

**GHOLSON CITY COUNCIL
REGULAR MEETING
CITY HALL
749 Knust Circle, Waco, Texas
SEPTEMBER 19th, 2024 *7:58p.m.
MINUTES**



- I. Open Meeting and Roll Call - Mayor Eddie Oliver called the meeting to order on Thursday, September 19th, 2024, at 7:58p.m. In attendance are Council members Tommy Buzbee, Jonathan Spence, Ric Maddox, and Zack McFarland. Also present was Molly McGraw, City Secretary and City Attorney David Morrison. Visitors Present: Chance Bradbury, Billy Sparks, Melissa Teal, EC Evans, Skip Williams, Pastor Warrior, Barbara Briggs, Wanda Johnson, Vivian Gafford, Marjorie Roberts, Vernon Leuschner, Beverly Roberts, L. Robert, Sonia Buzbee, Terry M. Norine Baker, Alyson McCartney, Allen McCartney, MaryAnn Baxter, Jeff Nors, Krystal Quiram, and Claudette Gaither.
- II. Certify Posting – The City Secretary Molly McGraw certified that the Agenda was posted in accordance with the Texas Open Meetings Act.
- III. Invocation: Mayor Eddie Oliver led the group in prayer.
- IV. Mayor Oliver led the group in the United States pledge of allegiance and the Texas State pledge.
- V. Approval of the August 15th, 2024 Minutes. Ric Maddox motioned to approve the minutes with the addendum, seconded by Zack McFarland and the motion passed unanimously.
- VI. Citizen Comment – The public is invited to address the Council. The public is respectfully requested to limit comments to five minutes, and to identify themselves by stating their name, street or city and may address any subject. By state law the council cannot engage in discussion on any matter not listed on the agenda.
 - 1) Melissa Teal-863 Wesley Chapel Rd- Read a letter that someone sent her in a private message on Facebook on Tuesday, September 17th at 1:47am with complaints about document scanning.
 - 2) Barbara Briggs- 370 Clater Powell- States that the Mayor has been learning a lot and doing a great job.
 - 3) Len Roberts- 365 Tom McCartney Ln- Wants to know why the taxes need to go up, wants his roads repaired.
 - 4) Chance Bradbury- County Rd 2200- States that no one wants a higher tax rate, and the park doesn't justify the higher taxes.

- 5) MaryAnn Baxter-724 Quillian Trace- States that the city needs a plan for the park, doesn't support clearing all the trees off the land, but does want children to have a playground. States the city should start small with the park and build over time. Also does not see the need for the increase in tax rate.
- 6) Billy Sparks- 1067 Wesley Chapel Rd- States that the proposed tax rate is too high, nothing was done correctly and that the city is behind on investment reports.
- 7) Vernon Leuschner- 891 Silver River Rd- States that the city tax rate increase would be negligible, he has no technical issues using Zoom to watch city council meetings although the audio could be improved.

VII. Consent Agenda – *Council to consider any agenda item marked with * under the consent agenda. (Note- Any council member can request that a particular item be removed from consent for further discussion.)*

- a. *Approval of the August 2024 Finance Report. Motion was made by Zack McFarland to approve the August Financial Report as given by Jonathan Spence. Seconded by Tommy Buzbee and passed unanimously.
- b. *Approval of and authorization to issue payment for pending bills, purchase orders and/or accounts payable. Motion made by Ric Maddox, seconded by Tommy Buzbee and passed unanimously.

VIII. INFORMATION TO BE RECEIVED-

- a. Mayor's Report- Gave update on grant information.
- b. City Secretary's Report- gave update on record management training.
- c. City Attorney's Report- The city attorneys suggest the city transition to using official email addresses rather than personal email, and gave an update on the status of open records requests and pending Planning and Zoning Ordinance recommendations that are being reviewed.
- d. Planning and Zoning Commission Report- Sarah Fortune gave an update on the ordinance review process and the progress being made.

IX. Items to Be Considered- The Council may vote and/or act upon each other items set out in the Agenda:

- a. Consider and act upon Sparks Variance for 4 RV sites. Motion was made by Jonathan Spence to deny the plat, seconded by Zack McFarland and passed unanimously. Motion was made by Jonathan Spence to amend the previous motion to state denial of the variance citing Gholson Ordinance section 3.04. Motion was seconded by Zack McFarland and the motion passed unanimously.

- b. Consider and act upon Sparks Final Plat. Jonthan Spence made a motion to deny the final plat, seconded by Tommy Buzbee and passed unanimously.
- c. Consider and act upon Flea Market recommendation. Motion was made by Jonathan Spence to remove from the agenda, seconded by Tommy Buzbee and passed unanimously.
- d. Consider and act upon Planning and Zoning Ordinance Recommendations. Motion was made by Zack McFarland to Table until next month. Seconded by Ric Maddox and passed unanimously.
- e. Consider and act upon AprilFest Plans. Motion was made by Jonathan Spence to Table until next month as Toney Rogers is not in attendance to give information. Motion was seconded by Ric Maddox and passed unanimously.
- f. Consider and act upon Records Management Plan. Motion was made by Jonathan Spence to approve the City Secretary to update the Records Management Plan. Seconded by Tommy Buzbee and passed unanimously.
- g. Consider and act upon Emergency Management Plan. Motion was made by Zack McFarland totable this item until next month, seconded by Jonathan Spence and passed unanimously.
- h. Consider and act upon Tree Maintenance. Motion was made by Tommy Buzbee to remove this item from the agenda, seconded by Jonathan Spence and passed unanimously.
- i. Consider and act upon Document Scanning Services. Motion was made by Jonathan Spence to authorize the city attorney and Councilman Zack McFarland to negotiate the contract with CompuData Document Scanning Services. Seconded by Ric Maddox. Motion passed unanimously.
- j. Consider and act upon Grants, Programs and Assistance. Motion was made by Zack McFarland to Table this item until next month, seconded by Ric Maddox and passed unanimously.
- k. Consider and act upon Annual Audit. Motion was made by Zack McFarland to authorize Bill Sanders to complete the city's annual financial audit for \$1,500.00. Seconded by Ric Maddox and passed unanimously.
- l. Consider and act upon Length of Citizen Comment. Motion was made by Zack McFarland to remove this item from the agenda, seconded by Tommy Buzbee and passed with majority, Zack McFarland, Tommy Buzbee and Jonathan Spence voting in favor of and Ric Maddox voting against.
- m. Consider and act upon Installing Cameras Inside City Hall. Motion was made by Jonathan Spence to have the City Secretary try to fix the microphones for audio in the recordings, and research options for surveillance cameras inside city hall, seconded by Tommy Buzbee, passed unanimously.
- n. Consider and act upon Tax Rate Increase to %0.09500. Motion was made by Jonathan Spence to remove this item from the agenda. Motion was seconded by Ric Maddox and passed unanimously.

- o. Consider and act upon Tax Rate for 2024/2025 Fiscal Year. Motion was made by Tommy Buzbee to adopt the No New Revenue Tax Rate of %0.042773. Seconded by Ric Maddox, and passed unanimously with Ric Maddox, Zack McFarland, Jonathan Spence and Tommy Buzbee all voting in favor, no one voting against and no one abstained from the vote.
- X. Executive Session- The council may enter into closed or executive session to discuss the following-
 - a. Consultation with attorney under Texas Government Code 551.071 regarding any litigation.
 - b. Consultation with attorney under Texas Government Code 551.074 regarding personnel. Hiring a File Clerk (City Council)
 - c. Consultation with attorney under Texas Government Code 551.072 and 551.073 regarding possible donation of land to city, Property ID 119949 & 119950

Executive Session was entered at 8:57p.m. and Regular Session reconvened at 9:40p.m.

- d. Consider and Act Upon Consultation with attorney under Texas Government Code 551.071 regarding any litigation. Motion was made by Jonathan Spence to remove this item from the agenda. Seconded by Tommy Buzbee and passed unanimously.
 - e. Consider and Act Upon Consultation with attorney under Texas Government Code 551.074 regarding personnel, Hiring a File Clerk. Motion was made by Zack McFarland to hire Krystal Quiram as temporary file clerk at \$15.00 hourly, with the possibility of becoming a permanent employee after 3 months and authorizing Councilman Tommy Buzbee and the city attorney to negotiate the final terms of employment. Seconded by Ric Maddox, and passed unanimously.
 - f. Consider and Act Upon Consultation with attorney under Texas Government Code 551.072 and 551.073 regarding possible donation of land to city, Property ID 119949 & 119950. Motion was made by Jonathan Spence to have the city attorney negotiate the contract for land donation with a budget of \$7,500.00 to get the necessary insurance policies and tax certificates and survey. Motion was seconded by Ric Maddox and passed unanimously.
- g. Receive Council Member requests of items for next month's Workshop. Information was offered as follows:

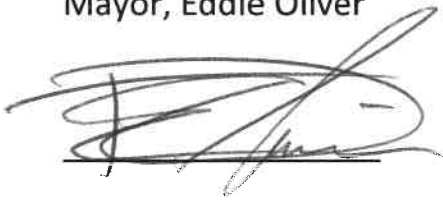
- 1.) Look into making City Secretary full time
- 2.) Fall clean up days
- 3.) City park
- 4.) Spring Festival
- 5.) Road issues, Bell Rd, Quillian Trace, and Knust Circle

d. Receive Council Member requests for next month's Regular Meeting.

- 1.) Look into making City Secretary full time
- 2.) Fall clean up days
- 3.) City park
- 4.) Spring Festival
- 5.) Road issues, Bell Rd, Quillian Trace, and Knust Circle
- 6.) All Tabled Items

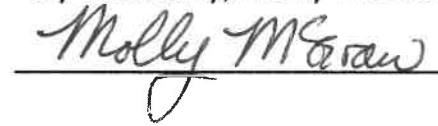
XI. ADJOURNMENT – Mayor Eddie Oliver called for a motion to adjourn. Motion to adjourn was made by Ric Maddox and seconded by Tommy Buzbee, passed unanimously. Adjournment of Regular Council Meeting at 9:46 p.m. on Thursday, September 19th, 2024.

Mayor, Eddie Oliver

A handwritten signature in black ink, appearing to be "Eddie Oliver", written over a horizontal line.

Attested by:

City Secretary, Molly McGraw

A handwritten signature in black ink, appearing to be "Molly McGraw", written over a horizontal line.