



Mineral Point, Wisconsin

# CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1  
MINERAL POINT, WI 53565  
608-987-2361

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## AGENDA

### CITY OF MINERAL POINT COMMON COUNCIL MEETING

Tuesday, May 12, 2026, 6:00 PM

City Hall Community Room/Virtually

\*\*ALL AGENDA ITEMS LISTED MAY HAVE ACTION TAKEN\*\*

1. **Call to Order. Roll Call. Confirmation of Compliance with the Open Meetings Law.**
2. **Pledge of Allegiance.**
3. **Persons Desiring to be Heard** – Five-minute limit except by consent of Council; no action will be taken on any item that is not specifically listed on the agenda.
4. **Mayor's Correspondence.**
  - Recognition of International Firefighters Day and honoring Fallen Firefighters, May 4.
  - Recognition of Clerks week, May 3 - 9.
  - Recognition of National Police Week, May 10 - 16.
  - Recognition of EMS Week, May 17 – 23.
5. **Administrator's Report.**
6. **Clerk-Treasurer's Correspondence.**
7. **Consent Agenda.**
  - a. Approval of Minutes and Proceedings from the April 13 and April 21, 2026 meetings.
  - b. Approval of monthly bills. *Finance Committee recommendation to be reported at Council meeting.*
8. **New Business.**
  - a. Consideration of Pay Application #1 from Rule Construction Ltd. for South and Commerce Street Reconstruction. *Finance Committee recommendation to be reported at Council meeting.*
  - b. Consideration of the Mayor's Appointment of Chad Whitford as Emergency Management Coordinator.
  - c. Consideration of hiring Collin Palzkill and David Arthur as Streets Workers.
  - d. Consideration of adding a street light on Dodge Street.
  - e. Consideration of Ordinance 2026 – 01: An Ordinance to Amend Chapter 51 of the Municipal Code of the City of Mineral Point, Iowa County, Wisconsin, relating to the required replacement of lead and galvanized water service lines.
9. **Adjourn.**

**Join the meeting now**, <https://teams.microsoft.com/meet/268570330093511?p=HFBZ8m1PkdARqlySsS>

Meeting ID: 268 570 330 093 511, Passcode: 7ZY7bA3v

[+1 872-256-4172,,956944569#](https://teams.microsoft.com/join/268570330093511?p=HFBZ8m1PkdARqlySsS)

Agenda Posted and Distributed: Friday, May 8, 2026.

*Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours before the scheduled meeting so that necessary accommodations can be provided.*

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## OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | [administrator@cityofmineralpointwi.gov](mailto:administrator@cityofmineralpointwi.gov)

City Clerk-Treasurer | Christy Skelding | [cityclerk@cityofmineralpointwi.gov](mailto:cityclerk@cityofmineralpointwi.gov)

**MINUTES**

**CITY OF MINERAL POINT COMMON COUNCIL MEETING  
Tuesday, April 14, 2026 – 6:00 PM  
City Hall Community Room/Virtually**

**CALL TO ORDER/ROLL CALL**

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Present		Graber	Present
Weier	Present		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Present		Goodney	Present
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Police Chief Bob Weier, Mary Glindinning, John Spady, Fire Chief Deven Walrack, Library Director Diane Palzkill, Water & Sewer Superintendent Nate Fosbinder, Joel Gosse, David Hamlin, Kayla Hamlin				

**PERSONS DESIRING TO BE HEARD** – John Spady – 111 Jail Alley: This Sunday at 5:30 p.m. the Discover Wisconsin episode that features Mineral Point will air. The Tourism Commission is proud of the episode.

**MAYOR’S CORRESPONDENCE** – Mayor Clark proclaimed April 24, 2026 as Arbor Day, April 25, 2026 as Child Abuse Prevention Day, and April 19-25 as National Library Week.

**ADMINISTRATOR’S REPORT** – Administrator Honer reminded Council members of the City Council Organizational meeting scheduled for April 21, 2026.

**CLERK-TREASURER’S CORRESPONDENCE** – None.

**CONSENT AGENDA**

- a. Approval of March 10, 2026 Minutes and Proceedings.
- b. Approval of monthly bills.

The Finance Committee recommends approval of the monthly bills.

**Motion (Allendorf/Goodney) to approve the consent agenda as presented. Motion carried, all voting aye (8-0).**

**NEW BUSINESS**

**CONSIDERATION OF THE OFFER TO PURCHASE FOR THE SALE OF TAX PARCEL 251-0871.A ON COMMERCE STREET TO RON AND DONNA HUGHES.**

The Public Health and Property Committee and the Finance Committee recommend approval.

**Motion (Allendorf/Burrows) to approve the offer to purchase for the sale of Tax Parcel 251-0871.A on Commerce Street to Ron and Donna Hughes in the amount of \$7,000. Motion carried by roll, all voting aye (8-0).**

**CONSIDERATION OF FIRST AMENDMENT TO LEASE AGREEMENT WITH THE PECATONICA RAIL TRANSIT COMMISSION FOR THE LEASE OF THE COMMERCE STREET PARKING LOT.**

Administrator Honer stated that this agreement is for the parking lot on Commerce Street next to Commerce Street Brewery. The City negotiated terms, doubling the term of the lease from 20 to 40 years. The City will still be responsible for maintaining the lot.

**Motion (Allendorf/Goodney) to approve the First Amendment to lease agreement with the Pecatonica Rail Transit Commission for the lease of the Commerce Street parking lot. Motion carried, all voting aye (8-0).**

CONSIDERATION OF PUBLIC INFRASTRUCTURE EASEMENTS RELATED TO THE SOUTH AND COMMERCE STREETS RECONSTRUCTION PROJECT.

The majority of these easements are for new sidewalks due to construction. All are in process, with Wisconsin Electric Service is requesting that the City share 50% of the cost of repairing his retaining wall. The retaining wall is part of Wisconsin Electric's property, but is also part of what the City's public easement would be.

The Public Health and Property Committee recommends approval.

**Motion (Ramshur/McKeon) to approve public infrastructure easements related to the South and Commerce Streets reconstruction project. Motion carried, all voting aye (8-0).**

CONSIDERATION OF REVISED EMPLOYMENT OFFER FOR CHAD WHITFORD, STREETS FOREMAN.

The draft revised employment offer for Whitford includes providing four years of service credit to the employee for the purpose of a negotiated increase in vacation.

Whitford has also agreed to take on the role of the City's Emergency Response Coordinator.

Personnel Committee recommends approval.

**Motion (Allendorf/Graber) to approve the revised employment offer for Chad Whitford, Streets Foreman. Motion carried by roll call, all voting aye (8-0).**

CONSIDERATION OF UPLAND HILLS OCCUPATIONAL HEALTH AGREEMENT.

This is an updated agreement requested by Upland Hills Health as the City utilizes these services for CDL pre-employment and random drug screening.

**Motion (McKeon/Burrows) to approve the Upland Hills Occupational Health Agreement. Motion carried, all voting aye (8-0).**

CONSIDERATION OF PROPOSED TARGET STAFFING FOR SEASONAL PARK EMPLOYEES.

Administrator Honer is requesting that he and Clerk Skelding be granted approval to hire the seasonal park staff and lifeguards.

**Motion (Weier/Christensen) to approve the proposed target staffing for seasonal park employees. Motion carried, all voting aye (8-0).**

RESOLUTION 2026-02, RESOLUTION AMENDING THE EMPLOYEE POLICIES AND PROCEDURES.

Changes that were made to the draft Personnel Policy since it was distributed earlier this year include clarifying Water and Sewer employees weekend work in regards to overtime, removing Friday before Easter as a Holiday and adding 8 hours to personal time for employees, removing language regarding accrual for newly hired employees, clarifying call-in pay for holidays to be compensated at two times the normal rate, adding language to the cell phone policy, adding uniform/clothing/footwear allowance for certain employee groups, and requiring that all vacation requested to be used in the last month of service is required to be approved by the Department Head and City Administrator.

Other items that have changed are clarifications that were made as identified over time, created a sick leave donation policy.

The Personnel Committee recommends approval.

**Motion (Allendorf/McKeon) approve Resolution 2026-02, Resolution amending the Employee Policies and Procedures. Motion carried, all voting aye (8-0).**

RESOLUTION 2026-03, RESOLUTION DESIGNATING THE CITY ADMINISTRATOR AS THE AUTHORIZED REPRESENTATIVE FOR THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES OUTDOOR RECREATION GRANT APPLICATION.

**Motion (Burrows/Allendorf) to approve Resolution 2026-03, designating the City Administrator as the authorized representative for the Wisconsin Department of Natural Resources Outdoor Recreation Grant Application. Motion carried by roll call, all voting aye (8-0).**

INTRODUCTION OF A RESOLUTION TO VACATE PORTIONS OF JONES STREET, DETROIT STREET, SILVER STREET, AND BAY STREET.

Honer stated that this subdivision is one of the earliest in the City. The proposal is to close these streets and allow better use of property in the city and clear up confusion going forward.

Further discussion will be held at a later meeting.

ADJOURNMENT

**Motion (McKeon/Allendorf) to adjourn at 6:27 p.m. Motion carried, all voting aye (8-0).**

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Matthew Honer, City Administrator

**Approved:**

DRAFT

**PROCEEDINGS**

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Ramshur	Present		Goodney	Present
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Matthew Honer, City Administrator

**Approved:**

**MINUTES**

**CITY OF MINERAL POINT COMMON COUNCIL MEETING  
Tuesday, April 21, 2026 – 6:00 PM  
City Hall Community Room/Virtually**

**CALL TO ORDER/ROLL CALL**

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Excused		Graber	Present
Weier	Present		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Present		Goodney	Excused
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Mary Glindinning, Police Chief Bob Weier, Library Director Diane Palzkill				

**PERSONS DESIRING TO BE HEARD** – None.

**MAYOR’S CORRESPONDENCE** – Mayor Clark expressed gratitude to Tim Freeman for his many years of serving on multiple City committees and commissions.

Mayor Clark appointed Council members to standing committees for 2026-2027.

**NEW BUSINESS**

**ELECT COUNCIL PRESIDENT FOR 2026-2027.**

**Motion (Allendorf/Weier) to elect Keith Burrows as Council President for 2026-2027. Motion carried, all voting aye (6-0).**

**APPROVE APPOINTMENTS OF CITY OFFICIALS (ZONING ADMINISTRATOR, BUILDING INSPECTOR, POLICE CHIEF, AND CITY FORESTER).**

Zoning Administrator: Matt Honer  
Building Inspector: Chris Michaels  
Police Chief: Bob Weier  
City Forester: Robert Murphy

**Motion (Allendorf/Burrows) to approve the appointment of City Officials (Zoning Administrator, Building Inspector, Police Chief, and City Forester). Motion carried, all voting aye, with Alder Weier abstaining (5-0-1).**

**APPROVAL OF BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS.**

- a) Appointment of Chuck Allendorf (Council Rep), Mike Gratz and Tom Ingwell to the Park Board for terms ending in 2029.
- b) Appointment of Mike Zupke, Keith Burrows (Council Rep), Laura Cisler, John Spady, Lauren Powers, and Bethany Brander to the Tourism Commission for terms ending in 2027.
- c) Appointment of Keith Burrows (Council Rep), Alex Ramshur (Council Rep), Tom Johnston, Brian Blanchette, Jeff Meyer, and Mo May-Grimm to the Plan Commission for terms ending in 2027.
- d) Appointment of David Engels to the Board of Appeals for a term ending 2029.
- e) Appointment of Kyle Carey and Richard Reger to the Extra Territorial Board of Appeals for terms ending in 2029.
- f) Appointment of Jeff Meyer, Matthew Poole, and Brian Blanchette to the Extra Territorial Plan Commission for terms ending in 2027.
- g) Appointment of Richard Reger for a term ending in 2028 and Alex Ramshur (Council Rep), Matthew Payne, Erik Flesch to the Historic Preservation Commission for terms ending in 2029.

- h) Appointment of Linda Schaaf for a term ending in 2027, and Kris McCoy, Bill Grover and Melissa Ryberg for terms ending in 2029 to the Library Board.
- i) Appointment of Bryan Marr, Deven Walrack, Matt Schaaf, Danny Clark, Chris Goodney, and Jared Weier to the Fire Department Committee for terms ending in 2027.
- j) Appointment of Brian Graber as the Council Representative to the Community Chest for a term ending in 2027.
- k) Appointment of Mike Christensen as the Council Representative to the Chamber of Commerce for a term ending in 2027.
- l) Appointment of Merle Freymiller, Loa Van Matre, and Bill Grover to the Citizen Police Committee for terms ending in 2027.
- m) Appointment of Danny Clark, Jason Basting, Mike Fenley, Thomas Adams, Gary Galle, Tim Freeman, and Joel Gosse to the Board of Review for terms ending in 2027.

**Motion (Allendorf/Ramshur) to approve Board, Commission, and Committee appointments as presented. Motion carried by roll call, all voting aye (6-0).**

**ADJOURNMENT**

**Motion (Allendorf/McKeon) to adjourn at 6:07 p.m. Motion carried, all voting aye (6-0).**

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Matthew Honer, City Administrator

**Approved:**

**PROCEEDINGS**

**CITY OF MINERAL POINT COMMON COUNCIL MEETING  
Tuesday, April 21, 2026 – 6:00 PM  
City Hall Community Room/Virtually**

**CALL TO ORDER/ROLL CALL**

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Excused		Graber	Present
Weier	Present		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Present		Goodney	Excused
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Mary Glindinning, Police Chief Bob Weier, Library Director Diane Palzkill				

**PERSONS DESIRING TO BE HEARD** – None.

**MAYOR’S CORRESPONDENCE** – Mayor Clark expressed gratitude to Tim Freeman for his many years of serving on multiple City committees and commissions.

Mayor Clark appointed Council members to standing committees for 2026-2027.

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**ADJOURNMENT**

**Motion (Allendorf/McKeon) to adjourn at 6:07 p.m. Motion carried, all voting aye (6-0).**

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Matthew Honer, City Administrator

**Approved:**

**2026 Year to Date Budget Report**  
**City of Mineral Point**  
**April 2026 General Fund**  
 % of Year Complete: 33%

	<u>April</u>	<u>Year to Date</u>	<u>2026 Budget</u>	<u>% of Budget</u>
<b>REVENUES</b>				
General Government	64,708	212,329	\$ 1,115,332	19%
Public Safety	3,285	11,091	\$ 115,850	10%
Public Works	-	-	\$ -	0%
Culture, Recreation, Education	1,510	3,180	\$ 54,250	6%
Conservation & Development	9,789	20,319	\$ 90,000	23%
Property Taxes	-	1,509,091	\$ 1,903,071	79%
<b>Total</b>	<b>79,293</b>	<b>1,756,009</b>	<b>\$ 3,278,504</b>	<b>54%</b>

	<u>April</u>	<u>Year to Date</u>	<u>2026 Budget</u>	<u>% of Budget</u>
<b>EXPENSES</b>				
General Government Personnel	(15,740)	(65,385)	(177,750)	37%
General Government Operations	(26,429)	(56,630)	(154,888)	37%
Public Safety Personnel	(61,260)	(275,196)	(785,180)	35%
Public Safety Operations	(5,981)	(174,378)	(305,639)	57%
Public Works Personnel	(13,307)	(83,483)	(274,883)	30%
Public Works Operations	(40,340)	(119,278)	(363,272)	33%
Culture, Recreation, Education Personnel	(7,907)	(34,363)	(172,781)	20%
Culture, Recreation, Education Operations	(5,221)	(20,428)	(92,503)	22%
Conservation/Development Operations	(2,660)	(21,460)	(94,650)	23%
Debt Service Principal	-	(238,147)	(428,613)	56%
Debt Service Interest	-	(50,876)	(220,272)	23%
Other Financing Uses	-	(201,581)	(208,072)	97%
<b>Total</b>	<b>(178,845)</b>	<b>(1,341,205)</b>	<b>(3,278,504)</b>	<b>41%</b>

<b>Council Check Report</b>				
<b>Tuesday, May 12, 2026</b>				
	Regular	Manual	Pay Apps	Total
Pooled Cash - General	55,005.64	33,240.91		<b>88,246.55</b>
Pooled Cash - Library	17,555.22	4,003.01		<b>21,558.23</b>
Pooled Cash - Debt Service				-
Pooled Cash- Outlay Fund				-
Pooled Cash - Capital Projects	35,748.72		346,948.00	<b>382,696.72</b>
Pooled Cash - Water	22,147.11	4,866.02	194,981.00	<b>221,994.13</b>
Pooled Cash - Sewer	10,678.20	8,932.74	150,516.00	<b>170,126.94</b>
Pooled Cash-TID #2	7,472.75			<b>7,472.75</b>
Pooled Cash- ARPA	1,004.50			<b>1,004.50</b>
Pooled Cash- Revolving Loan Fund				-
Sewer Loan Checking				-
MP Summer Rec				-
DARE Program				-
<b>Total</b>	<b>\$ 149,612.14</b>	<b>\$ 51,042.68</b>	<b>\$ 692,445.00</b>	<b>\$ 893,099.82</b>

<b>CASH</b>					
<b>Account</b>	<b>Bank</b>	<b>Balance</b>	<b>Interest Rate</b>	<b>Maturity</b>	
General Checking	Farmers Savings	\$ 592,606.78	3.69%		
Loan-MP Sewer Disposal	Farmers Savings	\$ 13,511.51	0.25%		
MP D.A.R.E. Program	Farmers Savings	\$ 2,785.34	-		
MP Summer Rec Program	Farmers Savings	\$ 22,198.66	-		
Savings-Police Petty Cash	Farmers Savings	\$ 10.27	0.25%		
MP Water Dept-Gold Money Market	Farmers Savings	\$ 138,916.92	3.69%		
Sewage Disp Replacement- Gold Money Market	Farmers Savings	\$ 221,680.57	3.69%		
Sewer Utility Bond Reserve-Gold Money Market	Farmers Savings	\$ 257,371.02	3.69%		
General	LGIP	\$ 1,773,622.57	3.69%		
Water Capital	LGIP	\$ 35,726.30	3.69%		
Sewer Capital	LGIP	\$ 1.34	3.69%		
Capital Improvements	LGIP	\$ 2,056,276.13	3.69%		
ARPA	LGIP	\$ 111,227.70	3.69%		
Library	LGIP	\$ 32,004.08	3.69%		
Revolving Loan Fund-1989 WDF	LGIP	\$ 261,500.86	3.69%		
TID #2	LGIP	\$ 3,341,635.72	3.69%		
Fire Truck Outlay	LGIP	\$ 306,428.06	3.69%		
<b>Grand Total</b>		<b>\$ 9,167,503.83</b>			

LGIP rates stayed the same at 3.69%

Created separate TID account at LGIP.

Created Water and Sewer Capital accounts at LGIP.

Application Period: <b>April 1, 2026 to May 5, 2026</b>	Application Date: <b>May 12, 2026</b>	
To (Owner): <b>City of Mineral Point</b>	From (Contractor): <b>Rule Construction, Ltd.</b>	Via (Engineer): <b>Mark Digman, P.E.</b>
Project: <b>Proposed 2026 Infrastructure Improvements - Mineral Point</b>	Contract: <b>Contract #1 - Utility and Street Construction</b>	
Owner's Contract No.: <b>1</b>	Contractor's Project No.: <b>N/A</b>	Engineer's Project No.: <b>D25-001</b>

**Application For Payment  
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	<u>1,970,857.50</u>
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	<u>1,970,857.50</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	<u>728,890.00</u>
5. RETAINAGE:		
a. 5% X <u>728,890.00</u> Work Completed.....	\$	<u>36,445.00</u>
b. 5% X <u>0.00</u> Stored Material.....	\$	<u>0.00</u>
c. Total Retainage (Line 5a + Line 5b).....	\$	<u>36,445.00</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	<u>692,445.00</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	<u>0.00</u>
8. AMOUNT DUE THIS APPLICATION.....	\$	<u>692,445.00</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Payment of: **\$ 692,445.00**  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_  
(Engineer) (Date)

Payment of: **\$ 692,445.00**  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)

**Sanitary System = \$150,516.00**

**Water System = \$194,981.00**

**Storm Sewer System = \$283,492.00**

**General = \$63,456.00**

# Progress Estimate

# Contractor's Application

For (Contract):					<b>Contract #1 - Utility and Street Construction</b>				Application Number <b>1</b>		
Application Period:					<b>April 1, 2026 to May 5, 2026</b>				Application Date: <b>May 12, 2026</b>		
A					B	C		D	E	F	
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)		
Bid Item	Description										
1	Mobilization, Bonds, and Insurance as specified and indicated.	1	L.S.	\$52,000.00 / L.S.	\$52,000.00	1	L.S.	\$52,000.00	\$52,000.00	100%	
2	Implementation of Traffic Control as specified and indicated.	1	L.S.	\$8,200.00 / L.S.	\$8,200.00	0.5	L.S.	\$4,100.00	\$4,100.00	50%	
3	Implementation of Erosion Control as specified and indicated.	1	L.S.	\$7,700.00 / L.S.	\$7,700.00	0.5	L.S.	\$3,850.00	\$3,850.00	50%	
4	Crack and Damage Survey completed as specified and indicated.	1	L.S.	\$15,000.00 / L.S.	\$15,000.00	0.5	L.S.	\$7,500.00	\$7,500.00	50%	
5	Provide Temporary Intersection Lighting (2 Each) as specified and indicated.	1	L.S.	\$1,000.00 / L.S.	\$1,000.00		L.S.				
6	Dewatering (425 LF) completed as specified and indicated.	1	L.S.	\$1.00 / L.S.	\$1.00		L.S.				
7	Trench Rock Excavation as specified and indicated.	800	C.Y.	\$50.00 / C.Y.	\$40,000.00		C.Y.				
8	8" SDR 35 PVC Sanitary Sewer installed as specified and indicated.	514	L.F.	\$185.00 / L.F.	\$95,090.00	50.0	L.F.	\$9,250.00	\$9,250.00	10%	
9	10" SDR 35 PVC Sanitary Sewer installed as specified and indicated.	414	L.F.	\$211.00 / L.F.	\$87,354.00	405.0	L.F.	\$85,455.00	\$85,455.00	98%	
10	12" SDR 35 PVC Sanitary Sewer installed as specified and indicated.	212	L.F.	\$222.00 / L.F.	\$47,064.00	210.0	L.F.	\$46,620.00	\$46,620.00	99%	
11	15" SDR 35 PVC Sanitary Sewer installed as specified and indicated.	26	L.F.	\$283.00 / L.F.	\$7,358.00	20.0	L.F.	\$5,660.00	\$5,660.00	77%	
12	4' Diameter Precast Concrete Sanitary Sewer Manhole installed as specified and indicated.	5	Each	\$6,800.00 / Each	\$34,000.00	4	Each	\$27,200.00	\$27,200.00	80%	
13	6' Diameter Precast Concrete Sanitary Sewer Manhole installed as specified and indicated.	1	Each	\$10,500.00 / Each	\$10,500.00	1	Each	\$10,500.00	\$10,500.00	100%	

14	Connection to Existing Sanitary Sewer as specified and indicated.	5	Each	\$750.00 / Each	\$3,750.00	4	Each	\$3,000.00		\$3,000.00	80%
15	Replace Existing Sanitary Sewer Lateral as specified and indicated.	9	Each	\$3,800.00 / Each	\$34,200.00		Each				
16	Reconnect Existing Sanitary Sewer Lateral as specified and indicated.	1	Each	\$2,500.00 / Each	\$2,500.00	2	Each	\$5,000.00		\$5,000.00	50%
17	Abandon Existing Sanitary Sewer as specified and indicated.	1	L.S.	\$26,000.00 / L.S.	\$26,000.00		L.S.				
18	Post-Construction Televising of Sanitary Sewer as Specified and indicated.	1,166	L.F.	\$3.00 / L.F.	\$3,498.00		L.F.				
19	6" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	27	L.F.	\$175.00 / L.F.	\$4,725.00		L.F.				
20	8" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	60	L.F.	\$175.00 / L.F.	\$10,500.00	20.0	L.F.	\$3,500.00		\$3,500.00	33%
21	10" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	793	L.F.	\$164.00 / L.F.	\$130,052.00	695.0	L.F.	\$113,980.00		\$113,980.00	88%
22	6" Gate Valve installed as specified and indicated.	1	Each	\$2,700.00 / Each	\$2,700.00	1	Each	\$2,700.00		\$2,700.00	100%
23	8" Gate Valve installed as specified and indicated.	1	Each	\$3,400.00 / Each	\$3,400.00		Each				
24	10" Gate Valve installed as specified and indicated.	4	Each	\$4,500.00 / Each	\$18,000.00	4	Each	\$18,000.00		\$18,000.00	100%
25	6" Fire Hydrant with 6" Hydrant Lead and 6" Gate Valve installed as specified and indicated.	2	Each	\$9,800.00 / Each	\$19,600.00	1	Each	\$9,800.00		\$9,800.00	50%
26	Remove Existing Fire Hydrant as specified and indicated.	2	Each	\$1,200.00 / Each	\$2,400.00		Each				
27	Connection to Existing Water Main as specified and indicated.	3	Each	\$5,500.00 / Each	\$16,500.00		Each				
28	Replace Existing Water Service with 1" Water Service as specified and indicated.	5	Each	\$3,200.00 / Each	\$16,000.00		Each				
29	Replace Existing Water Service with 1.5" Water Service as specified and indicated.	2	Each	\$3,800.00 / Each	\$7,600.00		Each				
30	Replace Existing Water Service with 2" Water Service as specified and indicated.	2	Each	\$4,200.00 / Each	\$8,400.00		Each				

31	New 1" Water Service installed as specified and indicated.	1	Each	\$3,200.00 / Each	\$3,200.00	Each				
32	New 6" DR 18 PVC Water Service with Tracer Wire and 6" Gate Valve installed as specified and indicated.	1	Each	\$4,500.00 / Each	\$4,500.00	Each				
33	Reconnect Existing 1" Water Service as specified and indicated.	2	Each	\$2,500.00 / Each	\$5,000.00	Each				
34	Connect Existing Roof Drain Piping to Concrete Curb with Curb Casting and 3" SCH 40 PVC Pipe as specified and indicated.	1	Each	\$500.00 / Each	\$500.00	Each				
35	New 4" SCH 40 PVC Storm Sewer for Connection to Sump Pump installed as specified and indicated.	1	Each	\$500.00 / Each	\$500.00	Each				
36	Connect Existing Drain Tile to Storm Sewer with 4" HDPE Drain Tile as specified and indicated.	3	Each	\$1,100.00 / Each	\$3,300.00	3	Each	\$3,300.00		\$3,300.00 100%
37	New 6" SDR 35 PVC Storm Sewer for Connection to existing Roof Drain installed as specified and indicated.	4	Each	\$1,700.00 / Each	\$6,800.00	1	Each	\$1,700.00		\$1,700.00 25%
38	8" SDR 35 PVC Storm Sewer installed as specified and indicated.	170	L.F.	\$95.00 / L.F.	\$16,150.00		L.F.			
39	10" HDPE Storm Sewer installed as specified and indicated.	183	L.F.	\$110.00 / L.F.	\$20,130.00		L.F.			
40	15" HDPE Storm Sewer installed as specified and indicated.	31	L.F.	\$120.00 / L.F.	\$3,720.00		L.F.			
41	15" Class III RCP Storm Sewer installed as specified and indicated.	182	L.F.	\$125.00 / L.F.	\$22,750.00	175.0	L.F.	\$21,875.00		\$21,875.00 96%
42	18" Class III RCP Storm Sewer installed as specified and indicated.	159	L.F.	\$130.00 / L.F.	\$20,670.00	155.0	L.F.	\$20,150.00		\$20,150.00 97%
43	30" HDPE Storm Sewer installed as specified and indicated.	630	L.F.	\$195.00 / L.F.	\$122,850.00	625.0	L.F.	\$121,875.00		\$121,875.00 99%
44	42" Class III RCP Storm Sewer installed as specified and indicated.	187	L.F.	\$274.00 / L.F.	\$51,238.00	185.0	L.F.	\$50,690.00		\$50,690.00 99%
45	24" Dia. PVC Storm Structure with 2' x 3' Casting installed as specified and indicated.	11	Each	\$5,500.00 / Each	\$60,500.00		Each			
46	24" Dia. PVC Storm Structure with 24" Dia. Casting installed as specified and indicated.	1	Each	\$5,500.00 / Each	\$5,500.00		Each			

47	2' x 3' Precast Concrete Storm Sewer Catch Basin installed as specified and indicated.	6	Each	\$2,900.00 / Each	\$17,400.00	6	Each	\$17,400.00		\$17,400.00	100%
48	5' Dia. Precast Concrete Storm Sewer Inlet installed as specified and indicated.	2	Each	\$6,500.00 / Each	\$13,000.00	2	Each	\$13,000.00		\$13,000.00	100%
49	6' Dia. Precast Concrete Storm Sewer Inlet installed as specified and indicated.	1	Each	\$8,400.00 / Each	\$8,400.00	1	Each	\$8,400.00		\$8,400.00	100%
50	7' Dia. Precast Concrete Storm Sewer Inlet installed as specified and indicated.	1	Each	\$10,500.00 / Each	\$10,500.00	1	Each	\$10,500.00		\$10,500.00	100%
51	Road Base Drainage System - 4" HDPE Perforated Drain Tile installed as specified and indicated.	6	Each	\$700.00 / Each	\$4,200.00	6	Each	\$4,200.00		\$4,200.00	100%
52	Remove and Replace Existing Storm Sewer Catch Basin Casting as specified and indicated.	1	Each	\$1,200.00 / Each	\$1,200.00		Each				
53	Connection to Existing Storm Sewer as specified and indicated.	2	Each	\$1,800.00 / Each	\$3,600.00	1	Each	\$1,800.00		\$1,800.00	50%
54	Abandon Existing Storm Sewer as specified and indicated.	1	L.S.	\$22,000.00 / L.S.	\$22,000.00	0.5	L.S.	\$11,000.00		\$11,000.00	50%
55	Heavy Rip-Rap over Geotextile Fabric installed as specified and indicated.	60	C.Y.	\$65.00 / C.Y.	\$3,900.00	29.0	C.Y.	\$1,885.00		\$1,885.00	48%
56	Supply and Installation of Stone Textured Face Precast Concrete Retaining Wall with Cap as specified and indicated.	50	L.F.	\$150.00 / L.F.	\$7,500.00		L.F.				
57	8" Concrete Retaining Wall installed as specified and indicated.	30	L.F.	\$110.00 / L.F.	\$3,300.00		L.F.				
58	Excavation/Fill (5,000 c.y.) as specified and indicated.	1	L.S.	\$132,000.00 / L.S.	\$132,000.00	0.25	L.S.	\$33,000.00		\$33,000.00	25%
59	Geotextile Fabric installed as specified and indicated.	1,750	S.Y.	\$3.00 / S.Y.	\$5,250.00		S.Y.				
60	Breaker Run installed as specified and indicated.	3,300	TON	\$17.75 / TON	\$58,575.00		TON				
61	Crushed Aggregate Base Course (1-1/4" dia.) installed as specified and indicated.	3,500	TON	\$17.75 / TON	\$62,125.00		TON				
62	Concrete Curb and Gutter (24") installed as specified and indicated.	2,430	L.F.	\$18.00 / L.F.	\$43,740.00		L.F.				

63	Concrete Sidewalk (4") replaced as specified and indicated.	8,250	S.F.	\$7.25 / S.F.	\$59,812.50	S.F.			
64	Thickened Edge Concrete Sidewalk (4") replaced as specified and indicated.	400	S.F.	\$11.50 / S.F.	\$4,600.00	S.F.			
65	Concrete Driveway (6") replaced as specified and indicated.	1,250	S.F.	\$7.50 / S.F.	\$9,375.00	S.F.			
66	Handicap Ramp Detectable Warning Field (2'x4') installed as specified and indicated.	12	Each	\$300.00 / Each	\$3,600.00	Each			
67	1-1/2" SCH 40 Rigid Nonmetallic Conduit installed as specified and indicated.	2,000	L.F.	\$3.90 / L.F.	\$7,800.00	L.F.			
68	Electrical Wire Lighting (8 AWG) installed as specified and indicated.	450	L.F.	\$19.00 / L.F.	\$8,550.00	L.F.			
69	Electrical Wire Lighting (6 AWG) installed as specified and indicated.	1,550	L.F.	\$10.00 / L.F.	\$15,500.00	L.F.			
70	Lighting Control Cabinet (120/240) installed as specified and indicated.	1	Each	\$6,250.00 / Each	\$6,250.00	Each			
71	Concrete Light Pole Base installed as specified and indicated.	13	Each	\$1,075.00 / Each	\$13,975.00	Each			
72	7' Light Pole installation as specified and indicated (light pole and fixture materials provided by others).	2	Each	\$485.00 / Each	\$970.00	Each			
73	13' Light Pole installation as specified and indicated (light pole and fixture materials provided by others).	11	Each	\$485.00 / Each	\$5,335.00	Each			
74	8" Portland Cement Concrete (PCC) Pavement installed as specified and indicated.	3,300	S.Y.	\$80.00 / S.Y.	\$264,000.00	S.Y.			
75	4LT Hot Mix Asphalt Pavement installed as specified and indicated.	375	TON	\$154.80 / TON	\$58,050.00	TON			
76	Traffic Signage installation as specified and indicated (materials provided by others).	12	Each	\$275.00 / Each	\$3,300.00	Each			
77	Pavement Markings installed as specified and indicated.	1.0	L.S.	\$15,650.00 / L.S.	\$15,650.00	L.S.			
78	Landscaping installed as specified and indicated.	2,000.0	S.Y.	\$10.00 / S.Y.	\$20,000.00	S.Y.			
<b>TOTAL - Contract #1 =</b>					<b>\$1,955,857.50</b>		<b>\$728,890.00</b>		<b>\$728,890.00</b>

<b>Alternate 'A' Vine Street Sidewalk Replacement</b>										
A-1	Connect Existing Roof Drain Piping to Concrete Curb with Curb Casting and 3" SCH 40 PVC Pipe as specified and indicated.	1	Each	\$500.00 / Each	\$500.00	Each				
A-2	Excavation/Fill (75 c.y.) as specified and indicated.	1	L.S.	\$2,400.00 / L.S.	\$2,400.00	L.S.				
A-3	Crushed Aggregate Base Course (1-1/4" dia.) installed as specified and indicated.	75	TON	\$17.75 / TON	\$1,331.25	TON				
A-4	Concrete Curb and Gutter (24") installed as specified and indicated.	140	L.F.	\$18.00 / L.F.	\$2,520.00	L.F.				
A-5	Concrete Sidewalk (4") replaced as specified and indicated.	655	S.F.	\$7.25 / S.F.	\$4,748.75	S.F.				
A-6	4LT Hot Mix Asphalt Pavement Patching installed as specified and indicated.	20	TON	\$175.00 / TON	\$3,500.00	TON				
<b>TOTAL - Alternate A =</b>					<b>\$15,000.00</b>					
<b>TOTAL - Contract #1 with Alternate 'A' Total</b>					<b>\$1,970,857.50</b>		<b>\$728,890.00</b>		<b>\$728,890.00</b>	



5/12/2026

Mineral Point, Wisconsin

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: City Council
Department Reporting: Choose a Department	Submitted by: Matthew Honer
<b><u>ISSUE:</u></b> Consideration of hiring Collin Palzkill and David Arthur as Streets Workers	
<b><u>BACKGROUND/ANALYSIS:</u></b>  The city posted an opening for a Streets worker in February.  Personnel authorized the Streets Foreman, City Administrator, and City Clerk to interview applicants and make a recommendation.  During this time, there was another opening in the Streets Dept. with the resignation of Dirrick Wahl. We are recommending filling both open positions in the streets dept.	
<b><u>RECOMMENDATION:</u></b> Hire Collin Palzkill and David Arthur to fill open street worker positions.	
<b><u>FISCAL IMPACT:</u></b>	
<b><u>ATTACHMENTS:</u></b>	



Mineral Point, Wisconsin

137 HIGH STREET, SUITE 1  
MINERAL POINT, WI 53565  
608-987-2361

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TO: Collin Palzkill  
FROM: Matthew Honer, City Administrator  
DATE: May 13, 2026  
SUBJ: Offer of Employment – Streets Worker

Greetings Mr. Palzkill,

The City of Mineral Point is pleased to offer you the position of Streets Worker, starting June 15, 2026. The offer is contingent upon a successful background check. The City's offer includes the following employment package:

- Hours of work – Full-time position (40hrs/week), five days a week, plus on-call time (which includes weekends and holidays).
  - Wage – \$20.00 per hour. This is an hourly position, classified as non-exempt from Fair Labor Standards Act (FLSA), and is eligible for overtime/compensatory (comp) time.
  - Training – The City intends to cover the cost of training for the necessary commercial driver's license. Upon successful completion of training and obtaining the required licenses, you will be eligible for additional hourly compensation based on obtaining the license and based on your performance. Following the hiring process, the Streets Foreman and City Administrator will work with you to discuss a timeline and expectations.
  - Starting with two weeks of vacation.
  - Sick leave – Will accrue at a rate of one (1) day per month following the completion of the 12<sup>th</sup> month of employment with the City. Twelve (12) days will be provided up front to be earned over the next year of employment.
  - Holidays – 9 paid holidays plus 3 personal days annually.
  - Comp Time – Comp time, accruing at a rate of 1.5 hours for every 1 hour of overtime worked. Capped at 60 hours per calendar year. Any balance remaining on December 31 will be paid out to a zero balance on January 1.
  - WRS retirement benefits. The participation requirement is 7.2% contribution, matched by the City of Mineral Point.
  - Health, dental, and life insurance.
  - Annual allowance for reimbursement of prescription optical services, as established in the Employee Handbook (currently \$100 annually).
  - Allowance for work attire and boots.
  - Employee has the choice of an employer-paid cell phone or to be reimbursed \$30/month for the use of their personal phone.
  - Longevity bonus for each year of employment, starting upon completion of the 5<sup>th</sup> year of employment, as established in the Employee Handbook (currently \$50).
-



Mineral Point, Wisconsin

137 HIGH STREET, SUITE 1  
MINERAL POINT, WI 53565  
608-987-2361

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TO: David Arthur  
FROM: Matthew Honer, City Administrator  
DATE: May 13, 2026  
SUBJ: Offer of Employment – Streets Worker

Greetings Mr. Arthur,

The City of Mineral Point is pleased to offer you the position of Streets Worker, starting June 1, 2026. The offer is contingent upon a successful background check. The City's offer includes the following employment package:

- Hours of work – Full-time position (40hrs/week), five days a week, plus on-call time (which includes weekends and holidays).
  - Wage – \$20.00 per hour. This is an hourly position, classified as non-exempt from Fair Labor Standards Act (FLSA), and is eligible for overtime/compensatory (comp) time.
  - Training – The City intends to cover the cost of training for the necessary commercial driver's license. Upon successful completion of training and obtaining the required licenses, you will be eligible for additional hourly compensation based on obtaining the license and based on your performance. Following the hiring process, the Streets Foreman and City Administrator will work with you to discuss a timeline and expectations.
  - Starting with two weeks of vacation.
  - Sick leave – Will accrue at a rate of one (1) day per month following the completion of the 12<sup>th</sup> month of employment with the City. Twelve (12) days will be provided up front to be earned over the next year of employment.
  - Holidays – 9 paid holidays plus 3 personal days annually.
  - Comp Time – Comp time, accruing at a rate of 1.5 hours for every 1 hour of overtime worked. Capped at 60 hours per calendar year. Any balance remaining on December 31 will be paid out to a zero balance on January 1.
  - WRS retirement benefits. The participation requirement is 7.2% contribution, matched by the City of Mineral Point.
  - Health, dental, and life insurance.
  - Annual allowance for reimbursement of prescription optical services, as established in the Employee Handbook (currently \$100 annually).
  - Allowance for work attire and boots.
  - Employee has the choice of an employer-paid cell phone or to be reimbursed \$30/month for the use of their personal phone.
  - Longevity bonus for each year of employment, starting upon completion of the 5<sup>th</sup> year of employment, as established in the Employee Handbook (currently \$50).
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5/12/2026

Mineral Point, Wisconsin

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: City Council
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Department Reporting: Administration	Submitted by: Matthew Honer
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a. **ISSUE:** Consideration of adding a street light on Dodge Street.

**BACKGROUND/ANALYSIS:**

A member of the public has requested that a street light be added on Dodge Street due to it being very dark. Upon review of the request by Chief Weier, it was recommended that a light be added to the location identified by a red dot on the map below.



**RECOMMENDATION:** Consider addition of a street light to Dodge St.

**FISCAL IMPACT:** Approximately \$3,100 for installation. Monthly cost of approximately \$30.

**ATTACHMENTS:**



5/12/2026

Mineral Point, Wisconsin

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: City Council
Department Reporting: Administration	Submitted by: Matthew Honer
<b>ISSUE:</b> Consideration of Ordinance 2026 – 01: An Ordinance to Amend Chapter 51 of the Municipal Code of the City of Mineral Point, Iowa County, Wisconsin, relating to the required replacement of lead and galvanized water service lines.	
<b>BACKGROUND/ANALYSIS:</b>  The Water and Sewer Committee reviewed the draft ordinance in January. The Ordinance Committee reviewed the ordinance at their April meeting. Both approved.  Between the meetings, 51.18 (E) (1) (d) was added, which requires the replacement of a lead service line, if it has a leak or needs a repair. It must be replaced and not repaired.  The State of Wisconsin Department of Natural Resources had adopted a rule to remove all lead and galvanized service lines by 2037. The City of Mineral Point is also still responding to a high lead test from a residence with a known lead service line in 2023. With lead service lines still in service, it is possible the WIDNR will require corrosion control additives.  With the ordinance in place and the anticipated funding, the city may be able to avoid corrosion control additives and quickly remove all lead and galvanized water service lines in the coming years.	
<b>RECOMMENDATION:</b> Approve Ordinance 2026 – 01.	
<b>FISCAL IMPACT:</b>	
<b>ATTACHMENTS:</b>	

**ORDINANCE NO. 2026 - 01**

**AN ORDINANCE TO AMEND CHAPTER 51 OF THE MUNICIPAL CODE OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, RELATING TO THE REQUIRED REPLACEMENT OF LEAD AND GALVANIZED WATER SERVICE LINES.**

THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

**Section I:** Chapter 51.18 of the Municipal Code of the City of Mineral Point is hereby amended to be the following:

Section 51.18 Lead and galvanized water service line replacement.

(A)Intent and purpose. The Common Council of the City finds that it is in the public interest to establish a comprehensive program for the removal and replacement of lead and/or galvanized water service lines in use within the city water utility system and in private systems, and to that end, declares the purposes of this section to be as follows:

- (1) To ensure that the water quality at every tap of utility customers meets the water quality standards specified under the federal law
- (2) To reduce the lead in city drinking water to meet the Environmental Protection Agency (EPA) standards and ideally to a lead contaminant level of zero in city drinking water for the health of City residents;
- (3) To meet Wisconsin Department of Natural Resources (WDNR) requirements for local compliance with EPA's Lead and Copper Rule.

(B) Authorization. This Section is enacted pursuant to §62.11(5) and §281.12(5), Wis. Stats., and as mandated by 42 U.S.C. Sec. 300g, of the Federal Safe Drinking Water Act, enforced by the EPA and with WDNR.

(C) Definitions. The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Customer-side water service line* means the water conduit pipe running from the customer's meter to the curb stop which is the water utility shut-off valve usually located behind the curb on public property.

*Superintendent* means the City of Mineral Point's Water Utility Superintendent or their authorized representative.

*EPA* means the United States Environmental Protection Agency.

*Lead and/or Galvanized Water Service Line* means a water service line comprised of lead and/or galvanized piping.

*Licensed contractor* means a person, firm, corporation, or other entity licensed to perform plumbing work in the State of Wisconsin.

*Notice* means written notification provided to the property owner and, if different, the tenant or occupant of the property identified on the water utility bill.

*Utility* means the City of Mineral Point Water Utility.

*Water Utility System Construction Project* means a utility project whereby the lead and/or galvanized water service lines may be replaced as part of a utility project.

*Water Service Line Replacement Program* means a program developed by the City and/or Utility to offer financial assistance to property owners for the purpose of replacing lead and/or galvanized water service lines. It shall also be referred to as the “Replacement Program” within this section.

*WIDNR* means the Wisconsin Department of Natural Resources.

(D) Identification of lead and galvanized service lines.

- (1) Upon notice from the Utility, any person or entity who owns, manages or otherwise exercises control over a property connected to the Utility distribution system shall allow the Superintendent to inspect the customer-side service line to determine the material of construction as authorized pursuant to Wis. Stats. §196.171 et. seq.
- (2) The Utility and/or the Superintendent shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the utility for inspection of the service line. If entry is refused, the Superintendent may obtain a special inspection warrant under Wis. Stats. §66.0119. Upon request, the owner, lessee or occupant of any property so served shall furnish to the Utility any pertinent information regarding the piping on such property.
- (3) The Utility shall create and maintain a record of the location of all identified lead and/or galvanized service lines in the City.
- (4) If the property has been identified as having lead and/or galvanized water service lines, the Utility shall provide written notice of the presence of lead and/or galvanized water service line.

(E) Replacement of lead and/or galvanized service lines.

- (1) All lead and/ or galvanized water service lines must be replaced regardless of whether on the Utility-side or the customer-side. As of the effective date of the ordinance from

which this division is derived, no lead and/or galvanized service line will be allowed to connect to a Utility line once replaced.

- a. Owner to Replace Lead and/ or Galvanized Service Line. Known existing lead and/or galvanized water service lines connected to the Utility shall be replaced with water service lines made of suitable material and at the owner's expense. Replacement shall be completed within one year (365 days) of written notification by the Utility unless an exception is granted pursuant to section (f)(2) of this section.
- b. Service Line Replacement in conjunction with Water Utility System Construction.
  1. Notification to Property Owners. Notice shall be provided detailing the utility-side replacement of lead and/or galvanized service lines. The notification shall occur in the calendar year prior to commencement of the construction.
  2. Inspection Required. The Superintendent or their designee shall endeavor to inspect all water service line connections in which the material comprising the water service lines are unknown to the Utility. The Superintendent may perform the inspection of the customer-side water service line for the presence of lead or galvanized pipe prior to the time that the Water Utility system is to be reconstructed. If there is a refusal or failure to permit the Superintendent access to inspect the service line, the Superintendent may pursue a special inspection warrant to compel inspection of the property, may discontinue service pursuant to section (h), and/or may impose a forfeiture pursuant to section (l), of this section.
  3. Replacement. In the event that a customer-side water service line is found to contain lead and/or galvanized pipe, the Superintendent shall notify the owner, in writing, of that fact.
    - i. The affected property may contract with a licensed contractor to complete the replacement; or
    - ii. The property owner may request to be included in the Water Utility System Construction Project. The Utility shall include an alternative to the contract requesting unit bid prices for the calculation of the cost for customer-side water service line replacement. The property owner will be charged the entire cost of the removal and replacement if funded by the Utility. In addition, all restoration of the owner's property shall be the responsibility of the property owner (including, but not limited

to top soil, concrete, steps, asphalt, bushes, porches, and the like).

- c. As part of a property transaction. Known existing lead and/or galvanized water service lines connected to the Utility shall be replaced with water service lines made of suitable material and at the buyer's expense. As the City is made aware of a real estate transfer either by setting up a new utility account or completing a review of the property for title purposes, it will notify the buyer, seller, and/or their representatives of the required replacement. Replacement shall be completed within one year (365 days) of closing.
- d. Replacement due to leak or repair. Existing lead service lines that develop a leak or otherwise need repair may not be repaired, but must be replaced.

(F) Exceptions.

- (1) The Utility may modify the inspection requirement set forth under section (D) if the customer submits a request in writing to the Superintendent. The Superintendent or their designee shall have sole discretion in whether to grant a request to modify the inspection requirements.
- (2) The Utility may modify the 365-day replacement requirement set forth under section (e)(1)a. if the customer submits a request in writing to the Superintendent detailing reasons for the delay. The Superintendent shall have sole discretion in whether to grant an extension of time for compliance.

(G) Financial Assistance. In the event funding is made available for the purpose of replacing customer-side water service lines, the City will establish a Water Service Line Replacement Program. A property owner may opt into the Program for the replacement of the lead and/ or galvanized customer-side water service line under the terms of the Replacement Program. Eligibility requirements as well as conditions of participation for the Replacement Program will be kept on file at City Hall. Disputes regarding eligibility for financing may be appealed to the Finance Committee, unless otherwise noted in the Replacement Program eligibility and participation policy.

(H) Authority to discontinue service. The Water Utility is authorized to discontinue water service to such property served by a lead and/or galvanized water service line after reasonable notice and in a manner consistent with the rules and regulations of the City of Mineral Point Utility and the Public Service Commission of Wisconsin governing discontinuance of water service.

(I) Penalties. Any person who violates any provision of this chapter, including failing to comply with the applicable customer-side water service line replacement requirements as outlined in this section, or directly or indirectly preventing or hindering the Mineral Point Water Utility employee from making an inspection, examination, removal, or installation, shall be fined not

more than \$25 for each offense. Each day a violation continues may be considered a separate offense.

(J)Severability. If any subsection or portion of this chapter is for any reasons held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, that subsection or portion shall be deemed severable and shall not affect the validity of the remaining portions of this chapter.

**Section II.** This ordinance shall be effective upon its passage and publication as required by law.

Adopted and approved this 12 day of May 2026.

\_\_\_\_\_  
Danny Clark, Mayor

ATTEST:

\_\_\_\_\_  
Christy Skelding, City Clerk

Date adopted: \_\_\_\_\_  
Date recorded: \_\_\_\_\_  
Date published: \_\_\_\_\_  
Effective date: \_\_\_\_\_