



City of Weed

Historic Lumber Town Incorporated 1/25/1961

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CITY COUNCIL AGENDA Regular Meeting

Date of Meeting: October 8, 2026

Time of Meeting: 5:30 p.m.

Place of Meeting: City Hall, 550 Main Street Weed, CA 96094
DoubleTree by Hilton Hotel Portland 1000NE Multnomah St Portland Or. 97232

The City of Weed does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (530) 938-5020. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

PUBLIC NOTICE:

GOVERNMENT CODE, TITLE 5. LOCAL AGENCIES [50001. - 57550.] (Title 5 added by Stats. 1949, Ch. 81.) DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 55821.] (Division 2 added by Stats. 1949, Ch. 81.), PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 54999.7.] (Part 1 added by Stats. 1949, Ch. 81.)

CHAPTER 9. Meetings [54950. - 54963.] (Chapter 9 added by Stats. 1953, Ch. 1588.) 54954.2. (a) (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.



I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Council Members: Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine.

Mayor: Darrell Parham

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

Move to accept agenda as posted or move to add or delete items.

To add item, the Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the agenda being posted.

IV. NON-AGENDA PUBLIC COMMENT

The agenda is a lawful tool used by the City Council to conduct the public's business. Subject to Government Code §54954.3, members of the public have the opportunity to address the legislative body on any item of interest that is within the Council's jurisdiction and not listed on this agenda. Comments relating to items on this agenda will be taken at the time the item is heard.

No action may be taken by the Council on matters not on this agenda. The Council has the discretion to determine the appropriate disposition of the matter presented. Three members of the Council must agree to add the matter to a future agenda. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Council on any issue brought forth.

*The Council encourages public participation, but many members of the public will be denied the opportunity to speak and to have Council action taken at a reasonable hour, if at all, if limits on time and decorum are not placed on all speakers. Individual speakers will be limited to **3 minutes each with a 20-minute maximum for public comment**. Additional opportunity for public comment may be available at the end of the meeting at the discretion of the City Council.*

Please keep comments concise and observe time limits. All remarks shall be addressed to the Council as a body and not to a single Council Member or to the audience. No person, other than the Council and persons having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the presiding officer. No question shall be asked of or by a Council Member or City staff except through and with the permission of the presiding officer

V. COUNCIL MEMBER ANNOUNCEMENTS, MEETING REPORTS AND COMMENTS

Pursuant to Government Code §53232.3(d) members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

VI. CONSENT AGENDA

All items listed under the Consent Agenda are routine and will be approved by one motion with a vote. There will be no separate discussion of these items unless the Council request specific items be removed prior to the time the Council votes on the motion. All resolutions and ordinances on this agenda, or added hereto, shall be adopted by title only and the full reading thereof is hereby waived.

Any items removed will be considered after the motion to approve the Consent Agenda.

A. By Motion, Council will consider approving the 2026 Holiday Closure schedule.

B. By Motion, Council will consider approving an Emergency Operations Plan.

C. By Motion, Council will consider Resolution No. 42-2026 accepting the Fiscal Year 2025 Staffing and Adequate Fire and Emergency Response (SAFER) Grant for \$514,490.00 for Recruitment and Retention.

D. By Motion, Council will consider approval of the September 3, 2026, Special Meeting, September 10, 2026, Regular Meeting, and September 28, 2026, Special Meeting Minutes.

E. By Motion, Council will consider approving payment warrants dated 9/17/2026, through 9/23/2026, including any voided warrants and manual issued items totaling \$454,061.92.

F. By Motion, Council will consider approval and filing of the end of month report for September 2026.

VII. ITEMS REMOVED FROM CONSENT

VIII. PRESENTATION

A. First 5 Siskiyou Proclamation – Read Across Siskiyou 2026.

B. Library – Taylor Nichols, Librarian: Present overview of the city library.

IX. COUNCIL BUSINESS

All items listed under the Council Business below require action which may include any and/or all of the following: report, review, consideration, discussion, approval, disapproval, acceptance and rejection. Public input is invited. Individual speakers will be limited to 3 minutes each with a 20- minute maximum per item. As a rule, and unless otherwise expressly permitted by the presiding officer, after a motion is made by a member of the Council on the matter under consideration, no member of the public shall address or be permitted to address the Council.

A. By Motion, Council will consider Resolution No. 43-2026 appointing Dustin Stambaugh as Interim City Treasurer.

B. By Motion, Council will consider Resolution No. 44-2026 approving On-Call Pay for the Fire Department.

C. By Motion, Council will consider a Memorandum of Understanding with the County of Siskiyou for Library Services.

X. STAFF REPORTS

XI. ADJOURN TO CLOSED SESSION

XII. CLOSED SESSION

A. Conference with Real Property Negotiator (Gov. Code §54956.8)
Property Address: 360 College Ave and 423 Walnut Street, Weed CA 96094
City Negotiator: Brian Carter, Fire Chief, Mike Britton, Building Official, Dustin Stambaugh, City Manager.
Negotiating Parties: Barbara Dillmann Trust
Under Negotiation: Price and Terms of Payment

B. Conference with Real Property Negotiator (Gov. Code §54956.8)
Property APN: 060-291-210-000
City Negotiator: Dustin Stambaugh, City Manager.
Negotiating Parties: Weed Recreation and Parks District / Weed Chamber of Commerce

Under Negotiation: Price and Terms of Payment

XIII. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

XIV. ADJOURNMENT

Staff reports and/or other written documentation pertaining to the items on the agenda are on file in the Office of the City, Clerk and are available for public inspection during normal weekday business hours. Information may be obtained by calling (530) 938-5020. City Council Minutes and Agendas may also be available on the City's website: <http://www.ci.weed.ca.us>. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 550 Main Street during normal business hours, or on the City's website at www.ci.weed.ca.us.

Privileged and confidential documents exempted.

Posting statement: On Thursday October 1, 2026, a true and correct copy of this agenda was posted on the front door at 550 Main Street, (city hall)



City of Weed

Agenda Item Summary

Meeting: City Council – 8 Oct 2026

Department: Dustin Stambaugh, City Manager

Agenda Item Title: City Hall Holiday Closure.

Staff Recommendation: Staff recommends council approve the closure of City Hall from Christmas Eve December 24, 2026 to January 4, 2027, reopening at 7:30 am.

Summary: Starting in 2020, the City of Weed successfully implemented a holiday closure schedule because the week of Christmas through New Year's Day is typically the slowest time of the year for doing business at City Hall.

Currently, the City of Weed is scheduled to be closed on Thursday, December 24th (Christmas Eve) and December 31st (New Year's Eve). City Hall will also be closed on December 28, 29, and 30th reopening January 4, 2027.

By closing City Hall and allowing the employees at City Hall to take 3 days of vacation it accomplishes multiple goals:

1. The city would save approximately \$2,000 in utilities by having certain offices/buildings closed during the break.
2. It would allow some departments to give their employees time off for the holidays and thus reduce the headaches of scheduling staff during an extremely slow week at City Hall.
3. Employees would be free to take off vacation which could take up to nearly \$6,500 of vacation accruals off the books.

The proposed closure is for non-public safety offices and does not include the Weed Fire and Police Departments or other emergency call-out services (water and sewer line breaks/repairs).

Alternative Actions:

1. By motion, approve the amended schedule for City Hall
2. By motion, deny the approval of the amended schedule for City Hall



City of Weed

Agenda Item Summary

Meeting: City Council – 8 October 2026

Department:

Administration/Public Safety

Agenda Item Title:

Adoption of the 2026 City of Weed Emergency Operations Plan

Staff Recommendation:

Adopt the 2026 City of Weed Emergency Operations Plan and authorize the City Manager, as Director of Emergency Services, to implement and maintain the Plan, including administrative updates necessary to keep it current with applicable emergency-management requirements and City operations.

Summary:

The City's Emergency Operations Plan (EOP) has not received a comprehensive update in decades. Police Chief Justin Mayberry identified the need to modernize the Plan and began a collaborative review involving City department heads, City staff, legal counsel, and the Siskiyou County Office of Emergency Services.

The proposed EOP provides the City's framework for preparing for, responding to, and recovering from natural disasters, technological incidents, and human-caused emergencies. It incorporates the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS), and the Incident Command System (ICS), and establishes coordination with Siskiyou County, mutual-aid partners, and state and federal agencies.

Departmental review resulted in several City-specific updates, including emergency purchasing authority, natural gas and pipeline emergencies, departmental responsibilities, and local hazards. The Plan also establishes the City's emergency-management authority under the Weed Municipal Code and addresses emergency proclamations, Emergency Operations Center activation, mutual aid, response, recovery, training, and after-action reporting.

Siskiyou County OES Director Bryan Schenone reviewed the draft and advised that the Plan was "solid," specifically noting the accuracy of its SEMS structure, City legal authority, Operational Area relationship, ICS functions, mutual-aid framework, and after-action requirements. County OES also identified areas for improvement. Those recommendations were incorporated into the final Plan, including provisions addressing access and functional needs, household pets and service animals, continuity of government and succession, public alert and warning procedures, and supporting plans and annexes.

The Plan is intended to remain a living emergency-management document. It provides a common framework for City personnel and partner agencies while allowing supporting

procedures, departmental SOPs, training, and exercises to continue developing as conditions and operational needs change. The Plan becomes effective upon City Council approval.

Fiscal impact:

There is no direct fiscal impact associated with the adoption of the EOP. Implementation, training, exercises, and future updates will primarily involve existing staff resources. Any significant future expenditures associated with emergency preparedness or implementation would be brought forward through the appropriate budget or procurement process.

Alternative Actions:

Council may direct staff to make additional revisions and return the EOP for future consideration.

Environmental Review:

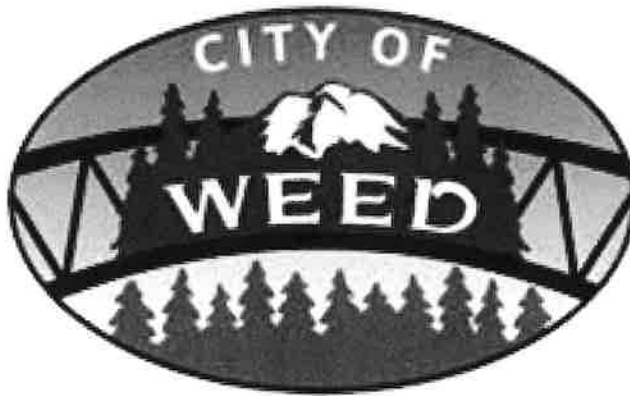
Adoption of an emergency planning and administrative document does not authorize a physical change to the environment and is not a CEQA-subject project.

Attachments:

1. City of Weed 2026 Emergency Operations Plan

CITY OF WEED

Emergency Operations Plan



**550 Main St.
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Letter of Promulgation

The preservation of life, environment, and property is an inherent responsibility of all levels of government - local, state, and federal. The City of Weed recognizes that emergencies and disasters can arise in many forms and at any time. While no plan can completely prevent death and destruction, the City of Weed recognizes that well-designed plans, when carried out by knowledgeable and well-trained personnel, can and will minimize losses. The City of Weed has prepared this Emergency Operations Plan (EOP) to ensure the most effective and economical allocation of resources for the maximum benefit and protection of the community during emergencies. This plan will integrate and coordinate all city agencies and personnel into an efficient organization capable of responding to any emergency.

This plan establishes the emergency organization, assigns tasks, specifies policies and general procedures, and provides for the coordination of planning efforts among the various emergency staff and service elements utilizing the Standardized Emergency Management System (SEMS). The plan also meets requirements established by the National Incident Management System (NIMS).

This emergency operations plan is an extension of the California Emergency Plan. It will be reviewed, exercised periodically, and revised as necessary to meet changing conditions.

The City Council gives its full support to this plan and urges all officials, employees, and citizens, individually and collectively, to do their share in the City of Weed's total emergency effort.

Concurrence of this promulgation letter constitutes the adoption of the Standardized Emergency Management System by the City of Weed. This emergency operations plan will become effective on approval by the City Council.

Respectfully,

Dr. Dustin Stambaugh
City Manager

Introduction

The Basic Plan addresses the City's responsibilities in emergencies associated with natural disasters, human-caused emergencies, and technological incidents. It provides a framework for coordinating response and recovery efforts within the City and with local, State, and federal agencies. The Plan establishes an emergency organization to direct and control operations during an emergency by assigning responsibilities to specific personnel.

The Basic Plan:

- Conforms to the State-mandated Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS), and effectively structures emergency response at all levels in compliance with the Incident Command System (ICS).
- Establishes a basis for response policies and procedures, providing the City with clear guidance for planning purposes.
- Describes and details procedural steps necessary to protect lives and property.
- Outlines procedure for coordination requirements with allied agencies and incorporates into the City emergency organization non-governmental agencies and organizations having resources necessary to meet foreseeable emergency requirements.
- Provides a basis for unified training and response exercises to ensure compliance.

Requirements

The Plan meets the requirements of the California Emergency Services Act on Emergency Response and Planning and the Standardized Emergency Management System (SEMS) Operational Area Response and defines the primary and support roles of City personnel and departments in post-incident damage assessment and After-Action reporting requirements. The plan is consistent and compatible with the State Emergency Plan.

SIGNED CONCURRENCES BY PRIMARY RESPONSE DEPARTMENTS

Having reviewed the foregoing City of Weed Emergency Operations Plan and approved the same, I hereto set my signature.

Title	Name	Signature	Date
City Manager			
Finance Director			
City Clerk			
Chief of Police			
Fire Chief			
Public Works Director			
Building Official			
Information Systems (IT)			
Parks/Recreation Representative			

1 PURPOSE AND SCOPE

1.1 Purpose

The Purpose of the Emergency Operations Plan is to protect the safety and welfare of citizens, visitors, and employees in the City of Weed.

1.2 Scope

The Scope encompasses a broad range of major emergencies, including earthquakes, hazardous materials incidents, weather emergencies, flooding, terrorist acts, and wildfires. The emergency procedures included may require full or partial activation of the City's Emergency Operations Center (EOC), which will coordinate with other local jurisdictions' EOCs.

2 AUTHORITY

2.1 City of Weed Municipal Code

2.1.1 Chapter 2.24 – Emergency Services

Chapter 2.24 of the City of Weed Municipal Code establishes the City's legal framework for emergency preparedness and response. The chapter provides for the preparation and implementation of plans to protect persons and property during emergencies, establishes authority to direct and coordinate the City's emergency organization, and provides for coordination with other governmental agencies and emergency response organizations. These provisions form the local legal foundation for the City's emergency management activities and support the activation and implementation of this Emergency Operations Plan when conditions warrant.

2.1.2 Chapter 3.04 – Purchasing

Chapter 3.04 of the Weed Municipal Code establishes the City's purchasing and procurement framework, including procedures applicable in emergency situations requiring an expedited response. During a declared emergency, or when circumstances otherwise qualify for emergency procurement under applicable law and City policy, the City may utilize authorized emergency purchasing procedures to obtain supplies, equipment, services, and other resources necessary to protect

life and property, maintain essential City services, and support emergency response and recovery. Emergency expenditures shall be appropriately documented and remain subject to applicable fiscal controls, funding requirements, grant conditions, and other provisions of law.

2.2 State of California

2.2.1 California Government Code, Section 3100, Title 1, Division 4, Chapter 4

State public employees are Disaster Service Workers (DSW), subject to such disaster service activities as may be assigned to them by their superiors or by law. The term “public employees” includes all persons employed by the State or any county, city, town, or state agency, excluding aliens legally employed. The law applies when:

- A local emergency has been proclaimed.
- A state of emergency has been proclaimed.
- A federal disaster declaration has been made.

2.2.2 California Government Code Section 8593.10

California Government Code Section 8593.10 requires a city that designates emergency shelters to designate at least one shelter able to accommodate people with pets. Whenever the City designates cooling or warming centers, it will, to the extent practicable, designate at least one facility that can accommodate people with pets. Public information concerning activated shelters, cooling centers, and warming centers will identify whether the facility can accommodate pets. The City will also make pet emergency preparedness information available through its website. Pet-accommodating facilities will operate in accordance with applicable safety procedures and Federal Emergency Management Agency policies.

2.3 The California Emergency Plan

Promulgated by the Governor and published in accordance with the California Emergency Services Act, it provides statewide authorities and responsibilities. It describes the functions and operations of government at all levels during extraordinary emergencies, including wartime. Section 8568 of the Act states that “...[t]he State Emergency Plan shall be in effect in each political subdivision of the state, and the governing body of each political subdivision shall take such action as

may be necessary to carry out the provisions thereof.” Local emergency plans are therefore considered extensions of the California Emergency Plan.

3 OBJECTIVES

3.1 Objectives of the Plan

- Protect the health, safety, and welfare of the community and City of Weed employees.
- Provide for an organized, effective, and coordinated response to emergencies and disasters.
- Protect City facilities, infrastructure, equipment, and other public assets.
- Restore essential services and normal operations as quickly and efficiently as possible following an emergency.
- Establish effective coordination and communication between incident command locations, the City’s Emergency Operations Center (EOC), and other local, county, regional, state, and federal agencies involved in emergency response and recovery.
- Integrate access and functional needs into emergency communications, evacuation, sheltering, response, and recovery activities.

4 STANDARDIZED EMERGENCY MANAGEMENT SYSTEM (SEMS)

4.1 SEMS Defined

The Standardized Emergency Management System (SEMS) is the system required by Government Code §8607(a) for managing response to multi-agency and multijurisdictional emergencies in California. SEMS consists of five organizational levels that are activated as necessary:

- Field Response
- Local Government (Cities and Special Districts)
- Operational Area (County)
- Regional
- State

SEMS incorporates the Incident Command System (ICS), the Master Mutual Aid Agreement, existing mutual aid systems, the Operational Area concept, and multi-agency or inter-agency coordination. Local governments and special districts must

use SEMS to be eligible for funding of their personnel-related costs under State Disaster Assistance programs.

4.2 SEMS Purpose

SEMS has been established to provide an effective response to multi-agency and multijurisdictional emergencies in California. By standardizing key elements of the emergency management system, SEMS is intended to:

- Facilitate the flow of information within and between levels of the system
- Facilitate coordination among all responding agencies

Use of SEMS improves the mobilization, deployment, utilization, tracking, and demobilization of needed mutual aid resources. Use of SEMS reduces the incidence of poor coordination and communication and reduces duplication of resource ordering in multi-agency and multi-jurisdiction responses. SEMS is flexible and adaptable to the varied disasters that occur in California and to the needs of all emergency responders.

4.3 Organizational/Response Levels and Activation Requirements

The five SEMS organizational / response levels are Field Response, Local Government, Operational Area, Regional, and State. The levels are activated as needed for an emergency.

4.3.1 Field Response Level

The field response level is the phase in which emergency response personnel and resources, under the command of an appropriate authority, make tactical decisions and carry out activities in direct response to an incident or threat. SEMS regulations require the use of ICS at the field response level of an incident.

4.3.2 Local Government Level

Local governments include cities, counties, and special districts. Local governments manage and coordinate the overall emergency response and recovery

activities within their jurisdiction. Local governments are required to use SEMS when their Emergency Operations Center is activated or when a local emergency is declared or proclaimed to be eligible for State funding of response-related costs. In SEMS, the local government emergency management organization and its relationship to the field response level may vary depending on factors such as geographic size, population, function, and complexity.

4.3.3 Operational Area Level

Under SEMS, the Operational Area means an intermediate level of the State's emergency services organization, which encompasses the County and all political subdivisions located within the County. The Operational Area manages and coordinates information, resources, and priorities among local governments within the Operational Area and serves as the coordination and communication link between the local and regional levels.

It is important to note that while the Operational Area always encompasses the entire County area, this does not necessarily mean that the County government manages and coordinates response and recovery activities within the County. The decision on organization and structure within the Operational Area is made by the county's governing bodies and political subdivisions.

In Siskiyou County, the emergency management organization of each incorporated city and each special district is responsible for coordinating and directing response and recovery operations within their respective jurisdictions. At the same time, the County Office of Emergency Services serves a support role. The County is responsible for coordinating and directing response and recovery operations in the County's unincorporated areas, with the cities providing support and mutual aid as needed.

The County is the Operational Area and will be the focal point for information transfer and support requests by cities within the County. The County Executive is responsible for the Operational Area. In the event of a major disaster, the County emergency organization will operate under a Unified Command Structure.

4.3.4 Regional Level

Because of its size and geography, the state has been divided into three Regions. The purpose of the Regions is to provide for the more effective application and coordination of mutual aid and other emergency-related activities. The City of

Weed is in the Inland Region, co-located with the State's Emergency Operations Center in Sacramento. In SEMS, the regional level manages and coordinates information and resources among operational areas within the Region, and between the Operational Areas and the State level. The regional level also coordinates overall State agency support for emergency response activities within the Region.

4.3.5 State Level

The State-level SEMS manages state resources in response to the emergency needs of the other levels and coordinates mutual aid among the Regions and the State. The State level also serves as the coordination and communication link between the State and the federal disaster response system.

Minimum Activation Requirements per SEMS Regulations

Situations Identified in SEMS Regulations	SEMS Levels				
	Field Response	Local Government	Operational Area	Regional	State
Incident involving two or more emergency response agencies §2405 (a),(b)	Use ICS				
Local emergency declared or proclaimed* §2407 (a)(2)		Use SEMS			
Local government EOC activated §2407(a)(1)		Use SEMS			
Local government activates EOC and requests OA EOC activation §2407(a)(1)		Use SEMS	Activate EOC	Activate EOC	Activate EOC
Two or more cities within an OA declare or proclaim a local emergency §2409(f)(2)			Activate EOC	Activate EOC	Activate EOC
County and one or more cities declare or proclaim a local emergency §2409(f)(3)			Activate EOC	Activate EOC	Activate EOC
City, city, and county, or county requests the Governor's state of emergency proclamation §2409(f)(4)			Activate EOC	Activate EOC	Activate EOC
The governor proclaims a state of emergency for the county or two or more cities §2409(f)(5)			Activate EOC	Activate EOC	Activate EOC
OA requests resources from outside its boundaries**§2409(f)(6)			Activate EOC	Activate EOC	Activate EOC
OA receives resource requests from outside its boundaries**§2409(f)(7)			Activate EOC	Activate EOC	Activate EOC
An OA EOC is activated §2411(a)				Activate EOC	Activate EOC
A regional EOC is activated §2413(a)(1)					Activate EOC
The governor proclaims a state of emergency §2413(a)(2)					Activate EOC
The governor proclaims an earthquake or volcanic prediction §2413(a)(3)					Activate EOC

Notes: This matrix highlights the flow-through nature of SEMS activation requirements.

Activation of an operational area EOC triggers activation of the regional EOC, which, in turn, triggers activation of the state-level EOC.

*The EOC is usually activated, but in some circumstances, such as agricultural emergencies or drought, a local emergency may be declared or proclaimed without the need for EOC activation.

** Does not apply to requests for resources used in normal day-to-day operations, which are obtained through existing mutual aid agreements providing for the exchange of furnishing of certain types of facilities and services as provided for under the Master Mutual Aid Agreement.

§ Indicates sections in the California Code of Regulations, Title 19, Division 2, Chapter 1 (SEMS)

 Indicates the situation is not applicable

4.4 Common Features of Response Levels

SEMS has several features based on the Incident Command System (ICS). The field response level uses functions, principles, and components of ICS as required in SEMS regulations. Many of these field response-level features are also applicable at the local government, Operational Area, Regional, and State levels. In addition, other ICS features have application to all SEMS levels. Described below are the features of ICS that apply to all SEMS levels.

4.4.1 Essential Management Functions

SEMS has five essential functions adapted from ICS. Field Response uses the five primary ICS functions: **Command, Operations, Planning / Intelligence, Logistics, and Finance / Administration**. In Emergency Operations Centers at the local government, Operational Area, and Regional/State levels, the term "Management" is used instead of "Command". The titles of the other functions remain the same at all levels.

4.4.2 Management by Objectives

The Management by Objectives feature of ICS, as applied to SEMS, means that each SEMS level establishes measurable, attainable objectives for a given operational period.

An objective is an aim or end of an action to be performed. Each objective may have one or more strategies and performance actions needed to achieve the objective. The operational period is the length of time set by command at the field level, and by management at other levels to achieve a given set of objectives. The operational period may range from a few hours to days and will be determined by the situation.

4.4.3 Action Planning

Action planning should be used at all SEMS levels. There are two types of action plans in SEMS:

- **Incident Action Plans:** At the field response level, written or verbal incident action plans contain objectives reflecting the overall incident strategy and specific tactical action and supporting information for the next

operational period. Incident action plans are an essential and required element in achieving objectives under ICS.

- EOC Action Plans: At local, operational area, regional, and State levels, the use of EOC action plans provides designated personnel with knowledge of the objectives to be achieved and the steps required for achievement. Action plans not only provide direction but also serve as a basis for measuring the achievement of objectives and overall system performance.

4.4.4 After Action Reporting

After-Action Reports are required by the National Incident Management System whenever the Emergency Operations Center is activated. The Director and the Emergency Manager will ensure that all responsible persons, Section Chiefs, and Unit Leaders attend a critique or “Hot Wash” within 48 hours of the operation's closure. As a result of this meeting, individual reports will be submitted no later than 30 days after the EOC closes. The reports must include Corrective Actions, including who is responsible for the actions and when they are to be completed. A copy of the After-Action Report must be sent to State OES (Regional Office) within 90 days of the EOC deactivation.

4.4.5 Organizational Flexibility--Modular Organization

This SEMS feature intends that at each SEMS level: 1) only those functional elements that are required to meet current objectives need to be activated, and 2) that all elements of the organization can be arranged in various ways within or under the five SEMS essential functions.

The functions of any non-activated element will be the responsibility of the next highest element in the organization. Each activated element must have a person in charge. However, one supervisor may be responsible for more than one functional element.

4.4.6 Organizational Unity and Chain of Command

Organizational Unity means that every individual within an organization has a designated supervisor. Chain of command, or the hierarchy of management, means that all functional elements within each activated SEMS level are linked together to form a single overall organization within appropriate span-of-control limits.

4.4.7 Span of Control

Maintaining a reasonable span of control is the responsibility of every supervisor at all SEMS levels. The optimum span of control is 1:5, meaning that one supervisor has direct supervisory authority over 5 positions or resources. The recommended span of control for supervisory personnel at the field response level and all EOC levels should be in the one-to-three to one-to-seven range. A larger span of control may be acceptable when the supervised positions or resources are all performing a similar activity.

4.5 Mutual Aid

Mutual Aid is provided between and among local jurisdictions and the State under the terms of the California Disaster and Civil Defense Master Mutual Aid Agreement. This agreement was developed in 1950 and has been adopted by California's incorporated cities, all 58 counties, and the State.

4.5.1 Mutual Aid Defined

Incidents frequently require responses that exceed the resource capabilities of the affected response agencies and jurisdictions. When this occurs, Mutual Aid is provided by other agencies, local governments, and the state. Mutual Aid is voluntary aid and assistance by the provision of services and facilities, including but not limited to: fire, police, medical and health, communications, transportation, and utilities. Mutual Aid is intended to provide adequate resources, facilities, and other support to jurisdictions when their own resources prove inadequate to cope with a given situation.

4.5.2 Mutual Aid Systems

The mutual aid program in California has developed statewide mutual aid systems. These systems, operating within the framework of the Master Mutual Aid Agreement, enable the progressive mobilization of resources to and from emergency response agencies, local governments, operational areas, regions, and states, with the intent to provide requesting agencies with adequate resources.

Several discipline-specific mutual aid systems have been developed, including those for fire and rescue, law, medicine, and public works. The adoption of SEMS does not alter existing Mutual Aid systems. These systems operate at the local government, Operational Area, Regional, and State levels, consistent with SEMS.

Mutual aid may also be obtained from other states. Inter-state Mutual Aid may be obtained through direct state-to-state contacts, pursuant to inter-state agreements and compacts, or may be coordinated through federal agencies.

4.5.3 Mutual Aid Coordinators

The basic role of a Mutual Aid Coordinator is to receive Mutual Aid requests, coordinate the provision of resources within the coordinator's geographic area of responsibility, and forward unfilled requests to the next level. Mutual Aid requests that do not fall into one of the discipline-specific Mutual Aid systems are handled through the Emergency Services Mutual Aid System by emergency management staff at the local government, Operational Area, Regional, and State levels. Agencies may be asked to send representatives to the Regional EOC to assist OES regional staff with handling mutual aid requests for disciplines or functions without designated Mutual Aid Coordinators.

4.5.4 Volunteer and Private Agency Participation

Volunteers and private agencies may participate in the Mutual Aid system alongside governmental agencies. For example, the Disaster Medical Mutual Aid system relies heavily on private sector involvement for medical / health resources. Some volunteer agencies, such as the American Red Cross and the Salvation Army, are essential elements of the statewide emergency response, meeting the needs of disaster victims. Volunteer agencies mobilize volunteers and other resources through their own systems. They may also identify resource needs that are not met within their own systems and would be requested through the Mutual Aid system. Volunteer agencies with extensive involvement in emergency response should be represented in EOCs.

Some private agencies have established mutual aid arrangements to assist other private agencies within their functional area. For example, electric and gas utilities have Mutual Aid agreements within their industry and established procedures for coordinating with governmental EOCs. In some functional areas, services are provided by a mix of special districts, municipal, and private agencies. Mutual aid arrangements may include both governmental and private agencies. For example, public and private utilities are currently developing a mutual aid system.

A liaison should be established between activated EOCs and private agencies involved in a response. Where extensive coordination and information exchange

are required, private agencies should be represented in activated EOCs at the appropriate SEMS level.

4.5.5 Emergency Facility Use for Mutual Aid

Incoming Mutual Aid resources may be received and processed at several types of facilities, including marshaling areas, mobilization centers, and incident facilities. Each type of facility is described briefly below:

Marshaling Area: Defined in the National Response Framework as an area used for the complete assemblage of personnel and other resources before they are sent directly to the disaster area. Marshaling areas may be established in other states in the event of a catastrophic earthquake in California.

Mobilization Center: Off-incident location at which emergency service personnel and equipment are temporarily located pending assignment, release, or reassignment. For major area-wide disasters, mobilization centers may be in or on the periphery of the disaster area.

Incident Facilities: Incoming resources may be sent to staging areas, other incident facilities, or directly to an incident depending on the circumstances.

Staging Area: Temporary locations at an incident where personnel and equipment are kept while awaiting tactical assignments.

4.6 Overview of SEMS Response

The following describes how SEMS is generally intended to work in various emergencies. The situations are described in terms of the involvement and interactions of the five SEMS levels. They are intended to apply to all types of disasters that may occur in California, such as earthquakes, floods, fires, and hazardous materials incidents.

This discussion assumes that appropriate emergency declarations and proclamations are made. It also assumes that multi-agency or inter-agency coordination is carried out at each level, as required by SEMS regulations.

Note that SEMS may be activated and resources mobilized in anticipation of possible disasters. Such anticipatory actions may be taken during flood watches, severe weather warnings, earthquake advisories, or other circumstances indicating

an increased likelihood of a disaster requiring emergency response and mutual aid. The extent of actions taken will be decided at the time based on the circumstances.

4.6.1 Local Incident within the Capability of Local Government/City

Field Response: Field units respond as needed using the Incident Command System. Resources are requested through local government dispatch centers.

Local Government: Supports field response as needed. Small incidents generally do not require activation of the local government Emergency Operations Center. Emergency management staff may monitor the incident for a possible increase in severity. Larger incidents may necessitate activation of the EOC. Local governments will notify the operational area if the EOC is activated.

Operational Area: Activation of the operational area EOC is generally not needed for small incidents, but consideration should be given to the possibility that the incident may escalate. The Operational Area EOC would be activated if the local government activates its EOC and requests the Operational Area EOC's activation.

4.6.2 Single Jurisdiction Incident- Additional Resources Required

Field Response: Field units respond as needed using the Incident Command System. Resources are requested through dispatch centers, Department Operations Centers, or, in some cases, the EOC.

Local Government: Supports incident commanders with available resources. The local government Emergency Operations Center is activated. Local government and special districts notify the Operational Area. Resources are requested through the Operational Area emergency management staff and the appropriate Mutual Aid Coordinators. (In some cases, Mutual Aid may be obtained directly from neighboring local governments under local Mutual Aid agreements.) Local government and special districts retain responsibility for managing the response.

Operational Area: Operational Area emergency management staff and Mutual Aid coordinators locate and mobilize resources requested by local government or special districts. Emergency management staff and Mutual Aid Coordinators generally operate from their normal departmental locations to handle limited-resource requests, and the EOC is not activated. Emergency management staff and Mutual Aid Coordinators will communicate as needed to coordinate resource mobilization. If requested by the affected local government, emergency

management staff will activate the operational area EOC and notify the OES Regional Administrator.

4.6.3 Major Single Jurisdiction Disaster –Additional Resources Req.

Field response: Field units respond as needed using the Incident Command System. One or more Incident Commands may be established depending upon the size and nature of the disaster. Resources are requested through dispatch centers, Department Operations Centers (DOCs), or the EOC.

Local Government: Supports Incident Commanders with available resources. Local governments activate their Emergency Operations Centers and notify the Operational Area lead agency. Resources are requested through the Operational Area emergency management staff and Mutual Aid Coordinators. Local governments retain responsibility for managing the response.

Operational Area: The Lead agency activates the Operational Area Emergency Operations Center. Operational Area emergency management staff and Mutual Aid Coordinators locate and mobilize resources requested by Local government and special districts. Mutual Aid Coordinators either go to the EOC or send representatives, depending on the circumstances. Resources not available within the Operational Area are requested through the OES Regional Administrator and Regional Mutual Aid Coordinators.

Regional: OES Regional Administrator activates the Regional Emergency Operations Center (REOC) and notifies OES headquarters. OES Regional Administrator and Regional Mutual Aid Coordinators locate and mobilize resources requested by the Operational Area.

State: State Operations Center is activated. State OES staff monitor the situation.

4.6.4 Major Area-Wide Disaster--Multiple Operational Areas

Field Response: Field units from the affected jurisdictions respond as feasible using the System. Incident Command Posts may be established at various sites throughout the disaster area. Resources are requested through dispatch centers, Department Operations Centers (DOCs), or EOCs.

Local Government: Ability to respond may be severely impaired. Local governments assess capability and report the situation to the operational area. Local governments mobilize all available resources. EOCs establish priorities, allocate available resources to support the field response, and request assistance through the Operational Area. Local governments and special districts retain responsibility for managing the response within their jurisdictions.

Operational Areas: Lead agency activates Emergency Operations Center and notifies OES Regional Administrator. Emergency Operations Center assesses the situation and reports information to the Regional Emergency Operations Center (REOC). The emergency management staff and Mutual Aid Coordinators mobilize available resources in the Operational Area, request additional resources through the REOC and Regional Mutual Aid Coordinators, and provide overall situation information to local governments and special Districts.

Regional: OES Regional Administrator activates the Regional Emergency Operations Center (REOC) and notifies State Headquarters. REOC staff and Regional Mutual Aid Coordinators locate and mobilize resources available within the Region and from State agencies. Additional resources are requested through the State Operations Center. State agency representatives are requested to assist the REOC in coordinating support for the disaster area. REOC monitors the situation and updates the State Operations Center.

State: The State Operations Center (SOC) is activated, and state agency representatives are requested to staff it. SOC coordinates state agency response and mobilization of mutual aid resources from unaffected regions. SOC may direct activation of other OES REOCs to assist in resource mobilization. State agency department operations centers are activated. If needed, federal assistance is requested using the National Response Framework. SOC continuously monitors the situation.

5 DEFINITIONS

5.1 *Incident, Emergency, and Disaster*

5.1.1 Incident

An incident is an occurrence or event, whether human-caused or natural, that requires action by emergency response personnel to prevent or minimize loss of life or damage to property and/or natural resources.

Incidents may pose extreme peril to the safety of persons and property and may lead to or create conditions for disaster. Incidents may also be rapidly mitigated without loss or damage. While not yet meeting the disaster-level definition, larger incidents may prompt managers to proclaim a "Local Emergency."

Incidents are usually single events, whether small or large. They occur within a defined geographical area and require local resources or, at times, mutual aid. There is usually one or a few agencies involved in dealing with an ordinary threat to life and property affecting a limited population. Usually, a local emergency will not be declared, and the jurisdictional EOC will not be activated. Incidents are usually of short duration, measured in hours or, at most, a few days. Primary command decisions are made at the scene, along with strategy, tactics, and resource management.

5.1.2 Emergency

The term emergency is used in several ways. It is a condition of disaster or of extreme peril to the safety of persons and property. In this context, an emergency and an incident may mean the same thing, although an emergency can involve multiple incidents.

Emergency is also used in the Standardized Emergency Management System (SEMS) terminology to describe agencies or facilities, e.g., the Emergency Response Agency and the Emergency Operations Center.

Emergencies are also used to define a conditional state, such as a proclamation of "Local Emergency". The California Emergency Services Act, of which SEMS is a part, describes three states of emergency:

- State of War Emergency

- State of Emergency
- State of Local Emergency

5.1.3 Disaster

A disaster is defined as a sudden, calamitous emergency that causes great damage, loss, or destruction. Disasters may occur with little or no warning, e.g., an earthquake or a flash flood, or they may develop from one or more incidents, e.g., a major wildfire or hazardous materials discharge.

Disasters are single or multiple events that involve many separate incidents. The resource demand exceeds local capabilities, and extensive mutual aid and support are needed. There are many agencies and jurisdictions involved, including multiple layers of government. There is usually an extraordinary threat to life and property affecting a generally widespread population and geographical area. A disaster's effects last for a substantial period (days to weeks), and the local government will proclaim a Local Emergency.

Emergency Operations Centers are activated to provide centralized overall coordination of jurisdictional assets, departments, and incident support functions. Initial recovery coordination is also a responsibility of the EOCs.

6 RESPONSE LEVELS

6.1 Response Levels are used to describe the type of event:

Area(s) affected, extent of coordination or assistance needed, and degree of participation expected from the City.

6.1.1 Response Level 1 – Local Emergency

This type of situation is managed in a normal manner from a command post at the scene. Local resources are adequate and available; a local emergency is declared. Both coordination and direction are centralized: the Emergency Operations Center is not activated, and public safety personnel provide necessary support, as established by agreements and ordinances. Police, fire, and other responders coordinate via established telephone lines, radio systems, and dispatch centers.

Level 1: Local Emergency

A Level 1 emergency is generally managed by on-scene personnel using established incident command procedures and normal agency communications and dispatch systems. The Incident Commander coordinates response activities and communicates with responding departments and agencies through established protocols.

The Emergency Operations Center (EOC) is not typically activated for a Level 1 emergency; however, City management may activate or partially activate the EOC if additional coordination, resources, or situational awareness is needed.

6.1.2 Response Level 2 - Local Disaster

Local resources are inadequate, and mutual aid may be required at the regional or even statewide level. A Local Emergency is proclaimed, and a State of Emergency might be proclaimed. Several departments, as well as other jurisdictional agencies, need close coordination. The Emergency Operations Center is activated to coordinate emergency response. EOC activities may include, but are not limited to:

- Establishing a City-wide situation assessment function
- Establishing a City-wide public information function
- Determining resource requirements for the affected area and coordinating resource requests
- Establishing and coordinating the logistical systems necessary to support multi-incident management
- Establishing priorities for resource allocation

Direction is decentralized: Incident Command Systems are established and continue to report through agency dispatch centers. Agency dispatch centers or liaison personnel provide information to the Emergency Operations Center.

Level 2: Local Disaster

On-scene incident Commander(s) communicate with agency dispatch centers

Incident Commanders may communicate with the Director of Emergency Services through site liaisons.

6.1.3 Response Level 3 - Major Disaster

City and other local resources are overwhelmed, and the City declares a State of

Emergency because extensive outside resources are required. A Local Emergency and a State of Emergency are proclaimed, and a Presidential Declaration is requested. The emergency operation is centralized. The EOC is activated, and all coordination and direction activities are done from there. There may be several incidents, and the managers of each incident would, as much as possible, report to and receive directions from the EOC. During war, a Statewide Emergency Management System will be fully activated, and the State will coordinate emergency operations from Sacramento.

Level 3: Major Disaster

On-scene incident Commander(s) communicates with EOC and the Director of Emergency Services

Incident Command Sites communicate with EOC Site Liaisons.

7 EMERGENCY PHASES

7.1 General Information Regarding Emergencies

Some emergencies will be preceded by a build-up or warning period, providing sufficient time to warn the population and implement mitigation measures designated to reduce loss of life and property damage. Other emergencies occur with little or no warning, thus requiring immediate activation of the emergency operations plan and commitment of resources. All employees must be prepared to respond promptly and effectively to any foreseeable emergency, including the provision and use of mutual aid.

Emergency management activities during peacetime and national security emergencies are often organized into the phases outlined below. However, not every disaster necessarily includes all indicated phases.

7.1.1 Mitigation Phase

Mitigation is the most important phase of emergency management. However, it is often the least used and generally the most cost-effective. Mitigation is often thought of as taking actions to strengthen facilities, abate nearby hazards, and reduce the potential damage to structures or their contents.

While it is not possible to eliminate either the destructive force of a potential disaster or its effects, taking steps to minimize them may create a safer environment, resulting in lower response costs and fewer casualties.

7.1.2 Preparedness Phase

The preparedness phase involves activities taken in advance of an emergency. These activities develop operational capabilities and disaster response. Those identified in this plan as having either a primary or a support mission related to response and recovery should review the Standard Operating Procedures (SOPs) and checklists detailing personnel assignments, policies, notification procedures, and resource lists. Personnel should be acquainted with these SOPs and checklists and periodically trained in their activation and execution. Supporting plans, departmental SOPs, and emergency-position checklists are maintained and referenced in accordance with Section 11.3 and Appendix B.

7.1.3 Response Phase

Pre-Impact: Recognition of the approach of a potential disaster, with actions taken to save lives and protect property. Warning systems may be activated, and resources may be mobilized. EOCs may be activated, and evacuation may begin.

Immediate Impact: Emphasis is placed on saving lives, controlling the situation, and minimizing disaster impacts. Incident Command Posts and EOCs may be activated, and emergency instructions may be issued. Public alerts and warnings will be coordinated and disseminated in accordance with Appendix A, Public Alert and Warning Procedures.

Sustained: As the emergency continues, assistance is provided to disaster victims, and efforts are made to reduce secondary damage. Response support facilities may be established. The resource requirements continually change to meet the incident's needs.

7.1.4 Recovery Phase

Recovery is taking all actions necessary to restore the area to pre-event conditions or better, if possible. Therefore, mitigation of future hazards plays an important role in the recovery phase of many emergencies. There is no clear time separation between response and recovery. In fact, planning for recovery should be a part of the response phase.

8 EMERGENCY PROCLAMATIONS

8.1 Local Emergency

A Local Emergency may be proclaimed by the City Council or by the City Manager, as specified by the City Municipal Code. The City Council must ratify a Local Emergency declared by the City Manager within seven days. The Council must review the need to continue the declaration at least every fourteen days until the Local Emergency is terminated.

The Local Emergency must be terminated by resolution as soon as conditions warrant. Declarations are normally made when there is a threat or an actual disaster or extreme peril to the safety of people and property within the city, caused by natural or artificial situations.

The declaration of a Local Emergency provides the City Council with legal authority to:

- Request that the Governor declare a State of Emergency
- Promulgate or suspend orders and regulations necessary to provide for the protection of life and property, including issuing orders or regulations imposing a curfew within designated boundaries
- Exercise full power to provide mutual aid to any affected area in accordance with local ordinances, resolutions, emergency plans, or agreements
- Request state agencies and other jurisdictions to provide mutual aid
- Require the emergency services of any local official or employee
- Requisition necessary personnel and materials from any local department or agency.
- Obtain vital supplies and equipment and, if required, immediately command the same for public use.
- Impose penalties for violation of lawful orders.
- Conduct emergency operations without incurring legal liability for performance, or failure to perform. (Note: Article 17 of the Emergency Services Act provides for certain privileges and immunities.)

8.2 State of Emergency

A State of Emergency may be declared by the Governor when:

- Conditions of a disaster or extreme peril exist that threaten the safety of persons and property within the state caused by natural or artificial incidents.
- The Governor is requested to do so by local authorities.
- The Governor finds that the local authority is inadequate to cope with the emergency.
- When the Governor declares a State of Emergency:
- Mutual aid shall be rendered in accordance with approved emergency plans when the need arises in any city or county.
- The Governor shall, to the extent deemed necessary, have the right to exercise all police power vested in the State by the Constitution and the laws of the State of California within the designated area.
- Jurisdictions may command the aid of citizens as deemed necessary to cope with the emergency.
- The Governor may suspend the provisions of orders, rules, or regulations of any state agency, any regulatory statute, or statute prescribing the procedure for conducting state business.
- The Governor may commandeer or make use of any private property or personnel (other than the media) in carrying out the responsibilities of the office.
- The Governor may promulgate, issue, and enforce orders and regulations deemed necessary.

8.3 State of War Emergency

When the Governor declares a State of War Emergency or a State of War Emergency exists, all provisions associated with a State of Emergency apply, plus:

- All state agencies and political subdivisions are required to comply with the lawful orders and regulations of the Governor that are made or given within the limits of the Governor's authority as provided for in the Emergency Services Act.

8.4 Sample Proclamation

PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, Section 2.24.060 of the City of Weed Municipal Code empowers the City Manager to proclaim the existence or threatened existence of a local emergency when said City area is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the Director of Emergency Services of the City of Weed does hereby find:

Those conditions of extreme peril to the safety of persons and property have arisen within the City, as a result of:

And that the City Council of Weed is not in session;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout the City; and

IT IS FURTHER PROCLAIMED AND ORDERED that a copy of this declaration be forwarded to the Governor of California with the request that he proclaim a state of emergency for Weed, and further that the Governor request a Presidential Declaration; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the emergency services organization of this City shall be those prescribed by law, by ordinances and resolutions of this City, and by the Weed Emergency Operations Plan.

BY: _____

Director of Emergency Services

9 ORGANIZATION ROLES & RESPONSIBILITIES

9.1 Emergency Organization

As outlined in 2.24.070 WMC:

All officers and employees of the city, together with those volunteer forces enrolled to aid them during an emergency, and all groups, organizations and persons who, by agreement or operation of law, including persons impressed into service under the provisions of subsection (A)(6)(C) of Section 2.24.060, may be charged with duties incident to the protection of life and property in the city during such emergency, shall constitute the emergency organization of the city.

9.2 Disaster Council

As outlined in 2.24.040 WMC:

It shall be the duty of the city disaster council, and it is empowered, to develop and recommend for adoption by the city council emergency and mutual-aid plans and agreements, and such ordinances, resolutions, rules, and regulations as are necessary to implement such plans and agreements. The disaster council shall meet upon call of the chairman or, in his absence from the city or inability to call such a meeting, upon call of the vice-chairman.

9.2.1 Disaster Council Membership

As Outlined in 2.24.030 WMC:

The city disaster council is created and shall consist of the following persons:

- A. The mayor or their designee, who shall be the chairman
- B. The director of emergency services, who shall be vice-chairman
- C. The assistant director of emergency services
- D. Such chiefs of emergency services as are provided for in a current emergency plan of the city, adopted pursuant to this chapter.
- E. Representatives of civic, business, labor, veterans', professional, or other organizations having an official emergency responsibility as may be appointed by the director with the advice and consent of the city council.

9.3 Access and Functional Needs

The City of Weed will integrate the needs of individuals with disabilities and others with access and functional needs throughout emergency planning, preparedness, response, recovery, and mitigation. This population may include individuals with physical, sensory, developmental, intellectual, or cognitive disabilities; chronic conditions or injuries; limited English proficiency; medical dependencies; older adults; children; pregnant individuals; people experiencing homelessness; individuals living in institutional settings; and those who are transportation disadvantaged.

Emergency information will be communicated through multiple available methods and in clear, actionable language. The City will coordinate with the Siskiyou County Office of Emergency Services and other partners to support accessible and multilingual communications, including interpreters, translators, captioning, alternative text, relay services, assistive technology, and other effective communication resources as needed.

Evacuation planning and operations will consider individuals who require additional time, assistance, accessible transportation, mobility equipment, medical equipment, medication, or caregiver support. When evacuation is necessary, the City will coordinate with Siskiyou County, transportation providers, emergency responders, healthcare providers, schools, care facilities, and community organizations to identify and obtain appropriate transportation and assistance. Individuals requiring additional time or assistance should be encouraged to evacuate during an Evacuation Warning whenever conditions permit.

Emergency shelters and temporary care facilities used or supported by the City will be accessible to individuals with disabilities or made accessible through reasonable modifications. Shelter coordination will consider accessible sleeping arrangements, hygiene facilities, dietary needs, refrigeration or electrical power for medically necessary equipment, effective communication, personal assistance, and transportation between evacuation locations and shelters. Individuals with disabilities will be permitted to remain with their service animals consistent with the Americans with Disabilities Act.

When updating this Plan and related procedures, the City will seek participation from individuals with access and functional needs and representatives of organizations serving these populations. These may include social service agencies, healthcare providers, senior service organizations, disability advocates,

schools, transportation providers, nonprofit organizations, and culturally and linguistically diverse community groups.

9.4 *Animals in Emergencies*

The City of Weed will consider the needs of individuals with household pets and service animals in emergency communications, evacuation, transportation, sheltering, care, and recovery activities. The City will coordinate with Siskiyou County, animal-control authorities, emergency responders, veterinarians, nonprofit organizations, and other available animal-response partners to identify and obtain necessary resources. For purposes of this Plan, “pet” means a domesticated animal, such as a dog or cat, that is commonly kept in the home for pleasure rather than for commercial purposes, consistent with California Government Code Section 8593.10. Livestock and other large animals are addressed separately below.

Service animals are not household pets. Individuals with disabilities will be permitted to remain with their service animals during evacuation, emergency transportation, sheltering, and participation in other emergency programs and services, consistent with the Americans with Disabilities Act. Emergency personnel will avoid separating individuals from their service animals. The handler remains responsible for the animal’s care and supervision to the extent the handler is able.

Emergency warnings and evacuation instructions should advise residents to evacuate with their household pets and bring appropriate supplies, including food, water, medications, identification, carriers, leashes, and available veterinary records. Animal-response operations may include temporary sheltering, animal registration and tracking, veterinary support, sanitation, feeding, and reunification with owners. Animal-related public warnings will be issued in accordance with Appendix A, Public Alert and Warning Procedures.

Whenever the City designates one or more emergency shelters, at least one will be designated as able to accommodate people with household pets. Whenever the City designates cooling or warming centers, the City will, to the extent practicable, designate at least one facility that can accommodate people with household pets. Public information concerning an activated shelter, cooling center, or warming center will state whether the facility can accommodate household pets. Any emergency shelter designated to accommodate persons with household pets will comply with applicable pet-sheltering safety procedures established or referenced

in state and local emergency plans, and with applicable Federal Emergency Management Agency disaster-assistance policies and procedures.

The City will provide information on its website concerning pet emergency preparedness, including guidance for creating an evacuation plan and an emergency supply checklist, organizations that may provide emergency animal assistance, and active shelters, cooling centers, or warming centers that can accommodate persons with household pets.

When incidents involve livestock or other large animals, the City will coordinate with Siskiyou County and appropriate animal-response and agricultural agencies. The City does not independently operate a large animal shelter but may support evacuation, public information, resource requests, traffic control, and related coordination through the Operational Area.

9.5 Continuity of Government and Operations

The City of Weed will maintain or rapidly resume essential governmental functions during emergencies and other disruptions affecting personnel, facilities, utilities, communications, records, or information systems. Citywide continuity procedures may be activated by the City Manager/Director of Emergency Services or an authorized successor. Department heads may activate continuity procedures for functions within their departments. A local emergency proclamation is not required to activate continuity procedures.

Essential City functions include executive direction and emergency authorities; public safety; emergency coordination and public information; water, wastewater, streets, and other public works services; finance, payroll, emergency procurement, utility billing, and disaster-cost documentation; City Council and City Clerk functions; preservation of official records; information technology and communications; and other services necessary to protect life, property, public health, and municipal assets.

When normal operations are disrupted, the City may use an alternate facility or Emergency Operations Center, remote or distributed work locations, alternate communications, cross-trained employees and Disaster Service Workers, manual workarounds, backup records and information systems, mutual aid, and assistance coordinated through the Siskiyou County Operational Area. Departments will prioritize essential functions, safeguard vital records and data, identify critical equipment and vendors, and plan for the orderly restoration of normal operations.

9.5.1 Orders of Succession and Delegations of Authority

An order of succession becomes effective when the incumbent is unavailable or unable to perform the applicable emergency or continuity duties. It terminates when the incumbent or a higher-ranking lawful successor resumes those duties. Successors may exercise only those authorities lawfully assigned to the position or delegated in writing. Succession to the office of Director of Emergency Services does not, by itself, constitute appointment as City Manager or transfer powers reserved to the City Council or another public office.

Pursuant to Weed Municipal Code Section 2.24.060(B), the Director of Emergency Services (City Manager) designates the following position-based order of succession, subject to approval by the City Council:

- Assistant Director of Emergency Services
- Chief of Police
- Fire Chief
- Public Works Director

If the appointed Assistant Director also occupies one of the positions listed later in the order, that duplicate position will be skipped.

For ordinary City Manager administrative functions, the City Manager may appoint an assistant or deputy and provide written authority to act during the City Manager's absence or disability pursuant to Weed Municipal Code Section 2.12.050. The City Council retains its authority concerning appointment of the City Manager.

Each department head will identify at least two successors by position. Departmental successors and their delegated authorities will be documented in the City's Continuity of Operations and Succession Plan or department-level continuity procedures approved by the City Manager.

9.5.2 Continuity Plan Maintenance

The City will develop and maintain a separate Continuity of Operations and Succession Plan. That plan will identify essential functions, recovery priorities, orders of succession, delegations of authority, alternate facilities, vital records and systems, communications, staffing requirements, critical resources, and procedures for reconstitution.

The City Manager/Director of Emergency Services will coordinate maintenance of the plan. It will be reviewed annually, and following an activation, an exercise, a significant organizational change, or an identified corrective action.

10 HAZARD VULNERABILITY ASSESSMENTS/RISK ANALYSIS

10.1 Hazard Risks

The City of Weed recognizes that the planning process must address each hazard that threatens the City. The City of Weed is vulnerable to a wide range of threats. There are three broad categories of hazards: natural, technological or artificial, and national security.

The City of Weed, with its varied topography, mix of urban and rural areas, and growing populations of permanent and transient/recreational residents, is subject to a wide range of negative impacts from natural and technological hazards. The natural hazards and technological or artificial hazards that confront the City of Weed are as follows:

Natural Hazards

- Earthquakes
- Floods
- Wildland fires
- Landslides
- Extreme weather and storms (Rain, Snow, Wind)
- Vulcanism
- Epidemic

Technological and Man-made Hazards

- Hazardous materials (HazMat)
- Major vehicle accident
- Train accident
- Aircraft crash
- Civil disturbance
- Terrorism
- Pandemic
- Natural Gas Leak/Pipeline Emergency

The following table outlines hazards, identifies their likelihood of occurrence, and assesses their potential severity.

Hazard	Frequency of Occurrence			Potential Severity		
	Infrequent	Sometimes	Frequent	Low	Moderate	High
Earthquake <5.0		X			X	
Earthquake >5.0	X					X
Flood	X			X	X	
Wildland Fire		X		X	X	X
Landslide	X			X	X	
Weather			X	X	X	X
Volcanism	X				X	X
HazMat		X		X	X	X
Vehicle Accident			X	X	X	
Train Accident	X			X	X	X
Aircraft Crash	X			X	X	X
Civil Disturbance	X			X	X	
Terrorism	X				X	X
Epid/Pand	X			X	X	X

10.2 Geology and Seismic Hazards

10.2.1 Earthquakes

As with most places in California, Weed is subject to seismic hazards, though the potential for earthquakes in Siskiyou County is lower than in other parts of the state.

The California Department of Conservation earthquake hazard map identifies minor faults to the northeast (Butte Valley). None of these faults are designated as an Alquist-Priolo Special Study Zones, which identify fault areas considered to be

of greatest risk in the state. The County resides east of the lower end of the Cascadia Subduction zone and is subject to potential crustal activity.

10.2.2 Landslides

Within the City, the potential for landslide remains limited by low hills (< 300ft) and a few hillsides in the areas of "School Hill", west of W. Lincoln Ave./Church St., east of Shastina Dr. as it intersects with I-5, and south of the intersection of S. Weed Blvd. and W. Vista Dr. The California Division of Mines and Geology (CDMG) have determined these areas have generally low susceptibility to landslides.

Looking outside the City to Mount Shasta, the potential increases. According to the USGS, Hummocks to the north of the City are remnants of a large landslide dating back over 300,000 years. According to the USGS, the mountain's steep slopes and relief at the base indicate the potential for large debris avalanches and/or lahars (mudflows) that could extend up to 50km (30mi).

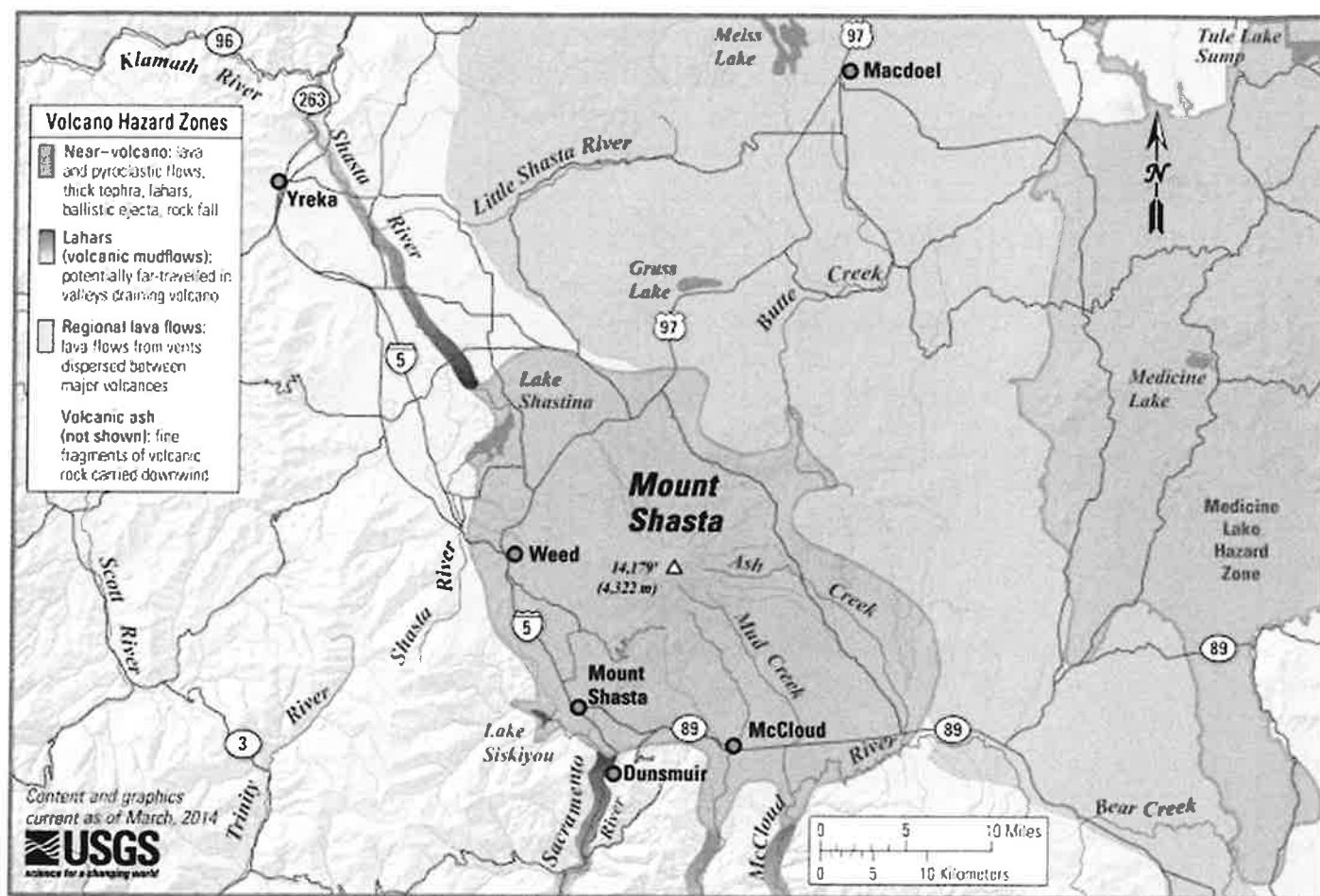
More recently, in the last 20 years, landslides consisting of sediment, water, and debris have shut down US Hwy 97 north of the City and threatened communities around the base of the mountain.

10.2.3 Volcanism

Per the USGS Volcano Hazards Program:

"The record of eruptions over the last 10,000 years suggests that, on average, at least one eruption occurs every 800 to 600 years at Mt Shasta. Future eruptions like those of the last 10,000 years will probably produce deposits of ash, lava flows, domes, and pyroclastic flows. They could endanger infrastructure that lies within several tens of kilometers of the volcano."

Lava and pyroclastic flows (heated gases, ash, and rock) may affect lower areas within 15-20 km (9-13 mi).



10.3 Hydrology and Flooding

Flooding is a serious concern in several parts of Weed. Using the Federal Emergency Management Agency (FEMA) 100-year flood zone maps, along with recent incidents requiring mitigation, these include areas along Boles Creek as it passes through the City and along Beaughton Creek (particularly where it intersects US Hwy 97).

The City of Weed sewage plant is located west of Alameda Ave. and could affect the watershed westward into the Shasta Valley.

10.4 Wildfire

The California Department of Forestry and Fire Protection identifies portions of the City of Weed as High and Very High Fire Hazard Severity Zones. Wildfire risk is therefore significant throughout the community and especially acute within areas

designated Very High. The calculation of wildfire hazard severity is based on factors including fuel loading, topography, fire weather, and wind conditions.

Wildfire preparedness and mitigation within and surrounding the City are supported by the current CAL FIRE Siskiyou Unit Fire Plan and the Siskiyou County Community Wildfire Protection Plan, including the Siskiyou County Addendum dated July 27, 2023. These plans support interagency coordination, identify priority areas and methods for hazardous fuel reduction, promote defensible space and public education, and recommend improvements that strengthen community wildfire resilience and firefighting capacity.

10.5 Hazardous Materials

Hazardous materials include a wide variety of substances commonly used in households and businesses. Substances including motor oil and gasoline, paint and solvents, lawn care and gardening products, household cleaners, and refrigerants are among the wide range of substances classified as hazardous materials. Nearly all businesses and residences generate some hazardous waste; certain businesses and industries generate larger amounts. Hospitals, clinics, and laboratories generate medical waste, which is also potentially hazardous. Potential incidents can suddenly arise from the use of the rail lines and from I-5 and US Hwy 97 passing through town, carrying materials.

Usage, storage, and transportation of hazardous waste are heavily regulated by federal, State, and local agencies, including the California Department of Toxic Substances Control, which is authorized to implement regulations issued by the Federal Environmental Protection Agency. The Siskiyou County Environmental Health Department monitors the commercial storage and use of hazardous materials, including issuing permits for the storage and use of significant quantities of such materials.

10.5.1 Natural Gas Leak/Pipeline Emergency

Portions of the City of Weed contain underground natural gas infrastructure that serves businesses and other facilities, particularly in the southern portion of the community. Damage to underground gas lines, excavation activities, equipment failure, or other incidents may result in an uncontrolled release of natural gas, creating risks of fire, explosion, injury, evacuation, traffic disruption, and interruption of business operations.

Response to a significant natural gas leak or pipeline emergency may require coordination among the Weed Fire Department, Weed Police Department, Public Works Department, the affected utility provider, emergency medical services, and other responding agencies. Depending on the size and severity of the incident, protective actions may include establishing exclusion areas, evacuation or shelter-in-place, traffic and access control, public notification, and coordination with the utility provider to isolate or secure the affected system.

10.6 Severe Weather

Residents and travelers in the Shasta Cascade Mountains may encounter severe weather: snowfall measured in feet, wind gusts exceeding 180 mph, destructive avalanches and landslides, and wind chills far below zero.

The City of Weed works with Caltrans and other agencies to coordinate the establishment of appropriate emergency access routes through the City when weather-related emergencies necessitate closure of Interstate 5 or US Route 97.

10.7 Airport

The Weed Airport (FAA Identifier O46), which Siskiyou County owns, is located 4.6 miles northwest of the city limits at northbound Interstate 5 Exit 753. It is a General Aviation facility with one runway.

10.8 Terrorism Event

FEMA defines terrorism as the use of force or violence against persons or property in violation of the criminal laws of the United States for purposes of intimidation, coercion, or ransom.

Acts of terrorism, including threats, can include assassinations, kidnappings, hijackings, bomb scares and bombings; cyber-attacks, and the use of chemical, biological, nuclear, and radiological weapons.

10.9 Mass Casualty Event

A mass casualty event is an incident in which the number, severity, or complexity of casualties exceeds, or has the potential to exceed, the immediately available emergency response and medical resources. Such an event may result from a major

transportation accident, fire, hazardous materials release, structural collapse, natural disaster, act of violence, or other significant emergencies.

Response to a mass-casualty event will be managed using the Incident Command System (ICS). It may require coordination among the Weed Fire Department, Weed Police Department, emergency medical services, hospitals and healthcare providers, Siskiyou County agencies, mutual-aid partners, and state or federal resources, as appropriate. Priorities include life safety, incident stabilization, rapid assessment and triage of victims, treatment and transportation, scene security, traffic and access control, family and public information, and coordination of additional resources.

Depending on the scope and complexity of the incident, the City may activate its Emergency Operations Center (EOC) to support the Incident Commander, coordinate resources and mutual aid, maintain situational awareness, provide public information, support continuity of essential City services, and assist with recovery activities. The EOC will support, rather than replace, on-scene incident command.

10.10 Epidemic/Pandemic

An epidemic or pandemic is a widespread outbreak of an infectious disease that may significantly affect public health, City operations, the local workforce, healthcare capacity, schools, businesses, and the delivery of essential services. Such events may develop gradually, persist for an extended period, and require sustained coordination among local, county, state, and federal agencies.

The City of Weed will coordinate with Siskiyou County Public Health, healthcare providers, emergency medical services, schools, community organizations, and other appropriate agencies to support public health response activities. City actions may include maintaining continuity of essential services, implementing employee health and safety measures, supporting public information and risk communication, assisting with resource distribution or community support efforts, and adjusting City operations as necessary to protect employees and the public.

Depending on the severity and duration of the event, the City may activate its Emergency Operations Center (EOC) to coordinate City resources, maintain situational awareness, support interagency communication, address staffing and continuity-of-operation needs, and assist with implementation of public health measures consistent with applicable law and guidance from responsible public

health authorities. Recovery activities may include restoring normal City operations, evaluating long-term community impacts, and documenting costs and actions associated with the response.

11 PLAN MAINTENANCE AND TRAINING

11.1 Emergency Operations Plan Maintenance

The City of Weed Emergency Operations Plan is designed for efficient updates and additions. Responsibility for maintaining the document is assigned to the Director of Emergency Services (City Manager).

The Director of Emergency Services, or their designer, will conduct a thorough review of the plan annually. Updates shall be distributed annually as needed or when significant changes occur.

This Plan is a management tool. It supports and is integrated with City operations. Sections of the Plan can be easily updated with minor modifications when the City organization or systems change, or when new functional positions are added. It does not need to be updated every time procedures change.

Individuals with emergency assignments are to review their procedures and related information after every activation, either simulated in drills or as an actual response. Individual Checklists are to be revised as needed. Additionally, individual users are encouraged to add supplemental materials to their Sections for a complete “response-ready” plan.

The Checklists are designed to be used as worksheets. New and revised Checklists may be reprinted after each activation. It is not necessary to reprint the entire document each time it is updated. The footer date should always be kept current and can include the word “Revised” to indicate the update.

11.2 Training Program

This Plan is consistent with the Standardized Emergency Management System (SEMS) guidelines. The guidelines provide standardized training modules with competency requirements for each level of activation and responsibility. The City will need to review the guidelines to identify competency requirements based on this Plan.

11.2.1 Orientation

All new City employees should review the Plan upon hire and attend field or EOC emergency training when practical.

11.2.2 SEMS Required EOC Exercises and After Action Reports

The City will conduct an EOC tabletop exercise or a functional exercise once a year to simulate an actual incident or disaster, as required by SEMS. This serves to practice policies, procedures, and decision-making skills. The exercise may involve City staff alone or be held in conjunction with other jurisdictions. These exercises are the most effective method of training the City's staff. Shortly after the annual exercise, the City will prepare an After Action Report (including Corrective Actions) as required by NIMS.

In addition, should the EOC be activated for a declared emergency, the City will prepare an After-Action Report that includes Corrective Actions as required by NIMS and SEMS. All After Action Reports will indicate who is responsible for completing the Corrective Actions and when they are due. These reports will be forwarded to the Siskiyou County Office of Emergency Services and the California Office of Emergency Services.

11.3 *Supporting Plans, Annexes, SOPs, and Checklists*

The Basic Plan establishes the City's emergency-management policies, authorities, organizational relationships, and coordination framework. More detailed operational instructions may be contained in functional annexes, hazard-specific annexes, departmental Standard Operating Procedures (SOPs), continuity procedures, and position-specific checklists maintained separately from this Plan.

Each department head is responsible for developing, maintaining, and periodically reviewing the SOPs and checklists applicable to the department's emergency assignments. Supporting procedures should identify activation criteria, notification requirements, personnel assignments, resource needs, safety considerations, coordination requirements, documentation procedures, and recovery or demobilization responsibilities, as applicable.

Separately maintained supporting documents shall remain consistent with this Plan, SEMS, NIMS, applicable law, and the City's established authorities. Departmental procedures and checklists may be revised without readoption of the

entire Emergency Operations Plan. The City Manager/Director of Emergency Services will maintain a master index of supporting plans, annexes, SOPs, and checklists.

Appendix B identifies the supporting documents incorporated into or referenced by this Plan. Documents shall be added to the index only after the responsible department or agency has verified the document's title, revision date, responsible party, and location.

12 STATE EMERGENCY MANAGEMENT SYSTEM (SEMS)

12.1 SEMS

SEMS facilitates priority setting, interagency cooperation, and the efficient flow of resources and information.

SEMS unifies all elements of California's emergency management community into a single integrated system and standardizes key elements.

- Incident Command System (ICS)
 - A field-level emergency response system based on management by objectives.
- Multi/ Inter-agency coordination
 - Affected agencies are working together to coordinate allocations of resources and emergency response activities.
- Mutual aid
 - A system for obtaining additional emergency resources from non-affected jurisdictions.
- Operational Area Concept
 - Entity and its subdivisions to coordinate damage information, resource requests, and emergency response.

12.1.1 Incident Command System (ICS)

The Incident Command System:

- A standardized management tool for meeting the demands of small and large emergency/nonemergency situations.
- Represents "best practices" and has become the standard for emergency management across the country.

- May be used for planned events, natural disasters, and acts of terrorism.
- A key feature of the National Incident Management System (NIMS).

APPENDIX A PUBLIC ALERT AND WARNING PROCEDURES

A.1 Purpose

The City of Weed will provide timely, accurate, accessible, and actionable emergency information to people threatened by an emergency. Public warnings will identify the hazard, affected location, protective action, issuing authority, and the expected duration or the next update time, whenever that information is available.

No single warning method will reach everyone. The City will therefore use multiple, redundant communication methods appropriate to the incident, affected population, available technology, and urgency of the threat.

A.2 Authority and Responsibilities

The City Manager/Director of Emergency Services, or an authorized successor, may approve citywide emergency alerts and protective-action messages.

The Chief of Police, Fire Chief, Incident Commander, or their authorized designees may request an emergency alert when conditions threaten life, health, property, or critical infrastructure. When a delay creates an immediate life-safety risk, these officials may direct the issuance of an alert within their lawful authority and will notify the Director of Emergency Services as soon as practicable.

The Public Information Officer will coordinate supporting public information, updates, media releases, rumor control, and Joint Information System activities. Dispatchers or other personnel may transmit alerts only when trained, authorized, and provided access to the applicable system.

Alerts requiring ReadySiskiyou-Alerts or the Integrated Public Alert and Warning System will be transmitted by an authorized City or Siskiyou County alert originator. The City will coordinate with the Siskiyou County Office of Emergency Services, Sheriff's Office, affected fire and law-enforcement agencies, and neighboring jurisdictions when an alert crosses jurisdictional boundaries or affects multiple communities.

A.3 Warning Systems and Communication Methods

Depending on the incident, the City may use:

1. **ReadySiskiyou-Alerts (Smart911):** Location-based telephone calls, text messages, emails, TTY notifications, and application notifications to registered recipients.
2. **Genasys Protect:** Evacuation-zone identification, zone status, evacuation information, and incident mapping.
3. **IPAWS:** Wireless Emergency Alerts and Emergency Alert System messages transmitted through an authorized alerting authority.
4. **City communications:** The City website, emergency news postings, official social-media accounts, Nextdoor, email subscriptions, and other available City communication systems.
5. **County and partner communications:** Siskiyou County OES and Sheriff communications, fire and law-enforcement channels, local news organizations, KSYC 103.9 and 101.7 FM, NOAA Weather Radio, and other participating media.
6. **Direct notification:** Door-to-door notification, vehicle public-address systems, sirens or audible warning devices available, posted notices, facility notification systems, and direct contact with schools, healthcare facilities, care providers, businesses, and community organizations.

Failure or unavailability of one method will not prevent the use of the remaining methods.

A.4 Alert Activation Procedure

Personnel initiating an alert should complete the following actions as rapidly as conditions permit:

1. Confirm the incident, source of the information, and issuing jurisdiction.
2. Determine the affected location or Genasys evacuation zone.
3. Identify the required protective action, such as evacuation, shelter-in-place, road avoidance, water-use restriction, or other safety instruction.
4. Obtain approval from an authorized official unless immediate issuance is necessary to protect life.
5. Draft the message using plain language and approved templates.
6. Verify the geographic area, hazard, instructions, expiration time, and contact or information source.

7. Obtain review by a second qualified person when feasible. Review will not unnecessarily delay an urgent life-safety warning.
8. Coordinate with Siskiyou County and other affected jurisdictions.
9. Disseminate the message through multiple appropriate channels.
10. Confirm successful transmission when system information is available.
11. Monitor conditions and issue updates, corrections, cancellations, or an all-clear message as appropriate.
12. Preserve the message, authorization, transmission time, geographic area, channels used, and subsequent updates as part of the incident record.

A.5 Message Content

Emergency messages should include, whenever possible:

- **Source:** The agency issuing the message.
- **Hazard:** What has happened or may happen.
- **Location:** The affected area, street, landmark, or evacuation zone.
- **Protective action:** What recipients must do.
- **Timing:** When action must be taken and when another update is expected.
- **Additional information:** A reliable website, telephone number, radio station, or official information source.

Messages will avoid unexplained acronyms, technical terminology, speculation, conflicting instructions, and unnecessary detail.

A.6 Evacuation Terminology

The City will use California's two recognized evacuation notification levels:

- **Evacuation Warning:** A potential threat exists. People should prepare to evacuate and should consider leaving early if they need additional time, transportation, medical assistance, or assistance with animals.
- **Evacuation Order:** An immediate threat exists. People within the identified area should leave promptly and follow official routes and instructions.

Messages may also direct recipients to shelter in place, avoid an area, prepare for a possible evacuation, or take other hazard-specific protective actions. An official

update or all-clear will be issued when the protective action is changed or no longer necessary.

A.7 Access and Functional Needs and Language Access

Alerts and warnings will be developed and distributed to reach the whole community, including people with disabilities, people with limited English proficiency, older adults, individuals without reliable internet or cellular service, people with medical dependencies, and individuals who may require additional evacuation time or transportation assistance.

The City will:

- Use clear, plain, and actionable language.
- Use communication methods compatible with TTY and other available accessibility features.
- Provide translated or multilingual messages based on community needs and available resources.
- Encourage ReadySiskiyou registrants to provide their address and select their preferred language.
- Use captions, accessible electronic text, visual information, audio information, and sign-language interpretation when practicable and appropriate.
- Coordinate with schools, healthcare providers, care facilities, transportation providers, community organizations, and organizations serving people with access and functional needs.
- Include instructions concerning accessible transportation, medical equipment, medications, service animals, and household pets when relevant.
- Issue warnings early enough to allow additional evacuation or preparation time whenever conditions permit.

A.8 Training, Testing, and Maintenance

Authorized personnel will receive appropriate alert-and-warning training before receiving system access. Access credentials will not be shared.

The City will coordinate periodic tests and exercises with Siskiyou County and participating agencies. Alert templates, authorization lists, contact information, evacuation zone information, and system procedures will be reviewed at least annually and after significant system changes, exercises, or actual activations.

Alert-and-warning activities will be evaluated during the applicable After-Action Review. Corrective actions will be documented and assigned for completion.

References

- State of California Alert & Warning Guidelines, May 2024.
- Siskiyou County ReadySiskiyou Program.
- Federal Emergency Management Agency Integrated Public Alert and Warning System guidance.

APPENDIX B SUPPORTING PLANS, ANNEXES, SOPS, AND CHECKLISTS

Supporting Document	Responsible Party	Relationship to EOP
Appendix A – Public Alert and Warning Procedures	City Manager/Director of Emergency Services	Included in this EOP
City of Weed Continuity of Operations and Succession Plan	City Manager/Director of Emergency Services	Separate supporting plan to be developed and maintained
CAL FIRE Siskiyou Unit Fire Plan, February 2025 Draft	CAL FIRE Siskiyou Unit	Incorporated by reference for wildfire preparedness, coordination, and response
Siskiyou County Community Wildfire Protection Plan, including the July 27, 2023, Addendum	Siskiyou County and participating agencies	Incorporated by reference for wildfire risk reduction and preparedness
Siskiyou County Operational Area emergency plans and procedures	Siskiyou County Office of Emergency Services	Governs Operational Area coordination and mutual-aid support
City departmental SOPs and emergency-position checklists	Applicable department head	Maintained separately; list individually when titles and revision dates are verified.



City of Weed

Agenda Item Summary

Meeting: City Council -8 October 2026

Department: Brian Carter, Fire Chief.

Agenda Item Title: Council Move to Approve Resolution No. 42-2026 To Accept the Fiscal Year 2025 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for \$514,490.00 for Recruitment and Retention

Staff Recommendation: City Council approve Resolution No. 42-2026 to accept the grant award for Fiscal Year 2025 Staffing for Adequate Fire and Emergency Response (SAFER) Grant. Grant ID: EMW-2025-FF-00109

Summary: The fire department applied for this FEMA grant to continue the recruitment and retention efforts we started with our current grant. With this award, the city will receive funding for a recruitment and retention coordinator position, PPE, training, nominal stipends, marketing and new member costs. There is no city funding required for this grant. We must accept the award by October 21st, 2026, to ensure we receive the grant. Total grant award funding is \$514,490.00

Fiscal impact:

No direct fiscal impact. All standard costs will be covered by the grant. The city will be responsible for overtime wages if necessary for the recruitment and retention coordinator.

Alternative Actions:

1. Accept the grant award
2. Postpone
3. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Resolution No. 42-2026.

RESOLUTION NO. 42-2026

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF WEED ACCEPT THE FISCAL YEAR 2025 STAFFING FOR ADEQUATE FIRE AND
EMERGENCY RESPONSE (SAFER) GRANT FOR RECRUITMENT AND RETENTION.

BE IT RESOLVED by the Weed City Council of the Weed Volunteer Fire Department, that said Council does hereby accept the Fiscal Year 2025 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for \$514,490.00 for Recruitment and Retention, Grant ID: EMW-2025-FF-00109.

BE IT FURTHER RESOLVED that the City Manager or Mayor of the City of Weed, be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the City of Weed Volunteer Fire Department.

The foregoing resolution was duly passed and adopted by the City Council of the City of Weed, at a regular meeting thereof, held on the 8th day of October 2026, by the following vote:

AYES: Council Members

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

City of Weed
Special City Council Meeting

Date: September 3, 2026

Time: 5:30 p.m.

Location: 550 Main Street Weed, CA 96094

1. Call to Order

Special meeting called to order by Mayor Parham at 5:37 p.m.

2. Roll Call

Mazzoni – Present | Palfini – Present | Parham – Present | Virasonh – Present | Whetstine – Present.
Also in attendance were City Manager Dustin Stambaugh, Assistant City Attorney Mackenzie Anderson, Public Works Director Chris Davis, and City Clerk Sandra Duchi

3. Public Comment

Mayra Monarch requested a resolution be considered by council.

4. Council Business

A. Public Works: By Motion – Council considered Resolution No. 38-2026 Awarding the contract for the Main Street Demolition Project to Eddie Axner Construction, Inc. in the amount of \$748,983.20.

Director Davis presented the staff report. Question were asked and answered. Passed by vote.

Motion Whetstine, Second Mazzoni

Yes: Mazzoni, Palfini, Parham, Virasonh, and Whetstine

Absent: None

5. Adjourn to Closed Session 5:49 pm

Motion Whetstine, Second Mazzoni

Yes: Mazzoni, Palfini, Parham, Virasonh, and Whetstine

Absent : None

6. Closed Session

A. Public Employee Performance Review (Gov. Code § 54957)

City Manager

7. Adjourn to Open Session

*Announcement of action taken, if any, by the City Council in Closed Session required by the
Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)*

Motion to adjourn to open at 7:12pm Whetstine, Second Parham

Yes: Mazzoni, Palfini, Parham, Virasonh, and Whetstine

Absent : None

No reportable action.

Motion to adjourn at 7:13pm Whetstine, Second Mazzoni

Yes: Mazzoni, Palfini, Parham, Virasonh, and Whetstine

Absent : None

SINE DIE 7:13pm

Mayor

City Clerk

City of Weed
Regular City Council Meeting

Date: September 10, 2026

Time: 5:30 p.m.

Location: 550 Main Street Weed, CA 96094

1. Call to Order:

Regular meeting called to order by Mayor Pro-Tem Palfini at 5:31 p.m.

2. Roll Call:

Mazzoni – Present | Palfini – Present | Parham – Absent | Virasonh – Present | Whetstine – Absent.
Also in attendance were City Manager Dustin Stambaugh, Assistant City Attorney Mackenzie Anderson, Police Chief Justin Mayberry, Public Works Director Chris Davis, Finance Director/Treasurer Jill Porterfield, Fire Chief Brian Carter, and City Clerk Sandra Duchi

Approve Council Members Parham and Whetstine absence. Motion Palfini. Second Mazzoni

Yes: Council Members Mazzoni, Palfini, and Virasonh

Noes: None

Absent: Council Members Parham and Whetstine

Council Member Whetstine's attendance was marked at 5:41pm.

3. Agenda Approval:

City Attorney Anderson requested item C under Council Business be removed from the agenda citing needed continued research.

Passed by vote. Motion Mazzoni, Second Virasonh

Yes: Council Members Mazzoni, Palfini, and Virasonh

Noes: None

Absent: Council Members Parham and Whetstine

4. Public Comment:

There was none.

5. Council Reports:

Council Member Mazzoni reminded citizens to go out and vote. Council Member Virasonh reported attending the Rising from the Ash music festival and thanked all that attended. Council Member Palfini thanked the Lincoln Memorial Foundation for the festival and discussed how important it is to vote.

6. Presentation:

A. Colette Winlock from Recharge Weed: Tiny Homes on Wheels.

Colette Winlock, Noa Mohlabane, and Evan Drake discussed tiny homes. Council Members questions were asked and answered.

7. Consent Agenda:

A. Removed

B. By Motion, Council considered Resolution No. 39-2026 Certifying AB 2788 (Chapter 886/94) Maintenance of Effort Requirements Concerning the use of Proposition 172 Public Safety Funds.

C. By Motion, Council considered entering into contract with the City of Dorris for Building Inspection Services.

- D. By Motion, Council considered waiver of WMC 9.10.110 Sale of alcoholic beverages within the boundaries, WMC 9.16.010, and 9.16.030 for possession of open container and consumption of alcohol within the event boundaries of the Halloween Haunt at Heritage Plaza October 1-31, 2026 (Thursday through Saturday), pending required certificate of liability insurance.
- E. By Motion, Council considered approving the first amendment to the Tesla contract.
- F. By Motion, Council considered approving the third amendment to the Legal Services Agreement with Colantuono, Highsmith & Whatley, PC.
- G. By Motion – Council considered approval of the August 13, 2026, Regular Meeting Minutes.
- H. By Motion: Council considered approving payment warrants dated 8/20/2026, including any voided warrants and manual issued items totaling \$302,735.38.
- I. By Motion: Council considered approval and filing of the end of month report for August 2026.

Passed as amended by vote. Motion Whetstine, Second Mazzoni
Yes: Council Members Mazzoni, Palfini, Virasonh, and Whetstine
Noes: None
Absent: Council Members Parham

8. Removed from Consent

- A. By Motion - Council considered second reading and adoption, by title only, of Ordinance No. 494-2026 amending Subsection (A) of Section 2.12.010 and adding Chapter 2.14 City Clerk to Title 2 (Administration and Personnel) of the Weed Municipal Code. Council Members discussed the item. Motion to approve Palfini. Second Whetstine
Yes: Council Members Palfini, Virasonh, and Whetstine
Noes: Council Member Mazzoni
Absent: Council Member Parham

9. Board of Appeals – Animal Control Hearing

- A. Council conducted a public hearing to consider A. Nottingham's appeal of the Animal Control Officer's vicious animal destruction determination and, by motion, considered whether to adopt as presented or revise Resolution No. 40-2026 upholding the decision of the Chief Animal Control Officer and ordering destruction of vicious animal. Council Member Palfini opened the hearing at 6:09pm. Ryan Coates, Community Service Officer presented relevant information regarding the incident and canine. Anniea Nottingham spoke regarding the canine. Jurene Hadley testified to the attack, injuries she incurred, and continued medical treatment. Walt Buschal and Lorene Thompson testified to the canines aggressive behavior. Anniea Nottingham rebutted the comments. Council Member Palfini closed the hearing at 6:33pm. Council Members discussed. Motion to approve Resolution No. 40-2026 Whetstine. Second Palfini.
Yes: Council Members Mazzoni, Palfini, Virasonh, and Whetstine
Noes: None
Absent: Council Members Parham

10. Council Business

- A. By Motion - Council considered approving the closure of Main Street from the north side of Alamo Ave. to the Weed Mercantile from 3:00PM to 8:30 PM October 31, 2026; and considered three (3) fee waivers of \$300.00 each from the Chamber of Commerce for the following events: Grand Opening/Chamber Mixer at Heritage Plaza September 11, 2026, Trunk or Treat October 31, 2026, and Olde Fashion Christmas and Tree Lighting November 28, 2026. City Manager presented the staff report. Jay DiEugenio and Richard Dingus spoke regarding the events and the intent. Motion to approve road closure and fee waivers Whetstine. Second Mazzoni.
Yes: Council Members Mazzoni, Palfini, Virasonh, and Whetstine

Noes: None

Absent: Council Members Parham

B. By Motion, Council will considered easement lease agreement with Cal-Ore Communication. CM presented the staff report. Rodney Wood discussed Cal-Ore Communications. Questions were asked and answered. Roxann Anzo discussed Cal-Ore's level of customer service. Jay DiEugeno commented in support as well.

Motion to approve as amended Whetstine. Second Virasonh

Yes: Council Members Mazzoni, Palfini, Virasonh, and Whetstine

Noes: None

Absent: Council Members Parham

C. Removed by City Attorney

D. Discussion with Direction, Council reviewed previous Transient Use Tax allocations with possible directions to staff. Council Member Palfini stated council should be analyzing the budget and making cuts where needed. Council Members discussed. No action was taken.

11. Staff Report

Fire – Cal Cites Cal Chiefs meeting, discussed ground zero City of Weed is included in that, 9/11 memorial stair climb with Weed Fire and other local agencies.

PW – East Lincoln Heights works starts tomorrow, Main Street Cleanup was awarded to Eddie Axner Construction

PD – 2145 incidents 600 calls for service 37cases, wanted to remind the citizens to please do not drive to incidents/fires/accidents and allow emergency vehicles to respond. One applicant is currently in the academy, one in backgrounds in academy

Clerk – Write in candidate papers available in the clerk's office, due to the county clerk by October 20, 2026

Attorney – no advocacy on the tax measure, thanked for approving the amendment.

CM – will get what the council needs tomorrow

11. Adjourn 8:06 pm

Motion Whetstine. Second Virasonh.

Yes: Council Members Mazzoni, Palfini, Virasonh, and Whetstine

Noes: None

Absent: Council Members Parham

SINE DIE 8 :06pm

Mayor

City Clerk

City of Weed
Special City Council Meeting

Date: September 28, 2026

Time: 5:30 p.m.

Location: 550 Main Street Weed, CA 96094

1. Call to Order

Special meeting called to order by Mayor Parham at 5:30 p.m.

2. Roll Call

Mazzoni – Present | Palfini – Present | Parham – Present | Virasonh – Present | Whetstine – Present.
Also in attendance were City Manager Dustin Stambaugh, Public Works Director Chris Davis, and City Clerk Sandra Duchi

3. Public Comment

None.

4. Council Business

A. Public Works: By Motion – Council considered Resolution No. 41-2026 Authorizing the City Manager to Execute a Letter of Intent to meet Conditions, Requests for Obligation of Funds, and Associated Documents necessary for USDA Loan and Grant Funding for the Shastina Wastewater Improvement Project. Director Davis presented the staff report. Question were asked and answered. Recognition was given to staff for their work on this project. Passed by vote. Motion Whetstine, Second Virasonh

Yes: Mazzoni, Palfini, Parham, Virasonh, and Whetstine

Absent: None

5. Adjourn 5:38 pm

Motion Whetstine, Second Mazzoni

Yes: Mazzoni, Palfini, Parham, Virasonh, and Whetstine

Absent: None

SINE DIE 5 :38PM

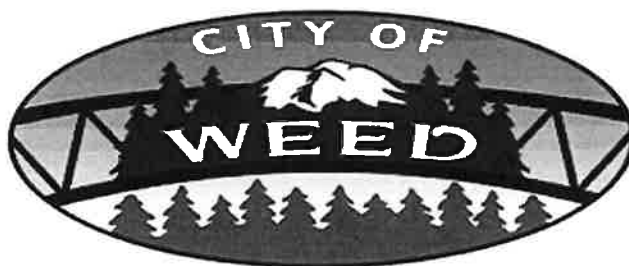
Mayor

City Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: britton@ci.weed.ca.us
Printed: 9/17/2026 9:03 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
13016	1593	KELLIE POWER	09/10/2026	975.00
13025	2159	ARRAY DIGITAL INFRASTRUCTURE	09/10/2026	618.98
13026	2450	AT&T MOBILITY	09/10/2026	2,777.12
13027	2386	BIG TIME PEST CONTROL	09/10/2026	530.00
13028	2449	BULLERT INDUSTRIAL ELECTRIC INC	09/10/2026	7,093.65
13029	1173	CAL-ORE COMMUNICATIONS	09/10/2026	29.95
13030	1180	CAPITAL LIVE SCAN	09/10/2026	158.00
13031	1207	CHARLES W PILLON	09/10/2026	2,439.57
13032	1252	COLANTUONO, HIGHSMITH & WHATI	09/10/2026	16,087.62
13033	1341	DOWN RANGE	09/10/2026	1,921.25
13034	1386	EZ JANITORIAL	09/10/2026	235.00
13035	1388	FAMILY & COMMUNITY RESOURCE C	09/10/2026	8,723.33
13036	1398	FIRST BANKCARD	09/10/2026	204.53
13037	1398	FIRST BANKCARD	09/10/2026	439.03
13038	1398	FIRST BANKCARD	09/10/2026	2,415.16
13039	1398	FIRST BANKCARD	09/10/2026	668.05
13040	1398	FIRST BANKCARD	09/10/2026	107.79
13041	1210	FOLSOM CHEVROLET	09/10/2026	69,904.58
13042	1422	GCS ENVIRONMENTAL EQUIPMENT S	09/10/2026	1,483.68
13044	1500	JF SHEA CO	09/10/2026	4,470.61
13045	2244	L. N. CURTIS AND SONS	09/10/2026	697.13
13046	1640	LIFE ASSIST	09/10/2026	792.20
13047	2429	M.H.E PARTS & REPAIR CO.	09/10/2026	919.18
13048	1731	MOUNTAIN AIR HEATING & COOLING	09/10/2026	14,923.00
13049	1756	NAPA AUTO PARTS	09/10/2026	2,115.92
13050	1808	PACE ANALYTICAL SERVICES LLC	09/10/2026	249.20
13051	1809	PACE CIVIL INC.	09/10/2026	87,297.00
13052	1813	PACIFIC POWER & LIGHT CO	09/10/2026	1,098.75
13053	1846	PITNEY BOWES BANK INC	09/10/2026	1,046.99
13054	1847	PLACEWORKS	09/10/2026	2,280.00
13055	1853	POSTMASTER	09/10/2026	239.00
13056	1875	RAMSHAW'S ACE HARDWARE	09/10/2026	162.68
13057	2049	SOLANO'S INC	09/10/2026	6,604.13
13058	2065	STAPLES ADVANTAGE	09/10/2026	253.47
13059	2097	SWRCB - STORM WATER SECTION	09/10/2026	565.00
13060	2414	TIFCO INDUSTRIES	09/10/2026	214.45
13061	2161	UNION PACIFIC RAILROAD	09/10/2026	718.75
13062	2177	VERIZON	09/10/2026	2,201.11
13063	2178	VESTIS	09/10/2026	768.84
13064	2452	VOLCANI LEGACY COMMUNITY PAR	09/10/2026	1,500.00
13065	2451	WORKFORCE RESOURCE & MGMT. G	09/10/2026	2,500.00

Total for 9/10/2026:

248,429.70

Accounts Payable

Checks by Date - Summary by Check Date

User: britton@ci.weed.ca.us
Printed: 9/23/2026 1:03 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
13075	1030	AIRGAS USA, LLC	09/25/2026	356.40
13076	2454	AT&T	09/25/2026	246.92
13077	1009	AT&T CALNET	09/25/2026	108.43
13078	1173	CAL-ORE COMMUNICATIONS	09/25/2026	608.60
13079	1188	CASCADE FIRE EQUIPMENT	09/25/2026	223.08
13080	1257	COMCAST	09/25/2026	424.39
13081	1300	DAVID WILM	09/25/2026	3,976.64
13082	1336	DON ERICKSON	09/25/2026	6,232.10
13083	1371	ENTENMANN-ROVIN CO	09/25/2026	134.66
13084	1393	FERGUSON WATERWORKS #1423	09/25/2026	10,743.80
13085	1438	GREAT NORTHERN SERVICES	09/25/2026	553.05
13086	2456	JESSICA JORGENSEN	09/25/2026	50.00
13087	1500	JF SHEA CO	09/25/2026	1,097.60
13088	1700	MERCHANTS CREDIT BUREAU	09/25/2026	275.00
13089	1766	NETWORK ONE	09/25/2026	6,612.95
13090	1808	PACE ANALYTICAL SERVICES LLC	09/25/2026	916.00
13091	1809	PACE CIVIL INC.	09/25/2026	125,078.50
13092	1813	PACIFIC POWER & LIGHT CO	09/25/2026	36,634.89
13093	1834	PERSONNEL PREFERENCE	09/25/2026	304.00
13094	2412	PITNEY BOWES GLOBAL FINANICAL	09/25/2026	1,236.77
13095	1875	RAMSHAW'S ACE HARDWARE	09/25/2026	70.92
13096	2353	SHASTA VALLEY RESOURCE CONSER	09/25/2026	2,227.78
13097	2027	SISKIYOU COUNTY ECONOMIC DEVE	09/25/2026	2,500.00
13098	2445	SISKIYOU HYDROKLEEN	09/25/2026	500.00
13099	2076	STATEWIDE TRAFFIC SAFETY AND SI	09/25/2026	1,963.77
13100	2381	UBEO WEST LLC	09/25/2026	877.62
13101	2455	ULINE	09/25/2026	116.80
13102	2161	UNION PACIFIC RAILROAD	09/25/2026	718.75
13103	2435	VB-S1 ASSETS, LLC	09/25/2026	127.60
13104	2178	VESTIS	09/25/2026	256.28
13105	2453	ZAYO GROUP, LLC	09/25/2026	458.92

Total for 9/25/2026: 205,632.22

Report Total (31 checks): 205,632.22

General Ledger

Budget Status

User: dstambaugh@ci.weed.ca.us
 Printed: 10/1/2026 - 10:50 AM
 Account: From 10-001-100 To 80-440-801
 Period: 3, 2027



Include: Expense

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 10	GENERAL FUND							
Dept 10-001	GENERAL							
E90	INTERFUND TRANSFERS							
10-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-001-706	TRANSFERS IN	-55,000.00	0.00	0.00	-55,000.00	0.00	-55,000.00	0.00
	E90 Sub Totals:	-55,000.00	0.00	0.00	-55,000.00	0.00	-55,000.00	0.00
	Expense Sub Totals:	-55,000.00	0.00	0.00	-55,000.00	0.00	-55,000.00	0.00
Dept 10-410	Dept 001 Sub Totals:	-55,000.00	0.00	0.00	-55,000.00	0.00	-55,000.00	0.00
E00	CITY COUNCIL							
10-410-501	SALARIES & WAGES	15,600.00	1,300.00	2,600.00	13,000.00	0.00	13,000.00	83.33
10-410-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-410-520	FICA	1,200.00	99.47	198.94	1,001.06	0.00	1,001.06	83.42
10-410-523	INSURANCE- WKR COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	16,800.00	1,399.47	2,798.94	14,001.06	0.00	14,001.06	83.34
E10	SUPPLIES & SERVICES							
10-410-603	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-410-604	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-410-633	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-410-637	MEETINGS & TRAVEL	3,000.00	0.00	110.00	2,890.00	0.00	2,890.00	96.33
10-410-648	SPECIAL DEPT. EXPENSES	3,500.00	1,478.53	2,454.40	1,045.60	0.00	1,045.60	29.87
10-410-695	DEPT. TRAINING	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00
	E10 Sub Totals:	8,200.00	1,478.53	2,564.40	5,635.60	0.00	5,635.60	68.73
E50	CONTINGENCY							
10-410-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	INTERFUND TRANSFERS							
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-410-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-410-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		25,000.00	2,878.00	5,363.34	19,636.66	0.00	19,636.66	78.55
Dept 410 Sub Totals:		25,000.00	2,878.00	5,363.34	19,636.66	0.00		
Dept 10-411	ADMINISTRATION							
E00	SALARIES & WAGES							
10-411-501	SALARIES	275,000.00	20,964.88	63,451.36	211,548.64	0.00	211,548.64	76.93
10-411-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-411-520	FICA	21,038.00	1,595.36	4,852.92	16,205.08	0.00	16,205.08	77.03
10-411-521	P.E.R.S.	63,840.00	5,570.01	16,764.95	47,075.05	0.00	47,075.05	73.74
10-411-522	INSURANCE-HEALTH	68,300.00	5,523.34	13,643.74	54,656.26	0.00	54,656.26	80.02
10-411-523	INSURANCE- WKRS COMP	4,985.00	0.00	0.00	4,985.00	0.00	4,985.00	100.00
E00 Sub Totals:		433,163.00	33,653.59	98,692.97	334,470.03	0.00	334,470.03	77.22
E10	SUPPLIES & SERVICES							
10-411-603	COMMUNICATIONS	3,400.00	1,101.64	1,412.30	1,987.70	0.00	1,987.70	58.46
10-411-604	OFFICE SUPPLIES	1,500.00	503.70	602.08	897.92	0.00	897.92	59.86
10-411-633	MEMBERSHIPS & DUES	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
10-411-636	ADV/PRINT/PUBLICATIONS	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-411-637	MEETINGS & TRAVEL	1,500.00	204.53	259.53	1,240.47	0.00	1,240.47	82.70
10-411-648	SPECIAL DEPT. EXPENSES	6,000.00	-344.12	-829.05	6,829.05	0.00	6,829.05	113.82
10-411-695	DEPT. TRAINING	1,500.00	2,500.00	3,219.88	-1,719.88	0.00	-1,719.88	0.00
10-411-696	VEHICLE OPER & MAINTENANT	1,500.00	0.00	-68.09	1,568.09	0.00	1,568.09	104.54
E10 Sub Totals:		22,900.00	3,965.75	4,596.65	18,303.35	0.00	18,303.35	79.93
E20	CONTRACTUAL SERVICES							
10-411-657	OUTSIDE SER/CONTR/CONSULT	0.00	16,087.62	34,832.60	-34,832.60	0.00	-34,832.60	0.00
E20 Sub Totals:		0.00	16,087.62	34,832.60	-34,832.60	0.00	-34,832.60	0.00
E30	CAPITAL OUTLAY							
10-411-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-411-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
10-411-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E90	INTERFUND TRANSFERS							
10-411-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-411-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	456,063.00	53,706.96	138,122.22	317,940.78	0.00	317,940.78	69.71
Dept 10-412	Dept 411 Sub Totals:	456,063.00	53,706.96	138,122.22	317,940.78	0.00		
E10	PLANNING							
10-412-603	SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-604	COMMUNICATIONS	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-412-606	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-608	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-633	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-636	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-637	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-648	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-695	SPECIAL DEPT. EXPENSES	5,000.00	437.50	750.00	4,250.00	0.00	4,250.00	85.00
	DEPT. TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	5,200.00	437.50	750.00	4,450.00	0.00	4,450.00	85.58
E20	CONTRACTUAL SERVICES							
10-412-657	OUTSIDE SER/CONTR/CONSULT	55,000.00	0.00	2,554.41	52,445.59	0.00	52,445.59	95.36
	E20 Sub Totals:	55,000.00	0.00	2,554.41	52,445.59	0.00	52,445.59	95.36
E30	CAPITAL OUTLAY							
10-412-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
10-412-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	60,200.00	437.50	3,304.41	56,895.59	0.00	56,895.59	94.51
Dept 10-413	Dept 412 Sub Totals:	60,200.00	437.50	3,304.41	56,895.59	0.00		
E00	FINANCE							
10-413-501	SALARIES & WAGES	180,000.00	14,677.16	43,978.05	136,021.95	0.00	136,021.95	75.57
	SALARIES							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-413-502	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-520	FICA	13,770.00	1,510.98	3,741.25	10,028.75	0.00	10,028.75	72.83
10-413-521	P.E.R.S.	41,635.00	2,966.93	8,899.71	32,735.29	0.00	32,735.29	78.62
10-413-522	INSURANCE-HEALTH	51,915.00	4,619.13	11,376.64	40,538.36	0.00	40,538.36	78.09
10-413-523	INSURANCE- WKRS COMP	7,128.00	0.00	0.00	7,128.00	0.00	7,128.00	100.00
E00 Sub Totals:		294,448.00	23,774.20	67,995.65	226,452.35	0.00	226,452.35	76.91
E10	SUPPLIES & SERVICES							
10-413-603	COMMUNICATIONS	4,000.00	180.82	475.62	3,524.38	0.00	3,524.38	88.11
10-413-604	OFFICE SUPPLIES	3,500.00	0.00	418.10	3,081.90	0.00	3,081.90	88.05
10-413-606	POSTAGE	2,500.00	1,141.88	1,415.37	1,084.63	0.00	1,084.63	43.39
10-413-632	MAINTENANCE/EQUIPMENT	350.00	0.00	0.00	350.00	0.00	350.00	100.00
10-413-633	MEMBERSHIPS & DUES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
10-413-637	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-648	SPECIAL DEPT. EXPENSES	23,000.00	0.00	21,037.55	1,962.45	0.00	1,962.45	8.53
10-413-695	DEPT. TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-699	SERVICE CHARGE	8,000.00	973.07	3,758.10	4,241.90	0.00	4,241.90	53.02
E20 Sub Totals:		41,750.00	2,295.77	27,104.74	14,645.26	0.00	14,645.26	35.08
E20	CONTRACTUAL SERVICES							
10-413-657	OUTSIDE SER/CONTR/CONSULT	10,000.00	0.00	4,860.00	5,140.00	0.00	5,140.00	51.40
E20 Sub Totals:		10,000.00	0.00	4,860.00	5,140.00	0.00	5,140.00	51.40
E30	CAPITAL OUTLAY							
10-413-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
10-413-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	INTERFUND TRANSFERS							
10-413-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		346,198.00	26,069.97	99,960.39	246,237.61	0.00	246,237.61	71.13
Dept 413 Sub Totals:		346,198.00	26,069.97	99,960.39	246,237.61	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-414 E10 10-414-657	CITY ATTORNEY SUPPLIES & SERVICES OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20 10-414-641	E10 Sub Totals: CONTRACTUAL SERVICES ATTORNEY SERVICES	0.00 75,000.00	0.00 0.00	0.00 0.00	0.00 75,000.00	0.00 0.00	75,000.00	100.00
E50 10-414-801	E20 Sub Totals: CONTINGENCY CONTINGENCY	75,000.00 0.00	0.00 0.00	0.00 0.00	75,000.00 0.00	0.00 0.00	75,000.00	100.00
E90 10-414-705 10-414-706	E50 Sub Totals: INTERFUND TRANSFERS TRANSFERS OUT TRANSFERS IN	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
Dept 10-415 E10 10-415-648	Dept 414 Sub Totals: SUPPLIES & SERVICES OTHER DEPARTMENTAL EXPEN	75,000.00 0.00	0.00 0.00	0.00 1,923.43	75,000.00 -1,923.43	0.00 0.00	-1,923.43	0.00
E20 10-415-657	E10 Sub Totals: CONTRACTUAL SERVICES OUTSIDE SER/CONTR/CONSULT	0.00 11,300.00	0.00 0.00	1,923.43 0.00	-1,923.43 11,300.00	0.00 0.00	-1,923.43 11,300.00	0.00 100.00
	E20 Sub Totals:	11,300.00	0.00	0.00	11,300.00	0.00	11,300.00	100.00
	Expense Sub Totals:	11,300.00	0.00	1,923.43	9,376.57	0.00	9,376.57	82.98
Dept 10-416 E00	Dept 415 Sub Totals: GOVERNMENT BUILDINGS SALARIES & WAGES SALARIES SALARIES-O/T UNEMPLOYMENT FICA P.E.R.S.	11,300.00 59,041.00 0.00 0.00 0.00 4,517.00 5,286.00	0.00 9,285.07 0.00 0.00 0.00 710.28 1,667.89	1,923.43 27,321.12 0.00 0.00 0.00 2,090.09 4,880.99	9,376.57 31,719.88 0.00 0.00 0.00 2,426.91 405.01	0.00 0.00 0.00 0.00 0.00 0.00 0.00	31,719.88 0.00 0.00 0.00 2,426.91 405.01	53.73 0.00 0.00 0.00 53.73 7.66

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-416-522	INSURANCE-HEALTH	15,710.00	1,136.16	4,715.69	10,994.31	0.00	10,994.31	69.98
10-416-523	INSURANCE- WKRS COMP	2,454.00	0.00	0.00	2,454.00	0.00	2,454.00	100.00
	E00 Sub Totals:	87,008.00	12,799.40	39,007.89	48,000.11	0.00	48,000.11	55.17
E10	SUPPLIES & SERVICES							
10-416-604	OFFICE SUPPLIES	0.00	0.00	595.83	-595.83	0.00	-595.83	0.00
10-416-608	UTILITIES	32,000.00	2,860.05	2,865.21	29,134.79	0.00	29,134.79	91.05
10-416-614	MAINTENANCE-BLDG & GROU	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
10-416-648	SPECIAL DEPT. EXPENSES	15,000.00	17,031.74	33,678.69	-18,678.69	0.00	-18,678.69	0.00
	E10 Sub Totals:	53,000.00	19,891.79	37,139.73	15,860.27	0.00	15,860.27	29.93
E20	CONTRACTUAL SERVICES							
10-416-640	JANITORIAL CONTRACT	22,000.00	975.00	2,925.00	19,075.00	0.00	19,075.00	86.70
10-416-657	OUTSIDE SER/CONTR/CONSULT	20,000.00	0.00	12,130.50	7,869.50	0.00	7,869.50	39.35
	E20 Sub Totals:	42,000.00	975.00	15,055.50	26,944.50	0.00	26,944.50	64.15
E30	CAPITAL OUTLAY							
10-416-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-416-675	CAPITAL INFRASTRUCTURE	0.00	15,750.00	15,750.00	-15,750.00	0.00	-15,750.00	0.00
	E30 Sub Totals:	0.00	15,750.00	15,750.00	-15,750.00	0.00	-15,750.00	0.00
E50	CONTINGENCY							
10-416-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	DEBT SERVICE							
10-416-676	DEBT SERVICE - PRINCIPAL	43,000.00	0.00	0.00	43,000.00	0.00	43,000.00	100.00
10-416-683	DEBT SERVICE - INTEREST	2,083.00	0.00	0.00	2,083.00	0.00	2,083.00	100.00
	E70 Sub Totals:	45,083.00	0.00	0.00	45,083.00	0.00	45,083.00	100.00
E90	INTERFUND TRANSFERS							
10-416-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-416-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	227,091.00	49,416.19	106,953.12	120,137.88	0.00	120,137.88	52.90
Dept 10-417	Dept 416 Sub Totals:	227,091.00	49,416.19	106,953.12	120,137.88	0.00		
E10	DRAINAGE							
10-417-648	SUPPLIES & SERVICES							
	SPECIAL DEPT. EXPENSES	1,500.00	565.00	1,226.18	273.82	0.00	273.82	18.25

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	E10 Sub Totals:	1,500.00	565.00	1,226.18	273.82	0.00	273.82	18.25
10-417-653	CONTRACTUAL SERVICES							
10-417-657	ENGINEERING	0.00	264.00	13,164.75	-13,164.75	0.00	-13,164.75	0.00
	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	465.15	-465.15	0.00	-465.15	0.00
E30	E20 Sub Totals:	0.00	264.00	13,629.90	-13,629.90	0.00	-13,629.90	0.00
10-417-674	CAPITAL OUTLAY							
10-417-675	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL INFRASTRUCTURE	1,090,000.00	12,894.75	25,648.00	1,064,352.00	0.00	1,064,352.00	97.65
E50	E30 Sub Totals:	1,090,000.00	12,894.75	25,648.00	1,064,352.00	0.00	1,064,352.00	97.65
10-417-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-417-677	DEBT SERVICE							
10-417-683	LEASE/PURCHASE	10,905.00	0.00	0.00	10,905.00	0.00	10,905.00	100.00
	DEBT SERVICE - INTEREST	1,921.00	0.00	0.00	1,921.00	0.00	1,921.00	100.00
E70 Sub Totals:		12,826.00	0.00	0.00	12,826.00	0.00	12,826.00	100.00
Expense Sub Totals:		1,104,326.00	13,723.75	40,504.08	1,063,821.92	0.00	1,063,821.92	96.33
Dept 10-418	Dept 417 Sub Totals:	1,104,326.00	13,723.75	40,504.08	1,063,821.92	0.00	1,063,821.92	96.33
E20	ELECTIONS							
10-418-657	CONTRACTUAL SERVICES							
	OUTSIDE SER/CONTR/CONSULT	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
E50	E20 Sub Totals:	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
10-418-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
Dept 10-419	Dept 418 Sub Totals:	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
E00	NON DEPARTMENTAL							
10-419-521	SALARIES & WAGES							
10-419-522	P.E.R.S.	0.00	45.00	45.00	-45.00	0.00	-45.00	0.00
	INSURANCE-HEALTH	26,265.00	0.00	0.00	26,265.00	0.00	26,265.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-419-523	INSURANCE- WKRS COMP	0.00	0.00	64,803.00	-64,803.00	0.00	-64,803.00	0.00
E10	E00 Sub Totals:	26,265.00	45.00	64,848.00	-38,583.00	0.00	-38,583.00	0.00
10-419-625	SUPPLIES & SERVICES	300,000.00	0.00	200,767.00	99,233.00	0.00	99,233.00	33.08
10-419-628	INSURANCE-LIABILITY	150,000.00	0.00	134,272.00	15,728.00	0.00	15,728.00	10.49
10-419-632	INS. PROPE/EQ-COLL COSTS	50,000.00	3,745.29	4,622.91	45,377.09	0.00	45,377.09	90.75
10-419-633	MAINTENANCE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-648	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-660	SPECIAL DEPT. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	COMMUNITY PROMOTION	4,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	50.00
E20	E10 Sub Totals:	504,000.00	3,745.29	341,661.91	162,338.09	0.00	162,338.09	32.21
10-419-638	CONTRACTUAL SERVICES	30,000.00	2,500.00	7,500.00	22,500.00	0.00	22,500.00	75.00
10-419-643	ENTERPRISE ZONE ADMIN	60,000.00	2,439.57	2,439.57	57,560.43	0.00	57,560.43	95.93
10-419-657	AUDIT FEES	25,000.00	350.00	350.00	24,650.00	0.00	24,650.00	98.60
	OUTSIDE SER/CONTR/CONSULT							
E30	E20 Sub Totals:	115,000.00	5,289.57	10,289.57	104,710.43	0.00	104,710.43	91.05
10-419-674	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-675	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL INFRASTRUCTURE							
E50	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-676	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-683	DEBT SERVICE- PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE- INTEREST							
E90	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-705	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-419-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN							
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	645,265.00	9,079.86	416,799.48	228,465.52	0.00	228,465.52	35.41
Dept 10-420	Dept 419 Sub Totals:	645,265.00	9,079.86	416,799.48	228,465.52	0.00		
	SAFER GRANT							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E00	SALARIES & WAGES							
10-420-501	SALARIES	50,000.00	4,080.70	9,954.53	40,045.47	0.00	40,045.47	80.09
10-420-502	SALARIES-O/T	0.00	0.00	594.28	-594.28	0.00	-594.28	0.00
10-420-520	FICA	3,825.00	312.17	806.96	3,018.04	0.00	3,018.04	78.90
10-420-521	P.E.R.S.	4,700.00	455.82	1,113.86	3,586.14	0.00	3,586.14	76.30
10-420-522	INSURANCE-HEALTH	10,000.00	672.15	1,890.18	8,109.82	0.00	8,109.82	81.10
10-420-523	INSURANCE- WKRS COMP	8,877.00	0.00	0.00	8,877.00	0.00	8,877.00	100.00
E00 Sub Totals:		77,402.00	5,520.84	14,359.81	63,042.19	0.00	63,042.19	81.45
E10	SUPPLIES & SERVICES							
10-420-629	UNIFORMS/CLEANING/TRAININ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-420-636	ADV/PRINT/PUBLICATIONS	0.00	25.05	25.05	-25.05	0.00	-25.05	0.00
10-420-695	DEPT. TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 Sub Totals:		0.00	25.05	25.05	-25.05	0.00	-25.05	0.00
E50	CONTINGENCY							
10-420-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		77,402.00	5,545.89	14,384.86	63,017.14	0.00	63,017.14	81.42
Dept 10-421	Dept 420 Sub Totals:	77,402.00	5,545.89	14,384.86	63,017.14	0.00		
E00	POLICE							
10-421-501	SALARIES & WAGES							
10-421-502	SALARIES	990,000.00	73,732.49	224,171.74	765,828.26	0.00	765,828.26	77.36
10-421-502	SALARIES-O/T	76,000.00	8,511.85	27,133.73	48,866.27	0.00	48,866.27	64.30
10-421-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-421-520	FICA	91,549.00	6,220.53	18,398.50	73,150.50	0.00	73,150.50	79.90
10-421-521	P.E.R.S.	420,000.00	18,034.87	54,447.97	365,552.03	0.00	365,552.03	87.04
10-421-522	INSURANCE-HEALTH	240,000.00	19,904.30	49,680.63	190,319.37	0.00	190,319.37	79.30
10-421-523	INSURANCE- WKRS COMP	95,420.00	0.00	0.00	95,420.00	0.00	95,420.00	100.00
E00 Sub Totals:		1,912,969.00	126,404.04	373,832.57	1,539,136.43	0.00	1,539,136.43	80.46
E10	SUPPLIES & SERVICES							
10-421-603	COMMUNICATIONS	11,000.00	1,850.19	2,860.33	8,139.67	0.00	8,139.67	74.00
10-421-604	OFFICE SUPPLIES	1,100.00	0.00	37.12	1,062.88	0.00	1,062.88	96.63
10-421-606	POSTAGE	2,500.00	1,141.88	1,415.38	1,084.62	0.00	1,084.62	43.38
10-421-629	UNIFORMS/CLEANING/TRAININ	9,000.00	1,380.91	5,430.91	3,569.09	0.00	3,569.09	39.66
10-421-632	MAINTENANCE/EQUIPMENT	6,000.00	929.85	1,354.24	4,645.76	0.00	4,645.76	77.43
10-421-633	MEMBERSHIPS & DUES	600.00	0.00	0.00	600.00	0.00	600.00	100.00
10-421-634	RENTS & LEASES	15,000.00	1,057.79	3,173.37	11,826.63	0.00	11,826.63	78.84

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-421-636	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-421-637	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-421-648	SPECIAL DEPT. EXPENSES	65,000.00	3,667.30	2,377.39	62,622.61	0.00	62,622.61	96.34
10-421-693	MECHANIC/OTHER LABOR	10,000.00	206.43	793.34	9,206.66	0.00	9,206.66	92.07
10-421-695	DEPT. TRAINING	2,500.00	7,046.94	6,791.94	-4,291.94	0.00	-4,291.94	0.00
10-421-696	VEHICLE OPER & MAINTENANCE	50,000.00	2,979.32	5,440.85	44,559.15	0.00	44,559.15	89.12
E20	E10 Sub Totals:	172,700.00	20,260.61	29,674.87	143,025.13	0.00	143,025.13	82.82
10-421-657	CONTRACTUAL SERVICES							
	OUTSIDE SER/CONTR/CONSULT	16,000.00	658.00	5,880.00	10,120.00	0.00	10,120.00	63.25
E30	E20 Sub Totals:	16,000.00	658.00	5,880.00	10,120.00	0.00	10,120.00	63.25
10-421-674	CAPITAL OUTLAY							
10-421-674	CAPITAL EQUIPMENT	0.00	0.00	24,741.13	-24,741.13	0.00	-24,741.13	0.00
10-421-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E40	E30 Sub Totals:	0.00	0.00	24,741.13	-24,741.13	0.00	-24,741.13	0.00
10-421-699	OTHER EXPENSES							
	SERVICE CHARGE	0.00	0.00	75.27	-75.27	0.00	-75.27	0.00
E50	E40 Sub Totals:	0.00	0.00	75.27	-75.27	0.00	-75.27	0.00
10-421-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-421-676	DEBT SERVICE							
10-421-676	DEBT SERVICE - PRINCIPAL	4,700.00	0.00	0.00	4,700.00	0.00	4,700.00	100.00
10-421-677	LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-421-683	DEBT SERVICE - INTEREST	697.00	0.00	0.00	697.00	0.00	697.00	100.00
E90	E70 Sub Totals:	5,397.00	0.00	0.00	5,397.00	0.00	5,397.00	100.00
10-421-706	INTERFUND TRANSFERS							
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		2,107,066.00	147,322.65	434,203.84	1,672,862.16	0.00	1,672,862.16	79.39
Dept 10-422	Dept 421 Sub Totals:	2,107,066.00	147,322.65	434,203.84	1,672,862.16	0.00		
E00	FIRE							
10-422-501	SALARIES & WAGES	237,172.00	16,051.48	48,859.19	188,312.81	0.00	188,312.81	79.40
	SALARIES							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-422-502	SALARIES-O/T	41,630.00	7,591.66	24,466.37	17,163.63	0.00	17,163.63	41.23
10-422-515	UNEMPLOYMENT	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
10-422-520	FICA	21,330.00	2,386.07	7,038.77	14,291.23	0.00	14,291.23	67.00
10-422-521	P.E.R.S.	23,725.00	19,226.44	57,586.28	-33,861.28	0.00	-33,861.28	0.00
10-422-522	INSURANCE-HEALTH	50,000.00	4,256.48	9,629.83	40,370.17	0.00	40,370.17	80.74
10-422-523	INSURANCE- WKR'S COMP	37,383.00	0.00	0.00	37,383.00	0.00	37,383.00	100.00
10-422-591	VOLUNTEERS	35,000.00	250.00	500.00	34,500.00	0.00	34,500.00	98.57
E00 Sub Totals:		461,240.00	49,762.13	148,080.44	313,159.56	0.00	313,159.56	67.90
E10	SUPPLIES & SERVICES							
10-422-603	COMMUNICATIONS	7,000.00	712.89	1,153.32	5,846.68	0.00	5,846.68	83.52
10-422-604	OFFICE SUPPLIES	150.00	0.00	0.00	150.00	0.00	150.00	100.00
10-422-614	MAINTENANCE-BLDG & GROU	6,000.00	228.03	394.11	5,605.89	0.00	5,605.89	93.43
10-422-629	UNIFORMS/CLEANING/TRAININ	10,000.00	0.00	1,290.29	8,709.71	0.00	8,709.71	87.10
10-422-632	MAINTENANCE/EQUIPMENT	20,000.00	1,945.19	2,412.74	17,587.26	0.00	17,587.26	87.94
10-422-633	MEMBERSHIPS & DUES	400.00	0.00	400.00	0.00	0.00	0.00	0.00
10-422-636	ADV/PRINT/PUBLICATIONS	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-422-637	MEETINGS & TRAVEL	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
10-422-648	SPECIAL DEPT. EXPENSES	10,000.00	89,770.54	90,107.85	-80,107.85	0.00	-80,107.85	0.00
10-422-673	PHYSICAL EXAMS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
10-422-693	MECHANIC/OTHER LABOR	10,000.00	0.00	3,240.93	6,759.07	0.00	6,759.07	67.59
10-422-695	DEPT. TRAINING	1,000.00	0.00	-75.00	1,075.00	0.00	1,075.00	107.50
10-422-696	VEHICLE OPER & MAINTENANC	36,000.00	3,824.22	6,134.58	29,865.42	0.00	29,865.42	82.96
10-422-699	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 Sub Totals:		102,550.00	96,480.87	105,058.82	-2,508.82	0.00	-2,508.82	0.00
E20	CONTRACTUAL SERVICES							
10-422-657	OUTSIDE SER/CONTR/CONSULT	5,000.00	79.00	79.00	4,921.00	0.00	4,921.00	98.42
10-422-691	VOLUNTEERS	0.00	7,299.00	17,009.00	-17,009.00	0.00	-17,009.00	0.00
E20 Sub Totals:		5,000.00	7,378.00	17,088.00	-12,088.00	0.00	-12,088.00	0.00
E30	CAPITAL OUTLAY							
10-422-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-422-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
10-422-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	DEBT SERVICE							
10-422-676	DEBT SERVICE - PRINCIPAL	53,302.00	0.00	53,301.88	0.12	0.00	0.12	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-422-677	LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-422-683	DEBT SERVICE - INTEREST	3,240.00	0.00	3,239.50	0.50	0.00	0.50	0.02
	E70 Sub Totals:	56,542.00	0.00	56,541.38	0.62	0.00	0.62	0.00
	Expense Sub Totals:	625,332.00	153,621.00	326,768.64	298,563.36	0.00	298,563.36	47.74
	Dept 422 Sub Totals:	625,332.00	153,621.00	326,768.64	298,563.36	0.00		
Dept 10-423	BUILDING INSPECTION							
E00	SALARIES & WAGES							
10-423-501	SALARIES	92,000.00	7,841.58	23,497.47	68,502.53	0.00	68,502.53	74.46
10-423-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-520	FICA	7,038.00	599.88	1,797.54	5,240.46	0.00	5,240.46	74.46
10-423-521	P.E.R.S.	7,240.00	743.92	2,231.24	5,008.76	0.00	5,008.76	69.18
10-423-522	INSURANCE-HEALTH	2,129.00	84.16	172.61	1,956.39	0.00	1,956.39	91.89
10-423-523	INSURANCE- WKRS COMP	4,985.00	0.00	0.00	4,985.00	0.00	4,985.00	100.00
	E00 Sub Totals:	113,392.00	9,269.54	27,698.86	85,693.14	0.00	85,693.14	75.57
E10	SUPPLIES & SERVICES							
10-423-603	COMMUNICATIONS	701.00	55.30	113.69	587.31	0.00	587.31	83.78
10-423-604	OFFICE SUPPLIES	150.00	0.00	0.00	150.00	0.00	150.00	100.00
10-423-606	POSTAGE	0.00	-17.15	-63.00	63.00	0.00	63.00	0.00
10-423-633	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-636	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-637	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-648	SPECIAL DEPT. EXPENSES	9,800.00	0.00	3,932.25	5,867.75	0.00	5,867.75	59.88
10-423-696	VEHICLE OPER & MAINTENANCE	1,800.00	164.62	397.40	1,402.60	0.00	1,402.60	77.92
	E10 Sub Totals:	12,451.00	202.77	4,380.34	8,070.66	0.00	8,070.66	64.82
E20	CONTRACTUAL SERVICES							
10-423-653	ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-423-657	OUTSIDE SER/CONTR/CONSULT	0.00	11.95	22.43	-22.43	0.00	-22.43	0.00
	E20 Sub Totals:	5,000.00	11.95	22.43	4,977.57	0.00	4,977.57	99.55
E50	CONTINGENCY							
10-423-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	130,843.00	9,484.26	32,101.63	98,741.37	0.00	98,741.37	75.47
	Dept 423 Sub Totals:	130,843.00	9,484.26	32,101.63	98,741.37	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-425	COPS Prog/AB 1913							
E00	SALARIES & WAGES							
10-425-501	SALARIES	65,250.00	5,196.06	15,963.53	49,286.47	0.00	49,286.47	75.53
10-425-502	SALARIES-O/T	27,000.00	0.00	2,194.45	24,805.55	0.00	24,805.55	91.87
10-425-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-520	FICA	7,058.00	397.25	1,388.48	5,669.52	0.00	5,669.52	80.33
10-425-521	P.E.R.S.	11,661.00	935.42	2,820.57	8,840.43	0.00	8,840.43	75.81
10-425-522	INSURANCE-HEALTH	17,100.00	1,221.65	3,353.56	13,746.44	0.00	13,746.44	80.39
10-425-523	INSURANCE- WKRS COMP	8,877.00	0.00	0.00	8,877.00	0.00	8,877.00	100.00
E00 Sub Totals:		136,946.00	7,750.38	25,720.59	111,225.41	0.00	111,225.41	81.22
E10	SUPPLIES & SERVICES							
10-425-603	COMMUNICATIONS	0.00	185.28	262.02	-262.02	0.00	-262.02	0.00
10-425-604	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-606	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-629	UNIFORMS/CLEANING/TRAININ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-648	SPECIAL DEPT. EXPENSES	0.00	0.00	1,137.00	-1,137.00	0.00	-1,137.00	0.00
10-425-649	ANIMAL REGULATION	0.00	0.00	-2.36	2.36	0.00	2.36	0.00
10-425-696	VEHICLE OPER & MAINTENANC	0.00	214.96	423.40	-423.40	0.00	-423.40	0.00
E10 Sub Totals:		0.00	400.24	1,820.06	-1,820.06	0.00	-1,820.06	0.00
E30	CAPITAL OUTLAY							
10-425-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
10-425-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		136,946.00	8,150.62	27,540.65	109,405.35	0.00	109,405.35	79.89
Dept 10-426	Dept 425 Sub Totals:	136,946.00	8,150.62	27,540.65	109,405.35	0.00		
E10	SENIOR SERVICES							
10-426-648	SUPPLIES & SERVICES	0.00	2,227.78	90,416.01	-90,416.01	0.00	-90,416.01	0.00
10-426-657	SPECIAL DEPT. EXPENSES	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
10-426-696	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 Sub Totals:		50,000.00	2,227.78	90,416.01	-40,416.01	0.00	-40,416.01	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-427 E00	Expense Sub Totals:	50,000.00	2,227.78	90,416.01	-40,416.01	0.00	-40,416.01	0.00
	Dept 426 Sub Totals:	50,000.00	2,227.78	90,416.01	-40,416.01	0.00		
	LIBRARY							
	SALARIES & WAGES							
	10-427-501							
	10-427-520	35,000.00	2,983.05	8,529.18	26,470.82	0.00	26,470.82	75.63
	10-427-521	2,678.00	228.21	652.48	2,025.52	0.00	2,025.52	75.64
	10-427-522	2,755.00	236.56	677.17	2,077.83	0.00	2,077.83	75.42
	10-427-523	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	INSURANCE-HEALTH	4,985.00	0.00	0.00	4,985.00	0.00	4,985.00	100.00
E10 10-427-608 10-427-648	INSURANCE- WKR'S COMP							
	E00 Sub Totals:	45,418.00	3,447.82	9,858.83	35,559.17	0.00	35,559.17	78.29
	SUPPLIES & SERVICES							
	UTILITIES	9,500.00	359.54	897.91	8,602.09	0.00	8,602.09	90.55
	SPECIAL DEPT. EXPENSES	2,150.00	200.00	398.96	1,751.04	0.00	1,751.04	81.44
E20 10-427-640	E10 Sub Totals:	11,650.00	559.54	1,296.87	10,353.13	0.00	10,353.13	88.87
	CONTRACTUAL SERVICES							
	JANITORIAL CONTRACT	2,820.00	235.00	470.00	2,350.00	0.00	2,350.00	83.33
	E20 Sub Totals:	2,820.00	235.00	470.00	2,350.00	0.00	2,350.00	83.33
	OTHER EXPENSES							
E40 10-427-658	TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY							
	10-427-801	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 10-427-515	EMPLOYEE BENEFITS							
	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	59,888.00	4,242.36	11,625.70	48,262.30	0.00	48,262.30	80.59
	Dept 427 Sub Totals:	59,888.00	4,242.36	11,625.70	48,262.30	0.00		
Dept 10-428 E10 10-428-648	FORFEITURE							
	SUPPLIES & SERVICES							
	SPECIAL DEPT. EXPENSES	0.00	0.00	9,825.50	-9,825.50	0.00	-9,825.50	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-429 E00 10-429-501 10-429-502	E10 Sub Totals:	0.00	0.00	9,825.50	-9,825.50	0.00	-9,825.50	0.00
	Expense Sub Totals:	0.00	0.00	9,825.50	-9,825.50	0.00	-9,825.50	0.00
	Dept 428 Sub Totals:	0.00	0.00	9,825.50	-9,825.50	0.00		
	SALARIES & WAGES	0.00	4,506.07	26,596.37	-26,596.37	0.00	-26,596.37	0.00
	SALARIES	0.00	4,575.54	47,429.17	-47,429.17	0.00	-47,429.17	0.00
E10 10-429-637 10-429-696	SALARIES-O/T							
	E00 Sub Totals:	0.00	9,081.61	74,025.54	-74,025.54	0.00	-74,025.54	0.00
	SUPPLIES & SERVICES							
	MEETINGS & TRAVEL	0.00	208.07	-329.53	329.53	0.00	329.53	0.00
	VEHICLE OPER & MAINTENANCE	0.00	919.18	908.42	-908.42	0.00	-908.42	0.00
E30 10-429-674	E10 Sub Totals:	0.00	1,127.25	578.89	-578.89	0.00	-578.89	0.00
	CAPITAL OUTLAY							
	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	EMPLOYEE BENEFITS							
E80 10-429-520 10-429-521 10-429-522 10-429-523	FICA	0.00	694.66	5,662.75	-5,662.75	0.00	-5,662.75	0.00
	P.E.R.S.	0.00	164.88	1,041.23	-1,041.23	0.00	-1,041.23	0.00
	INSURANCE-HEALTH	0.00	622.27	2,305.23	-2,305.23	0.00	-2,305.23	0.00
	INSURANCE-WKRS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	1,481.81	9,009.21	-9,009.21	0.00	-9,009.21	0.00
Dept 10-432 E00 10-432-501 10-432-502 10-432-520 10-432-521 10-432-522 10-432-523	Expense Sub Totals:	0.00	11,690.67	83,613.64	-83,613.64	0.00	-83,613.64	0.00
	Dept 429 Sub Totals:	0.00	11,690.67	83,613.64	-83,613.64	0.00		
	STREET CLEANING							
	SALARIES & WAGES							
	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SALARIES-O/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	P.E.R.S.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	INSURANCE-HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	INSURANCE-WKRS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	SUPPLIES & SERVICES							
10-432-648	SPECIAL DEPT. EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
10-432-696	VEHICLE OPER & MAINTENAN	15,000.00	0.00	1,135.34	13,864.66	0.00	13,864.66	92.43
	E10 Sub Totals:	16,000.00	0.00	1,135.34	14,864.66	0.00	14,864.66	92.90
E20	CONTRACTUAL SERVICES							
10-432-657	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30	CAPITAL OUTLAY							
10-432-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-432-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
10-432-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	DEBT SERVICE							
10-432-677	LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-432-683	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	16,000.00	0.00	1,135.34	14,864.66	0.00	14,864.66	92.90
	Dept 432 Sub Totals:	16,000.00	0.00	1,135.34	14,864.66	0.00		
Dept 10-433	STREET MAINTENANCE							
E00	SALARIES & WAGES							
10-433-501	SALARIES	84,344.00	16,265.05	51,064.85	33,279.15	0.00	33,279.15	39.46
10-433-502	SALARIES-O/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-520	FICA	6,453.00	1,244.22	3,906.37	2,546.63	0.00	2,546.63	39.46
10-433-521	P.E.R.S.	7,552.00	2,262.36	7,036.89	515.11	0.00	515.11	6.82
10-433-522	INSURANCE-HEALTH	22,442.00	5,841.20	9,265.19	13,176.81	0.00	13,176.81	58.71
10-433-523	INSURANCE- WKRS COMP	18,027.00	0.00	0.00	18,027.00	0.00	18,027.00	100.00
	E00 Sub Totals:	138,818.00	25,612.83	71,273.30	67,544.70	0.00	67,544.70	48.66
E10	SUPPLIES & SERVICES							
10-433-603	COMMUNICATIONS	5,500.00	912.31	1,382.09	4,117.91	0.00	4,117.91	74.87
10-433-604	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-632	MAINTENANCE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-433-636	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-637	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-648	SPECIAL DEPT. EXPENSES	20,000.00	13,566.36	24,659.17	-4,659.17	0.00	-4,659.17	0.00
10-433-696	VEHICLE OPER & MAINTENANCE	30,000.00	309.52	2,900.46	27,099.54	0.00	27,099.54	90.33
E20	E10 Sub Totals:	55,500.00	14,788.19	28,941.72	26,558.28	0.00	26,558.28	47.85
10-433-653	CONTRACTUAL SERVICES							
10-433-657	ENGINEERING	2,500.00	4,044.00	6,241.75	-3,741.75	0.00	-3,741.75	0.00
	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30	E20 Sub Totals:	2,500.00	4,044.00	6,241.75	-3,741.75	0.00	-3,741.75	0.00
10-433-674	CAPITAL OUTLAY							
10-433-675	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL INFRASTRUCTURE	1,000,000.00	553.05	5,558.91	994,441.09	0.00	994,441.09	99.44
E50	E30 Sub Totals:	1,000,000.00	553.05	5,558.91	994,441.09	0.00	994,441.09	99.44
10-433-801	CONTINGENCY							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-706	INTERFUND TRANSFERS							
	TRANSFERS IN	300,000.00	0.00	0.00	300,000.00	0.00	300,000.00	100.00
E90 Sub Totals:		300,000.00	0.00	0.00	300,000.00	0.00	300,000.00	100.00
Expense Sub Totals:		1,496,818.00	44,998.07	112,015.68	1,384,802.32	0.00	1,384,802.32	92.52
Dept 10-434	Dept 433 Sub Totals:	1,496,818.00	44,998.07	112,015.68	1,384,802.32	0.00		
E00	SNOW REMOVAL							
10-434-501	SALARIES & WAGES							
10-434-520	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-521	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-522	P.E.R.S.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-523	INSURANCE-HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	INSURANCE- WKR'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	E00 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-608	SUPPLIES & SERVICES							
10-434-634	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-648	RENTS & LEASES	2,450.00	0.00	0.00	2,450.00	0.00	2,450.00	100.00
10-434-696	SPECIAL DEPT. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	VEHICLE OPER & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20 10-434-657	E10 Sub Totals: CONTRACTUAL SERVICES OUTSIDE SER/CONTR/CONSULT	2,450.00 0.00	0.00 0.00	0.00 0.00	2,450.00 0.00	0.00 0.00	2,450.00 0.00	100.00 0.00
E90 10-434-705	E20 Sub Totals: INTERFUND TRANSFERS TRANSFERS OUT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	2,450.00	0.00	0.00	2,450.00	0.00	2,450.00	100.00
Dept 10-440 E10 10-440-632 10-440-656	Dept 434 Sub Totals: STREET LIGHTING SUPPLIES & SERVICES MAINTENANCE/EQUIPMENT STREET LIGHTING	2,450.00 0.00 80,000.00	0.00 0.00 9,202.26	0.00 0.00 9,291.80	0.00 0.00 70,708.20	0.00 0.00 0.00	0.00 0.00 70,708.20	0.00 0.00 88.39
	E10 Sub Totals:	80,000.00	9,202.26	9,291.80	70,708.20	0.00	70,708.20	88.39
	Expense Sub Totals:	80,000.00	9,202.26	9,291.80	70,708.20	0.00	70,708.20	88.39
	Dept 440 Sub Totals:	80,000.00	9,202.26	9,291.80	70,708.20	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	7,698,188.00	551,797.79	1,965,853.76	5,732,334.24	0.00	5,732,334.24	74.46
Fund 11 Dept 11-001 E00 11-001-501	Fund 10 Sub Totals: SOLID WASTE FUND GENERAL SALARIES & WAGES SALARIES	7,698,188.00 0.00	551,797.79 0.00	1,965,853.76 0.00	5,732,334.24 0.00	0.00 0.00	0.00 0.00	0.00 0.00
E10	E00 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-604	SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-606	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-617	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-648	RECYCLING GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-655	SPECIAL DEPT. EXPENSES LANDFILL GATE FEES	0.00 0.00	0.00 0.00	11.94 0.00	-11.94 0.00	0.00 0.00	-11.94 0.00	0.00 0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
11-001-678	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-699	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20	E10 Sub Totals:	0.00	0.00	11.94	-11.94	0.00	-11.94	0.00
11-001-657	CONTRACTUAL SERVICES OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	E20 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-001-705	INTERFUND TRANSFERS							
11-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	11.94	-11.94	0.00	-11.94	0.00
	Dept 001 Sub Totals:	0.00	0.00	11.94	-11.94	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	11.94	-11.94	0.00	-11.94	0.00
Fund 12	Fund 11 Sub Totals:	0.00	0.00	11.94	-11.94	0.00		
Dept 12-001	WATER FUND							
E00	GENERAL							
12-001-501	SALARIES & WAGES	220,647.00	17,005.90	48,029.20	172,617.80	0.00	172,617.80	78.23
12-001-502	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-520	SALARIES-O/T	16,880.00	1,289.78	3,646.31	13,233.69	0.00	13,233.69	78.40
12-001-521	FICA	20,226.00	2,908.74	8,447.46	11,778.54	0.00	11,778.54	58.23
12-001-522	P.E.R.S.	49,050.00	3,319.70	6,794.32	42,255.68	0.00	42,255.68	86.15
12-001-523	INSURANCE-HEALTH	25,753.00	0.00	0.00	25,753.00	0.00	25,753.00	100.00
12-001-603	INSURANCE- WKRS COMP COMMUNICATIONS	3,200.00	839.80	1,240.26	1,959.74	0.00	1,959.74	61.24
E10	E00 Sub Totals:	335,756.00	25,363.92	68,157.55	267,598.45	0.00	267,598.45	79.70
12-001-604	SUPPLIES & SERVICES	300.00	0.00	0.00	300.00	0.00	300.00	100.00
12-001-606	OFFICE SUPPLIES	3,500.00	119.50	869.50	2,630.50	0.00	2,630.50	75.16
12-001-608	POSTAGE	70,000.00	12,158.16	15,542.29	54,457.71	0.00	54,457.71	77.80
12-001-614	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-620	MAINTENANCE-BLDG & GROU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-632	CONTRIB TO OUTSIDE AGENCII MAINTENANCE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
12-001-634	RENTS & LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-636	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-637	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-648	SPECIAL DEPT. EXPENSES	80,000.00	11,707.96	66,262.16	13,737.84	0.00	13,737.84	17.17
12-001-653	ENGINEERING	2,500.00	243.00	36,991.86	-34,491.86	0.00	-34,491.86	0.00
12-001-675	CAPITAL INFRASTRUCTURE	0.00	41,386.75	82,968.50	-82,968.50	0.00	-82,968.50	0.00
12-001-696	VEHICLE OPER & MAINTENANCE	16,500.00	309.52	1,324.23	15,175.77	0.00	15,175.77	91.97
12-001-697	CARRICK WATER MISC EXP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-698	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 Sub Totals:		172,800.00	65,924.89	203,958.54	-31,158.54	0.00	-31,158.54	0.00
E20	CONTRACTUAL SERVICES							
12-001-657	OUTSIDE SER/CONTR/CONSULT	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
12-001-673	PHYSICAL EXAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20 Sub Totals:		15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
E30	CAPITAL OUTLAY							
12-001-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-678	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	CONTINGENCY							
12-001-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60	DEPRECIATION & AMORTIZATION							
12-001-699	SERVICE CHARGE	6,000.00	0.00	962.21	5,037.79	0.00	5,037.79	83.96
E60 Sub Totals:		6,000.00	0.00	962.21	5,037.79	0.00	5,037.79	83.96
E70	DEBT SERVICE							
12-001-677	LEASE/PURCHASE	49,071.00	0.00	0.00	49,071.00	0.00	49,071.00	100.00
12-001-683	DEBT SERVICE - INTEREST	8,644.00	0.00	0.00	8,644.00	0.00	8,644.00	100.00
E70 Sub Totals:		57,715.00	0.00	0.00	57,715.00	0.00	57,715.00	100.00
E90	INTERFUND TRANSFERS							
12-001-627	GENERAL GOVERNMENT COST	473,046.00	0.00	0.00	473,046.00	0.00	473,046.00	100.00
12-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		473,046.00	0.00	0.00	473,046.00	0.00	473,046.00	100.00
Expense Sub Totals:		1,060,317.00	91,288.81	273,078.30	787,238.70	0.00	787,238.70	74.25

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 14 Dept 14-001 E30 14-001-674 14-001-675	Dept 001 Sub Totals:	1,060,317.00	91,288.81	273,078.30	787,238.70	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	1,060,317.00	91,288.81	273,078.30	787,238.70	0.00	787,238.70	74.25
	Fund 12 Sub Totals:	1,060,317.00	91,288.81	273,078.30	787,238.70	0.00		
	Gas Tax RMRA #2032							
	GENERAL							
	CAPITAL OUTLAY							
	CAPITAL EQUIPMENT							
	CAPITAL INFRASTRUCTURE							
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 14-001-705 14-001-706	INTERFUND TRANSFERS							
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 14 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	SIDEWALK FUND							
Fund 15 Dept 15-001 E90 15-001-705 15-001-706	GENERAL							
	INTERFUND TRANSFERS							
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 15 Sub Totals:	0.00	0.00	0.00	0.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 16 Dept 16-001 E20	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 15 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Transportation Taxes							
	GENERAL							
	CONTRACTUAL SERVICES							
	OUTSIDE SER/CONTR/CONSULT	76,659.00	0.00	0.00	76,659.00	0.00	76,659.00	100.00
	STAGE BUS SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	76,659.00	0.00	0.00	76,659.00	0.00	76,659.00	100.00
	INTERFUND TRANSFERS							
E90 16-001-705 16-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	76,659.00	0.00	0.00	76,659.00	0.00	76,659.00	100.00
	Dept 001 Sub Totals:	76,659.00	0.00	0.00	76,659.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	76,659.00	0.00	0.00	76,659.00	0.00	76,659.00	100.00
	Fund 16 Sub Totals:	76,659.00	0.00	0.00	76,659.00	0.00		
	Gas Tax #2105 Prop 111							
	GENERAL							
Fund 17 Dept 17-001 E00	SALARIES & WAGES							
	SALARIES	16,869.00	206.43	206.43	16,662.57	0.00	16,662.57	98.78
	SALARIES-O/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	FICA	1,291.00	15.79	15.79	1,275.21	0.00	1,275.21	98.78
	P.E.R.S.	1,511.00	20.42	20.42	1,490.58	0.00	1,490.58	98.65
	INSURANCE-HEALTH	4,489.00	190.57	190.57	4,298.43	0.00	4,298.43	95.75
	INSURANCE- WKR'S COMP	5,152.00	0.00	0.00	5,152.00	0.00	5,152.00	100.00
	E00 Sub Totals:	29,312.00	433.21	433.21	28,878.79	0.00	28,878.79	98.52
	SUPPLIES & SERVICES							
	UTILITIES	5,500.00	703.84	703.84	4,796.16	0.00	4,796.16	87.20
17-001-634	RENTS & LEASES	8,500.00	1,437.50	2,132.62	6,367.38	0.00	6,367.38	74.91

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
17-001-648	SPECIAL DEPT. EXPENSES	10,000.00	205.02	615.08	9,384.92	0.00	9,384.92	93.85
17-001-673	PHYSICAL EXAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17-001-696	VEHICLE OPER & MAINTENAN	30,000.00	1,802.39	2,074.87	27,925.13	0.00	27,925.13	93.08
E20	E10 Sub Totals:	54,000.00	4,148.75	5,526.41	48,473.59	0.00	48,473.59	89.77
17-001-653	CONTRACTUAL SERVICES							
17-001-657	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OUTSIDE SER/CONTR/CONSULT	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
E30	E20 Sub Totals:	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
17-001-674	CAPITAL OUTLAY							
17-001-675	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17-001-801	CONTINGENCY							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17-001-705	INTERFUND TRANSFERS							
17-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		84,812.00	4,581.96	5,959.62	78,852.38	0.00	78,852.38	92.97
Dept 001 Sub Totals:		84,812.00	4,581.96	5,959.62	78,852.38	0.00		
Fund Revenue Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Expense Sub Totals:		84,812.00	4,581.96	5,959.62	78,852.38	0.00	78,852.38	92.97
Fund 20	Fund 17 Sub Totals:	84,812.00	4,581.96	5,959.62	78,852.38	0.00		
Dept 20-001	Community Development & Promo							
E00	GENERAL							
20-001-501	SALARIES & WAGES	8,435.00	98.22	958.76	7,476.24	0.00	7,476.24	88.63
20-001-502	SALARIES-O/T	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-001-520	FICA	646.00	32.96	278.80	367.20	0.00	367.20	56.84
20-001-521	P.E.R.S.	756.00	85.85	484.63	271.37	0.00	271.37	35.90
20-001-522	INSURANCE-HEALTH	2,245.00	247.61	701.64	1,543.36	0.00	1,543.36	68.75

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
20-001-523	INSURANCE- WKRS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	E00 Sub Totals:	12,082.00	464.64	2,423.83	9,658.17	0.00	9,658.17	79.94
20-001-648	SUPPLIES & SERVICES							
	SPECIAL DEPT. EXPENSES	0.00	332.78	2,809.32	-2,809.32	0.00	-2,809.32	0.00
20-001-660	COMMUNITY PROMOTION	80,000.00	2,840.00	21,177.36	58,822.64	0.00	58,822.64	73.53
E10 Sub Totals:		80,000.00	3,172.78	23,986.68	56,013.32	0.00	56,013.32	70.02
E30	CAPITAL OUTLAY							
20-001-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-001-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	INTERFUND TRANSFERS							
20-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		92,082.00	3,637.42	26,410.51	65,671.49	0.00	65,671.49	71.32
Dept 001 Sub Totals:		92,082.00	3,637.42	26,410.51	65,671.49	0.00	65,671.49	71.32
Fund Revenue Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Expense Sub Totals:		92,082.00	3,637.42	26,410.51	65,671.49	0.00	65,671.49	71.32
Fund 20 Sub Totals:		92,082.00	3,637.42	26,410.51	65,671.49	0.00	65,671.49	71.32
Fund 23 Sub Totals:		92,082.00	3,637.42	26,410.51	65,671.49	0.00	65,671.49	71.32
Fund 23-001 Sub Totals:		92,082.00	3,637.42	26,410.51	65,671.49	0.00	65,671.49	71.32
Fund 23-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 001 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Revenue Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 24 Dept 24-001 E90 24-001-705 24-001-706	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 23 Sub Totals:							
	BOLES FIRE ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GENERAL							
	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN							
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 24 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 25 Dept 25-001 E10 25-001-648	FORFEITURE FIDUCIARY FUND							
	GENERAL							
	SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SPECIAL DEPT. EXPENSES							
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN							
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 25 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 25-001-705 25-001-706	INTERFUND TRANSFERS							
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 25 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 29	TRAFFIC STUDY/CAP IMP FUND							
Dept 29-001	GENERAL							
E90	INTERFUND TRANSFERS							
29-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 30	Fund 29 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 30-001	BOLES FIRE RESPONSE							
E90	GENERAL							
30-001-705	INTERFUND TRANSFERS							
30-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 31	Fund 30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 31-001	BOLES FIRE RECOVERY/PROJECT							
E90	GENERAL							
31-001-705	INTERFUND TRANSFERS							
31-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 32 Dept 32-001 E90 32-001-705 32-001-706	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 31 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	PAL PROGRAM							
	GENERAL							
	INTERFUND TRANSFERS							
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Fund 33 Dept 33-001 E90 33-001-705 33-001-706	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 32 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	SPROUSE BUILDING							
	GENERAL							
	INTERFUND TRANSFERS							
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 34 Dept 34-001 E90 34-001-705 34-001-706	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 33 Sub Totals: STIP SHASTINA/BLKBUTTE RE/	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GENERAL							
	INTERFUND TRANSFERS							
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 34 Sub Totals: 1/4% Use/Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GENERAL							
Fund 36 Dept 36-001 E10 36-001-648	SUPPLIES & SERVICES							
	SPECIAL DEPT. EXPENSES	300,000.00	0.00	17,831.60	282,168.40	0.00	282,168.40	94.06
	E10 Sub Totals:	300,000.00	0.00	17,831.60	282,168.40	0.00	282,168.40	94.06
	CONTRACTUAL SERVICES							
	OUTSIDE SER/CONTR/CONSULT	0.00	7,383.33	22,149.99	-22,149.99	0.00	-22,149.99	0.00
	SR MEALS/NUTRITION PROG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	0.00	7,383.33	22,149.99	-22,149.99	0.00	-22,149.99	0.00
	INTERFUND TRANSFERS							
	TRANSFERS OUT	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
	Expense Sub Totals:	355,000.00	7,383.33	39,981.59	315,018.41	0.00	315,018.41	88.74
	Dept 001 Sub Totals:	355,000.00	7,383.33	39,981.59	315,018.41	0.00	315,018.41	88.74
Dept 36-421	POLICE							
		355,000.00	7,383.33	39,981.59	315,018.41	0.00	315,018.41	88.74

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30	CAPITAL OUTLAY							
36-421-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36-421-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 36-422	Dept 421 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
E30	FIRE							
36-422-674	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36-422-675	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 36-433	Dept 422 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
E30	STREET MAINTENANCE							
36-433-674	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36-433-675	CAPITAL EQUIPMENT	0.00	69,904.58	69,904.58	-69,904.58	0.00	-69,904.58	0.00
	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	69,904.58	69,904.58	-69,904.58	0.00	-69,904.58	0.00
	Expense Sub Totals:							
		0.00	69,904.58	69,904.58	-69,904.58	0.00	-69,904.58	0.00
Dept 433	Dept 433 Sub Totals:	0.00	69,904.58	69,904.58	-69,904.58	0.00		
	Fund Revenue Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:							
		355,000.00	77,287.91	109,886.17	245,113.83	0.00	245,113.83	69.05
Fund 37	Fund 36 Sub Totals:	355,000.00	77,287.91	109,886.17	245,113.83	0.00		
Dept 37-001	Mill Fire Recovery/Projects							
E10	GENERAL							
37-001-648	SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37-001-657	SPECIAL DEPT. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20 37-001-653	CONTRACTUAL SERVICES ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 37-001-705 37-001-706	E20 Sub Totals: INTERFUND TRANSFERS TRANSFERS OUT TRANSFERS IN	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 43 Dept 43-001 E90	Fund 37 Sub Totals: BOLES FIRE PRIVATE DONATIO GENERAL INTERFUND TRANSFERS TRANSFERS OUT TRANSFERS IN	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
43-001-705 43-001-706	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 45 Dept 45-001 E10	Fund 43 Sub Totals: SPECIAL MEMORIAL FUND GENERAL SUPPLIES & SERVICES OUTSIDE SER/CONTR/CONSULT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
45-001-657	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E90	INTERFUND TRANSFERS							
45-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 48	Fund 45 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 48-001	IRWM WATER GRANT							
E90	GENERAL							
48-001-705	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN							
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 59	Fund 48 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 59-001	RLF Housing Rehab							
E10	GENERAL							
59-001-678	SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BAD DEBT EXPENSE							
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20	CONTRACTUAL SERVICES							
59-001-657	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59-001-699	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E90	E20 Sub Totals:							
59-001-705	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 60	Fund 59 Sub Totals:							
Dept 60-001	RLF Misc Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-001-648	SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-001-678	SPECIAL DEPT. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-001-699	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	INTERFUND TRANSFERS							
60-001-705	TRANSFERS OUT	-300,000.00	0.00	0.00	-300,000.00	0.00	-300,000.00	0.00
60-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		-300,000.00	0.00	0.00	-300,000.00	0.00	-300,000.00	0.00
	Expense Sub Totals:	-300,000.00	0.00	0.00	-300,000.00	0.00	-300,000.00	0.00
	Dept 001 Sub Totals:	-300,000.00	0.00	0.00	-300,000.00	0.00	-300,000.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	-300,000.00	0.00	0.00	-300,000.00	0.00	-300,000.00	0.00
Fund 61	Fund 60 Sub Totals:							
Dept 61-001	GFAAG	-300,000.00	0.00	0.00	-300,000.00	0.00	-300,000.00	0.00
	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30	CAPITAL OUTLAY							
61-001-674	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-001-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60	DEPRECIATION & AMORTIZATION							
61-001-698	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	INTERFUND TRANSFERS							
61-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 61-412	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
E60	PLANNING							
61-412-698	DEPRECIATION & AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 61-419	Dept 412 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
E60	NON DEPARTMENTAL							
61-419-692	DEPRECIATION & AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-419-698	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 61-421	Dept 419 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
E60	POLICE							
61-421-692	DEPRECIATION & AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-421-698	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 61-422 E60 61-422-698	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 421 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	FIRE							
	DEPRECIATION & AMORTIZATI							
	FIRE - DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 422 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	SENIOR SERVICES							
Dept 61-426 E60 61-426-698	DEPRECIATION & AMORTIZATI							
	SENIOR SERVICES - DEPRECIAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 426 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	STREET CLEANING							
	DEPRECIATION & AMORTIZATI							
	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 61-432 E60 61-432-698	Dept 426 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	STREET CLEANING							
	DEPRECIATION & AMORTIZATI							
	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 432 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 61 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Fund 64 Dept 64-001 E90	Water Capital Fund							
	GENERAL							
	INTERFUND TRANSFERS							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
64-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
64-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 68	Fund 64 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 68-001	Sewer Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
68-001-705	INTERFUND TRANSFERS							
68-001-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 001 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 71	Fund 68 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 71-001	GLTDAG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E00	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71-001-600	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	COMP ABS ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	E00 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71-001-682	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71-001-683	DEBT SERVICE-OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GL-Budget Status (10/11/2026 - 10:50 AM)								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E90	INTERFUND TRANSFERS							
71-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 71-411	Dept 001 Sub Totals:							
E00	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00		
71-411-621	SALARIES & WAGES							
	PERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	EMPLOYEE BENEFITS							
71-411-670	OPEB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 71-421	Dept 411 Sub Totals:							
E00	POLICE	0.00	0.00	0.00	0.00	0.00		
71-421-621	SALARIES & WAGES							
	PERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	EMPLOYEE BENEFITS							
71-421-670	OPEB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 421	Dept 421 Sub Totals:							
		0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 80	Fund 71 Sub Totals:							
	Sewer M & O	0.00	0.00	0.00	0.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 80-001 E00	GENERAL SALARIES & WAGES SALARIES SALARIES-O/T UNEMPLOYMENT FICA P.E.R.S. INSURANCE-HEALTH INSURANCE- WKRS COMP	250,643.00 0.00 0.00 0.00 19,175.00 22,194.00 46,765.00 25,753.00	12,070.58 0.00 0.00 0.00 911.91 2,279.73 1,431.68 0.00	34,450.63 524.46 0.00 2,646.80 6,685.47 3,428.30 0.00	216,192.37 -524.46 0.00 16,528.20 15,508.53 43,336.70 25,753.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	216,192.37 -524.46 0.00 16,528.20 15,508.53 43,336.70 25,753.00	86.26 0.00 0.00 86.20 69.88 92.67 100.00
E10	E00 Sub Totals:	364,530.00	16,693.90	47,735.66	316,794.34	0.00	316,794.34	86.90
80-001-603	SUPPLIES & SERVICES	1,000.00	66.12	142.50	857.50	0.00	857.50	85.75
80-001-604	COMMUNICATIONS	650.00	0.00	418.08	231.92	0.00	231.92	35.68
80-001-606	POSTAGE	2,500.00	119.50	869.50	1,630.50	0.00	1,630.50	65.22
80-001-608	UTILITIES	125,000.00	12,479.14	12,479.14	112,520.86	0.00	112,520.86	90.02
80-001-620	CONTRIB TO OUTSIDE AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-632	UNIFORMS/CLEANING/TRAININ	1,000.00	205.03	615.07	384.93	0.00	384.93	38.49
80-001-637	MAINTENANCE/EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
80-001-648	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-673	SPECIAL DEPT. EXPENSES	50,000.00	878.97	9,877.04	40,122.96	0.00	40,122.96	80.25
80-001-678	PHYSICAL EXAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-696	BAD DEBT EXPENSE	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-699	VEHICLE OPER & MAINTENANC	6,200.00	664.68	1,974.17	15,025.83	0.00	15,025.83	88.39
	SERVICE CHARGE	0.00	0.00	962.22	5,237.78	0.00	5,237.78	84.48
E20	E10 Sub Totals:	205,850.00	14,413.44	27,337.72	178,512.28	0.00	178,512.28	86.72
80-001-653	CONTRACTUAL SERVICES	0.00	10,211.00	19,323.50	-19,323.50	0.00	-19,323.50	0.00
80-001-657	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30	E20 Sub Totals:	0.00	10,211.00	19,323.50	-19,323.50	0.00	-19,323.50	0.00
80-001-674	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-675	CAPITAL EQUIPMENT	0.00	40,285.00	40,285.00	-40,285.00	0.00	-40,285.00	0.00
	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E40	E30 Sub Totals:	0.00	40,285.00	40,285.00	-40,285.00	0.00	-40,285.00	0.00
80-001-658	OTHER EXPENSES	0.00	40,285.00	40,285.00	-40,285.00	0.00	-40,285.00	0.00
	TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEPRECIATION & AMORTIZATI	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GL-Budget Status (10/1/2026 - 10:50 AM)

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
80-001-698	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	DEBT SERVICE							
80-001-676	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-677	LEASE/PURCHASE	49,071.00	0.00	0.00	49,071.00	0.00	49,071.00	100.00
80-001-683	DEBT SERVICE - INTEREST	8,644.00	0.00	0.00	8,644.00	0.00	8,644.00	100.00
E70 Sub Totals:		57,715.00	0.00	0.00	57,715.00	0.00	57,715.00	100.00
E80	EMPLOYEE BENEFITS							
80-001-670	OPEB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	INTERFUND TRANSFERS							
80-001-627	GENERAL GOVERNMENT COST	399,617.00	0.00	0.00	399,617.00	0.00	399,617.00	100.00
80-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		399,617.00	0.00	0.00	399,617.00	0.00	399,617.00	100.00
Expense Sub Totals:		1,027,712.00	81,603.34	134,681.88	893,030.12	0.00	893,030.12	86.89
Dept 001 Sub Totals:		1,027,712.00	81,603.34	134,681.88	893,030.12	0.00		
Fund Revenue Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Expense Sub Totals:		1,027,712.00	81,603.34	134,681.88	893,030.12	0.00	893,030.12	86.89
Fund 80 Sub Totals:		1,027,712.00	81,603.34	134,681.88	893,030.12	0.00		
Revenue Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Totals:		10,094,770.00	810,197.23	2,515,882.18	7,578,887.82	0.00	7,578,887.82	75.08
Report Totals:		10,094,770.00	810,197.23	2,515,882.18	7,578,887.82	0.00		



**Siskiyou County
PROCLAMATION**

19th ANNUAL “READ ACROSS SISKIYOU” 2026 EVENT

Sponsored By First 5 Siskiyou Children and Families Commission

WHEREAS, the ultimate goal of the First 5 Siskiyou Children and Families Commission is that all of Siskiyou’s children from prenatal through 5 years of age will be healthy, ready to learn, and supported in safe, nurturing families and communities; and

WHEREAS, children in Siskiyou County from prenatal through 5 years of age have a successful start in life through daily reading with supportive and nurturing families, caregivers, educators and community leaders; and

WHEREAS, early literacy is the foundation for academic, social emotional, and economic success; and

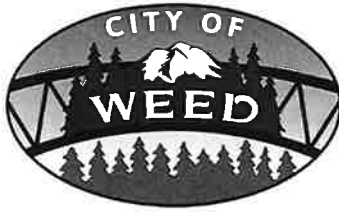
WHEREAS, First 5 Siskiyou, in partnership with Siskiyou County Library, dedicates one day each year to promote early literacy by providing the same titled book to be read by guest readers to children in various preschools, kindergartens, child care settings, libraries and online events throughout Siskiyou County on the same day and provide each child with a copy of that book to take home.

THEREFORE, the City of Weed hereby proclaims November 18, 2026 as the 19th anniversary of “Read Across Siskiyou” and be it that this body enthusiastically endorses daily reading, singing and playing with children as a critical foundation for healthy development and life long success.

Signed: _____ Date: _____

Darrell Parham, Mayor
City of Weed





City of Weed

Agenda Item Summary

Meeting: City Council – 8 October 2026

Department:

Administration

Agenda Item Title:

Appointment of Interim City Treasurer

Staff Recommendation:

Consider the adoption of Resolution No. 43-2026 appointing an Interim City Treasurer.

Summary:

The City Treasurer is a statutory municipal office responsible for the custody, accounting, and oversight of City funds. Under California Government Code section 36510, where the City Treasurer is an appointive office, the City Council appoints the Treasurer, and the officer serves at the pleasure of the Council. State law also permits a council, by ordinance, to delegate its appointment authority to the City Manager.

The City of Weed has retained the appointment function for the Treasurer with the City Council. Most recently, the Council appointed the City Treasurer by Resolution No. 02-2025 in February 2025.

Because the Treasurer is a separately appointed City officer, changes affecting an employee's administrative position do not, by themselves, constitute Council action regarding the Treasurer's appointment. Accordingly, Council action is necessary to address the Treasurer position and ensure continuity of the statutory functions assigned to that office.

A resolution to appoint an Interim City Treasurer. Right now, it lists Dustin Stambaugh, the City Manager, as the interim appointment. But ultimately, it is whoever the City Council wants to be appointed to that position. The interim appointment is intended to maintain continuity of financial administration while allowing the City to separately consider the longer-term structure and appointment of the Treasurer position.

Fiscal impact:

No material fiscal impact is anticipated from the interim appointment unless the Council establishes additional compensation for the Treasurer assignment.

Alternative Actions:

Council may appoint another qualified individual as Interim City Treasurer or direct staff to return with an alternative arrangement.

Environmental Review:

This administrative personnel and organizational action is not a project subject to the California Environmental Quality Act (CEQA).

Attachments:

1. Resolution No. 43-2026 – Appointment of Interim City Treasurer

RESOLUTION NO. 43-2026
A RESOLUTION APPROVING THE
APPOINTMENT OF DUSTIN STAMBAUGH
TO THE POSITION OF INTERIM CITY TREASURER

WHEREAS, the City Treasurer shall be appointed by and serve at the pleasure of the City Council in accordance with Section 2.12.070 of the Weed Municipal Code; and

WHEREAS, pursuant to that authority, the City Council desires to appoint Dustin Stambaugh to serve as the City Treasurer on an interim basis; and

WHEREAS, the appointment of City Treasurer is not a project subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b) as a personnel-related action and organizational activity of government that will not result in direct or indirect physical changes in the environment; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the appointment of Dustin Stambaugh as Interim City Treasurer with a monthly salary increase of \$0.00.

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Weed held on the 8th day of October 2026, by the following vote to wit:

AYES:

NOES:

ABSENT:

Mayor

ATTEST:

City Clerk



City of Weed

Agenda Item Summary

Meeting: City Council -8 October 2026

Department: Brian Carter, Fire Chief.

Agenda Item Title: Council Move to Approve Resolution No. 44-2026 for on call pay for 40-hour employees

Staff Recommendation: City Council approve Resolution No. 44-2026 to add an on call pay policy for 40-hour employees

Summary: The fire department is continually searching for ways to improve our response times, ensure we have sufficient personnel and recruit and retain firefighters. The fire department believes that adding on call pay to our members that work a 40-hour work schedule would ensure 24-hour coverage and compensate our employees for the work they put in. This policy would affect our 2 paid Lieutenants; 1 position is city funded and 1 position is grant funded. Currently these positions work a 10–12-hour shift. The on-call pay would ensure we have someone to respond after hours, reduce our response times and increase our personnel during incidents. This policy is based on the on-call policy currently in place for public works employees.

Fiscal impact:

Annual fiscal impact for 2 positions is \$15,600. (\$300 per week for 52 weeks). Each position would receive \$150 per week for on-call time. The fiscal impact for the remainder of this fiscal year is approximately \$11,400 (\$300 per week for 38 weeks).

Alternative Actions:

1. Approve on call pay policy
2. Postpone
3. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Resolution No. 44-2026
On Call Pay Policy

RESOLUTION NO. 44-2026
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
ADOPTING WEED FIRE DEPARTMENT ON CALL PAY POLICY

WHEREAS, the City of Weed updates its classification, salary, and benefits resolutions periodically to maintain competitive compensation and align with evolving operational needs; and,

WHEREAS, certain departments within the City, including but not limited to Public Works and Public Safety, require non-exempt personnel to remain available outside of their regularly scheduled hours to respond promptly to emergencies, equipment failures, or public safety incidents; and

WHEREAS, California law establishes that on-call or standby time is compensable as hours worked if the restrictions placed on the employee prevent them from effectively utilizing the time for personal activities; and

WHEREAS, the City desires to formally establish a Weed Fire Department On-Call Policy that clearly defines controlled environments to maintain strict compliance with California Division of Labor Standards Enforcement (DLSE) regulations and applicable judicial precedents.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Weed that;

Section 1. Weed Fire Department On Call Policy as attached hereto and made a part hereof by reference is hereby adopted; and

SECTION 2. Approval of On-Call/Standby Pay Policy. The On-Call Pay Policy for eligible non-exempt employees is hereby approved and adopted.

FURTHER, BE IT RESOLVED, that this resolution shall become effective immediately.

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council held the 8th day of October 2026 by the following vote, to wit:

AYES: Council Members

NOES:

ABSENT:

Mayor, City of Weed

ATTEST:

City Clerk, City of Weed

CITY OF WEED FIRE DEPARTMENT ON CALL PAY POLICY

Purpose: To provide and compensate the fire department personnel to manage all hazard emergencies after normal, scheduled shift hours.

Weed Fire Department personnel will be placed "on call" for the hours after their assigned shift.

Call outs will be through the Yreka ECC through standard fire department dispatching procedures.

The standby period which covers the hours not included in the regular work schedule, beginning at the end of the shift day, through the beginning of the next shift day. The person on standby shall be available to respond immediately, following standard department procedures.

Payment for standby is \$150.00 per week. Payment for callouts is at time and one-half (1 1/2) the employee's normal hourly rate with a minimum payment of one (1) hour for each callout.

Failure to perform the standby when scheduled or to respond when called out will be subject to disciplinary action.

The city agrees to provide a take-home vehicle to all employees while assigned to standby who live within a ten (10) mile radius of the City of Weed city limits.

\$300 per week for 52 weeks= \$15,600 annually for 2 personnel.



City of Weed

Agenda Item Summary

Meeting: City Council – 8 October 2026

Department:

Administration

Agenda Item Title:

**Approval of Memorandum of Understanding with
Siskiyou County Library for Library Services, July
1, 2026 through June 30, 2030**

Staff Recommendation:

Approve the Memorandum of Understanding between the City of Weed and Siskiyou County Library for the provision of library services for the period of July 1, 2026 through June 30, 2030, and authorize the Mayor and City Manager to execute the agreement.

Summary:

The City of Weed participates in the Siskiyou County Library system through a Memorandum of Understanding (MOU) that defines the responsibilities of Siskiyou County and participating communities. The proposed agreement extends through June 30, 2030.

An earlier version was presented to the City Council in August. Council directed staff to address several outstanding concerns before returning the agreement for approval. Staff subsequently met with County representatives and legal counsel, and the County accepted the revisions requested by the City.

Under the revised MOU, the County will continue to provide the library system's technology backbone, Internet and wireless connectivity, circulation and catalog systems, networking equipment, material processing and delivery, training, and countywide program coordination.

The City remains responsible for the Weed Library facility, utilities, maintenance, janitorial services, insurance, local staffing and volunteers, subscriptions, and locally owned technology. The City retains final discretion regarding the type, quantity, and cost of locally provided technology, subject to County compatibility review.

Network Security:

Council previously requested additional information regarding public Wi-Fi security and management. County IT advised that the existing Cisco/Unify Connect system has limited capability to provide many of the controls the Council asked about. The County is replacing that system with a **Fortinet-based network**, and the remaining library equipment has been ordered. Once implemented, the new system is expected to provide substantially greater capability for managing access, restrictions, monitoring, device controls, and network segregation. County IT expects the conversion to be completed in the coming months. The County has advised that the

equipment has already been purchased and that no additional cost to the City is anticipated for the conversion. Ongoing licensing is expected to be incorporated into the County's internal IT support structure.

The MOU also requires the County to take reasonable measures to prevent unlawful use of the public Internet connection, including content filtering and lawful network monitoring. The City retains sole discretion over the hours during which public Wi-Fi is available at the Weed Library.

The revised agreement also establishes a meet-and-confer process between the City Manager and County Librarian to resolve disputes regarding the interpretation or performance of the MOU. Either party may terminate the agreement upon 30 days' written notice.

Following Council approval, the agreement will be circulated for signatures and forwarded to the Siskiyou County Board of Supervisors for consideration.

Fiscal impact:

The MOU identifies a contract amount of \$0.00. The City will continue to bear its existing library operating costs, including staffing, utilities, maintenance, insurance, and locally owned technology. No additional City cost is currently anticipated for the County's Fortinet network conversion.

Alternative Actions:

Council may direct staff to seek additional revisions or decline to approve the MOU.

Environmental Review:

Approval of the MOU concerns the continuation of existing library services and does not authorize a physical change in the environment; therefore, the action is not a project subject to CEQA.

Attachments:

1. Memorandum of Understanding Regarding Siskiyou County Library and Local Communities – City of Weed, July 1, 2026 through June 30, 2030.

MEMORANDUM OF UNDERSTANDING REGARDING SISKIYOU COUNTY LIBRARY AND LOCAL COMMUNITIES

This Memorandum of Understanding (MOU) is entered into by and between the Siskiyou County Library hereafter referred to as "the County," and the City of Weed, California, hereafter referred to as "the Community," on this 1st day of July 2026.

WHEREAS, County and the Community desire to continue the provision of Library services throughout Siskiyou County communities; and

WHEREAS, due to financial limitations, additional resources are needed to provide such service.

NOW THEREFORE, the parties to this Memorandum of Understanding agree as follows:

1. Items identified as fixed assets of the County will remain County property until donated, identified as surplus or otherwise approved for disposal as agreed, by the County in writing.
2. The County shall provide:
 - 2.1. Technology backbone, which includes:
 - 2.1.1. Communications network connecting all library sites (including telephone, Internet and wireless)
 - 2.1.1.1. The County shall take reasonable measures to prevent the public Internet connection provided hereunder from being used for illicit or unlawful activity, including but not limited to measures such as content filtering, monitoring of network usage consistent with applicable law, and cooperation with law enforcement upon lawful request.
 - 2.1.1.2. The Community shall have sole discretion to determine the hours during which wireless Internet connectivity will be made available to the public by the County at the Community's library facility.
 - 2.1.2. Centralized circulation system, including circulation parameters
 - 2.1.3. Catalog of shared library materials, available from any internet-connected computer
 - 2.1.4. Online materials requests
 - 2.1.5. Centralized file of user records, protected by firewall
 - 2.1.6. Updates to the technology backbone, handled centrally

- 2.1.7. Staff to manage the technology backbone
 - 2.1.8. Routers and other networking communications equipment
 - 2.1.9. Installation of any equipment connected to the network in the community facilities
 - 2.1.10. Book repair
 - 2.1.11. Library specific materials, such as library cards
 - 2.2. Distribution center for books and other library materials to be shared by all library locations, which includes:
 - 2.2.1. Print and non-print library materials to be shared freely throughout the county
 - 2.2.2. Rotating collections
 - 2.2.3. Preservation of historical collections
 - 2.2.4. New and gift materials cataloging and processing (as described in Appendix 1, attached hereto)
 - 2.2.5. Centralized purchasing
 - 2.2.6. Negotiation of discounts from book suppliers
 - 2.2.7. Staff for the distribution center
 - 2.2.8. Volunteers for the distribution center
 - 2.2.9. All operating costs for the distribution center
 - 2.3. Delivery service between the distribution center and community library facilities
 - 2.4. Siskiyou County Library website and Facebook.
 - 2.5. Design and provision of training in County Library procedures for community staff and volunteers at a central location and at times such training can be offered as determined by County.
 - 2.6. Coordination and management of programs and grants that are applicable countywide.
3. The Community shall provide, at no cost to the County:
- 3.1. Code-compliant local library space, open to the public, with hours of operation to be determined by the Community
 - 3.2. The Community is responsible for:
 - 3.2.1. Additional furniture
 - 3.2.2. Utilities
 - 3.2.3. Maintenance
 - 3.2.4. Cleaning and restroom supplies
 - 3.2.5. Janitorial service
 - 3.2.6. Trash removal
 - 3.2.7. Insurance
 - 3.3. Staffing

- 3.3.1. Local customer service volunteers
 - 3.3.2. Background checks for volunteers
 - 3.3.3. Local paid or contract staff
 - 3.3.4. Shelving and re-shelving of circulating materials
 - 3.3.5. Volunteers and paid or contract staff will participate in training provided by the County
 - 3.4. Local magazine subscriptions
 - 3.5. Local newspaper subscriptions
 - 3.6. Technology to use the backbone provided by the County:
 - 3.6.1. Optional self-service checkout machine
 - 3.6.2. At least one Internet-compatible local computers for public access
 - 3.6.3. Maintenance, and supplies for this equipment
 - 3.6.4. Purchase, maintenance, and replacement of any other non-networked local hardware – including additional computers, copiers, fax machines, supplies, software, and upgrades are the responsibility of the community
 - 3.7. The Community shall have sole and final discretion to determine the type, quantity, and cost of any technology and equipment to be provided and/or maintained by the Community under Section 3.6, provided that the County has had an opportunity to review such technology and equipment to be procured by the Community for compatibility with the backbone provided by the County.
 - 3.8. Other library service fees, such as printing and copying, are to be kept for local use (as described in the Fees Schedule in Appendix 4, attached hereto)
4. The Community agrees to share the materials held in its location with the users of other community libraries in Siskiyou County, using the County-provided circulation and delivery systems.

Policies for sharing are subject to discussion by the Siskiyou County Library Coordination Committee (described in Appendix 2, attached hereto).

5. In case of technology failure:

The County is responsible for:

- 5.1. The countywide online checkout, catalog, and patron record system
- 5.2. Problems covered under the self-check warranty agreement
- 5.3. Routers and other networking communications equipment
- 5.4. The County Library website
- 5.5. County software

The Community is responsible for:

5.6. Replacing the self-checkout machines

5.7. Laptop and desktop computers not managed by County IT

5.8. Copiers

5.9. Printers

5.10. Local software

6. Basic procedures for reporting technology failures and other service and support requests to the County Library Distribution Center (described in Appendix 3, attached hereto).
7. The County and the Community agree to participate in the Siskiyou County Library Council (described in Appendix 2, attached hereto).
8. The County may accept funds from either the Community or its Friends of the Library group to help coordinate purchases of library materials and supplies.
9. The County Librarian will work with the Library Council to formulate cooperative library policies on countywide services. Access to the catalog's circulation database to perform library service functions will be granted to County and Community staff and volunteers that follow these policies.
10. In the event of a catastrophic event, the County's insurance will cover materials identified in the County's Insurance policy.

Items not covered by County insurance will be the responsibility of the Community.

11. The term of this MOU shall be from July 1, 2026 to June 30, 2030 and may be extended in writing by both parties as mutually agreed. Either party may terminate this Agreement upon thirty (30) days advance written notice to the other party.
12. County and Community shall make a good faith effort to cooperate with one another to achieve the purposes of this MOU. Community's City Manager and County's County Librarian, or the respective designees thereof, shall meet and confer in a good faith effort to resolve any dispute or difference of interpretation arising out of the performance of this MOU.

IN WITNESS WHEREOF, County and Community have executed this MOU on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

RAY A. HAUPT, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

Community: The City of Weed

Date: _____

Darrell Parham, Mayor

Date: _____

Dustin Stambaugh, City Manager

License No.: _____ N/A
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. _____

ACCOUNTING:
Fund Organization Account Activity Code (if applicable)

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed:
\$0.00

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

Appendix 1

CATALOGING AND PROCESSING FOR NEW AND GIFT MATERIALS

Acquisition and Processing

1. Notify central processing of pending orders to facilitate the scheduling of processing workload
2. Large orders may need to be processed in coordination with new materials purchased by other locations
3. Processing turn-around time will vary based on the availability of staff and volunteers
4. Limits on the volume of materials submitted for processing will be necessary if backlogs develop

Materials will be processed based on these priorities:

1. Materials – Purchased centrally with budgeted funds
2. Materials – Purchased with local funds
3. Materials – Donated/gift materials that meet the evaluation guidelines

Collection Development guidance will be available to the communities that request assistance.

If the local community decides to keep local materials for local circulation only, those materials will not be serviced by the backbone.

Appendix 2

SISKIYOU COUNTY LIBRARY COUNCIL

The Siskiyou Library Council consists of the County Librarian and Library Managers of each library and is a forum for discussing local community needs and priorities with respect to:

1. Customer service practices, such as checkout lengths and renewals, so that such practices will be consistent
2. Communications across the County
3. Communications with County government officials
4. Countywide programs and events such as Summer Reading Program
5. Countywide grant opportunities
6. Technological upgrades
7. Issues arising under this Memorandum
8. Any future menu of optional contract services, such as children's programming or reference services, from which the Communities may select and fund, if so desired

It is understood that in order to receive the benefits of the library system, some countywide customer service rules will need to be defined. The Siskiyou Library Council will coordinate the implementation of such rules.

The Siskiyou Library Council consists of the County Librarian and one representative designated by each Community participating in the Siskiyou County Library system.

Appendix 3

SERVICE AND SUPPORT REQUESTS

1. Service and support requests may be submitted by authorized personnel only. Authorized personnel include any paid staff or volunteer who has completed County-provided training in library circulation and reporting processes.
2. At the completion of the training of authorized personnel, the process for submitting service and support requests will be provided, including: email address, telephone numbers, and a web site link, and the coverage schedule for support staff.
3. Service and support requests will be answered by the following business day.

Appendix 4

Replacement Fees

Cataloged items

Retail price (as indicated in the library database)

If retail price is not listed in library database, then as follows:

Books: Adult

\$20.00

Books: Young Adult and Children

\$15.00

Magazines

\$5.00

Board books

\$7.00

Audiobooks

\$30.00

DVDs

\$30.00

Reference materials

Cost of replacement

Interlibrary Loan materials

Charge set by lending library

Processing fee to replace item

\$5.00 per item

Additional Fees

Computer Printouts and Copies

Determined by local branch
(Suggested \$0.20 per page)

Microfilm Research

\$10.00 per hour (1 hr. min.)

Returned Check Fees
(Non-Sufficient Funds)

\$20.00 per check

Additional Fees, cont.	
Room Use	Determined by local branch for non-library events (subject to availability)
Library card replacement fee	\$1.00
Replace broken Audiobook cases	\$4.00
Replace broken DVD cases	\$2.00