



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT FINANCE COMMITTEE MEETING

Monday, May 12, 2025, 4:00 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.
2. Approval of April 7, 2025, Minutes.
3. Discussion of Financial Management Plan.
4. Discussion and Consideration of the budget and engineering contract for the Cornish Heritage Park Revitalization. **Action:** Recommend Council action.
5. Review monthly Treasurer's and budget reports and monthly bills. **Action:** Accept reports and recommend Council approval of the bills.
6. Discussion of other finance matters.
7. Adjourn.

Agenda Posted and Distributed: Thursday, May 8, 2025.

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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MINUTES

CITY OF MINERAL POINT FINANCE COMMITTEE MEETING

Monday, April 7, 2025, 4:00 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.

Chair Galle called the meeting to order at 4:00 pm.

Gary Galle, Chair	Present
Keith Burrows	Present
Dean Martin	Present
Others Present: Administrator Matt Honer, Clerk-Treasurer Christy Skelding, Deputy Clerk-Treasurer Renee Rolli, Christopher Goodney, Mike Christensen	

APPROVAL OF MARCH 10, 2025 MINUTES

Motion (Burrows/Martin) to approve March 10, 2025 minutes. Motion carried, all voting aye (3-0).

CONSIDERATION OF THE SALE OF PROPERTY ADJACENT TO ANTOINE ST.

The City put out a Request for Proposal for the purchase of 3 parcels on Antoine Street. Three proposals were received. The Public Health and Property Committee met and recommend approving proposal number three, which includes selling all three lots for \$114,000 to build three duplexes, one on each lot. The developer of proposal number three is Josh Fowler with Midwest Roofing.

Motion (Burrows/Martin) to recommend Council approval of the sale of property adjacent to Antoine Street to Josh Fowler of Midwest Roofing. Motion carried, all voting aye (3-0).

CONSIDERATION OF SUMMER PARK AND POOL STAFFING AND STREETS FOREMAN STAFFING.

Administrator Honer provided an update on summer staffing. This year, the city will be decreasing the number of lifeguard hours as we are creating a Pool Manager position, working approximately 20 hours per week for 12 weeks. The responsibilities of the pool manager is to make sure there is supervision for the lifeguards, create staff schedules, order concessions, etc.

The city is also offering an incentive of \$125 for lifeguards to help offset costs associated with buying a swimsuit or certification fees, but only if they work 150 hours.

With some recent staffing changes, the city is looking to have three summer park workers. There is some flexibility in the budget to work with these positions. There is a total savings in personnel between parks and streets of approximately \$28,000 for 2025.

The Personnel Committee recommends approval.

The Personnel Committee also recommends hiring a new Streets Foreman.

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Motion (Galle/Burrows) to recommend Council approval of summer park and pool staffing and Streets Foreman staffing. Motion carried, all voting aye (3-0).

CONSIDERATION OF AWARDING CONSTRUCTION BIDS FOR 2025 INFRASTRUCTURE IMPROVEMENTS ON DAVIS, WASHINGTON, AND N. WISCONSIN STREETS.

Administrator Honer stated that bids have come back favorable. Delta 3 recommends awarding the base project (Davis) and two alternates (Washington and N. Wisconsin) in the total amount of \$584,976 to JI Construction.

Motion (Martin/Burrows) to recommend Council approval of awarding the construction bid to JI Construction for 2025 infrastructure improvements on Davis, Washington, and N. Wisconsin Streets. Motion carried, all voting aye (3-0).

POSSIBLE CONSIDERATION OF TENNIS COURT AND PARKING LOT PROJECT AT SOLDIER'S MEMORIAL PARK.

Administrator Honer handed out updated numbers from Delta 3 Engineering to the committee.

The Park Board has been working with the Iowa County Tennis and Pickleball Association for over two years on developing a project to rebuild the existing tennis courts and add pickleball courts at Soldiers Memorial Park. The Park Board has recommended that the City Council proceed with the project.

A discussion was held at a previous Park Board meeting and the numbers for this project have gone from \$600,000 to over \$1M in a very short period of time. The city currently has a concept plan and numbers for this project. There is also a federal grant that is due May 1.

The intention was that the City would leverage the tennis courts and the parking lot. As a total project, the cost would be \$1.1M. The Land and Water Conservation Fund Grant would cover 50% of the overall costs of the project related to outdoor recreation, but there is only \$523,000 allocated for the southwest portion of the state. If the City were to apply for the grant, the most competitive option would be to apply for the project as a whole, including both the tennis courts and parking lot.

In the 2025 budget, options for funding this project included taking money from the TID. Committee members are leary about taking monies out of the TID to fund this project at this point.

The Tennis and Pickleball Association has committed to privately raising \$100,000 for the project.

Administrator Honer does not believe it is worthwhile to apply for a grant to replace a parking lot. He does not feel it is a competitive submission. He believes it would be worthwhile to apply for the grant for either the full project, or for the tennis/pickleball courts only. He does not believe it is worthwhile to apply for the grant for just the parking lot.

Motion (Burrows/Martin) to recommend Council approval of applying for the DNR grant to fund the tennis/pickleball court, without parking lot, at Soldier's Memorial Park. Motion carried, all voting aye (3-0).

REVIEW MONTHLY TREASURER'S AND BUDGET REPORTS AND MONTHLY BILLS.

Revenues and expenses are tracking as expected.

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LGIP rates went from 4.4% to 4.39%. No notable changes from last month.

There is a large sum of debt service payments, making this month's check run higher than usual.

Motion (Galle/Burrows) to accept monthly Treasurer's and Budget Reports and place on file, and recommend council approval of the monthly bills. Motion carried, all voting aye (3-0).

DISCUSSION OF PRELIMINARY FINANCIAL PLAN AND TIMELINE FOR 2025-2027 CAPITAL FINANCING.

Administrator Honer spoke with Justin Fischer from BAIRD, who provided the financing plan for 2025-2027. \$4,345,000 borrowing reflects \$500,000 in capital projects equipment, \$1.5M in road projects (Commerce Street and South Street), and \$1.5M for TID #2 for the infrastructure in the Antoine Street development.

There is a fairly large jump in the mill rate from 2025-2026, of about \$.20. This is still under \$2.00, which is a good target for municipalities.

The borrowing will take place around mid-August.

No action taken.

UPDATE ON OTHER FINANCE MATTERS

The City pays for the 4th of July fireworks. Last year, the City committed to fundraising for the fireworks in 2025. At this point, the city has raised \$4,500 toward the fireworks. In the past, the City has paid \$8,000 and the Lions has donated \$2,000. This year, the Lions is donating again, and Farmers Savings Bank is also donating. The committee would like to continue to work with Platte River and have a \$10,000 show.

POSSIBLE CONSIDERATION OF RESOLUTION 2025-05 RELATING TO THE CITY OF MINERAL POINT'S PARTICIPATION IN THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION'S COMMUNITY DEVELOPMENT INVESTMENT GRANT PROGRAM.

This resolution authorizes Administrator Honer to be able to apply for the WEDC Community Development Grant on behalf of Stockton Hardware, LLC.

Motion (Galle/Martin) to recommend Council approval of Resolution 2025-05 relating to the City of Mineral Point's participation in the Wisconsin Economic Development Corporation's Community Development Investment Grant program. Motion carried, all voting aye (3-0).

MOTION TO CONVENE IN CLOSED SESSION VIA ROLL CALL VOTE PURSUANT TO WIS. STATS. §19.85(1)(e) TO DELIBERATE OR NEGOTIATE THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTMENT OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION. (PROPOSED REVOLVING LOAN FUND APPLICATION)

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Motion (Burrows/Martin) to convene in closed session at 5:03pm. Motion carried by roll call, all voting aye (3-0).

ADJOURN

Motion (Burrows/Martin) to adjourn at 5:17 pm. Motion carried, all voting aye (3-0).

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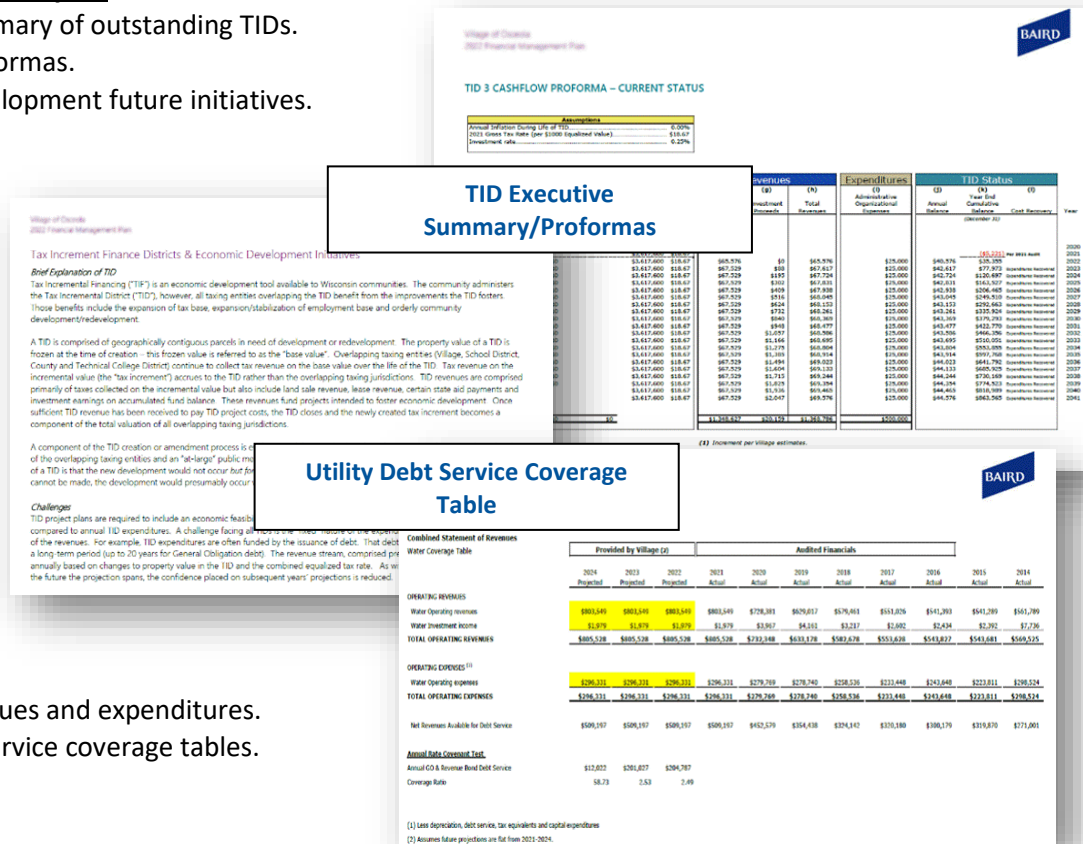
City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



Adam Ruechel
Vice President
920-433-7373
aruechel@rwbaird.com

Tax Increment District Analysis:

- Executive summary of outstanding TIDs.
- Cash flow proformas.
- Economic development future initiatives.



Utility Review:

- Evaluate revenues and expenditures.
- Create debt service coverage tables.

Sample Timeline



Wisconsin Municipal Business Solutions Team

Brad Viegut
Managing Director
414-298-7540
bviegut@rwbaird.com

Justin Fischer
Managing Director
414-765-3635
jfischer@rwbaird.com

Kevin Mullen
Director
414-765-8709
kmullen@rwbaird.com

Adam Ruechel
Vice President
920-433-7373
aruechel@rwbaird.com

GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this “Agreement”) is entered as of this ____ day of _____, 2025 by and between the City of Mineral Point, Wisconsin (“Client”) and Robert W. Baird & Co. Incorporated (“Baird”).

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding Baird’s Financial Management Plan and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client’s decision to retain Baird to provide general consulting services and Client’s execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Work

Baird shall provide the following general consulting services to Client, if and when requested by Client:

- Prepare and maintain the City’s debt schedules
- Annually produce an updated bond credit rating scorecard based on prior year audited financials
- Analyze credit strengths and weaknesses to position City to achieve highest bond credit rating
- Prepare general obligation bond rating comparison analysis to other neighboring communities
- Evaluate historical and future projected City equalized and assessed values
- Review historical general fund operating budget and develop general fund operating budget projections
- Review annually updated 5-year capital improvement plan
- Meet with City staff to discuss timing of future capital improvement projects
- Develop and update long-term capital finance plan using 5-year capital improvement plan
- Evaluate general obligation bonding capacity and future projections
- Review historical property tax rates and develop future projections incorporating capital finance plan
- Develop mill rate comparison analysis to neighboring communities
- Develop Executive Summary for outstanding Tax Increment District’s
- Create outstanding tax increment district cash flow proformas showing status and projected closures
- Evaluate utilities of the City by preparing debt schedules, a capital finance plan and debt service coverage tables
- Proactively monitor the City’s debt and present refinancing opportunities
- Review and/or create City financial policies to have a positive impact
- Prepare presentations for community awareness, engagement and transparency
- Attend up to two City meetings annually (in person or electronically) to present financial management plan and answer questions

II. Financial Advisory or Underwriting Services

This Agreement pertains only to general consulting services and expressly does not cover any financial advisory, underwriting or other services that are directly related to any specific financings or offerings. Client understands that the term “financial advisory services” means any financial advisory or consultant services with respect to an

issuance of securities, including advice with respect to the structure, timing, terms and other similar matters concerning such issuance.

If Client proposes, determines or undertakes to effect an issuance of municipal securities at any time during the term of this Agreement, Client may engage Baird as financial advisor or underwriter with respect to such issuance. If Client determines to so engage Baird and Baird determines to accept such engagement, Client and Baird would enter into a separate written financial advisory or underwriting engagement letter. Client understands that if Baird serves as financial advisor in connection with an offering to be sold at competitive bid Baird will not be able to bid or otherwise underwrite or serve as agent for the placement of the securities. Client also understands that if Baird acts as underwriter on an offering sold on a negotiated basis Baird may not also serve as financial advisor on that offering but, in the course of acting as underwriter, may render advice to Client, including advice with respect to the structure, timing, terms and other similar matters concerning the offering. Client further understands that Baird's primary role as underwriter would be to purchase, or arrange the placement of, securities in an arm's-length commercial transaction between Client and Baird and that Baird, as underwriter, would have financial and other interests that differ from those of Client.

III. Compensation and Terms of Payment

A fixed fee equal to \$10,000 payable within 10 business days upon completion of the Scope of Work as outlined above. A bi-annual fee of \$5,000 will be payable by December 31st for every two year updated Financial Management Plan. This agreement shall continue on an ongoing basis, until the client terminates the agreement, or a mutual agreement has been made between Baird and the client to modify the annual ongoing fee.

IV. Information to Be Furnished to Baird

All information, data, reports and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

V. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

VI. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VII. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VIII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

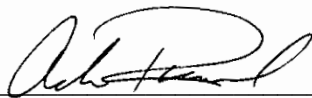
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Mineral Point

By: _____

Its: Matthew Honer, City Administrator

Robert W. Baird & Co. Incorporated

By:  _____

Its: Adam Ruechel, Vice President



October 24, 2024

Matthew Honer, City Administrator
City of Mineral Point
137 High Street, Suite 1
Mineral Point, WI 53565

Re: Agreement for Engineering Consulting Services
Cornish Heritage Park
City of Mineral Point, WI

Dear Mr. Honer:

Vierbicher Associates, Inc. (Consultant) is pleased to submit this Agreement to provide Engineering and Landscape Architect Services to City of Mineral Point (Client). All sections included in this Agreement and the General Terms and Conditions form the basis for this Agreement.

I. PROJECT UNDERSTANDING

Client is applying for a Vibrant Spaces Grant through the Wisconsin Economic Development Corporation (WEDC) to revitalize an existing downtown park located south of Jail Alley, north of High Street, west of the Mineral Point Opera House, and east of the Chamber of Commerce building (Exhibit A). The Client has created a preliminary concept plan detailing the design of the park (Exhibit B).

II. SCOPE OF SERVICES

A. General

Consultant shall provide surveying, landscape architecture, and engineering services to update the concept plan provided by the Client (Exhibit B).

A topographic survey will be performed to confirm existing conditions of the site. The site will be designed to have minimal slope to maximize usable space of the park, while still allowing drainage of the stormwater to the northeast.

It is assumed that a stormwater management device (ie. stormwater pond) will not be needed given the site is under 1 acre of disturbance, per the Wisconsin Department of Natural Resources (WDNR) requirements. Stormwater runoff will discharge from the site to the north at a controlled rate using runoff storage that is incorporated into the landscaping.

B. Specific Services Provided by Consultant

1. Survey Phase:

- a) **Topographic Site Map:** A topographic site map shall be completed over the area identified on the attached Exhibit A. The topographic site map shall depict the following items:
- (1) Substantial, visible, above-ground structures and improvements, including any existing buildings, driveways, and parking lots lying within the exterior boundaries of the subject site.
 - (2) Street trees and trees larger than 12" diameter at breast height (dbh).
 - (3) Utilities shall be shown based on maps provided to the Consultant by the City of Mineral Point, and as located in the field by Digger's Hotline. The size and invert elevation of sanitary sewers and storm sewers shall be measured by Consultant where practical. Where measurement of said utilities is not practical, size and invert elevations shall be shown based on available record drawings.
 - (4) Topographic survey shots shall be taken at regular intervals and in sufficient detail to prepare a digital terrain model within the exterior boundaries of the subject site.
 - (5) Contours at one-foot intervals shall be depicted. The Datum upon which the elevations and contours are based shall be noted on the face of the map, (i.e., assumed, NAVD27, NAVD88).

The topographic map does not constitute a boundary survey according to the Minimum Standards for Property Surveys, Chapter A-E7 of the Wisconsin Administrative Code. Consultant shall research available surveys of record and show the property boundary based on found surveys of record to the extent feasible.

2. **Engineering Phase:**

- a) **Schematic Design (SD):** Consultant shall prepare a Schematic Design Site Plan that shall represent the concepts provided to Consultant by Client. The SD shall result in a plan that constitutes an approximate 30% design. Consultant shall prepare the following:
- (1) **Schematic Design Plan:** The SD Site Plan shall show the existing conditions along with the general location of proposed buildings, roads, driveways, parking lots, wet utilities, and grading.
 - (2) **Opinion of Probable Cost (OPC):** An OPC shall be prepared at this phase if requested by Client.
- b) **Design Development (DD):** Based on the site plan provided or approved by the Client from the SD phase, Consultant shall prepare the DD drawings. The DD phase shall result in a plan that constitutes an approximate 60% design. The intent is that the plans will be provided to Client to be included in the City of Mineral Point submittal package. Preparation of the submittal package including printing, coordination, and applications shall be completed by Others. This item assumes one revision to the site plan. Any additional changes to the site plan during this

phase will be considered an additional service. Consultant shall prepare the following plans:

- (1) Demolition Plan: A demolition plan shall be prepared to include existing utility structures and other site features to be removed, deconstructed, and demolished. Scope assumes all building demolition plans and specifications will be provided by others. The scope does not include the preparation of the reuse and recycling plan or any other plans or permit approvals associated with demolition.
- (2) Site Plan: Site plan shall be prepared based on the schematic site plan provided or approved by Client during the SD phase. The site plan shall dimensionally show the wet utilities, grading, sidewalks, curb and gutter, and amenities such as trees, benches, retaining walls, etc. Retaining wall design is not included in the scope of this agreement.
- (3) Grading and Erosion Control Plan: A grading and erosion control plan shall be prepared to include existing and proposed contours, and other features necessary to depict the existing and proposed drainage conditions.
- (4) Wet Utility Plan: Wet utility plans shall be prepared to show the location of the required storm sewer facilities including the type and location of all appurtenant components of each utility.
- (5) Landscape Plan: A landscape plan shall be prepared to illustrate proposed landscape and decorative hardscape treatment for the site, including building foundation(s), surface parking area(s), hardscape areas, stormwater management and general site landscaping. The landscape design will be based on municipal requirements (if applicable), existing vegetation to remain (if any), and providing shade, screening and wayfinding for the site. The landscape plan will include:
 1. Proposed plant species, locations, planting sizes and quantities,
 2. Proposed landcover treatments including mulches and turf/native seedings,
 3. Proposed decorative hardscape materials and finishes,
 4. Proposed site furnishing locations and styles,
 5. A rendered site/landscape plan for presentation purposes.

The landscape plan will include sufficient detail to allow for plan review and bidding. All above-grade landscape areas (green roof, roof deck, etc) are excluded from this scope but can be included at additional cost.

- c) **Construction Documents**: Upon conditional approval by the City of Mineral Point, the plans shall be finalized including spot grades, rim grades, invert grades, and the types of materials to be used (storm, sanitary, water, etc.). Necessary detail drawings shall be prepared at this time. This item shall include addressing relevant comments from the

regulatory agencies. Upon completion of this item, plans shall be ready to be issued for construction.

Consultant shall prepare construction specification sections for the portion of the project-specific to the Consultant's work. The project specifications shall be consistent with CSI MasterFormat – 2004 Edition.

An opinion of probable cost for the proposed improvements is included in the scope.

- d) **Finalize Landscape Construction Plans:** Based upon approval conditions and feedback from the review process, the landscape plan will be fully developed to allow for bidding and construction. This plan will include (in addition to items included in the submittal plan(s)):

- (1) Proposed mulch, groundcover, and edging materials;
- (2) Planting and hardscape details;
- (3) Construction specification sections for items related to landscape and decorative hardscape installation.

This item is subject to local sales tax.

- e) **Meetings:** Consultant shall attend design team and municipal meetings for the project as requested. An allowance has been included for the purpose of this proposal based on the anticipated meetings below that includes 6 hours. This task shall be billed on a time and expense basis.

- (1) Owner & Team Conference Calls (3);
- (2) Common Council Meeting (1).

- f) **Bidding Phase Services:** Coordinate the bidding process including issuing bidding documents through QuestCDN.com online bid document distribution service. Answer questions during the bid process to provide clarification to the bid documents and issue addenda if necessary.

- (1) Attend the bid opening and prepare a tabulation of the bids received.
- (2) Make a recommendation to the Client concerning the award of the project to the lowest responsible bidder.
- (3) Coordinate securing a contract between the Owner and Contractor using standard Engineer's Joint Contract Documents Committee (EJCDC) documents.

- h) **Contract Administration:** Consultant shall provide Construction Contract Administration services as noted below:

- (1) Issue and/or review Addenda of applicable Site Civil work.
- (2) Perform shop drawing review for applicable Site Civil items.

- (3) Respond to contractor requests for information (RFI) related to Site Civil work.
 - (4) A final walkthrough and preparation of construction punch list at project conclusion. Client is responsible for coordination with Contractor to ensure punch list requirements are met.
- i) **Construction Staking:** Consultant shall provide one-time horizontal and vertical staking consisting of the following:
- (1) **Storm Sewer:** Storm sewer shall be staked including offsets at structures and at intervals of approximately 100' along pipe runs. Stakes shall indicate an offset distance to the pipe and include a cut/fill to the pipe flow line. This work assumes 4 trips to stake the storm sewer.
 - (2) **Sidewalk Staking:** Sidewalk staked shall consist of offsets stakes along the alignment of the sidewalk. Offsets shall be at 25' intervals located 2'-3' behind the sidewalk. Cut/fill elevations shall be provided to the finished elevation of the sidewalk.
 - (3) **Site Amenities:** Site Amenities will be staked as required.
 - (4) Staking provided shall be for the sole use by the Client for the purpose intended. Consultant shall not be responsible for work performed by others use of the stakes provided.
 - (5) Staking shall be completed at the request of Client provided a minimum of 48 hours notice is given.
 - (6) Staking assumes that the ground elevation shall be within 1-foot of the finished sub-grade elevation for each item to be staked and the site shall be free and clear of any obstructions that would prevent the stakes from being placed in the required locations.
 - (7) This contract assumes a one-time staking for each of the various components described, unless stated otherwise. Any re-staking that may be required shall be completed as an additional service on a time and expense basis.

III. SERVICES NOT PROVIDED AS PART OF THIS PROJECT

In addition to the "Services Not Provided as Part of This Agreement" section indicated in the attached General Terms and Conditions, the following services are not included as part of this work.

- A. Grant Administration
- B. Certified Survey Map (CSM)
- C. Fire Escape Design
- D. Stormwater Management Plan
- E. Lighting Plan

IV. INFORMATION PROVIDED BY OTHERS

In order to complete our scope of services, the following information shall be provided by others:

- A. Concept plans (in AutoCAD)

V. SCHEDULE

- A. This Agreement is based upon the following anticipated schedule:

Activity	Date
1. Authorization to Proceed-----	March 14, 2025
2. Schematic Design-----	April 2025
3. Design Development -----	May 2025
4. Construction Documents-----	May 2025
5. Bidding Phase-----	June 2025
6. Construction Administration-----	July- Aug 2025

VI. SCHEDULE OF DELIVERABLES

The following deliverables shall be provided to the Client throughout the course of the project:

- A. Finalized Landscape Plan
- B. Topographic Survey
- C. Grading Plan
- D. Utility Plan (Storm Sewer)

VII. DESIGNATION OF RESPONSIBLE PARTIES

The designated responsible parties representing the Client and Consultant, respectively, shall have authority to transmit instructions, receive information, and render decisions relative to the project on behalf of each respective party.

Overall coordination and project supervision for Consultant is the responsibility of Logan Hansen, Project Leader. He, along with other personnel, shall provide the services required for the various aspects of the project. Please direct all communications that have a substantive impact on the project to Logan.

The Client designates Matt Honer as its representative. Consultant shall direct all communications that have a substantive impact on the project to that individual, and that individual's responses shall be binding on the Client.

VIII. FEES

- A. The Fixed Fee to provide the scope of services described herein is as follows:

Survey Phase	
1. Topographic Survey	\$2,000
Survey Phase Total.....\$2,000	
Engineering Phase	
1. Schematic Design	\$1,000
2. Design Development Drawings.....	\$5,500
3. Construction Documents	\$3,000

4.	Finalize Landscape Plan	\$2,400
5.	Meetings (T&E/Estimate).....	\$600
6.	Bidding Phase Services	\$3,500
7.	Contract Administration	\$1,750
8.	Construction Staking.....	\$2,000

Engineering Phase Total.....\$19,750

TOTAL\$21,750

- B.** These fees assume that the work will be completed within the time frame set forth herein. If significant delays to the project occur, which are not due to the negligence of the Consultant including, by way of example and not limitation, decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.
- C.** Reimbursable expenses are included in the above stated fees. Where sub-consultants are required, a 10% administrative charge has been included.

IX. GENERAL TERMS AND CONDITIONS

The General Terms and Conditions dated 4-1-22 and attached hereto are incorporated herein by reference.

We appreciate the opportunity to work with you on this project. If this Agreement is acceptable to you, please sign the Authorization below and return one copy to our Reedsburg office. Should you have any questions or require any additional information, please feel free to contact me.

Sincerely,



Logan Hansen, PE
Project Leader

Enclosures: General Terms and Conditions
Exhibit A – Project Area Map
Exhibit B – Concept Map

AUTHORIZATION TO PROCEED

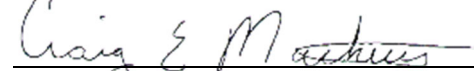
In witness whereof, the parties have made and executed this Agreement as of the day and year written below.

Client

Matthew Honer, City Administrator
City of Mineral Point
137 High Street, Suite 1
Mineral Point, WI 53565

Date

Consultant



Craig Mathews, PE, Principal
Vierbicher Associates, Inc.
201 E. Main Street, Suite 100
Reedsburg, WI 53959

October 24, 2024

Date

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**VIERBICHER ASSOCIATES, INC. (CONSULTANT)
GENERAL TERMS AND CONDITIONS OF SERVICES**

1. Services Not Provided as Part of This Agreement

Environmental studies, resident construction observation services, archaeological investigations, soil borings, geotechnical investigations, flood plain analysis, wetland delineations, public hearing representation, easements, property descriptions or surveys, negotiations for property rights acquisitions, and other detailed studies or investigations, unless specifically identified in this Agreement for Services, are not included as part of this work.

2. Hazardous Environmental Conditions

Unless specifically identified in this Agreement for Services, it is acknowledged by both parties that Consultant's scope of services does not include any services related to the discovery, identification, presence, handling, removal, transportation, or remediation at the site, or the inspection and testing of hazardous materials, such as asbestos, mold, lead paint, PCBs, petroleum, hazardous waste, or radioactive materials. Client acknowledges that Consultant is performing professional services for Client, and Consultant is not and shall not be required to become an "arranger," "operator," "generator" or "transporter" of hazardous substances as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA). Client shall defend, indemnify and hold Consultant harmless from and against any CERCLA-based claims.

3. Additional Services

The Scope of Services in this Agreement is intended to cover services normally required for this type of project. However, occasionally events occur beyond the control of the Consultant or the Client that create a need for additional services beyond those required for a standard agreement.

The Consultant and/or Client shall promptly and in a timely manner bring to the attention of the other the potential need to change the Scope of Services set forth above, necessitated by a change in the Scope of Project, Scope of Services, or the Schedule. When a change in the Scope of Services, Schedule, or Fees is agreed to by the Consultant and Client, it shall be initiated by written authorization of both parties.

4. Client's Responsibility

- A. Provide Consultant with all criteria and full information as to Client's requirements for the project, including design objectives and constraints, capacity and performance requirements, flexibility, expandability, and any budgetary limitations; furnish previous plans, studies and other information relevant to the project; furnish copies of all design and construction standards which Client will require to be included in the drawings and specifications; and furnish copies of Client's standard forms, and conditions, including insurance requirements and related documents for Consultant to include in the bidding documents, or otherwise when applicable.
- B. Furnish to Consultant any other information pertinent to the project including reports and data relative to previous designs, or investigations at or adjacent to the site, including hazardous environmental conditions and other data such as reports, investigations, actions or citations.
- C. Consultant shall be entitled to rely, without liability, on the accuracy and completeness of any and all information provided by Client, Client's Consultants and contractors, and information from public records, without the need for independent verification.
- D. Arrange for safe access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform services under this Agreement.

- E. Examine all alternate solutions, studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant and render timely decisions pertaining thereto.
- F. For projects involving construction, attend any pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and substantial completion and final payment inspections.
- G. For projects involving construction, if more than one prime contract is to be awarded for the work designed or specified by Consultant, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime contractors, and define and set forth in writing the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Consultant.
- H. For projects involving construction, retain a qualified contractor, licensed in the jurisdiction of the Project to implement the construction of the Project. In the construction contract, Client shall require Contractor to: (1) obtain Commercial General Liability Insurance and auto liability insurance and name Client, Consultant, and Consultant's employees and subconsultants as additional insureds of those policies; and (2) indemnify and hold harmless Client, Consultant, and Consultant's employees and subconsultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorneys' fees and economic or consequential damages, arising in whole or in part out of any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them.
- I. If Client designates a Construction Manager or Contractor or an individual or entity other than, or in addition to, Consultant to represent Client at the site, the Client shall define and set forth in writing the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Consultant as defined in this Agreement.
- J. Provide information relative to all concealed conditions, subsurface conditions, soil conditions, as-built information, and other site boundary conditions. Consultant shall be entitled to rely upon the accuracy and completeness of such information. If Client does not provide such information, Consultant shall assume that no conditions exist that will negatively affect the Scope of Services or Project and Client will be responsible for extra costs and/or damages resulting from the same.

5. Additional General Considerations (for projects involving construction)

- A. Consultant shall not at any time have any responsibility to supervise, direct, or have control over any contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.
- B. Consultant neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.
- C. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor or supplier, or of any contractor's agents or employees or any other persons (except Consultant's own employees) at the project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the

construction contract given by Owner without consultation and advice of Consultant.

6. Fees

- A. The fees set forth in this Agreement are based on the assumption that the work will be completed within the time frame set forth herein. If significant delays to the project occur, which are not due to the negligence of the Consultant, e.g. decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.
- B. Consultant may submit invoices monthly for work completed to date. Fixed fees will be submitted on the basis of percent of the Scope of Services completed. Estimated fees will be submitted on the basis of time and expense incurred in accordance with Consultant's fee schedule in effect at the time the costs are incurred.
- C. Invoices are due upon receipt. For invoices not paid after 30 days, interest will accrue at the rate of 1 ½% per month. Payments will be credited first to interest and then to principal. In the event any portion of the account remains unpaid after 90 days after the billing, Consultant may initiate collection action and the Client shall be responsible for all costs of collection, including reasonable attorneys' fees. As a matter of business practice, Consultant would intend to file lien rights against the property if payment is not received before lien rights would expire. Consultant shall have the right to suspend its services without any liability arising out of or related to such suspension in the event invoices are not paid within 30 days of receipt.
- D. When estimates of fees or expenses are quoted, they are simply that, estimates. Actual costs invoiced may be higher or lower due to actual fees or expenses incurred. When fees or expenses are anticipated to be higher or lower than estimated, Consultant shall make every effort to inform Client in a timely manner, even prior to incurring the costs, if possible.
- E. Consultant will bill additional services, if requested, in accordance with the fee schedule in effect at the time the work is performed or as otherwise negotiated.

7. Sales Tax for Landscape Design Services

State and local sales tax will be applied to projects for Landscape Design Services, where applicable. The sales tax will be reflected on regular Client invoices. Should sales tax be imposed, they shall be in addition to Consultant's agreed upon compensation.

Those services subject to the sales tax will be identified in the Agreement and on invoices sent to the Client.

Applicable sales tax will not be applied to projects for Landscape Design Services if the Client provides a Tax Exempt Certificate.

8. Dispute Resolution

In the event a dispute shall develop between the Client and the Consultant arising out of or related to this Agreement, the Client and Consultant agree to use the following process to resolve the dispute:

- A. The Client and Consultant agree to first negotiate all disputes between them in good faith for a period of at least 30 days from notice first being served in writing to the Client or Consultant of the dispute.
- B. If the Client and Consultant are unable to resolve the dispute by negotiation as described above, the Client and Consultant agree to submit the dispute to non-binding mediation. Such mediation shall be conducted in accordance with Construction Industry Dispute Resolution procedures of the American Arbitration Association.

- C. If the Client and Consultant are unable to resolve the dispute by negotiation or by mediation, they are free to utilize whatever other legal remedies are available to settle the dispute subject to the "Controlling Laws" section of these General Terms and Conditions located below.

9. Insurance

A. Consultant

Consultant maintains general liability and property insurance; vehicle liability; and workers' compensation coverage meeting state and federal mandates. Consultant also carries professional liability insurance. Certificates of Insurance will be provided upon written request.

B. Client

The Client shall procure and maintain, at its expense, general liability, property insurance and, if appropriate, workers' compensation and builders risk insurance. Client waives all claims against the Consultant arising out of losses or damages to the extent such losses or damages are covered by the foregoing insurance policies maintained by the Client.

C. Contractor

For projects involving construction, Contractor shall procure, as directed by the Client and/or as provided in the specifications or general conditions of the contract for construction, Certificates of Insurance for the type and amounts as directed by the Client, and shall require the Contractor to name the Client and Consultant as an additional insured under the Contractor's general and auto liability policies as defined in 4.H. above.

10. Limitations of Liability/Indemnity

A. Definitions:

- 1) Contract Administration. Contract Administration includes services related to construction as outlined in the Agreement. These services may include Construction Staking, Construction Observation, and/or Administration of the Construction Contract between the Owner and Contractor.
- 2) Construction Documents. Documents (plans, and/or specifications) conveying a design intent, used by a qualified, capable Contractor for construction of a project.

B. Limitation of Liability

In recognition of the relative risks, rewards and benefits of different types of projects to both the Client and Consultant, the risks have been allocated such that the Client agrees to the following depending upon the services outlined in the Agreement.

- 1) For Agreements that include Contract Administration or the development of construction documents with Contract Administration:

The Consultant, Consultant's subconsultants (if any), and their agents or employees shall not be jointly, severally, or individually liable to Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes in excess of the available limits of Consultant's professional liability insurance policy. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, or breach of Agreement.
- 2) For Agreements that include the development of construction documents but do not include Contract Administration services as outlined in the Agreement:

The Consultant, Consultant's subconsultants (if any), and their agents or employees shall not be jointly, severally, or individually liable to Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes in excess of five times the fee received by the Consultant, not including reimbursable subconsultant fees and expenses, or the available limits of Consultant's professional liability insurance policy, whichever is less. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability or breach of Agreement.

- 3) For Agreements that do not include the development of construction documents or Contract Administration services as outlined in the Agreement:

The Consultant, Consultant's subconsultants (if any), and their agents or employees shall not be jointly, severally, or individually liable to Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes in excess of two times the fee received by the Consultant, not including reimbursable subconsultant fees and expenses, or the available limits of Consultant's professional liability insurance policy, whichever is less. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability or breach of Agreement.

- C. Client and Consultant each agree to indemnify and hold the other harmless, and their respective officers and employees from and against liability for losses, damages and expenses, including reasonable attorneys' fees recoverable under applicable law, to the extent they are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence (whether sole, concurrent, or contributory). Neither Client nor Consultant shall have a duty to provide the other an up-front defense of any claim.
- D. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Consultant to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee or any of them.

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party.

11. Betterment

If any item or component of the Project is required due to the omission from the construction documents, Consultant's liability shall be limited to the reasonable costs of correction of the construction, less the cost to Client if the omitted component had been initially included in the contract documents. All costs of errors, omissions, or other changes that result in betterment to the Project shall be borne by Client and shall not be a basis of claim against Consultant. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, added value, or enhancement of the Project.

12. Use of Documents

All documents prepared or furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional service, and Consultant shall retain an ownership and property interest therein, including all copyrights. Consultant grants Client a license to use instruments of Consultant's professional service for the purpose of planning, constructing, occupying or maintaining the project or as otherwise intended. Reuse or modification of any such documents by Client, without Consultant's written permission and professional involvement in the applicable reuse or modification, shall be at Client's sole risk, and Client agrees to waive all claims against and defend, indemnify and hold Consultant harmless from

all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

13. Survey Stakes for Construction (for projects involving construction)

Stakes placed by Consultant for use by the Contractor shall only be used for the specific purpose indicated. Any use of stakes by the Client for purposes other than indicated and/or communicated by the Consultant, without Consultant's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold Consultant harmless for all claims, damages and expense, including attorneys' fees, arising out of such unauthorized use by Client or others acting through Client.

14. Use of Electronic Media

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant except for electronic copies of documents available for printing by contractors during bidding and/or construction from QuestCDN.com or as specified in this Agreement for Services or as specifically indicated in writing by Consultant. Files in electronic formats, or other types of information furnished by Consultant to Client such as text, data or graphics, are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, Consultant makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Consultant at the beginning of the project.

15. Opinions of Cost

When included in Consultant's scope of services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not warrant or guarantee that proposals, bids, or the actual construction cost will not vary from Consultant's opinions or estimates of probable construction cost.

16. Approvals

Client acknowledges that the approval process necessary to estimate or maintain a project timeline is both unpredictable and outside the Consultant's control. Consultant does not guarantee reviews or approvals by any governing authority or outside agency, nor the ability to achieve or maintain any project timeline.

17. Certifications

Consultant shall not be required to sign any documents, no matter by whom requested, that would result in Consultant's having to certify, quantify, or warrant the existence of conditions that Consultant cannot ascertain or otherwise represent information or knowledge inconsistent with Consultant's scope of services for the Project.

18. Third Parties

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or Consultant. Consultant's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claims against Consultant because of this Agreement or Consultant's performance of services hereunder.

19. No Express or Implied Warranty

Consultant makes no representation nor does consultant extend any warranty of any kind, either express or implied, to client with respect to this agreement or the project and hereby disclaims all implied warranties of merchantability, fitness for a particular purpose, or noninfringement of the intellectual property rights of third parties with respect to any and all of the foregoing.

20. Damages Waiver

In no event shall consultant be liable to client, or anyone, for any consequential, incidental, indirect, special, punitive, or exemplary damages including, without limitation, loss of use, lost income, lost profits, loss of reputation, unrealized savings, diminution in property value, cost of replacement, business or goodwill, suffered or incurred by such other party in connection with the this agreement or the project, arising out of any and all claims including, but not limited to, tort, strict liability, statutory, breach of contract, and breach of express and implied warranty claims (should it be determined that such warranty claims survive the disclaimers set forth in this agreement).

21. Standard of Care

The Standard of Care for all professional services performed or furnished by Consultant under this Agreement shall be the skill and care used by members of Consultant's profession practicing under similar circumstances or similar scope of services at the same time and in the same locality.

22. Termination

The obligation to provide further services under this Agreement may be terminated:

A. For Cause

- 1) By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, through no fault of the terminating party. The failing party shall have the right, within 30 days, to correct or remedy the cited failures.
- 2) By Consultant
 - a) Upon seven days written notice if Consultant believes that he is being requested by Client to furnish or perform services contrary to Consultant's responsibilities as a licensed professional. Consultant shall have no liability to Client on account of such termination.
 - b) Upon seven days written notice if the Consultant's services for the project are delayed or suspended for more than 90 days for reasons beyond Consultant's control.
 - c) Upon seven days written notice if the Client has failed to pay for previous services rendered and/or if his account is more than 60 days past due.

B. To Discontinue Project

By Client effective upon the receipt of notice by Consultant.

C. Reimbursement for Services

Consultant shall be reimbursed for all services and expenses rightfully incurred prior to termination.

23. Force Majeure/Project Schedule

Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence. . In the event Consultant is hindered, delayed, or prevented from performing its obligations under this Agreement as a

result of any cause beyond its reasonable control, including but not limited to delays due to power or data system outages, acts of nature, public health emergencies including but not limited to infectious disease outbreaks and pandemics, governmental orders or directives, failure of any governmental or other regulatory authority to act in a timely manner, failure of the Client to furnish timely information or approve or review Consultant's services or design documents, or delays caused by faulty performance by Client's contractors or consultants, the time for completion of Consultant's services shall be extended by the period of resulting delay and compensation equitably adjusted. Client agrees that Consultant shall not be responsible for damages, nor shall the Consultant be deemed in default of this Agreement due to such delays.

24. Successors, Assigns and Beneficiaries

- A. Client and Consultant each is hereby bound and the partners, successors, executors, administrators and legal representatives of Client and Consultant are hereby bound to the other party by this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
- B. Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty of responsibility under this Agreement.

25. Municipal Financial Advisor Services

The Consultant is not registered with the Securities and Exchange Commission as a municipal advisor. Consultant does not perform municipal advisory services (as covered under the Dodd-Frank Wall Street Reform and Consumer Protection Act, signed into law on July 21, 2010, as it relates to financial products and services). In the event Client desires such services, it is the Client's responsibility to retain an independent registered advisor for that purpose.

26. Controlling Laws

This Agreement is to be governed by the laws of the state in which the project is located and in force at the time of completion of deliverables.

27. Entire Agreement

These General Terms and Conditions and the accompanying Agreement constitute the full and complete Agreement between Client and Consultant and supersedes all prior understandings and agreements between the parties and may be changed, amended, added to, superseded, or waived only if Client and Consultant specifically agree in writing to such amendment of the Agreement. There are no promises, agreements, conditions, undertakings, warranties, or representations, oral or written, express or implied, between the parties other than as set forth in these General Terms and Conditions and accompanying Agreement. In the event of any inconsistency between these General Terms and Conditions, the proposal, Agreement, purchase order, requisition, notice to proceed, or like document, these General Term and Conditions shall govern.

28. Authority

The person signing the accompanying agreement acknowledges that if the person is signing in a capacity other than individually, the execution and delivery of this document has been duly authorized and the member, owner, officer, partner or other representative who is executing this document have the full power, authority and right to do so, and that such execution is sufficient and legally binding on the entity on whose behalf this document is signed, to enable the document to be enforceable in accord with its terms.

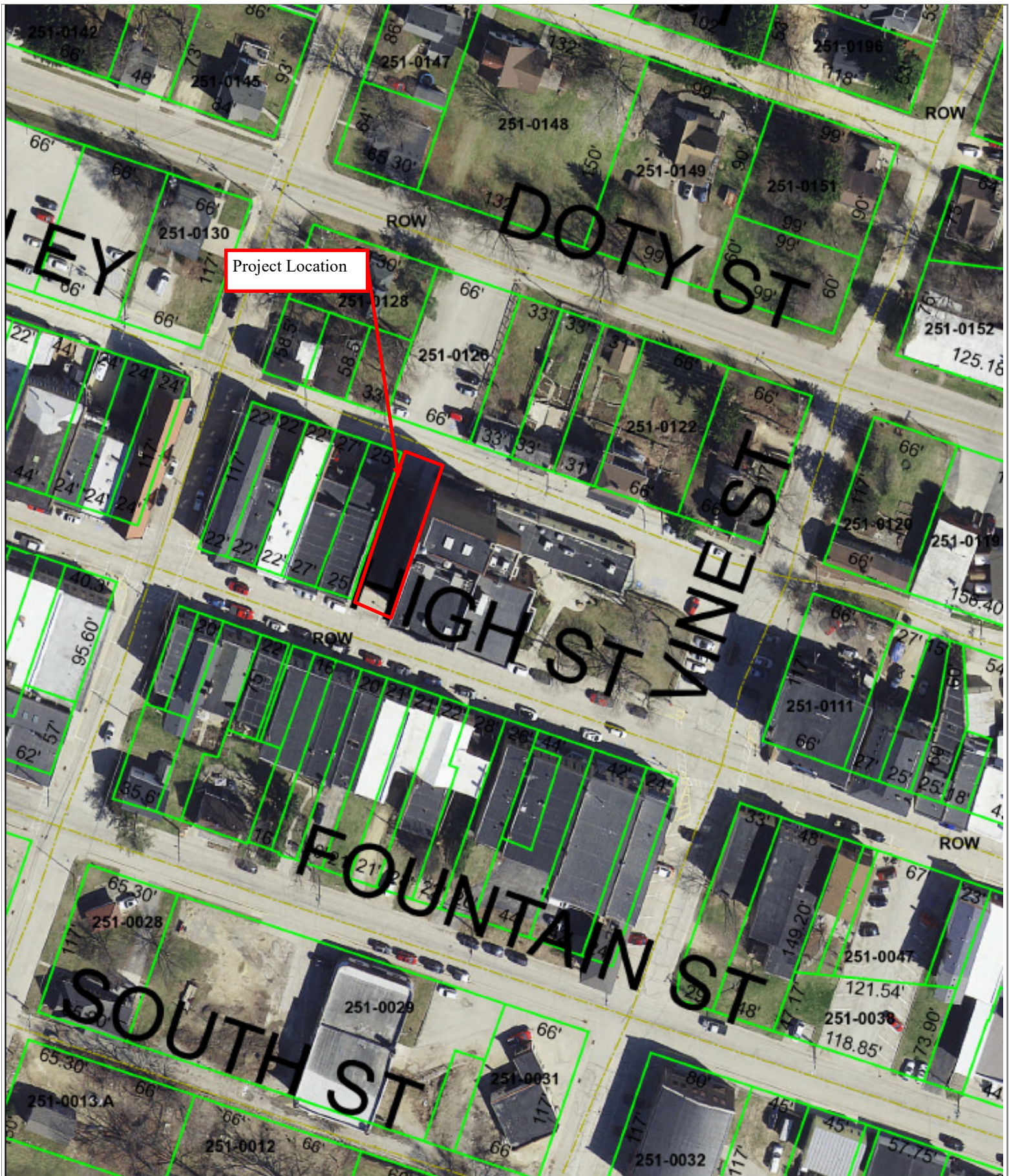


Exhibit A - Project Area Map

vierbicher
planners | engineers | advisors



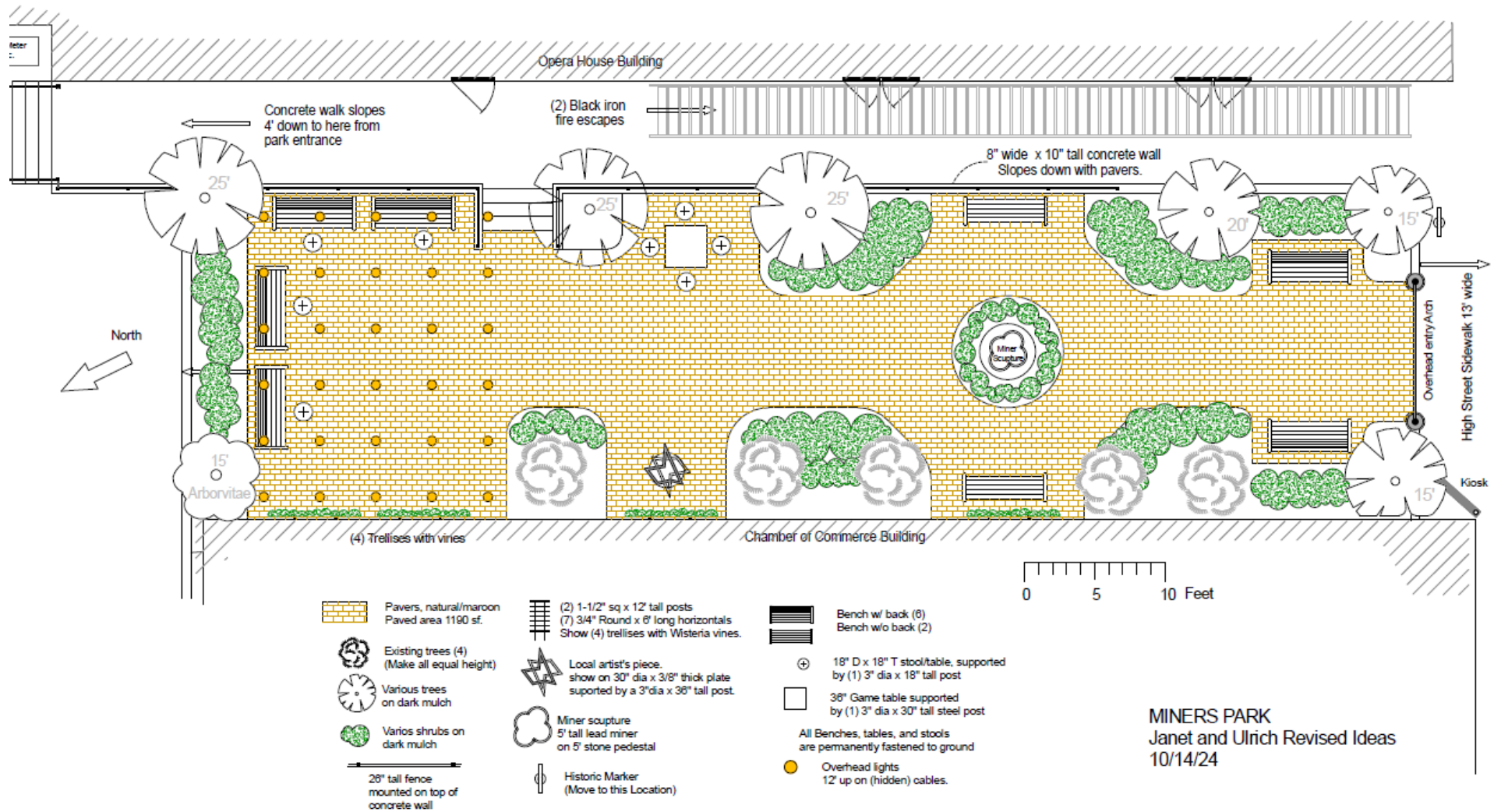


Exhibit B - Concept Plan



Opinion of Probable Cost
11/5/2024
Cornish Heritage Park
City of Mineral Point

Bid Item Ref. No.	Description	Unit of Measure	Estimated Quantity	Unit Price	Item Total
Sitework					
1	Mobilization, Performance & Payment Bonds	LS	1	\$ 5,000.00	\$ 5,000.00
2	Site Clearing & Grubbing	LS	1	\$ 2,500.00	\$ 2,500.00
3	Common Excavation	LS	1	\$ 5,000.00	\$ 5,000.00
4	Base Aggregate Dense - 1 1/4"	TON	90	\$ 30.00	\$ 2,700.00
5	Trucked In Topsoil	CY	65	\$ 15.00	\$ 975.00
6	New Shrub (Deciduous)	EA	10	\$ 70.00	\$ 700.00
7	New Shrub (Perennials)	EA	10	\$ 30.00	\$ 300.00
8	Tree	EA	12	\$ 500.00	\$ 6,000.00
9	Interlocking Block Retaining Wall	VSF	410	\$ 50.00	\$ 20,500.00
10	Concrete Sidewalk (4")	SF	200	\$ 10.00	\$ 2,000.00
11	Benches	EA	10	\$ 1,500.00	\$ 15,000.00
12	Poured Concrete Steps	VSF	10	\$ 140.00	\$ 1,400.00
13	Metal Railing	LF	100	\$ 300.00	\$ 30,000.00
14	Pavers	SF	1400	\$ 22.00	\$ 30,800.00
Subtotal - Street & Site work					\$ 122,875.00
Contingency (10%)					\$ 12,287.50
Total Site Work -					\$ 135,162.50

Bid Item Ref. No.	Description	Unit of Measure	Estimated Quantity	Unit Price	Item Total
Storm Sewer					
15	Storm Sewer - Structure and Piping	LS	1	\$ 7,500.00	\$ 7,500.00
Subtotal - Storm Sewer & Storm Water Mgmt					\$ 7,500.00
Contingency (10%)					\$ 750.00
Total Storm Sewer -					\$ 8,250.00
Total - Cornish Heritage Park					\$ 130,375.00
Contingency (10%)					\$ 13,037.50
Engineering					\$ 21,750.00
Total -Cornish Heritage Park					\$ 165,162.50

Bid Item Ref. No.	Description	Unit of Measure	Estimated Quantity	Unit Price	Item Total
Alternate					
14A	Stamped, Colored Concrete	SF	1400	\$ 15.00	\$ 21,000.00

This Engineer's Opinion of Probable Cost is made on the basis of our experience and qualifications. It represents our best judgment as experienced and qualified design professionals based on our information available at the time the cost opinion is made. It should be recognized that Vierbicher Associates, Inc. does not have control over the cost of materials or services furnished by others, over market conditions, or contractors methods of determining their prices. Accordingly, Vierbicher Associates, Inc. cannot and does not guarantee that bids or actual costs will not vary from this opinion.



2025 Year to Date Budget Report
City of Mineral Point
April 2025 General Fund
% of Year Complete: 33%

	April	Year to Date	2025 Budget	% of Budget
REVENUES				
General Government	87,483	242,812	\$ 1,249,998	19%
Public Safety	4,890	7,447	\$ 93,680	8%
Public Works	-	-	\$ -	0%
Culture, Recreation, Education	455	12,355	\$ 138,180	9%
Conservation & Development	14,380	20,707	\$ 82,000	25%
Property Taxes	-	1,278,622	\$ 1,769,533	72%
Total	107,208	1,561,944	\$ 3,333,391	47%
	April	Year to Date	2025 Budget	% of Budget
EXPENSES				
General Government Personnel	(16,994)	(72,923)	(186,466)	39%
General Government Operations	(14,449)	(58,272)	(120,516)	48%
Public Safety Personnel	(57,308)	(263,689)	(737,130)	36%
Public Safety Operations	(6,982)	(171,775)	(289,529)	59%
Public Works Personnel	(12,963)	(71,325)	(282,023)	25%
Public Works Operations	(24,216)	(86,742)	(467,851)	19%
Culture, Recreation, Education Personnel	(8,215)	(33,155)	(176,637)	19%
Culture, Recreation, Education Operations	(13,563)	(27,964)	(161,795)	17%
Conservation/Development Operations	(800)	(24,221)	(111,650)	22%
Debt Service Principal	(42,641)	(412,494)	(461,009)	89%
Debt Service Interest	(5,557)	(86,756)	(119,717)	72%
Other Financing Uses	-	(212,223)	(219,070)	97%
Total	(203,689)	(1,521,539)	(3,333,391)	46%

CASH					
Account	Bank	Balance	Interest Rate	Maturity	
General Checking	Farmers Savings	\$ 231,808.51			
Loan-MP Sewer Disposal	Farmers Savings	\$ 2,019.58			
MP D.A.R.E. Program	Farmers Savings	\$ 3,685.84			
MP Summer Rec Program	Farmers Savings	\$ 25,979.04			
Savings-Police	Farmers Savings	\$ 10.27	0.25%		
MP Water Dept-Gold Money Market	Farmers Savings	\$ 133,638.94	3.93%		
Sewage Disp Replacement- Gold Money Market	Farmers Savings	\$ 144,975.93	3.93%		
Sewer Utility Bond Reserve-Gold Money Market	Farmers Savings	\$ 247,592.53	3.93%		
General	LGIP	\$ 961,695.21	4.39%		
Water Special Redemption	LGIP	\$ 34,309.03	4.39%		
2M Sewer Loan	LGIP	\$ 168,500.73	4.39%		
23-'25 Capital Improvements	LGIP	\$ 712,179.05	4.39%		
ARPA	LGIP	\$ 172,415.71	4.39%		
Library	LGIP	\$ 38,303.09	4.39%		
Revolving Loan Fund-1989 WDF	LGIP	\$ 281,684.36	4.39%		
52 Week Intra-Fi CD	Farmers Savings	\$ 54,014.08	4.45%		7/24/2025
WA State CU 24 Month CD	Ehler's Investments	\$ 235,000.00	4.60%		1/10/2026
Grand Total		\$ 3,447,811.90			

LGIP interest rate stayed the same at 4.39%.

The bulk of our annual debt service principal payments were made in Feb, Mar and April.

2025 Quarterly Budget Report
City of Mineral Point
Water & Sewer Quarter 1
 % of Year Complete: 25%

	<u>Quarter 1</u>	<u>Year to Date</u>	<u>2025 Budget</u>	<u>% of Budget</u>
REVENUES				
Water Department				
Metered Residential Customers	36,972.96	36,972.96	440,102.00	8%
Metered Commercial Customers	9,154.19	9,154.19	100,004.00	9%
Metered Industrial Customers	1,412.57	1,412.57	19,170.00	7%
Metered Public Authority Customers	1,841.26	1,841.26	18,014.00	10%
Metered Multifamily Customers	1,921.30	1,921.30	17,288.00	11%
Private Fire Protection Services	130.00	130.00	-	#DIV/0!
Public Fire Protection Services	21,292.03	21,292.03	251,475.00	8%
Forfeited Discounts	547.58	547.58	2,000.00	27%
Other Water Revenue	259.39	259.39	2,000.00	13%
Non-Operating Revenue	-	-	-	0%
Interest on General Investments	1,299.15	1,299.15	2,000.00	65%
Total Water Revenues	\$ 74,830.43	\$ 74,830.43	\$ 852,053.00	9%
Sewer Department				
Metered Residential Customers	46,030.12	46,030.12	641,609.00	7%
Metered Commercial Customers	11,696.76	11,696.76	150,780.00	8%
Metered Industrial Customers	2,392.54	2,392.54	24,681.00	10%
Metered Public Authority Customers	1,819.43	1,819.43	20,486.00	9%
Metered Multifamily Customers	2,226.26	2,226.26	34,939.00	6%
Forfeited Discounts	452.84	452.84	2,000.00	23%
Other Sewer Revenues	600.00	600.00	2,000.00	30%
Other Sewer Revenue	-	-	10,000.00	0%
Non-Operating Revenue	-	-	-	#DIV/0!
Interest on General Investments	3,609.38	3,609.38	3,000.00	120%
Total Sewer Revenues	\$ 68,827.33	\$ 68,827.33	\$ 889,495.00	8%

****Revenues are not current with the calendar year. Billing is always at least a month behind until all cellular meters are installed.**

	<u>Quarter 1</u>	<u>Year to Date</u>	<u>2025 Budget</u>	<u>% of Budget</u>
EXPENSES				
Water Personnel	(51,536.82)	(51,536.82)	(171,416.36)	30%
Water Operations/Maintenance	(41,278.99)	(41,278.99)	(526,862.27)	8%
Total Water Expenses	\$ (92,815.81)	\$ (92,815.81)	\$ (698,278.63)	13%
Sewer Personnel	(70,922.46)	(70,922.46)	(241,005.14)	29%
Sewer Operations/Maintenance	(33,118.58)	(33,118.58)	(500,750.00)	7%
Total Sewer Expenses	(104,041.04)	(104,041.04)	\$ (741,755.14)	14%

Water Pooled Cash Balance as of 3/31/25 \$ (66,712.05)

Sewer Pooled Cash Balance as of 3/31/25 \$ 309,877.34

CASH				
Account	Bank	Balance	Interest Rate	
MP Water Dept Gold Money Market	Farmers Savings	\$ 133,237.26	3.93%	
Water Special Redemption	LGIP	\$ 34,185.71	4.39-4.4%	
Loan-MP Sewer Disposal (<i>Lift Stations</i>)	Farmers Savings	\$ 2,019.17		
Loan-MP Sewer Disposal (<i>Lift Stations</i>)	LGIP	\$ 169,056.46		
Sewage Disp Replacement-Gold Money Market	Farmers Savings	\$ 138,743.97	3.93%	
Sewer Utility Bond Reserve-Gold Money Market	Farmers Savings	\$ 246,848.33	3.93%	

**Council Check Report
Tuesday, May 13, 2025**

	Regular	Manual	Pay Apps	Total
Pooled Cash - General	30,869.71	41,900.76		72,770.47
Pooled Cash - Library	17,182.90	4,032.72		21,215.62
Pooled Cash - Debt Service				-
Pooled Cash- Outlay Fund				
Pooled Cash - Capital Projects	11,313.50			11,313.50
Pooled Cash - Water	11,746.09	7,110.01		18,856.10
Pooled Cash - Sewer	11,888.82	9,665.05		21,553.87
Pooled Cash-TID #2	3,512.00			3,512.00
Pooled Cash- ARPA				
Pooled Cash- Revolving Loan Fund				
Sewer Loan Checking	1,563.00			1,563.00
Police/City Garage Fund				
MP Summer Rec	1,882.00			1,882.00
DARE Program	27.20			27.20
Capital Project Checking-MCB				-
Total	\$ 89,985.22	\$ 62,708.54	\$ -	\$ 152,693.76

Finance Committee Approval

Keith Burrows

Chris Goodney

Mike Christensen

Alternate

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ACCT

D.A.R.E PROGRAM

Dated From: 5/01/2025

From Account:

Thru: 5/31/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/14/2025	CREATIVE PRODUCT SOURCING, INC.	
163391-	graduation tees	Manual Check Nbr: 337	
500-00-52150-000-000		D.A.R.E. PROGRAM EXPENSE	27.20
163391-	graduation tees		
		Total	27.20
		Grand Total	27.20

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ALL Checks by Payee

ACCT

D.A.R.E PROGRAM

Dated From: 5/01/2025

From Account:

Thru: 5/31/2025

Thru Account:

Amount

Total Expenditure from Fund # 500 - D.A.R.E. PROGRAM

27.20

Total Expenditure from all Funds

27.20

Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/15/2025	ACCESS SYSTEMS	
COPIER		Manual Check Nbr:	ACCESS
100-00-51421-500-000		ADMIN COMMUNICATION/TECHNOLOGY	238.38
COPIER		38978810	
		Total	238.38
	5/15/2025	AFLAC	
862918 APRIL		Manual Check Nbr:	AFLAC
100-00-21530-000-000		DISABILITY INS DEDUCT. PAYABLE	90.84
862918 APRIL			
		Total	90.84
	5/19/2025	ALLIANT ENERGY	
DUE 05.19.25		Manual Check Nbr:	ALLIANT
100-00-53420-000-000		STREET LIGHTING	3,264.38
DUE 05.19.25			
		Total	3,264.38
	5/05/2025	ALLIANT ENERGY	
501 MINERAL ST		Manual Check Nbr:	ALLIANT
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	39.19
501 MINERAL ST			
100-00-55420-310-300		RECREATION EXPENSES	42.53
SHAKERAG ST BALLFIELD			
100-00-53230-310-000		SHOP - CITY GARAGE	485.35
1020 RIDGE ST CITY GARAGE			
100-00-52900-000-000		OTHER PUBLIC SAFETY	1.65
SPRUCE ST FIRE SIREN			
100-00-55420-310-000		PARK EXPENSES	16.98
57 RIDGE ST			
100-00-53470-310-000		STREET SIGNS & MARKINGS	25.06
US HIGHWAY 151 E SIGN			
100-00-55420-310-400		SWIMMING POOL-PARK BOARD	59.04
206 COPPER ST POOL			
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	45.10
CENTER ST LIFTPUMP			
100-00-52210-310-000		FIRE DEPARTMENT SUPPLIES	637.47
214 DOTY ST, FIRE STATION			

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ALL Checks by Payee

ACCT

POOLED CASH G/W/S

Dated From: 5/01/2025

From Account:

Thru: 5/31/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53420-000-000		STREET LIGHTING	18.42
		JAIL ALLEY ST ORN STL	
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	43.23
		2600 BUSINESS PARK RD	
100-00-55420-310-000		PARK EXPENSES	18.56
		COPPER ST SHELTER	
100-00-53420-000-000		STREET LIGHTING	19.28
		COMMERCE ST ORN STL	
100-00-53420-000-000		STREET LIGHTING	29.75
		318 COMMERCE ST STREET LIGHT	
600-00-53701-000-626		PURCHASED ELECTRIC & GAS EXP	726.94
		WATER TOWER PARK PUMP STA	
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	33.70
		W HIGHWAY 39 SEWER	
600-00-53701-000-626		PURCHASED ELECTRIC & GAS EXP	95.82
		519 CHURCH ST TOWER PK	
200-00-55111-220-000		CITY UTILITIES	934.18
		137 HIGH ST. LIBRARY PORTION	
100-00-51610-330-000		CITY HALL UTILITIES	467.10
		137 HIGH ST CITY HALL	
800-00-57001-000-603		PLANT MAINT. & SUPPLIES-EXPENS	605.37
		BOLLERUD RD SEW DIS	
100-00-55130-310-000		AUDITORIUM	1,613.52
		139 HIGH ST. THEATRE	
800-00-57001-000-627		PURCHASED GAS & ELECTRIC EXP	2,535.26
		1020 BOLLERUD RD SEW DIST	
100-00-55420-310-300		RECREATION EXPENSES	65.49
		SHAKERAG ST PICNIC	
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	37.31
		FAIR ST SWG	
100-00-55420-310-000		PARK EXPENSES	29.09
		206 COPPER ST PARK HSE	
100-00-52900-000-000		OTHER PUBLIC SAFETY	1.65
		DOTY ST FIRE SIREN	
100-00-53420-000-000		STREET LIGHTING	17.75
		158 HIGH ST STH STL	
100-00-52100-220-000		PD UTILITIES	365.58
		1020 RIDGE POLICE DEPT	

Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53701-000-626		PURCHASED ELECTRIC & GAS EXP	2,781.38
		829 RIDGE ST	
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	284.82
		961 FOUNTAIN ST LIFT STA	
800-00-57001-000-626		SUPPLIES & EXP.-ELEC.PUMPING	95.20
		COUNTY ROAD YD LIFTPUMP	
Total			12,171.77

5/15/2025 AMERICAN FIDELITY ASSURANCE COMPANY

Manual Check Nbr: AMERICAN FID

100-00-21590-000-000		CAFETERIA 125 FLEX PLAN PAYABL	117.33
		2576899A	
Total			117.33

5/15/2025 AMERICAN FIDELITY ASSURANCE COMPANY

Manual Check Nbr: AMERICAN FID

100-00-21530-000-000		DISABILITY INS DEDUCT. PAYABLE	176.78
		D839944	
Total			176.78

5/16/2025 AT&T MOBILITY

Manual Check Nbr: AT&T

287304573195X05012025			
100-00-52104-000-000		PD DATA	163.79
		287304573195X05012025	
Total			163.79

5/14/2025 BADGER WELDING SUPPLIES, INC.

Manual Check Nbr: BADGER WELD

100-00-53230-310-000		SHOP - CITY GARAGE	-18.25
		DEC1624	
Total			-18.25

5/20/2025 CHARTER COMMUNICATIONS

Manual Check Nbr: CHARTER

PHONE & INTERNET 536 7TH ST, ACCT 4489			
100-00-53230-500-000		SHOP-COMMUNICATION/TECHNOLOGY	130.00
		PHONE & INTERNET 536 7TH ST, ACCT 4489	
Total			130.00

5/18/2025 CHARTER COMMUNICATIONS

Manual Check Nbr: CHARTER

MAY 2025-FIRE DEPT

Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52210-310-000		FIRE DEPARTMENT SUPPLIES	268.64
		MAY 2025-FIRE DEPT	
Total			268.64
	5/18/2025	CHARTER COMMUNICATIONS	
		PHONE @ PD ACCT 3895	
		Manual Check Nbr:	CHARTER
100-00-52100-220-000		PD UTILITIES	140.90
		PHONE @ PD ACCT 3895	
Total			140.90
	5/18/2025	CHARTER COMMUNICATIONS	
		INTERNET AT PD	
		Manual Check Nbr:	CHARTER
100-00-52104-000-000		PD DATA	140.00
		INTERNET AT PD	
Total			140.00
	5/18/2025	CHARTER COMMUNICATIONS	
		137 HIGH ST- 8245 11 742 0001125	
		Manual Check Nbr:	CHARTER
100-00-51421-500-000		ADMIN COMMUNICATION/TECHNOLOGY	299.99
		137 HIGH ST- 8245 11 742 0001125	
Total			299.99
	5/01/2025	FRONTIER	
		Manual Check Nbr:	FRONTIER
800-00-57001-000-827		LAB EXPENSES	345.06
Total			345.06
	5/21/2025	MUNICIPAL WATER DEPARTMENT	
		111.0001.00/529 CHURCH ST	
		Manual Check Nbr:	WATER BILLS
600-00-53701-000-632		WATER TREATMENT-EXPENSES	51.44
		111.0001.00/529 CHURCH ST	
800-00-57001-000-632		TREAT PLANT-MAINT&SUPPLY EXP	1,069.34
		000.0040.00/1030 BOLLERUD ST	
100-00-51610-330-000		CITY HALL UTILITIES	123.37
		000.0420.01/CITY HALL	
100-00-52210-310-000		FIRE DEPARTMENT SUPPLIES	348.38
		000.0730/FIRE DEPARTMENT	
100-00-55420-310-400		SWIMMING POOL-PARK BOARD	152.00
		111.2100.00-SWIM POOL	

Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55420-310-000		PARK EXPENSES	44.02
	111.2101.01/SHELTER #4 SOLDIERS MEM PK		
100-00-55420-310-300		RECREATION EXPENSES	27.78
	000.2105/DRINKING FOUNTAIN SOLDIERS MEM		
100-00-55420-310-300		RECREATION EXPENSES	56.59
	000.2110.01/SOLDIERS MEM PARK-RESTROOMS		
100-00-55420-310-400		SWIMMING POOL-PARK BOARD	89.43
	111.2124.00-SOLDIERS MEM PARK-BATHHOUSE		
100-00-55130-310-000		AUDITORIUM	185.71
	222.0415.01/AUDITORIUM		
100-00-52100-220-000		PD UTILITIES	112.64
	111.7853.00/PD		
100-00-53230-310-000		SHOP - CITY GARAGE	196.77
	111.7854.00/NEW CITY GARAGE		
Total			2,457.47

5/14/2025		STATE OF WI - HEALTH INS	
JUNE HEALTH INSURANCE		Manual Check Nbr:	HEALTH INS
200-00-55110-130-000		FRINGE BENEFITS	2,933.04
	JUNE HEALTH INSURANCE		
600-00-53701-000-926		EMPLOY.PEN.& BENEFITS	3,069.28
	JUNE HEALTH INSURANCE		
800-00-57001-000-926		EMPLOY.PENSION & BENEFITS	3,615.68
	JUNE HEALTH INSURANCE		
100-00-51420-130-000		ADMIN-FRINGE BENEFITS	2,501.28
	JUNE HEALTH INSURANCE		
100-00-55420-130-000		PARK FRINGE BENEFITS	2,084.40
	JUNE HEALTH INSURANCE		
100-00-53230-130-000		SHOP-CITY GARAGE-FRINGE BENEFIT	4,168.80
	JUNE HEALTH INSURANCE		
100-00-52100-130-000		POLICE DEPT FRINGE BENEFITS	11,270.64
	JUNE HEALTH INSURANCE		
100-00-21540-000-000		EMPE PAID LIFE INS PREMIUM	6,506.28
	JUNE HEALTH INSURANCE		
Total			36,149.40

5/15/2025 TRANSUNION RISK & ALTERNATIVE

Manual Check Nbr: TRANSUNION

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Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52104-000-000	PD DATA		75.00
Total			75.00

5/13/2025 U.S. CELLULAR

POLICE

Manual Check Nbr:

US CELLULAR

100-00-52104-000-000	PD DATA	8.54
POLICE		
100-00-51421-500-000	ADMIN COMMUNICATION/TECHNOLOGY	42.62
CITY ADMINISTRATOR		
600-00-53701-500-000	WATER COMMUNICATION/TECHNOLOGY	42.62
GABE'S PHONE		
100-00-53230-500-000	SHOP-COMMUNICATION/TECHNOLOGY	42.62
DIRRICKS PHONE		
100-00-51421-500-000	ADMIN COMMUNICATION/TECHNOLOGY	47.75
CHRISTY'S PHONE		
600-00-53701-500-000	WATER COMMUNICATION/TECHNOLOGY	42.10
NATE'S PHONE		
100-00-51421-500-000	ADMIN COMMUNICATION/TECHNOLOGY	42.62
MAYOR'S PHONE		
100-00-53230-500-000	SHOP-COMMUNICATION/TECHNOLOGY	40.72
TROY PHONE		
100-00-53230-500-000	SHOP-COMMUNICATION/TECHNOLOGY	47.75
STREET PHONE		
Total		357.34

5/14/2025 US BANK-CREDIT CARDS

Manual Check Nbr:

US BANK CC

100-00-52106-000-000	PD EQUIPMENT/UNIFORM ALLOWANCE	31.98
VISTAPRINT-OTTOWAY BUSINESS CARDS		
100-00-53230-320-000	STREETS-TRAINING/EDUCATION	31.31
STREETS-CULVERS-TRAINING LUNCH		
100-00-51421-310-000	ADMIN - SUPPLIES	18.38
ADMIN-AMAZON-FILE FOLDERS		
100-00-51421-310-000	ADMIN - SUPPLIES	21.45
ADMIN-AMAZON-SHIPPING LABELS		
100-00-51610-310-000	JANITORIAL SUPPLIES	16.98
AMAZON-JANITORIAL-HAND SOAP		

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POOLED CASH G/W/S

Dated From: 5/01/2025

From Account:

Thru: 5/31/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52102-000-000		PD AMMUNITION/RANGE	27.68
		POLICE-AMAZON-DUMMY ROUNDS	
100-00-51421-320-000		ADMIN TRAINING/EDUCATION	200.00
		ADMIN-TRI COUNTY HR-SKELDING TRAINING	
100-00-55420-310-000		PARK EXPENSES	109.18
		PARKS-AMAZON-DENT FIX CLIP/HOT STAPLES	
100-00-51440-000-000		ELECTIONS SUPPLIES	69.42
		ELECTIONS-SUBWAY-LUNCH FOR WORKERS	
100-00-51440-000-000		ELECTIONS SUPPLIES	20.65
		ELECTIONS-SUBWAY-LUNCH FOR WORKERS	
100-00-51440-000-000		ELECTIONS SUPPLIES	66.12
		ELECTIONS-PIZZA HUT-DINNER FOR WORKERS	
100-00-53230-310-000		SHOP - CITY GARAGE	53.42
		STREETS-AMAZON-SAFETY GLASSES	
100-00-51421-500-000		ADMIN COMMUNICATION/TECHNOLOGY	210.00
		ADMIN-MICROSOFT	
100-00-55420-310-300		RECREATION EXPENSES	374.51
		SUMMER REC-AMAZON-EQUIPMENT	
100-00-51421-500-000		ADMIN COMMUNICATION/TECHNOLOGY	20.00
		ADMIN-UW LOCAL GOV-ALCOHOL TRAINING PT 1	
100-00-51421-500-000		ADMIN COMMUNICATION/TECHNOLOGY	20.00
		ADMIN-UW LOCAL GOVT-ALCOHOL TRAINING PT2	
800-00-57001-000-921		OFFICE SUPPLY & EXP.	18.88
		SEWER-AMAZON-SOIL PROBE ROD/CLIPBOARDS	
800-00-57001-000-930		MISC.GEN EXPENSES	129.99
		SEWER-BEST WESTERN HOTEL	
800-00-57001-000-930		MISC.GEN EXPENSES	89.92
		SEWER-WALMART-PANTS	
100-00-53230-320-000		STREETS-TRAINING/EDUCATION	229.28
		STREETS-WRWA TRAINING-PLOVER	
800-00-57001-000-930		MISC.GEN EXPENSES	199.99
		SEWER-FARM & FLEET-MEN'S WATERPROOF BOOT	
		Total	1,959.14

5/14/2025 WEX BANK

POLICE

Manual Check Nbr:

WEX

100-00-52101-000-000 PD SQUAD MAINTENANCE

1,268.02

POLICE

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POOLED CASH G/W/S

Dated From: 5/01/2025

From Account:

Thru: 5/31/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53701-000-933		TRANSPORTATION EXP.	48.76
WATER		104455163	
800-00-57001-000-933		TRANSPORTATION EXP.	311.51
SEWER		104455163	
100-00-53240-370-000		MACH.GAS/OIL	192.18
STREETS		104452818	
100-00-55420-310-000		PARK EXPENSES	130.73
PARKS		104457805	
		Total	1,951.20

5/06/2025 WI DNR

WU112794- 2025 WATER USE FEES

Manual Check Nbr:

DNR WATER

600-00-53701-000-827		DNR EXPENSES-WTR USE FEES	125.00
WU112794- 2025 WATER USE FEES			
		Total	125.00

5/01/2025 WPS

MAY DENTAL

Manual Check Nbr:

WPS DENTAL

100-00-52100-130-000		POLICE DEPT FRINGE BENEFITS	886.69
MAY DENTAL			
100-00-53230-130-000		SHOP-CITY GARAGE-FRINGE BENEFIT	253.34
MAY DENTAL			
600-00-53701-000-926		EMPLOY.PEN. & BENEFITS	126.67
MAY DENTAL			
800-00-57001-000-926		EMPLOY.PENSION & BENEFITS	165.50
MAY DENTAL			
100-00-55420-130-000		PARK FRINGE BENEFITS	126.67
MAY DENTAL			
200-00-55110-130-000		FRINGE BENEFITS	165.50
MAY DENTAL			
100-00-51420-130-000		ADMIN-FRINGE BENEFITS	380.01
MAY DENTAL			
		Total	2,104.38

Grand Total

62,708.54

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ALL Checks by Payee

ACCT

POOLED CASH G/W/S

Dated From: 5/01/2025

From Account:

Thru: 5/31/2025

Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	41,900.76
Total Expenditure from Fund # 200 - LIBRARY	4,032.72
Total Expenditure from Fund # 600 - WATER FUND	7,110.01
Total Expenditure from Fund # 800 - SEWER UTILITY	9,665.05
Total Expenditure from all Funds	62,708.54

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Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/14/2025	ACCESS SYSTEMS LEASING	
200-00-55110-310-000		OFFICE SUPPLIES	228.46
		5034142249	
		Total	228.46
	5/14/2025	ADOBE, INC	
		ACROBAT PRO	
100-00-52104-000-000		PD DATA	287.88
		ACROBAT PRO	
		3075024050	
		Total	287.88
	5/14/2025	ALAN SCHRANK	
100-00-52106-000-000		PD EQUIPMENT/UNIFORM ALLOWANCE	168.28
		VORTEX DEFENDER -CCW MICRO RED DOT	
100-00-52100-130-000		POLICE DEPT FRINGE BENEFITS	100.00
		OPTICAL REIMBURSEMENT	
		Total	268.28
	5/14/2025	BADGER METER, INC.	
		APRIL 2025	
600-00-53701-000-903		METER READING EXPENSES	359.10
		APRIL 2025	
		Total	359.10
	5/14/2025	BAKER & TAYLOR	
200-00-55100-000-000		MATERIALS	426.69
		2039036137	
200-00-55100-000-000		MATERIALS	46.75
		H72325910	
200-00-55100-000-000		MATERIALS	344.68
		2038979469	
200-00-55100-000-000		MATERIALS	215.77
		2038998652	
200-00-55100-000-000		MATERIALS	253.42
		2039023176	
200-00-55100-000-000		MATERIALS	96.81
		H72180520	

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Voucher Nbr	Check Date	Payee	Amount
Total			1,384.12
5/14/2025 BOARDMAN CLARK LLP			
MARCH 2025 ATTORNEY SERVICES			
902-00-56701-000-000		TID #2 EXPENSE	1,958.00
		MARCH 2025 ATTORNEY SERVICES 300872	
600-00-53701-000-923		OUTSIDE SERV.EMPLOYED	66.00
		CALL ON PFAS-MARCH 2025 ATTORNEY SERVICE 300872	
100-00-51300-000-000		CITY ATTORNEY	528.00
		MARCH 2025 ATTORNEY SERVICES 300872	
Total			2,552.00
5/14/2025 BRIAN ENGELKE			
POOL HOUSE DOORS			
100-00-55420-310-400		SWIMMING POOL-PARK BOARD	175.00
		POOL HOUSE DOORS	
Total			175.00
5/14/2025 CAPITAL SANITARY SUPPLY			
100-00-51421-310-000		ADMIN - SUPPLIES	87.94
		COPY PAPER D159339	
100-00-51610-310-000		JANITORIAL SUPPLIES	70.94
		BATHROOM TISSUE D159339	
100-00-55420-310-000		PARK EXPENSES	139.88
		D159881	
Total			298.76
5/14/2025 COMELEC SERVICES, INC.			
RADIO INSTALL-25 PICKUP & FREIGHTLINER			
400-00-53313-810-000		'23-'25 CAPITAL IMPROVEMENTS	2,576.00
		RADIO INSTALL-25 PICKUP & FREIGHTLINER	
Total			2,576.00
5/14/2025 COMPLETE OFFICE OF WISCONSIN			
200-00-55110-310-000		OFFICE SUPPLIES	37.73
		912253	
Total			37.73

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	5/14/2025	CULLIGAN TOTAL WATER TREATMENT	
7990383			
100-00-51421-310-000		ADMIN - SUPPLIES	76.93
7990383			
Total			76.93
	5/14/2025	CULLIGAN TOTAL WATER TREATMENT	
200-00-55110-220-000		UTILITIES	22.98
523081			
200-00-55110-220-000		UTILITIES	22.98
597791			
200-00-55110-220-000		UTILITIES	11.00
24621			
Total			56.96
	5/14/2025	DAN'S AUTO CENTRE OF MINERAL POINT LLC	
RO 55181-25		FORD-OIL CHANGE TIRE ROTATE	
100-00-52101-000-000		PD SQUAD MAINTENANCE	62.44
RO 55181-25		FORD-OIL CHANGE TIRE ROTATE	
Total			62.44
	5/14/2025	DAN'S PLUMBING, INC.	
REPAIR SHOWER FAUCET			
800-00-57001-000-603		PLANT MAINT. & SUPPLIES-EXPENS	470.61
REPAIR SHOWER FAUCET		28558	
Total			470.61
	5/14/2025	DELTA 3 ENGINEERING, INC.	
D21-135 MP TENNIS COURT FACILITY			
902-00-56701-000-000		TID #2 EXPENSE	213.00
D21-135 MP TENNIS COURT FACILITY		23176	
902-00-56701-000-000		TID #2 EXPENSE	341.00
D24-103 BREWERY CREEK LAND DEVELOPMENT		23175	
800-00-57001-000-923		OUTSIDE SERVICES	142.00
D23-094 MP WWTF PERMIT COMPLIANCE		23174	
400-00-53313-810-000		'23-'25 CAPITAL IMPROVEMENTS	781.00
D25-001 2026 INFRASTRUCTURE IMPROVEMENTS		23172	
400-00-53313-810-000		'23-'25 CAPITAL IMPROVEMENTS	7,956.50
D23-205 2025 INFRASTRUCTURE IMPROVEMENTS		23152	

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Voucher Nbr	Check Date	Payee	Amount
Total			9,433.50
	5/14/2025	DEMCO	
200-00-55110-310-000		OFFICE SUPPLIES	200.49
		7638776	
Total			200.49
	5/14/2025	DIANE PALZKILL	
MILEAGE-SWLS MEETING/WORKSHOP			
200-00-55102-000-000		CONTINUING EDUCATION	42.00
		MILEAGE-SWLS MEETING/WORKSHOP	
Total			42.00
	5/14/2025	DIRRICK WAHL	
MILEAGE TO PLOVER FOR TRAINING			
100-00-53230-320-000		STREETS-TRAINING/EDUCATION	226.80
		MILEAGE TO PLOVER FOR TRAINING	
Total			226.80
	5/14/2025	DORNER COMPANY	
515084			
600-00-53701-000-651		MAINT.OF MAINS	2,239.00
515084			
Total			2,239.00
	5/14/2025	ELAN FINANCIAL SERVICES	
BOOK			
200-00-55100-000-000		MATERIALS	19.99
		BOOK	
200-00-55110-310-000		OFFICE SUPPLIES	18.31
		LIGHTBULBS	
200-00-55110-310-000		OFFICE SUPPLIES	116.88
		LABELS FOR DYMO	
200-00-55100-000-000		MATERIALS	20.00
		MAGAZINE SUBSCRIPTION	
200-00-55110-220-000		UTILITIES	29.75
		HOT SPOT	
200-00-55110-310-000		OFFICE SUPPLIES	8.07
		POSTAGE	

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200-00-55110-310-000		OFFICE SUPPLIES	15.99
		ZOOM	
200-00-55110-220-000		UTILITIES	86.65
		ELEVATOR PHONE	
200-00-55110-220-000		UTILITIES	104.07
		LIBRARY PHONE	
		Total	419.71

5/14/2025 FAHERTY, INC.

APR 25 GARBAGE SERVICE

100-00-53631-000-000		GARBAGE DISPOSAL (FAHERTY)	7,525.34
		APR 25 GARBAGE SERVICE	
100-00-53632-000-000		RECYCLING EXPENSES	7,325.76
		APR 25 RECYCLING SERVICE	
800-00-57001-000-345		SERVICES	92.70
		GARBAGE SERVICE 409589	
		Total	14,943.80

5/14/2025 FARMERS IMPL.STORE OF MINERAL POINT, INC.

BOLTS

100-00-53240-350-000		MACHINERY REPAIRS/MAINT.	38.94
		BOLTS	
		57416	
		Total	38.94

5/14/2025 GENERAL ENGINEERING CO.

APRIL 2025

100-00-56444-000-000		BLDG. INSPECT. EXPENSES	1,504.00
		APRIL 2025	
		Total	1,504.00

5/14/2025 HAMILTON TREE SERVICE, LLC

PO 9278-MINERAL ST/CASEY'S GENERAL STORE

100-00-53480-310-000		TREE & BRUSH CONTROL	3,400.00
		PO 9278-MINERAL ST/CASEY'S GENERAL STORE	
		Total	3,400.00

5/14/2025 HEINRICHS ROOFING & SIDING, INC.

ROOF REPAIR-INSTALL NEW SCREWS AND CAULK

100-00-52100-820-000		POLICE BUILDING MAINTENANCE	200.00
		ROOF REPAIR-INSTALL NEW SCREWS AND CAULK	

Dated From: 5/01/2025 From Account:
 Thru: 5/31/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			200.00
	5/14/2025	HODAN COMMUNITY SERVICES ,INC.	
	CLEANING		
200-00-55110-820-000	MAINTENANCE		700.00
	CLEANING	2988	
Total			700.00
	5/14/2025	IOWA COUNTY CLERK	
	2025 SPRING ELECTION-BALLOTS/CODING/BATT		
100-00-51440-000-000	ELECTIONS SUPPLIES		643.67
	2025 SPRING ELECTION-BALLOTS/CODING/BATT		
Total			643.67
	5/14/2025	IVERSON CONSTRUCTION	
	COLD MIX		
100-00-53310-310-000	STREET MAINTENANCE		581.97
	COLD MIX		
Total			581.97
	5/14/2025	IVEY CONSTRUCTION, INC.	
100-00-55420-310-000	PARK EXPENSES		100.00
	BLACK DIRT	258409	
100-00-53311-310-000	SNOW & ICE CONTROL		335.40
	SANDING CHIPS	258540	
100-00-53310-310-000	STREET MAINTENANCE		63.75
	SOUTH ST REPAIR	258541	
600-00-53701-000-650	MAINT.-LATERALS		89.10
	8TH ST	258410	
Total			588.25
	5/14/2025	J & R SUPPLY, INC.	
800-00-57001-000-651	MAINT SEWER COLLECTION SYSTEM		274.00
		2504104-IN	
600-00-53701-000-653	MAINT.OF METERS		96.00
	METER COUPLING GASKET	2503262-IN	
600-00-53701-000-652	MAINT.OF SERVICES		471.00
	REPAIR LID/PENT PLUG	2504949-IN	

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600-00-53701-000-653		MAINT.OF METERS	396.00
		METER COUPLING	
		2504949-IN	
800-00-57001-000-651		MAINT SEWER COLLECTION SYSTEM	69.00
		COUPLING STRONGBACK	
		2504949-IN	
800-00-57001-000-651		MAINT SEWER COLLECTION SYSTEM	628.00
		FRAME	
		2501356-IN	
		Total	1,934.00

5/14/2025 JOHNSON BLOCK & CO., INC.

PROGRESS BILLING ON 2024 AUDIT-GENERAL

100-00-51510-000-000		AUDITING	2,975.00
		PROGRESS BILLING ON 2024 AUDIT-GENERAL	
		526247	
600-00-53701-000-923		OUTSIDE SERV.EMPLOYED	1,275.00
		PROGRESS BILLING ON 2024 AUDIT-WATER	
		526247	
800-00-57001-000-923		OUTSIDE SERVICES	1,275.00
		PROGRESS BILLING ON 2024 AUDIT-SEWER	
		526247	
902-00-56702-000-000		TID #2 AUDITING EXPENSE	200.00
		PROGRESS BILLING ON 2024 AUDIT-TID #2	
		526247	
100-00-51510-000-000		AUDITING	1,000.00
		FINAL BILLING FOR PREP OF FORM C	
		526247	
600-00-53701-000-923		OUTSIDE SERV.EMPLOYED	400.00
		FINAL BILLING ON PREP OF FORM C	
		526247	
800-00-57001-000-923		OUTSIDE SERVICES	400.00
		FINAL BILLING ON PREP OF FORM C	
		526247	
600-00-53701-000-923		OUTSIDE SERV.EMPLOYED	1,800.00
		FINAL BILLING FOR PREP OF PSC REPORT	
		526247	
902-00-56702-000-000		TID #2 AUDITING EXPENSE	800.00
		TID #2 ANNUAL REPORT	
		526247	
100-00-51510-000-000		AUDITING	150.00
		PROGRESS BILLING OF GASB 101-COMP ABSENC	
		526247	
100-00-51510-000-000		AUDITING	200.00
		PROGRESS BILLING OF GASB 100	
		526247	
		Total	10,475.00

5/14/2025 L.V. LABS WW, LLC

800-00-57001-000-827		LAB EXPENSES	1,637.50
		5324	

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600-00-53701-000-632		WATER TREATMENT-EXPENSES	120.00
		5207	
600-00-53701-000-632		WATER TREATMENT-EXPENSES	60.00
		5455	
800-00-57001-000-827		LAB EXPENSES	1,828.00
		5507	
		Total	3,645.50
	5/14/2025	MACQUEEN EQUIPMENT	
100-00-53240-350-000		MACHINERY REPAIRS/MAINT.	417.36
		P37979	
		Total	417.36
	5/14/2025	MATTHEW HONER	
		DOTY ST VACATION NOTICES/DEED COPIES	
100-00-51421-310-000		ADMIN - SUPPLIES	14.26
		DOTY ST VACATION NOTICES/DEED COPIES	
		Total	14.26
	5/14/2025	MICROMARKETING	
200-00-55100-000-000		MATERIALS	44.99
		978302	
200-00-55100-000-000		MATERIALS	49.99
		979426	
		Total	94.98
	5/14/2025	MIDWEST TAPE	
		507085140	
200-00-55100-000-000		MATERIALS	54.82
		507085140	
		Total	54.82
	5/14/2025	MYERS MECHANICAL SOLUTIONS, LLC	
		REPLACE BROKEN BELT	
100-00-51610-820-000		CITY HALL BLDG. MAINT.	274.10
		REPLACE BROKEN BELT	
		I-27212-1	
		Total	274.10

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Voucher Nbr	Check Date	Payee	Amount
	5/14/2025	NAPA AUTO PARTS	
2021 F550-WIPERS			
100-00-53240-350-000		MACHINERY REPAIRS/MAINT.	99.96
	2021 F550-WIPERS	782607	
Total			99.96
	5/14/2025	NORTHERN LAKE SERVICE, INC.	
2505968			
600-00-53701-000-632		WATER TREATMENT-EXPENSES	86.80
	2505968		
600-00-53701-000-632		WATER TREATMENT-EXPENSES	30.90
	2505609		
Total			117.70
	5/14/2025	NUTRIEN AG SOLUTIONS	
TORDON RTU			
800-00-57001-000-824		MAINT.BUILDINGS & GROUNDS	140.00
	TORDON RTU	56545879	
Total			140.00
	5/14/2025	POAD OIL CO.	
D-25 50334 APRIL UNLEADED			
100-00-53240-370-000		MACH.GAS/OIL	14.93
	D-25 50334 APRIL UNLEADED		
Total			14.93
	5/14/2025	RAY O'HERRON CO., INC.	
12ga BUCK 9 PELLET BOX/5			
100-00-52102-000-000		PD AMMUNITION/RANGE	154.00
	12ga BUCK 9 PELLET BOX/5	2406210	
Total			154.00
	5/14/2025	ROBERT MURPHY	
CELL PHONE REIMBURSEMENT			
100-00-55420-310-000		PARK EXPENSES	30.00
	CELL PHONE REIMBURSEMENT		
Total			30.00
	5/14/2025	SABEL MECHANICAL	
FAIRBANKS MORSE PUMP			

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800-00-57001-000-625		PUMPS-MAINT&SUPPLY EXPENSE	4,651.45
		FAIRBANKS MORSE PUMP	
		250310	
		Total	4,651.45

5/14/2025 SECURIAN FINANCIAL GROUP, INC.

BILLING MONTH JUNE 2025

100-00-52100-130-000	POLICE DEPT FRINGE BENEFITS	211.79
	BILLING MONTH JUNE 2025	
100-00-53230-130-000	SHOP-CITY GARAGE-FRINGE BENEFI	6.98
	BILLING MONTH JUNE 2025	
600-00-53701-000-926	EMPLOY.PEN.& BENEFITS	27.44
	BILLING MONTH JUNE 2025	
800-00-57001-000-926	EMPLOY.PENSION & BENEFITS	10.56
	BILLING MONTH JUNE 2025	
100-00-55420-130-000	PARK FRINGE BENEFITS	12.54
	BILLING MONTH JUNE 2025	
200-00-55110-130-000	FRINGE BENEFITS	45.71
	BILLING MONTH JUNE 2025	
100-00-51420-130-000	ADMIN-FRINGE BENEFITS	26.27
	BILLING MONTH JUNE 2025	
100-00-21540-000-000	EMPE PAID LIFE INS PREMIUM	36.76
	BILLING MONTH JUNE 2025	
	Total	378.05

5/14/2025 SOUTHWEST WI TECHNICAL COLLEGE

NEIL PILLING PURSUIT REFRESHER-6/16/25

100-00-52120-310-000	POLICE TRAINING SUPPLIES/FESS	80.00
	NEIL PILLING PURSUIT REFRESHER-6/16/25	
	Total	80.00

5/14/2025 STAPLES BUSINESS CREDIT

OFFICE SUPPLIES

100-00-52100-000-000	POLICE OFFICE SUPPLIES	103.14
	OFFICE SUPPLIES	
	Total	103.14

5/14/2025 SWLS

1253-2025 AGREEMENT

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200-00-55103-000-000		CONTRACTS	10,712.46
1253-2025 AGREEMENT			
200-00-55100-000-000		MATERIALS	3,205.46
1253-2025 AGREEMENT			
Total			13,917.92
5/14/2025 TOTAL TECH			
MONTHLY SUPPORT			
100-00-52104-000-000		PD DATA	325.00
MONTHLY SUPPORT		20790	
Total			325.00
5/14/2025 UNITED WE STAND, LLC			
06517- 1 FLAG			
100-00-52100-220-000		PD UTILITIES	134.00
06517- 1 FLAG			
Total			134.00
5/14/2025 WATER QUALITY INVESTIGATIONS			
W4 REHAB PLAN			
600-00-53701-000-632		WATER TREATMENT-EXPENSES	4,138.75
W4 REHAB PLAN		0325_19	
Total			4,138.75
5/14/2025 WAYNE'S AUTOMOTIVE OF MINERAL POINT, LLC			
OIL CHANGE			
100-00-55420-310-000		PARK EXPENSES	55.95
OIL CHANGE			
Total			55.95
5/14/2025 WI DEPT OF TRANSPORTATION			
UNPAID PARKING CITATIONS			
100-00-52100-310-000		POLICE SUPPLIES	300.00
UNPAID PARKING CITATIONS			
Total			300.00
5/14/2025 WI STATE LABORATORY OF HYGIENE			
FLUORIDE			
600-00-53701-000-632		WATER TREATMENT-EXPENSES	31.00
FLUORIDE		807435	

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Voucher Nbr	Check Date	Payee	Amount
Total			31.00
	5/14/2025	WILLIAM F SCHMITZ	
		CELL PHONE REIMBURSEMENT	
600-00-53701-000-930		MISC.GEN.EXPENSES	60.00
		CELL PHONE REIMBURSEMENT	
Total			60.00
	5/14/2025	WISCONSIN DEPARTMENT OF JUSTICE	
		455TIME-000017921	
100-00-52104-000-000		PD DATA	269.25
		455TIME-000017921	
Total			269.25
	5/14/2025	WISCONSIN ELECTRIC SERVICE LLC	
800-00-57001-000-603		PLANT MAINT. & SUPPLIES-EXPENS	270.00
		5381-FLOW METER/WELL #4/WELL #3	
100-00-55420-310-000		PARK EXPENSES	107.00
		WATER TOWER PARK-PHOTO EYE ON POST LIGHT	
Total			377.00
	5/14/2025	WISCONSIN PROFESSIONAL POLICE ASSOCIATION	
	04/30/2025		
100-00-21550-000-000		UNION DUES DEDUCTIONS	228.50
	04/30/2025	043025	
Total			228.50
Grand Total			86,513.02

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Total Expenditure from Fund # 100 - GENERAL FUND	30,869.71
Total Expenditure from Fund # 200 - LIBRARY	17,182.90
Total Expenditure from Fund # 400 - CAPITAL PROJECTS FUND	11,313.50
Total Expenditure from Fund # 600 - WATER FUND	11,746.09
Total Expenditure from Fund # 800 - SEWER UTILITY	11,888.82
Total Expenditure from Fund # 902 - TID #2	3,512.00
Total Expenditure from all Funds	86,513.02

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	5/14/2025	DELTA 3 ENGINEERING, INC.	
		D21-123 FAIR ST & 9TH ST LIFT STATIONS	
800-00-57001-000-923		OUTSIDE SERVICES	1,563.00
		D21-123 FAIR ST & 9TH ST LIFT STATIONS	
		23173	
		Total	1,563.00
		Grand Total	1,563.00

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SEWER CHECKING

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Amount

Total Expenditure from Fund # 800 - SEWER UTILITY

1,563.00

Total Expenditure from all Funds

1,563.00