

FINANCE COMMITTEE MEETING TUESDAY JANUARY 9, 2024 6:30 P.M.

Committee Chair Patricia Wessel called the Finance Committee meeting to order at 6:30 p.m. Present were members Patricia Wessel, Bruce Stabenow, and Brian Leslin. Also present was Cynthia Anderegg.

The members reviewed and approved the vouchers for payment.
They also reviewed the Semi-Truck Lot rent invoice received from MVG Properties.

Motion by Leslin seconded by Stabenow to instruct the clerk to send the following letter with payment of the current agreement of \$700. Motion carried.

As per the lease agreement dated April 8, 2014, negotiation is required prior to a rent increase. Please give an explanation as to the reason for an increase and justification for the amount. You may contact the City Clerk's office to set up a time to discuss and negotiate changes to the lease agreement rent amount.

Enclosed you will find a check for the regular rental lease payment of \$700. Please note that per the warrenty deed on the property parcel #202-1160-04-070 the City retains an easement for parking commercial vehicles and trailers on the site.

ADJOURNMENT

The meeting was adjourned.

CITY COUNCIL MEETING TUESDAY JANUARY 9, 2024 7:00 P.M.

Mayor Jason TePaske called the Regular meeting of the Augusta City Council to order at 7:00 p.m. Present were council members Sue Troxel, Bruce Stabenow, Patricia Wessel, Bob Chaffee, and Brian Leslin. Also present were Gordon O'Brien, Scott Williamson, Kasandra Thompson, Leslie LaRose, and Cynthia Anderegg.

Pledge of Allegiance

ACKNOWLEDGEMENT OF PROPER POSTING A notice of the meeting and an agenda was posted at the three public places and the local newspaper was notified.

APPROVAL OF AGENDA Motion by Troxel seconded by Leslin to approve the agenda. Motion carried.

APPROVAL OF MINUTES

- Motion by Leslin seconded by Troxel to approve the minutes for the December 12, 2023 Regular Council meeting. Motion carried.

PUBLIC COMMENT

Jeanie Nugent inquired about the city generating revenue by charging a bed tax to use for promoting the city.

APPROVAL OF DEPARMENT REPORTS

Motion by Wessel seconded by Troxel to receive the Treasurer's Report. Motion carried.
Motion by Chaffee seconded by Leslin to approve the Police Department Annual Report. Motion carried.
Motion by Wessel seconded by Troxel to approve the Senior Center Report. Motion carried.
Motion by Stabenow seconded by Wessel to approve the Library Report. Motion carried.
Motion by Troxel seconded by Wessel to approve the Public Works Department Report. Motion carried.

CONSIDER APPROVAL OF PEMBER COMPANIES, INC CHANGE ORDER #3 -DRAINAGE CULVERT ADDITION – REPLACE WATERMAIN PEASE ST RAILROAD CROSSING PROJECT

Replace existing storm water culvert beneath Pease St. approximately 30' south of UP Railroad tracks. The existing culvert was old and rotted out. Total addition is \$1,008.70

Motion by Troxel seconded by Wessel to approve the Pember Companies, Inc. Change Order #3 for culvert addition for an increase of \$1,008.70 to the project. Roll call vote: Ward 1, yes; Ward 2, yes; Ward 3, yes; Ward 4, yes; Ward 5, yes. Motion carried.

CONSIDER APPROVAL OF WINONA MECANICAL CHANGE ORDER #1 -ADDITIONAL GATE VALVE & HYDRANT – WELL #7 ABANDONMENT PROJECT

Add a 6-inch gate valve and box and remove and plug leaking hydrant. Total addition is \$9,195.27

Motion by Troxel seconded by Leslin to approve the Winona Mechanical Change Order #1 for additional gate valve and hydrant for an increase of \$9,195.17 to the project. Roll call vote: Ward 1, yes; Ward 2, yes; Ward 3, yes; Ward 4, yes; Ward 5, yes. Motion carried.

CONSIDER APPROVAL OF WINONA MECANICAL CHANGE ORDER #2 -FINAL QUANTITY ADJUSTMENT – WELL #7 ABANDONMENT PROJECT

Final quantity balance to zero out contract quantities. Total deduct for this Change order #2 is \$8,219.00

Motion by Stabenow seconded by Troxel to approve the Winona Mechanical Change Order #2 for final quantity adjustment for a decrease of \$8,219.00 to the project. Roll call vote: Ward 1, yes; Ward 2, yes; Ward 3, yes; Ward 4, yes; Ward 5, yes. Motion carried.

CONSIDER APPROVAL OF WINONA MECANICAL FINAL PAY APPLICATION #2 – WELL #7 ABANDONMENT PROJECT

Motion by Troxel seconded by Stabenow to approve the Final Pay Request #2 for Winona Mechanical –Well #7 Abandonment project in the amount of \$28,033.49. Roll call vote: Ward 1, yes; Ward 2, yes; Ward 3, yes; Ward 4, yes; Ward 5, yes. Motion carried.

CONSIDER APPROVAL OF UPDATED POLICE POLICY MANUAL

The updates to the Police Policy Manual are primarily due to legislative changes.

Motion by Stabenow seconded by Troxel to approve the updated Police Policy Manual. Motion carried.

DISCUSS CITY’S RESPONSIBILITY FOR AUGUSTA-BRIDGE CREEK FIRE DEPARTMENT EQUIPMENT AND FUNDING

The Town of Bridge Creek plans to look into adding a surcharge or special assessment fee to per platted table address to help pay for the joint fire department equipment. Would the City also consider adding a surcharge or similar fees to help fund replacement and repairs to the joint fire department equipment. Council will need more information updates to the Police Policy Manual are primarily due to legislative changes.

DISCUSS FUTURE PLANS FOR CITY OWNED PROPERTY ON BALDWIN ST. – FORMERLY WELL #7 SITE

No discussion.

APPROVE CLERK TO SCHEDULE MEETING WITH EHLERS INC. TO DISCUSS FUTURE PLANNING

In-order to be proactive for planning for future major projects and financil planning stratagies, the council would like to gather information about Ehles Inc. services and costs .

APPROVE BARTENDER LICENSE APPLICATIONS

Motion by Troxel seconded by Chaffe to approve the bartender license application for Kaylee Wartella, Mulligan’s Bar. Motion carried.

ANNOUNCE AND DISCUSS UPCOMING MEETINGS AND EVENTS

- a. Personnel Committee meeting – January 11th at 10:00 am
- b. Regular City Council meeting – February 13, 2024
- c. Schedule Plan Commission Meeting - TBA

ADJOURNMENT

Motion by Chaffee seconded by Troxel to adjourn the meeting.

Cynthia Anderegg, City Clerk