



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT PERSONNEL COMMITTEE MEETING Thursday, March 5, 2026, 4:45 PM City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.
2. Approval of January 15, 2026, Minutes.
3. Discussion and consideration of draft Personnel Policy.
4. Motion to convene in Closed Session via roll call vote pursuant to Wis. Stats. §19.85(1)(c) for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Streets Dept. Employees). Convene in Closed Session.
5. The Personnel Committee may reconvene in Open Session to act upon any matter properly discussed in Closed Session.
6. Adjourn.

Agenda Posted and Distributed: Friday, February 27, 2026

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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MINUTES

CITY OF MINERAL POINT PERSONNEL COMMITTEE MEETING

Thursday, January 22, 2026, 5:00 PM

City Hall Community Room

CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Burrows at 5:14 p.m.

Keith Burrows, Chair	Present
Chuck Allendorf	Present
Chris Goodney	Present
Others Present: City Administrator Matthew Honer, Clerk-Treasurer Christy Skelding	

APPROVAL OF DECEMBER 1, 2025 MINUTES

Motion (Allendorf/Goodney) to approve the minutes from the October 7, 2025 meeting. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF DRAFT PERSONNEL POLICY

Administrator Honer sent the draft Personnel Policy to the committee in December. The only issues that have come up has been sick time donation, and defining "hours worked" in relation to overtime.

The Committee wanted the policy to reflect that overtime to be only for hours physically worked and they are ok with donated time.

This will be sent to employees to review before approval.

MOTION TO CONVENE IN CLOSED SESSION VIA ROLL CALL VOTE PURSUANT TO WIS. STATS. 19.85(1)(c) FOR CONSIDERATION OF EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (EMPLOYEE PERFORMANCE EVALUATION REVIEW AND WATER SEWER OPERATOR POSITION).

Motion (Allendorf/Goodney) to convene in closed session at 5:37 p.m. Motion carried, all voting aye (3-0).

ADJOURN.

Motion (Allendorf/Goodney) to adjourn at 6:00 PM. Motion carried, all voting aye (3-0).

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