Hamburg City Council Meeting Minutes
May 4, 2026

A regular meeting of the Hamburg City Council was held on May 4, 2026. The meeting was called to order by Mayor Harry Adams at 6:00 PM.
Roll Call: City Clerk Colleen Pelser conducted the Roll Call, and those present were Kent Benefiel, Rod Wilson, Bill Barrett, and Mike Stenzel.
Bill moved to approve the agenda, seconded by Bill, and all approved.
Kent moved to approve minutes from 4/6/26 and 4/9/26, seconded by Mike, and all approved.
Library Update: Katrina reported that there were 39 new books acquired, and that a bookcase was moved upstairs where they plan to feature seasonal themes and historical items. She reported that the carpet replacement is scheduled for 6/29/26 through 7/1/26, and the Tuckpointing will being mid-to-late May. Katrina requested to hire Lisa Countryman as a part-time Library Assistant. Mike moved to approve the hiring, seconded by Rod, and all approved.
The Clerk read some requests from Erica Stephens on events planned for the 4 th of July, including closing F Street on July 3 from 5pm to 9pm for the theater to host a cookout and a free will donation movie. She also requested using the baseball field from 9am to 1pm on July 4 th for a youth tournament. She also requested using the pool on the 4 th of July from 1pm to 4pm for youth activities. She also noted that there will be a cookout at the City Park from 5pm to 8pm on the 4 th of July. Bill moved to approve all the requests, seconded by Kent, and all approved.
Harry reported that the City has regained ownership of the land for the housing development, and that the City has signed contracts with the developer and contractor for completing the infrastructure. The Request for Proposals for a developer to build the houses has been published in the Hamburg Reporter, the Maryville Forum, and the Nebraska City News-Press.
There will be an election for City Council on July 7 th . Interested parties need to file an Affidavit of Candidacy, and a petition with the County Auditor by June 12 th . The forms are available at City Hall and online. Harry recommended that the Council appoint Kent Benefiel as Mayor Pro Tem. Bill moved for the Council to appoint Kent, seconded by Mike, and all approved. A formal resolution will be brought to the Council at the next meeting.
Deb Robinson reported that the Pool Board recommends hiring Teri Sjulin as the pool manager. Kent moved to approve the hiring, seconded by Mike, and a roll call vote was held with the following votes: Kent – yes; Rod – yes; Mike – yes. Bill abstained.
Harry requested Council approval of his choice to appoint Arnold Emberton to the Zoning Board. Mike moved to approve the appointment, seconded by Kent, and all approved.
Public Works Update: Jarod requested to seek bids for mowing the Ditch 6 levee and the Nishnabotna levee. The Council agreed to put it out for bid. Jarod requested to change suppliers of chemicals for the city water, as the old vendor is changing products, and he can get the old ones cheaper from another vendor. Mike moved to approve the request, seconded by Rod, and all approved. Jarod had three other requests: 1) he requested to clean up 1709 park by pulling trees, etc. and to get bids for demolition of the structure; 2) he requested $600 to replace drainage tube at Monroe street; and 3) he requested $430 for a new weed-eater. Kent moved to approve all three requests, seconded by Bill, and a roll call vote was held with the following votes: Kent – yes; Rod – yes; Mike – yes; and Bill – yes.
Clerk Update: Colleen requested to close a bank account that had been set up to hold the 10% of local option sales tax set aside for economic development, but which had never been used. Bill moved to approve closing the account, seconded by Mike. A roll call vote was held with the following votes: Kent – yes; Rod – yes; Mike – yes; and Bill – yes. Colleen presented the annual drainage levy determination. Mike moved to keep the levy at 0.0800%, seconded by Kent, and all approved. The City will require single audits for FY23 and FY24, and the State Auditor's Office is asking if we will request them to do the audit. Kent moved to have the Auditor's office conduct the audits, seconded by Bill. A roll call vote was held with the following votes: Kent – yes; Rod – yes; Mike – yes; and Bill - yes. In addition, for FY26, Hamburg needs to choose between an audit or an examination, with the examination being less in scope. The Council decided to opt for the examination. Colleen presented Resolution 0504-26A to approve disposal of outdated documents which are no longer required to be retained according to the Records Retention Policy, including: timesheets prior to 1983, claims prior to 2020, and utility receipt books. Mike moved to approve the resolution, seconded by Mike. A roll call vote was held with the following votes: Kent – yes; Rod – yes; Mike – yes; and Bill – yes.
Bill moved to approve the claims, seconded by Kent. A roll call vote was held with the following votes: Kent – yes; Rod – yes; Mike – yes; Bill – yes.
Claims approved were:

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
5150 WINDOW CLEANING	WINDOW CLEANING	27.00
ACCESS LEASING	printer	252.89
ACCESS SYSTEMS	Phones	442.74
ALL AMERICAN MOWER	transaxle service kit	192.30
AQUA CHEMICALS	Chemicals	5,433.05
BADGER METER	Meter hosting	134.40
BLACK HILLS ENERGY	NATURAL GAS	812.42
BRIANNA O'HEARN	Legal Service	262.50
COLUMN SOFTWARE PBC	City Council Minutes	522.07
DELTA DENTAL	DENTAL INS	283.86
DON'S JOHN & SEPTIC PUMP	Emergency Service Call	1,000.00
HOLLIMAN AUTO	Part	74.79
HOLT GAS CO	wholesale diesel	307.80
MASTERCARD	Final PMT Cheryl Card	129.99
MASTERCARD	LIBRARY FIB CC	129.99
MENARDS	Misc Part	166.36
MID AMERICAN ENERGY	ELECTRIC	3,283.71
MIDWEST DATA CENTER	INTERNET SERVICES	437.94
NEW COOPERATIVE INC	Chemicals	318.37
PAPER TIGER	SHREDDING	38.00
POST OFFICE	PO Box Charges	106.00
POST OFFICE	UTILITY POSTAGE	300.00
PSS POOL SPA SUPPLIES	Pool Patch	145.90
RELIANCE STANDARD LIFE INS	AUTO LIFE INSURANCE	55.00
SHENANDOAH SANITATION	Sanitation	628.00
STARNET TECHNOLOGIES	Lift Station Monitoring	240.00
STOREY KENWORTHY	Blue Tags	42.80
VERIZON	acc#442756722-00001	223.87
VISA	Skid Tracks	4,224.93
WEBCLARITY SOFTWARE INC	Library Software	247.00
ZIEGLER INC	2nd Half Generator PMT	20,086.50
Accounts Payable Total		40,570.19
Invoices: Paid		40,420.19
**** REPORT TOTAL *****		40,570.19
GENERAL		6,307.56
CEMETERY		192.30
LIBRARY		615.40
ROAD USE TAX		3,289.67
EMPLOYEE BENEFITS		174.92
ECONOMIC DEVELOPMENT		227.71
WATER		7,528.57
SEWER		22,234.06
TOTAL FUNDS		40,570.19

Bill moved to adjourn the meeting, seconded by Kent, and all approved. The meeting was adjourned at 6:25 PM.
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