



CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

AGENDA

CITY OF MINERAL POINT ORDINANCE & CLAIMS COMMITTEE MEETING

Monday, March 10, 2025 5:30 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.
2. Approval of January 30, 2024 Minutes.
3. Discussion and consideration of amending Chapter 73 of the Municipal Ordinance related to the placement of stop signs at the intersection of William Street and Shake Rag Street.
4. Discussion and consideration of amending Chapter 74 of the Municipal Ordinance related to Schedule III: No Parking Areas, Schedule IV: Parking for Persons with Disabilities., and Schedule V: Alternate Side Parking Exemption.
5. Discussion and consideration of amending Chapter 31 of the Municipal Ordinance related to City Officials.
6. Discussion and consideration of amending Chapter 151 of the Municipal Ordinance related to the composition of the Historic Preservation Commission.
7. Adjourn.

Agenda Posted and Distributed: Thursday, March 6, 2025

Reasonable accommodations for participation in this meeting by persons with disabilities, as defined by the Americans with Disabilities Act, will be made upon request and if feasible. Please contact the City Clerk's office (608-987-2361) at least 24 hours prior to the scheduled meeting so that necessary accommodations can be provided.

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



Mineral Point, Wisconsin

CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1
MINERAL POINT, WI 53565
608-987-2361

MINUTES

CITY OF MINERAL POINT ORDINANCE & CLAIMS COMMITTEE MEETING

Thursday, December 19, 2024, 4:30 PM

City Hall Community Room

1. Call to Order, Roll Call, and Confirmation of Compliance with the Open Meetings Law.

Chair Weier called the meeting to order at 4:30pm.

Jared Weier, Chair	Present
Chuck Allendorf	Present
Brian Graber	Present
Others Present: Clerk-Treasurer Christy Skelding, Administrator Matt Honer, Sandy Weitzel	

APPROVAL OF JANUARY 30, 2024 MINUTES

Motion (Graber/Weier) to approve January 30, 2024 minutes. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF AMENDING SECTION 50.06(A)(4) OF THE MUNICIPAL ORDINANCE RELATED TO YARD WASTE AND BRUSH.

Administrator Honer stated that this amendment is changing the yard waste information in the ordinance to align with the City's brush pick-up policy from 2024.

Motion (Allendorf/Weier) to recommend Council approval of amending Section 50.06(A)(4) of the Municipal Ordinance related to yard waste and brush. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF AMENDING CHAPTER 73 OF THE MUNICIPAL ORDINANCE RELATED TO THE LOCATION OF A STOP SIGN AT THE INTERSECTION OF NICHOLS AND WATER STREETS.

At the intersection of Water Street and Nichols Street, there is no designation for a stop sign. This amendment designates the placement for the stop sign.

Motion (Allendorf/Graber) to recommend Council approval of amending Chapter 73 of the Municipal Ordinance related to the location of a stop sign at the intersection of Nichols and Water Streets.

Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF AMENDING CHAPTER 74 OF THE MUNICIPAL ORDINANCE RELATED TO NO PARKING DESIGNATIONS FOR ALICE, COPPER, FRONT, HENRY, SOUTH IOWA, MAIDEN, AND S. WISCONSIN STREETS, ALTERNATE SIDE PARKING EXEMPTION ON HENRY STREET, AND VIOLATION FORFEITURE.

Alice Street: There is a tenant that parks in the street instead of using the apartment building parking lot. The snow plow drivers have a hard time with cars parked there with as narrow as the street is. The proposed amendment requests no parking on either side of Alice Street.

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Copper Street: This is already marked no parking on both sides of the street near the pool. The signs are currently there, however, there is no current ordinance in place for this.

Front Street and South Street: Around the school section of Front Street and South Iowa Street, there are no parking signs from 7:30am – 8:10am on Front Street and South Iowa Street near the intersection. The School and the bussing company requested that there be no parking for the duration of the school day instead of just the morning period.

South Wisconsin Street: Between 9th and Filardo Court is more narrow than the rest of S. Wisconsin Street. There are now tenants who park multiple vehicles on this section of street, which makes it harder for the street crew for plowing purposes.

Henry Street: There have been issues with plowing due to the narrow street. The Street Department would like to see no parking during the winter, which would follow the alternate side parking schedule, from November 15 – April 1. This would be one location with no overnight parking during the winter months, which is the same as the 300 block of High Street. This essentially helps the street get cleaned with snow storms.

Committee agrees to no parking at all in Winter on Henry Street.

Maiden Street: Changes were made to allow handicap parking in front of the church. At the time, the City felt the street wasn't wide enough, so parking on the south side of the street was limited. Afterward, the Church board wanted to leave the handicap space and open up the parking spots on the South side of the street. The police department doesn't see a problem with opening the south side of the street to parking again.

The ordinance also proposes increasing the parking penalty from \$10 to \$20.

Motion (Allendorf/Graber) to recommend Council approval of amending Chapter 74 of the Municipal Ordinance related to no parking designations for Alice, Copper, Front, Henry, South Iowa, Maiden, and S. Wisconsin Streets, alternate side parking exemption on Henry Street, and Violation forfeiture, with the exception of Henry Street becoming no parking at all from November 15 through April 1, and increasing the violation forfeiture to \$25. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF AMENDING SECTION 92.05(E) AND 92.05(M) OF THE MUNICIPAL ORDINANCE RELATED TO TREE LIMBS AND WEED REMOVAL AS PUBLIC NUISANCES.

This amendment is reflecting our tree ordinance so that it provides specifically when branches are considered a public nuisance. A public nuisance is defined as anything less than 14' above a street and anything less than 10' above a sidewalk or a trail.

The fee is specific to mowing. The committee would like to add removing limbs to the special assessment.

Motion (Weier/Allendorf) to recommend Council approval of amending Section 92.05(E) and 92.05(M) of the Municipal Ordinance related to tree limbs and weed removal as public nuisances. Motion carried, all voting aye (3-0).

OFFICE OF THE CITY CLERK-TREASURER

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DISCUSSION AND CONSIDERATION OF AMENDING SECTION 130.33(B) OF THE MUNICIPAL ORDINANCE TO DEFINE MOTOR VEHICLES AND SECTION 130.035 OF THE MUNICIPAL ORDINANCE TO AMEND LANGUAGE REGARDING LITTERING.

The junk ordinance doesn't define what a motor vehicle is. The City is looking to, at minimum, put the definition in the ordinance.

This also clarifies that you cannot throw brush or yard waste into the street, which brings the ordinance into compliance with the Resolution that was passed previously this year.

Motion (Graber/Allendorf) to recommend Council approval of amending Section 130.33(B) of the Municipal Ordinance to define motor vehicles and section 130.035 of the Municipal Ordinance to amend language regarding littering. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF AMENDING SECTIONS 130.066(A), 130.067(A), AND 130.068(A) OF THE MUNICIPAL ORDINANCE TO AMEND THE VALUE THRESHOLDS OF PROPERTY OFFENSES.

Chief Weier recommends setting the threshold at \$750.

Motion (Graber/Allendorf) to recommend Council approval of amending Sections 130.066(A), 130.067(A), and 130.068(A) of the Municipal Ordinance to amend the value thresholds of property offenses at \$750. Motion carried, all voting aye (3-0).

DISCUSSION AND CONSIDERATION OF DISALLOWING CLAIM AGAINST THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN BY PAUL MOHLMANN SEEKING REIMBURSEMENT FOR PROPERTY DAMAGE.

The City was advised to officially disallow this claim. In June, a walnut tree came down, which took out Mr. Mohlmann's service line, which was ripped off of this property. A claim was made on this as it was a City tree. The insurance company did not approve the claim, stating it was "an act of God". The tree was a healthy tree.

The insurance company suggested the City not make a payment as to not set a precedent. By not disallowing this claim, Mr. Mohlmann would have the ability to come back to the city for six years. If the City disallows the claim, he would have 120 days.

Motion (Allendorf/Graber) to recommend Council approval of disallowing a claim against the City of Mineral Point, Iowa County, Wisconsin, by Paul Mohlmann seeking reimbursement for property damage. Motion carried, all voting aye (3-0).

ADJOURN

Motion (Allendorf/Weier) to adjourn at 5:16 pm. Motion carried, all voting aye (3-0).

OFFICE OF THE CITY CLERK-TREASURER

Mayor – Danny Clark

City Administrator | Matthew Honer | administrator@cityofmineralpointwi.gov

City Clerk-Treasurer | Christy Skelding | cityclerk@cityofmineralpointwi.gov



3/10/2025

Mineral Point, Wisconsin

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Ordinance & Claims Committee
Department Reporting: Administration	Submitted by: Matthew Honer
<u>Issues:</u> Discussion and consideration of amending Chapter 73 of the Municipal Ordinance related to the placement of stop signs at the intersection of William Street and Shake Rag Street Discussion and consideration of amending Chapter 74 of the Municipal Ordinance related to Schedule III: No Parking Areas, Schedule IV: Parking for Persons with Disabilities., and Schedule V: Alternate Side Parking Exemption.	
<u>BACKGROUND/ANALYSIS:</u> Provided in the packet are several written complaints from residents regarding the safety of Shake Rag St. to be considered. By state law, the City cannot lower the speed limit below 25 mph unless the street is immediately adjacent to a park or if a traffic study is undertaken. It is suspected that a traffic study would not justify lowering the speed limit on Shake Rag Street further. In response to the letters, are the following proposals: a three-way stop sign at the intersection of William Street and Shake Rag St. and the removal of parking on a section of the west side of Shake Rag Street near the area that the road narrows. Additionally: The new owners of 104 and 110 High Street are requesting the removal of the existing handicap parking stalls and the option for time limited stalls. and The alternate side parking exemptions are being cleaned up to reflect the times and dates of alternate side parking.	
<u>RECOMMENDATION:</u> Discuss and offer a recommendation to Council.	
<u>FISCAL IMPACT:</u> Time and Materials for signage and installation.	
<u>ATTACHMENTS:</u> Resident letters regarding Shake Rag St safety.	

August 4 2023

Dear Matthew,

We're going to run out
of luck one awful day.
Who will be the one
to have their life
altered or possibly lost?

Tom McGuire came to
you with concerns and
possible solutions about
the traffic on Shakerag
Street. I understand from
him that you think he
is the only one who cares.

I worry and I care.
I live on the corner of
5 Points. Every day I
cringe at the speed and
reckless driving going
past my house. The
pedestrians and bike traffic
come to and from the

pool, the parks, the
base fields and shake
Rag Alley or just walking
the dog shouldn't have
to put their lives at
risk.

I have also, along with
others in the past, gone to
the city council to find
that those who could
help have no interest.
It is disheartening to
express a concern only
to be dismissed.

Will you be the one to
care enough? Please
take another look at Tom's
suggestions.

Thank you,
Shari Fisher

safety of Shakerag Street

From KT Kucken <kkucken@shakeragalley.org>

Date Sat 8/12/2023 10:05 AM

To Matthew Honer <administrator@cityofmineralpointwi.gov>

Hello Matthew,

Thank you for taking the time to read this regarding the safety of Shakerag Street.

I have a unique view as my desk sits facing the street. I am quite concerned about the speed with which people are going as they come by Shake Rag Alley Center for the Arts.

Not too long ago there was an instructor unloading, legally parked, when a vehicle passed his vehicle at a very high rate of speed and in very close proximity to him.

Yesterday, we had a youth camp program ending at 1 pm and, as the kids were leaving, several vehicles passed by way too fast, not stopping for the crosswalk. I went out and walked into the street as the families crossed to the parking lot to make sure no children were hit.

I do believe that there is a safety issue at play here. The crosswalk needs to be repainted and a sign for crossing would be amazing.

Again, thank you for taking the time to read this. I hope that the safety issues will be addressed soon.

Kindly,

KT

--

KT Kucken

Program Manager

Shake Rag Alley Center for the Arts

18 Shake Rag St., Mineral Point, WI 53565

(608) 987-3292 | www.ShakeRagAlley.org



8-2-2023

Dear Mr. Honer;

It has been brought to my attention about the safety concerns on Shake Rag street. First off, I have been wanting that street redone for years, its narrow first of all, and with a state historical site located on it you would think that the city would want to promote it. Years back the parking lot was full of tour buses, as well as out of town school buses for historic tours. I think that all ended when the trees and brush engulfed the street. My neighbor put many hours in cutting and trimming things back to allow a better view, and allow vehicles to pass without getting into out-growing brush. The street is narrow, when two full size trucks meet, you are out in the ditch, or bumping along the patched up edge. I don't feel that reducing the speed limit to 15mph will help much. Plus you will have to ticket the postal service, and trash collectors. More stop signs may be a good idea, although I see lots of people just cruise through anyway. I do hope that the city budget will allow some needed improvements in the future.

Sincerely

Don Elmer
313 Harris St.
Mineral Point, WI

53565

Becky Carey
192 ShakeRag St
Mineral Point, WI 53565

Matthew Honer
137 High St
Mineral Point, WI 53565

August 7, 2023

Dear Mr. Honer,

I am writing regarding the safety on ShakeRag St. I have lived on this street for 45 years. The number of residences with children and adults in the Piety Ridge development who like to walk on ShakeRag is a large number. It seems like everyone in town likes to walk on beautiful ShakeRag St. And a lot of people have their pets with them when they are walking. Unfortunately there is a lot of traffic that goes over the speed limit. I think because part of road that does not have a side walk - starting at the ball park and heading out to the highway - people naturally drive faster. It feels like they are in the country and not a residential neighborhood. It's a habit that needs to be unlearned. Also, drivers treat ShakeRag as a shortcut to the highway and they tend to speed. I know this has been a problem for a very long time. I know Phil Crawford, who lived on Shake Rag for many years brought the issue up at city meetings on different occasions. Any complaints have been met with short term solutions. I strongly agree with all the safety improvements outlined in the letter from Tom McGuire (see below). Please take these suggestions seriously.

From Tom McGuire:

Some of the concerns that I have heard and shared from many residents to improve safety on ShakeRag St. are the following:

- 1.Reduced speed limit to 15 mph at more sections, especially where blind or obstructed views exist.
2. Reduce the speed to 15 mph from William St. to Copper St.
3. Place a stop sign at the north end of ShakeRag St. where it intersects with William St. with possibly a right turn no stop designation.
4. Permanent digital speed signs for more effective speed control.
5. No parking sign on the west side of the street across from the ball field parking lot.
6. Reduce speed limits from April to November on all of ShakeRag St.

Thank you,
Becky Carey
brcarey192@charter.net

ORDINANCE NO. 2025 - XX

AN ORDINANCE TO AMEND CHAPTER 73: TRAFFIC SCHEDULES OF THE MUNICIPAL CODE OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section I: Schedule II of Chapter 73 of the Municipal Code of the City of Mineral Point is hereby amended as follows:

SCHEDULE II. STOP SIGNS

<i>Street/Intersection</i>	<i>Direction</i>	<i>Ord. No.</i>	<i>Date Passed</i>
Shake Rag Street and William Street.	3-way stop	2025 - XX	03-11-2025
William Street and Hoard Street (Shake Rag)	Facing in a northerly direction on William street	370	—
Williams Street and Shake Rag Street	Facing Williams Street	339	—

Section II. This ordinance shall be effective upon its passage and publication as required by law.

Adopted and approved this 11th day of March 2025.

Danny Clark, Mayor

ATTEST:

Christy Skelding, City Clerk

Date adopted:	_____
Date recorded:	_____
Date published:	_____
Effective date:	_____

ORDINANCE NO. 2025 - XX

AN ORDINANCE TO AMEND CHAPTER 74: PARKING SCHEDULES OF THE MUNICIPAL CODE OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section I: Schedule I of Chapter 74 of the Municipal Code of the City of Mineral Point is hereby amended as follows:

SCHEDULE I. TIME-LIMITED PARKING

<i>Street</i>	<i>Restriction</i>	<i>Max. Permitted Duration</i>	<i>Ord. No.</i>	<i>Date Passed</i>
High Street: South Side, First Stall west of the intersection with Vine St.	any day except Sunday, between 9:00 a.m. to 5:00 p.m.	10 minutes	2025 - XX	March 10, 2025
Vine St.: West Side, First Stall South of the intersection with High St.	any day except Sunday, between 9:00 a.m. to 5:00 p.m.	10 minutes	2025 - XX	March 10, 2025

Section II: Schedule III of Chapter 74 of the Municipal Code of the City of Mineral Point is hereby amended as follows:

SCHEDULE III. NO PARKING AREAS

<i>Street</i>	<i>Location</i>	<i>Limitation</i>	<i>Ord. No.</i>	<i>Date Passed</i>
High Street	From its intersection with N. Iowa Street to its intersection with Wisconsin Street	No parking from 2:00 a.m. to 6:00 a.m.; from November 1 until April 1	728	5-6-2008
Shake Rag Street, west side.	From the intersection of Antoine St. then approximately 375' to the south, or the location of the entrance to Soldier's Memorial Park.	No parking at any time	2025 - XX	03-11-2025

Section III. Schedule IV of Chapter 74 of the Municipal Code of the City of Mineral Point is hereby amended as follows:

SCHEDULE IV. PARKING FOR PERSONS WITH DISABILITIES.

<i>Street</i>	<i>Location</i>	<i>Limitation</i>	<i>Ord. No.</i>	<i>Date Passed</i>
High Street, south side	The first 2 parking stalls west of the intersection of High Street and Vine Street	Handicapped parking only, on Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m.	728	5-6-2008

Section IV: Schedule V of Chapter 74 of the Municipal Code of the City of Mineral Point is hereby amended as follows

SCHEDULE V. ALTERNATE SIDE PARKING EXEMPTION.

<i>Street</i>	<i>Location</i>	<i>Limitation</i>	<i>Ord. No.</i>	<i>Date Passed</i>
Henry Street	From High Street to Fountain Street	No parking from 2:00 a.m. to 6:00 a.m.; from November 1 until April 1	- <i>Amended:</i> 2025 - XX	- <i>Amended:</i> 03-11-2025
		No parking from 12:01 a.m. to 6:00 a.m.; from November 15 to April 1.	<i>Amended:</i> 2025 - 03	<i>Amended:</i> 01-14-2025
High Street	From N. Iowa St. to N. Wisconsin St.	No parking from 12:01 a.m. to 6:00 a.m.; from November 15 to April 1.	<i>Amended:</i> 2025 - XX	<i>Amended:</i> 03-11-2025

Section V. This ordinance shall be effective upon its passage and publication as required by law.

Adopted and approved this 11th day of March 2025.

Danny Clark, Mayor

ATTEST:

Christy Skelding, City Clerk

Date adopted: _____
Date recorded: _____
Date published: _____
Effective date: _____



3/10/2025

Mineral Point, Wisconsin

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Ordinance & Claims Committee
Department Reporting: Administration	Submitted by: Matthew Honer
<u>Issues:</u> Discussion and consideration of amending Chapter 31 of the Municipal Ordinance related to City Officials.	
<u>BACKGROUND/ANALYSIS:</u> The City's attorney was consulted on which City officials were required to appointed. - The Street Foreperson and Deputy W/S super are not required to be appointed and not addressed in the ordinances. - The assistant clerk-treasurer and W/S Superintendent were established as appointed positions through a charter ordinance, so that will take more to revise if those were to be removed. - The Zoning Admin, Building Inspector, and City Foresters do not need to be appointed by state law, but considering the positions' importance and powers, it makes sense for them to be appointive. The City Attorney also advised removing employment policies from the ordinance.	
<u>RECOMMENDATION:</u> Recommend Council Action	
<u>FISCAL IMPACT:</u> n/a	
<u>ATTACHMENTS:</u> Draft Ordinance and redlined ordinance.	

CHAPTER 31: CITY OFFICIALS

Section

31.01 Elected officials

31.02 Appointed officials

31.03 Salaries and compensation

~~31.04 Salaries, wages and fringe benefits~~

~~31.04 CITY ADMINISTRATOR~~

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§ 31.01 ELECTED OFFICIALS.

The Mayor shall be elected at the regular city election in even-numbered years for a term of 2 years. One Alderperson shall be elected annually at the regular city election from each Aldermanic District for a term of 2 years. (1989 Code, § 1.03) (Am. Ord. 327, passed - -)

§ 31.02 APPOINTED OFFICIALS.

The appointed officials, the method of selection and the terms of office shall be as follows:

Official	How Appointed	Term
Administrative Assistant Clerk-Treasurer	By 3/4 vote of Council	Indefinite
Assessor	Mayor, subj. to approval by Council	2 years
Building Inspector and Zoning Administrator	Mayor, subj. to approval by Council	1 year
City Administrator	By 3/4 vote of Council	Indefinite
City Administrator/Clerk-Treasurer	By 3/4 vote of Council	Indefinite
City Administrator	Majority of Council	Indefinite
City Attorney	Mayor, subj. to approval by Council	2 years
City Forester	Mayor, subj. to approval by Council	1 year
Clerk-Treasurer	By 3/4 vote of Council	Indefinite
Deputy Water and Sewer Superintendent	Mayor, subj. to approval by Council	1 year
Fire Chief	Mayor, subj. to approval by Council, upon recommendation of Fire Dept.	1 year
Police Chief	Mayor, subj. to approval by Council	1 year
Street Foreperson	Mayor, subj. to approval by Council	1 year
Water and Sewer Superintendent	By 3/4 vote of Council	Indefinite

(1989 Code, § 1.04) (Am. Ord. 434, passed - -)

Commented [EH1]: Ordinance 741. 4/7/2010.

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Commented [EH2]: Ordinance 742. 4/7/2010. Consolidated the City Administrator and Clerk-Treasurer position.

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§ 31.03 SALARIES AND COMPENSATION.

(A) Officers and employees shall be paid salaries and compensation as shall be determined by the Council from time to time, except that the salary of an elected official shall not be increased during his or her term of office. (1989 Code, § 1.05)

(B) Members of the Board of Review receive compensation in an amount to be determined by the Council per day for actual attendance. (Am. Ord. 474, passed 5-1-1990)

~~§ 31.04 SALARIES, WAGES AND FRINGE BENEFITS.~~

~~(A) Salaries and wages. The compensation paid to all elected and appointed officials and employees shall be determined at such times and in such manner as the Common Council shall deem necessary.~~

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~~(B) Vacation.~~

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(1) All full-time city officials or employees shall be entitled to paid vacations in accordance with the following schedule:

1 year to 2 years	1 week
3 years to 4 years	2 weeks
5 years or more	3 weeks

(2) Each full-time official or employee must take the vacation time within the year it accrues, or lose all rights thereto, and the vacation may be taken as a unit at 1 time, or divided into units of not less than 1 week. The City Clerk Treasurer must be notified by each official or employee of his or her intent to take vacation time at least 10 days prior to the commencement of the vacation.

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~~(C) Holidays.~~

(1) Each full-time official or employee with 30 days of prior continuous employment shall be entitled to 7 1/2 days of paid legal holidays in each year, as follows:

New Year's Day 1 day
Good Friday afternoon 1/2 day
Memorial Day 1 day
Independence Day 1 day
Labor Day 1 day
Veterans' Day 1 day
Thanksgiving Day 1 day
Christmas Day 1 day

(2) When the holiday occurs on a Saturday, the preceding workday shall be observed as a holiday. If a holiday falls on a Sunday, the next scheduled workday shall be observed as the holiday.

~~(D) Sick leave.~~

(1) Each full-time official or employee of the city shall be entitled to sick leave accumulated at the rate of 1/2 day per month, or 6 days per year. The maximum sick leave to be accumulated is limited to 30 days. The sick leave allowed to any employee shall be certified by the immediate superior of the employee, or by a medical certificate of the attending physician.

(2) Any full-time official or employee who has been in prior continuous employment of the city for 1 year shall, upon terminating his or her employment, be paid for 1/2 of the total accumulated sick leave within 30 days following the termination of his or her employment.
(1989 Code, § 1.08)

§ 31.045 CITY ADMINISTRATOR

(A) *Purpose.* In order to provide the City of Mineral Point with a more efficient, effective and responsible government under a system of a part-time mayor and part-time common council (hereinafter referred to as "council") at a time when city government is becoming increasingly complex, there is hereby created the Office of City Administrator for the City of Mineral Point (hereinafter referred to as "administrator").

(B) *Appointment, Term of Office and Removal.* The administrator shall be appointed on the basis of merit with due regard to training, experience, administrative ability and general fitness for the office, by a majority vote of the council. For the purpose of selecting the administrator, the members of the council each shall cast one vote. The administrator shall hold office for an indefinite term subject to

removal at any time by a majority vote of the council members present at the meeting at meeting at which such action is taken. This section, however, shall not preclude the council from establishing other employment terms and conditions not inconsistent with the provisions of the Municipal Code of the City of Mineral Point.

Commented [EH4]: Typo.

(C) *Functions and Duties of the Administrator.* The administrator, subject to the limitations defined in resolutions and ordinances of the City of Mineral Point and Wisconsin State Statutes, shall be the chief administrative officer of the city, responsible only to the mayor and the council for the proper administration of the business affairs of the city, pursuant to the statutes of the State of Wisconsin, the ordinances of the City of Mineral Point, and the resolutions and directives of the council, with duties specified in the City Administrator Position Description.

Commented [EH5]: Ordinance 803. 5/22/2019.

ORDINANCE NO. 2025 - XX

AN ORDINANCE TO AMEND CHAPTER 31 OF THE MUNICIPAL CODE OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN

THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section I: Section 31.02 of the Municipal Code of the City of Mineral Point is hereby amended and re-written to read as follows:

CHAPTER 31: CITY OFFICIALS

Section

31.01 Elected officials

31.02 Appointed officials

31.03 Salaries and compensation

31.04 City Administrator

§ 31.01 ELECTED OFFICIALS.

The Mayor shall be elected at the regular city election in even-numbered years for a term of 2 years. One Alderperson shall be elected annually at the regular city election from each Aldermanic District for a term of 2 years. (1989 Code, § 1.03) (Am. Ord. 327, passed - -)

§ 31.02 APPOINTED OFFICIALS.

The appointed officials, the method of selection and the terms of office shall be as follows:

<i>Official</i>	<i>How Appointed</i>	<i>Term</i>
Administrative Assistant Clerk-Treasurer	By 3/4 vote of Council	Indefinite
Assessor	Mayor, subj. to approval by Council	2 years
Building Inspector and Zoning Administrator	Mayor, subj. to approval by Council	1 year
City Administrator	Majority of Council	Indefinite
City Attorney	Mayor, subj. to approval by Council	2 years
City Forester	Mayor, subj. to approval by Council	1 year
Clerk-Treasurer	By 3/4 vote of Council	Indefinite
Police Chief	Mayor, subj. to approval by Council	1 year
Water and Sewer Superintendent	By 3/4 vote of Council	Indefinite

(1989 Code, § 1.04) (Am. Ord. 434, passed - -) (**Am. Ord. 2025-XX, passed 03-22-2025**)

§ 31.03 SALARIES AND COMPENSATION.

(A)Officers and employees shall be paid salaries and compensation as shall be determined by the Council from time to time, except that the salary of an elected official shall not be increased during his or her term of office. (1989 Code, § 1.05)

(B)Members of the Board of Review receive compensation in an amount to be determined by the Council per day for actual attendance. (Am. Ord. 474, passed 5-1-1990)

§ 31.04 CITY ADMINISTRATOR

(A)*Purpose.* In order to provide the City of Mineral Point with a more efficient, effective and responsible government under a system of a part-time mayor and part-time common council (hereinafter referred to as "council") at a time when city government is becoming increasingly complex, there is hereby created the Office of City Administrator for the City of Mineral Point (hereinafter referred to as "administrator").

(B) *Appointment, Term of Office and Removal.* The administrator shall be appointed on the basis of merit with due regard to training, experience, administrative ability and general fitness for the office, by a majority vote of the council. For the purpose of selecting the administrator, the members of the council each shall cast one vote. The administrator shall hold office for an indefinite term subject to removal at any time by a majority vote of the council members present at the meeting at which such action is taken. This section, however, shall not preclude the council from establishing other employment terms and conditions not inconsistent with the provisions of the Municipal Code of the City of Mineral Point.

(C) *Functions and Duties of the Administrator.* The administrator, subject to the limitations defined in resolutions and ordinances of the City of Mineral Point and Wisconsin State Statutes, shall be the chief administrative officer of the city, responsible only to the mayor and the council for the proper administration of the business affairs of the city, pursuant to the statutes of the State of Wisconsin, the ordinances of the City of Mineral Point, and the resolutions and directives of the council, with duties specified in the City Administrator Position Description.

Section II. This ordinance shall be effective upon its passage and publication as required by law.

Adopted and approved this 11th day of March 2025.

Danny Clark, Mayor

ATTEST:

Christy Skelding, City Clerk

Date adopted: _____

Date recorded: _____

Date published: _____

Effective date: _____



3/10/2025

Mineral Point, Wisconsin

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Ordinance & Claims Committee
Department Reporting: Administration	Submitted by: Matthew Honer
<u>Issues:</u> Discussion and consideration of amending Chapter 151 of the Municipal Ordinance related to the composition of the Historic Preservation Commission.	
<u>BACKGROUND/ANALYSIS:</u> The Current composition requirements make it difficult to fill the commission and the Commission has had a vacancy since last year due to no interest from a realtor or real estate broker.	
<u>RECOMMENDATION:</u> Recommend Council Action	
<u>FISCAL IMPACT:</u> n/a	
<u>ATTACHMENTS:</u> Draft Ordinance	

ORDINANCE NO. 2025 - XX

AN ORDINANCE TO AMEND SECTION 151.03(A) OF THE MUNICIPAL ORDINANCE OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN REGARDING THE COMPOSITION AND TERMS OF THE HISTORIC PRESERVATION COMMISSION

THE COMMON COUNCIL OF THE CITY OF MINERAL POINT, IOWA COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section I: Section 151.03 of the Municipal Code of the City of Mineral Point is hereby amended to read as follows:

151.03 HISTORIC PRESERVATION COMMISSION

(A) The Historic Preservation Commission is hereby created, consisting of 7 members. Of the membership, 1 shall be an Alderperson, and the remaining six members shall be citizen members who shall demonstrate interest, experience, and/or expertise in any or all of the following areas: architecture, architectural history, history, public history, planning, real estate, archeology, landscape architecture, cultural anthropology, conservation, or any other closely related field. Each member shall have to the highest extent practicable a known interest in historic preservation, and if possible at least one shall be an architect or qualified historic preservation professional and one shall be a real estate broker. The Mayor shall appoint members whose backgrounds are diverse from the other members. The Mayor shall appoint the members subject to confirmation by the Common Council. Of the initial members so appointed, two shall serve a term of 1 year, two shall serve a term of 2 years and three shall serve a term of 3 years. Thereafter, the term for each member shall be 3 years.

Section II. This ordinance shall be effective upon its passage and publication as required by law.

Adopted and approved this 11th day of March 2025.

Danny Clark, Mayor

ATTEST:

Christy Skelding, City Clerk

Date adopted:	_____
Date recorded:	_____
Date published:	_____
Effective date:	_____