



Mineral Point, Wisconsin

# CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1  
MINERAL POINT, WI 53565  
608-987-2361

---

## AGENDA

### CITY OF MINERAL POINT HISTORIC PRESERVATION COMMISSION MEETING

Thursday, January 22, 2026, 6:30 PM

City Hall Community Room

1. Call to Order
  - a. Roll Call.
  - b. Confirm compliance with Open Meetings Law.
  - c. Consider minutes of December 4, 2025 (*see packet*).
2. Report from the Chair
  - a. Resource drive update.
  - b. Landmark designation (local) for 306 High St (Masonic Lodge) recording document signed.
  - c. Reported activities to Common Council [§151.03(C)(7)(g)] (*see packet*).
  - d. Appoint Chapter 151 review committee [§151.03(C)(7)(g)].
  - e. Propose establishing a Mineral Point Historic Preservation Commission Facebook page.

### **Certificates of Appropriateness**

3. Report from 2-Person Committee – None received prior to publishing packet.
4. Consider Certificates of Appropriateness Applications – None received prior to publishing packet.
5. Appoint 2-Person Committee for February 2026 through April 2026

### **Old Business**

6. Consider Revised Draft - Certificate of Appropriateness Application (*see packet*).

### **New Business** (may table to next meeting if time is unavailable)

7. Consider quotes for Intensive Survey Consultants (Legacy Architecture; McQuire, Igleski & Associates), recommend to Council [§151.03(C)(7)(d)] (*see packet*)
8. Consider membership in National Alliance of Preservation Commissions \$75 (listserv participation benefit).
9. Discuss properties warranting Notice of Violation [§151.06]
10. Discuss procedure of non-compliance response (work without COA, deviation from approved COA work).

### **Announcements**

11. Commissioner Continuing Education Opportunities
12. Next meeting: February 26, 2026.
13. Adjourn.

### **Historic Preservation Commission Public Information**

*a quasi-judicial body under Municipal Ordinance Chapter 151.*

Members (terms): Matthew Payne, Chair (2025-2028); Alex Ramshur (City Council Rep); Erik Flesch (2023-2026); Gary Cisler (2024-2027), Tim Freeman (2025-2028); Mark Hogan (2025-2028); John Spady (2024-2027).

2-Person Committee Appointment (11/2025-01/2026): Commissioners Cisler & Ramshur

---

Mayor – Danny Clark

Administrator | Matthew Honer | [administrator@cityofmineralpointwi.gov](mailto:administrator@cityofmineralpointwi.gov)

City Clerk-Treasurer | Christy Skelding | [cityclerk@cityofmineralpointwi.gov](mailto:cityclerk@cityofmineralpointwi.gov)



## General Information

The Historic Preservation Commission is a member of the Wisconsin Association of Historic Preservation Commissions ([wisconsinahpc.org](http://wisconsinahpc.org) and [facebook.com/wisconsinahpc](https://facebook.com/wisconsinahpc)).  
Historic Preservation Commission Training is available to commissioners or the public at [wisconsinhistory.org/Records/Article/CS245](http://wisconsinhistory.org/Records/Article/CS245).

Commissioners are invited to attend these upcoming conferences in 2026:

- Wisconsin Association of Historic Preservation Commissions Conference, April 23-24, Sturgeon Bay ([wisconsinahpc.org/conference](http://wisconsinahpc.org/conference))
- Commission Assistance and Mentoring Program [CAMP], May 15-17, Fond du Lac, presented by the National Alliance of Preservation Commissions ([napcommissions.org/camp](http://napcommissions.org/camp))
- Local History and Historic Preservation Conference, October 14-16, 2026, Milwaukee, presented by the Wisconsin Historical Society

## Municipal Code References Summary

### §151.03(C)(7)

- ...(d) Conduct an intensive architectural survey of all property in the city to be carried out by a qualified architectural historian.
- ...(g) review this chapter no less often than every 5 years... submitted to the Common Council with a recommendation
- ...(g) periodically report its activities to the Common Council at a regularly scheduled Council meeting.

### § 151.06 MAINTENANCE OF LANDMARKS, LANDMARK SITES AND HISTORIC DISTRICTS.

(A) Every person in charge of an improvement ...in a historic district shall keep in good repair all of the exterior portions and all interior portions, which, if not so maintained, may cause or tend to cause exterior portions of the improvement to fall into a state of disrepair...

- deterioration of exterior walls or other vertical supports; roofs or other horizontal members; external chimneys; exterior plasters or mortar; surrounding environment, such as fences, gates, sidewalks, steps, signs, accessory structures and landscaping; any features so as to create or permit the creation of any hazardous or unsafe condition or conditions; interior portions of a structure which may cause the exterior to deteriorate or become damaged or otherwise to fall into a state of disrepair.
- ineffective waterproofing of exterior walls, roofs and foundations, including broken windows and doors; boarding up of windows or doors; peeling of paint, rotting, holes and other forms of decay;

(B) Notices of violations shall be issued by the Commission Chairperson, after consultation with and approval by the Commission. If the Commission determines that it is necessary to physically enter a landmark structure, landmark site, or improvement to inspect the premises to determine whether a violation of division (A) of this section has occurred, such physical entry and inspection shall be done by the City Engineer...notice of violation shall specify that the violation shall be corrected within 30 days or that a plan of correction, acceptable to the Commission be submitted within the 30-day period. If not corrected, the Chairperson may issue a citation providing for forfeiture of \$100, plus costs...each day the violation remains uncorrected shall be considered a separate violation.