



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

MINUTES

CITY OF MINERAL POINT PERSONNEL COMMITTEE MEETING

Monday, December 9, 2024, 2:00 PM

City Hall Community Room

CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Burrows at 2:00pm.

Keith Burrows, Chair	Present
Chuck Allendorf	Present
Mike Christensen	Present
Others Present: City Administrator Matthew Honer, Clerk-Treasurer Christy Skelding, Attorney Eric Hagen, Police Chief Bob Weier	

APPROVAL OF MINUTES – October 30, 2024 MEETING

Motion (Allendorf/Christensen) to approve minutes from the October 30, 2024 Personnel Committee meeting. Motion carried, all voting aye (3-0).

DISCUSSION AND POSSIBLE ACTION ON CHRISTMAS AND NEW YEAR'S HOLIDAY SCHEDULE

Administrator Honer stated that this committee discussed this back in January 2024, but no action was taken. Clerk Skelding polled all non-represented employees to get feedback, with the majority preferring Christmas Eve be a full day holiday.

Motion (Allendorf/Christensen) to recommend Council approval of updating the Christmas and New Year's holiday schedule to include a full day holiday on Christmas Eve and no holiday on New Year's Eve. Motion carried, all voting aye (3-0).

DISCUSSION OF THE POLICE CHIEF'S EMPLOYMENT CONTRACT

No changes in the contract from previous years, except for the salary amount.

DISCUSSION OF THE CITY ADMINISTRATOR'S EMPLOYMENT CONTRACT

Alder Burrows does not have all of the Administrator evaluations returned to him at this time. Once all evaluations are completed, the committee will discuss the Administrator's employment contract.

MOTION TO CONVENE IN CLOSED SESSION VIA ROLL CALL VOTE PURSUANT TO WIS. STATS. §19.85(1)(c) FOR CONSIDERATION OF EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (EMPLOYEE PERFORMANCE EVALUATIONS AND POLICE AND CITY ADMINISTRATOR CONTRACTS), AND §19.85(1)(e) DELIBERATING OR NEGOTIATING WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (WPPA CONTRACT NEGOTIATIONS).

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

Motion (Allendorf/Christensen) to convene in closed session at 2:05 p.m. Motion carried by roll call, all voting aye (3-0).

Motion (Allendorf/Christensen) to recommend Council approval of performance based increase recommendations. Motion carried, all voting aye (3-0).

ADJOURN.

Motion (Allendorf/Christensen) to adjourn at 3:34 PM. Motion carried, all voting aye (3-0).

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov