



CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

APPROVED MINUTES

CITY OF MINERAL POINT JOINT MEETING STREETS COMMITTEE AND WATER & SEWER COMMITTEE Wednesday, October 22, 2025, 5:15 PM Community Room, City of Mineral Point City Hall

CALL TO ORDER/ROLL CALL

Chair Christensen called the meeting to order at 5:15 pm.

Mike Christensen (chair)	Present
Brian Graber	Present (Water and Sewer Alternate)
Steph McKeon	Present (Streets Alternate)
Jared Weier	Excused
Others Present: City Administrator Matthew Honer, Water/ Sewer Superintendent Nate Fosbinder, Street Foreman Chad Whitford, Bart Nies, Mark Digman, Tom McGuire, Kelly Blotz, Christina Kubasta	

APPROVAL OF JULY 21, 2025 MINUTES.

Motion (McKeon/Graber) to approve the minutes. Motion carried, all voting aye (3-0).

PRESENTATION AND CONSIDERATION OF PLANS, SPECIFICATIONS, AND ESTIMATES FOR COMMERCE AND SOUTH STREET 2026 RECONSTRUCTION.

Bart Nies met with Street Foreman Chad Whitford to discuss the Local Road Improvement Plan application. The deadline for filing an application is Friday, October 31. Whitford would like to submit for Merry Christmas Lane to be overlaid. Once the project is completed the city will submit to be reimbursed.

Bart Nies and Mark Digman, Delta 3 Engineering, presented the proposed plans and estimated costs for the 2026 Commerce and South Street reconstruction project.

This is the final phase of the design. This will be on the November Council agenda for approval, with bids being awarded after the first of the year.

The project is estimated to cost approximately \$2.2M. Delta 3 has submitted applications for grants through the clean water fund and DNR safe drinking water.

The steering committee for this project stated their top 5 priorities: Pedestrian friendly, traffic calming, decorative lighting/removing overhead utility wires, efficiency in schedule (phasing) in order to get the Commerce Street area done by July 4th and South street to follow, and then storm water control was the last of the top priorities.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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This project will include full street/utility reconstruction from Fountain Street to 200' south of Old Darlington Rd. The water main is currently 6" and will be replaced with a 10" main.

On South Street, the sanitary sewer will be replaced from Vine Street to Commerce Street. Storm sewer will also be replaced. The road and parking lot will be the same width as it is currently.

Motion (McKeon/Christensen) to recommend Council approval of the proposed plans, specifications, and estimates for Commerce and South Street 2026 reconstruction, as is, with the exception of the sidewalk in front of Cow Tipper's to be determined at the Council Meeting. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF A REQUEST FOR PROPOSAL FOR THE SCOPE OF WORK RELATED TO THE REQUIRED WASTEWATER FACILITIES PLAN.

Water/Sewer Superintendent Nate Fosbinder shared the request for proposal for the scope of work for the wastewater facilities plan. Fosbinder sent the request out to 6-8 businesses, and then chose three of those businesses to model his RFP. All three firms did a walk through of the treatment plan prior to providing an RFP. Fosbinder shared his final draft of the RFP and stated that there is nothing else he would change in it. This will go out to bid. The intention is to request these proposals for January and have the facility plan consultant approved in February to be able to move forward with the project.

The facilities plan is a requirement of the wastewater discharge permit. This will be a large improvement to the wastewater treatment plan in order to do proper disinfection.

Motion (Graber/McKeon) to recommend City Staff putting the request for proposal for the scope of work related to the required wastewater facilities plan out for bid. Motion carried, all voting aye (3-0).

WATER AND SEWER UPDATES. (BILLING AND METERS, INFLOW AND INFILTRATION (I&I), LEAD SERVICE LINES, PROJECT UPDATES, OTHER)

There are currently 62 known lead service lines and 77 private side unknowns.

There are a few more water meters that will be changed out over the next month. The manual read meters are for the 3 cemeteries and two properties where the owner refuses to have the device in their home. The city will then be within 40 meters of being within the PSC guidelines.

CTW is planning to begin work on Well #4 in two weeks.

Bill Schmitz is retiring in December 2025.

DISCUSSION OF SHAKE RAG STREET SPEED CONTROL IMPROVEMENTS.

City Staff received a complaint via certified mail regarding speeding on Shake Rag Street. The letter suggested the city install speed bumps on Shake Rag Street to better control traffic. The city attorney stated that he doesn't recommend cities install speed bumps as it can cause liability issues if any vehicles become damaged due to the speed bumps.

Administrator Honer has looked into getting a digital speed board. They cost approximately \$8,500-

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10,000 for a portable unit.

Shake Rag Alley suggested adding more white painted parking lines to try to slow cars down.

The committee believes this is a law enforcement issue stating that policing needs to happen more and more tickets need to be issued. They would like to have a conversation with the Police Department.

The committee would like the Police and Licensing Committee to discuss this issue.

Street Foreman Chad Whitford suggested painting one solid white line to help to narrow the road.

Motion (Christensen/McKeon) to recommend Administrator Honer and Mayor Clark have a conversation with Police Chief Weier, have a Police and Licensing meeting to discuss, and paint a white line. Motion carried, all in favor (3-0).

STREETS DEPARTMENT UPDATES

Street Foreman Chad Whitford stated that the trees at the brush site are getting out of control. He asked the committee for recommendations of what to do to better control the trees that are taken to the site. There is no problem with the brush that is being taken there, but there are large trees being dropped off. The DNR does not allow the city to burn trees. The committee discussed getting a camera system put up to attempt to stop the issue. The committee would like to see communication with the contractors in the area who cut trees first. They stated that signage and education should help.

The Street Department has repaired multiple catch basins since May. They have done work at the Fire House building new grates, went through 10-12 loads of cold patch, cut back trees on Liberty Street, Spruce Street, and Dodge Street, and shouldered Copper and Antoine Streets.

There has been some equipment trouble with the older freightliners. The Street Department has serviced a lot of things in house instead of sending out for repair. They set up the leaf vac truck to be able to be operated by one person.

Over the summer, brush pick-up time was cut down to one day per month. This time savings is due to operation changes in the way brush is picked up.

Whitford stated that he would like to see all city employees have CPR/First Aid training, in addition to safety training. He would like to see the Water Department hire someone to replace Bill Schmitz after retirement, who has more availability to help with snow in the winter.

DISCUSSION OF 2026 STREETS DEPARTMENT WORK PLAN.

Whitford is looking to see what needs sealcoating and crackfilling.

ADJOURN.

Motion (McKeon/Christensen) to adjourn at 7:52 pm. Motion carried, all voting aye (3-0).

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