HAYDEN LAKE SEWER DISTRICT
SPECIAL MEETING AGENDA

SUBJECT: Special Board Meeting: November 4, 2026, 9:00 am
Location: Sewer District Office – 9393 N. Strahorn Road, Hayden Lake

---

CALL TO ORDER

- Roll Call:
  - Chair Barb Neal
  - Board Member Gill Rossner
  - Board Member Geoff Harvey
  - Board Member Will Neal
  - Board Member Chet Morris
- Staff Attending
  - Attorney Michael Schmidt
  - Superintendent Jacobson
  - Billing Clerk Hawkins

APPROVAL OF REVISED AGENDA/CONSENT AGENDA

- Consent Calendar **(Action Item)**
  - Agenda, Consent Agenda
  - Minutes of Regular Meeting on 10/14/26
  - Payroll
  - Oct. 2026 Financials

CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Board regarding a Sewer District related matter. The time limit is five (5) minutes. In order to ensure adequate public notice, Idaho Law provides that any item requiring Board discussion must be placed on the agenda of an upcoming Sewer District meeting, except for emergency circumstances. Comments related to future public hearings shall be held for that public hearing. The Attendee Comment Procedure is posted in the meeting room and on the website under 'News & Notices'.

NEW BUSINESS

- Invoices for Payment (Accounts Payable) **(Action Item)**
- FY22 & FY23 Audit Review **(Action Item)**
- Cap Fee Evaluation with Welch Comer **(Action Item)**

OLD BUSINESS

- Poplar Estates 2nd Addition Discussion on Will Serve - Update **(Action Item)**
- Hiring a Temporary/Seasonal Employee **(Action Item)**

ATTORNEY

- Bi-Weekly Report

ADMINISTRATOR/BILLING CLERK

- Bi-Weekly Report
- PRR Update for Kootenai County Airport Additional ERs
- Next Meeting – 11/18/26 4:00 pm Meeting Agenda Topics

Requests for accommodations of special needs to participate in the meeting should be addressed to the Office of the Administrator, 9393 N. Strahorn Rd., Hayden Lake, ID 83835, or call (208) 772-4379.

SUPERINTENDENT/OPERATOR REPORT

- Bi-Weekly Report

EXECUTIVE SESSION (Action Item)

Entering into an Executive Session – pursuant to Idaho Code 74-206(1) (e), & (f).

- (e). To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f). To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

BOARD DISCUSSION

- HARSB Meeting Discussion **(Action Item)**
- HARSB Discussion **(Action Item)**

ADJOURN

Requests for accommodations of special needs to participate in the meeting should be addressed to the Office of the Administrator, 9393 N. Strahorn Rd., Hayden Lake, ID 83835, or call (208) 772-4379.