



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT PUBLIC HEALTH & PROPERTY COMMITTEE MEETING

Tuesday, April 1, 2025, 6:00 pm

Mineral Point Public Library - Lower Level

1. Call to Order, Roll Call, and Confirmation of Compliance with Open Meetings Law.
2. Approval of March 7, 2025 minutes.
3. Consideration of the sale of property adjacent to Antoine St.
4. Consideration of application for backyard chickens at 48 N. Iowa St.
5. Adjourn.

Agenda Posted and Distributed: March 28, 2025.

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov

MINUTES

CITY OF MINERAL POINT PUBLIC HEALTH AND PROPERTY COMMITTEE MEETING

Friday, March 7, 2025 – 12:00 PM

City Hall Community Room and Virtually.

CALL TO ORDER/ROLL

The meeting was called to order by Administrator Honer 12:00 PM.

Gary Galle	Excused
Dean Martin	Present
Chuck Allendorf	Present
Others Present: Administrator Honer, Clerk-Treasurer Skelding, Jim Nadig, Lisa Hay	

APPROVAL OF MINUTES – FEBRUARY 14, 2025 MEETING

Motion (Allendorf/Martin) to approve the minutes. Motion carried, all voting aye (2-0).

DISCUSSION AND POSSIBLE CONSIDERATION OF DRAFT MEMORANDUM OF UNDERSTANDING BETWEEN STOCKTON HARDWARE, INC. AND THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN.

Motion (Martin/Allendorf) to recommend City Council approval of the draft Memorandum of Understanding between Stockton Hardware, Inc. and the City of Mineral Point, Iowa County, Wisconsin.

DISCUSSION OF POSSIBLE CONSIDERATION OF THE PROCESS TO SELL CITY-OWNED REAL ESTATE.

Administrator Honer proposed to publish an RFP as early as March 14, 2025. The RFP will accept proposals from those with interest. It will be open for 30 days. Proposals will come to the Public Health and Property Committee meeting prior to Council.

Alder Allendorf would like to see a timeline set for building on these lots, with a proposed \$5,500 penalty if a house is not built after 12 months of purchase. This would be a revolving \$5,500 each year if no building is on the lot.

The committee would like to see a minimum bid of \$28,000.

The committee advised Administrator Honer to move forward with publishing the RFP, no need for Council approval.

ADJOURNMENT

Motion (Martin/Allendorf) to adjourn the meeting at 12:16 PM. Motion carried, all voting aye (2-0).

Matthew Honer, City Administrator

Approved:



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Request for Proposal (2025-RFP01): Purchase of parcels on Antoine St.

The City of Mineral Point is soliciting proposals for the purchase and development of three parcels adjacent to Antoine St. Each parcel is currently zoned R-2, which allows single and two-family residential units. The parcels are:

- 182 Antoine St. (Parcel 1042.202, 0.3 Acres)
- 184 Antoine St. (Parcel 1042.203, 0.31 Acres)
- 186 Antoine St. (Parcel 1042.204, 0.33 Acres)

The City of Mineral Point seeks proposals from interested parties that include the following items:

- Purchase price (City seeks a minimum of \$30,000/lot).
- Agreement to develop the lot within 12 months of purchase. If lots are not developed within 12 months of purchase, the buyer agrees to pay the penalty of \$5,500 each year. The penalty may be assessed against the parcel.
- A general description of the plan of use for the parcel(s) and the process of achieving final use.
- Proposed final assessed value for improvements.
- Agreement to pay costs associated with a title search, survey, required real estate documentation, and/or any other conditions of real estate transfer.

Site inspections must be scheduled in advance. The City encourages proposals from individuals seeking to build their own home and residential construction builders. Additional information can be accessed at City Hall, 137 High St. STE 1, Mineral Point, WI or by calling the City Administrator at 608-987-0463. Proposals should be addressed to: *City Administrator RE: Antoine Lots Proposal*. Proposals can be dropped off at City Hall, mailed, or emailed to administrator@cityofmineralpointwi.gov. Proposals must be received by April 1, 2025. The City reserves the right to reject any or all proposals for any reason.

Posted and Published on March 13, 2025.

OFFICE OF THE CITY ADMINISTRATOR

Mayor – Danny Clark

Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov