

MINUTES

CITY OF MINERAL POINT COMMON COUNCIL MEETING

Tuesday, March 10, 2026 – 6:00 PM

City Hall Community Room/Virtually

CALL TO ORDER/ROLL CALL

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Present		Grabner	Present
Weier	Present		Burrows	Present
McKeon	Present		Allendorf	Excused
Ramshur	Present		Goodney	Present
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Mary Glindinning, Street Foreman Chad Whitford, Water/Sewer Superintendent Nate Fosbinder, Evan Chambers, Ben Heideman, Ryan Fox, Police Chief Bob Weier, Alex Carey, Kelly Blotz, Library Director Diane Palzkill, Bart Nies, Matthew Payne, Sean Henninger				

PERSONS DESIRING TO BE HEARD – Kelly Blotz – Cow Tippers Pub & Eatery – Asked about information on finding rules on food trucks in Mineral Point. Currently, the City isn't working on any rules for food trucks. If a food truck wants to park in a public parking lot, they would need to apply for a special event permit. He asked if there was a reason that there is no guidance regarding food trucks sitting on private property. He believes there should be a permitting process within the city that has something to do with private property. He is asking for some consideration for private property owners who have to pay fees.

MAYOR'S CORRESPONDENCE – Acknowledged all of the successful sports seasons for the Mineral Point School District.

ADMINISTRATOR'S REPORT – None.

CLERK-TREASURER'S CORRESPONDENCE – Election is on April 7th. City staff mailed out the first batch of absentee ballots that were on file and will continue to send ballots out as requested.

CONSENT AGENDA

- a. Approval of February 10, 2026 Minutes and Proceedings.
- b. Approval of monthly bills.

The Finance Committee recommends approval of the monthly bills.

Motion (Christensen/McKeon) to approve the consent agenda as presented. Motion carried, all voting aye (7-0).

NEW BUSINESS

CONSIDERATION OF AN AWARD OF CONSTRUCTION BID FOR SOUTH AND COMMERCE STREET RECONSTRUCTION.

Bart Nies, Delta 3 Engineering, presented that two bids were submitted for this project. One bid was from Rule Construction, and the other from Parisi Construction. Honer recommends going with the alternate bid, and the low bid, which was Rule Construction. The bids were approximately \$100,000 apart.

Delta 3 Engineering and the Finance Committee recommend awarding the bid, including the alternate, to Rule Construction.

The City previously requested a public information meeting regarding this project. Honer will connect with business owners to see what works for them and get something scheduled.

Motion (Ramshur/Christensen) to approve awarding the Construction Bid for South and Commerce Street Reconstruction to Rule Construction, with the alternate. Motion carried by roll call, all voting aye (7-0).

CONSIDERATION OF A GRANT ADMINISTRATION CONTRACT WITH DELTA 3 FOR WIDNR CLEAN DRINKING WATER AND CLEAN WATER PROGRAM.

Grant Administration is \$30,000, which will be covered entirely by the Clean Water Fund and the Safe Drinking Water Loan. The current interest rate on these loans is 2.5%.

The DNR funding will be substantially more than what is listed in the Bond Counsel.

The Finance Committee recommends approval.

Motion (Ramshur/Burrows) to approve of a Grant Administration Contract with Delta 3 for WIDNR Clean Drinking Water and Clean Water Program. Motion carried, all voting aye (7-0).

CONSIDERATION OF BOND COUNSEL AGREEMENTS FOR WIDNR CLEAN DRINKING WATER LOAN AND CLEAN WATER PROGRAM.

The Bond Counsel is approximately \$25,000, which will be covered entirely by the Clean Water Fund and the Safe Drinking Water Loan.

The Finance Committee recommends approval.

Motion (Burrows/McKeon) to approve Bond Counsel Agreements for WIDNR Clean Drinking Water Loan and Clean Water Program. Motion carried, all voting aye (7-0).

CONSIDERATION OF THE SALE OF THE STREETS DEPT. PICK-UP AND PURCHASE OF A BUCKET TRUCK.

Streets Foreman Whitford would like to sell the recently purchased Ford F-250 pick-up truck and purchase a used bucket truck. The Streets Committee was in general agreement with the plan as presented by the Streets Foreman at the January Streets Committee meeting.

The pick-up truck has approximately 5,000 miles on it and if approved, the city would send it to public auction and put a reserve on it of approximately \$39,000. If the truck were to be sold, a bucket truck would be purchased for less than the sale amount.

The Property Committee reviewed this at the March 5th meeting and requested more information. They've received more information and are now in agreement with the plan. The Finance Committee also recommends approval.

Motion (Ramshur/McKeon) to approve of selling the Streets Department Ford F-250 pick-up truck and purchasing a used bucket truck. Motion carried by roll call, all voting aye (7-0).

CONSIDERATION OF UTILITIES AND PARK'S DEPT. VEHICLE TRADE AND UTILITIES PURCHASE OF SERVICE BODY.

The Parks Department is in need of another vehicle to meet their needs when they have seasonal help. The Water/Sewer Department is seeking two work vehicles. The proposal is for the Utilities to trade the 2021 F-150 and the 2009 F-250 to the Parks Department for the 2021 F-250 the Parks Department currently has. This would allow the Parks Department to still have a newer truck and a second truck. The Water/Sewer Department would have a vehicle that better meets the needs of the department, but will need to update the truck with a service body from Grant County Truck Bodies.

The Water and Sewer and Finance Committees recommend approval.

Motion (Christensen/Goodney) to approve the Utilities and Parks Department vehicle trade and the Utilities purchase of a service body. Motion carried, all voting aye (7-0).

CONSIDERATION OF AWARDING WASTEWATER TREATMENT FACILITIES PLAN.

A new facility plan is required by the Wisconsin DNR for the Wastewater Treatment Facility. The Water/Sewer Superintendent received initial proposals from three qualified and reputable engineering firms that are experienced with the requirements of the plan.

The Water and Sewer committee held formal presentations from each engineering firm to allow them to present their proposal to the committee and for the committee to have the opportunity to ask questions. Following the presentation, the Committee made their recommendation to go with Town and Country Engineering at a proposed price of \$35,000.

The Water and Sewer and Finance Committees recommend approval.

Motion (McKeon/Ramshur) to approve awarding the Wastewater Treatment Facilities plan to Town and Country Engineering. Motion carried, all voting aye (7-0).

CONSIDERATION OF SOLDIERS MEMORIAL PARK PARKING LOT AND TENNIS COURT RECONSTRUCTION GRANT APPLICATION.

An application for a WIDNR matching grant was submitted April 29, 2025. The City learned in September 2025 that the grant was not awarded to the City. Following the notice from WIDNR, conversations were had between the Tennis Association, the City Administrator, and WIDNR regarding potential changes to the grant for a re-application in 2026.

Last year, the grant application was submitted with a total cost of \$714,000. This year, working through the project with the Tennis Committee and Delta 3, the project was rescoped to have one tennis court, two pickleball courts, and to mill and overlay the parking lot, with an estimated project cost of \$690,500.

Administrator Honer believes the grant will be more challenging to secure this year. The city won't know until late fall 2026 if the grant will be awarded, and if it is awarded to the City, the City likely would not get the funds until Spring of 2027.

Honer does not advise authorization of him submitting this grant unless the Council is committed to funding this project if the grant is awarded. The City contribution is estimated at \$250,000 at this time.

Motion (Christensen/Ramshur) approve authorizing the City Administrator submitting a grant application to WIDNR for the Soldiers Memorial Park Parking Lot and Tennis Court Reconstruction project, and committing to the total project cost of \$714,000, contingent on the City being awarded the full amount of the WIDNR matching grant. Motion carried, all voting aye, with Alder McKeon voting no (6-1).

RESOLUTION 2026-01, AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$2,260,000 GENERAL OBLIGATION PROMISSORY NOTES.

The purpose of this borrowing is to cover \$335,000 in water projects, \$340,000 in sewer projects, and \$1,585,000 in the Brewery Creek Subdivision.

BAIRD estimates the interest rate on the borrowing to be 4.25% with a term ending in 2043.

The Finance Committee recommends approval.

Motion (Burrows/Goodney) to approve Resolution 2026-01, authorizing the issuance and establishing parameters for the sale of not to exceed \$2,260,000 General Obligation Promissory Notes. Motion carried by roll call, all voting aye (7-0).

RESOLUTION 2026-02, AMENDING THE EMPLOYEE POLICIES AND PROCEDURES.

The Personnel Committee reviewed the draft Personnel Policy after employee comments were provided. The Committee recommended making amendments to the policy that were discussed at the Personnel meeting on March 5, 2026, prior to taking any action on the policy. The committee will meet again to discuss.

Motion (Weier/McKeon) to table Resolution 2026-02, amending the employee policies and procedures, until the next meeting. Motion carried, all voting aye (7-0).

ADJOURNMENT

Motion (Graber/McKeon) to adjourn at 6:37 p.m. Motion carried, all voting aye (7-0).

Matthew Honer, City Administrator
Approved: April 14, 2026