



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT COMMON COUNCIL MEETING

Tuesday, July 08, 2025, 6:00 PM

City Hall Community Room/Virtually

****ALL AGENDA ITEMS LISTED MAY HAVE ACTION TAKEN****

- 1. Call to Order. Roll Call. Confirmation of Compliance with the Open Meetings Law.**
- 2. Pledge of Allegiance.**
- 3. Persons Desiring to be Heard** – Five-minute limit except by consent of Council; no action will be taken on any item that is not specifically listed on the agenda.
- 4. Mayor's Correspondence.**
- 5. Administrator's Report.**
- 6. Clerk-Treasurer's Correspondence.**
- 7. Consent Agenda.**
 - a. Approval of a Certified Survey Map (CSM) requested by Rebecca Carey, for the subdivision of one parcel into two parcels at 206 Merry Christmas Lane. *Plan Commission recommends approval.*
 - b. Approval of a Certified Survey Map requested by Janice Carey and Cynthia Terrill for the subdivision of a lot into two parcels at 674 County Rd O in the Extra-territorial Zoning. *ETZ Plan Commission recommends approval.*
 - c. Approval of Conditional Use Permit by Janice Carey and Cynthia Terrill to allow for storage units within the B-2 Highway Business District at 674 County Rd O in the Extra-territorial Zoning. *ETZ Plan Commission recommends approval.*
 - d. Approval of Minutes and Proceedings from the June 10, 2025 meeting.
 - e. Approval of monthly bills. *Finance Committee's recommendation to be reported at the Council meeting.*
- 8. New Business.**
 - a. Consideration of Pay Application #1 from JI Construction for Davis, Washington, and N. Wisconsin St. Reconstruction. *Finance Committee's recommendation to be reported at the Council meeting.*
 - b. Consideration of Pay Application #1 from G-Pro Excavating, LLC for Fair St. and 9th Street Lift Station Improvements. *Finance Committee's recommendation to be reported at the Council meeting.*
 - c. Consideration of General Business Security Agreement and Promissory Note for OTMC, LLC. d.b.a Over the Moon Cheese, a new loan from the City's Revolving Loan Fund. *Finance Committee's recommendation to be reported at the Council meeting.*
 - d. Consideration of Resolution 2025-15 Authorizing the Issuance and Establishing Parameters for the Sale of Not-to-Exceed \$5,875,000 General Obligation Promissory Notes.
 - e. Consideration of Resolution 2025-16 Adopting the City of Mineral Point Emergency Response Plan.
 - f. Consideration of Ordinance 2025-11, Amending the Zoning Code and Map of the City of Mineral Point, Iowa County, Wisconsin. Rezoning 1.92 Acres at 206 Merry Christmas Lane from A-1 Agricultural Preservation District to R-2 Two-Family Residential District. *Plan Commission recommends approval.*
 - g. Consideration of Ordinance 2025-12, Amending the Zoning Code and Map of the City of Mineral Point, Iowa County, Wisconsin. Rezoning Lots 2, 3, and 4 of Block 2 of Brewery Creek Subdivision, identified by addresses 182 Antoine St, 184 Antoine St, and 182 Antoine St, from R-2 Two-Family

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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Residential District to PUD – Planned Unit Development. *Plan Commission recommendation to be reported at the meeting..*

- h. Consideration of Ordinance 2025-13, Amending the Zoning Code and Map of the City of Mineral Point, Iowa County, Wisconsin. Rezoning Lot 1 of Block 1 of Brewery Creek Subdivision from R-2 Two-Family Residential District to R-3 Multi-Family Residential District. *Plan Commission recommendation to be reported at the meeting..*
- i. Consideration of Ordinance 2025-14, Amending the Zoning Code and Map of the City of Mineral Point, Iowa County, Wisconsin. Rezoning a parcel of land within the Extra-territorial Zoning District located at approximately 674 County Rd O from A-1 Agricultural Preservation District to B-2 Highway Business District. *ETZ Plan Commission recommends approval.*

9. Adjourn.

[Join the meeting now](#) Meeting ID: 278 304 814 179 8 Passcode: G2hN2a7n

Dial in by phone [+1 872-256-4172,,609771597#](#) Phone conference ID: 609 771 597#

Agenda Posted and Distributed: Thursday, July 3, 2025.

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours before the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

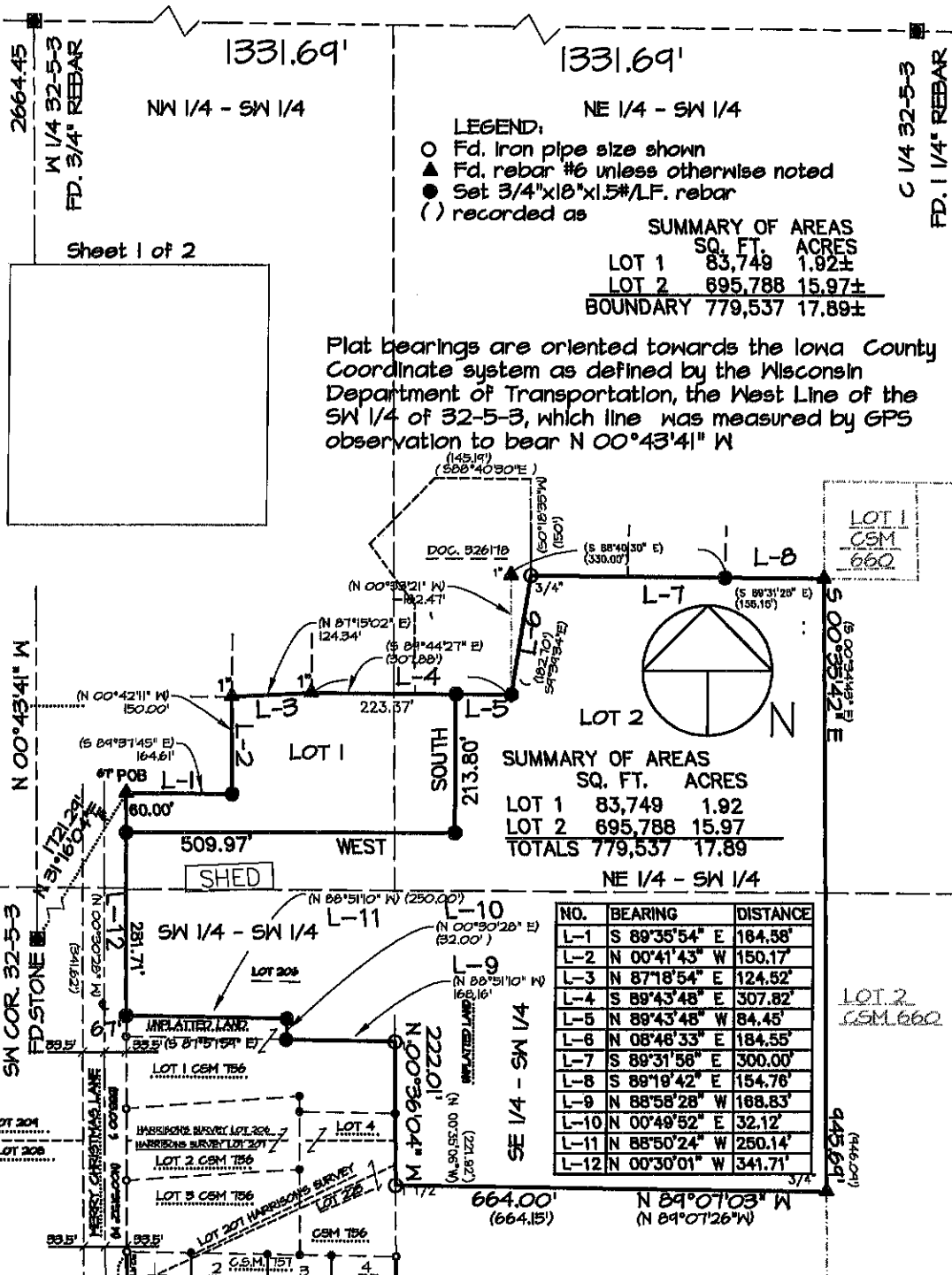
City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov

CERTIFIED SURVEY MAP

Being part of Lots 205 & 206 of Harrison's Survey, and part of Lots 2 & 4 of Toay and Brewers Subdivision, as located in all of the quarter quarters of the SW 1/4 of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin

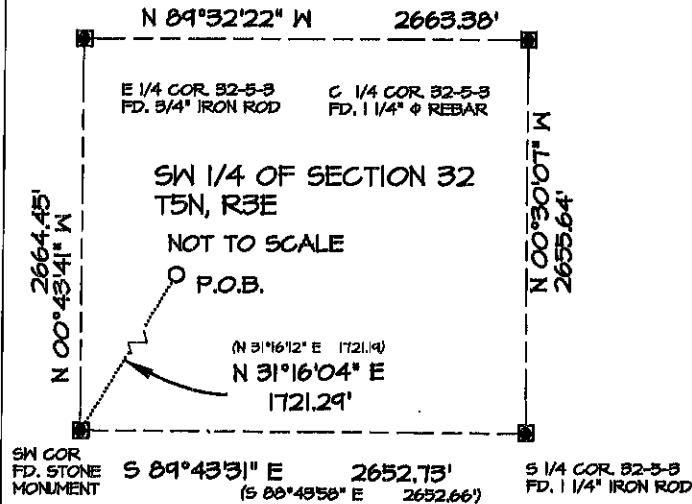
200 0 200 400 600

Scale 1" = 200'



CERTIFIED SURVEY MAP

Being part of Lots 205 & 206 of Harrison's Survey, and part of Lots 2 & 4 of Toay and Breners Subdivision, as located in all of the quarter quarters of the SW 1/4 of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin



Sheet 2 of 2

I, Laurence E. Schmit, Professional Land Surveyor hereby certify that under the direction of Dan Carey, I have made a survey, division, and map. Subject map is a correct representation of all the exterior boundaries of the land surveyed and the division thereof, and that I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes in the dividing, mapping of the land which is described as being part of Lots 205 & 206 of Harrison's Survey, and part of Lots 2 & 4 of Toay and Breners Subdivision, as located in all of the quarter quarters of the SW 1/4 of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin, to wit:

Commencing at the SW corner of said Section 32; thence N 31°16'04" E, 1721.29' to a point on the easterly right of way line of Merry Christmas Lane, said point being the POINT OF BEGINNING; thence S 89°35'54" E, 164.58'; thence N 00°41'43" W, 150.17'; thence N 87°18'54" E, 124.52'; thence S 89°43'48" E, 307.82'; thence N 08°46'33" E, 184.55'; thence S 89°31'56" E, 300.00'; thence S 89°19'42" E, 154.76'; thence S 00°35'42" E, 945.69'; thence N 89°07'03" W, 664.00'; thence N 00°36'04" W, 222.01'; thence N 88°58'28" W, 168.83'; thence N 00°49'52" E, 32.12'; thence N 88°50'24" W, 250.14'; thence N 00°30'01" W, 341.71' to the Point of Beginning. Containing 779,537 square feet or 17.89 acres more or less.

Laurence E. Schmit

date:

APPROVED FOR RECORDING BY:

City of Mineral Point

Jason Basting - Mayor

OFFICE DATA:	
JOB I.D.	2022a-027
SURVEY CREW:	JD SL
FIELD BOOK NO.:	22-1 pg. 13
DWG. STORED:	vers 13
DRAWN BY:	lee
DRAWING NO.:	22a-27.dwg
DATA FILE NO.:	<22a-27.txt>

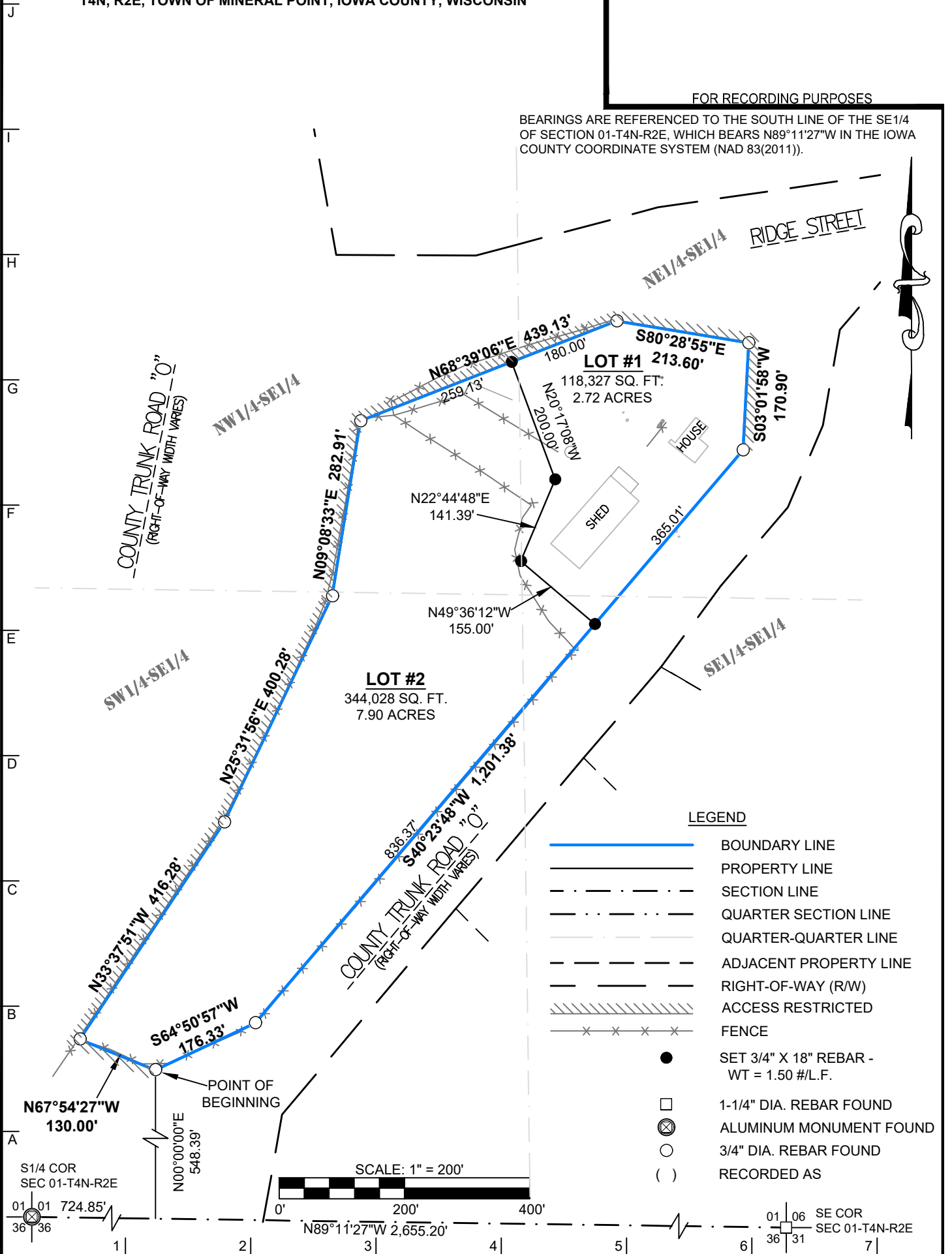
SCHMIT ENGINEERING & SURVEYING
215 Grace ST. DODGEVILLE, WI. 53533 (608)935-2721

COUNTY SURVEY MAP NO. _____
CERTIFIED SURVEY MAP

LOCATED IN THE NW1/4 OF THE SE1/4, THE NE1/4 OF THE SE1/4,
THE SW1/4 OF THE SE1/4, AND THE SE1/4 OF THE SE1/4 OF SECTION 1,
T4N, R2E, TOWN OF MINERAL POINT, IOWA COUNTY, WISCONSIN

FOR RECORDING PURPOSES

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SE1/4
OF SECTION 01-T4N-R2E, WHICH BEARS N89°11'27"W IN THE IOWA
COUNTY COORDINATE SYSTEM (NAD 83(2011)).



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COUNTY SURVEY MAP NO. _____
CERTIFIED SURVEY MAP
LOCATED IN THE NW1/4 OF THE SE1/4, THE NE1/4 OF THE SE1/4,
THE SW1/4 OF THE SE1/4, AND THE SE1/4 OF THE SE1/4 OF SECTION 1,
T4N, R2E, TOWN OF MINERAL POINT, IOWA COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:
I, STANLEY J. KING, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED, AND MAPPED THIS CERTIFIED SURVEY MAP, LOCATED IN THE NORTHWEST QUARTER (NW1/4) OF THE SOUTHEAST QUARTER (SE1/4), THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4), THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHEAST QUARTER (SE1/4), AND THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION ONE (1), TOWN FOUR NORTH (T4N), RANGE TWO EAST (R2D) OF THE FOURTH PRINCIPAL MERIDIAN, TOWN OF MINERAL POINT, IOWA COUNTY, WISCONSIN, CONTAINING 10.61 ACRES, MORE OR LESS, AND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER (W-S1/4) CORNER OF SAID SECTION ONE(1);

THENCE NORTH 89°11'27" WEST 724.85 FEET ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1);

THENCE NORTH 00°00'00" EAST 548.39 FEET TO THE WESTERLY RIGHT-OF-WAY OF COUNTY TRUNK HIGHWAY "O" AND THE POINT OF BEGINNING;

THENCE NORTH 67°54'27" WEST 130.00 FEET TO THE EASTERLY RIGHT-OF-WAY U.S. HIGHWAY "15";

THENCE NORTH 33°37'51" WEST 416.28 FEET ALONG THE EASTERLY RIGHT-OF-WAY OF SAID U.S. HIGHWAY "151";

THENCE NORTH 25°31'56" EAST 400.28 FEET ALONG THE EASTERLY RIGHT-OF-WAY OF SAID U.S. HIGHWAY "151";

THENCE 09°08'33" EAST 282.91 FEET ALONG THE EASTERLY RIGHT-OF-WAY OF SAID U.S. HIGHWAY "151" TO THE SOUTHERLY RIGHT-OF-WAY OF RIDGE STREET;

THENCE NORTH 68°39'06" EAST 439.13 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY OF SAID RIDGE STREET;

THENCE SOUTH 80°28'55" EAST 213.60 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY OF SAID RIDGE STREET TO THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G";

THENCE SOUTH 03°01'58" WEST 170.90 FEET ALONG THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G";

THENCE SOUTH 40°23'48" WEST 1,201.38 FEET ALONG THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G";

THENCE SOUTH 64°50'57" WEST 176.33 FEET ALONG THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G" TO THE POINT OF BEGINNING AND BEING SUBJECT TO ANY AND ALL EASEMENTS OF RECORD AND/OR USAGE.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION, AND MAP BY THE DIRECTION OF KEVIN CAMP.

THERE IS NO WARRANTY WITH RESPECT TO LOCAL ORDINANCES.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION MADE THEREOF.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF s. 236.34, Stats. AND THE SUBDIVISION REQUIREMENTS OF THE CITY OF MINERAL POINT AND IOWA COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS _____ DAY OF, _____, 20_____.

STANLEY J. KING, S-2001
DELTA 3 ENGINEERING, INC.
875 S. CHESTNUT STREET
PLATTEVILLE, WI 53818
(608) 348-5355
KINGS@DELTA3ENG.BIZ



DELTA 3

PROFESSIONAL CIVIL & STRUCTURAL ENGINEERING • SURVEYING
GRANT WRITING • LAND DEVELOPMENT • PLANNING & CADD SERVICES
875 SOUTH CHESTNUT STREET PHONE: (608) 348-5355
PLATTEVILLE, WISCONSIN 53818

FOR: KEVIN CAMP

DATE(S) OF FIELDWORK: 06/11/2025
FIELD CREW: A.L./T.H.
DRAWN BY: A.L.
REVIEWED BY: D. DREESSENS

J

OWNER'S CERTIFICATE:

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G

RESOLVED THAT THIS CERTIFIED SURVEY MAP IN THE TOWN OF MINERAL, IS HEREBY APPROVED
BY THE CITY OF MINERAL POINT THIS

F	
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E

APPROVED FOR RECORDING BY THE IOWA COUNTY PLANNING AND ZONING THIS

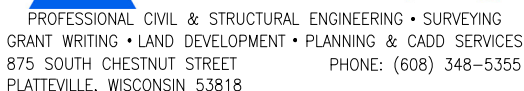
D	
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C

RECEIVED FOR RECORD THIS _____ DAY OF _____, 20____ AT _____ O'CLOCK, ____M.

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DELTA 3 PROJECT NO.: D25-129

SHEET 3 OF 3

MINUTES

CITY OF MINERAL POINT COMMON COUNCIL MEETING

Tuesday, June 10, 2025 – 6:00 PM
City Hall Community Room/Virtually

CALL TO ORDER/ROLL CALL

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Present		Graber	Present
Weier	Present		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Present		Goodney	Present
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Street Foreman Chad Whitford, Water/Sewer Superintendent Nate Fosbinder, Police Chief Bob Weier, Library Director Diane Palzkill, Fire Chief Deven Walrack, Ulrich Sielaff, Janet Miller, Dirrick Wahl, Mary Glindinning, Todd Owens, Tom McGuire, Duwayne?, Mark Digman, Randy Fleming, Julian Kerbis				

PERSONS DESIRING TO BE HEARD

Tom McGuire – 315 Harris Street: Stated he attended the Ordinance and Claims committee meeting on June 9, 2025. He stated he was at the intersection of Shakerag and William Street this afternoon between 3:30-4:30, and there were 64 vehicles that went by. He is not happy with the outcome of the Ordinance and Claims committee meeting, not moving to approve a stop sign coming from the North on Shakerag Street at the intersection of William and Shakerag Streets.

PUBLIC HEARING REGARDING THE VACATION AND DISCONTINUANCE OF A PORTION OF DOTY STREET IN THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN.

Motion (Weier/McKeon) to open public hearing at 6:06 p.m. Motion carried, all voting aye (8-0).

Todd Owens – North property line abuts Doty Street. Asked where his property line is now with this platted Doty Street. Also, why did it take so long for this to come up? Will the City proceed with an assessor's survey?

The City has been in touch with the assessor and is discussing completing a survey.

Motion (Allendorf/McKeon) to close public hearing at 6:14 p.m. Motion carried, all voting aye (8-0).

MAYOR'S CORRESPONDENCE – Mayor Clark congratulated the Mineral Point Girls Softball team on their trip to state. He also congratulated the Dodge Point Track team on their successful season.

ADMINISTRATOR'S REPORT –Administrator Honer expressed gratitude to Land's End, who recently donated some office furniture to City Hall. He also expressed gratitude to the Lions Club and Farmers Savings Bank for their donations toward the City's 4th of July fireworks.

CLERK-TREASURER'S CORRESPONDENCE – None.

CONSENT AGENDA

- Approval of Mayor's appointment of Stevan Leger as Chair of the Board of Appeals.
- Approval of a Certified Survey Map requested by Randolph and Cynthia Fleming for the subdivision of a parcel into three parcels at 141 Merry Christmas Lane.
- Approval of May 13, 2025 Minutes and Proceedings.
- Approval of monthly bills.

Motion (Christensen/Allendorf) to approve the consent agenda as presented. Motion carried, all voting aye (8-0).

NEW BUSINESS

CONSIDERATION OF MINERAL POINT CHAMBER OF COMMERCE'S SPECIAL EVENT PERMIT FOR THE 4TH OF JULY CELEBRATIONS, INCLUDING THE CLOSURE OF HIGH STREET FOR A PARADE AND FIREWORKS OBSERVATION, AND USE OF WATER TOWER PARK.

In the special event permit that was requested, the Chamber of Commerce asked that High Street be closed to parking from 6:00 a.m. until the completion of the parade. They requested to place a banner at Water Tower Park, and requested no parking along High Street to Church Street up to Water Tower Park, along Doty Street from High Street to Ridge Street and North Iowa to Washington Street to facilitate staging of the parade entries.

The Chamber is requesting use of Water Tower Park for the luncheon from 9:00 a.m. to 3:00 p.m.

The Chamber is requesting closing High Street from Commerce to North Wisconsin Street. Beginning at 8:30 p.m., there will be an attended fire engine as a barricade at the intersection of High and Henry Streets. There will also be an ambulance (or other barricade vehicle) as a barricade at the intersection of High and Commerce Streets. The Chamber will place lighted barricades on Chestnut and Vine Streets.

Motion (Allendorf/Ramshur) to approve the Mineral Point Chamber of Commerce's special event permit for the 4th of July celebrations, including the closure of High Street for a parade and fireworks observation, and the use of Water Tower Park. Motion carried, all voting aye (8-0).

CONSIDERATION OF THE FOLLOWING ITEMS RELATED TO BREWERY CREEK 1ST ADDITION.

- Consideration of preliminary and final subdivision plat.
- Consideration of preliminary construction plans.

Mark Digman, Delta 3 Engineering, presented the preliminary subdivision plat for the Brewery Creek 1st Addition.

Digman asked if the City would like to connect to the 8" sanitary sewer on Shake Rag Street, or go downstream and connect to a 10" sanitary sewer. The other option would be to replace the 8" with 10" when Shakerag Street gets reconstructed, eventually. A 10" service is not required to feed the new subdivision. There would be no issue connecting to the 8" sanitary sewer at this point.

Honer recommends that Council approve connecting to the 8" sanitary sewer at this time.

Digman stated that all of the proposed water main will be 6" water main. There will be 15-24" storm sewer throughout the subdivision. The streets will be 36' from back of curb to back of curb. There will be two cul-de-sacs, 40' in radius. There will be 24" concrete curb and gutter on all of the streets.

Once the preliminary plats are approved, Delta 3 will submit to the state for approval. Delta 3 plans to bid the project in late September, award the bids in October, and begin construction in November. If all goes smoothly, the infrastructure (utilities) could be in and completed by Memorial Day 2026.

Council would like to phase this project as, Phase One – Brewery View Drive (34 lots), Phase two – Hillcrest Drive with 13 lots in the middle, phase three – northeast cul-de-sac (6 lots), and phase 4 would be the southwest cul-de-sac (7 lots).

Phasing does not need to be decided at this time. Council would like to see cost estimates for the different phases as Digman presented.

Motion (Allendorf/Burrows) to approve the preliminary and final subdivision plat. Motion carried by roll call, all voting aye (8-0).

Motion (Allendorf/Burrows) to approve the preliminary construction plans for the Brewery Creek 1st Addition subdivision. Motion carried by roll call, all voting aye (8-0).

CONSIDERATION OF THE FOLLOWING ITEMS RELATED TO COMMERCE AND SOUTH STREET RECONSTRUCTION.

- Consideration of preliminary water and sewer plans.
- Consideration of Delta 3 Engineering Contract.
- Consideration of Wisconsin Department of Natural Resources (WIDNR) Safe Drinking Water Loan Program (SDWLP) Application.
- Consideration of Resolution 2025-10: Authorizing Safe Drinking Water Loan Program representative.
- Consideration of Resolution 2025-11: Safe Drinking Water Loan Program Reimbursement.
- Consideration of Wisconsin Department of Natural Resources (WIDNR) Clean Water Fund (CWF) Application.

- Consideration of Resolution 2025-12: Authorizing Clean Water Fund Representative.
- Consideration of Resolution 2025-13: Clean Water Fund Program Reimbursement.

Digman stated that the plans in the meeting packet are not the final plans. The plan is to upsize the 6” water main to a 10” water main. Complete sanitary sewer replacement from Fountain Street to Front Street. Storm sewer would be upsized under Commerce Street and potentially relocated.

The Street width will be 34’ from Fountain Street to South Street, 36’ from South Street to Front Street, and 38’ from Front Street to Old Darlington Road.

There is planned to be continuous sidewalk on both sides of the road. The narrowest section of sidewalk will be 3.5’ wide. The street will be concrete and there will be decorative lighting.

The project will be extended past Cow Tipper’s parking lot in order to get the water main replaced outside of the intersection.

Sanitary sewer and storm sewer will be replaced on South Street. The street will be closed off at Vine Street.

The current parking lot on South Street will have 22 parking stalls.

The estimated project cost is \$1.6M for Commerce Street and \$565,000 for South Street. These estimates have increased from estimates given in 2023.

The Engineering Contract is a requirement of the Safe Drinking Water Loan applications. The goal with the contract is to include as much of the services as possible.

Motion (Burrows/Graber) to approve items 1, 2, 3, 6 of agenda item C. Motion carried by roll call, all voting aye (8-0).

Motion (Burrows/Allendorf) to approve Resolution 2025-10, authorizing Safe Drinking Water Loan Program representative. Motion carried, all voting aye (8-0).

Motion (Burrows/McKeon) to approve Resolution 2025-11, Safe Drinking Water Loan Program Reimbursement. Motion carried, all voting aye (8-0).

Motion (Weier/Goodney) to approve Resolution 2025-12, authorizing Clean Water Fund program representative. Motion carried, all voting aye (8-0).

Motion (Christensen/McKeon) to approve Resolution 2025-13, Clean Water Fund Program reimbursement. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 LIQUOR LICENSES.

The Police & Licensing Committee reviewed all liquor license applications on June 4, 2025, and recommend Council approval.

Motion (Allendorf/Graber) to approve all “Class A”, Class “B”, “Class C”, and “Class B” beer and liquor license applications for Casey’s, Five Point Market, LLC, Kwik Trip, Triple P Express, Sullivan’s, Dollar General, Red Rooster Café, Café 43, Mineral Point Hotel, Shake Rag Alley, The US Hotel, Inn at Brewery Creek, Cruise Inn, Midway Bar & Grill, Wild Blue Yonder Coffeehouse, Mine Shaft, Eliza’s, Popolo, Quality Inn, The Walker House, Cow Tipper’s, The Book Kitchen, and Mineral Point Opera House . Motion carried, all voting aye with alders McKeon and Burrows abstaining (6-0-2).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 SIDEWALK CAFÉ/PARKLET PERMITS.

The Police & Licensing Committee reviewed all sidewalk café/parklet permit applications on June 4, 2025, and recommend Council approval.

Motion (McKeon/Allendorf) to approve the 2025-2026 sidewalk café/parklet applications as presented. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 EXTENSION OF PREMISE LICENSES.

The Police & Licensing Committee reviewed all extension of premise applications on June 4, 2025, and recommend Council approval.

Motion (Allendorf/Christensen) to the 2025-2026 extension of premise applications as presented. Motion carried, all

voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 OUTDOOR DRINKING PERMITS.

The Police & Licensing Committee reviewed all outdoor drinking permit applications on June 4, 2025, and recommend Council approval of all applications except for the application for The US Hotel. The construction of the property is not complete at this time for Police Chief Weier to inspect the outdoor space. The Police & Licensing Committee recommends The US Hotel come back for action once construction is complete.

Motion (Allendorf/Weier) to approve outdoor drinking permits for the following locations: Popolo, The Walker House, The Mineral Point Hotel, Shake Rag Alley, and Eliza's. Motion carried, all voting aye with alders McKeon and Christensen abstaining (6-0-2).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 CIGARETTE LICENSES.

The Police & Licensing Committee reviewed all cigarette/tobacco applications on June 4, 2025, and recommend Council approval.

Motion (Burrows/McKeon) to approve 2025-2026 Cigarette Licenses for Triple P Express, Casey's, Kwik Trip, Little Wolf Farm, CBD, and Dollar General. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 COIN OPERATOR LICENSES.

The Police & Licensing Committee reviewed all coin operator applications on June 4, 2025, and recommend Council approval.

Motion (Graber/Ramshur) to approve 2025-2026 Coin Operator Licenses for Cruise Inn, Midway Bar & Grill, Cow Tipper's, and the Mine Shaft. Motion carried, all voting aye, with alder McKeon abstaining (7-0-1).

CONSIDERATION OF 2024 AUDIT REPORT.

Motion (Christensen/Burrows) to approve acknowledge the 2024 Audit Report. Motion carried, all voting aye (8-0).

CONSIDERATION OF WELL 4 REHABILITATIONS.

In 2021, Well 4 was pumping 500 GPM and its current output is 185 GPM. Water Quality Investigations evaluated and developed a plan to rehabilitate the well.

The Water and Sewer Committee reviewed the matter on May 20. At that time, it was anticipated that the project required public bidding but after reviewing the project and confirming with the City's Attorney it was determined that the project does not require public bidding. The Water and Sewer Committee discussed moving forward as soon as possible.

The Finance Committee also recommends approval.

Motion (Weier/Allendorf) to accept the bid from CTAW for the rehabilitation of well #4 and the planned conversion from an oil lube to water lube pump. Motion carried by roll call, all voting aye (8-0)

DISCUSSION AND CONSIDERATION OF SIMPLIFIED RATE CASE FOR THE WATER UTILITY.

The City is eligible for a 3% simplified rate case on the water utility. This does not include sewer. The Streets, Water & Sewer Committee met and discussed the potential for a simplified rate case. The committee discussed that it is better to keep pace with small increases as needed, instead of no increase for a long period of time and have a higher increase down the road.

The proposed effective date for the rate case would be September 1, 2025.

The Finance Committee proposed increasing sewer rates as this time as well.

Motion (Allendorf/Goodney) to approve a simplified rate case for the water utility at 3% and also a 3% increase to the sewer utility, effective September 1, 2025. Motion carried, all voting aye (8-0).

CONSIDERATION OF RESOLUTION NO. 2025-14 AUTHORIZING APPROVAL AND SUBMITTAL OF THE 2024 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR).

Water and Sewer Committee recommends approval.

Motion (Allendorf/McKeon) to approve Resolution No. 2025-14, authorizing approval and submittal of the 2024 Compliance Maintenance Annual Report (CMAR). Motion carried, all voting aye (8-0).

RESOLUTION 2025-09, RESOLUTION TO VACATE AND DISCONTINUE A PORTION OF DOTY STREET IN THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN.

Motion (Burrows/Allendorf) to approve Resolution 2025-09, a Resolution to vacate and discontinue a portion of Doty Street in the City of Mineral Point, Iowa County, Wisconsin. Motion carried, all voting aye (8-0).

CONSIDERATION TO CONVENE IN CLOSED SESSION VIA ROLL CALL VOTE PURSUANT TO WIS. STATS §19.85(1)(c) FOR CONSIDERATION OF EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (CITY ADMINISTRATOR CONTRACT).

Motion (Allendorf/McKeon) to convene in closed session at 7:13 p.m. Motion carried, all voting aye (8-0).

Motion (Allendorf/Christensen) to reconvene in open session at 7:23 p.m. Motion carried, all voting aye (8-0).

Motion (Allendorf/Christensen) to renew the City Administrator's contract effective July 1, 2025. Motion carried by roll call, all voting aye with Alder Weier voting no (7-1).

ADJOURNMENT

Motion (McKeon/Allendorf) to adjourn at 7:24 p.m. Motion carried, all voting aye (8-0).

Matthew Honer, City Administrator
Approved: July 9, 2024

PROCEEDINGS

CITY OF MINERAL POINT COMMON COUNCIL MEETING

Tuesday, June 10, 2025 – 6:00 PM
City Hall Community Room/Virtually

CALL TO ORDER/ROLL CALL

Meeting called to order by Mayor Clark at 6:00 PM.

Christensen	Present		Graber	Present
Weier	Present		Burrows	Present
McKeon	Present		Allendorf	Present
Ramshur	Present		Goodney	Present
Others Present: Clerk-Treasurer Skelding, Administrator Honer, Street Foreman Chad Whitford, Water/Sewer Superintendent Nate Fosbinder, Police Chief Bob Weier, Library Director Diane Palzkill, Fire Chief Deven Walrack, Ulrich Sielaff, Janet Miller, Dirrick Wahl, Mary Glindinning, Todd Owens, Tom McGuire, Duwayne?, Mark Digman, Randy Fleming, Julian Kerbis				

PERSONS DESIRING TO BE HEARD

Tom McGuire – 315 Harris Street: Stated he attended the Ordinance and Claims committee meeting on June 9, 2025. He stated he was at the intersection of Shakerag and William Street this afternoon between 3:30-4:30, and there were 64 vehicles that went by. He is not happy with the outcome of the Ordinance and Claims committee meeting, not moving to approve a stop sign coming from the North on Shakerag Street at the intersection of William and Shakerag Streets.

PUBLIC HEARING REGARDING THE VACATION AND DISCONTINUANCE OF A PORTION OF DOTY STREET IN THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN.

Motion (Weier/McKeon) to open public hearing at 6:06 p.m. Motion carried, all voting aye (8-0).

Todd Owens – North property line abuts Doty Street. Asked where his property line is now with this platted Doty Street. Also, why did it take so long for this to come up? Will the City proceed with an assessor's survey?

The City has been in touch with the assessor and is discussing completing a survey.

Motion (Allendorf/McKeon) to close public hearing at 6:14 p.m. Motion carried, all voting aye (8-0).

MAYOR'S CORRESPONDENCE – Mayor Clark congratulated the Mineral Point Girls Softball team on their trip to state. He also congratulated the Dodge Point Track team on their successful season.

ADMINISTRATOR'S REPORT –Administrator Honer expressed gratitude to Land's End, who recently donated some office furniture to City Hall. He also expressed gratitude to the Lions Club and Farmers Savings Bank for their donations toward the City's 4th of July fireworks.

CLERK-TREASURER'S CORRESPONDENCE – None.

CONSENT AGENDA

- Approval of Mayor's appointment of Stevan Leger as Chair of the Board of Appeals.
- Approval of a Certified Survey Map requested by Randolph and Cynthia Fleming for the subdivision of a parcel into three parcels at 141 Merry Christmas Lane.
- Approval of May 13, 2025 Minutes and Proceedings.
- Approval of monthly bills.

Motion (Christensen/Allendorf) to approve the consent agenda as presented. Motion carried, all voting aye (8-0).

NEW BUSINESS

CONSIDERATION OF MINERAL POINT CHAMBER OF COMMERCE'S SPECIAL EVENT PERMIT FOR THE 4TH OF JULY CELEBRATIONS, INCLUDING THE CLOSURE OF HIGH STREET FOR A PARADE AND FIREWORKS OBSERVATION, AND USE OF WATER TOWER PARK.

Motion (Allendorf/Ramshur) to approve the Mineral Point Chamber of Commerce's special event permit for the 4th of July celebrations, including the closure of High Street for a parade and fireworks observation, and the use of Water Tower Park. Motion carried, all voting aye (8-0).

CONSIDERATION OF THE FOLLOWING ITEMS RELATED TO BREWERY CREEK 1ST ADDITION.

- Consideration of preliminary and final subdivision plat.
- Consideration of preliminary construction plans.

Motion (Allendorf/Burrows) to approve the preliminary and final subdivision plat. Motion carried by roll call, all voting aye (8-0).

Motion (Allendorf/Burrows) to approve the preliminary construction plans for the Brewery Creek 1st Addition subdivision. Motion carried by roll call, all voting aye (8-0).

CONSIDERATION OF THE FOLLOWING ITEMS RELATED TO COMMERCE AND SOUTH STREET RECONSTRUCTION.

- Consideration of preliminary water and sewer plans.
- Consideration of Delta 3 Engineering Contract.
- Consideration of Wisconsin Department of Natural Resources (WIDNR) Safe Drinking Water Loan Program (SDWLP) Application.
- Consideration of Resolution 2025-10: Authorizing Safe Drinking Water Loan Program representative.
- Consideration of Resolution 2025-11: Safe Drinking Water Loan Program Reimbursement.
- Consideration of Wisconsin Department of Natural Resources (WIDNR) Clean Water Fund (CWF) Application.
- Consideration of Resolution 2025-12: Authorizing Clean Water Fund Representative.
- Consideration of Resolution 2025-13: Clean Water Fund Program Reimbursement.

Motion (Burrows/Graber) to approve items 1, 2, 3, 6 of agenda item C. Motion carried by roll call, all voting aye (8-0).

Motion (Burrows/Allendorf) to approve Resolution 2025-10, authorizing Safe Drinking Water Loan Program representative. Motion carried, all voting aye (8-0).

Motion (Burrows/McKeon) to approve Resolution 2025-11, Safe Drinking Water Loan Program Reimbursement. Motion carried, all voting aye (8-0).

Motion (Weier/Goodney) to approve Resolution 2025-12, authorizing Clean Water Fund program representative. Motion carried, all voting aye (8-0).

Motion (Christensen/McKeon) to approve Resolution 2025-13, Clean Water Fund Program reimbursement. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 LIQUOR LICENSES.

Motion (Allendorf/Graber) to approve all "Class A", Class "B", "Class C", and "Class B" beer and liquor license applications for Casey's, Five Point Market, LLC, Kwik Trip, Triple P Express, Sullivan's, Dollar General, Red Rooster Café, Café 43, Mineral Point Hotel, Shake Rag Alley, The US Hotel, Inn at Brewery Creek, Cruise Inn, Midway Bar & Grill, Wild Blue Yonder Coffeehouse, Mine Shaft, Eliza's, Popolo, Quality Inn, The Walker House, Cow Tipper's, The Book Kitchen, and Mineral Point Opera House . Motion carried, all voting aye with alders McKeon and Burrows abstaining (6-0-2).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 SIDEWALK CAFÉ/PARKLET PERMITS.

Motion (McKeon/Allendorf) to approve the 2025-2026 sidewalk café/parklet applications as presented. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 EXTENSION OF PREMISE LICENSES.

Motion (Allendorf/Christensen) to the 2025-2026 extension of premise applications as presented. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 OUTDOOR DRINKING PERMITS.

Motion (Allendorf/Weier) to approve outdoor drinking permits for the following locations: Popolo, The Walker House, The Mineral Point Hotel, Shake Rag Alley, and Eliza's. Motion carried, all voting aye with alders McKeon and Christensen abstaining (6-0-2).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 CIGARETTE LICENSES.

Motion (Burrows/McKeon) to approve 2025-2026 Cigarette Licenses for Triple P Express, Casey's, Kwik Trip, Little Wolf Farm, CBD, and Dollar General. Motion carried, all voting aye (8-0).

CONSIDERATION OF APPLICATIONS FOR 2025-2026 COIN OPERATOR LICENSES.

Motion (Graber/Ramshur) to approve 2025-2026 Coin Operator Licenses for Cruise Inn, Midway Bar & Grill, Cow Tipper's, and the Mine Shaft. Motion carried, all voting aye, with alder McKeon abstaining (7-0-1).

CONSIDERATION OF 2024 AUDIT REPORT.

Motion (Christensen/Burrows) to approve acknowledge the 2024 Audit Report. Motion carried, all voting aye (8-0).

CONSIDERATION OF WELL 4 REHABILITATIONS.

Motion (Weier/Allendorf) to accept the bid from CTAW for the rehabilitation of well #4 and the planned conversion from an oil lube to water lube pump. Motion carried by roll call, all voting aye (8-0)

DISCUSSION AND CONSIDERATION OF SIMPLIFIED RATE CASE FOR THE WATER UTILITY.

Motion (Allendorf/Goodney) to approve a simplified rate case for the water utility at 3% and also a 3% increase to the sewer utility, effective September 1, 2025. Motion carried, all voting aye (8-0).

CONSIDERATION OF RESOLUTION NO. 2025-14 AUTHORIZING APPROVAL AND SUBMITTAL OF THE 2024 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR).

Motion (Allendorf/McKeon) to approve Resolution No. 2025-14, authorizing approval and submittal of the 2024 Compliance Maintenance Annual Report (CMAR). Motion carried, all voting aye (8-0).

RESOLUTION 2025-09, RESOLUTION TO VACATE AND DISCONTINUE A PORTION OF DOTY STREET IN THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN.

Motion (Burrows/Allendorf) to approve Resolution 2025-09, a Resolution to vacate and discontinue a portion of Doty Street in the City of Mineral Point, Iowa County, Wisconsin. Motion carried, all voting aye (8-0).

CONSIDERATION TO CONVENE IN CLOSED SESSION VIA ROLL CALL VOTE PURSUANT TO WIS. STATS §19.85(1)(c) FOR CONSIDERATION OF EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (CITY ADMINISTRATOR CONTRACT).

Motion (Allendorf/McKeon) to convene in closed session at 7:13 p.m. Motion carried, all voting aye (8-0).

Motion (Allendorf/Christensen) to reconvene in open session at 7:23 p.m. Motion carried, all voting aye (8-0).

Motion (Allendorf/Christensen) to renew the City Administrator's contract effective July 1, 2025. Motion carried by roll call, all voting aye with Alder Weier voting no (7-1).

ADJOURNMENT

Motion (McKeon/Allendorf) to adjourn at 7:24 p.m. Motion carried, all voting aye (8-0).

Matthew Honer, City Administrator
Approved: July 9, 2024

Council Check Report
Tuesday, July 8, 2025

	Regular	Manual	Pay Apps	Total
Pooled Cash - General	204,316.87	46,520.99		250,837.86
Pooled Cash - Library	5,876.31	4,036.74		9,913.05
Pooled Cash - Debt Service				-
Pooled Cash- Outlay Fund				
Pooled Cash - Capital Projects	24,604.50		105,083.00	129,687.50
Pooled Cash - Water	3,885.96	8,044.64		11,930.60
Pooled Cash - Sewer	19,592.52	10,887.13		30,479.65
Pooled Cash-TID #2	9,993.00			9,993.00
Pooled Cash- ARPA	3,000.00			
Pooled Cash- Revolving Loan Fund	44,900.00			
Sewer Loan Checking	2,930.30		103,987.95	106,918.25
Police/City Garage Fund				
MP Summer Rec				-
DARE Program				-
Capital Project Checking-MCB				-
Total	\$ 319,099.46	\$ 69,489.50	\$ 209,070.95	\$ 597,659.91

Finance Committee Approval

Keith Burrows

Chris Goodney

Mike Christensen

Alternate

**** 2 Pay Apps, 1 Revolving Loan Disbursement, 1 WEDC Grant**

Application Period: June 13, 2025 to June 27, 2025		Application Date: July 8, 2025
To (Owner): City of Mineral Point	From (Contractor): JI Construction, LLC	Via (Engineer): Mark Digman, P.E.
Project: Proposed 2025 Infrastructure Improvements - Mineral Point	Contract: Contract #1 – Utility and Street Construction with Alternate 'A' – Washington Street and Alternate 'B' – N. Wisconsin Street	
Owner's Contract No.: 1	Contractor's Project No.: N/A	Engineer's Project No.: D23-205

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 584,976.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ 584,976.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F on Progress Estimate).....	\$ 110,613.50
			5. RETAINAGE:	
			a. 5% X \$110,613.50 Work Completed.....	\$ 5,530.50
			b. 5% X \$0.00 Stored Material.....	\$ 0.00
			c. Total Retainage (Line 5a + Line 5b).....	\$ 5,530.50
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 105,083.00
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 0.00
			8. AMOUNT DUE THIS APPLICATION.....	\$ 105,083.00
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G on Progress Estimate + Line 5 above).....	\$
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____ Date: 6/30/2025

Payment of: **\$ 105,083.00**
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: **\$ 105,083.00**
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Sanitary System = \$0.00 Water System = \$91,757.00 Storm Sewer System = \$0.00 General = \$13,326.00

Progress Estimate

Contractor's Application

For (Contract): Contract #1 – Utility and Street Construction with Alternate 'A' – Washington Street and Alternate 'B' – N. Wisconsin Street								Application Number: 1		
Application Period: June 13, 2025 to June 27, 2025								Application Date: July 8, 2025		
A				B	C	D	E	F		
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (D / B)	
Bid Item	Description									
Contract #1 – Utility and Street Construction										
1	Mobilization, Bonds, and Insurance as specified and indicated.	1 L.S.	\$47,375.00 / L.S.	\$47,375.00	0.50 L.S.	\$23,687.50		\$23,687.50	50%	
2	8" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	639 L.F.	\$85.00 / L.F.	\$54,315.00	630.0 L.F.	\$53,550.00		\$53,550.00	99%	
3	8" Gate Valve installed as specified and indicated.	1 Each	\$2,876.00 / Each	\$2,876.00	1 Each	\$2,876.00		\$2,876.00	100%	
4	6" Fire Hydrant with 6" Hydrant Lead and 6" Gate Valve installed as specified and indicated.	1 Each	\$8,500.00 / Each	\$8,500.00	1 Each	\$8,500.00		\$8,500.00	100%	
5	Connection to Existing Water Main as specified and indicated.	2 Each	\$2,500.00 / Each	\$5,000.00	2 Each	\$5,000.00		\$5,000.00	100%	
6	Replace Existing Water Service with 1" Water Service as specified and indicated.	2 Each	\$2,200.00 / Each	\$4,400.00	2 Each	\$4,400.00		\$4,400.00	100%	
7	New 1" Water Service to Replace Existing Lead Service installed as specified and indicated.	6 Each	\$2,100.00 / Each	\$12,600.00	6 Each	\$12,600.00		\$12,600.00	100%	
8	Rock Excavation as specified and indicated.	425 C.Y.	\$1.00 / C.Y.	\$425.00	C.Y.					
9	Excavation/Fill (1,500 C.Y.) as specified and indicated.	1 L.S.	\$15,000.00 / L.S.	\$15,000.00	L.S.					
10	Geotextile Fabric installed as specified and indicated.	2,300 S.Y.	\$3.50 / S.Y.	\$8,050.00	S.Y.					
11	Breaker Run installed as specified and indicated.	900 TON	\$16.00 / TON	\$14,400.00	TON					
12	Crushed Aggregate Base Course (1-1/4" dia.) installed as specified and indicated.	1,500 TON	\$16.00 / TON	\$24,000.00	TON					

13	Concrete Curb and Gutter (24") installed as specified and indicated.	1,205	L.F.	\$20.00 / L.F.	\$24,100.00	L.F.				
14	Concrete Sidewalk (4") installed as specified and indicated.	4,425	S.F.	\$7.00 / S.F.	\$30,975.00	S.F.				
15	Concrete Driveway (6") installed as specified and indicated.	825	S.F.	\$7.50 / S.F.	\$6,187.50	S.F.				
16	Handicap Ramp Detectable Warning Field installed as specified and indicated.	16	S.F.	\$40.00 / S.F.	\$640.00	S.F.				
17	4LT Hot Mix Asphalt Pavement installed as specified and indicated.	450	TON	\$94.00 / TON	\$42,300.00	TON				
18	Landscaping installed as specified and indicated.	550	S.Y.	\$7.00 / S.Y.	\$3,850.00	S.Y.				
TOTAL - Contract #1 =					\$304,993.50		\$110,613.50		\$110,613.50	
Alternate 'A' - Washington Street										
A1	6" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	473	L.F.	\$85.00 / L.F.	\$40,205.00	L.F.				
A2	6" Gate Valve installed as specified and indicated.	3	Each	\$2,045.00 / Each	\$6,135.00	Each				
A3	Relocate Existing Fire Hydrant and install New 6" Hydrant Lead and New 6" Gate Valve as specified and indicated.	1	Each	\$4,500.00 / Each	\$4,500.00	Each				
A4	Connection to Existing Water Main as specified and indicated.	2	Each	\$2,500.00 / Each	\$5,000.00	Each				
A5	Replace Existing Water Service with 1" Water Service as specified and indicated.	2	Each	\$2,500.00 / Each	\$5,000.00	Each				
A6	New 1" Water Service to Replace Existing Lead Service installed as specified and indicated.	3	Each	\$2,300.00 / Each	\$6,900.00	Each				
A7	Rock Excavation as specified and indicated.	165	C.Y.	\$75.00 / C.Y.	\$12,375.00	C.Y.				
A8	Excavation/Fill (1,100 C.Y.) as specified and indicated.	1	L.S.	\$11,000.00 / L.S.	\$11,000.00	L.S.				
A9	Geotextile Fabric installed as specified and indicated.	1,700	S.Y.	\$3.50 / S.Y.	\$5,950.00	S.Y.				
A10	Breaker Run installed as specified and indicated.	650	TON	\$16.00 / TON	\$10,400.00	TON				
A11	Crushed Aggregate Base Course (1-1/4" dia.) installed as specified and indicated.	950	TON	\$16.00 / TON	\$15,200.00	TON				

A12	Concrete Curb and Gutter (24") installed as specified and indicated.	475	L.F.	\$20.00 / L.F.	\$9,500.00	L.F.				
A13	Concrete Sidewalk (4") installed as specified and indicated.	1,750	S.F.	\$7.00 / S.F.	\$12,250.00	S.F.				
A14	Concrete Driveway (6") installed as specified and indicated.	350	S.F.	\$7.50 / S.F.	\$2,625.00	S.F.				
A15	Handicap Ramp Detectable Warning Field installed as specified and indicated.	16	S.F.	\$40.00 / S.F.	\$640.00	S.F.				
A16	4LT Hot Mix Asphalt Pavement installed as specified and indicated.	300	TON	\$95.00 / TON	\$28,500.00	TON				
A17	Landscaping installed as specified and indicated.	700	S.Y.	\$7.00 / S.Y.	\$4,900.00	S.Y.				
TOTAL - Alternate 'A' =					\$181,080.00					
Alternate 'B' - N. Wisconsin Street										
B1	6" DR 18 PVC Water Main w/Tracer Wire installed as specified and indicated.	310	L.F.	\$80.00 / L.F.	\$24,800.00	L.F.				
B2	6" Gate Valve installed as specified and indicated.	1	Each	\$2,045.00 / Each	\$2,045.00	Each				
B3	Relocate Existing Fire Hydrant and install New 6" Hydrant Lead and New 6" Gate Valve as specified and indicated.	1	Each	\$4,500.00 / Each	\$4,500.00	Each				
B4	Connection to Existing Water Main as specified and indicated.	1	Each	\$2,500.00 / Each	\$2,500.00	Each				
B5	Replace Existing Water Service with 1" Water Service as specified and indicated.	1	Each	\$2,500.00 / Each	\$2,500.00	Each				
B6	New 1" Water Service to Replace Existing Lead Service installed as specified and indicated.	1	Each	\$2,300.00 / Each	\$2,300.00	Each				
B7	Rock Excavation as specified and indicated.	105	C.Y.	\$75.00 / C.Y.	\$7,875.00	C.Y.				
B8	Excavation/Fill (550 C.Y.) as specified and indicated.	1	L.S.	\$5,500.00 / L.S.	\$5,500.00	L.S.				
B9	Geotextile Fabric installed as specified and indicated.	775	S.Y.	\$3.50 / S.Y.	\$2,712.50	S.Y.				
B10	Breaker Run installed as specified and indicated.	325	TON	\$16.00 / TON	\$5,200.00	TON				
B11	Crushed Aggregate Base Course (1-1/4" dia.) installed as specified and indicated.	475	TON	\$16.00 / TON	\$7,600.00	TON				

B12	Concrete Curb and Gutter (24") installed as specified and indicated.	260	L.F.	\$20.00 / L.F.	\$5,200.00	L.F.				
B13	Concrete Sidewalk (4") installed as specified and indicated.	850	S.F.	\$7.00 / S.F.	\$5,950.00	S.F.				
B14	Concrete Driveway (6") installed as specified and indicated.	350	S.F.	\$7.50 / S.F.	\$2,625.00	S.F.				
B15	Handicap Ramp Detectable Warning Field installed as specified and indicated.	8	S.F.	\$40.00 / S.F.	\$320.00	S.F.				
B16	4LT Hot Mix Asphalt Pavement installed as specified and indicated.	150	TON	\$100.00 / TON	\$15,000.00	TON				
B17	Landscaping installed as specified and indicated.	325	S.Y.	\$7.00 / S.Y.	\$2,275.00	S.Y.				
TOTAL - Alternate 'B' =					\$98,902.50					
TOTAL =					\$584,976.00		\$110,613.50		\$110,613.50	

Progress Estimate

Contractor's Application

For (Contract):				#1 - Lift Station Construction			Application Number: 1		
Application Period:				December 11, 2024 - June 27, 2025			Application Date: July 8, 2025		
A				B	C	D	E	F	
Item		Estimated Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)
Bid Item No.	Description								
1	Mobilization, Bonds, and Insurance as specified and indicated.	1 L.S.	Lump Sum	\$10,600.00	1 L.S.	\$10,600.00		\$10,600.00	100%
2	Implementation of Erosion Control as specified and indicated.	1 L.S.	Lump Sum	\$1,500.00	1 L.S.	\$1,500.00		\$1,500.00	100%
3	Clearing and Grubbing as specified and indicated.	1 L.S.	Lump Sum	\$2,500.00	1 L.S.	\$2,500.00		\$2,500.00	100%
4	8" SDR 35 PVC Sanitary Sewer installed as specified and indicated.	38 L.F.	\$ 92.00	\$3,496.00	38 L.F.	\$3,496.00		\$3,496.00	100%
5	1.5" Polyethylene Sanitary Sewer Forcemain installed as specified and indicated.	182 L.F.	\$ 20.00	\$3,640.00	182 L.F.	\$3,640.00		\$3,640.00	100%
6	Sanitary Sewer Manhole Chimney Rehabilitation as specified and indicated.	1 L.S.	Lump Sum	\$700.00	L.S.				
7	Connection to Existing Sanitary Sewer as specified and indicated.	2 Each	\$ 1,000.00	\$2,000.00	2 Each	\$2,000.00		\$2,000.00	100%
8	Abandon Existing Lift Station as specified and indicated.	1 L.S.	Lump Sum	\$6,000.00	1 L.S.	\$6,000.00		\$6,000.00	100%
9	Fair Street Duplex Lift Station installed as specified and indicated.	1 L.S.	Lump Sum	\$39,850.00	1 L.S.	\$39,850.00		\$39,850.00	100%
10	Remove existing yard hydrant and abandon water service at water main as specified and indicated.	1 L.S.	Lump Sum	\$500.00	1 L.S.	\$500.00		\$500.00	100%
11	9th Street Duplex Lift Station Rehabilitation as specified and indicated.	1 L.S.	Lump Sum	\$39,375.00	1 L.S.	\$39,375.00		\$39,375.00	100%
12	Landscaping (200 S.Y.) installed as specified and indicated.	1 L.S.	Lump Sum	\$1,350.00	L.S.				
Total - Contract #1 =				\$111,511.00		\$109,461.00		\$109,461.00	
Change Order									
TOTAL - Contract #1 w/ Change Order =				\$111,511.00		\$109,461.00		\$109,461.00	



7/7/2025

Mineral Point, Wisconsin

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Finance Committee
Department Reporting: Administration	Submitted by: Matthew Honer
<u>ISSUE:</u> Consideration of General Business Security Agreement and Promissory Note for OTMC, LLC. d.b.a Over the Moon Cheese, a new loan from the City's Revolving Loan Fund.	
<u>BACKGROUND/ANALYSIS:</u> The Finance Committee reviewed an application from Over the Moon Cheese at their June meeting, met with the applicant, discussed the terms of a loan, and advised the administrator to have loan documents prepared for the July meeting. Included in the packet is a draft general business security agreement and promissory note prepared for Over the Moon Cheese (OTMC, LLC). The loan has been drafted with favorable interest rates and a financial incentive for the loan to be current at annual benchmark dates. The principal objectives of the RLF are to: • Improve existing businesses and business neighborhoods in the City of Mineral Point. • Increase the number of individual businesses within the City of Mineral Point. • Increase jobs and job opportunities within the City of Mineral Point. The City Attorney has reviewed the documents and recommended that specifics be added to the inventory exhibit. It is important to note, that the inventory presented to secure the loan is unlikely to be accessible to the City in the event of a bankruptcy/liquidation. The City should be assumed to be the "last-in-line" in the event of a bankruptcy.	
<u>RECOMMENDATION:</u> Recommend Council Action.	
<u>FISCAL IMPACT:</u> \$44,900 (Revolving Loan Fund Balance: \$283,385)	
<u>ATTACHMENTS:</u> Excerpts from the applicant's business plan, General Business Security Agreement, and Promissory Note.	

Executive Summary

Introduction

Mary Florer is an experienced and passionate cheesemonger and specialty foods professional. She is purchasing Over the Moon Cheese (OTMC), a small, local cheese distribution company that connects exceptional Wisconsin cheeses with restaurants and retailers in Southern Wisconsin.

Mission Statement

At OTMC, our mission is to be a conduit between Wisconsin cheesemakers and Wisconsin cheese eaters. We aim to provide exceptional cheeses and equitable career opportunities while being mindful of our environmental impact and maintaining our reputation of deliciousness, dependability, and consistency.

Company History and Leadership Model

Over the Moon Cheese was founded in 2008 by Jane Hauser. As a resident of Madison and frequenter of fine dining establishments in town, she saw a need to connect the city's restaurants directly with the cheesemakers in Wisconsin. Over the years Jane carved out a niche for herself and her son, Charley, as small-scale cheese distributors. In August 2024, Mary Florer met Jane, who was looking to retire. Mary, a fine foods professional with over 6 years of specialty cheese experience, realized hyper-local Wisconsin cheese distribution was her calling.

Market and Competitor Analysis

As a small business, Over the Moon can offer tailored, one-on-one customer service to each of its clients, unlike a larger distributor. Mary is passionate about Wisconsin cheese and brings over a decade of retail and specialty foods experience plus lots of industry connections to Over the Moon. Utilizing this expertise, Over the Moon will be able to ensure products are properly cared for and always tasting their best. OTMC is able to offer more curated and individualized recommendations while also maintaining all of the one-stop shopping benefits and convenience of a traditional food distributor

Financial Projections

Sales at Over the Moon have grown steadily year over year since 2020. Revenue for 2024 totaled \$399,911.03, an increase of 15% over 2023. Net profit was \$86,700.42 at the end of 2024. OTMC initially estimates 3% growth in 2025 by maintaining existing customers with consistent quality and excellent service, projecting a conservative annual revenue of \$412,000 and net profit totaling \$90,000. In 2026, OTMC will focus on growing the customer book with a goal of increasing revenue by 10%.

Company Goals

Mary plans to bring her industry expertise to Over the Moon and grow the business organically and steadily by making smart fiscal decisions, marketing the brand in a meaningful way, and partnering with the right people. Wholesale cheese sales will be the primary source of revenue for the business, and Mary has plans to expand into new markets in Wisconsin, the Midwest, and beyond, bringing in new products and services while being an equitable employer and environmentally considerate. OTMC will also launch a retail sales program at American Wine Project in Mineral Point.

Conclusion

In total, the project cost to purchase the existing business, a delivery van, and related supplies and equipment is estimated at \$135,000. Between personal cash and an investor, OTMC is bringing \$32,500 in equity to the project. The company is seeking a vehicle loan and an operating capital/ equipment loan to fund the balance.



Company & Business Description

Company Purpose

Over the Moon Cheese (OTMC) is a local, small-scale cheese distributor that's served Wisconsin since 2008. OTMC works with cheesemakers in southern Wisconsin to connect their products with restaurants and retailers in the Greater Madison Area. OTMC specializes in products from small to midsize producers, especially those who use healthy agricultural practices. OTMC's customers include restaurants and retailers who value local products and supporting small, family businesses. As a small company, OTMC is able to provide one-on-one, individualized service for both customers and vendors, while still maintaining the convenience and benefits of a traditional, larger food distributor.

Mary Florer plans to purchase the existing established business and expand its offerings in order to support small businesses and reach customers in new territories, while still maintaining the same high level of customer service, vendor relationships, and environmental stewardship. Mary brings over a decade of retail management, specialty cheese, and entrepreneurial experience to the company, in addition to a lifelong passion for quality cheese.

Mission Statement

Our mission is to be a conduit between Wisconsin cheesemakers and Wisconsin cheese eaters. We aim to provide exceptional cheeses and equitable career opportunities while being mindful of our environmental impact and maintaining our reputation of deliciousness, dependability, and consistency.

Core Values

At Over the Moon, we are truly over the moon about cheese. We are committed to:

- *Supporting family farms - the backbone of the Wisconsin food industry*
- *Making cheese accessible by keeping cheese affordable*
- *Being friendly, approachable, and reliable*
- *Engaging in environmental stewardship and being mindful of the supply chain's impact on the planet*
- *Sharing our favorite snacks with our community of friends, family, and neighbors*

Team & Org Structure

OTMC has been operated by Jane Hauser and Charley Becker for the last 16 years. As of April 1, 2025 Mary Florer is the sole proprietor and operator of the business, along with a part-time delivery driver and cheesemonger, Randy Johnson, a Certified Cheese Professional.

Mary Florer brings over a decade of experience in retail management, wholesale Consumer Packaged Goods (CPG) operations, logistics, and shipping, and over 6 years of experience in specialty cheese. She has worked extensively within the cheese industry to network and foster relationships with producers, business owners, and cheese professionals across the country, with a special focus on Wisconsin. Mary managed an independent cheese shop in California for 3 years, then moved into the wholesale side of the business - and even helped facilitate the sale of a small food business in Madison. Here she learned about the food distribution system and how best to support small producers — all while providing excellent customer care and maintaining profits. Mary started a cheese pop-up business in California in 2022 before beginning a prestigious cheesemaking and affinage apprenticeship at Uplands Cheese in Dodgeville, WI in the fall of 2024, which led her to OTMC.

Growth Opportunities

While the business has been established and profitable for many years, the previous owners did not have the capacity to take on any new projects or clients to further increase revenue, and focused on maintaining current accounts over the last several years.

After getting the hang of the business operations, OTMC will expand the wholesale business to cover other regions of Wisconsin (Milwaukee, Viroqua, Door County, etc) starting slowly to partner with the right businesses and meet their cheese needs, and gradually growing from there. The territory expansion will start with in-person visits to assess needs, then orders will be fulfilled via shipping until there's enough business to merit a delivery route.

Mary has partnered with winemaker Erin Rasmussen at American Wine Project in Mineral Point, WI to not only share a facility and reduce overhead for both businesses, but also incorporate a cheese program at the winery. OTMC will work with the Kitchen at AWP to select cheeses and accompaniments that they can use in their menu offerings, and will also stock a selection of pre-cut cheeses in a self-serve grab 'n' go cooler for customers to purchase.

Staffing Plan

For at least one year, Mary will be primarily responsible for all sales and customer outreach, customer service, business strategy development, logistics, event planning, invoicing and receiving, marketing, order fulfillment, business finances, shipping, and occasional order pickups and customer deliveries. This should take up 30-40+ hours per week initially, with more hours as needed to help the business grow.

The current delivery driver and cheesemonger, Randy Johnson, will be retained as a part-time employee working 12-18 hours per week, taking care of most order pickups and customer deliveries, with occasional help pulling orders, restocking, and helping with retail and events as needed. This position is paid \$20/hr and the driver will have access to the company's delivery vehicle.

Mary will be responsible for planning, logistics and operations regarding the cheese counter at American Wine Project, and will work closely with ownership at AWP to ensure smooth operations and overall success. Mary will be responsible for merchandising and working in the shop as needed, but the staffing plan will be revisited as the need for more labor arises.

Future Job Creation

When growth and expansion are deemed necessary, (2-3 years out) Mary will seek a full-time sales representative that will cover existing accounts while working closely with Mary to scout new accounts and sales opportunities. Salary is TBD and will likely have a commission-based component.

In the long term (5+ years out) there will be 2-3 delivery and pickup drivers, 1 employee to cover shipping and order fulfillment, 2-3 retail employees, and 1-2 dedicated sales representatives. All employees will be compensated at \$20/hour+ to start, with sales representatives earning commission, and retail employees earning cash tips or a service charge bonus in addition to their base wage.

Products and Services Line

Product Offerings

OTMC currently works with about a dozen cheesemakers in Wisconsin and carries a variety of cheeses to accommodate hotel, restaurant, brewery/winery, and retail business' cheese needs. Mary will expand and work with even more Wisconsin cheesemakers and food producers in order to facilitate a one-stop shop for Wisconsin foods.

Current cheesemakers OTMC works with include Carr Valley Cheese, Cedar Grove Cheese, Hook's Cheese, Landmark Creamery, Roelli Cheese, Schroeder Kase, Emmi Roth, Chalet Cheese, Sartori, Silver Lewis Creamery, Westby Creamery, and Uplands Cheese.

Cheesemakers slated to add to the portfolio include Blakesville Creamery, Cosmic Wheel Creamery, Hill Valley Dairy, Bleu Mont Dairy, Marieke Gouda, Hoard's Creamery, Kingston Creamery, Royal Guernsey Creamery, Alpinage Cheese, Deer Creek Cheese, Widmer's Cheese, Union Star Cheese, and more.

PROMISSORY NOTE

July 9, 2025

\$44,900

For Value Received, the undersigned Borrower, OTMC LLC, a Wisconsin limited liability company, with an address of 802 Ridge Street, Mineral Point, WI 53565 (hereinafter "Borrower"), promises to pay to the City of Mineral Point, a municipal corporation, located at 137 High Street, Mineral Point, Wisconsin, or holder, (hereinafter "Holder"), the sum of Forty-Four Thousand nine-hundred and 00/100 Dollars (\$44,900), plus accrued interest, payable as follows:

1. Interest shall accrue on this note at a rate of Three and Seventy-Five Per cent (3.75%) per annum, compounded annually, commencing August 1, 2025.
2. Seventy-two (72) monthly installment payments in the amounts stated on Schedule A shall commence on September 1, 2025, said payments to continue to be paid on the 10th day of each successive month thereafter.
3. There shall be a final payment of all principal and interest due on August 10, 2031, the maturity date.
4. If Borrower makes all payments due under the terms of this Note when due and is current with its payments as of each of the following benchmark dates, specifically, August 10, 2026, August 10, 2027, August 10, 2028, August 10, 2029, August 10, 2030, and June 10, 2031 the Holder agrees to credit Borrower with an amount equal to the remaining balance of the loan under Schedule A toward the two remaining payments (\$1,385.78).

Borrower covenants not to take any action or permit any event to occur which materially impairs Borrower's ability to pay this Note when due, including, without limitation, the fact that Borrower, or any surety of the Note, dies, changes marital status or domicile, or becomes insolvent or is the subject of bankruptcy or other insolvency proceedings.

This Note is secured by a Security Agreement bearing even date herewith on personal property to be used in Borrower's business located at 802 Ridge St., Mineral Point, Iowa County, Wisconsin, and includes the following:

All equipment, fixtures, inventory (including all goods held for sale, lease or demonstration or to be furnished under contracts of service, goods leased to others, trade-ins and repossessions, raw materials, work in progress and materials or supplies used or consumed in debtor's business), documents relating to inventory, general intangibles, accounts, contract rights, chattel papers and instruments, now owned or hereafter acquired by debtor (or by debtor with spouse), and all additions and accessions to, all spare and repair parts, special tools, equipment and replacements for, all returned or repossessed goods, the sale of which gave rise to, and all proceeds and products of the foregoing, wherever located.

All payments shall be made to the City of Mineral Point, at 137 High Street, Mineral Point, Wisconsin, 53565.

Borrower may repay this note in full or in part, at any time, without fee, penalty, or premium.

If Borrower fails to make payments when due under the terms of this Note or Security Agreement and Borrower is not current with its payments on any of the benchmark dates, or upon any default (other than nonpayment) under the terms and conditions of this Note or Security Agreement, if said default is not cured within fifteen (15) days following the mailing of a written notice of right to cure default to the Borrower, Borrower shall cease to be eligible for the credit described under Paragraph 4, above. In the alternative, Holder may accelerate the entire principal balance and accrued interest of this Note and declare the same immediately due and payable, without notice of demand. Holder is then entitled to proceed with all remedies available to Holder, pursuant to the Wisconsin Statutes for payment of the balance due under this Note.

Presentment, protest, and notice of dishonor are hereby waived.

Borrower shall pay all costs and expenses of collection, including (without limitation) reasonable attorneys' fees, except to the extent limited or prohibited by applicable law.

The Holder of this Note may grant renewals or extensions, accept partial payment, release security for anyone liable under this Note or any guarantee, without affecting the liability of Borrower and/ or any guarantor.

Dated at Mineral Point, Wisconsin, this _____ day of July 2025.

OTMC LLC (Over the Moon Cheese)

By: _____
Mary Florer, Member

By: _____

GUARANTEE OF PAYMENT AND INDORSEMENT OF INSTRUMENT

In consideration of the loan evidenced by the above instrument, the undersigned unconditionally guarantee to the City of Mineral Point and every subsequent Holder of the instrument, irrespective of the existence of any security or of any other circumstances, the prompt payment of the instrument when due, at maturity, by acceleration, or otherwise: Each signature to this Guarantee is intended to be an indorsement of the above instrument, and each of the undersigned hereby waives presentment, protest, and notice of dishonor.

Mary Florer

Date: _____

Date: _____

SCHEDULE A:

Payment #	Due Date	Beginning Balance	Interest	Principal	Ending Balance	Benchmark Date
1	September 10, 2025	\$44,900.00	\$137.96	\$558.13	\$44,341.87	
2	October 10, 2025	\$44,341.87	\$136.24	\$559.84	\$43,782.03	
3	November 10, 2025	\$43,782.03	\$134.52	\$561.56	\$43,220.47	
4	December 10, 2025	\$43,220.47	\$132.80	\$563.29	\$42,657.18	
5	January 10, 2026	\$42,657.18	\$131.07	\$565.02	\$42,092.16	
6	February 10, 2026	\$42,092.16	\$129.33	\$566.75	\$41,525.41	
7	March 10, 2026	\$41,525.41	\$127.59	\$568.50	\$40,956.91	
8	April 10, 2026	\$40,956.91	\$125.84	\$570.24	\$40,386.67	
9	May 10, 2026	\$40,386.67	\$124.09	\$571.99	\$39,814.67	
10	June 10, 2026	\$39,814.67	\$122.33	\$573.75	\$39,240.92	
11	July 10, 2026	\$39,240.92	\$120.57	\$575.52	\$38,665.41	
12	August 10, 2026	\$38,665.41	\$118.80	\$577.28	\$38,088.12	X
Year #1 End						
13	September 10, 2026	\$38,088.12	\$117.03	\$579.06	\$37,509.07	
14	October 10, 2026	\$37,509.07	\$115.25	\$580.84	\$36,928.23	
15	November 10, 2026	\$36,928.23	\$113.46	\$582.62	\$36,345.61	
16	December 10, 2026	\$36,345.61	\$111.67	\$584.41	\$35,761.20	
17	January 10, 2027	\$35,761.20	\$109.88	\$586.21	\$35,174.99	
18	February 10, 2027	\$35,174.99	\$108.08	\$588.01	\$34,586.98	
19	March 10, 2027	\$34,586.98	\$106.27	\$589.81	\$33,997.17	
20	April 10, 2027	\$33,997.17	\$104.46	\$591.63	\$33,405.54	
21	May 10, 2027	\$33,405.54	\$102.64	\$593.44	\$32,812.10	
22	June 10, 2027	\$32,812.10	\$100.82	\$595.27	\$32,216.83	
23	July 10, 2027	\$32,216.83	\$98.99	\$597.10	\$31,619.73	
24	August 10, 2027	\$31,619.73	\$97.15	\$598.93	\$31,020.80	X
Year #2 End						
25	September 10, 2027	\$31,020.80	\$95.31	\$600.77	\$30,420.03	
26	October 10, 2027	\$30,420.03	\$93.47	\$602.62	\$29,817.41	
27	November 10, 2027	\$29,817.41	\$91.62	\$604.47	\$29,212.94	
28	December 10, 2027	\$29,212.94	\$89.76	\$606.33	\$28,606.61	
29	January 10, 2028	\$28,606.61	\$87.90	\$608.19	\$27,998.42	
30	February 10, 2028	\$27,998.42	\$86.03	\$610.06	\$27,388.37	

31	March 10, 2028	\$27,388.37	\$84.15	\$611.93	\$26,776.43	
32	April 10, 2028	\$26,776.43	\$82.27	\$613.81	\$26,162.62	
33	May 10, 2028	\$26,162.62	\$80.39	\$615.70	\$25,546.92	
34	June 10, 2028	\$25,546.92	\$78.49	\$617.59	\$24,929.33	
35	July 10, 2028	\$24,929.33	\$76.60	\$619.49	\$24,309.84	
36	August 10, 2028	\$24,309.84	\$74.69	\$621.39	\$23,688.45	X
Year #3 End						
37	September 10, 2028	\$23,688.45	\$72.78	\$623.30	\$23,065.15	
38	October 10, 2028	\$23,065.15	\$70.87	\$625.22	\$22,439.94	
39	November 10, 2028	\$22,439.94	\$68.95	\$627.14	\$21,812.80	
40	December 10, 2028	\$21,812.80	\$67.02	\$629.06	\$21,183.73	
41	January 10, 2029	\$21,183.73	\$65.09	\$631.00	\$20,552.74	
42	February 10, 2029	\$20,552.74	\$63.15	\$632.94	\$19,919.80	
43	March 10, 2029	\$19,919.80	\$61.20	\$634.88	\$19,284.92	
44	April 10, 2029	\$19,284.92	\$59.25	\$636.83	\$18,648.09	
45	May 10, 2029	\$18,648.09	\$57.30	\$638.79	\$18,009.30	
46	June 10, 2029	\$18,009.30	\$55.33	\$640.75	\$17,368.55	
47	July 10, 2029	\$17,368.55	\$53.37	\$642.72	\$16,725.84	
48	August 10, 2029	\$16,725.84	\$51.39	\$644.69	\$16,081.14	X
Year #4 End						
49	September 10, 2029	\$16,081.14	\$49.41	\$646.67	\$15,434.47	
50	October 10, 2029	\$15,434.47	\$47.42	\$648.66	\$14,785.81	
51	November 10, 2029	\$14,785.81	\$45.43	\$650.65	\$14,135.15	
52	December 10, 2029	\$14,135.15	\$43.43	\$652.65	\$13,482.50	
53	January 10, 2030	\$13,482.50	\$41.43	\$654.66	\$12,827.84	
54	February 10, 2030	\$12,827.84	\$39.41	\$656.67	\$12,171.17	
55	March 10, 2030	\$12,171.17	\$37.40	\$658.69	\$11,512.48	
56	April 10, 2030	\$11,512.48	\$35.37	\$660.71	\$10,851.77	
57	May 10, 2030	\$10,851.77	\$33.34	\$662.74	\$10,189.03	
58	June 10, 2030	\$10,189.03	\$31.31	\$664.78	\$9,524.25	
59	July 10, 2030	\$9,524.25	\$29.26	\$666.82	\$8,857.43	
60	August 10, 2030	\$8,857.43	\$27.21	\$668.87	\$8,188.56	X
Year #5 End						
61	September 10, 2030	\$8,188.56	\$25.16	\$670.92	\$7,517.63	
62	October 10, 2030	\$7,517.63	\$23.10	\$672.99	\$6,844.65	
63	November 10, 2030	\$6,844.65	\$21.03	\$675.05	\$6,169.59	

64	December 10, 2030	\$6,169.59	\$18.96	\$677.13	\$5,492.46	
65	January 10, 2031	\$5,492.46	\$16.88	\$679.21	\$4,813.25	
66	February 10, 2031	\$4,813.25	\$14.79	\$681.30	\$4,131.96	
67	March 10, 2031	\$4,131.96	\$12.70	\$683.39	\$3,448.57	
68	April 10, 2031	\$3,448.57	\$10.60	\$685.49	\$2,763.08	
69	May 10, 2031	\$2,763.08	\$8.49	\$687.59	\$2,075.49	
70	June 10, 2031	\$2,075.49	\$6.38	\$689.71	\$1,385.78	X
71	July 10, 2031	\$1,385.78	\$4.26	\$691.83	\$693.95	
72	August 10, 2031	\$693.95	\$2.13	\$693.95	\$0.00	
Year #6 End						

GENERAL BUSINESS SECURITY AGREEMENT

Dated July 8, 2025

1. SECURITY INTEREST

In consideration of any financial accommodation at any time granted by the City of Mineral Point (“Lender”) to OTMC LLC (“Borrower”), each of the undersigned (“Debtor,” whether one or more) grants Lender a security interest in all equipment, fixtures, inventory, documents, general intangibles, accounts, deposit accounts (unless a security interest would render a nontaxable account taxable), contract rights, chattel paper, patents, trademarks and copyrights (and the good will associated with and registrations and licenses of any of them), instruments, letter of credit rights and investment property, now owned or hereafter acquired by Debtor (or by Debtor with spouse), and all additions and accessions to, all spare and repair parts, special tools, equipment and replacements for, software used in, all returned or repossessed goods the sale of which gave rise to and all proceeds, supporting obligations and products of the foregoing (“Collateral”), wherever located, to secure all debts, obligations and liabilities to Lender arising out of credit previously granted, credit contemporaneously granted and credit granted in the future by Lender to any Debtor, or any Borrower, to any of them and another, or to another guaranteed or endorsed by any of them (“Obligations”). A description of Borrower’s equipment that is included as Collateral upon the date of this agreement is attached hereto as “Exhibit A.”

2. DEBTOR'S WARRANTIES

Debtor warrants and agrees that while any of the Obligations are unpaid:

(a) **Ownership and use.** Debtor owns (or with spouse owns) the Collateral free of all encumbrances and security interests (except Lender’s security interest). Chattel paper constituting Collateral evidences a perfected security interest in the goods (including software used in the goods) covered by it, free from all other encumbrances and security interests, and no financing statement is on file or control agreement in existence (other than Lender’s) covering the Collateral or any of it. Debtor, acting alone, may grant a security interest in the Collateral and agree to the terms of this Agreement. The Collateral is used or bought for use primarily for business purposes.

(b) **Sale of goods or services rendered.** Each account and chattel paper constituting Collateral as of this date arose from the performance of services by Debtor or from a bona fide sale or lease of goods, which have been delivered or shipped to the account debtor and for which Debtor has genuine invoices, shipping documents or receipts.

(c) **Enforceability.** Each account, contract right and chattel paper constituting Collateral as of this date is genuine and enforceable against the account debtor according to its terms. It and the transaction out of which it arose comply with all applicable laws and regulations. The amount represented by Debtor to Lender as owing by each account debtor is the amount actually owing and is not subject to setoff, credit, allowance or adjustment, except discount for prompt payment, nor has any account debtor returned the goods or disputed liability.

(d) **Due date.** There has been no default as of this date according to the terms of any chattel paper or account constituting Collateral and no step has been taken to foreclose the security interest it evidences or otherwise enforce its payment.

(e) **Financial condition of account debtor.** As of this date Debtor has no notice or knowledge of anything which might impair the credit standing of any account debtor and Debtor will advise Lender upon receipt of any such notice or knowledge affecting Collateral.

(f) **Valid organization.** If a corporation, limited liability company or general or limited partnership, Debtor is duly organized, validly existing and in good standing under the laws of the state of organization and is authorized to do business in Wisconsin.

(g) **Other agreements.** Debtor is not in default under any agreement for the payment of money.

(h) **Authority to contract.** The execution and delivery of this Agreement and any instruments evidencing Obligations will not violate or constitute a breach of Debtor’s articles of incorporation or organization, by-laws, partnership agreement, operating agreement or any other agreement or restriction to which Debtor is a party or is subject.

(i) **Accuracy of information.** All information, certificates or statements given to Lender pursuant to this Agreement shall be true and complete when given.

(j) **Name and address.** Debtor’s exact legal name is as set forth below Section 12. If Debtor is an individual, Debtor separately provided to Lender the name of Debtor as it is indicated on Debtor’s current unexpired driver’s license or, if applicable for UCC financing statements, identification card issued by Debtor’s state of principal residence, and the address of Debtor’s principal residence is as set forth below Section 12. If Debtor is an organization that has only one place of business, the address of Debtor’s place of business, or if Debtor has more than one place of business, then the address of Debtor’s chief executive office, is as set forth below Section 12.

(k) **Location(s).** The address where the Collateral will be kept, if different from that appearing below Section 12, is 802 Ridge St., Mineral Point, WI 53565.

Such location shall not be changed without prior written consent of Lender, but the parties intend that the Collateral, wherever located, is covered by this Agreement.

(l) **Organization.** If Debtor is an organization, the type of organization and the state under whose law it is organized are as set forth below Section 12.

(m) **Environmental laws.** (i) No substance has been, is or will be present, used, stored, deposited, treated, recycled or disposed of on, under, in or about any real estate now or at any time owned or occupied by Debtor (“Property”) during the period of Debtor’s ownership or use of the Property in a form, quantity or manner which if known to be present on, under, in or about the Property would require clean-up, removal or some other remedial action (“Hazardous Substance”) under any federal, state or local laws, regulations, ordinances, codes or rules (“Environmental Laws”), (ii) Debtor has no knowledge, after due inquiry, of any prior use or existence of any Hazardous Substance on the Property by any prior owner of or person using the Property, (iii) without limiting the generality of the foregoing, Debtor has no knowledge, after due inquiry, that the Property contains asbestos, polychlorinated biphenyl components (PCBs) or underground storage tanks, (iv) there are no conditions existing currently or likely to exist during the term of this Agreement which would subject Debtor to any damages, penalties, injunctive relief or clean-up costs in any governmental or regulatory action or third-party claim relating to any Hazardous Substance, (v) Debtor is not subject to any court or administrative proceeding, judgment, decree, order or citation relating to any Hazardous Substance, and (vi) Debtor in the past has been, at the present is, and in the future will remain in compliance with all Environmental Laws. Debtor shall indemnify and hold harmless Lender, its directors, officers, employees and agents from all loss, cost (including reasonable attorneys’ fees and legal expenses), liability and damage whatsoever directly or indirectly resulting from, arising out of, or based upon (1) the presence, use, storage, deposit, treatment, recycling or disposal, at any time, of any Hazardous Substance on, under, in or about the Property, or the transportation of any Hazardous Substance to or from the Property, (2) the violation or alleged violation of any Environmental Law, permit, judgment or license relating to the presence, use, storage, deposit, treatment, recycling or disposal of any Hazardous Substance on, under, in or about the Property, or the transportation of any Hazardous Substance to or from Property, or (3) the imposition of any governmental lien for the recovery of environmental clean-up costs expended under any Environmental Law. Debtor shall immediately notify Lender in writing of any governmental or regulatory action or third-party claim instituted or threatened in connection with any Hazardous Substance described above on, in, under or about the Property.

(n) **Employees.** There are no unpaid wages due employees of Debtor and there are no outstanding liens against assets of Debtor for unpaid wages due employees of Debtor.

(o) **Fixtures.** If any of the Collateral is affixed to real estate, the legal description of the real estate set forth in each UCC Financing Statement signed or authorized by Debtor is true and correct.

3. SHIPPERS

Shippers authorized to draw drafts on Lender under section 6(c) are:
None

4. SALE AND COLLECTIONS

(a) **Sale of inventory.** So long as no default exists under any of the Obligations or this Agreement, Debtor may (a) sell inventory in the ordinary course of Debtor’s business for cash or on terms customary in the trade, at prices not less than any minimum sale price shown on instruments evidencing Obligations and describing inventory, or (b) lease or license inventory on terms customary in the trade.

(b) **Verification and notification.** Lender may verify Collateral in any manner, and Debtor shall assist Lender in so doing. Upon default Lender may at any time and Debtor shall, upon request of Lender, notify the account debtors or other persons obligated on the Collateral to make payment directly to Lender and Lender may enforce collection of, settle, compromise, extend or renew the indebtedness of such account debtors or other persons obligated on the Collateral. Until account debtors or other persons obligated on the Collateral are so notified, Debtor, as agent of Lender, shall make collections and receive payments on the Collateral.

(c) **Deposit with Lender.** At any time Lender may require that all proceeds of Collateral received by Debtor shall be held by Debtor upon an express trust for Lender, shall not be commingled with any other funds or property of Debtor and shall be turned over to Lender in precisely the form received (but endorsed by Debtor if necessary for collection) not later than the business day following the day of their receipt. Except as provided in Section 4(d) below, all proceeds of Collateral received by Lender directly or from Debtor shall be applied against the Obligations in such order and at such times as Lender shall determine.

(d) **Accounting.** If the extent to which Lender’s security interest in the Collateral is a purchase money security interest depends on the application of a payment to a particular obligation of Debtor, the payment shall first be applied to obligations of Debtor for which Debtor did not create a security interest in the order in which those obligations were incurred and then to obligations of Debtor for which Debtor did create a security interest, including the Obligations secured by the Collateral, in the order in which those obligations were incurred; provided, however, that Lender shall retain its security interest in all Collateral regardless of the allocation of payments.

THIS AGREEMENT INCLUDES THE ADDITIONAL PROVISIONS ON PAGES 2 AND 3.

ADDITIONAL PROVISIONS

5. DEBTOR'S COVENANTS

(a) Maintenance of Collateral. Debtor shall: maintain the Collateral in good condition and repair and not permit its value to be impaired; keep it free from all liens, encumbrances and security interests (other than Lender's security interest); defend it against all claims and legal proceedings by persons other than Lender; pay and discharge when due all taxes, license fees, levies and other charges upon it; not sell, lease, license or otherwise transfer or dispose of it or permit it to become a fixture or an accession to other goods, except for sales, leases or licenses of inventory as provided in this Agreement; not permit it to be used in violation of any applicable law, regulation or policy of insurance; and, as to Collateral consisting of instruments, chattel paper and letter of credit rights, preserve rights in it against prior parties. Loss of or damage to the Collateral shall not affect the liabilities of any Debtor or Borrower under this Agreement, the Obligations or other rights of Lender with respect to the Collateral.

(b) Insurance. Debtor shall keep the Collateral and Lender's interest in it insured under policies with such provisions, for such amounts and by such insurers as shall be satisfactory to Lender from time to time, and shall furnish evidence of such insurance satisfactory to Lender. Subject to Lender's satisfaction, Debtor is free to select the insurance agent or insurer through which the insurance is obtained. Debtor assigns (and directs any insurer to pay) to Lender the proceeds of all such insurance and any premium refund, and authorizes Lender to endorse in the name of Debtor any instruments for such proceeds or refunds and, at the option of Lender, to apply such proceeds and refunds to any unpaid balance of the Obligations, whether or not due, and/or to restoration of the Collateral, returning any excess to Debtor. Each insurance policy shall contain a standard lender's loss payable endorsement in favor of Lender, and shall provide that the policy shall not be cancelled, and the coverage shall not be reduced, without at least 10 days' prior written notice by the insurer to Lender. Lender is authorized, in the name of Debtor or otherwise, to make, adjust and/or settle claims under any credit insurance financed by Lender or any insurance on the Collateral, or cancel the same after the occurrence of an event of default. If Debtor fails to keep any required insurance on the Collateral, Lender may purchase such insurance for Debtor, such insurance may be acquired by Lender solely to protect the interest of Lender (and will not cover Debtor's equity in the Collateral), and Debtor's obligation to repay Lender shall be in accordance with Section 6(a).

(c) Maintenance of security interest. Debtor shall pay all expenses and upon request, take any action reasonably deemed advisable by Lender to preserve the Collateral or to establish, evidence, determine and maintain priority of, perfect, continue perfected, terminate and/or enforce Lender's interest in it or rights under this Agreement. Debtor authorizes Lender to file Uniform Commercial Code financing statements describing the Collateral (including describing the Collateral as "all assets" or with words of similar effect) and amendments and correction statements to such financing statements and ratifies any such financing statement or amendment filed prior to the date of this Agreement. Debtor will obtain for and provide to Lender control of Collateral or other security for the Obligations for which control may be required or requested to perfect Lender's security interest under applicable law, including, without limitation, the execution of control agreements by and between Debtor, Lender and any necessary third party. If the Collateral is in possession of a third party, Debtor will also join with Lender at its request in notifying the third party of Lender's security interest and obtaining an acknowledgment from the third party that it is holding the Collateral for the benefit of Lender.

(d) Taxes and other charges. Debtor shall pay and discharge all lawful taxes, assessments and government charges upon Debtor or against its properties prior to the date on which penalties attach, unless and to the extent only that such taxes, assessments and charges are contested in good faith and by appropriate proceedings by Debtor.

(e) Employees. Debtor shall pay all wages when due to employees of Debtor and shall not permit any lien to exist against the assets of Debtor for unpaid wages due employees of Debtor.

(f) Records and statements. Debtor shall furnish to Lender financial statements at least annually and such other financial information respecting Debtor at such times and in such form as Lender may request. Debtor shall keep accurate and complete records respecting the Collateral in such form as Lender may approve. At such times as Lender may require, Debtor shall furnish to Lender a statement certified by Debtor and in such form and containing such information as may be prescribed by Lender, showing the current status and value of the Collateral. Debtor shall furnish to Lender such reports regarding the payment of wages to employees of Debtor and the number of employees of Debtor as Lender may from time to time request, and without request shall furnish to Lender a written report immediately upon any material increase in the number of employees of Debtor, the failure of Debtor to pay any wages when due to employees of Debtor or the imposition of any lien against the assets of Debtor for unpaid wages due employees of Debtor.

(g) Inspection of Collateral. At reasonable times Lender may examine the Collateral and Debtor's records pertaining to it, wherever located, and make copies of records, and Debtor shall assist Lender in so doing.

(h) Service charge. In addition to the required payments under the Obligations and this Agreement, Debtor shall pay Lender's then current service charges for servicing and auditing in connection with this Agreement.

(i) Chattel paper. Lender may require that chattel paper constituting Collateral shall be on forms approved by Lender. Unless it consists of electronic chattel paper, Debtor shall promptly mark all chattel paper constituting Collateral, and all copies, to indicate conspicuously Lender's interest and, upon request, deliver them to Lender. If it consists of electronic chattel paper, Debtor shall promptly notify Lender of the existence of the electronic chattel paper and, at the request of Lender, shall take such actions as Lender may reasonably request to vest in Lender control of such electronic chattel paper under applicable law.

(j) United States contracts. If any Collateral arose out of contracts with the United States or any of its departments, agencies or instrumentalities, Debtor will notify Lender and execute writings required by Lender in order that all money due or to become due under such contracts shall be assigned to Lender and proper notice of the assignment given under the Federal Assignment of Claims Act.

(k) Modifications. Without the prior written consent of Lender, Debtor shall not alter, modify, extend, renew or cancel any accounts, letter of credit rights or chattel paper constituting Collateral or any Collateral constituting part of the Debtor's borrowing base.

(l) Returns and repossessions. Debtor shall promptly notify Lender of the return to or repossession by Debtor of goods underlying any Collateral and Debtor shall hold and dispose of them only as Lender directs.

(m) Promissory Notes, Chattel Paper and Investment Property. If Debtor shall at any time hold or acquire Collateral consisting of promissory notes, chattel paper or certificated securities, Debtor shall endorse, assign and deliver the same to Lender accompanied by such instruments of transfer or assignment duly executed in blank as Lender may from time to time request.

(n) Change of name, address or organization. Debtor shall not change (i) Debtor's legal name, (ii) if Debtor is an individual Debtor's name as it is indicated on Debtor's current unexpired driver's license or, if applicable for UCC financing statements, identification card issued by Debtor's state of principal residence, or (iii) Debtor's address, in each case without providing at least 30 days' prior written notice of the change to Lender. If Debtor is an individual, Debtor shall provide to Lender at least 30 days' written notice of any expiration of Debtor's driver's license or, if applicable for UCC financing statements, identification card issued by Debtor's state of principal residence. If Debtor is an organization it shall not change its type of organization or state under whose law it is organized and shall preserve its organizational existence, and Debtor whether or not Debtor is an organization shall not, in one transaction or in a series of related transactions, merge into or consolidate with any other organization, change Debtor's legal structure or sell or transfer all or substantially all of Debtor's assets.

6. RIGHTS OF LENDER

(a) Authority to perform for Debtor. Upon the occurrence of an event of default or if Debtor fails to perform any of Debtor's duties set forth in this Agreement or in any evidence of or document relating to the Obligations, Lender is authorized, in Debtor's name or otherwise, to take any such action including without limitation signing Debtor's name or paying any amount so required, and the cost shall be one of the Obligations secured by this Agreement and shall be payable by Debtor upon demand with interest from the date of payment by Lender at the highest rate stated in any evidence of any Obligation but not in excess of the maximum rate permitted by law.

(b) Charging Debtor's credit balance. Unless a lien would be prohibited by law or would render a nontaxable account taxable, Debtor grants Lender, as further security for the Obligations, a security interest and lien in any deposit account Debtor may at any time have with Lender and other money now or hereafter owed Debtor by Lender, and agrees that Lender may, at any time after the occurrence of an event of default, without prior notice or demand, set-off all or any part of the unpaid balance of the Obligations against any deposit balances or other money now or hereafter owed Debtor by Lender.

(c) Power of attorney. Debtor irrevocably appoints any officer of Lender as Debtor's attorney, with power after an event of default to receive, open and dispose of all mail addressed to Debtor (and Lender shall not be required as a condition to the exercise of this power to prove the occurrence of an event of default to the Post Office); to notify the Post Office authorities to change the address for delivery of all mail addressed to Debtor to such address as Lender may designate; to endorse the name of Debtor upon any instruments which may come into Lender's possession; and to sign and make draws under any letter of credit constituting Collateral on Debtor's behalf. Debtor agrees that Obligations may be created by drafts drawn on Lender by shippers of inventory named in Section 3. Debtor authorizes Lender to honor any such draft accompanied by invoices aggregating the amount of the draft and describing inventory to be shipped to Debtor and to pay any such invoices not accompanied by drafts. Debtor appoints any employee of Lender as Debtor's attorney, with full power to sign Debtor's name on any instrument evidencing an Obligation, or any renewals or extensions, for the amount of such drafts honored by Lender and such instruments may be payable at fixed times or on demand, shall bear interest at the rate from time to time fixed by Lender and Debtor agrees, upon request of Lender, to execute any such instruments. This power of attorney to execute instruments may be revoked by Debtor only by written notice to Lender and no such revocation shall affect any instruments executed prior to the receipt by Lender of such notice. All acts of such attorney are ratified and approved and such attorney is not liable for any act or omission or for any error of judgment or mistake of fact or law. This power is a power coupled with an interest and is given as security for the Obligations, and the authority conferred by this power is and shall be irrevocable and shall remain in full force and effect until renounced by Lender except as otherwise expressly provided in this Section 6(c).

(d) Non-liability of Lender. Lender has no duty to determine the validity of any invoice, the authority of any shipper named in section 3 to ship goods to Debtor or compliance with any order of Debtor. Lender has no duty to protect, insure, collect or realize upon the Collateral or preserve rights in it against prior parties. Debtor releases Lender from any liability for any act or omission relating to the Obligations, the Collateral or this Agreement, except Lender’s willful misconduct.

7. DEFAULT

Upon the occurrence of one or more of the following events of default:

(a) Nonperformance. Any of the Obligations are not paid when due, or Borrower or Debtor, as applicable, fails to perform, or rectify breach of, any warranty or covenant or other undertaking in this Agreement or in any evidence of or document relating to the Obligations or an event of default occurs under any evidence of or document relating to any other obligation secured by the Collateral;

(b)Inability to Perform. Borrower, Borrower’s spouse, Debtor or a guarantor or surety of any of the Obligations dies, ceases to exist, becomes insolvent or the subject of bankruptcy or insolvency proceedings or any guaranty of the Obligations is revoked or becomes unenforceable for any reason;

(c) Misrepresentation. Any warranty or representation made to induce Lender to extend credit to Debtor or Borrower, under this Agreement or otherwise, is false in any material respect when made; or

(d) Insecurity. At any time Lender believes in good faith that the prospect of payment or performance of any of the Obligations or performance under any agreement securing the Obligations is impaired;

all of the Obligations shall, at the option of Lender and without notice or demand, become immediately payable; and Lender shall have all rights and remedies for default provided by the Wisconsin Uniform Commercial Code and this Agreement, as well as any other applicable law, and under any evidence of or document relating to any Obligation, and all such rights and remedies are cumulative and may be exercised from time to time together, separately, and in any order. With respect to such rights and remedies:

(e) Repossession. Lender may take possession of Collateral without notice or hearing, which Debtor waives;

(f) Assembling collateral. Lender may require Debtor to assemble the Collateral and to make it available to Lender at any place reasonably designated by Lender;

(g) Notice of disposition. Written notice, when required by law, sent to any address of Debtor in this Agreement at least 10 calendar days (counting the day of sending) before the date of a proposed disposition of the Collateral is reasonable notice;

(h) Expenses and application of proceeds. Debtor shall reimburse Lender for any expense incurred by Lender in protecting or enforcing its rights under this Agreement, before and after judgment, including, without limitation, reasonable attorneys’ fees and legal expenses (including those incurred in successful defense or settlement of any counterclaim brought by Debtor or incident to any action or proceeding involving Debtor brought pursuant to the United States Bankruptcy Code) and all expenses of taking possession, holding, preparing for disposition and disposing of Collateral (provided, however, Lender has no obligation to clean-up or otherwise prepare the Collateral for sale). After deduction of such expenses, Lender shall apply the proceeds of disposition to the extent actually received in cash to the Obligations in such order and amounts as it elects or as otherwise required by this Agreement. If Lender sells any Collateral on credit, Debtor will be credited only with payments that the purchaser actually makes and that Lender actually receives and applies to the unpaid balance of the purchase price of the Collateral; and

(i) Waiver. Lender may permit Debtor or Borrower to remedy any default without waiving the default so remedied, and Lender may waive any default without waiving any other subsequent or prior default by Borrower or Debtor. Lender shall continue to have all of its rights and remedies under this Agreement even if it does not fully and properly exercise them on all occasions.

8. WAIVER AND CONSENT

Each Debtor who is not also a Borrower expressly consents to and waives notice of the following by Lender without affecting the liability of any such Debtor: (a) the creation of any present or future Obligation, default under any Obligation, proceedings to collect from any Borrower or anyone else, (b) any surrender, release, impairment, sale or other disposition of any security or collateral for the Obligations, (c) any release or agreement not to sue any guarantor or surety of the Obligations, (d) any failure to perfect a security interest in or realize upon any security or collateral for the Obligations, (e) any failure to realize upon any of the Obligations or to proceed against any Borrower or any guarantor or surety, (f) any renewal or extension of the time of payment, (g) any allocation and application of payments and credits and acceptance of partial payments, (h) any application of the proceeds of disposition of any collateral for the Obligations to any obligation of any Debtor or Borrower secured by such collateral in such order and amounts as it elects, (i) any determination of what, if anything, may at any time be done with reference to any security or collateral, and (j) any settlement or compromise of the amount due or owing or claimed to be due or owing from any Borrower, guarantor or surety.

9. INTERPRETATION

The validity, construction and enforcement of this Agreement are governed by the internal laws of Wisconsin except to the extent such laws are preempted by federal law. All terms not otherwise defined have the meanings assigned to them by the Wisconsin Uniform Commercial Code, as amended from time to time, provided, however, that the term “instrument” shall be such term as defined in the Wisconsin Uniform Commercial Code-Secured Transactions Chapter 409. All references in this Agreement to sections of the Wisconsin Statutes are to those sections as they may be renumbered from time to time. Invalidity of any provision of this Agreement shall not affect the validity of any other provision.

10. PERSONS BOUND

Each person signing this Agreement is a Debtor. All Debtors are jointly and severally liable under this Agreement. This Agreement benefits Lender, its successors and assigns, and binds Debtor(s) and their respective heirs, personal representatives, successors and assigns and shall bind all persons and entities who become bound as a debtor to this Agreement.☐ If checked here, this Agreement amends and replaces in their entirety the provisions of all existing General Business Security Agreements between Debtor and Lender; provided, however, that all security interests granted to Lender under those existing security agreements shall remain in full force and effect, subject to the provisions of this Agreement. Debtor acknowledges receipt of a completed copy of this Agreement.

11. ENTIRE AGREEMENT

THIS AGREEMENT IS INTENDED BY LENDER AND DEBTOR AS A FINAL EXPRESSION OF THIS AGREEMENT AND AS A COMPLETE AND EXCLUSIVE STATEMENT OF ITS TERMS, THERE BEING NO CONDITIONS TO THE ENFORCEABILITY OF THIS AGREEMENT, AND THIS AGREEMENT MAY NOT BE CONTRADICTED OR VARIED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS OR SUBSEQUENT ORAL AGREEMENTS OR DISCUSSIONS OF THE PARTIES TO THIS AGREEMENT. THERE ARE NO ORAL AGREEMENTS AMONG THE PARTIES TO THIS AGREEMENT. THIS AGREEMENT MAY NOT BE SUPPLEMENTED OR MODIFIED EXCEPT IN WRITING SIGNED BY LENDER AND DEBTOR.

12. OTHER PROVISIONS

(If none stated below, there are no other provisions.)

None

(SEAL)

(DATE)

Mary Florer, OTMC, LLC Member

Address: 802 Ridge ST..

SEE SECTION 2(j) and (k)

Mineral Point, WI 53565

(Limited Liability Company)

TYPE OF ORGANIZATION

(WISCONSIN)

STATE OF ORGANIZATION

EXHIBIT A: Equipment List

Equipment	Estimated Value	Other Creditors
2023 Ford E-Transit Van	Paid \$37,484 (MSRP \$56,185)	Loan through Ford Finance-\$34,874
Shelves, scale, freezer, misc storage equipment	\$1500	
Refrigerated Deli Display Case	\$3,500	RLF Funds
Vacuum Sealer	\$1500	RLF Funds
computer & printer	\$2500	RLF Funds
~\$20,000 in rotating on-hand cheese inventory		

The logo for the law firm BAIRD, featuring the word "BAIRD" in white, bold, serif capital letters on a blue parallelogram background.

City of Mineral Point

Finance Committee

July 7, 2025

Justin A. Fischer, Managing Director

jfischer@rwbaird.com

777 East Wisconsin Avenue

Milwaukee, WI 53202

Phone 414.765.3827



City of Mineral Point

Finance Committee

July 7, 2025

Borrowing/Structure/Purpose

Estimated Size:	\$5,875,000	
Issue:	General Obligation Promissory Notes	
Purpose:	Equipment - \$505,000 TID #2 – \$2,020,000 Roads Projects – \$900,000 Dry Utilities - \$205,000	Storm Projects - \$450,000 Sewer Supported- \$325,000 Water Supported - \$475,000 Refinance 2023 Note - \$995,000
Structure:	Matures March 1, 2026-2045	
First Interest:	March 1, 2026	
Callable:	March 1, 2034 or any date thereafter	
Estimated Interest Rate:	4.75%	
Parameters Maximum Interest Rate:	5.00%	

Tentative Timeline

- Finance Committee considers Plan of Finance / Parameters Resolution July 7, 2025
- City Council considers Finance Committee recommendation and adopts Parameters Resolution..... July 8, 2025
 - Authority for final sign-off of the Notes sale, within designated parameters, is delegated to the City Administrator or Clerk
 - Preparations are made for issuance
 - ✓ Official Statement
 - ✓ Bond Rating
 - ✓ Bond Insurance
 - ✓ Marketing
- If market is strong & meet Council's parameters, sell the Notes (finalizes terms and interest rates).....Late July 2025
- Closing (funds available)..... Anticipated August 13, 2025



City of Mineral Point

Finance Committee

July 7, 2025

Hypothetical Financing Illustration

YEAR DUE	SERVICE <i>(Levy Supported)</i> (A)	2025-26 CIP ^(C)			LEVY SUPPORTED							COMBINED DEBT <i>(Levy Supported)</i>	COMBINED DEBT (F)	FUTURE CIP (D) (E)	TOTAL COMBINED		YEAR DUE		
		PRINCIPAL <i>(3/1)</i>	NET INTEREST ^(B) <i>(3/1 & 9/1)</i> TIC= 4.75%	TOTAL						TOTAL	TOTAL				TOTAL	TOTAL		TOTAL	TOTAL
					G.O. PROMISSORY NOTES <i>Dated: August 13, 2025</i> <i>(First interest: March 1, 2026)</i>														
					EQUIPMENT PROJECTS	STORM PROJECTS	ROAD PROJECTS	DRY UTILITIES	SEWER SUPPORTED										
2025	\$550,705											\$550,705	\$1.56		\$550,705	\$1.56	2025		
2026	\$476,742	\$100,000	\$225,664	\$325,664	\$63,652	\$37,319	\$54,351	\$15,155	\$26,047	\$90,417	\$38,723	\$647,219	\$1.82		\$647,219	\$1.82	2026		
2027	\$474,451	\$100,000	\$228,990	\$328,990	\$64,749	\$35,840	\$53,681	\$14,602	\$25,153	\$97,975	\$36,991	\$643,322	\$1.79	\$0	\$643,322	\$1.79	2027		
2028	\$424,749	\$215,000	\$222,690	\$437,690	\$62,949	\$35,240	\$82,681	\$14,402	\$24,753	\$181,275	\$36,391	\$620,020	\$1.71	\$59,200	\$679,220	\$1.87	2028		
2029	\$424,776	\$225,000	\$213,890	\$438,890	\$61,149	\$34,640	\$85,981	\$14,202	\$24,353	\$182,775	\$35,791	\$620,747	\$1.69	\$57,600	\$678,347	\$1.85	2029		
2030	\$464,827	\$200,000	\$205,390	\$405,390	\$64,249	\$34,040	\$40,081	\$18,902	\$23,953	\$184,075	\$40,091	\$622,098	\$1.68	\$76,000	\$698,098	\$1.88	2030		
2031	\$379,421	\$205,000	\$197,290	\$402,290	\$62,249	\$33,440	\$40,081	\$18,502	\$23,553	\$185,175	\$39,291	\$533,692	\$1.43	\$162,600	\$696,292	\$1.86	2031		
2032	\$345,264	\$260,000	\$187,145	\$447,145	\$60,087	\$37,675	\$79,151	\$18,069	\$28,004	\$185,734	\$38,426	\$540,245	\$1.43	\$157,800	\$698,045	\$1.85	2032		
2033	\$345,839	\$265,000	\$174,475	\$439,475	\$62,549	\$36,710	\$77,221	\$17,587	\$27,281	\$180,668	\$37,461	\$539,905	\$1.41	\$158,300	\$698,205	\$1.83	2033		
2034	\$120,614	\$285,000	\$160,725	\$445,725	\$64,674	\$35,710	\$80,096	\$17,087	\$26,531	\$185,168	\$36,461	\$318,180	\$0.82	\$252,100	\$570,280	\$1.48	2034		
2035	\$120,614	\$290,000	\$145,930	\$435,930	\$61,587	\$34,681	\$77,780	\$16,572	\$25,759	\$184,119	\$35,432	\$311,234	\$0.80	\$254,100	\$565,334	\$1.45	2035		
2036	\$120,614	\$245,000	\$131,779	\$376,779		\$33,623	\$80,268	\$16,043	\$24,965	\$182,638	\$39,242	\$250,548	\$0.64	\$319,800	\$570,348	\$1.45	2036		
2037	\$120,614	\$255,000	\$118,554	\$373,554		\$37,433	\$77,623	\$15,514	\$24,172	\$180,894	\$37,919	\$251,183	\$0.63	\$314,300	\$565,483	\$1.42	2037		
2038	\$120,614	\$275,000	\$104,535	\$379,535		\$36,110	\$79,845	\$14,985	\$28,246	\$183,752	\$36,597	\$251,555	\$0.63	\$313,900	\$565,455	\$1.41	2038		
2039	\$120,614	\$285,000	\$89,723	\$374,723		\$34,788	\$81,804	\$14,456	\$27,188	\$181,214	\$35,274	\$251,661	\$0.62	\$313,500	\$565,161	\$1.39	2039		
2040	\$120,614	\$300,000	\$75,000	\$375,000		\$33,528	\$78,780	\$13,952	\$26,180	\$183,666	\$38,895	\$246,873	\$0.60	\$303,300	\$550,173	\$1.34	2040		
2041		\$320,000	\$60,151	\$380,151		\$37,211	\$80,786	\$18,353	\$25,222	\$181,122	\$37,458	\$136,350	\$0.33	\$303,300	\$439,650	\$1.06	2041		
2042		\$330,000	\$44,336	\$374,336		\$35,751	\$77,624	\$17,624	\$24,249	\$183,091	\$35,998	\$130,998	\$0.31	\$303,300	\$434,298	\$1.04	2042		
2043		\$355,000	\$27,417	\$382,417		\$34,269	\$79,289	\$16,883	\$28,138	\$184,446	\$39,393	\$130,441	\$0.31	\$303,300	\$433,741	\$1.03	2043		
2044		\$185,000	\$13,986	\$198,986		\$37,646	\$80,670	\$16,134	\$26,890		\$37,646	\$134,450	\$0.32	\$303,300	\$437,750	\$1.03	2044		
2045		\$185,000	\$4,662	\$189,662		\$35,882	\$76,890	\$15,378	\$25,630		\$35,882	\$128,150	\$0.30	\$303,300	\$431,450	\$1.00	2045		
\$4,731,072		\$4,880,000	\$2,632,331	\$7,512,331	\$627,893	\$711,535	\$1,464,677	\$324,397	\$516,266	\$3,118,202	\$749,360	\$7,859,575		\$4,259,000	\$12,118,575				

(A) Levy supported existing debt service per City documents. After hypothetical current refunding of 2023 Note, and after hypothetical bank loan restructure in 2030.

(B) Assumes hypothetical bid premium used to offset estimated interest cost due in 2026 in the amount of \$19,076.

(C) Project List for 2025-2026 CIP:

	Davis St. - 2025	South St. - 2026	Commerce St. - 2026	Other Projects
Levy:	\$420,000	\$213,000	\$679,000	\$500,000
Stormwater (Levy):	\$49,000	\$169,000	\$276,000	\$0
Water:	\$169,000	\$0	\$301,000	\$0
Sewer:	\$0	\$126,000	\$199,000	\$0
TID #2:	\$0	\$0	\$0	\$2,000,000
Dry Utilities (Levy):	\$0	\$59,000	\$143,000	
Total:	\$169,000	\$567,000	\$1,598,000	\$2,500,000

Assumes covered by funds on hand

(D) Assumes future borrowings of \$500,000 (levy supported only) starting in 2027 and every other year thereafter amortized over 10 years at 4.00%.

(E) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.

(F) Mill rate based on 2024 Equalized Valuation (TID-OUT) of \$352,770,800 with 1.00% growth thereafter.

This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.

City of Mineral Point

Finance Committee

July 7, 2025

Hypothetical Refinancing Illustration

BAIRD

Calendar Year	BEFORE REFINANCING				*	AFTER REFINANCING					POTENTIAL DEBT SERVICE SAVINGS
	\$1,200,000 G.O. Promissory Note Dated November 1, 2023			TOTAL DEBT SERVICE	*	\$1,200,000 G.O. Promissory Note Dated November 1, 2023		\$995,000 G.O. Promissory Notes Dated August 13, 2025 ¹		TOTAL NEW DEBT SERVICE	
	PRINCIPAL (3/1)	RATE	INTEREST (3/1 & 9/1)	*	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	TOTAL		
				*			TIC= 3.95%				
2025	\$135,000	4.510%	\$48,099	\$183,099	*	\$135,000	\$25,572			\$160,572	\$22,527
2026	\$92,000	4.510%	\$42,980	\$134,980	*	***		\$95,000	\$41,741	\$136,741	(\$1,760)
2027	\$98,000	4.510%	\$38,696	\$136,696	*	***		\$100,000	\$35,763	\$135,763	\$933
2028	\$54,000	4.510%	\$35,268	\$89,268	*	***		\$55,000	\$32,663	\$87,663	\$1,606
2029	\$46,000	4.510%	\$33,013	\$79,013	*	***		\$45,000	\$30,663	\$75,663	\$3,351
2030	\$92,000	4.510%	\$29,901	\$121,901	*	***		\$90,000	\$27,963	\$117,963	\$3,939
2031	\$150,000	4.510%	\$24,444	\$174,444	*	***		\$150,000	\$23,163	\$173,163	\$1,282
2032	\$230,000	4.510%	\$15,875	\$245,875	*	***		\$225,000	\$15,663	\$240,663	\$5,213
2033	\$237,000	4.510%	\$5,344	\$242,344	*	***		\$235,000	\$5,581	\$240,581	\$1,763
					*						
	\$1,134,000		\$273,622	\$1,407,622	*	\$135,000	\$25,572	\$995,000	\$213,197	\$1,208,197	\$1,368,769
											\$38,853

Maturities callable anytime with 30 days notice
Levy and Sewer Supported

CALLABLE MATURITIES

*** REFINANCED WITH 2025 ISSUE.

- (1) This illustration represents a mathematical calculation of potential interest cost savings (cost), assuming hypothetical rates based on current rates +0bps for municipal bonds as of 6/2/25. Actual rates may vary. If actual rates are higher than those assumed, the interest cost savings would be lower. This illustration provides information and is not intended to be a recommendation, proposal or suggestion for a refinancing or otherwise to be considered as advice.

LESS: TRANSFER FROM PRIOR D/S	(\$22,527)
ROUNDING AMOUNT.....	\$3,933
POTENTIAL GROSS SAVINGS.....	\$20,259
(2) POTENTIAL PRESENT VALUE SAVINGS \$.....	\$16,344
POTENTIAL PRESENT VALUE SAVINGS %.....	1.636%

- (2) Present value calculated using the All Inclusive Cost (AIC) of 4.12% as the discount rate.

Interest Rate Sensitivity		
Change in Rates	Est. PV % Savings	Est. PV \$ Savings
-0.30%	2.992%	\$29,889
-0.20%	2.543%	\$25,400
-0.10%	2.089%	\$20,870
+0.10%	1.183%	\$11,816
+0.20%	0.730%	\$7,289
+0.30%	0.277%	\$2,763

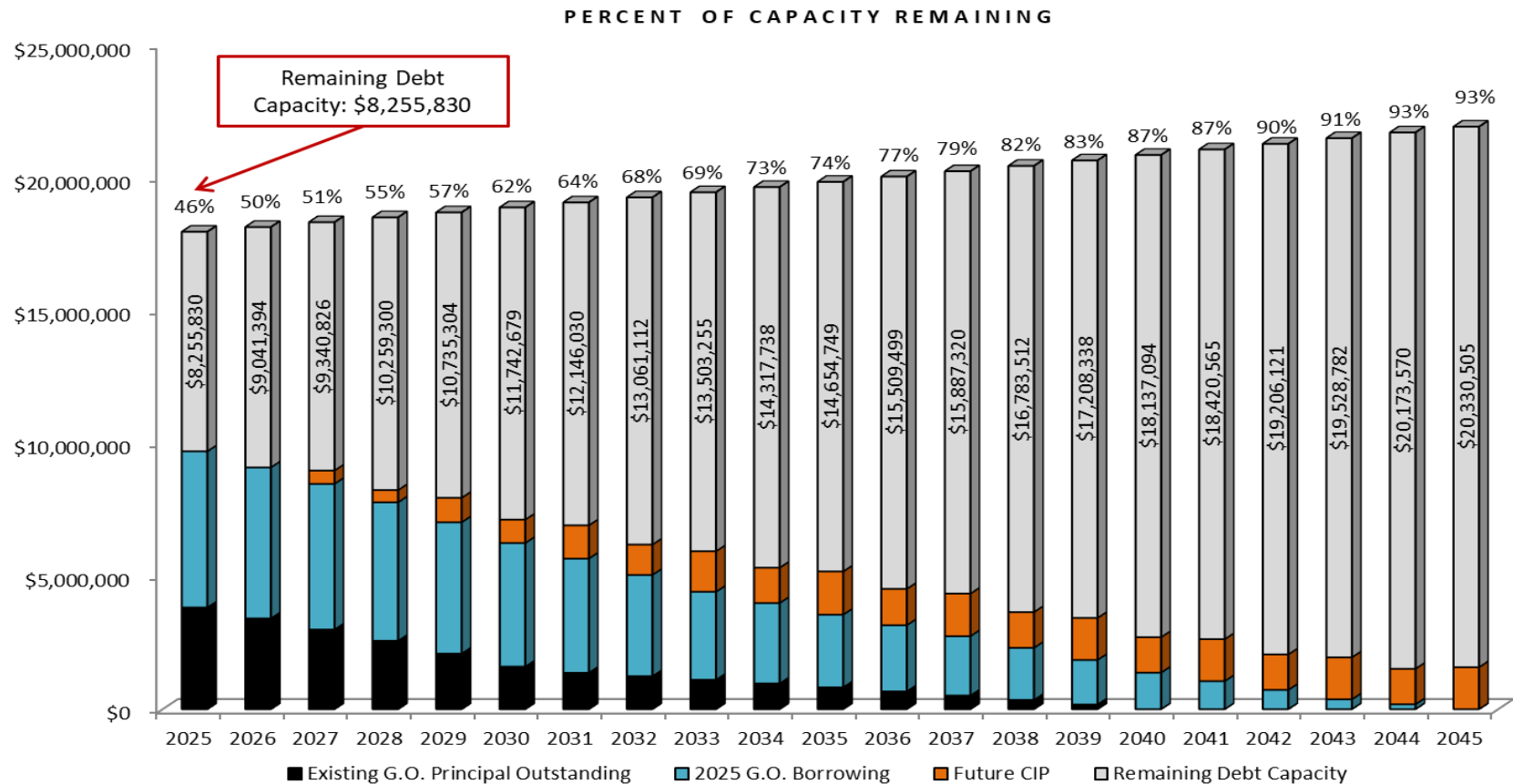
City of Mineral Point

Finance Committee

July 7, 2025



Hypothetical General Obligation Borrowing Capacity: 5% of Equalized Value (TID-OUT)



Note: Future capacity based on 2024 Equalized Valuation (TID-IN) of \$355,576,900 with annual growth of 1.00%.
Assumes future borrowings of \$500,000 starting in 2027 and every other year thereafter amortized over 10 years at 4.00%.
Existing debt service per City documents

RESOLUTION NO. 2025-15

RESOLUTION AUTHORIZING THE ISSUANCE AND
ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO
EXCEED \$5,875,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the Common Council of the City of Mineral Point, Iowa County, Wisconsin (the "City") hereby finds and determines that it is necessary, desirable and in the best interest of the City to raise funds for public purposes, including paying the cost of street, water, stormwater and sewer projects, acquisition of equipment, and projects included in the City's Tax Incremental District No. 2 (collectively, the "Project");

WHEREAS, the Common Council hereby further finds and determines that it is necessary, desirable and in the best interest of the City to raise funds to pay the cost of refinancing certain outstanding obligations of the City, specifically, the General Obligation Promissory Note, dated November 1, 2023 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes and to refinance its outstanding obligations;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and to sell the general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, at the time that the market conditions produce the savings the City expects to achieve for the Refunding, the Purchaser intends to submit a note purchase proposal to the City (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to the City Administrator or the City Clerk/Treasurer (each, an "Authorized Officer") the authority to accept the Proposal on behalf of the City so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying the cost of the Project and the Refunding, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FIVE MILLION EIGHT HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$5,875,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Notes aggregating the principal amount of not to exceed FIVE MILLION EIGHT HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$5,875,000). The purchase price to be paid to the City for the Notes shall not be less than 96.50% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the City by the Purchaser shall not exceed 3.50% of the principal amount of the Notes, with an amount not to exceed 1.50% of the principal amount of the Notes representing the Purchaser's compensation.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$5,875,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$500,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$500,000; and that the aggregate principal amount of the Notes shall not exceed \$5,875,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$5,875,000.

<u>Date</u>	<u>Principal Amount</u>
March 1, 2026	\$195,000
March 1, 2027	200,000
March 1, 2028	260,000
March 1, 2029	255,000
March 1, 2030	275,000
March 1, 2031	340,000
March 1, 2032	465,000
March 1, 2033	485,000
March 1, 2034	265,000
March 1, 2035	270,000
March 1, 2036	225,000
March 1, 2037	235,000
March 1, 2038	250,000
March 1, 2039	265,000
March 1, 2040	275,000
March 1, 2041	295,000
March 1, 2042	305,000

<u>Date</u>	<u>Principal Amount</u>
March 1, 2043	\$325,000
March 1, 2044	340,000
March 1, 2045	350,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026, or on such other date approved by the Authorized Officer in the Approving Certificate. The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) shall not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

The present value debt service savings achieved by the Refunding (the "Savings") shall be at least 2.00% of the principal amount refunded.

Section 2A. Designation of Maturities. For purposes of State law, the Notes of the earliest maturities are designated as being issued for the Refunding and such Notes are further designated as being issued to pay and discharge the debts incurred by the City through the issuance of the Refunded Obligations (and any obligations refunded by the Refunded Obligations) in the order in which those debts were incurred, so that the Notes of the earliest maturities are considered to be issued to discharge the debts which were incurred first. The balance of the Notes is designated as being issued to finance the Project. As such, the portion of the Notes designated as being issued for the Refunding are paid within 10 years after the dated date of the Notes and within 20 years of the date of the original dated date of the Refunded Obligations in accordance with Section 67.12(12)(c)2., Wisconsin Statutes.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth in an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the City shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2025 through 2044 for the payments due in the years 2026 through 2045 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. To the extent necessary, if any, the City hereby appropriates from taxes levied in anticipation of the issuance of the Notes, amounts levied to pay debt service on the Refunded Obligations or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay interest on the Notes coming due in 2025, if any, as may be set forth in an attachment to the Approving Certificate labeled as Schedule III.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2025" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the

Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Notes or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond

or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent") unless a fiscal agent is specified in the Approving Certificate.

Section 13. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes and the redemption date for the Refunded Obligations, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate; and

(b) realization by the City of the Savings in an amount equal to at least 2.00% of the principal amount refunded of the Refunded Obligations.

The Notes shall not be issued, sold or delivered until these conditions are satisfied. Upon satisfaction of these conditions, the Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The Common Council hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the

Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Redemption of the Refunded Obligations. Subject to satisfaction of the conditions set forth in this Resolution, the Refunded Obligations are hereby called for prior payment and redemption on such date approved by the Authorized Officer in the Approving Certificate that is not more than 90 days after the date of issuance of the Notes at a price of par plus accrued interest to the date of redemption subject to final approval by the Authorized Officer as evidenced by the execution of the Approving Certificate.

The City hereby directs the City Clerk to take all actions necessary for the redemption of the Refunded Obligations on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 20. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 8, 2025.

Danny Clark
Mayor

ATTEST:

Christy Skelding
City Clerk

(SEAL)

EXHIBIT A

APPROVING CERTIFICATE

The undersigned **[City Administrator]****[City Clerk/Treasurer]** of the City of Mineral Point, Iowa County, Wisconsin (the "City"), hereby certifies that:

1. Resolution. On July 8, 2025, the Common Council of the City adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$5,875,000 General Obligation Promissory Notes of the City (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the City and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$5,875,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$500,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
March 1, 2026	\$195,000	\$ _____
March 1, 2027	200,000	_____
March 1, 2028	260,000	_____
March 1, 2029	255,000	_____
March 1, 2030	275,000	_____
March 1, 2031	340,000	_____
March 1, 2032	465,000	_____
March 1, 2033	485,000	_____
March 1, 2034	265,000	_____
March 1, 2035	270,000	_____
March 1, 2036	225,000	_____
March 1, 2037	235,000	_____
March 1, 2038	250,000	_____

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
March 1, 2039	\$265,000	\$_____
March 1, 2040	275,000	_____
March 1, 2041	295,000	_____
March 1, 2042	305,000	_____
March 1, 2043	325,000	_____
March 1, 2044	340,000	_____
March 1, 2045	350,000	_____

The true interest cost on the Notes (computed taking only the Purchaser's compensation into account) is _____%, which is not in excess of 5.00%, as required by the Resolution. The present value debt service savings achieved by the Refunding (as defined in the Resolution) is \$_____ or _____% of the principal amount refunded, which is at least 2.00% of the principal amount refunded, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 96.50% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering price of the Notes provided by the Purchaser (\$_____) and the purchase price to be paid to the City by the Purchaser (\$_____) is \$_____, or _____% of the principal amount of the Notes, which does not exceed 3.50% of the principal amount of the Notes. The portion of such amount representing Purchaser's compensation is \$_____, or not more than 1.50% of the principal amount of the Notes.

5. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on March 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth in an attachment hereto as Schedule MRP and incorporated herein by this reference.]

6. [Payment of the Notes; Fiscal Agent. Pursuant to Section 12. of the Resolution, _____, _____, _____, is named fiscal agent for the Notes.]

7. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the City have been irrevocably pledged and there has been levied on all of the taxable property in the City, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

8. Redemption of the Refunded Obligations. In the Resolution, the Common Council authorized the redemption of the Refunded Obligations (as defined in the Resolution) and granted me the authority to determine the redemption date. The Refunded Obligations shall be redeemed on _____, 2025, which is not more than 90 days after the date of issuance of the Notes.

9. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes, redemption date for the Refunded Obligations and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2025 pursuant to the authority delegated to me in the Resolution.

[_____
Matthew Honer
City Administrator]

OR

[_____
Christy Skelding
City Clerk/Treasurer]

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

[SCHEDULE MRP TO APPROVING CERTIFICATE

Mandatory Redemption Provision

The Notes due on March 1, ____, ____, and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
IOWA COUNTY
NO. R-____ CITY OF MINERAL POINT \$_____
GENERAL OBLIGATION PROMISSORY NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of Mineral Point, Iowa County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and

September 1 of each year commencing on [March 1, 2026] until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by [_____, _____, _____] [the City Clerk or the City

Treasurer] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate[, redemption provision] and maturity date, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin

Statutes, for public purposes, including paying the cost of street, water, stormwater and sewer projects, acquisition of equipment, and projects included in the City's Tax Incremental District No. 2; and refunding certain outstanding obligations of the City, as authorized by a resolution adopted on July 8, 2025, as supplemented by an Approving Certificate, dated _____, 2025 [(the "Approving Certificate")] (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the Common Council for said date.

【This Note is not subject to optional redemption.】

【The Notes maturing on March 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.】

【The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

【In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.】

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i)] after the Record Date[, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

[This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.]

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Mineral Point, Iowa County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF MINERAL POINT
IOWA COUNTY, WISCONSIN

By: _____
Danny Clark
Mayor

(SEAL)

By: _____
Christy Skelding
City Clerk

【Date of Authentication: _____, _____.

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the City of Mineral Point, Iowa County, Wisconsin.

_____, _____

By _____
Authorized Signatory】

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

RESOLUTION NO. 2025-16

RESOLUTION ADOPTING THE CITY OF MINERAL POINT
EMERGENCY RESPONSE PLAN

WHEREAS, the Common Council of the City of Mineral Point, Iowa County, Wisconsin (the "City") recognizes the threat that major emergencies and disaster events pose to people and property within our community;

WHEREAS, the Common Council has determined this adoption of the City of Mineral Point Emergency Response Plan will supersede and replace any existing Emergency Operations Plans. The plan provides general guidelines and principles for managing and coordinating the overall planning, response, and recovery activities before, during, and after major emergencies and disaster events that affect the City;

WHEREAS, the contents of the plan are in unison with the Iowa County Emergency Response Plan, the State of Wisconsin Emergency Response Plan, and the National Response Framework, and the most current version of the Federal Comprehensive Preparedness Guide CPG101;

WHEREAS, the Mayor and the City Council with the assistance of the Police, Fire, and EMS Chiefs along with the City Administrator, City Clerk, Streets Foreman, Water and Sewer Superintendent, and the Iowa County Emergency Management and Sheriff's Office is charged with maintaining the plan as required by the Wisconsin Emergency Management agency and the Federal Emergency Management Agency;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that the City of Mineral Point Emergency Response Plan is adopted as the official plan of Emergency/Disaster Planning, Response, and Recovery activities.

Adopted, approved and recorded July 8, 2025.

Danny Clark
Mayor

ATTEST:

Christy Skelding
City Clerk

**City of Mineral Point, Wisconsin
EMERGENCY RESPONSE PLAN**

July 2025

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In the case of an emergency call 911

EMERGENCY TELEPHONE LISTINGS

	Emergency	Non-Emergency
City of Mineral Point Police Department	911	608-987-2313
Mineral Point Fire Department	911	608-987-3020
Mineral Point Rescue Squad	911	608-987-2752
Iowa County Sheriff's Department	911	608-930-9500
County Medical Examiner's Office (Coroner)	911	
Mineral Point City Hall		608-987-2361
Mineral Point Mayor		608-341-0281(c) 608-444-6308 (h)
Mineral Point Administrator		608-341-9845 (c) 608-987-0463 (o)
Iowa County Emergency Management		608-553-1481 (c) 608-930-9541 (o)
Wisconsin Emergency Management Duty Officer		1-800-943-0003
Hazardous Device Unit (Bomb Squad) Dane County Sheriff's Office.		608-255-2345
Alliant Energy Emergency Line		1-800-255-4268
Frontier Communications Emergency Line		1-800-921-8104/
Frontier - Hazardous Conditions		1-877-486-5667
TDS Communications Emergency Line		
Charter Spectrum Emergency Line		1-888-438-2427
Charter (Death/serious injury situation)		1-866-894-0103
American Red Cross (WI)		1-800-236-8680
Salvation Army		1-800-264-6412
Upland Hills Hospital		608-983-8000
Iowa County Social Services		608-930-9801
Iowa County Public Health		608-930-9870
Iowa County Medical Examiner		
Wendell Hamlin		608-341-0116
Josh Taylor		608-547-0563
Virginia Forrest		608-574-6139
Josh Garvey		608-341-8485
ChemTrec		1-800-262-8200
Wisconsin DNR		1-800-943-0003
National Response Center		1-800-424-8802

LEGAL BASIS

The Legal Basis for the development of this municipal plan is stated in the following documents:

FEDERAL

PL 100-707	Robert T. Stafford Disaster Relief and Emergency Assistance Act
Title 40, Chap. 116,	Emergency Planning and Community Right-to-Know Act of
US Code	1986

WISCONSIN STATUTES

26.97	Law Enforcement and Police Powers of Town Chairpersons
59.03(1)	Home Rule (Counties)
59.04	Construction of Powers (Counties)
59.12	Chairperson, Vice Chairperson Powers and Duties (County Board)
59.17(2)	Duties and Powers of County Executive
59.18(2)	Duties and Powers of County Administrator
59.54	Powers and Duties of Counties: Public Protection and Safety
59.54(8)	Local Emergency Planning Committees
61.34	Powers of Village Board
83.09	Emergency Repairs of County Trunk Highways
213.095	Police Power of Fire Chief, Rescue Squads
321.39	Call to State Active Duty (Wisconsin National Guard)
323.12	Powers and Duties of the Governor
323.14	Powers and Duties of Counties and Municipalities
323.15	Powers and Duties of Heads of Emergency Management Services
323.11 and	Emergency Powers of Cities, Villages and Towns
323.24	
895.483	Civil Liability Exemption, Regional and Local Emergency Response Teams and Their Sponsoring Agencies

COUNTY ORDINANCES

2-0612 Resolution to Approve the New Iowa County Emergency Response Plan to Replace the Iowa County Emergency Operations Plan

CITY ORDINANCES

Resolution 2025 – **XX** Resolution to Approve the Mineral Point Emergency Response Plan.

DISTRIBUTION

The following representatives/entities will have a copy of the Emergency Response Guide available to them. Respective agencies should ensure the availability of the guide and additional copies as needed, based on the needs and function of their department(s). Department-specific addendums should be included as needed.

Emergency Response Coordinator
Police Chief
Fire Chief
EMS Chief
Mayor
City Clerk-Treasurer
City Administrator
Streets Foreman
Utilities Superintendent.
Iowa County Emergency Management

ACRONYMS

CP	Command Post
DNR	Department of Natural Resources
DRC	Disaster Recovery Center
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERP	Emergency Response Plan
ESF	Emergency Support Function
FEMA	Federal Emergency Management Agency
ICS	Incident Command System
IFGP	Individual and Family Grant Program
JIC	Joint Information Center
NIMS	National Incident Management System
PA	Public Assistance (to local governments)
PDA	Preliminary Damage Assessment
PIO	Public Information Officer
SBA	Small Business Administration
SOP	Standard Operating Procedure
UDSR	Uniform Disaster Situation Report
WEM	Wisconsin Emergency Management

Initiation of Mineral Point Emergency Operations

Plan

Incident Commander

(Mineral Point Police Department Officer-On-Duty or highest-ranking Fire Department official on scene)

1. Determine level (I, II, or III) and types of emergency.
2. Establish location for on-scene unified command post.
3. Decide who needs to be contacted.
4. Notify 9-1-1 Dispatch of items 1. - 3.



Iowa County 9-1-1 Dispatch Center

If Level III Emergency:

1. Notify Upland Hills Health Care by Phone or Radio
2. Contact EOC Core Team: Emergency Response Coordinator, County Emergency Manager, Mayor, Police, Fire and EMS Chiefs, Streets Foreman and Utilities Superintendent, Clerk, City Administrator, School and Upland Hills Health Liaisons.
3. Notify others as requested by Incident Commander or according to Standard Operating Procedures (SOP).

If Level II Emergency:

1. Notify Upland Hills Hospital by Phone or Radio.



Emergency Operations Center (EOC)

EOC Core Team:

Mayor, Emergency Response Coordinator, Police, Fire and EMS Chiefs or designee, Streets Foreman and Utilities Superintendent, Clerk, City Administrator, Upland Hills Health Center Liaison.

1. Decide who else is needed in EOC and contact them.
2. Call in personnel and resources according to EOP.
3. Coordinate response to emergency.

City Police, Fire and EMS Chiefs

1. Determine if out-of-area resources are needed.
2. If so, advise the Mayor to declare a local disaster.



City Mayor

1. Declare disaster, in coordination with fire and police chiefs.
2. Contact Iowa County Emergency Management and request needed resources.

LEVEL I EMERGENCY

- **ANY # Victims**
- Confined to small area.
- No immediate threat to life or property
- Controlled by the first response agencies.

LEVEL II EMERGENCY

- **ANY #Victims**
- Greater hazard or larger area.
- Potential threat to life or property.
- Limited evacuation of the surrounding area may be necessary.

LEVEL III EMERGENCY

- **ANY #Victims**
- Severe hazard or large area
- Extreme threat to life and property
- Large-scale evacuation may be necessary.

Emergency Operations Plan

A. PURPOSE:

This municipal plan has been developed to provide procedures for the City of Mineral Point government agencies to respond to various types of emergencies or disasters that affect the community. It provides a link to procedures that will be used by the county government since the City of Mineral Point is part of the county emergency management program. This municipal plan is to be used in conjunction with the Iowa County Response Plan (ERP). The municipal plan will be maintained following current standards of the Iowa County ERP and in accordance with the local/municipal government. Review of this municipal plan shall be accomplished concurrently with the county plan.

B. SITUATION AND ASSUMPTIONS:

Several types of hazards pose a threat to the lives, property, or environment in Iowa County. These hazards are outlined in the Iowa County Hazard Mitigation Plan. A copy of this is located in the County Emergency Operations Center (EOC).

C. CONCEPT OF OPERATIONS:

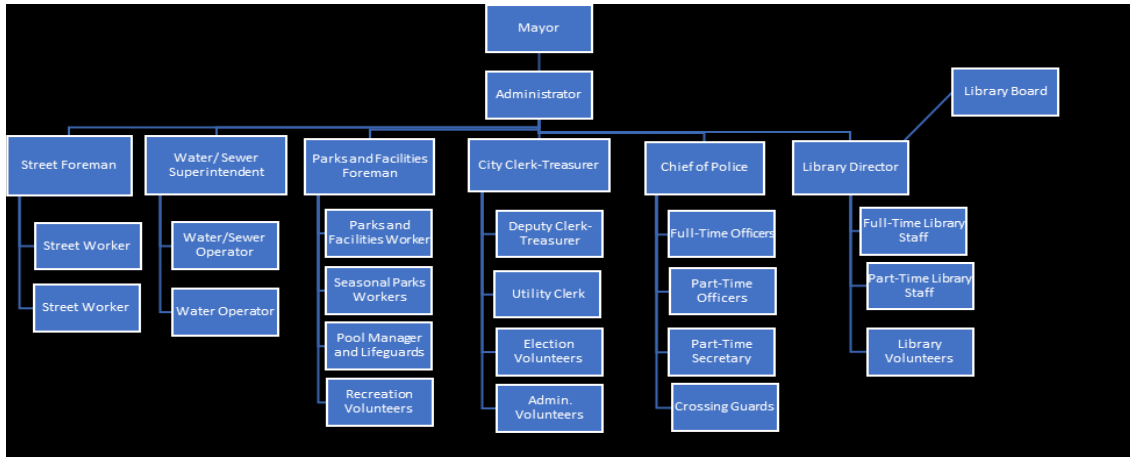
Municipal officials have primary responsibility for disasters that take place in the municipality. They will have systems and plans in place to activate the appropriate municipal agencies to deal with the disaster. The chief elected municipal official or the municipal emergency coordinator is responsible for coordinating the response of municipal agencies and coordinating the response with county officials if county assistance is necessary.

Actions that the municipality and county should consider if this municipal plan is activated are as follows:

1. Municipal agencies assess the nature and scope of the emergency or disaster.
2. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
 - a. The Emergency Management Coordinator advises the Mayor and coordinates all emergency response actions.
 - b. The Mayor declares a local state of emergency and notifies the county Emergency Management of this action.
 - c. Forward the local state of emergency declaration to the county Emergency Management office.
 - d. The Emergency Management Coordinator activates the municipal EOC. This facility is located at City Hall (1), Police Station (2), Fire Station (3), Wastewater Treatment Facility (4).
 - e. Municipal emergency response officials/agencies respond according to the checklists outlined in the ESFs of the plan.
 - f. The Mayor or Emergency Management Coordinator directs departments/agencies to respond to the situation.
 - g. The Mayor issues directives as to travel restrictions on local roads and recommends protective actions if necessary.

- h. Notify the public of the situation and appropriate actions to take.
 - i. Keep county officials informed of the situation and actions taken.
 - j. List any other procedures as may be appropriate for your municipality.
- 3. If municipal resources become exhausted or if special resources are required, request county assistance through the county Emergency Management.
- 4. If assistance is requested, the county Emergency Management assesses the situation and makes recommendations.
- 5. The county will do the following (to the extent appropriate):
 - a. Activate the County EOC.
 - b. Implement the County ERP.
 - c. Respond with county resources as requested.
 - d. Activate mutual aid agreements.
 - e. Coordinate county resources with municipal resources.
 - f. Notify Wisconsin Emergency Management (WEM) Regional Director.
 - g. Forward Uniform Damage Situation Report (UDSR) form.
 - h. Assist municipality with prioritizing and allocating resources.
- 6. If municipal and county resources are exhausted, the County Emergency Management Director can request state assistance through the WEM Duty Officer.
- 7. If state assistance is requested, the WEM Administrator in conjunction with the Regional Director, county emergency management director and municipal emergency management coordinator assess the disaster or emergency situation and recommend that personnel, services and equipment be made available for response, mitigation or recovery.
- 8. After completing the assessment, the WEM Regional Director immediately notifies the State WEM Administrator.
- 9. The State Administrator of Emergency Management notifies the Governor and makes recommendations.
- 10. If state assistance is granted, procedures will be followed as stated in the Wisconsin ERP and the County ERP.

D. ORGANIZATION:



E. RESPONSIBILITIES AND TASKS:

See ESFs of the plan for emergency responsibilities of key officials in your jurisdiction.

F. RESOURCE MANAGEMENT:

See Appendices for support information for: Iowa County Depts., Mutual Aid Agreements, Private Agencies, and State and Federal Agencies.

G. PLAN DEVELOPMENT AND MAINTENANCE:

The City of Mineral Point is responsible for developing and maintaining this plan with assistance and coordination of the Mineral Point Police Department, Fire Department, and Rescue Squad.

Mayor

City Emergency Response Coordinator

Police Chief

Fire Chief

EMS Chief

City Clerk/Assessor/Treasurer

City Administrator

EMERGENCY SUPPORT FUNCTION (ESF) 1

EVACUATION & TRANSPORTATION RESOURCES

KEY ACTION CHECKLISTS

The Evacuation and Transportation Function is to conduct an evacuation in the City of Mineral Point. Transportation and shelter are associated functions.

The **Emergency Response Coordinator** is responsible for conducting an evacuation in the City of Mineral Point. The following tasks represent a checklist of actions this function should consider in an emergency or disaster situation.

Support: Iowa County Emergency Management, Mayor, Police Dept.,

1. Based on the situation, implement the following actions:
 - a. Direct, manage, and coordinate evacuation and/or in-place sheltering procedures for both the general population and those requiring evacuation assistance (i.e., hospitals, nursing homes, etc.)
 - 1) identify populations and institutions to be evacuated or sheltered-in-place
 - 2) ensure notification of at-risk populations through warning and public information assets
 - 3) implement plans to evacuate those that require assistance, including the activation of transportation resources
 - 4) activate traffic control plans
 - 5) track evacuation progress and identify who has been evacuated or is sheltered-in-place
 - b. Establish and operate evacuation staging and reception Areas
 - 1) in coordination with human services, medical services, and other service agencies, provide immediate basic needs and processing of evacuated individuals en route to other destinations (e.g., to shelters, hospitals, etc).
 - c. Manage sheltering system for incoming evacuees
 - 1) In coordination with American Red Cross, human services and medical services, provide short-term basic needs support and processing of evacuees

EMERGENCY SUPPORT FUNCTION (ESF) 2

WARNING & COMMUNICATIONS

KEY ACTION CHECKLISTS

The Warning and Communications function is responsible for warning and communications in the City of Mineral Point. The following tasks represent a checklist of actions this function should consider in an emergency or disaster situation.

The **Incident Commander** is responsible for warning and communications activities in the City of Mineral Point. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

Support: County Dispatch, Emergency Response Coordinator, Iowa County Emergency Management, Mayor, City Clerk, County Dispatch

1. Warn the following:
 - a. Municipal Elected Official
 - b. Municipal Emergency Management Coordinator/Director
 - c. County Emergency Management Director/Coordinator
 - d. Municipal Emergency Operations Center representatives
 - e. Special facilities (list)
2. Ensure all agencies represented in the municipal EOC have communications both to their staff at their department offices and their staff at the incident site. This equipment consists of (identify communications equipment i.e, telephone, pagers, mobile telephone, fax, etc.)
3. Activate public warning system. This may consist of (identify warning system i.e., sirens, door-to-door, telephone fan out). Develop assignment on how alert, watch and warning would be handled prior to a disaster or emergency situation.
4. Establish communications with the county EOC if activated or the county emergency government office. The communications equipment available is (identify communications equipment i.e., telephone, pagers, fax, etc.)
5. Establish communications with Command Post if established.

EMERGENCY SUPPORT FUNCTION (ESF) 3

PUBLIC WORKS

KEY ACTION CHECKLISTS

The **Streets Dept.** and **Water and Sewer Utilities** are responsible for public works activities in the City of Mineral Point. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

Support: Emergency Response Coordinator, Police Dept., Fire Dept., Iowa County Emergency Management, Mayor, Iowa County Highway Dept.

1. Ensure that all department personnel have been alerted and that they report as the situation directs.
2. Report to the City EOC/Command Post.
3. Review the disaster situation with field personnel and report the situation to the City Emergency Management Director.
4. Maintain transportation routes.
5. Establish contact with all public and private utilities providers.
6. If necessary, coordinate flood fighting activities, including sandbagging, emergency diking, and pumping operations.
7. Coordinate with Law Enforcement travel restrictions/road closures within the municipality.
8. Provide emergency generators and lighting.
9. Assist with traffic control and access to the affected area.
10. Assist with urban search and rescue activities as may be requested.
11. Assist private utilities with the shutdown of gas and electric services.
12. As necessary, establish a staging area for public works.
13. Report public facility damage information to the Damage Assessment Team.
14. If the County EOC is activated, establish and maintain contact with the County Highway Commissioner.

EMERGENCY SUPPORT FUNCTION (ESF) 4

FIRE SERVICES

KEY ACTION CHECKLISTS

The **Mineral Point Fire Department** is responsible for fire services activities in The City of Mineral Point. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

Support: Emergency Response Coordinator, Police Dept., Public Works Dept.

1. Establish and/or respond to designated staging area, CP or City EOC as directed by on-scene personnel.
2. Assist Law Enforcement in warning the affected population.
3. Rescue injured/trapped persons.
4. Protect critical facilities and resources.
5. Designate a person to record the arrival and deployment of emergency personnel and equipment.
5. Assist Law Enforcement with evacuation, if needed.
6. Assist the municipal public works department and utilities with shutting down gas and electric services, if necessary.

Other responsibilities may include:

Assist with traffic control.

Assist with debris clearance.

If the County EOC is activated, establish and maintain contact with the person representing fire services.

If the Regional Hazardous Materials Team is needed for a Level A response, obtain assistance through the WEM Duty Officer.

If additional assistance is necessary, utilize mutual aid agreements and/or contracts with other fire departments.

EMERGENCY SUPPORT FUNCTION (ESF) 5

EMERGENCY MANAGEMENT

MAYOR

KEY ACTION CHECKLISTS

The **Mayor** is responsible for the overall management of the City of Mineral Point. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation.

Support: Emergency Response Coordinator, Police, Fire, and EMS Chiefs, City Administrator, City Clerk,

The Mayor should:

1. Ensure that the Emergency Management Coordinator or designated person has activated/is activating the Emergency Operations Center (EOC) or Command Post (CP).
2. Report to the EOC/CP.
3. Ensure that the City Emergency Management Coordinator or designated person provides an initial damage assessment and casualty report.
4. Ensure that the City Emergency Management Coordinator and city officials brief the EOC staff as to the status of the disaster.
5. Be ready to issue a declaration of emergency.
6. Ensure the City Public Information Officer (PIO) and/or designated person is notified and reports to the EOC.
7. In consultation with the City Emergency Management Coordinator, determine whether or not county, state or federal assistance should be requested. (City/county resources must be fully committed before state or federal assistance will be available. If assistance is requested, specify the type and amount of assistance needed.)

CITY EMERGENCY MANAGEMENT COORDINATOR

KEY ACTION CHECKLISTS

The **City Emergency Management Coordinator** coordinates all components of the Emergency Response Plan in the City of Mineral Point. The following tasks represent a checklist of actions this department should consider.

Support: Police, Fire, and EMS Chiefs, Public Works, County Emergency Management, Mayor, City Administrator, City Clerk, All other parties.

CITY EMERGENCY MANAGEMENT DIRECTOR/COORDINATOR SHOULD:

1. Report to the City EOC/CP.
2. Ensure that city officials and county emergency management director have been notified, key facilities warned, sirens activated, etc.
3. Activate the City/Municipal EOC (see EOC Alerting List). Make sure that it is fully operational and that EOC staff have reported/are reporting to it.
4. Obtain initial Uniform Disaster Situation Report (UDSR) and other relevant information. Relay this information to the Mayor and to the County Emergency Management Director. See Attachment 1 for key action checklists for Damage Assessment.
5. Conduct regular briefings of EOC staff as to the status of the situation.
6. Evaluate available resources, including personnel, by checking with EOC Staff. If deficiencies exist, take action to obtain the needed resources.
7. Ensure that all department/agency heads have begun to keep separate and accurate records of disaster-related expenditures.

CITY CLERK-TREASURER

KEY ACTION CHECKLISTS

The **City Clerk** is responsible for their assigned activities in the City of Mineral Point. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

Support: Emergency Response Coordinator, City Administrator, Mayor, Public Works Dept.

The City Clerk-Treasurer should:

1. Report to the City EOC/CP.
2. Maintain records indicating city expenses incurred due to the disaster.
3. Assist in the damage assessment process by:
 - Provide information regarding the dollar value of property damaged as a result of the disaster.
 - Provide information (name, telephone number, etc.) regarding the owners of property which has been damaged/destroyed as a result of the disaster.
4. Delegate authority to department directors to permit acquisition of equipment and supplies needed following a disaster.
5. Assign department directors account numbers to which emergency expenditures may be charged.

EMERGENCY SUPPORT FUNCTION (ESF) 6

HUMAN SERVICES

KEY ACTION CHECKLIST

The **Emergency Management Coordinator** will serve as the Human Services liaison to the County Human Services Department in the City of Mineral Point. This person will keep the County Human Services Officer informed of all human services activities needed, performed, underway, or planned within the municipality.

Support: County Emergency Management, Mayor, City Administrator, City Clerk,

The following tasks represent a checklist of actions this person must consider in an emergency or disaster situation.

1. Coordinate activities of municipal and county agencies/departments which provide human services type service, as identified in the County Emergency Response Plan.
2. Report to the emergency operations center.
3. Coordinate with Red Cross in opening and managing shelters in the municipality.
4. Ensure canteen is set up to feed emergency workers in the municipality.
5. Work with Red Cross, Salvation Army, or other agency in providing food and clothing to disaster victims. Provide emergency assistance to persons with special needs.
6. Provide necessary outreach services to citizens affected by emergency or disaster.
7. Distribute emergency literature to disaster victims given instructions and assistance pertaining to their immediate needs.
8. Provide psychological counseling and crisis intervention to disaster victims.
9. If County EOC is activated, establish and maintain contact with the person representing Human Services. If the County EOC is not activated, establish and maintain contact with the County Human Services Officer directly at the county Department of Social Services.

EMERGENCY SUPPORT FUNCTION (ESF) 8

PUBLIC HEALTH SERVICES/EMERGENCY MEDICAL SERVICES

KEY ACTION CHECKLISTS

The Mineral Point Rescue Squad is responsible for emergency medical services activities in the City of Mineral Point.

Support: Emergency Management Coordinator, Iowa County Health, Mayor, City Administrator, City Clerk, Police Dept., Public Works.

The following tasks represent a checklist of actions this person should consider in an emergency or disaster situation.

1. Assist in evacuating nursing homes, hospitals, and other medical facilities as needed.
2. Coordinate emergency medical care to victims (hospitals and ambulances).
3. Establish a triage area for victims.
4. Coordinate medical transportation for victims.
5. Establish a staging area in the municipality.

The **Emergency Management Coordinator** will coordinate public health service activities with a representative from the Iowa County Public Health Department.

Support: Mineral Point Rescue Squad, Iowa County Health, Mayor, City Administrator, City Clerk, Police Dept., Public Works.

The following tasks represent a checklist of actions this person should consider in an emergency or disaster situation.

1. Assure that public health needs of disaster victims are met.
2. Assume primary operational control for health-related emergencies such as pollution, contaminations, diseases and epidemics.

EMERGENCY SUPPORT FUNCTION (ESF) 13

LAW ENFORCEMENT

KEY ACTION CHECKLISTS

The **Mineral Point Police Department** is responsible for law enforcement activities in the City of Mineral Point. The Mineral Point Police Department has mutual aid agreements with multiple agencies. Refer to supporting documents or the department directly.

Support: Mutual Aid, Emergency Management Coordinator, Mayor, Public Works,

The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all Police Department staff have been notified and that they report as situation directs.
2. Direct the designated law enforcement representative to report to the City EOC/CP.
3. Secure the affected area and perform traffic and crowd control.
4. Participate in warning the public as the situation warrants.
5. Determine scope of incident as to immediate casualties/destruction and whether the incident has the potential to expand and escalate.
6. Direct officer(s) to close off the damage site area and to stop all in-bound traffic. Set up an emergency pass system.
7. Report above information to appropriate law enforcement agencies.
8. Establish a staging area in the municipality; designate a CP; and establish initial command until relieved.
9. If appropriate and if available, dispatch a communications vehicle to the scene of the disaster.

Other responsibilities may include:

Assist with evacuation activities.

Enforce curfew restrictions in the affected area.

Coordinate the removal of vehicles blocking evacuation or other response activities.

As necessary, shelter in-place or evacuate prisoners as may be appropriate from the affected area.

Assist the medical examiner with mortuary services.

Assist with search and rescue activities.

If the County EOC is activated, establish and maintain contact with the person representing law enforcement.

Anticipate the department's needs for manpower and equipment 24-hours in advance. If additional assistance is needed, utilize mutual aid agreements with other police departments.

EMERGENCY SUPPORT FUNCTION (ESF) 15

PUBLIC INFORMATION

KEY ACTION CHECKLISTS

The **City Clerk-Treasurer** is responsible for public information activities in the City of Mineral Point.

Support: Emergency Management Coordinator, Mayor, City Administrator.

The following tasks represent a checklist of actions this department/agency should consider in an emergency or disaster situation.

1. The Public Information Officer (PIO) will function as the sole point of contact for the news media and public officials.
2. Maintain liaison with the EOC and CP in order to stay abreast of situation.
3. Establish news media briefing room and brief the media at periodic intervals.
4. If the situation escalates and the county EOC is activated, coordinate with the County PIO to prepare news releases.
5. Conduct press tours of disaster areas within the municipality as the situation stabilizes.
6. Assist the county in establishing a Joint Public Information Center.
7. Assist the county with establishing a Rumor Control Center.
8. Issue protective action recommendations or public service advisories as directed by the chief elected official.

APPENDIX A: DAMAGE ASSESSMENT

KEY ACTION CHECKLISTS

The City Clerk and City Administrator are responsible for damage assessment activities in the City of Mineral Point. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Report to the City EOC or Command Post.
2. Record initial information from first responders such as law enforcement, public works or fire services.
3. Activate the damage assessment team which consists of the following municipal department/agencies: Streets Dept., Parks Dept., and Water and Sewer Utilities. Determine responsibility for public damage assessment and those responsible for individual damage assessment.
 - a. Within first 2-3 hours: Complete preliminary UDSR:
 1. Number of fatalities.
 2. Number of critical/minor injuries.
 3. Number of home/businesses damaged/destroyed.
 4. Number of power/telephone lines, poles damaged.
 5. Number of public facilities such as highways, roads, bridges, etc. damaged.
 6. Number of people who are homeless or in shelters.
 - b. Within 8 hours:
 1. Recount items 1-6 above.
 2. Complete another UDSR, estimating public and private damage.
 3. Video tape and/or take photos of major damage.
 - c. Within 24 hours:
 1. Update items 1-6 above.
 2. Complete updated UDSR.
 - d. Continue to update as new information becomes available.
4. Provide damage assessment information to the appropriate city officials and county emergency management director to assist in the preparation of the UDSR.
5. If the situation warrants, assist the Mayor with the preparation of a local state of emergency declaration and forward to the county emergency management director.
6. Plot damage assessment information on status boards in the municipal EOC and locate damaged sites on a map.

7. Record all expenditures for municipal personnel, equipment, supplies, services, etc., and track resources being used.
8. Prepare reports for the municipal Public Information Officer.

APPENDIX B: All Hazard Response and Recovery Checklists.

LOCAL/COUNTY EMERGENCY MANAGEMENT

ALL-HAZARD RESPONSE CHECKLIST

1. Determine the extent of the disaster occurrence county-wide.
2. Notify chief elected official of situation and confer on need for alert and recall of staff. Coordinate activation of sirens or alternate warning systems to alert public of situation and of appropriate protective actions.
3. Maintain ongoing communications with field command post or forward command post.
4. Notify Division of Emergency Government (WEM) Regional Director or State WEM Duty Officer of the disaster occurrence. Provide as much detail as possible about the situation and establish ongoing communication to keep WEM apprised.
5. Upon direction of the chief elected official activate the county Emergency Operating Center (EOC) using established call-up procedures. If there is no EOC activation, go to the Command Post.
6. Initiate appropriate mutual aid compacts.
7. Conduct regular briefings of EOC staff on status of the situation.
8. Determine in concert with chief elected official the need to declare a state of emergency.
9. Determine need for evacuation and implement procedures as per appropriate ESF in the Emergency Response Plan (ERP). Concurrently coordinate opening of shelters.
10. Coordinate and prioritize allocation of resources, such as generators, heavy or specialized equipment, etc.
11. Provide for feeding and billeting of emergency workers.
12. Assign/coordinate volunteer workers assignments.
13. Work through WEM to request and establish liaison with Wisconsin National Guard as may be appropriate.
14. Establish and coordinate public information activities. Ensure appropriate protective action recommendations are issued via the Emergency Broadcast System (EBS) or other appropriate means.
15. Coordinate with law enforcement, the establishment of a pass system for the affected area if the situation warrants.
16. Establish priorities for restoration of essential services. Ensure a utility representative is at the EOC or Command Post to coordinate! determine extent and duration of power outages. Coordinate the restoration of utilities on a priority basis to key facilities.
17. Determine need for additional state resources in terms of personnel, equipment, technical assistance. Coordinate appropriate requests for the county through the WEM Regional Director.
18. Initiate procedures, (i.e., activate county damage assessment team per ESF 3 & ESF 14 of the county ERP) to complete county-wide Uniform Disaster Situation Report (UDSR). Submit to WEM Regional Director and WEM Central Office as per established procedures.
19. Maintain separate records of disaster-related expenditures and apprise all county and local agencies to do likewise.
20. If appropriate, establish contact with National Weather Service to obtain weather information. Maintain ongoing communications.
21. Establish inquiry services for relatives of disaster victims in coordination with county social service department and appropriate volunteer agencies.

22. Establish logistical support for Wisconsin Conservation Corps work crews.
23. Coordinate the management of donations, including early public information releases, which encourage monetary donations in lieu of goods and supplies.
24. Refer to ESF 5, Emergency Management of the County ERP for overall operations procedures.

ALL-HAZARD RECOVERY CHECKLIST

1. Continue staffing of EOC as emergency escalates, then release staff and deactivate EOC as conditions permit.
2. Coordinate county/local debris removal operations. Coordinate with local Department of Natural Resources (DNR) representative to obtain required disposal permits or other necessary authorities.
3. Continue restoration of essential services in conjunction with local utilities.
4. Request state assistance for debris removal and utility restoration if county/local resources and available mutual aid are inadequate.
5. Authorize return of evacuees and begin closing shelters.
6. Keep media apprised of progress of recovery effort through regularly scheduled briefings and ensure that public information includes proper repair and restoration procedures for damaged property, decontamination procedures, etc.
7. Continue to coordinate maintenance of accurate records of disaster-related expenditures.
8. Gather necessary disaster information to assist the State in documenting requests for federal disaster assistance (e.g., Individual & Family Grant Program (IFGP), Small Business Administration (SBA), presidential disaster declaration). Submit completed and amended UDSR to WEM as per procedures in ESF 3 & ESF 14 of the ERP.
9. Coordinate county/local participation in the Preliminary Damage Assessment (PDA) if a Presidential Disaster Declaration is being requested.
10. If a Presidential Disaster Declaration is received by the county, coordinate with WEM in implementing various disaster programs. Ensure the following actions are taken:
 - a. In coordination with the State Individual Assistance Officer, assist in locating a facility for establishment of a Disaster Recovery Center (DRC).
 - b. In coordination with the State Public Assistance Officer, make arrangement for facility/ies for Applicants Briefings and ensure that appropriate local officials (potential applicants) attend the briefing.
 - c. Coordinate with State Public Assistance Officer in arranging visits of inspection teams to complete damage survey reports for public assistance application.
 - d. Coordinate with State Hazard Mitigation Officer in participating in the efforts of the Interagency Hazard Mitigation Team and in conducting briefings on the Hazard Mitigation Grant Program.
 - e. Ensure county health/human service agency/ies are involved in identifying the need for crisis counseling program both for victims and disaster workers.
11. Replenish supplies and ensure return of all borrowed equipment.
12. Ensure that procedures are set up to monitor long-term impacts of the disaster.
13. Coordinate clean-up efforts.
14. Arrange for public information officer to distribute through media information on crisis counseling.

15. Continue to monitor volunteer assignments.
16. Determine when organized recovery efforts will terminate; debrief emergency response personnel, conduct after action critiques and revise emergency plans accordingly.

LOCAL/COUNTY LAW ENFORCEMENT

ALL-HAZARD RESPONSE CHECKLIST

1. Dispatch law enforcement personnel to assess impact of the disaster.
2. Initiate alerting procedures which include notifying law enforcement staff, other appropriate county and local law enforcement agencies and other support services as required.
3. Notify county emergency management director of situation status and provide periodic updates.
4. Prioritize use of personnel and resources to provide for continuity of ongoing day-to-day operations while also responding to the disaster.
5. Assist in determining and advise staff of all key operational locations (e.g., county EOC, Joint Public Information Center (JPIC), field command post, shelter, staging areas, etc.).
6. Dispatch law enforcement coordinator to county EOC if activated.
7. Coordinate the deployment of law enforcement personnel to the affected area to perform such activities as:
 - a) Evacuating and securing the area;
 - b) Participating in search and rescue operations;
 - c) Participating in warning the public as situation warrants;
 - d) Assisting in establishing a joint command post;
 - e) Controlling access to the affected area;
 - t) Controlling traffic; enforcing curfew restrictions in the affected area;
 - g) Establishing emergency communications to the EOC/dispatch center and dispatching communications vehicle to disaster scene;
 - h) Initiating a pass system if necessary;
 - i) Providing disaster assessment information to the EOC/county emergency government director;
 - j) Transporting key public officials;
 - k) Assisting the medical examiner/coroner with mortuary services;
 - l) Maintaining accurate records of disaster-related expenditures.
 - m) Providing security for the EOC.
8. Determine the scope of incident as to immediate casualties/destruction and whether the incident has the potential to escalate.
9. Advise staff of public information procedures; coordinate with the county/state public information officers if unsure how to proceed.
10. Request mutual aid if necessary and coordinate deployment.
11. Provide for shift change and arrange for feeding of emergency workers. If EOC is activated, feeding should be coordinated through it.
12. Establish and manage staging areas to provide for strategic positioning and maintenance of emergency vehicles and other equipment.
13. Maintain contact with county/state highway officials regarding road conditions, closures, etc.
14. As necessary, shelter in-place or evacuate prisoners as may be appropriate from the

- affected area.
15. Coordinate the removal of vehicles impeding evacuation or other response activities.
 16. Provide security for emergency responders, equipment and government facilities.
 17. Refer to ESF 13, Public Safety of the County ERP for overall law enforcement operations.

ALL-HAZARD RECOVERY CHECKLIST

1. Ensure continued staffing of EOC and/or field command post as necessary.
2. Continue to prioritize use of personnel and equipment to provide for continuity of services.
3. Brief county emergency management director on recovery status.
4. Coordinate public information with Joint Information Center (JIC).
5. Continue to provide traffic control and security as situation dictates and/or as re-entry is occurring; phase out pass system as situation allows.
6. Assist emergency management director in assessing damages for purpose of completing county-wide UDSR submission.
7. Continue to compile disaster-related costs, including mutual aid, and keep accurate record of disaster-related expenditures. Submit to county emergency government director to recoup eligible costs in presidentially declared disasters.
8. Debrief staff and ensure workers are provided with counseling or that Critical Incident Stress Debriefing occurs.
9. Replenish supplies and repair damage to equipment.
10. Release personnel as appropriate and phase out mutual aid.
11. Recall equipment, vehicles, and personnel to assigned locations.
12. If necessary, arrange for decontamination of personnel and equipment and keep precise records of actions taken for each individual worker.
13. Attend critiques and revise emergency plans accordingly.

LOCAL/COUNTY PUBLIC WORKS

ALL-HAZARDS RESPONSE CHECKLIST

1. Dispatch public works/engineering personnel to determine the extent of the damage.
2. Notify county emergency management director and periodically report on emergency status.
3. Initiate alerting procedures which include notifying your own staff, other appropriate county and local agencies, external support services and district highway engineer.
4. Prioritize use of personnel and resources to provide for continuity of existing services.
5. Ascertain and advise staff of all key operational locations (EOC, JIC, field command post, shelters, staging areas, etc.).
6. Dispatch public works/engineering coordinator to EOC if activated and relay any public facility damage information.
7. Coordinate the deployment of public works/engineering personnel to the affected area to perform such activities as:
 - a. Assisting law enforcement in securing area and controlling traffic;
 - b. Assisting in urban, search and rescue activities;
 - c. Recordkeeping;
 - d. Establishing emergency communications to the EOC/dispatch center;
 - e. Prioritizing debris removal.
8. Coordinate with other emergency groups in carrying out evacuation, including maintaining transportation routes.
9. Transport key public officials, emergency workers, supplies and equipment.
10. Check inventory to determine resources immediately available.
11. Request mutual aid if necessary and coordinate deployment.
12. Advise staff of public information procedures then coordinate and report any public information releases to the county public information officer.
13. Assist utilities in prioritized restoration of services.
14. Provide for shift change and arrange for feeding of emergency workers. Feeding should be coordinated through the EOC.
15. Provide emergency generators and lighting.
16. Assist private utilities with the shutdown of gas and electric services.
17. Arrange for porta-potties at strategic locations throughout the affected area.
18. Refer to ESF 3, Public Works & Engineering of the County ERP for overall public works operations.

ALL-HAZARD RECOVERY CHECKLIST

1. Ensure continued staffing of EOC and field command post as necessary.
2. Prioritize use of personnel and equipment to provide for continuity of existing services.
3. Brief county emergency management director on recovery status.
4. At the direction of the recovery coordinator, take the following actions:
 - a. Continue to assist law enforcement in securing the area and in removal of

- necessary security measures as appropriate;
 - b. Continue prioritized debris removal;
 - c. Open and manage per DNR regulations predetermined disposal sites;
 - d. Continue to service temporary utility arrangement (i.e., generators).
5. Request and deploy outside assistance to expedite recovery efforts as needed.
 6. Keep Public Information Officer (PIO) advised of recovery efforts.
 7. Assist with transportation and engineering needs for re-entry of evacuated population.
 8. Brief staff and revise plan as necessary.
 9. Release additional personnel as appropriate and phase out mutual aid.
 10. Compile and document disaster-related (to include infrastructure damage figures, public buildings/equipment), maps of damaged areas, and costs and submit to county emergency management director; include mutual aid costs.
 11. Assist county emergency management director in compiling UDSR and other damage assessment reports.
 12. Accompany state/federal engineering teams, as assigned by the county emergency management director, and participate in PDA process.
 13. If a presidential disaster is declared, coordinate as assigned with state/federal engineering teams in completing damage survey reports.
 14. Work with human services to identify need for and to provide crisis counseling services to emergency workers.
 15. Replenish supplies and repair damage to equipment.
 16. Assist public health as necessary in arranging for a sanitarian to be available for questions concerning septic systems, wells, etc.
 17. Assist public health with distribution of water sample test bottles.
 18. Assist public health as necessary in arranging for disposal of dead animals if quantities indicate.
 19. Attend critiques and revise emergency plans accordingly.

LOCAL/COUNTY PUBLIC HEALTH SERVICES /EMERGENCY MEDICAL SERVICES

ALL-HAZARDS RESPONSE CHECKLISTS

1. Establish contact with emergency management director and report to EOC if activated.
2. Initiate alerting procedures which include notifying your own staff, other appropriate county and local agencies and external support services.
3. Prioritize use of personnel and resources to provide for continuity of existing services.
4. Initiate mutual aid when necessary.
5. Brief county emergency management director on emergency status.
6. Advise staff of key locations then brief and dispatch health/medical personnel as appropriate (e.g., coroner to the scene) to address health/medical needs.
7. Advise staff of public information procedures then coordinate and report any public information releases to the county PIO.
8. Notify hospitals and other medical facilities to prepare to receive injured.
9. Coordinate emergency medical care to victims.
10. Provide for special emergency medical needs of residents in affected area (e.g., special medications, treatments).
11. Establish a triage area for victims.
12. Treat injured and arrange for transport to appropriate health/medical facilities.
13. Maintain records and compile disaster-related costs.
14. Assist in evacuating health/medical facilities as needed.
15. Ensure that emergency medical services are provided to emergency workers.
16. Refer to ESF 8, Public Health and Medical Services for overall operations.

ALL-HAZARDS RECOVERY CHECKLISTS

1. Ensure continued staffing of EOC and/or field command post, as necessary.
2. Prioritize use of personnel and equipment to provide for continuity of existing services.
3. Continue to monitor situation for health/medical related problems (e.g., radiation, communicable disease, vector control, need to continue quarantine).
4. Brief county emergency management director on recovery status.
5. Keep PIO advised of recovery efforts.
6. Continue to inform public about appropriate health/medical related protective actions (e.g., protection against contaminated food/water, disposal of garbage/debris).
7. Cooperate with Red Cross and other agencies in identifying and addressing health/medical related needs.
8. Continue to compile and document disaster-related costs and submit to county emergency management director.
9. Work with human services to identify need for and provide crisis counseling services to emergency workers and disaster victims.
10. Assist with phasing out of shelters and with return of patients/residents to

health/medical facilities.

11. Release additional personnel as appropriate.
12. Replenish supplies and repair damage to equipment.
13. Provide emergency medical services support for volunteers engaged in cleanup efforts.
14. Arrange for sanitarian to be available for questions concerning septic systems, well, etc.
16. Assist with distribution of water sample test bottles.
17. Consider arrangements for disposal of dead animals if quantities indicate.
18. Debrief staff, attend critiques and revise emergency plans accordingly.

LOCAL/COUNTY FIRE SERVICES

ALL-HAZARDS RESPONSE CHECKLIST

1. Initiate alerting procedures, including notifying your own staff, other appropriate county and local agencies and external support services.
2. Brief county emergency management director on emergency status.
3. Prioritize use of personnel and equipment to provide for continuity of routine services.
4. Assist in determining and advise staff of all key operational locations (e.g., EOC, JPIC, field command post, shelters, staging areas, etc.).
5. Dispatch fire services representatives to EOC if activated.
6. Assist law enforcement in warning the affected populations.
7. Coordinate the deployment of fire personnel to the affected area to perform such activities as:
 - a. firefighting, evacuation, search and rescue;
 - b. maintaining accurate records of disaster-related expenditures;
 - c. providing disaster assessment information to the EOC;
 - d. establishing emergency communications to the EOC or dispatch center.
8. If a hazardous materials incident, contact county Level B response providers. If assistance beyond Level B is required, request Level A Regional Response Team assistance through WEM.
9. Advise staff of public information procedures. Coordinate and report any public information releases to the county PIO.
10. Request mutual aid or other additional assistance, if necessary, and coordinate deployment.
11. Provide for shift change and arrange for feeding of emergency workers. Feeding should be coordinated through the EOC.
12. Refer to ESF 4, Firefighting of the County ERP for overall operations.

ALL-HAZARDS RECOVERY CHECKLIST

1. Ensure continued staffing of EOC and field command post, as necessary.
2. Prioritize use of personnel and equipment to provide for continuity of existing services.
3. Brief county emergency management director on recovery status.
4. Keep PIO advised of recovery efforts.
5. Assist emergency management director in compiling UDSR and other damage assessment reports.
6. Continue to compile and document disaster-related costs including mutual aid and submit to county emergency management director.
7. Work with human services to identify the need for and arrange crisis counseling services to emergency workers.
8. Replenish supplies and repair damage to equipment. Restore all equipment to a state of readiness.
9. Release additional personnel, as appropriate, and phase out mutual aid.

10. Compile and submit costs related to a hazmat response to the local reviewing entity for billing to the responsible party.
 11. Debrief staff, attend critiques and revise emergency plans accordingly.

LOCAL/COUNTY HUMAN SERVICES

ALL-HAZARDS RESPONSE CHECKLIST

1. Establish contact with emergency management director and report to EOC or Command Post, if requested.
2. Notify all key staff members to be on standby.
3. Prioritize use of personnel and equipment to provide for continuity of existing services.
4. Establish communications with local health agencies, Red Cross and other volunteer agencies.
5. Establish communications with regional and state health and human services offices and request assistance, if needed.
6. Test emergency communications equipment.
7. Upon notification by emergency management, coordinate with Red Cross in opening and managing shelter operations including:
 - a. alerting appropriate staff and opening shelters (reference Red Cross manuals);
 - b. notifying owners/operators of facilities in which shelter space is to be made available;
 - c. opening reception centers;
 - d. transferring operation of shelters to American Red Cross once they are on-scene.
8. Assign liaison person to Red Cross Resource Service Center, if established.
9. Establish inquiry services for relatives of disaster victims in coordination with county social service department and appropriate volunteer agency.
10. Brief county emergency management director on emergency status.
11. Coordinate with PIO to ensure that appropriate information is released including inquiry service locations, phone numbers, etc.
12. Advise EOC personnel where shelters are located.
13. Check inventories to determine if needed shelter resources are immediately available.
14. Based on known disaster information, determine the needs as related to human services including the established number of crisis counselors needed. Coordinate gathering information on extent of private damages, needs of citizens, and the impact on local human service resources.
15. Identify and provide human services for special needs groups, particularly at shelters.
16. Assume responsibility for transport of handicapped and elderly when evacuation is ordered.
17. Ensure that food and other essential items are provided to emergency workers.
18. Contact appropriate state, federal and volunteer agencies to arrange for additional supplies of food and clothing.
19. Establish need for trained debriefers for emergency workers.
20. Maintain accurate records of disaster-related expenditures.
21. Refer to ESF 6, Mass Care/Human Services of the County ERP for overall operations.

ALL-HAZARD RECOVERY CHECKLISTS

1. Ensure continued staffing of EOC and/or field command post, as necessary.
2. Monitor both short and long term health/medical conditions of those affected by the disaster (e.g., by plume, if hazmat incident); monitor identified individuals in affected area; establish a mechanism for answering health questions; notify local health care providers and distribute information on the known health effects (e.g., substances released).
3. Prioritize use of personnel and equipment to provide for continuity of existing services.
4. Brief county emergency management director on recovery status.
5. Keep media advised of recovery efforts. Distribute emergency literature to disaster victims.
6. Provide necessary outreach and counseling services to citizens affected by emergency or disaster.
7. Continue to provide Disaster Welfare Inquiry Services per American Red Cross procedures.
8. If a presidential disaster is declared, provide personnel to work at DAC to assist with administration of various disaster assistance programs (i.e., crisis counseling, etc.)
9. Direct staff to identify potential clients for Crisis Counseling Program and assist State Department of Health & Social Services staff in preparing application to Federal Emergency Management Agency (FEMA) for immediate and long-term programs.
10. Close shelters at earliest opportunity by sending evacuees to stay with friends, relatives or other persons offering space.
11. Administer food coupon and food commodity programs, as prescribed.
12. Contact other local agencies (e.g., local housing authorities, Veterans Services; Agencies on Aging, community assistance programs), regarding their program offerings to affected individuals and families and provide information to the public on them.
13. Close reception center/s and phase out shelters.
14. Release additional personnel, as appropriate.
15. Replenish supplies and repair damage to equipment.
16. Continue to compile and document disaster-related costs and submit to local emergency management director.
17. Assist emergency management director in compiling UIDS and other damage assessment reports.
18. Provide or arrange to provide debriefing services for emergency workers. Notify emergency services personnel of the availability of the debriefing service.
19. Attend critiques and revise emergency plans accordingly.

APPENDIX C: STANDING OPERATING PROCEDURE

FOR LOCAL OFFICIALS TO REQUEST WISCONSIN

NATIONAL GUARD ASSISTANCE

When a request is made for Wisconsin National Guard assistance, certain essential information about the emergency and the desired form of Guard assistance is required by the Governor to assist in determining whether to authorize a mission. The situation must be extremely serious and clearly beyond the capability of the requesting agency and/or local government in order for the Guard to be committed.

To expedite requests for use of the Wisconsin National Guard the following procedure will be used:

When you wish to request the assistance of the National Guard contact your County Emergency Management Director, who will then contact the Wisconsin Emergency Management Duty Officer at 1-800-943-0003 (press option 2). Do not contact the Wisconsin National Guard directly. Provide the following information to the Duty Officer:

1. Your name, title, and telephone number or other appropriate contact information.
2. Name, title, agency and telephone number of the person whose authority is being used to request Wisconsin National Guard help. By statute, only the following may request the Wisconsin National Guard: any mayor of a city, president of a village, chairman of a town, county sheriff or a U.S. Marshal.
3. Description of the situation/event: Where is it occurring, when did begin, what has been impacted in terms of public health and safety, is critical infrastructure impacted, etc.
4. What is the Wisconsin National Guard needed for: describe the task or proposed assignment as specifically as possible. What will they be asked to do? When will they be needed?
5. What local and county resources are already committed? Have mutual aid resources been committed, what are they doing, are these resources fully exhausted? Is the county emergency management director on the scene?
6. If the Wisconsin National Guard is assigned to assist with this problem:
 - a. Where should the Liaison Officer report?
 - b. Who is the Incident Commander or local person in charge? What is the telephone number for the contact person?
7. If use of the Wisconsin National Guard is approved, are local authorities prepared to provide food and lodging, gasoline, oil, and lubricants for the Wisconsin National Guard personnel and their equipment?

The WEM Administrator or the Response & Recovery Bureau Director will discuss the request with appropriate personnel from the Wisconsin National Guard and a recommendation will be made to the Governor. If the request is approved, the WEM duty officer will advise the requesting local official and the Wisconsin National Guard will initiate contact with the designated local official or incident commander. Your full cooperation in utilizing this procedure for obtaining the assistance of the Wisconsin National Guard is important and will greatly expedite requests.

ORDINANCE NO. 2025-11

ORDINANCE TO AMEND THE ZONING CODE AND MAP OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

WHEREAS, the Common Council of the City of Mineral Point, Iowa County, Wisconsin, has determined it appropriate to consider a proposed amendment to the Zoning Code and map of the City; and

WHEREAS, the Plan Commission of the City of Mineral Point did, on June 19, 2025, meet to hold a public hearing and make a recommendation to the Common Council relating to said proposed amendment and has recommended to the Council that such amendment be adopted; and

WHEREAS, a notice of the public hearing on said proposed amendment was published in the Mineral Point Democrat Tribune on June 5 and June 12, 2025.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. The Zoning Code and map of the City of Mineral Point are hereby amended to reclassify for zoning purposes 1.92 acres of land at the following described location from A-1 Agricultural Preservation District to R-2 Two-Family Residential District:

A parcel of land (1.92 Acres) being part of Lots 205 and 206 of Harrison's Survey, and part of Lots 2 and 4 of Toay and Brewers Subdivision, as located in all of the quarter quarters of the SW ¼ of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin. Tax Parcel ID No. 251-1044.02, and

As identified as Lot 1 on the draft Certified Survey Map attached to this ordinance as Exhibit A.

Section 2. This ordinance shall take effect upon its passage and publication as required by law.

Adopted and approved this 8 day of July 2025.

Dan Clark, Mayor

ATTEST:

Christy Skelding, City Clerk

Date Adopted: _____

Date Recorded: _____

Date Published: _____

Effective Date: _____

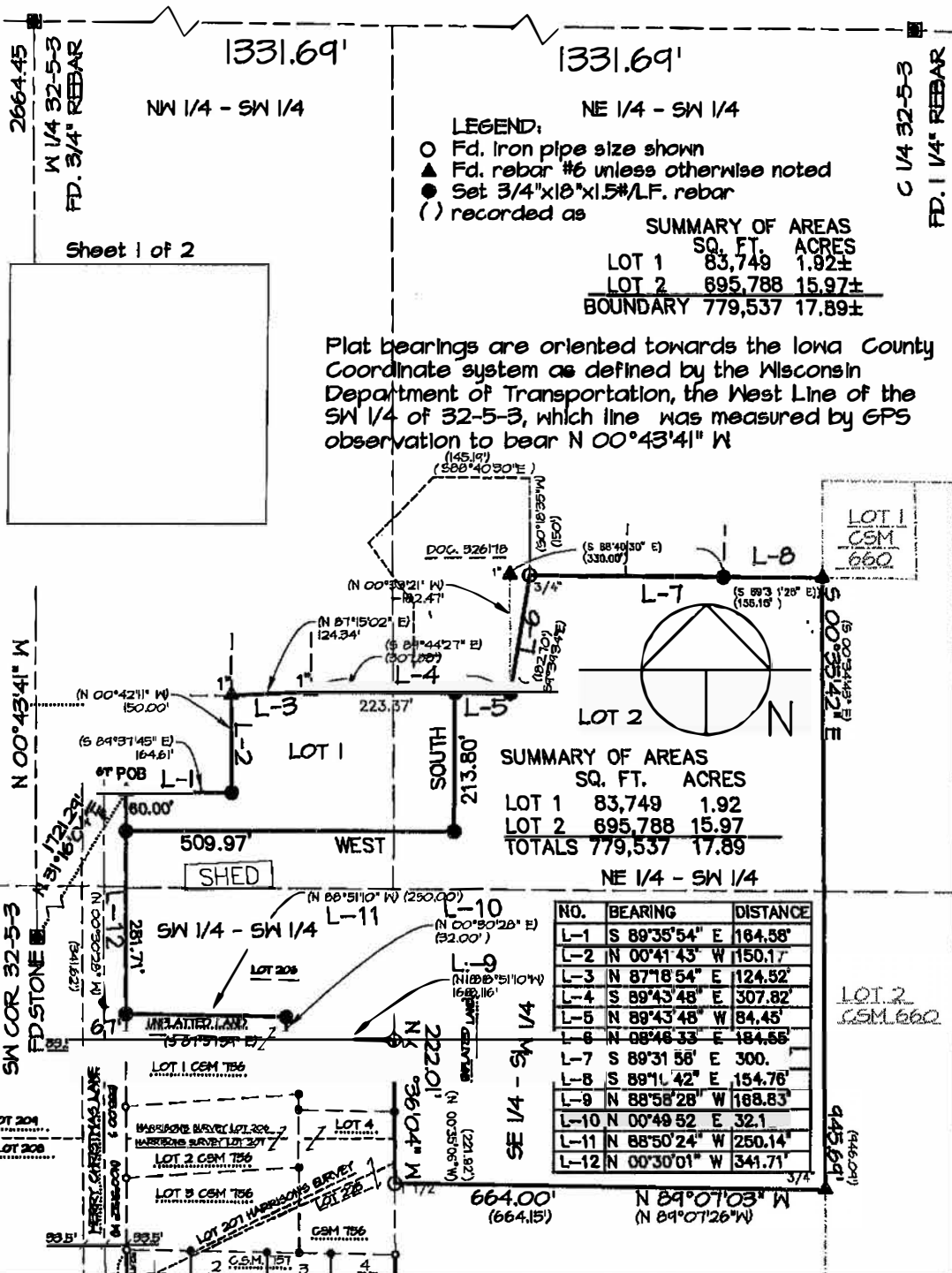
Exhibit A

CERTIFIED SURVEY MAP

Being part of Lots 205 & 206 of Harrison's Survey, and part of Lots 2 & 4 of Toay and Brewers Subdivision, as located in all of the quarter quarters of the SW 1/4 of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin

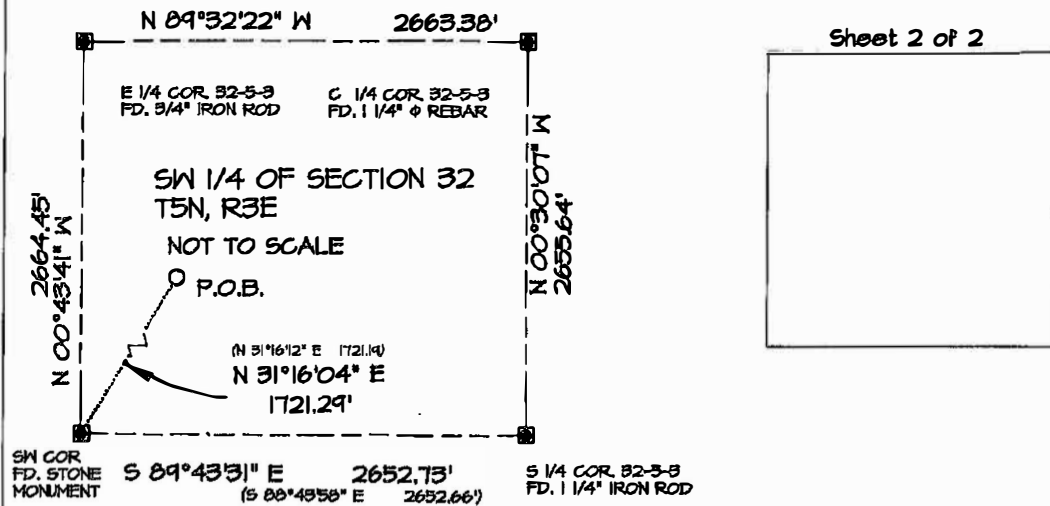
200 0 200 400 600

Scale 1" = 200'



CERTIFIED SURVEY MAP

Being part of Lots 205 & 206 of Harrison's Survey, and part of Lots 2 & 4 of Toay and Brewers Subdivision, as located in all of the quarter quarters of the SW 1/4 of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin



I, Laurence E. Schmit, Professional Land Surveyor hereby certify that under the direction of Dan Carey, I have made a survey, division, and map. Subject map is a correct representation of all the exterior boundaries of the land surveyed and the division thereof, and that I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes in the dividing, mapping of the land which is described as being part of Lots 205 & 206 of Harrison's Survey, and part of Lots 2 & 4 of Toay and Brewers Subdivision, as located in all of the quarter quarters of the SW 1/4 of Section 32, T5N, R5E, City of Mineral Point, Iowa County, Wisconsin, to wit:

Commencing at the SW corner of said Section 32; thence N 31°16'04" E, 1721.29' to a point on the easterly right of way line of Merry Christmas Lane, said point being the POINT OF BEGINNING; thence S 89°35'54" E, 164.58'; thence N 00°41'43" W, 150.17'; thence N 87°18'54" E, 124.52'; thence S 89°43'48" E, 307.82'; thence N 08°46'33" E, 184.55'; thence S 89°31'56" E, 300.00'; thence S 89°19'42" E, 154.76'; thence S 00°35'42" E, 945.69'; thence N 89°07'03" W, 664.00'; thence N 00°36'04" W, 222.01'; thence N 88°58'28" W, 168.83'; thence N 00°49'52" E, 32.12'; thence N 88°50'24" W, 250.14'; thence N 00°30'01" W, 341.71' to the Point of Beginning. Containing 779,537 square feet or 17.89 acres more or less.

Laurence E. Schmit

date:

APPROVED FOR RECORDING BY:

City of Mineral Point

Jason Basting - Mayor

OFFICE DATA	
JOB ID:	2022a-027
SURVEY CREW:	JD SL
FIELD BOOK NO.:	22-1 pg 13
DWG STORED:	vers 13
DRAWN BY:	les
DRAWING NO.:	22a-27.dwg
DATA FILE NO.:	<22a-27.txt>

SCHMIT ENGINEERING & SURVEYING

215 Grace ST. DODGEVILLE, WI. 53533 (608)935-2721

ORDINANCE NO. 2025-12

ORDINANCE TO AMEND THE ZONING CODE AND MAP OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

WHEREAS, the Common Council of the City of Mineral Point, Iowa County, Wisconsin, has determined it appropriate to consider a proposed amendment to the Zoning Code and map of the City; and

WHEREAS, the Plan Commission of the City of Mineral Point did, on July 3, 2025, meet to hold a public hearing and make a recommendation to the Common Council relating to said proposed amendment and has recommended to the Council that such amendment be adopted; and

WHEREAS, a notice of the public hearing on said proposed amendment was published in the Mineral Point Democrat Tribune on June 19 and June 26, 2025.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. The Zoning Code and map of the City of Mineral Point are hereby amended to reclassify for zoning purposes land at the following described location from R-2 Two-Family Residential District to PUD – Planned Unit Development District:

being Lots 2, 3, and 4 of Block 2 of Brewery Creek Subdivision, identified by addresses 182 Antoine St, 184 Antoine St, and 182 Antoine St, and further identified by tax parcel numbers 251-1042.202, 251-1042.203, and 251-1042.204.

Section 2. The zoning requirements of the proposed Planned Unit Development District shall follow all of the requirements of the zoning code and specifically the R-2 Two-Family Residential District requirements, with the exception of the side yard setbacks being 10' rather than 12' and the rear yard setbacks being 18' rather than 30'.

Section 3. This ordinance shall take effect upon its passage and publication as required by law.

Adopted and approved this 8 day of July 2025.

Dan Clark, Mayor

ATTEST:

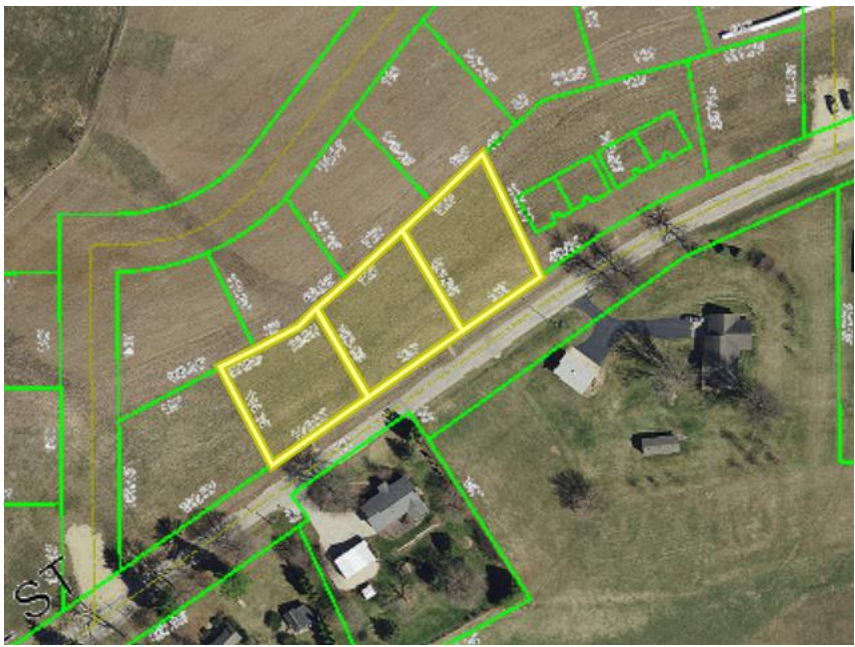
Christy Skelding, City Clerk

Date Adopted: _____

Date Recorded: _____

Date Published: _____

Effective Date: _____



ORDINANCE NO. 2025-13

ORDINANCE TO AMEND THE ZONING CODE AND MAP OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

WHEREAS, the Common Council of the City of Mineral Point, Iowa County, Wisconsin, has determined it appropriate to consider a proposed amendment to the Zoning Code and map of the City; and

WHEREAS, the Plan Commission of the City of Mineral Point did, on July 3, 2025, meet to hold a public hearing and make a recommendation to the Common Council relating to said proposed amendment and has recommended to the Council that such amendment be adopted; and

WHEREAS, a notice of the public hearing on said proposed amendment was published in the Mineral Point Democrat Tribune on June 19 and June 26, 2025.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. The Zoning Code and map of the City of Mineral Point are hereby amended to reclassify for zoning purposes land at the following described location from R-2 Two-Family Residential District to R-3 Multiple-Family Residential District:

being Lot 1 of Block 1 of Brewery Creek Subdivision, and further identified by tax parcel number 251-1042.101.

Section 2. This ordinance shall take effect upon its passage and publication as required by law.

Adopted and approved this 8 day of July 2025.

Dan Clark, Mayor

ATTEST:

Christy Skelding, City Clerk

Date Adopted: _____

Date Recorded: _____

Date Published: _____

Effective Date: _____



ORDINANCE NO. 2025-14

ORDINANCE TO AMEND THE EXTRATERRITORIAL ZONING ORDINANCE AND MAP OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

WHEREAS, the Common Council of the City of Mineral Point, Iowa County, Wisconsin, has determined it appropriate to consider a proposed amendment to the Extraterritorial Zoning Code and map; and

WHEREAS, the Extraterritorial Plan Commission of the City of Mineral Point did, on May 5, 2025, meet for the purpose of holding a public hearing and making a recommendation to the Common Council relating to said proposed amendment and has recommended to the Council that such amendment be adopted; and

WHEREAS, a notice of the public hearing on said proposed amendment was published in the Mineral Point Democrat Tribune on April 17 and 24, 2025, and sent to the Town Clerk of the Town of Mineral Point at least 10 days prior to said public hearing.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. The Extraterritorial Zoning Code and map of the City of Mineral Point are hereby amended to reclassify for zoning purposes the following described parcels of land from A-1 Exclusive Agriculture Use District to B-2 Highway Commercial District.

A parcel of land (7.9 acres) being located in the NW $\frac{1}{4}$ of the SE, the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$. The SW $\frac{1}{4}$ of the SE $\frac{1}{4}$, and the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Sec. 1, T4N, R2E. Town of Mineral Point, Iowa County, Wisconsin. More fully described as Lot #2 in the certified survey map attached as Exhibit A to this Ordinance.

Section 2. This ordinance shall take effect upon its passage and publication as required by law.

Adopted and approved this 8th day of July, 2025.

Danny Clark, Mayor

ATTEST:

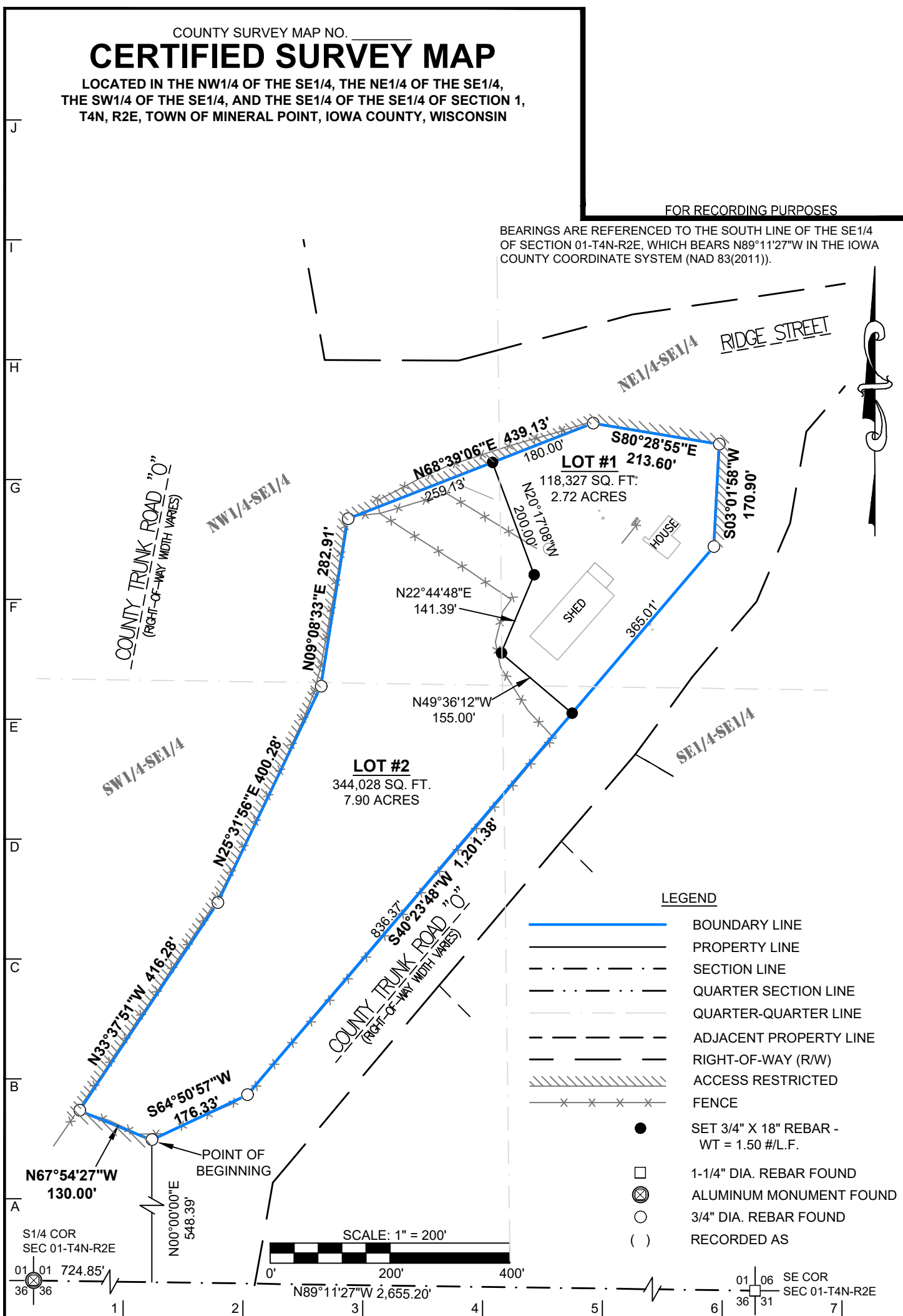
Christy Skelding, City Clerk

Date Adopted: _____
Date Recorded: _____
Date Published: _____
Effective Date: _____

LOCATED IN THE NW1/4 OF THE SE1/4, THE NE1/4 OF THE SE1/4,
THE SW1/4 OF THE SE1/4, AND THE SE1/4 OF THE SE1/4 OF SECTION 1,
T4N, R2E, TOWN OF MINERAL POINT, IOWA COUNTY, WISCONSIN

FOR RECORDING PURPOSES

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SE1/4 OF SECTION 01-T4N-R2E, WHICH BEARS N89°11'27"W IN THE IOWA COUNTY COORDINATE SYSTEM (NAD 83(2011)).



FOR: KEVIN CAMP

DATE(S) OF FIELDWORK: 06/11/2025
FIELD CREW: A.L./T.H.
DRAWN BY: A.L.
REVIEWED BY: D. DREESSENS

DELTA 3 PROJECT NO.: D25-129

SHEET 1 OF 3

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COUNTY SURVEY MAP NO. _____
CERTIFIED SURVEY MAP
LOCATED IN THE NW1/4 OF THE SE1/4, THE NE1/4 OF THE SE1/4,
THE SW1/4 OF THE SE1/4, AND THE SE1/4 OF THE SE1/4 OF SECTION 1,
T4N, R2E, TOWN OF MINERAL POINT, IOWA COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:
I, STANLEY J. KING, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED, AND MAPPED THIS CERTIFIED SURVEY MAP, LOCATED IN THE NORTHWEST QUARTER (NW1/4) OF THE SOUTHEAST QUARTER (SE1/4), THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4), THE SOUTHWEST QUARTER (SW1/4) OF THE SOUTHEAST QUARTER (SE1/4), AND THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION ONE (1), TOWN FOUR NORTH (T4N), RANGE TWO EAST (R2D) OF THE FOURTH PRINCIPAL MERIDIAN, TOWN OF MINERAL POINT, IOWA COUNTY, WISCONSIN, CONTAINING 10.61 ACRES, MORE OR LESS, AND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER (W-S1/4) CORNER OF SAID SECTION ONE(1);

THENCE NORTH 89°11'27" WEST 724.85 FEET ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1);

THENCE NORTH 00°00'00" EAST 548.39 FEET TO THE WESTERLY RIGHT-OF-WAY OF COUNTY TRUNK HIGHWAY "O" AND THE POINT OF BEGINNING;

THENCE NORTH 67°54'27" WEST 130.00 FEET TO THE EASTERLY RIGHT-OF-WAY U.S. HIGHWAY "15";

THENCE NORTH 33°37'51" WEST 416.28 FEET ALONG THE EASTERLY RIGHT-OF-WAY OF SAID U.S. HIGHWAY "151";

THENCE NORTH 25°31'56" EAST 400.28 FEET ALONG THE EASTERLY RIGHT-OF-WAY OF SAID U.S. HIGHWAY "151";

THENCE 09°08'33" EAST 282.91 FEET ALONG THE EASTERLY RIGHT-OF-WAY OF SAID U.S. HIGHWAY "151" TO THE SOUTHERLY RIGHT-OF-WAY OF RIDGE STREET;

THENCE NORTH 68°39'06" EAST 439.13 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY OF SAID RIDGE STREET;

THENCE SOUTH 80°28'55" EAST 213.60 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY OF SAID RIDGE STREET TO THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G";

THENCE SOUTH 03°01'58" WEST 170.90 FEET ALONG THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G";

THENCE SOUTH 40°23'48" WEST 1,201.38 FEET ALONG THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G";

THENCE SOUTH 64°50'57" WEST 176.33 FEET ALONG THE WESTERLY RIGHT-OF-WAY OF SAID COUNTY TRUNK HIGHWAY "G" TO THE POINT OF BEGINNING AND BEING SUBJECT TO ANY AND ALL EASEMENTS OF RECORD AND/OR USAGE.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION, AND MAP BY THE DIRECTION OF KEVIN CAMP.

THERE IS NO WARRANTY WITH RESPECT TO LOCAL ORDINANCES.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION MADE THEREOF.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF s. 236.34, Stats. AND THE SUBDIVISION REQUIREMENTS OF THE CITY OF MINERAL POINT AND IOWA COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS _____ DAY OF, _____, 20_____.

STANLEY J. KING, S-2001
DELTA 3 ENGINEERING, INC.
875 S. CHESTNUT STREET
PLATTEVILLE, WI 53818
(608) 348-5355
KINGS@DELTA3ENG.BIZ



DELTA 3
PROFESSIONAL CIVIL & STRUCTURAL ENGINEERING • SURVEYING
GRANT WRITING • LAND DEVELOPMENT • PLANNING & CADD SERVICES
875 SOUTH CHESTNUT STREET
PLATTEVILLE, WISCONSIN 53818

PHONE: (608) 348-5355

FOR: KEVIN CAMP

DATE(S) OF FIELDWORK: 06/11/2025
FIELD CREW: A.L./T.H.
DRAWN BY: A.L.
REVIEWED BY: D. DREESSENS

J

OWNER'S CERTIFICATE:

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RESOLVED THAT THIS CERTIFIED SURVEY MAP IN THE TOWN OF MINERAL, IS HEREBY APPROVED
BY THE CITY OF MINERAL POINT THIS

	F
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E

APPROVED FOR RECORDING BY THE IOWA COUNTY PLANNING AND ZONING THIS

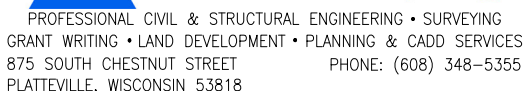
D

C

RECEIVED FOR RECORD THIS _____ DAY OF _____, 20____ AT _____ O'CLOCK, _____.M.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																																																																										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100

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DELTA 3 PROJECT NO.: D25-129

SHEET 3 OF 3