

MINUTES

CITY OF MINERAL POINT COMMON COUNCIL MEETING

Tuesday, June 9, 2026 – 6:00 PM

City Hall Community Room/Virtually

CALL TO ORDER/ROLL CALL

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Present		Graber	Present
Weier	Excused		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Excused		Goodney	Present
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Mary Glindinning, Matthew Payne, John Spady, Street Foreman Chad Whitford, Lauren Becker, Police Chief Bob Weier, Library Director Diane Palzkill, Fire Chief Deven Walrack, Chris Radtke, Water/Sewer Superintendent Nate Fosbinder				

PERSONS DESIRING TO BE HEARD – Matthew Payne – 324 Dodge Street – Asking for consideration allocating funding this year, 2026, to support planning and execution to support the Bicentennial in 2027. There is a need for public funding on this effort. To date, there is no public funding for this celebration from the City.

John Spady – 111 Jail Alley – Has a letter in to the state asking if the Tourism Commission is allowed to give a grant to this celebration.

MAYOR’S CORRESPONDENCE – Outside of all of the sporting events, Mayor Clark acknowledges that on June 19, 2026, the City is welcoming members and guests of the Milwaukee Road Historical Association as they visit the Mineral Point Railroad Museum.

ADMINISTRATOR’S REPORT – Administrator Honer stated that he intends to work with the Personnel Committee and Council through the August meeting, with his last day being the day of the August Council meeting.

CLERK-TREASURER’S CORRESPONDENCE – Clerk Skelding stated that the August Council meeting falls on the same day as the August election. City Council will be moved to Wednesday, August 12th.

CONSENT AGENDA

- Approval of Certified Survey Map requested by Maggie Tucker for the combination of parcels 251-0349, 251-0186, 251-0185, 251-0184, and 251-0183 at 103-111 Commerce Street.
- Approval of Certified Survey Map requested by Randy Fleming for adjustment of a lot line between the tax parcels 251-0342.15 and 251-0342.14 at 141 and 145 Merry Christmas Lane and the combining of parcels 251-0342.OL1 and 251.0342.15.
- Approval of May 12, 2026 Minutes and Proceedings.
- Approval of monthly bills.

The Finance Committee recommends approval of the monthly bills.

Motion (Allendorf/Christensen) to approve the consent agenda as presented. Motion carried, all voting aye (6-0).

NEW BUSINESS

CONSIDERATION OF PAY APPLICATION #2 FROM RULE CONSTRUCTION LTD FOR SOUTH AND COMMERCE STREET RECONSTRUCTION.

The Finance Committee recommends approval.

Motion (Allendorf/McKeon) to approve Pay Application #2 from Rule Construction LTD. For South and Commerce Street reconstruction. Motion carried, all voting aye (6-0).

CONSIDERATION OF PAY APPLICATION #1 FROM OWENS EXCAVATING AND TRENCHING, INC FOR BREWERY CREEK SUBDIVISION 1ST ADDITION.

The Finance Committee recommends approval.

Motion (Allendorf/Goodney) to approve Pay Application #1 from Owens Excavating and Trenching, Inc for Brewery Creek Subdivision 1st Addition. Motion carried, all voting aye (6-0).

CONSIDERATION OF MINERAL POINT CHAMBER OF COMMERCE’S SPECIAL EVENT PERMIT FOR THE 4TH OF JULY CELEBRATIONS, INCLUDING THE CLOSURE OF HIGH STREET FOR A PARADE AND FIREWORKS OBSERVATION, AND USE OF WATER TOWER PARK.

Administrator Honer stated that Chief Weier has reviewed the application. As long as the Chamber gets the volunteers needed to block off the street, everything in the application is good. The Chamber is still looking for volunteers to block off the street.

Motion (Allendorf/McKeon) to approve the Mineral Point Chamber of Commerce’s special event permit for the 4th of July celebrations, including the closure of High Street for a parade and fireworks observation, and use of Water Tower Park. Motion carried, all voting aye (6-0).

ACKNOWLEDGEMENT OF THE 2025 AUDIT.

The Finance Committee recommends acknowledgement of the 2025 Audit.

Motion (Burrows/Allendorf) to acknowledge the 2025 Audit. Motion carried, all voting aye (6-0).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 “CLASS A” BEER AND LIQUOR LICENSES.

The Police and Licensing Committee recommends approval of the 2026-2027 “Class A” Beer and Liquor Licenses.

Motion (McKeon/Graber) to approve the applications for 2026-2027 “Class A” Beer and Liquor licenses. Motion carried, all voting aye (6-0).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 CLASS “B” BEER LICENSES.

The Police and Licensing Committee recommends approval of the 2026-2027 Class “B” Beer Licenses.

Motion (McKeon/Goodney) to approve the applications for 2026-2027 Class “B” Beer licenses. Motion carried, all voting aye with Alder Burrows abstaining (5-0-1).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 “CLASS C” WINE LICENSES.

The Police and Licensing Committee recommends approval of the 2026-2027 “Class C” Wine Licenses.

Motion (Allendorf/McKeon) to approve the applications for 2026-2027 “Class C” Wine licenses. Motion carried, all voting aye with Alder Burrows abstaining (5-0-1).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 “CLASS B” BEER AND LIQUOR LICENSES.

The Police and Licensing Committee recommends approval of the 2026-2027 “Class B” Beer and Liquor Licenses.

Motion (Graber/Allendorf) to approve the applications for 2026-2027 “Class B” Beer and Liquor licenses. Motion carried, all voting aye with Alder McKeon abstaining (5-0-1).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 SIDEWALK CAFÉ/PARKLET PERMITS.

The Police and Licensing Committee recommends approval of the 2026-2027 Sidewalk Café/Parklet permits. Café 43 and Staple and Fancy have requested to leave their tables out every night.

Motion (Burrows/Allendorf) to approve the applications for 2026-2027 Sidewalk Café/Parklet Permits. Motion carried, all voting aye (6-0).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 EXTENSION OF PREMISE.

The Police and Licensing Committee recommends approval of the 2026-2027 Extension of Premise license.

Motion (McKeon/Allendorf) to approve the applications for 2026-2027 Extension of Premise licenses. Motion carried, all voting aye (6-0).

CONSIDERATION OF APPLICATIONS FOR 2026-2027 OUTDOOR DRINKING PERMITS.

The Police and Licensing Committee recommends approval of the 2026-2027 Outdoor Drinking Permits, with the exception of Café 43. They do not need to have the Outdoor Drinking permit as their extension of premise and Sidewalk Café permit covers their outdoor area.

Motion (Allendorf/Goodney) to approve the applications for 2026-2027 Outdoor Permits, except for Café 43. Motion carried, all voting aye with Alder McKeon abstaining (5-0-1).

CONSIDERATION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WISCONSIN STATE HISTORIC PRESERVATION OFFICE AND THE CITY OF MINERAL POINT, WI, TO COMPLETE PHASE 2 OF AN ARCHITECTURAL SURVEY OF THE MINERAL POINT HISTORICAL DISTRICT AND THE CITY OF MINERAL POINT.

Administrator Honer stated that the City was awarded a grant for Phase 2 of an architectural survey from the Wisconsin Historical Society. This is the second phase of the two phase project to update the City's intensive Historic Architecture Survey. Once completed, this new survey will be uploaded to the State and National register. This survey does not change any of the current boundaries for the Local Historic Preservation District; no new properties will be subject to local design review based on the completion of this survey.

Wisconsin Historical Society has awarded the City \$34,500 for Phase 2. The amount awarded will also help to cover staff time and to assist the Historic Preservation Commission in doing public outreach.

The Historic Preservation Commission recommended awarding both Phase 1 and Phase 2 of the project to Legacy Architecture.

Motion (Allendorf/Christensen) to approve the Memorandum of Agreement between the Wisconsin State Historic Preservation Office and the City of Mineral Point, WI, to complete phase 2 of an architectural survey of the Mineral Point Historical District and the City of Mineral Point. Motion carried, all voting aye (6-0).

CONSIDERATION OF AWARDING A CONTRACT TO COMPLETE PHASE 2 OF AN ARCHITECTURAL SURVEY OF THE MINERAL POINT HISTORICAL DISTRICT AND CITY OF MINERAL POINT TO LEGACY ARCHITECTURE, INC.

The Historic Preservation Commission recommended awarding Phase 2 to Legacy Architecture.

Motion (Burrows/Graber) to award a contract to complete phase 2 of an Architectural Survey of the Mineral Point Historical District and City of Mineral Point to Legacy Architecture, Inc. Motion carried, all voting aye (6-0).

CONSIDERATION OF A TUCKPOINTING AND FLASHING PROPOSAL FROM GRONEN RESTORATION.

The Public Health and Property Committee contacted other contractors who were ultimately not interested in taking on the work of tuckpointing the library and Opera House due to insurance restrictions, and a back log of work. This proposal is slightly over budget, but the City had cost savings with previous projects that will help fund the project.

The Public Health and Property, and Finance Committees recommend approval.

Motion (Allendorf/Goodney) to approve a tuckpointing and flashing proposal from Gronen Restoration for the Mineral Point Public Library. Motion carried, all voting aye (6-0).

CONSIDERATION OF AN ENCROACHMENT AGREEMENT AT 203 HIGH STREET FOR A SHED ENCROACHING THE JAIL ALLEY RIGHT-OF-WAY.

Alder Allendorf stated that there is a building that is in disrepair that has an encroachment on the city's right-of-way on Jail Alley. The Public Health and Property Committee, along with City Administrator Honer, have been working with the property owners to try to come up with other viable solutions to not have an encroachment on the city's right-of-way, but the Public Health and Property Committee feels this is the best proposal.

The Public Health and Property Committee recommends approval.

Motion (Burrows/McKeon) to approve an encroachment agreement at 203 High Street for a shed encroaching the Jail Alley right-of-way. Motion carried, all voting aye (6-0).

CONSIDERATION OF FIRST AMENDMENT TO CITY OF MINERAL POINT WATER TOWER LICENSE AGREEMENT WITH MH TELECOM, LLC.

Administrator Honer stated that MH Telecom, LLC is seeking to install a new 100-amp service to the Water Tower. They provide wireless internet to areas within and outside the city, and the City leases the use of the Water Tower for MH Telecom, LLC to be able to utilize the top of the tower to provide service. Currently, the City has a sub panel that comes from the well house and enters into the water tower. MH Telecom, LLC, has offered to install a panel on the water tower and have offered to pay the electric bill for the new panel.

City Attorney Hagen reviewed the license agreement and believes there are enough protections for the City in this agreement.

Motion (Allendorf/Burrows) to approve the First Amendment to City of Mineral Point Water Tower License Agreement with MH Telecom, LLC. Motion carried, all voting aye (6-0).

CONSIDERATION OF RESOLUTION NO. 2026-04 AUTHORIZING APPROVAL AND SUBMITTAL OF THE 2025 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR).

Water and Sewer Superintendent Fosbinder stated that the City's "grade" with the DNR on the CMAR report has vastly improved over the last year. This is an annual report of what the Water & Sewer Department is doing and how the treatment plant is working.

Motion (Allendorf/McKeon) to approve Resolution No. 2026-04 authorizing approval and submittal of the 2025 Compliance Maintenance Annual Report (CMAR). Motion carried, all voting aye (6-0).

CONSIDERATION OF RESOLUTION NO. 2026-05, A PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS RELATIVE TO THE INSTALLATION OF CURB AND GUTTER ALONG PORTIONS OF COMMERCE STREET IN THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN.

This is the first process in assessing properties adjacent to the construction project on Commerce Street. City ordinances require that where sidewalks and curb and gutter do not exist but are installed, the adjacent property owner is assessed 50%. A generous community member offered to pay the property owners cost for sidewalks in the South and Commerce Streets Project. Because of this, there is no need to assess the private property owners for sidewalks. However, curb and gutter still require an assessment.

Alder McKeon stated that she understands there was a citizen that provided funding for the sidewalks, however she asked if businesses were informed that curb and gutter was not covered and still needed to be assessed. Administrator Honer stated that property owners were notified of the assessments required.

Motion (Burrows/Goodney) to approve Resolution No. 2026-05, a preliminary resolution declaring intent to exercise special assessment powers relative to the installation of curb and gutter along portions of Commerce Street in the City of Mineral Point, Iowa County, Wisconsin. Motion carried, all voting aye with Alder McKeon voting no (5-1).

ADJOURNMENT

Motion (Graber/Allendorf) to adjourn at 6:34 p.m. Motion carried, all voting aye (6-0).

Matthew Honer, City Administrator

Approved: July 14, 2026