



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT HISTORIC PRESERVATION COMMISSION MEETING

Thursday, February 26, 2026, 6:30 PM

City Hall Community Room

1. Call to Order
 - a. Roll Call.
 - b. Confirm compliance with Open Meetings Law.
 - c. Consider minutes of January 22, 2026 (*see packet*).
2. Report – HPC Chair
 - a. Council approval of Architectural and Historical Intensive Survey proposal to Legacy Architecture, Inc. (Phase 1).
 - b. Status of Phase 2 (National Register eligibility as contributing or non-contributing).
 - c. Post to City Facebook Page – Preservation Book.
 - d. Membership in National Alliance of Preservation Commissions.
3. Report – Chapter 151 Review Committee.
4. Report – Two-Person Committee – no applications received prior to publishing packet.

Certificates of Appropriateness

5. Consider Certificates of Appropriateness Applications.
 - 2026-COA02, 324 High St, Repair Façade, Sarah & Ash Kyrie – pending additional Information

Old Business

New Business (may defer to next meeting)

6. Discuss properties warranting Notice of Violation [§151.06]
7. Discuss non-compliance response procedure (work performed without a COA, variation from work of approved COA).

Announcements

8. Next meeting: March 26, 2026.
9. Adjourn.

Historic Preservation Commission Public Information

a quasi-judicial body under Municipal Ordinance Chapter 151.

Members (terms): Matthew Payne, Chair (2025-2028); Alex Ramshur (City Council Rep); Erik Flesch (2023-2026); Gary Cisler (2024-2027), Tim Freeman (2025-2028); Mark Hogan (2025-2028); John Spady (2024-2027).

Two-Person Committee: (02/2026-04/2026): Commissioners Cisler & Flesch

Mayor – Danny Clark

Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



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General Information

Member –Wisconsin Association of Historic Preservation Commissions (wisconsinahpc.org)
Historic Preservation Commission Training (wisconsinhistory.org/Records/Article/CS245).

Upcoming conferences

- Wisconsin Association of Historic Preservation Commissions Conference, April 23-24, Sturgeon Bay (wisconsinahpc.org/conference)
- Commission Assistance and Mentoring Program [CAMP], May 15-17, Fond du Lac, by the National Alliance of Preservation Commissions (napcommissions.org/camp)
- Local History and Historic Preservation Conference, October 14-16, 2026, Milwaukee, by the Wisconsin Historical Society

Summary - Municipal Code Reference

§ 151.03(C)(2)(a)...Any alteration or modification ... shall first require a certificate of appropriateness from the Commission.(b) ...no owner or person in charge ... shall alter or reconstruct all or any part of the exterior of such property, construct any improvement upon any such designated property or cause or permit any such work to be performed upon the property, unless a certificate of appropriateness has been granted by the Commission ... Without such a certificate, a zoning permit shall not be issued and the proposed alteration or modification shall not be permitted.

§ 151.06 MAINTENANCE OF LANDMARKS, LANDMARK SITES AND HISTORIC DISTRICTS.

(A) Every person in charge of an improvement ...in a historic district shall keep in good repair all of the exterior portions and all interior portions, which, if not so maintained, may cause or tend to cause exterior portions of the improvement to fall into a state of disrepair...

- deterioration of exterior walls or other vertical supports; roofs or other horizontal members; external chimneys; exterior plasters or mortar; surrounding environment, such as fences, gates, sidewalks, steps, signs, accessory structures and landscaping; any features so as to create or permit the creation of any hazardous or unsafe condition or conditions; interior portions of a structure which may cause the exterior to deteriorate or become damaged or otherwise to fall into a state of disrepair.
- ineffective waterproofing of exterior walls, roofs and foundations, including broken windows and doors; boarding up of windows or doors; peeling of paint, rotting, holes and other forms of decay;

(B) Notices of violations shall be issued by the Commission Chairperson, after consultation with and approval by the Commission. If the Commission determines that it is necessary to physically enter a landmark structure, landmark site, or improvement to inspect the premises to determine whether a violation of division (A) of this section has occurred, such physical entry and inspection shall be done by the City Engineer...notice of violation shall specify that the violation shall be corrected within 30 days or that a plan of correction, acceptable to the Commission be submitted within the 30-day period. If not corrected, the Chairperson may issue a citation providing for forfeiture of \$100, plus costs...each day the violation remains uncorrected shall be considered a separate violation.