



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT PERSONNEL COMMITTEE MEETING

Monday, December 1, 2025, 4:30 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.
2. Approval of October 7, 2025 Minutes.
3. Motion to convene in Closed Session via roll call vote pursuant to Wis. Stats. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Employee Performance Evaluations). Convene in Closed Session.
4. The Personnel Committee may reconvene in Open Session to act upon any matter properly discussed in Closed Session.
5. Adjourn.

Agenda Posted and Distributed: Tuesday, November 25, 2025.

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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MINUTES

CITY OF MINERAL POINT PERSONNEL COMMITTEE MEETING

Tuesday, October 7, 2025, 5:00 PM

City Hall Community Room

CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Burrows at 5:00 p.m.

Keith Burrows, Chair	Present
Chuck Allendorf	Present
Chris Goodney	Present
Others Present: City Administrator Matthew Honer, Clerk-Treasurer Christy Skelding	

APPROVAL OF AUGUST 4, 2025 MINUTES

Motion (Goodney/Allendorf) to approve the minutes from the August 4, 2025 meeting. Motion carried, all voting aye (3-0).

DISCUSSION AND POSSIBLE CONSIDERATION OF AN UPDATE TO THE PERSONNEL POLICY/EMPLOYEE HANDBOOK.

The Personnel Committee would prefer to review the updated Personnel Policy/Employee Handbook prior to Administrator Honer sending a final draft to employees for review.

No action taken.

DISCUSSION AND POSSIBLE CONSIDERATION OF COMMON COUNCIL COMPENSATION.

Administrator Honer asked for the Personnel Committee to have a discussion on compensation for the Common Council.

The committee discussed the potential for an increase in Council compensation, and feel comfortable bringing it to the full Council to have the discussion.

Motion (Allendorf/Burrows) to recommend Council approval of a wage increase to \$2,500 for all Council members effective in April of 2027. Motion carried, all voting aye (3-0).

MOTION TO CONVENE IN CLOSED SESSION VIA ROLL CALL VOTE PURSUANT TO WIS. STATS. 19.85(1)(c) FOR CONSIDERATION OF EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (WATER OPERATOR).

Motion (Allendorf/Goodney) to convene in closed session at 5:16 p.m. Motion carried by roll call, all voting aye (3-0).

Motion (Burrows/Allendorf) to re-convene in open session at 5:30 p.m. Motion carried, all voting aye (3-0).

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Motion (Burrows/Allendorf) to recommend Council approval of a retirement package for Bill Schmitz as discussed in closed session. Motion carries, all voting aye (3-0).

ADJOURN.

Motion (Burrows/Allendorf) to adjourn at 5:36 PM. Motion carried, all voting aye (3-0).

DRAFT

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