City of Medicine Lake

City Council Meeting Agenda July 6, 2026

6:00 PM - Call to Order

Pledge of Allegiance

Approval of agenda for July 6, 2026 meeting

Acknowledgment of Minutes for June 1, 2026 Council Meeting

Hennepin County Sheriff Report

Open Forum

Department Reports

- Fire Department: Chief Rich Halvorsen/Asst. Mike Fox
- Bassett Creek Watershed Commissioner: Clint Carlson/Shaun Kennedy/Susan Wiese
- Planning Commissioner: Jesse Swanson
- Public Works: Bill and Ruth
- Treasurers' Report: Gary Englert

Officer Reports

- Councilmember Ruth Hovey
- Councilmember Ron Tomczik
- Councilmember Nina Zelazny
    - Election Judges Resolution
- Councilmember McNaughton
- Mayor Chris Heim

New Business

City of Medicine Lake

June 1, 2026
City of Medicine Lake
Council Minutes - DRAFT

Present: Mayor Chris Heim, Councilor Bill McNaughton, Ron Tomczik, Ruth Hovey, Nina Zelazny; Clerk Therese Polum, Fire Chief Mike Fox, BCWMC TAC Susan Wiese, BCWMC Commissioner Clint Carlson

Council and Staff Absent: TAC Shaun Kennedy, Fire Chief Rich Halvorson, Treasurer Gary Englert, Planning Commission Jesse Swanson

Other attendees: Kera Messinger, Kirstin Nielsen

Mayor Heim called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes and Agenda

- **Motion to approve the agenda forwarded by Councilmember McNaughton and seconded by Councilmember Hovey. Yea – Heim, Hovey, McNaughton, Zelazny, Tomczik. Motion passed.**
- **Motion to approve the May 4, 2026 city council minutes forwarded by councilmember McNaughton and seconded by Councilmember Tomczik and to approve the May 4, 2026 special city council meeting forwarded by councilmember Hovey and councilmember Zelazny. Yea – Heim, Hovey, McNaughton, Tomczik, Zelazny, Tomczik. Motion passed.**

Hennepin County Sheriff – absent

- No report

Open Forum

- Kirstin Nielsen
  - Reported on Jevne Park donor sign ideas and updates and discussion pursued
  - Council discussed that this is summer is a good time to plan to put a close to the Klar Pavillion and Klar memorial and those donations
- Kera Messinger: 30-year resident on 15th Ave
  - Reported on the lake condition in her area and the deterioration of the lake and algae that is preventing her and the neighboring residents from using their boats and lakefront
  - Reported it is only May 2026 and it is already very bad in her area and it was very bad last summer (2025)
  - Provided some suggestions for remediation: lakeweedharvester.com; sonicpure.com, lakeweedremoval.co, Flocculation Plant in Robbinsdale and other ideas
  - Messinger and neighbors hired a person to skim the algae in her lake area
  - Clint Carlson and Susan Wiese shared their perspective and history in lake water quality and actions and the efforts of the BCWMC
  - Is hopeful for some immediate action from the city

- Council provided thoughts and concluded there is no clear answer
- Mike Fox shared the DNR has specifications stating lake shore owners are allowed to maintain a 15-foot clear corridor for lake access

Fire Department Report – Mike Fox

- Reported 5 fire calls for the year, boat and lift fully operational
- Reported on ongoing training
- Reported on expense to pay MJ Zappa consulting compensation for past contributions
  - Council continued discussion with many objecting to this expense due to laws and setting precedent
  - Council concluded that a vote is not required for this expense and does not need approval from council however Ast. Fire Chief Fox would like an email of support from the Mayor Heim to proceed

Bassett Creek Watershed Management Commission Report – Shawn Kennedy/Clint Carlson/Susan Wiese

- Reported our city has been very generous in the past in dedicating money for lake quality work which hasn't always come to fruition due to other reasons
- Reported the proposed alum treatment is not approved, hopeful that this will be included in the 2027 Hennepin County budget, however alum costs have substantially increased
- Reported always an open invitation for citizens to get involved

Planning Commission Report – Jesse Swanson

- Absent
- Council discussed letter from Brad Scheib dated June 1, 2026
  - 233 Peninsula Road
  - 239.5 Peninsula Road
  - 176 Peninsula Road water hook up
  - Reported comprehensive plan in process
  - Discussed ongoing water connection upon sale

Public Works – Councilor McNaughton and Ruth Hovey

- No report

Treasurer's Report – Gary Englert - absent

- Receipts in reporting period: $8,577
- Receipts year to date: $205,290
- Disbursements in reporting period: $47,101
- Disbursements year to date: $236,613

Treasurer absent for today's meeting. Summary check will be held at July meeting.

Motion to approve the summary spending, receipts and cash balances through May 31, 2026 forwarded by Councilmember McNaughton and seconded by Councilmember Zelazny. Yea -Heim, Hovey, McNaughton, Zelazny, Tomczik. Motion passed.

Officer Reports:

Councilmember Hovey
- Reported on NNO
- Reported on the .gov website domain, goal to transition January 2027

Councilmember Tomczik
- Reported boats are going near his dock and wake boats are now active on the lake
- Council discussed hiring the Sheriff to patrol the lake on a more regular basis

Councilmember Zelazny
- Reported on snow plow specifications
    - This is a draft version and asking for input
    - Council discussed options and thoughts to get bids and past plowing costs
    - Council will vote to approve the snow plowing specifications at July meeting
- Reported on voting and election training and posting in the laker and bulletin board
- Reported on rental licenses
- Reported on creating a position for a Public Works Administration Position
    - Concept is a part time position providing residents with a designation first person contact for residents along with the other items as listed in the document
    - See document for items proposed and discussed
    - Discussion continued

Councilmember McNaughton
- Reported on manhole 24, it is repaired
- Reported on park inspections, Plymouth has agreed to take on our initial park inspection and will complete a monthly inspection for the season
- Reported the luce line is still delayed
- Reported plaques installed at Jevne and Memorial Park
- Reported sprinklers on line
- Reported on thoughts on the current picnic tables and ideas to replace
- Reported on mowing city property, discussed fertilizer and weed killer, historically city does not apply fertilizer and weed killer
- Reported Plymouth completed street sweeping

Mayor Heim
- Reviewed action item list

New Business:
- Items that are listed on the agenda
- Council Tomczik discussed the right-of-way and garages that protrude into the right-of-way

Motion to adjourn at 8:40 pm by councilmember Tomczik seconded by councilmember McNaughton. Yea – Heim, Hovey, McNaughton, Zelazny, Tomczik. Motion passed.

Respectfully submitted,

Therese Polum

City Clerk

Approved on: _____

CITY OF MEDICINE LAKE

January - December 2024		***January - December 2025***		***January - May 2026***	
595.92 hours		355.37 hours		156.52 hours	
Group A	18	Group A	3	Group A	1
Group B	61	Group B	49	Group B	15
Traffic Citations	0	Traffic Citations	0	Traffic Citations	1
Verbal/Written Warnings	7	Verbal/Written Warnings	9	Verbal/Written Warnings	3

Group A Crimes: CSC, Robbery, Agg Assault, Burglary, Theft, Auto Theft, Child Abuse, Forgery, Assault, Vandalism, Narcotics, Dis Cond., Fleeing, Harass/Threat, Missing/Found Persons, Veh Abandoned, Rec'd Stolen and assists to these offenses.
Group B Crimes: Veh Accidents, Fire, Suicides, Attempt Suicides, DOA, Medicals, Verbal Domestics, Alarms, Suspicious, Assist Other Agencies, Motorist Assists, Transports, Impounds, House Checks, and any assist to these offenses.

2024 Activity Highlights		***2025 Activity Highlights***		***2026 Highlights thru May***	
2	Burglary	0	Burglary	0	Burglary
0	Theft	1	Theft	1	Theft
5	Assault	0	Assault	0	Assault
3	Damage to Property	1	Damage to Property	0	Damage to Property
2	PD Accidents	0	PD Accidents	0	PD Accidents
13	Medicals	4	Medicals	2	Medicals
2	Misc Animal Calls	15	Misc Animal Calls	0	Misc Animal Calls
11	Suspicious Calls	3	Suspicious Calls	0	Suspicious Calls

CITY OF MEDICINE LAKE
RESOLUTION # _____

RESOLUTION APPOINTING ELECTION JUDGES
FOR THE _____, 2026 GENERAL ELECTION

BE IT RESOLVED by the City Council of the City of Medicine Lake as follows:

WHEREAS, a general election will be held on _____, 2026;

WHEREAS, Minnesota Statute 204B.21 requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and,

WHEREAS, the City of Medicine Lake has one precinct; and,

WHEREAS, the following State of Minnesota Residents have applied to serve as election judges and meet the qualifications established by the State of Minnesota;

NOW THEREFORE, BE IT RESOLVED, that the City Council of Medicine Lake hereby appoints the following persons to serve as elections judges for the general election on _____, 2026 and approves payment of an hourly wage of $11.00 for election judges during the election judge training and time served on election day.

Les Young
Mary Anne Young
Randy Mikolai
Marty Mangold
John O'Toole
Brian Doyle
Leigh Doyle
Lisa Malecha
Max Zimmerman
Heidi Heim
Britt Serra
Derek Chappell
Maureen Wiegner
Andrea Meyers
Bert Martinez
Brian Melacha
Ruth Hovey
Josh Hauble
Matthew Zimmerman
Janet Carlson
Lisa Neary
Cynthia McNab
Bob McNab
Cynthia McNab
Leah Young
Nina Zelazny

BE IT FURTHER RESOLVED, that Nina Zelazny is appointed head election judges for Medicine Lake for the general election on _____, 2026.

BE IT FURTHER RESOLVED, that in case an appointed judge is unable to serve, the election clerk is authorized to find a substitute judge of the same political party for the judge who cannot serve.

BE IT FURTHER RESOLVED, additional judges may be appointed upon completion of necessary election judge training.

The foregoing resolution was moved by Councilmember _____ and seconded by Councilmember _____.

The following Councilmembers voted in the affirmative:

The following Councilmembers voted in the negative / absent:

ADOPTED: July 6, 2026

_____
Chris Heim, Mayor

_____
Attest: Therese Polum, City Clerk