protection Association (NFPA), it is not currently required by state code. Schrank recommended considering a hoseless exhaust system and noted that the building will still be required to meet minimum air circulation requirements. After discussion, Marr recommended removing the exhaust capture system from the priority list.

The committee identified improvements to the decontamination process as a high priority. Members discussed the importance of locating turnout gear storage and wash/decontamination areas adjacent to one another to improve workflow. Flanigan explained that the current facility lacks designated hot, warm, and cold zones, resulting in limited separation between contaminated and clean areas. Flanigan noted that any significant remodel or building addition would require the facility to be brought into

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compliance with current building codes, while more limited remodeling projects may qualify for certain grandfathered provisions.

The committee discussed the lack of shower facilities within the station and agreed that one or two showers would be beneficial, particularly during the winter months.

Parking availability was also discussed. Marr stated that expanding parking at the current site would be difficult, and the committee agreed that improving the functionality of the building should take precedence over parking improvements.

The committee identified the apparatus bays as one of the project's highest priorities. Members noted that the existing bays are too short to accommodate a larger modern fire apparatus and could limit future equipment purchases. The committee supported modifying the existing bays and providing at least one taller and longer apparatus bay while maximizing use of the existing structure.

The committee discussed locker room facilities. The Mayor noted that any improvements would significantly enhance the current facility. Members agreed that basic lockers for one change of clothing would be adequate; however, the committee determined that locker rooms should remain a lower priority than operational improvements such as apparatus bay expansion.

Administrative space was reviewed. Members agreed that the current shared office space functions adequately but could benefit from additional room for file storage and one private workspace.

The committee discussed record storage and agreed that fire-resistant filing cabinets would adequately address current needs.

General equipment storage was identified as an opportunity to improve organization and inventory management by consolidating equipment into one area. Members also discussed incorporating hose storage and a workshop into the same space. To reduce costs, the committee favored a hose drying rack system rather than constructing a hose drying tower. The compressor room could also be incorporated into the workshop and storage area.

Dormitory space was discussed. Marr stated that dormitories would be beneficial but likely exceed the project's budget. Schrank suggested designing space that could accommodate future dormitories, even if the area remains unfinished initially. The committee discussed planning for two to four beds. The Mayor requested that future concept plans include options both with and without dormitory space.

The committee reviewed recruitment and retention amenities, including a day room, lounge, and muster room. While members agreed these spaces would improve morale, they determined they should remain low-priority items compared to operational needs.

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The existing fitness room was also discussed. Marr noted that the current space is small, located upstairs, and contains limited equipment. The committee agreed to include a fitness room as a lower-priority item to be considered if the project budget allows.

The committee agreed that providing **three additional apparatus bays** should remain one of the project's highest priorities.

Emergency power was discussed, and the committee agreed that installing a backup generator should be considered a priority. Administrator Honer also recommended evaluating the feasibility of incorporating solar power into the project, provided it would not reduce the number of apparatus bays.

Flanigan noted that a building addition would likely require installation of a fire suppression sprinkler system. The committee also inquired whether the addition of a sprinkler system could result in reduced building insurance costs.

Overall, the committee expressed a preference for focusing available funding on improvements that directly enhance the station's functionality for firefighters rather than lower-priority amenities.

The committee discussed potential construction phasing. The fire station would need to remain operational throughout construction. Flanigan suggested beginning with the building addition and completing as much work as possible before renovations to the existing apparatus bays begin. Temporary accommodations for apparatus and equipment would likely be required during portions of construction. Flanigan also noted that any second-floor addition would be limited to approximately 3,000 square feet due to ADA egress requirements.

The committee discussed exterior building materials and expressed a preference for a brick-and-mortar appearance. However, members acknowledged that budget constraints may require alternative materials and indicated they would support durable materials that provide an attractive, weatherproof exterior.

Regarding next steps, Flanigan will incorporate the committee's feedback and meet with the project architect to begin developing preliminary concepts. Depending on the progress of those discussions, the design team will either prepare initial layout options or schedule an additional planning meeting.

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The committee agreed to hold future meetings on the fourth Monday of each month at 5:15 p.m. The next meeting is scheduled for July 27 at 5:15 p.m.

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CONSIDERATION OF FIRE TRUCK AGREEMENT.

The Fire Department would like to send the agreement to their attorney before any action is taken. But The Committee would like to see it back on the agenda at the next meeting.

No action taken.

ADJOURN

Motion (Marr/Walrack) to adjourn at 6:58 p.m. Motion carried, all voting aye (5-0).

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