



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT PARK BOARD MEETING Thursday, March 27, 2025, 6:15 PM City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.
2. Approval of January 15, 2025 minutes.
3. Discussion and possible recommendation for the Tennis Court and Parking Lot reconstruction at Soldiers Memorial Park.
4. Discussion and recommendation for the Summer Pool and Park Staffing.
5. Discussion and action on Sugar Maple located at 609 Dodge St. *Recommendation to be made by City Forester.*
6. Discussion and action on Sugar Maple (1) and Black Walnuts (2) located 423 Mineral St. *Recommendation to be made by City Forester.*
7. Discussion of future agenda items.
8. Adjourn.

Agenda Posted and Distributed: Tuesday, March 25, 2025

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov

MINUTES
CITY OF MINERAL POINT PARK BOARD MEETING
Wednesday, January 15, 2025
City Hall Community Room

CALL TO ORDER/ROLL CALL

Meeting called to order by Chair Engelke at 5:00 PM.

Brian Engelke, Chair	Present (left at 5:51pm)	Chuck Allendorf	Excused
Dick Poad	Present	Jeff Reynolds	Present
Mike Gratz	Present	Matt Lindsey	Excused
Tom Ingwell	Present		
Others Present: City Administrator Matthew Honer, Clerk-Treasurer Christy Skelding, Parks and Facilities Director Robert Murphy, Aaron Dunn, Ryan Fox, Lois Federman			

APPROVAL OF MINUTES – October 16, 2024 MEETING

Motion (Ingwell/Engelke) to approve the minutes. Motion carried, all voting aye (5-0).

DISCUSSION AND POSSIBLE RECOMMENDATION FOR THE TENNIS COURT AND PARKING LOT RECONSTRUCTION AT SOLDIERS MEMORIAL PARK.

This project came to the Park Board last year. Since then, the city has asked Delta 3 Engineering to create concept plans for the tennis courts. Delta 3 has provided four different concept plans, which were provided in the meeting packet. Administrator Honer is asking for a recommendation from the Park Board.

Grant applications will come out at the end of January with a turnaround time of approximately 18 months from completion to payout. Grant payout is 50% of the overall project.

One of the concepts provided involves filling in part of the creek. If this is the route the committee chooses, the DNR will need to become involved, which also pushes the timeline out.

The committee discussed the different concept plans. They discussed incorporating some sort of curb to help move water away from the courts to alleviate some potential flooding issues.

Motion (Engelke/Ingwell) to recommend Council consideration for the tennis court and parking lot reconstruction at Soldiers Memorial Park, by choosing concept number 3 from Delta 3 Engineering.

Amended Motion (Engelke/Gratz) to recommend Council consideration for the tennis court and parking lot reconstruction at Soldiers Memorial Park by choosing concept number 1, with the addition of two more pickle ball courts on the east side of the tennis courts, from Delta 3 Engineering. Motion carried, all voting aye (5-0).

DISCUSSION OF COMMUNITY GARDENS

Residents of the City have approached Chair Engelke with their interest to have a community garden space. Chair Engelke stated that the Elementary School currently has a community garden that they are looking for help with.

DISCUSSION OF FUTURE AGENDA ITEMS

Administrator Honer stated that he is in conversations with the swim team and summer rec program to create their own financial accounts.

ADJOURNMENT

Motion (Ingwell/Reynolds) to adjourn at 5:54 PM. Motion carried, all voting aye (4-0).

Matthew Honer, City Administrator

Approved:



▶ Platteville, Wisconsin
▶ Dubuque, Iowa

P 608.348.5355
P 563.542.9005

E mail@delta3eng.biz
W www.delta3eng.biz

Opinion of Probable Costs Total Construction

Date: March 14, 2025

Project: Proposed Park Improvements - Soldiers Memorial Park

Village/City/Town: Mineral Point

State: Wisconsin

Construction, Contingency, and Engineering:	Total
1. Sanitary Sewer	\$2,000.00
- Rehabilitate Manhole Chimney - 1 each	
2. Water Main	\$0.00
3. Storm Sewer	\$32,000.00
- 24" to 12" HDPE Storm Sewer - 355 l.f.	
- Storm Structure - 4 each	
- Rip Rap - 20 c.y.	
4. Parking Lot - 81 Stalls	\$478,000.00
- Excavation (15")	
- Geogrid - 5,900 s.y.	
- Breaker Run (6")	
- CABC (6")	
- 24" Curb and Gutter - 465 l.f.	
- Striping	
- Light Poles - 4 each	
- Hot Mix Asphalt Pavement (3")	
- Tree and Stump Removal - 1 each	
- Landscaping	
5. Tennis Court - 2 Courts	\$432,000.00
- Excavation (14")	
- Geogrid - 1,600 s.y.	
- CABC (8")	
- Post-Tension Concrete - 13,420 s.f.	
- Acrylic Surface - 1,500 s.f.	
- Striping	
- Light Poles - 4 each	
- 10" Chainlink Fence - 455 l.f.	
- Court Net and Posts - 2 each	
- Windscreen - 455 l.f.	
6. Pickleball Court - 2 Courts	\$154,000.00
- Excavation (14")	
- Geogrid - 560 s.y.	
- CABC (8")	
- Post-Tension Concrete - 4,355 s.f.	
- Acrylic Surface - 485 s.f.	
- Striping	
- Light Poles - 4 each	
- 8" Chainlink Fence - 320 l.f.	
- Court Net and Posts - 2 each	
- Windscreen - 320 l.f.	

EVERY ANGLE COVERED

TOTAL = \$1,098,000.00

Proposed 2025 Staffing

Lifeguards			
Position	Rate	Hours	Gross Pay
Pool Manager	\$ 20.00	240	\$ 4,800.00
LG 4 - Swim Lessons	\$ 14.00	480	\$ 6,720.00
LG 4 - Swim Team	\$ 14.00	480	\$ 6,720.00
LG 3	\$ 13.60	1180	\$ 16,048.00
LG 2	\$ 13.30	600	\$ 7,980.00
LG 1	\$ 13.00	500	\$ 6,500.00
150 hr Incentive \$125 x 15			\$ 1,875.00
2025 Proposed Total		3480	\$ 50,643.00
2024 Proposed Total		3680	\$ 50,322.00

Seasonal Park Staff

Position	Rate	Hours	Gross Pay
Seasonal 4	\$ 16.00	384	\$ 6,144.00
Seasonal 2	\$ 13.00	384	\$ 4,992.00
Seasonal 1	\$ 12.00	384	\$ 4,608.00
2025 Proposed Total		1152	\$ 15,744.00
2024 Proposed Total		768	\$ 10,368.00
Removing:			
Asst. Park Manager	\$ 18.50	480	\$ 8,880.00

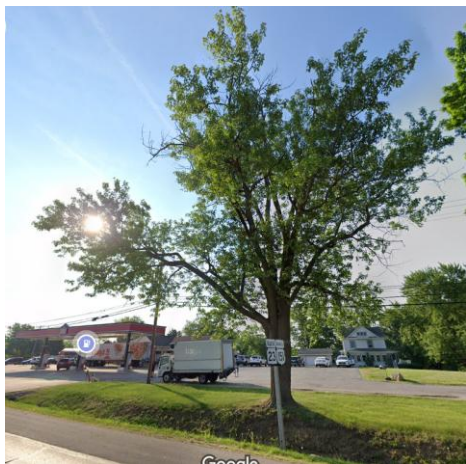
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Mineral Point, Wisconsin

Staff Report

3/27/2025

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Park Board														
Department Reporting: Choose a Department	Submitted by:														
<u>ISSUE:</u> Discussion and action on Sugar Maple located at 609 Dodge St.															
<u>BACKGROUND/ANALYSIS:</u>															
															
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Latin Name	Acer saccharinum														
Cultivar															
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Address	647 Commerce Street														
Inventory Year	2003														
<u>RECOMMENDATION:</u> City Forester to recommend removal.															
<u>FISCAL IMPACT:</u> \$900 - \$1,100 est.															
<u>ATTACHMENTS:</u>															



Mineral Point, Wisconsin

Staff Report

3/27/2025

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RECOMMENDATION: City Forester to recommend removal.

FISCAL IMPACT: Approx. \$900 each

ATTACHMENTS: