



City of Weed

Historic Lumber Town Incorporated 1/25/1961

550 Main Street
P. O. Box 470
Weed, CA 96094

(530) 938-5020

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www.ci.weed.ca.us

CITY COUNCIL AGENDA Regular Meeting

Date of Meeting: May 14, 2026
Time of Meeting: 5:30 p.m.
Place of Meeting: City Hall, 550 Main Street Weed, CA 96094

The City of Weed does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (530) 938-5020. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

PUBLIC NOTICE:

GOVERNMENT CODE, TITLE 5. LOCAL AGENCIES [50001. - 57550.] (Title 5 added by Stats. 1949, Ch. 81.) DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 55821.] (Division 2 added by Stats. 1949, Ch. 81.), PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 54999.7.] (Part 1 added by Stats. 1949, Ch. 81.)

CHAPTER 9. Meetings [54950. - 54963.] (Chapter 9 added by Stats. 1953, Ch. 1588.) 54954.2. (a) (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.



I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Council Members: Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine.

Mayor: Darrell Parham

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

Move to accept agenda as posted or move to add or delete items.

To add item, the Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the agenda being posted.

IV. NON-AGENDA PUBLIC COMMENT

The agenda is a lawful tool used by the City Council to conduct the public's business. Subject to Government Code §54954.3, members of the public have the opportunity to address the legislative body on any item of interest that is within the Council's jurisdiction and not listed on this agenda. Comments relating to items on this agenda will be taken at the time the item is heard.

No action may be taken by the Council on matters not on this agenda. The Council has the discretion to determine the appropriate disposition of the matter presented. Three members of the Council must agree to add the matter to a future agenda. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Council on any issue brought forth.

*The Council encourages public participation, but many members of the public will be denied the opportunity to speak and to have Council action taken at a reasonable hour, if at all, if limits on time and decorum are not placed on all speakers. Individual speakers will be limited to **3 minutes each with a 20-minute maximum for public comment**. Additional opportunity for public comment may be available at the end of the meeting at the discretion of the City Council.*

Please keep comments concise and observe time limits. All remarks shall be addressed to the Council as a body and not to a single Council Member or to the audience. No person, other than the Council and persons having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the presiding officer. ***No question shall be asked of or by a Council Member or City staff except through and with the permission of the presiding officer***

V. COUNCIL MEMBER ANNOUNCEMENTS, MEETING REPORTS AND COMMENTS

Pursuant to Government Code §53232.3(d) members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

VI. PRESENTATION

A. Austin Browder, Executive Director Siskiyou Humane Society

VII. CONSENT AGENDA

All items listed under the Consent Agenda are routine and will be approved by one motion with a vote. There will be no separate discussion of these items unless the Council request specific items be removed prior to the time the Council votes on the motion. All resolutions and ordinances on this agenda, or added hereto, shall be adopted by title only and the full reading thereof is hereby waived.

Any items removed will be considered after the motion to approve the Consent Agenda.

A. By Motion - Council will consider adopting Resolution No. 18-2026 Authorizing the 2026/2027 Claim against the Local Transportation Fund.

B. By Motion – Council will consider Resolution No. 19-2026 Approving a 24-Hour Stipend for

Volunteer Firefighters.

- C. By Motion – Council will consider Resolution No. 20-2026 adopting amended Master Fee Schedule (Decreasing Residential Reroof Fee).
- D. By Motion – Council will consider Resolution No. 21-2026 adopting the City of Weed Lien Policy.
- E. By Motion – Council will consider approving City Managers repayment agreement.
- F. By Motion – Council will consider approving Amendment No. 1 to Employment Agreement for the City Manager.
- G. By Motion – Council will consider approving Resolution No. 23-2026 authorizing the City Manager to execute a task order proposal with PACE Engineering for Main Street Demolition and Bid Support Services in the amount of \$58,000.00
- G. City Clerk: By Motion – Council will consider approval of the April 9, 2026, Regular Meeting Minutes.
- H. By Motion: Council will consider approving payment warrants dated 04/08/2026, through 05/06/2026, including any voided warrants and manual issued items totaling \$605,959.49.
- I. By Motion: Council will consider approval and filing of the end of month report for April 2026.

VIII. ITEMS REMOVED FROM CONSENT

IX. COUNCIL BUSINESS

All items listed under the Council Business below require action which may include any and/or all of the following: report, review, consideration, discussion, approval, disapproval, acceptance and rejection. Public input is invited. Individual speakers will be limited to 3 minutes each with a 20- minute maximum per item. As a rule, and unless otherwise expressly permitted by the presiding officer, after a motion is made by a member of the Council on the matter under consideration, no member of the public shall address or be permitted to address the Council.

- A. Administration** – by Motion, Council will consider Resolution No. 22-2026 establishing the cannabis AD HOC Advisory Committee and appoint two (2) Council Members.
- B. Building Department** – by Motion, Council will consider introduction and first reading, by title only, of Ordinance No. 491-2026 an Ordinance of the City Council of the City of Weed California Amending section 14.04.230 of Chapter 14.04 (Water System) of Title 14 (Public Services) regarding Water Service to Vacated of Condemned Building and Repealing and Replacing sections 16.04.010, 16.04.020, 16.04.021, 16.04.060, 16.04.070, 16.04.100, 16.04.120, 16.04.140 of Chapter 16.04 (Construction Codes) of Title 16 (Buildings and Construction) of the Weed Municipal Code to adopt by reference the California Code of Regulations, Title 24, 2025 Edition of the California Building Standards Code including the following parts: Part 1 – California Administrative Code; Part 2 – California Building Code including listed Appendix Chapters; Part 2.5 – California Residential Code including listed Appendix Chapters; Part 3 – California Electrical Code; Part 4 – California Mechanical Code including listed Appendix Chapters; Part 5 California Plumbing Code including

listed Appendix Chapters; Part 6 – California Energy Code; Part 7 – California Wildland-Urban Interface Code; Part 8 – California Historical Building Code; Part 9 – California Fire Code including listed Appendix Chapters; Part 10 – California Existing Building Code; Part 11 – California Green Building Standards Code; Part 12 – California Referenced Standards Code.

- C. **Administration** – by Motion, Council will consider approval and issuance of a special animal permit to Chad Lorraine authorizing the keeping of more than eight (8) hens at 289 Oregon Street pursuant to WMC section 6.13.040.
- D. **Personnel** – by Motion, Council will consider Resolution No. 24-2026 organizational restructuring of the Building Inspector position to under the Administration Department.
- E. **Budget** – Council will choose date and time for FY 26/27 Budget Workshop.

X. STAFF REPORTS

XI. ADJOURN TO CLOSED SESSION

XII. CLOSED SESSION

- A. Public Employee Performance Evaluation (Gov. Code §54957)
City Manager

XIII. ADJOURNMENT

Staff reports and/or other written documentation pertaining to the items on the agenda are on file in the Office of the City, Clerk and are available for public inspection during normal weekday business hours. Information may be obtained by calling (530) 938-5020. City Council Minutes and Agendas may also be available on the City's website: <http://www.ci.weed.ca.us>. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 550 Main Street during normal business hours, or on the City's website at www.ci.weed.ca.us.

Privileged and confidential documents exempted.

Posting statement: On Thursday May 07, 2026, a true and correct copy of this agenda was posted on the front door at 550 Main Street, (city hall)



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department: Chris Davis, Public Works Director

Agenda Item Title: Council Move to Approve Resolution No. 18-2026 Accepting the Local Transportation Commission (LTC) Claim for Fiscal Year 2026-2027.

Staff Recommendation: City Council approve Resolution No. 18-2026 accepting the 2026/2027 LTC claim in the amount of \$118,834.00.

Summary: The City has received the claim from the LTC for the 2025/2026 Fiscal Year. The claim is in the amount of \$118,834.00. By Purpose, \$76,659.00 is set for Public Transit, with additional funds of \$42,175.00 for City Streets and Roads. Total for both is \$118,834.00.

Fiscal impact:

Increase in Streets and Roads Funding of \$42,175.00.

Alternative Actions:

1. Approve Resolution
2. Deny Resolution
3. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Resolution No. 18-2026

RESOLUTION NO. 18-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
AUTHORIZING
2026-2027 CLAIM AGAINST THE LOCAL TRANSPORTATION FUND

BE IT RESOLVED by the City Council of the City of Weed that a claim against the Local Transportation Fund in the amount of \$ 118,834.00 (one hundred eighteen thousand, eight hundred thirty-four dollars and 00/100) for improvements to streets, roads, and public transit, as shown in the Transportation Claim attached hereto and made a part hereof, be submitted to the Local Transportation Commission for approval of payment.

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular adjourned meeting of the City Council of the City of Weed held the 14th day of May 2026 by the following vote, to wit:

AYES: Council Members

NOES:

ABSENT:

Mayor

ATTEST:

City Clerk

Siskiyou County Local Transportation Commission
Local Transportation Fund Transportation Claim

Fiscal Year 2026/2027

To: Siskiyou County Local Transportation Commission

From: City of Weed
(Claimant)

This applicant, qualified pursuant to section 99203 of the Public Utilities Code, hereby requests, in accordance with the applicable rules and regulations of the Transportation Development Act as enacted and amended by statute to January 1, 2011, that its claim be approved in the amount of:

\$ 118,834.00

A. Funding Available (Not Claimed)

1. Funds from prior years			
a. Estimated funds with County Auditor	7/1/2026	\$	-
2. Current Estimated Allocations	2026/2027	\$	118,834.00
		\$	118,834.00

B. Total Amount Claimed

1. By Funding Source			
a. Estimated funds with County Auditor		\$	-
b. Current Estimated Allocations	2026/2027	\$	118,834.00
c. Total Claimed		\$	118,834.00
2. By Purpose			
(Chapter 4, Part 11, Division 10 of P.U.C.)			
a. Public Transit [Art 4, Sec 99260 (a)]		\$	76,659.00
b. Streets/Roads [Art 8, Sec 99400 (a)]		\$	42,175.00
c. Other		\$	-
d. Total Claimed		\$	118,834.00

**Siskiyou County Local Transportation Commission
Local Transportation Fund Transportation Claim**

The claimant herewith recognizes that any allocations for streets and roads will be made in accordance with, but not limited to, Section 99401.5, Article 8, Chapter 4, Part 11, Division 10 of the Public Utilities Code. This section stipulates that the Local Transportation Commission must annually review unmet transit needs and determine if they are reasonable to meet prior to making any allocation of funding for streets and roads.

After obtaining approval by the governing body please transmit this claim for payment from the Local Transportation Fund to the following address:

Siskiyou County Local Transportation Commission
190 Greenhorn Road
Yreka, CA 96097

Approval of the claim and payment by the County Auditor is subject to such monies being on hand and available for distribution and to the provisions that such monies will be used in accordance with the rules and regulations of the Transportation Development Act.

Approved:

City of Weed

By: _____
Mayor

Date: _____

Siskiyou County Local Transportation Commission

By: _____
Transportation Commission Executive Director

Date: _____



City of Weed

Agenda Item Summary

Meeting: City Council – May 14, 2026

Department: Brian Carter, Fire Chief.

Agenda Item Title: Council Move to Approve Resolution No. 19-2026 for a 24-Hour stipend for volunteer firefighters

Staff Recommendation: City Council approve Resolution No. 19 -2026 to add a 24-Hour stipend for volunteer firefighters responding to calls for service.

Summary: The fire department is continually searching for ways to improve our response times, ensure we have sufficient personnel and recruit and retain firefighters. The Fire Department believes that creating a 24-Hour stipend for our volunteers will assist the Fire Department with improved staffing for responding to calls as well as assist with recruiting new volunteers and retaining the ones we have. The city currently pays a nominal stipend of \$12 per call. The addition of having a 24-hour stipend will be a new stipend that requires the volunteer to be available for a continuous 24-hour period at the Fire Department to respond to calls, and it is not intended to be used contiguously with the per-call out stipend. City staff believe a nominal amount of \$50.00 for each 24-hour period provides a nominal fee and offsets the expenses of volunteering. This stipend would only be available to volunteers, not paid staff, and is required to have prior approval by the Fire Chief before it can be assigned.

Fiscal impact:

Although it is difficult to have exact numbers concerning the fiscal impact due to the availability and number of volunteers continually changing, we estimate the fiscal impact to be less than \$5,000 annually. Our annual budget includes funds to cover the cost of the current \$12 per call stipend and with this additional stipend, the per call stipend cost has the potential to decrease.

Alternative Actions:

1. Postpone
2. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Resolution No. 19 -2026

RESOLUTION NO. 19-2026
RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WEED TO
APPROVE A 24-HOUR STIPEND FOR VOLUNTEER FIREFIGHTERS

WHEREAS, the City provides fire protection and emergency response services to its residents and businesses through volunteer firefighters at the Weed Fire Department; and

WHEREAS, the Fair Labor Standards Act and Department of Labor recognize that public agencies may pay volunteers expenses, reasonable benefits, and a nominal fee without losing their volunteer status; and

WHEREAS, the City currently has a per-call stipend for volunteer firefighters that is intended to compensate the volunteer for expenses and a nominal fee related to responding to calls; and

WHEREAS, volunteer firefighters who volunteer for a continuous twenty-four-hour period with the Weed Fire Department receive a stipend of \$50.00 for each twenty-four-hour period of continuous volunteering with the City in recognition of the expenses of volunteering and as a nominal fee; and

WHEREAS, the per-call stipend is not paid during the twenty-four-hour continuous volunteer period.

NOW, THEREFORE, the City Council of the City of Weed does hereby resolve, determine and order as follows:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. This Resolution is hereby approved, and the City Manager or designee is hereby authorized and directed to execute said document, with such changes, insertions and omissions as may be approved by the City Manager.

Section 3. The City Manager, the Finance Director, and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 4. It is further resolved, If any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 5. This resolution shall take effect immediately upon its passage.

Passed and adopted at a regular City Council meeting on this 14th day of May 2026, by the following vote:

AYES:

NAYS:

ABSENT:

Mayor

Attest:

City Clerk



City of Weed

Agenda Item Summary

Meeting: City Council – 05/14/2026

Department:

Finance/Administration

Agenda Item Title:

**Consideration of Resolution No. 20-2026
Adopting the Amendment to the City of
Weed Master Fee Schedule for Municipal
Services (Decreasing the Residential
Reroof Fee)**

Staff Recommendation:

Staff recommends that the City Council:

1. Adopt Resolution No. 20-2026 adopting the amended City of Weed Master Fee Schedule for Municipal Services, to become effective immediately following adoption.

Summary:

In January 2026, the City of Weed established fees for municipal services to recover the reasonable costs of providing those services, as authorized by Article XI, section 7, and Article XIII C, section 1(e) of the California Constitution, and consistent with the Mitigation Fee Act (Government Code §§ 66000–66025)—the proposed amendment still consolidates existing fee lists from multiple departments, including Administration, Finance, Fire, Police, and Public Works, into a single City of Weed Master Fee Schedule (“Master Fee Schedule”). Unfortunately, after adoption a minor error was noticed. This does not cause any reimbursement nor public hearing as the city is decreasing its originally posted fee for Residential Reroof.

Attachments:

1. Resolution No. 20-2026 Adopting the amended City of Weed Master Fee Schedule for Municipal Services.
2. Exhibit “A” – City of Weed Master Fee Schedule for Municipal Services (2026).

RESOLUTION NO. 20-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED DECREASING THE RESIDENTIAL REROOF FEE SET FORTH IN THE CITY OF WEED MASTER FEE SCHEDULE

WHEREAS, Article XI, section 7 of the California Constitution authorizes the City to make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws; and

WHEREAS, Article XIII C, section 1, subdivision (e) of the California Constitution provides that a "tax" does not include: (1) a charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege, (2) a charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product, (3) a charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, and the administrative enforcement and adjudication thereof, (4) a charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property, and (5) a charge imposed as a condition of property development; and

WHEREAS, Article XIII C, section 1, subdivision (e) of the California Constitution and Government Code section 66014 provide that fees, including, but not limited to, fees for building inspections and fees for filing and processing applications, may not exceed the estimated reasonable cost of providing the service for which the fee is charged; and

WHEREAS, the City of Weed establishes fees for services in order to recover the reasonable cost of providing municipal services, consistent with California Government Code §§ 66000–66025 (the "Mitigation Fee Act"); and

WHEREAS, on January 8, 2026, the City Council adopted Resolution No. 02-2026, updating its Master Fee Schedule in accordance with the Mitigation Fee Act, which took effect sixty (60) days thereafter; and

WHEREAS, the Master Fee Schedule presented to and approved by the City Council with Resolution No. 02-2026 contained an inadvertent, typographical error which now requires correction; and

WHEREAS, Government Code section 66016 requires the City Council to hold a noticed public hearing prior to adopting a new fee or service charge, or prior to approving an increase in an existing fee or service charge; and

WHEREAS, this proposed revision and correction does not create a new fee or service charge or increase any existing fee or service charge, so there is no need for an additional noticed public hearing;

WHEREAS, the revised fee proposed herein does not exceed the estimated reasonable costs of providing the services for which the fee is charged.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEED AS FOLLOWS:

1. The Recitals above are true and correct and incorporated herein by reference.
2. The Residential Reroof Fee set forth in the Master Fee Schedule under "Miscellaneous Building Fees" is hereby revised as follows (additions denoted by underlined text and deletions denoted by ~~struck through~~ text):

\$6.00 per square; Minimum payment of ~~\$1000.00~~150.00.

3. This action does not change the annual adjustments approved through Resolution No. 02-2026 and only reduces the base for one of the fees to which those adjustments apply. As previously ordered, the Finance Director is authorized and directed to adjust the fee established herein no later than January 1 of each year based on the change, if any, in the Consumer Price Index (CPI) published by the United States Department of Labor, Bureau of Labor Statistics as applicable for the previous 12 month period. City Staff are thereafter authorized and directed to include such adjusted fee in the City's Fee Schedule.
4. This Resolution is hereby adopted and becomes effective and in full force immediately upon adoption.

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council held the ____ day of _____ 2026, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Darrell Parham, Mayor

ATTEST:

Sandra Duchi, City Clerk



City of Weed

2026 Master Fee Schedule

Building Department		
Type of Fee or Service Charge	Fee	Type
Heating/Mechanical (7% of building permit fee, minimum \$90.00)		
Forced Air Furnace (up to 100M BTU's)	\$24.12	Per Item
Forced Air Furnace (over 100M BTU's/Pool Heater)	\$29.66	Per Item
All Heaters	\$24.12	Per Item
Comm. Evap Cooler	\$17.36	Per Item
Air Handling Unit (up to 10MCFM)	\$17.36	Per Item
Vent Fan	\$11.82	Per Item
Hood w/mech Exhaust	\$11.82	Per Item
Misc. Equipment	\$17.36	Per Item
Wood/Pellet Stove	\$29.66	Per Item
Freestanding Heating Unit	\$24.12	Per Item
Fuel Tank (Propane, Kerosene, etc.)	\$48.89	Per Item
Plumbing (7% of building permit fee, minimum \$90.00)		
Water Closet (toilet)	\$15.97	Per Item
Bath tub	\$15.97	Per Item
Shower	\$15.97	Per Item
Lavatory (wash basin)	\$15.97	Per Item
Clothes Washer Waste Pipe	\$15.97	Per Item
Sink	\$15.97	Per Item
Urinal	\$15.97	Per Item
Drinking Foundation	\$15.97	Per Item
Water Piping System	\$7.74	Per Item
Gas System (1-5 outlets)	\$10.02	Per Item
Gas System (6+ outlets - each)	\$1.79	Per Item
Water Heater w/Vent	\$20.05	Per Item
House Sewer	\$40.17	Per Item

Alterations of Drainage or Vent Piping	\$7.74	Per Item
Misc. Items - per item	\$15.97	Per Item
Electrical (7% of building permit fee, minimum \$90.00)		
Fixtures (1-20)	\$1.79	Per Item
Fixtures (21 or more - each)	\$1.19	Per Item
Outlets (1-20)	\$1.79	Per Item
Outlets (21 or more - each)	\$1.19	Per Item
Electric Radiant Heat Per Room	\$20.05	Per Item
Motors-Not over 1 HP	\$7.74	Per Item
Motors-Over 1 HP - Not Over 10 HP	\$20.05	Per Item
Motors- Over 10 HP - Not Over 50 HP	\$40.09	Per Item
Sign & Electric Adv. Devices ea. Sign	\$43.19	Per Item
Temp Poles and Service	\$28.30	Per Item
200 Amp or Less	\$49.71	Per Item
Building Permits		
Building Permit Fee	Valuation Chart plus 5% administrative fee	
Plan Check Fee	65% of Building Permit Fee	
Strong Motion Fee	Commercial and Residential 3 stories and higher \$0.00028 rate; Residential under 3 stories \$0.00013 rate	
Building Permit Issuance Fees		
Total Valuation	Fee	
\$1.00 to \$500.00	\$38.30	
\$501.00 TO \$2,000.00	\$38.30 FOR THE FIRST \$500.00 PLUS \$4.83 FOR EACH ADDITIONAL \$100.00, OR FRACTION THEREOF, TO AND INCLUDING \$2,000.00	
\$2001.00 TO \$25,000.00	\$112.86 FOR THE FIRST \$2,000.00 PLUS \$22.17 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$25,000.00	

\$25,001.00 TO \$50,000.00	\$637.62 FOR THE FIRST \$25,000.00 PLUS \$16.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$50,000.00		
\$50,001.00 TO \$100,000.00	\$1049.12 FOR THE FIRST \$50,000.00 PLUS \$11.09 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$100,000.00		
\$100,001.00 TO \$500,000.00	\$1619.52 FOR THE FIRST \$100,000.00 PLUS \$8.87 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$500,000.00		
\$500,001.00 TO \$1,000,000.00	\$5270.05 FOR THE FIRST \$500,000.00 PLUS \$7.52 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$1,000,000.00		
\$1,000,001.00 AND UP	\$9140.60 FOR THE FIRST \$1,000,000.00 PLUS \$4.99 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF		
Miscellaneous Building Fees			
Type of Fee or Service Charge	Fee	Notes	
CA Building Standards Fee	\$1.00 for each \$25,000 valuation		
Demo Permit	\$2.00 per square foot of demolished area		
Green Tag/Electrical Plan Fee	Valuation; Minimum payment of \$154.00		
Commercial Reroof	Valuation Chart	Square is equal to 100 square feet	

Residential Reroof	\$6.00 per square*; Minimum payment of \$150.00	*Square is equal to 100 square feet
Solar Commercial Deposit	Valuation; Minimum payment of \$1000.00	
Solar Residential Deposit	Valuation not to exceed \$450.00	
Reinstatement of Building Permit	10% of Building Permit Fee	
Hot Water Installation	Consolidated to Heating Element Permit	
Wood Stove Install Only	Consolidated to Heating Element Permit	
Heating Element Permit (Heat pump, hot water heater, pellet stove, wood stove, monitor heater, etc.)	Valuation; Minimum \$150.00	
Other Inspections Not Listed	Valuation; Minimum \$150.00	
Re-inspection Fee	\$90.00	
Replacement Permit Fee (Loss Permit)	\$25.00	
Special After-hours Inspection	\$145.00	
Day Care Inspection	\$150.00	Per Inspection
** Valuation of Permit 1SB per each \$25,000 valuation		
*** Solar for residential \$151.00 plan check fee		
**** All Fences require a fence permit application and may require Planning Commission approval. See below under Planning and Development Application Fee Schedule		
Finance Department		
Type of Fee or Service Charge	Fee	Scope
Credit Card Fees	\$0.74	Per transaction
Reconnect Fee	\$75.00	

Delinquent Invoices (after 30 days)		1.5% (18% Annually)		Per Invoice	
Planning and Development Application Fee Schedule					
Type of Fee or Service Charge	Fee			Scope	
Architectural Review*	\$100.00			*Additional fees	
Encroachment Permit*	\$150.00			may apply	
Special Event Permit	\$300.00				
Boundary/Lot Line Adjustment*	\$100.00				
Fence Permit Administerial Approval*	\$0.00				
Fence Permit Requiring Planning Commission Decision	\$250.00				
Sign Permit*	\$75.00				
Sign Permit Requiring Planning Commission Decision*	\$250.00				
General Plan Amendment*	\$500.00				
Second Dwelling Unit	\$150.00				
Special Animal Permit*	\$25.00				
Subdivision/Parcel Map Minor Changes (four parcels or less) *	\$200.00				
Subdivision/Parcel Map Changes*	\$500.00				
Use permit*	\$150.00				
Variance*	\$150.00				
Zoning Amendment*	\$160.00				
Tree Cutting Permits	Fee			Scope	
Residential Properties, per parcel*	\$25.00				
Commercial Properties, per parcel*	\$75.00				
Home Firewood	\$0.00				
Permit Requiring Planning Commission Decision*	\$250.00				
Removal of trees without a permit	\$500.00			Per Tree	

Engineering and planning consultant fees are billed at an hourly rate. An initial deposit, calculated from the estimated hours required for the specific project, will be established at the outset and must be paid by the applicant (separate from the application fee) before the review process begins.			
Police Department Service Fees		<i>Fee</i>	<i>Scope</i>
Case Reports		\$10.00	First 5 pages
		\$1.00	Each additional page
Case Reports - Digital Photos		\$1.00	Each
Case Reports - Digital Video		\$10.00	Each
Nuisance Abatement Admin Fee (May be cited per day)		\$50.00	1st offense
		\$100.00	2nd offense
		\$250.00	3rd offense
		\$6.00	Altered
Dog License		\$12.00	Unaltered
		\$20.00	Late, altered
		\$32.00	Late, unaltered
		\$15.00	1st offense
Dog Impounds		\$30.00	2nd offense
		\$100.00	3rd offense (and each time thereafter)
		\$5.00	Boarding per day
		\$3.00	Posting of notice
		\$25.00	Rabies fee
		\$100.00	COS ID
Municipal Parking Permit		\$250.00	Non-College Student
Conceal Firearms Permit		\$100.00	Initial
		\$75.00	Renewal, 2 years
Fingerprint Card		\$5.00	Per card
Paraphernalia License		\$500.00	Annually

Vehicle Possession Receipt	\$15.00	Per incident
Bingo License	\$50.00	Per year
	\$5.00	Per day
Parking Bail Schedule		
10.08.070 WMC - Snow removal	\$35.00	
10.28.030 WMC - Curb markings	\$35.00	Red Zone
	\$30.00	Yellow, white, green zone
10.28.040 WMC - Standing/parking in parkway	\$30.00	
10.28.050 WMC - Over 72hr Parkingr	\$50.00	
10.28.060 WMC - Parked for sale, washing or repair	\$30.00	
10.28.110 WMC - Parking by peddlers or vendor	\$30.00	Street/food/mover
10.28.130(a) WMC - Diagonal Parking	\$30.00	
10.28.140(B) WMC - Parking Stallsr	\$30.00	
10.28.180 WMC - 2 Hr Limit	\$30.00	
10.28.210 WMC - 40 Min Limit	\$30.00	
10.28.220 WMC - 1 Hr Limit	\$30.00	
10.28.250 WMC - Parking Prohibited (Sign)	\$35.00	
10.28.270 WMC - No Parking US Hwy 97r	\$35.00	
10.32.040 WMC - Blocking Alley	\$35.00	
10.32.050 WMC - Bus Zone	\$35.00	
COS 414/6750 - Overnight Parking	\$25.00	
CVC 22507.8(a) - Handicap Parking	\$250.00	
CVC 22500 - Restricted No Parking	\$35.00	
CVC 22514 - Blocking Fire Hydrant	\$35.00	
CVC 22502 - Parallel parking 18" or right-side wheels	\$35.00	
All other sections	\$35.00	
Delinquent citation fee	\$5.00	



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department:

Administration

Agenda Item Title:

**Consider Adoption of Resolution No. 21-2026
adopting a Comprehensive Lien and Cost
Recovery Policy**

Staff Recommendation:

Staff recommends that the City Council adopt Resolution No. 21-2026 adopting the Comprehensive Lien and Cost Recovery Policy and authorize the City Manager to implement and administer the policy in coordination with the Finance Department.

Summary:

The City of Weed recently adopted a Citywide Collections Policy to manage billing and recovery of outstanding receivables. However, the City has not previously adopted a comprehensive policy specifically addressing the recovery of nuisance abatement costs, administrative enforcement costs, and the lawful use of liens and special assessments.

The proposed Comprehensive Lien and Cost Recovery Policy was developed to complement the existing Collections Policy and establish a clear, consistent, and legally compliant framework for enforcement-related cost recovery.

Discussion

The proposed policy formalizes and standardizes the City's approach to code enforcement cost recovery, ensuring alignment with the Weed Municipal Code, California Government Code, and applicable legal precedent.

Key components of the policy include:

- Establishment of a structured enforcement and cost recovery framework
- Clear distinction between abatement costs, administrative costs, fines, and penalties
- Formal procedures for the preparation and confirmation of cost reports
- Integration with the Citywide Collections Policy under the Finance Department
- Defined processes for the use of nuisance abatement liens and special assessments
- Safeguards to ensure due process, including notice and hearing requirements
- Clarification that fines and penalties are not lienable unless reduced to judgment

The policy strengthens internal coordination between departments, reinforces centralized financial controls, and reduces legal risk by ensuring enforcement practices are consistent and defensible.

This policy also reinforces the City Manager's administrative authority over enforcement coordination, financial recovery processes, and interdepartmental alignment.

Fiscal impact:

There is no direct fiscal impact associated with adopting this policy.

Implementation of the policy is expected to improve long-term cost recovery, reduce uncollected receivables, and better protect the City's financial resources through consistent and legally compliant enforcement practices.

Alternative Actions:

1. Adopt the policy as presented
2. Provide directions to staff to revise the policy and return at a future meeting
3. Decline to adopt the policy

Environmental Review:

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption), as adoption of an administrative policy will not result in a direct or reasonably foreseeable physical change in the environment.

Attachments:

- Resolution No. 21.2026
- Comprehensive Lien and Cost Recovery Policy

RESOLUTION NO. 21-2026
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
ADOPTING FINANCIAL POLICY NO. 113, CITY OF WEED LIEN POLICY

WHEREAS, the City Council desires to establish financial management policies that uniform, citywide collections framework applicable to all City departments,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Weed that Financial Policy No. 113 as attached hereto and made a part hereof by reference is hereby adopted; and

FURTHER, BE IT RESOLVED, that this resolution shall become effective immediately.

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council held the 14th day of May 2026 by the following vote, to wit:

AYES: Council Members

NOES:

ABSENT:

Mayor, City of Weed

ATTEST:

City Clerk, City of Weed



Comprehensive Lien and Cost Recovery Policy

Adopted 14 May 2026

1. Purpose

The purpose of this policy is to establish a clear, consistent, and legally compliant framework for the recovery of costs incurred by the City of Weed in enforcing its Municipal Code, including nuisance abatement and administrative enforcement activities. This policy is intended to ensure that the financial burden of correcting code violations and nuisance conditions is borne by the Responsible Persons, rather than the public.

This policy provides standardized procedures for:

- The identification and recovery of nuisance abatement costs and administrative enforcement costs;
- The use of liens and special assessments as authorized under Chapter 8.24 (Public Nuisances) and Chapter 19.01 (Administrative Citations) of the Weed Municipal Code;
- The lawful distinction between recoverable costs and non-liable fines and penalties, consistent with applicable California law and judicial precedent;
- The use of judicial remedies, including court judgments and property liens, for the collection of unpaid fines and penalties where appropriate.

This policy is further intended to:

- Promote fairness, transparency, and consistency in code enforcement practices;
- Ensure that all enforcement actions comply with due process requirements, including notice and opportunity to be heard;
- Provide City staff with clear operational guidance to support timely and effective enforcement;
- Protect the City's financial resources by maximizing lawful cost recovery;
- Reduce the risk of legal challenges by aligning enforcement practices with state law and established legal authority;
- Encourage voluntary compliance by providing clear expectations and structured opportunities for correction and payment.

By implementing this policy, the City affirms its commitment to maintaining public health, safety, and welfare while ensuring that enforcement actions are carried out in an equitable, defensible, and fiscally responsible manner.

2. Authority

This policy is adopted pursuant to the City of Weed's authority to enforce its Municipal Code and to recover costs associated with nuisance abatement and code enforcement, as provided by state law and local ordinance.

The legal authority for this policy includes, but is not limited to:

- Chapter 8.24 (Public Nuisances) of the Weed Municipal Code, which establishes procedures for the identification, abatement, and recovery of nuisance abatement costs, including the authority to impose liens and special assessments;
- Chapter 19.01 (Administrative Citations) of the Weed Municipal Code, which provides for administrative enforcement of code violations, including the assessment of administrative costs and the recovery of such costs through lawful collection methods, including liens and special assessments where permitted;
- California Government Code sections 38773.1 and 38773.5, which authorize cities to recover nuisance abatement costs through nuisance abatement liens and special assessments, subject to required notice and hearing procedures;
- California Code of Civil Procedure provisions governing judgment enforcement, including the recordation of an Abstract of Judgment to create a lien on real property following a court judgment;
- Applicable case law and legal authority, including judicial interpretations limiting the use of liens and special assessments for the recovery of administrative fines and penalties absent a court judgment.

This policy is intended to operate in conjunction with, and not in place of, existing provisions of the Weed Municipal Code and applicable state and federal law. In the event of any conflict between this policy and applicable law, the provisions of state and federal law, as well as the Municipal Code, shall control.

Nothing in this policy shall be construed to limit the City's ability to pursue any other remedies authorized by law, including civil, criminal, or administrative enforcement actions.

3. Definitions

A. Abatement Costs

"Abatement Costs" mean all costs incurred by the City to correct a nuisance or code violation, including, but not limited to, investigation, hearings, imposition of fines and penalties, acquisition of warrants, entry and physical correction of

violations, and collection of all fines, penalties, and/or costs of whatever kind or nature, including but not limited to:

- Contractor services and equipment
- Materials and supplies
- Staff time related to abatement activities
- Administrative overhead associated with abatement
- Costs associated with securing property or mitigating hazards

B. Abatement Costs shall include any costs recoverable pursuant to Chapter 8.24 of the Weed Municipal Code and applicable provisions of California Government Code sections 38773.1 and 38773.5. Administrative Costs

“Administrative Costs” mean all costs incurred by or on behalf of the City in connection with the enforcement of the Municipal Code, from the first discovery of the code violation through the appeal process and any court proceeding, and until compliance is achieved, including, but not limited to, staff time investigating the code violation, inspecting the property where the code violation occurred, acquisition of warrants, preparing investigative reports, sending notices of violations, administrative citations, and/or abatement orders, preparing for and attending any appeal or administrative hearing, collection of any fines, penalties, and/or costs of whatever kind and nature, and attorneys' fees. Administrative costs shall include administrative fines and penalties assessed pursuant to this chapter. Administrative costs include, but are not limited to, costs incurred for:

- Inspection and investigation
- Documentation and case management
- Preparation and service of notices and citations
- Staff time for enforcement activities
- Hearing preparation and attendance
- Legal services and attorney fees
- Recording and processing fees
- Collection-related activities

Administrative Costs are distinct from fines and penalties and may be recoverable through a lien or a special assessment, where authorized by law.

C. Fines and Penalties

“Fines and Penalties” mean monetary sanctions imposed pursuant to Chapter 19.01 of the Weed Municipal Code for violations of the Municipal Code, including administrative fines, penalties, and any associated, accrued interest. Fines and Penalties are intended to encourage compliance.

They are generally not recoverable through lien or special assessment unless reduced to judgment by a court of competent jurisdiction and enforced through judicial collection procedures.

D. Cost Report

“Cost Report” means a written, itemized accounting of all Abatement Costs and related Administrative Costs incurred by the City in connection with abatement of a specific nuisance condition.

A Cost Report shall include:

- A description of the nuisance condition(s) subject to abatement;
- A summary of abatement action(s) taken;
- An itemized breakdown of all costs incurred (including but not limited to Administrative Costs such as the cost for preparing, bidding, and awarding the abatement work);
- Identification of the Responsible Person(s);
- Identification of the subject property, including address and assessor’s parcel number.

The Cost Report serves as the basis for administrative review, cost recovery hearings, and potential Nuisance Abatement Liens or Special Assessments.

E. Responsible Person

“Responsible Person” means any person or entity identified under Chapters 8.24 or 19.01 of the Weed Municipal Code as responsible for a violation or nuisance condition, including but not limited to:

- Owner(s) of the subject property;
- Tenants or occupants of the subject property;
- Persons in possession or control of the subject property;
- A person whose agents, employees, or contractors cause, maintain, permit, or allow a nuisance;

- Any individual or entity whose actions or inactions cause, maintain, or permit a nuisance or Code violation.

Responsible Persons may be held jointly and severally liable for all recoverable costs. Where Responsible Parties are minors or incompetent, the parents or guardians of such persons shall be deemed Responsible Persons during such minority or incompetence.

F. Nuisance Abatement Lien

“Nuisance Abatement Lien” means a lien imposed against real property for the recovery of Abatement Costs and related Administrative Costs pursuant to Chapter 8.24 of the Weed Municipal Code and California Government Code section 38773.1.

Such lien shall have the force, effect, and priority of a judgment lien upon recordation.

G. Special Assessment

“Special Assessment” means a charge imposed against real property for the recovery of Abatement Costs and related Administrative Costs pursuant to Chapter 8.24 of the Weed Municipal Code and California Government Code section 38773.5, which is placed on the property tax roll and collected in the same manner as ordinary municipal taxes.

H. Enforcement Officer

“Enforcement Officer” means any City employee or authorized agent designated by the City Manager to enforce the provisions of the Weed Municipal Code, including, without limitation, through the issuance of notices of violation, administrative citations, and abatement orders.

I. Judicial Lien

“Judicial Lien” means a charge against or an interest in property to secure payment of a debt or performance of an obligation, created by recording an abstract of judgment with the county recorder following the entry of a court judgment, which attaches to real property owned by the judgment debtor within that county.

Judicial Liens may be used to recover unpaid fines, penalties, and other amounts that are not otherwise recoverable through Nuisance Abatement Lien or Special Assessment procedures.

J. Hearing Officer

“Hearing Officer” means the City Manager or a designee thereof, authorized in accordance with Chapters 8.24 and/or 19.01 of the Weed Municipal Code.

4. Enforcement and Cost Recovery Framework

The City shall utilize a progressive and coordinated enforcement framework to ensure compliance with the Municipal Code, promote voluntary correction of violations, and recover costs incurred by the City.

This framework is intended to operate in conjunction with the Citywide Collections Policy and Procedures, which establishes the City’s centralized billing and collections system under the authority of the Finance Department.

Where enforcement actions result in monetary obligations, all billing, delinquency tracking, and collection activities shall be coordinated through the Finance Department in accordance with the Citywide Collections Policy.

Guiding Principles

The following principles shall guide enforcement actions under this policy:

Centralized Collections: All receivables shall be administered through the Finance Department as the City’s central collections authority.

Voluntary Compliance First: Early resolution and payment arrangements are preferred before escalation.

Consistency Across Departments: Enforcement actions shall align with the standardized delinquency timeline and procedures established in the Citywide Collections Policy.

Proportionality and Due Process: Enforcement actions shall be reasonable, documented, and compliant with notice and hearing requirements.

Cost Recovery Priority: The City shall prioritize recovery of legally recoverable Abatement and Administrative Costs over reliance on Fines and Penalties.

Step I – Identification of Violation

Upon determination that a violation of the Municipal Code exists:

- An Enforcement Officer shall document the violation, including the address where the violation occurs; the date and time at which the violation was observed; and a detailed description of the condition(s) creating or constituting the Code violation;
- Evidence may include photographs, inspection reports, and written observations;
- The Responsible Person(s) shall be identified to the extent reasonably possible.

Step II – Notice of Violation and/or Abatement Order

The Enforcement Officer may issue a Notice of Violation and/or Abatement Order to one or more Responsible Persons, which shall include:

- A description of the condition creating or constituting the Code violation(s) and the Code section(s) or other ordinance(s) violated;
- The address where the Code violation occurs;
- The name(s) of the Responsible Persons and any other involved party known to the Enforcement Officer;
- The date and, if relevant, time at which the Code violation was observed;
- If applicable, a list of any corrections to bring the property into compliance, including, but not limited to, an abatement order;
- A description of the procedure for requesting an administrative hearing to contest the notice of violation and/or abatement order;
- A deadline by which to correct or abate the Code violation;
- The signature of the Enforcement Officer issuing the notice of violation and/or abatement order; and
- The date the notice of violation and/or abatement order is issued.

For violations about building, plumbing, electrical, or other similar structural or zoning issues that do not pose an immediate threat to public health or safety, the City shall provide a reasonable opportunity to correct the violation before imposing administrative Fines and Penalties.

A notice of violation and/or an abatement order shall be issued in accordance with Weed Municipal Code section 19.01.040.

Step III – Administrative Citation (If Noncompliance Continues)

If the violation persists:

- An administrative citation may be issued; and

- Fines and Penalties may be imposed.

Notwithstanding the foregoing, an Enforcement Officer may issue an administrative citation without first issuing a notice of violation or abatement order, unless prohibited by City ordinance or other applicable law.

An administrative citation shall include the contents outlined in Weed Municipal Code section 19.01.090 and shall be issued in accordance with Weed Municipal Code section 19.01.110.

All fines, penalties, and cost-related charges:

- Shall be documented in writing and transmitted to the Finance Department for tracking and billing as appropriate;
- Shall be subject to the standardized delinquency timeline and procedures established in the Citywide Collections Policy.

Step IV – Accrual of Administrative Costs

Administrative Costs shall accrue throughout enforcement and shall be:

- Documented in writing by the originating department;
- Reported to Finance for inclusion in any subsequent Cost Report and/or the City's accounts receivable system, as applicable;
- Distinguished from Fines and Penalties.

Step V – Administrative Hearing (If Requested by Responsible Person(s))

If a Responsible Person files a timely request for an appeal and/or administrative hearing, the City shall schedule, notice, and hold such hearing in accordance with Chapters 8.24 and/or 19.01 of the Weed Municipal Code, as applicable.

Notwithstanding the foregoing, the City may immediately and summarily abate any condition or nuisance that constitutes an immediate threat to public health, safety, or welfare, or a serious and imminent danger to the public, by providing a post-abatement hearing to contest the validity of the summary abatement in accordance with Section 8.24.200 of the Weed Municipal Code.

Step VI – Abatement by City (If Necessary)

If compliance is not achieved:

- The City may abate the nuisance pursuant to Chapter 8.24;
- All Abatement Costs and related Administrative Costs shall be tracked and reported to Finance;
- Following abatement: All Abatement Costs and related Administrative Costs shall be documented in writing for confirmation in a Cost Report;

- The Finance Department shall review and confirm that amounts owed are accurately reflected in the Cost Report;
- The City shall schedule, notice, and a hearing to confirm the Cost Report in accordance with Chapter 8.24 of the Weed Municipal Code; and
- Upon confirmation or modification of the Cost Report by the Hearing Officer, the City Council may adopt a resolution making the confirmed or modified Abatement and related Administrative Costs a lien against the subject property as described herein.

The originating department shall maintain a complete record supporting the Cost Report, including:

- Inspection records and photographs
- Copies of notices and citations
- Time logs and staff reports
- Contractor invoices and receipts
- Hearing records and decisions

All records shall be retained in accordance with the City's records retention policies and shall be made available as needed for administrative or judicial review.

The City shall provide written notice of a public hearing to confirm abatement costs in accordance with Section 8.24.140 of the Municipal Code. This notice shall:

- Be provided at least ten (10) days to the hearing, consistent with the Municipal Code;
- Include:
 - A copy of the Cost Report;
 - The date, time, and location of the hearing;
 - A statement that the Responsible Person may object to the Cost Report at the hearing;
 - A statement that the costs included in the Cost Report may be made a Special Assessment or Nuisance Abatement Lien against the parcel of property on which the abated nuisance existed, or the City may enforce the duty to pay those costs in any other manner provided by law.

Step VII – Due Process and Final Determination

Responsible Persons shall be provided all required notice and appeal rights in compliance with Chapters 8.24 and/or 19.01 of the Weed Municipal Code, as applicable.

Upon exhaustion or waiver of administrative proceedings:

- The City's decision shall be deemed final;
- The originating department shall transmit final cost information to Finance for billing and collection.

Step VIII – Billing and Delinquency (Finance Coordination Required)

If, following confirmation or modification of a Cost Report, Abatement and related Administrative Costs are not paid within 5 days after becoming final, the City may pursue collection in accordance with Section 8.24.150 of the Weed Municipal Code

All final Abatement Costs, Administrative Costs, Fines, and Penalties shall be:

- Billed by the Finance Department;
- Subject to the Citywide Collections Policy delinquency timeline, including:
 - Courtesy period
 - Delinquency notices
 - Final demand
 - Enforcement phase

Departments shall not independently pursue collection actions outside this framework without prior authorization by the City Manager.

Step IX – Selection of Collection Method

In coordination with Finance, the City shall determine the appropriate collection method:

Abatement Costs and Administrative Costs

- Nuisance Abatement Lien or Special Assessment (processed through formal procedures);
- Referral to collections or civil action where appropriate and authorized by the City Council;

Fines and Penalties

- Managed exclusively through Finance;
- May include:
 - Collection agency referral
 - Civil action authorized by the City Council
 - Judicial Lien following court judgment

Fines and Penalties shall not be included in Nuisance Abatement Liens or Special Assessments.

Step X – Nuisance Abatement Lien or Special Assessment (Specialized Enforcement Tool)

Nuisance Abatement Lien and Special Assessments shall be:

- Initiated in coordination with Finance;
- Processed in compliance with Chapter 8.24 and applicable law;
- Presented to City Council for adoption by resolution as part of a coordinated enforcement action.

Liens and special assessments shall be considered:

- A specialized enforcement mechanism, not a substitute for standard collection procedures;
- Typically utilized after standard collection efforts have been exhausted or when appropriate based on the nature of the violation(s) or nuisance condition(s).

Step XI – External Collections and Judicial Enforcement

Where accounts meet the criteria established in the Citywide Collections Policy:

- Finance may refer accounts to a collection agency;
- The City may bring a civil action to collect the outstanding costs, including, without limitation, through the pursuit of a Judicial Lien.

Departments shall not independently engage collection agencies or initiate legal collection actions without appropriate City Council authorization.

Discretion and Coordination

The City Manager, in coordination with the Finance Director, retains discretion to:

- Determine the appropriate enforcement and collection strategy and recommend such strategies to the City Council for authorization where necessary;
- Approve payment plans, settlements, or exceptions;
- Adjust escalation based on risk, hardship, or compliance efforts.

All discretionary decisions shall be documented and consistent with both this policy and the Citywide Collections Policy.

5. Payment Plans and Hardship Considerations

The City recognizes that Responsible Persons may experience financial hardship that impacts their ability to pay outstanding obligations. This policy establishes a consistent

framework for payment arrangements that promotes compliance while maintaining alignment with the City's centralized collections system.

A. Centralized Authority

All payment plans, extensions, and hardship determinations shall be:

- Administered and coordinated by the Finance Department, as the City's central collections authority;
- Processed in accordance with the Citywide Collections Policy and Procedures;
- Documented within the City's accounts receivable system.

Departments shall not independently negotiate, approve, or modify payment plans without coordination with and approval from the City Manager.

B. Eligibility for Payment Plans

Payment plans may be considered for Responsible Persons with outstanding balances, including:

- Abatement Costs
- Administrative Costs
- Fines and Penalties

The City Manager. The City Manager shall determine eligibility based on factors such as:

- Total amount owed
- Payment history
- Demonstrated financial hardship
- Good faith efforts to comply with the Municipal Code
- Status of enforcement actions or appeals

C. Terms of Payment Plans

Payment plans:

- Require a written agreement outlining terms and conditions;
- Establish a defined payment schedule and due dates;

- Include any applicable interest, penalties, or administrative fees as authorized by law;
- Require timely payments to remain in good standing.

Failure to comply with a payment plan shall constitute default and may result in resumption of enforcement and collection actions.

D. Effect on Enforcement and Liens

Participation in an approved payment plan may:

- Delay or suspend further collection actions, including referral to collections or lien proceedings, at the discretion of the City;
- Prevent initiation of Nuisance Abatement Lien or Special Assessment proceedings while the account remains in good standing;

However, entry into a payment plan does not eliminate the City's right to pursue a Nuisance Abatement Lien, Special Assessment, or any other collection or enforcement method(s) or remedy(ies) available to the City if the plan is breached or otherwise not fulfilled or if necessary to protect the City's financial interests, including but not limited to situations where there is a risk of property transfer or loss of security.

E. Hardship Considerations

Responsible Persons may request hardship consideration as part of a payment plan request. Hardship determinations may include consideration of:

- Documentation demonstrating financial inability to pay
- Medical or personal circumstances
- Temporary loss of income
- Other factors demonstrating good faith inability to comply

Where appropriate, the City Manager may:

- Approve reduced payment schedules;
- Defer payment deadlines;
- Waive or adjust administrative fees where authorized by law or policy;

All hardship determinations shall be documented in writing and maintained in the City's records.

F. City Manager Authority

The City Manager retains authority to:

- Approve exceptions, settlements, or alternative payment arrangements;
- Resolve disputes or complex cases requiring administrative discretion;
- Ensure consistency between this policy and the Citywide Collections Policy.

6. Nuisance Abatement Lien and Special Assessment Processing / Procedures

This section establishes , and for coordinating such actions with the City's centralized collections process.

All lien proceedings shall be conducted in accordance with Chapter 8.24 of the Weed Municipal Code, California Government Code section 38773.1, and applicable law.

A. Coordination with Finance (Required)

to initiating Nuisance Abatement Lien proceedings:

The originating department shall coordinate with the Finance Department, which serves as the City's central collections authority. Finance shall verify:

- The total amount owed;
- That all required billing and delinquency notices have been issued;
- That the account has progressed through the enforcement phase consistent with the Citywide Collections Policy.

No Nuisance Abatement Lien proceedings shall be initiated without Finance confirmation.

B. Eligibility for Nuisance Abatement Lien

Property may be subject to a Nuisance Abatement Lien when:

- the Citythe City has incurred Abatement Costs and related Administrative Costs has incurred Abatement Costs and related Administrative Costs.
- All applicable administrative appeal rights have been exhausted or waived;
- Following a duly noticed hearing, the City's Hearing Officer has affirmed or modified the Cost Report of Abatement and related Administrative Costs.

Upon receipt of the Hearing Officer's report, a Responsible Person shall be provided a minimum of five (5) days to pay the confirmed costs, consistent with the Municipal Code. If unpaid, staff may prepare, and the City Council may consider adopting a resolution that makes the abatement costs a Nuisance Abatement Lien against the property on which the nuisance was maintained and a personal obligation against the property owner.

C. Notice of Intent to Record Nuisance Abatement Lien

Prior to recordation of a Nuisance Abatement Lien:

- The City shall provide notice of intent to record a lien at least ten (10) days prior to recordation;
- Notice shall include:
 - Amount of the lien
 - Property address and legal description
 - Assessor's parcel number
 - Name and address of the record owner
 - Identification of the City as the lienholder
 - Date of the abatement order
- Notice shall be served in the manner required by law, including personal service, substituted service, or posting and publication where applicable.

D. Recordation of Lien

- After service of the notice, the City shall submit a certified copy of the nuisance abatement resolution to the Siskiyou County Clerk-Recorder-Registrar of Voters for recordation.
- The City shall attach an affidavit or declaration attesting to service as required herein to the certified copy of the City Council resolution.
- The date of recording of the lien shall have the force, effect, and priority of a judgment lien.

E. Post Recordation Administration

Following recordation:

- Finance shall track the Nuisance Abatement Lien as an outstanding receivable
- The Nuisance Abatement Lien shall remain in effect until satisfied, released, or otherwise discharged;
- Payment of the Nuisance Abatement Lien shall be coordinated through Finance.
- Upon satisfaction:
 - The City shall record a notice of discharge of lien promptly.

F. Special Assessments (Alternative Procedure)

As an alternative to a lien, the City may impose a special assessment pursuant to California Government Code section 38773.5.

Where utilized:

- The City shall follow all required notice procedures, including certified mail notice, which shall:
 - Specify the amount of the assessment;
 - Identify the City as the public agency on whose behalf the assessment is imposed;
 - The date of the abatement order;
 - The street address, legal description, and assessor's parcel number of the parcel on which the assessment is imposed;
 - The name and address of the record owner of the parcel;
 - State that the amount of the cost of abatement is a special assessment against the real property until it is paid, with an interest rate set forth therein; and
 - Specify that the property may be sold after three years by the County Treasurer-Tax Collector for unpaid delinquent assessments.
- The assessment shall be placed on the property tax roll and collected in the same manner as ordinary municipal taxes;

Special assessments are the preferred method of recovery when feasible, due to administrative efficiency and the increased likelihood of collection.

G. Limitations

Administrative Fines and Penalties shall not be included in any Nuisance Abatement Lien or Special Assessment or otherwise recorded against real property unless reduced to judgment by a court of competent jurisdiction.

Nuisance Abatement Lien and Special Assessment procedures shall not be used as a substitute for the Citywide Collections Policy but as a specialized enforcement tool where appropriate.

H. Discretion and Risk Management

The City Manager, in coordination with the Finance Director and City Attorney, retains discretion to:

- Delay or defer lien proceedings;
- Utilize extended notice periods;
- Select between lien, special assessment, or alternative collection methods;
- Take actions necessary to protect the City's financial interests, including expedited lien processing in cases of potential property transfer or asset dissipation.



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department:

Administration

Agenda Item Title:

**Approval of Employee Repayment Agreement
Related to Relocation Reimbursement Adjustment**

Staff Recommendation:

Staff recommends that the City Council approve the Employee Repayment Agreement between the City of Weed and City Manager Dustin Stambaugh regarding relocation expense reimbursements and authorize the Mayor to execute all necessary documents.

Summary:

Pursuant to Section 7 of the City Manager Employment Agreement dated August 14, 2025, the City provided reimbursement for relocation-related expenses associated with the City Manager's move to the City of Weed.

Following an internal administrative review of relocation reimbursements processed in 2025, certain reimbursed expenses were identified as being outside the allowable scope of reimbursement under the Employment Agreement and applicable City reimbursement policies. Specifically, the review identified reimbursement amounts associated with:

- First month's rent and security deposit expenses; and
- Mileage reimbursement is associated with a rented U-Haul vehicle.

Following additional review and supporting documentation provided by the Employee, the City determined that receipted fuel expenses associated with the U-Haul rental were allowable under City policy, while mileage reimbursement for the rental vehicle was not permitted.

The attached Employee Repayment Agreement establishes the remaining reimbursement adjustment amount owed to the City in the total amount of \$2,236.73 and provides for voluntary repayment through payroll withholding over thirteen (13) consecutive pay periods.

Approval of the agreement will formally authorize the resolution of the reimbursement adjustment and establish the repayment process outlined in the attached agreement.

Fiscal impact:

Approval of the agreement will authorize repayment to the City in the total amount of \$2,236.73 through scheduled payroll withholding deductions over thirteen (13) pay periods.

Alternative Actions:

1. Approve the Employee Repayment Agreement as presented.
2. Approve the agreement with modifications.
3. Direct staff to return with additional information.
4. Decline to approve the agreement.

Environmental Review:

The approval of the Employee Repayment Agreement is not considered a "project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 because it constitutes an administrative activity that will not result in a direct or indirect physical change to the environment.

Attachments:

1. Employee Repayment Agreement by Withholding Wages.

EMPLOYEE REPAYMENT AGREEMENT BY WITHHOLDING WAGES

This Repayment Agreement ("Agreement") is made on May ____, 2026, between Dustin Stambaugh ("Employee") and the City of Weed ("City").

RECITALS

- A. Employee serves as the City Manager of the City pursuant to that certain Employment Agreement between the City of Weed and Dustin Stambaugh dated August 14, 2025 (the "Employment Agreement").
- B. Pursuant to Section 7 of the Employment Agreement, City shall provide a one-time reimbursement to Employee for reasonable costs and moving expenses, including, but not limited to, necessary travel and accommodation costs, which are actually incurred and paid in Employee's relocation to the City of Weed, in an amount not to exceed \$7,500.00. To receive reimbursement, Section 7 of the Employment Agreement requires the Employee to submit a claim to the City's Finance Department, accompanied by written documentation including receipts, for such reimbursement no later than 90 days after the effective date of the Employment Agreement.
- C. On or about October 1, 2025, Employee submitted a request for reimbursement, attached hereto as **Exhibit "A"** and incorporated herein by reference, which included (i) first month's rent and security deposit for an apartment in the amount of \$1,775.00; and (ii) mileage reimbursement (at a rate of 0.70 per mile) for travel in a rented U-Haul vehicle in the amount of \$1,152.90 (the "Expenses"). Together, the Expenses equal a total amount of \$2,927.90.
- D. On or about October 23, 2025, Employee submitted an addendum to the initial request for reimbursement, attached hereto as **Exhibit "B"** and incorporated herein by reference.
- E. On or about October 10, 2025 Employee received a payment in a total amount of \$6,188.51 for reimbursement of the Expenses and other costs as set forth in Exhibit A. On or about November 10, 2025, Employee received an additional payment in a total amount of \$1,232.19 for reimbursement of the Expenses and other costs as set forth in Exhibit B.
- F. After payment, City informed Employee that the above Expenses were disallowed and reimbursed in error as (i) first month's rent and security deposit do not constitute "reasonable costs and moving expenses" and/or "necessary travel and accommodation costs" within the Scope of Section 7 of the Employment

Agreement; and (ii) pursuant to City Personnel Policy 1216.5, "Internal Revenue Service rates [for automobile mileage reimbursement] will not be paid for rental vehicles; only receipted fuel expenses will be reimbursed."

- G. Thereafter, on or about May 6, 2026, Employee submitted bank statements to the City evidencing the rental U-Haul vehicle's fuel expenses, together equaling the amount of \$691.17, as summarized in **Exhibit "C"**, attached hereto and incorporated herein by reference.
- H. The difference and total overpayment amount of \$2,236.73 is a debt to the District owed by Employee.
- I. The parties to this Agreement wish to resolve this matter without recourse to further legal proceedings including litigation.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. Amount of Payment. Employee acknowledges that he has been overpaid as described in the recitals above in the total amount of \$2,236.73 and that he is obligated to repay the City the total amount of \$2,236.73 ("Debt").
- 2. Repayment by Reimbursement. Employee voluntarily elects to repay the total amount of the Debt owed to the City by authorizing the City to withhold and deduct the sum of \$172.06 from each of Employee's regular paychecks for thirteen (13) consecutive pay periods, beginning with the first paycheck issued following the execution of this Agreement.

Employee Initials: _____

- 3. Waiver of Litigation. City agrees not to initiate litigation against Employee for the recovery of all or any portion of the Debt, provided Employee complies with the terms of the Agreement and the chosen repayment method. Employee, for himself, his heirs, executors, administrators, assigns and successors, fully and forever releases, discharges and covenants not to sue or otherwise institute or in any way actively participate in or voluntarily assist in the prosecution of any legal or administrative proceedings against the City with respect to any matter arising out of, connected with or related in any way to the overpayment set forth in the recitals.
- 4. Entire Agreement. The parties acknowledge that this Agreement constitutes the sole agreement in this matter, that it supersedes any prior oral or written agreements, and that any modifications may only be affected by a writing signed by all parties to this Agreement.

5. If any provision of this Agreement is found to be unenforceable, then the remaining provisions shall remain valid and enforceable.

6. Employee acknowledges that he has read and understands this Agreement and that he affixes his signature hereto voluntarily and without coercion.

EMPLOYEE:

CITY OF WEED:

Dustin Stambuagh, City Manager

Darrell Parham, Mayor

Date

Date

Exhibit A



City of Weed
550 Main Street
P.O. Box 470
Weed, CA 96094
(530) 938-5020
ci.weed.ca.us

1 October 2025

Finance Department
Weed, CA 96094

Subject: Request for Relocation Reimbursement

Pursuant to Section 7 of my Employment Agreement with the City of Weed, I hereby submit this request for relocation reimbursement. The Agreement authorizes a one-time reimbursement of up to \$7,500 for reasonable moving, travel, and lodging expenses incurred during relocation for the position.

For your consideration and processing, I am submitting the following:

1. U-Haul Rental	\$ 2,804.66
2. Moving Assistance	\$ 455.95
3. Mileage Reimbursement (1647 miles * \$0.70 per mile)	\$ 1,152.90
4. <u>1st Month Rent + Deposit</u>	<u>\$ 1,775.00</u>
Total	\$ 6,188.51

The total of these expenses is \$ 6,188.51, which remains within the \$7,500 maximum stipulated in the Agreement. All supporting documentation is enclosed.

I respectfully request that the Finance Department process and issue reimbursement in accordance with the provisions of the Agreement. Please inform me if any supplemental detail or documentation is needed.

Respectfully submitted,

Dustin M. Stambaugh
City Manager

CK# 12085

DocuSign Envelope ID: 4D492ADD-F573-4A85-AEED-B32382C7370A

LEASE AGREEMENT
67 Main Street Apartment 5 Wood CA 96094
APN 060-322-030

Landlord: Conantworld LLC
Tenant: Dustin Stambaugh Elic Stambaugh

PROPERTY: 67 Main Street Apartment 5 Wood CA 96094 APN Number 060-322-030
IN CONSIDERATION of the mutual covenants and agreements herein contained,
landlord hereby leases to tenants and tenants hereby lease from landlord the above-
described property under the following terms:

1. TERM: Month to Month. Either party can cancel this lease with a 30-day written notice.
2. RENT: \$1,275.00 (Twelve Hundred Seventy-Five) Per Month. Rent is due on the 22nd of every month.
3. DEFAULT: In the event tenants' default under any terms of this agreement, landlord may recover possession as provided by law and seek monetary damages.
4. SECURITY: Landlord acknowledges the sum \$500.00 (Five Hundred Dollars) for the refundable security deposit. Landlord will deduct any repair cost above normal wear and tear.
5. UTILITIES: Landlord pays water, sewer, trash.
6. MAINTENANCE: Tenants have examined the premises and has found them to be clean, safe, and in good repair and condition.
7. ASSIGNMENT AND SUBLETING: Tenants may not sublet the apartment.
8. LIABILITY: Tenants shall be responsible for insurance on their property and agree not to hold landlord liable for any damage to tenant's property. Tenants will purchase a renters insurance policy that covers tenant's personal property, tenant liability and all pets.
9. SNOW REMOVAL: Tenants are responsible for snow removal.
10. APPLIANCES: Landlord has provided a stove and refrigerator for the tenant's use. Tenants shall return these appliances in good working order at the end of the lease. Tenants agree to keep the heating appliances on during the winter months. Tenants agree to be liable for damage resulting from frozen or broken water pipes.
11. SMOKE DETECTORS AND CARBON MONOXIDE DETECTORS: Smoke detectors and carbon monoxide detectors are installed in the apartment and are in good working order. Tenants shall be responsible for keeping smoke detectors and carbon monoxide detectors operational and for changing battery when needed.
12. ABANDONMENT: All parties agree if the apartment is vacant for 30 days the apartment has been abandoned.

Landlord
Conantworld LLC

Page 1 of 2

Tenant
Dustin Stambaugh Elic Stambaugh

DocuSigned by:
8/20/2025
57A71D09CC0A48

DocuSign Envelope ID: 4D492ADD-F573-4A85-AEED-B32382C7370A

13. **HARASSMENT** Tenants shall not do anything to harass the landlord or other tenants.
14. **ATTORNEY FEES** In the event of legal action, the prevailing party shall not recover attorney's fees in addition to any other recovery.
15. **SEVERABILITY** In the event any section of this agreement shall be held invalid, all remaining provisions shall remain in full force and effect.
16. **RECORDING** This agreement shall not be recorded in any public records.
17. **HABITABLE** If the unit is rendered uninhabitable for any reason, landlord will not provide housing to tenants. All parties have examined the unit and agree there is no mold present in the unit. If any mold appears in the future, it will be the tenant's responsibility to remove the mold. Tenants accepts any liability resulting from any mold in the unit. If an "Act of God" occurs, landlord will promote and refund tenants lease payment. An "Act of God" is a fire or other natural disaster not a personal problem of the tenant.
25. **WAIVER** Any failure by landlord to exercise any rights under this agreement shall not constitute a waiver of landlord's rights.
26. **LIABILITY** To the maximum extent permitted by law, tenants hereby agree landlord will not be held liable for any damage, loss or injury occurring in tenant's apartment or anywhere on landlord's property. To the fullest extent permitted by law, tenants agree to indemnify landlord from any liability or claim.
27. **REQUIRED NOTICES** Tenants agree the landlord has provided all notices required by law including, but not limited to, prop 65, register sex offender notice, universal waste notice and lead paint disclosure.
28. **ENTIRE AGREEMENT** This lease agreement constitutes the entire agreement between the parties and may not be modified except in writing and signed.

On August 22nd 2025, We, the undersigned, agree to the above lease:

Landlord

Pittsburgh Management
Company LLC
Crownworld LLC

Tenants

Dustin Sternbaugh P/O Sternbaugh

Dustin Sternbaugh
8/20/2025
S1A14C9W6C0044

Page 2 of 2

Order/Reservation confirmation | U-Haul
Order/Reservation

<https://www.uhaul.com/Orders/ReceiptB/>

Amount paid to date: \$455.95

Truck Reservation # 87331745

[View rental contract \(/Orders/RentalContract?contractId=627634375\)](#)

Pick Up

Pick Up Time:

Saturday, 8/23/2025
10:33 AM

Pick Up Location:

Citywide Storage

Address:

3730 S 9th St
Salina, KS 67401

Phone Numbers:

(785) 914-0301 (tel:7859140301)
(800) 232-4074 (tel:8002324074)

Drop Off

Drop Off Time:

By: Thursday, 8/28/2025
7:12 PM

Drop Off Location

U-Haul Moving & Storage of Redding

Address:

205 E Cypress Av
Redding, CA 96002

Phone Number:

(785) 914-0301 (tel:7859140301)

 This location is a preference only.

Order Details

Order Status: Completed

Item

Qty

Total

26' Truck

Includes up to 6 days and 2375 miles

1

\$2,507.00

You are currently financially responsible for any damage to your equipment.
The estimated value of your rental truck is \$75,000 USD.

None

\$0.00

Furniture Pads

60

\$50

Subtotal:

\$2,804.66

Moving Help® Reservation #0F303687

 Your order has been completed.

Moving Helper: Ultimate Moving Solutions

Mobile Phone Number: (530) 315-0456

Dustin Stambaugh

U-Haul.com customer

Location2

Weed, CA 96094

2 person crew

3 hours @ \$150.00/hr

Completed

\$450.00

Refundable MarketPlace Fee

Covers costs of managing & servicing the Moving Help® MarketPlace, maintaining the customer care center, and developing new tools for Moving Help®. This fee will be refunded to you upon completion of a review of your Moving Help® Service Provider within 60 days after your scheduled service.

\$5.95

Total (Total amount charged to your card.)

\$455.95

1 of 2

10/1/2025, 2:41 PM

Order/Reservation confirmation | U-Haul

<https://www.uhaul.com/Orders/ReceiptB/>

Payment code: 167123
Do not print or use Payment Code until
your move is complete

Customer: Dustin Stambaugh

Ultimate Moving Solutions
(530) 315-0456

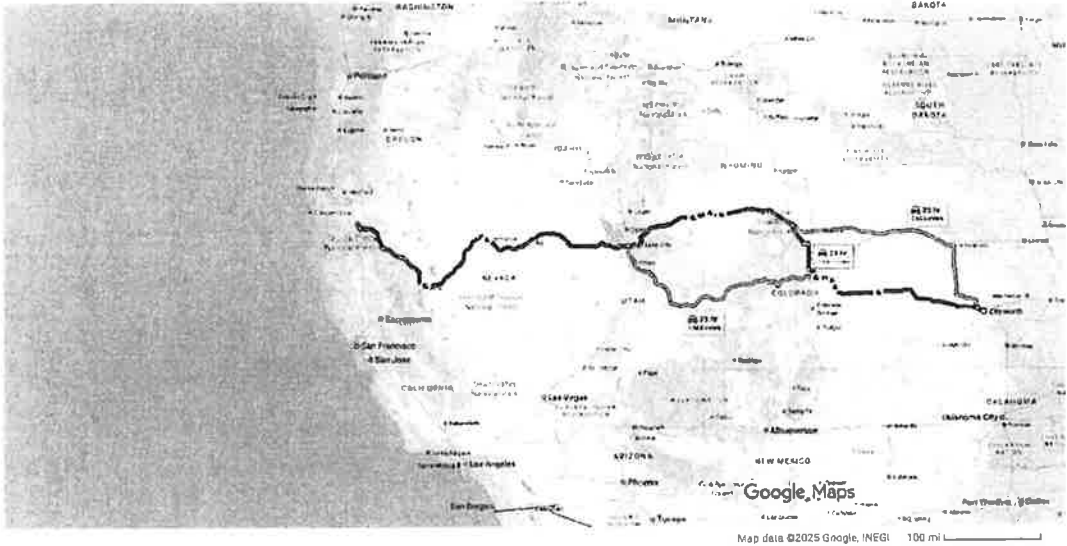
Thursday, 8/28/2025
Load/Unload - 3 hours

Job#: JB-6c14f582

www.movinghelp.com ([http://](http://www.movinghelp.com)
www.movinghelp.com)

10/1/2025, 2:41 PM

Google Maps Ellsworth, Kansas 67439 to Weed, California Drive 1,647 miles, 24 hr



Ellsworth Kansas 67439 This route has tolls. Your destination is in a different time zone.

- Get on I-70 W in Wilson Township from Old U.S. 40 21 min (17.8 mi)
- 1. Head northwest on E 3rd St toward N Douglas Ave 371 ft
 - 2. Turn right onto KS-14 N/N Douglas Ave Pass by Kwik Shop (on the left) 0.7 mi
 - 3. Turn left onto W 15th St/Ave J/Old U.S. 40 Continue to follow Old U.S. 40 15.1 mi
 - 4. Turn right onto KS-232 N/2nd Rd/Ave A Continue to follow KS-232 N/2nd Rd 1.8 mi
 - 5. Turn left to merge onto I-70 W toward Russell 0.2 mi

- Continue on I-70 W, Take I-80 W to US-395 N in Reno. Take exit 15 from I-80 W 19 hr 53 min (1,404 mi)
- 6. Merge onto I-70 W Entering Colorado 365 mi
 - 7. Take exit 289 toward Ft Collins 0.2 mi
 - 8. Merge onto E470 N 443 ft
 - 9. Take the ramp onto E-470 N Toll road 25.3 mi

- 10. Take exit 47 to merge onto I-25 N toward Ft Collins
53.9 mi
- 11. Take exit 281 for Owl Canyon Rd
0.2 mi
- ↩ 12. Turn left onto E Co Rd 70/Owl Canyon Rd
1.5 mi
- 13. At the traffic circle, continue straight
449 ft
- ↑ 14. Continue onto E Co Rd 70/Owl Canyon Rd
4.9 mi
- 15. At the traffic circle, take the 1st exit onto N County Rd 19
1.2 mi
- ↑ 16. Continue onto W County Rd 72
3.8 mi
- 17. Turn right onto US-287 N
● Entering Wyoming
46.3 mi
- 18. Slight right to merge onto I-80 W toward Rawlins
● Entering Utah
386 mi
- 19. Use the right lane to take exit 123B-A for I-15 S/ UT-201 W toward W Valley/Las Vegas
0.5 mi
- 20. Use the right 2 lanes to take the ramp to UT-201 W
0.2 mi
- 21. Use the right 2 lanes to take the UT-201 W ramp
1.1 mi
- ↑ 22. Continue onto UT-201 W
16.8 mi
- 23. Merge onto I-80 W
● Entering Nevada
496 mi
- 24. Use the right lane to take exit 15 to merge onto US-395 N toward Susanville
0.8 mi
- Get on I-5 N in Siskiyou County from US-395 N, CA-44 W and CA-89 N/Volcanic Legacy Scenic Byway
3 hr 31 min (213 mi)
- 25. Merge onto US-395 N
● Entering California
79.7 mi
- ↑ 26. Continue straight onto CA-36 W
● Pass by Round Table Pizza (on the right in 3.4 mi)
10.1 mi
- 27. Turn right onto CA-44 W
45.9 mi
- 28. Turn right onto CA-89 N/Volcanic Legacy Scenic Byway
77.5 mi
- 29. Merge onto I-5 N via the ramp to Portland
0.3 mi

Follow I-5 N to US-97 N/U.S. 99/Volcanic Legacy Scenic

Byway/S Weed Blvd in Weed. Take exit 747 from I-5 N

10 min (10.5 mi)

30. Merge onto I-5 N

10.2 mi

31. Take exit 747 for US-97 toward Central Weed/
Klamath Fls

0.2 mi

Drive to Main St

2 min (0.6 mi)

32. Turn right onto US-97 N/U.S. 99/Volcanic
Legacy Scenic Byway/S Weed Blvd

0.3 mi

33. Turn right onto Main St

0.4 mi

Weed
California

Exhibit B



City of Weed
550 Main Street
P.O. Box 470
Weed, CA 96094
(530) 938-5020
ci.weed.ca.us

23 October 2025

Finance Department
Weed, CA 96094

Subject: Request for Relocation Reimbursement

Pursuant to Section "One-Time Relocation Reimbursement" of my City Manager Employment Agreement, this memorandum serves as an addendum to my previously submitted relocation reimbursement request.

As outlined in the agreement, the City shall reimburse the City Manager for reasonable costs and moving expenses, including, but not limited to, necessary travel and accommodation costs, up to a maximum of \$7,500.

My initial reimbursement, totaling \$6,188.51, included the U-Haul rental, U-Haul mileage, and first month's rent and deposit associated with my relocation to the City of Weed.

This addendum includes two additional items related to the same relocation trip:

1. Mileage Reimbursement – for 1,647 miles driven in my 2019 Chevrolet Equinox, calculated at the IRS standard rate of \$0.70 per mile, totaling \$1,152.90.
2. Lodging Expense – one-night stay at Motel 6, Wells, Nevada, incurred in route to Weed as part of the relocation, totaling \$79.29.

Including these items, the cumulative relocation reimbursement equals \$7,420.70, which remains within the \$7,500 contractual limit established in my employment agreement.

Please process the reimbursement accordingly and advise if any additional documentation is required.

Thank you for your assistance.

Respectfully submitted,


Dustin M. Stambaugh
City Manager

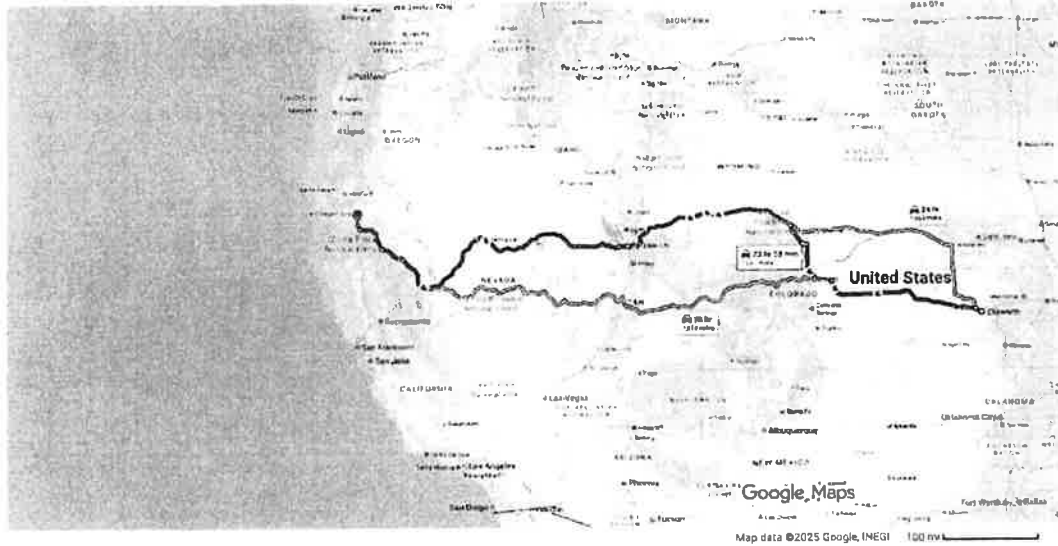
Pk # 12203 - \$1,232.19

10-411-648

Google Maps

Ellsworth, Kansas 67439 to Weed, California

Drive 1,647 miles, 23 hr 58 min



Ellsworth
Kansas
67439

▲ This route has tolls.

▲ Your destination is in a different time zone.

Get on I-70 W in Wilson Township from Old U.S. 40

21 min (17.8 mi)

- ↑ 1. Head northwest on E 3rd St toward N Douglas Ave
371 ft
- ➔ 2. Turn right onto KS-14 N/N Douglas Ave
① Pass by Kwik Shop (on the left)
0.7 mi
- ↶ 3. Turn left onto W 15th St/Ave J/Old U.S. 40
① Continue to follow Old U.S. 40
15.1 mi
- ➔ 4. Turn right onto KS-232 N/2nd Rd/Ave A
① Continue to follow KS-232 N/2nd Rd
1.8 mi
- ⬆ 5. Turn left to merge onto I-70 W toward Russell
0.2 mi

Continue on I-70 W. Take I-80 W to US-395 N in Reno.

Take exit 15 from I-80 W

19 hr 56 min (1,404 mi)

- ⬆ 6. Merge onto I-70 W
① Entering Colorado
365 mi
- ➔ 7. Take exit 289 toward Ft Collins
0.2 mi
- ⬆ 8. Merge onto E470 N
443 ft
- ⬆ 9. Take the ramp onto E-470 N
▲ Toll road
25.3 mi

- 10. Take exit 47 to merge onto I-25 N toward Ft Collins
53.9 mi
- 11. Take exit 281 for Owl Canyon Rd
0.2 mi
- ↶ 12. Turn left onto E Co Rd 70/Owl Canyon Rd
1.5 mi
- 13. At the traffic circle, continue straight
449 ft
- ↑ 14. Continue onto E Co Rd 70/Owl Canyon Rd
4.9 mi
- 15. At the traffic circle, take the 1st exit onto N County Rd 19
1.2 mi
- ↑ 16. Continue onto W County Rd 72
3.8 mi
- 17. Turn right onto US-287 N
● Entering Wyoming
46.3 mi
- ⤴ 18. Slight right to merge onto I-80 W toward Rawlins
⚠ Parts of this road may be closed at certain times or days
● Entering Utah
386 mi
- 19. Use the right lane to take exit 123B-A for I-15 S/ UT-201 W toward W Valley/Las Vegas
0.5 mi
- ⤴ 20. Use the right 2 lanes to take the ramp to UT-201 W
0.2 mi
- ⤴ 21. Use the right 2 lanes to take the UT-201 W ramp
1.1 mi
- ↑ 22. Continue onto UT-201 W
16.8 mi
- ⤴ 23. Merge onto I-80 W
● Entering Nevada
496 mi
- 24. Use the right lane to take exit 15 to merge onto US-395 N toward Susanville
0.8 mi
- Get on I-5 N in Siskiyou County from US-395 N, CA-44 W and CA-89 N/Volcanic Legacy Scenic Byway
3 hr 31 min (213 mi)
- ⤴ 25. Merge onto US-395 N
● Entering California
79.7 mi
- ↑ 26. Continue straight onto CA-36 W
● Pass by Round Table Pizza (on the right in 3.4 mi)
10.1 mi
- 27. Turn right onto CA-44 W
45.9 mi
- 28. Turn right onto CA-89 N/Volcanic Legacy Scenic Byway
77.5 mi
- ⤴ 29. Merge onto I-5 N via the ramp to Portland
0.3 mi

Follow I-5 N to US-97 N/U.S. 99/Volcanic Legacy Scenic Byway/S Weed Blvd in Weed. Take exit 747 from I-5 N
10 min (10.5 mi)

- 30. Merge onto I-5 N
10.2 mi
- 31. Take exit 747 for US-97 toward Central Weed/
Klamath Fls
0.2 mi

- Drive to Main St
2 min (0.6 mi)
- 32. Turn right onto US-97 N/U.S. 99/Volcanic
Legacy Scenic Byway/S Weed Blvd
0.3 mi
 - 33. Turn right onto Main St
0.4 mi

Weed
California



Fwd: Motel 6 Reservation Confirmation R59KD7K6K6

From Eleonor Stambaugh <ele.stambaugh@outlook.com>
Date Wed 10/15/2025 11:56 AM
To Babe <dustin.stambaugh@outlook.com>

To file for reimbursement.
Sent from my iPhone

Begin forwarded message:

From: Motel6 <Online@motel6.com>
Date: August 26, 2025 at 5:44:35 PM PDT
To: Ele.Stambaugh@outlook.com
Subject: Motel 6 Reservation Confirmation R59KD7K6K6
Reply-To: Online@motel6.com



We'll leave the light on. For you.

Confirmation Number: **R59KD7K6K6**

See you soon!

Thanks for choosing Motel 6. Your reservation is confirmed and the details for your stay are listed below.



Wells, NV
1561 8th Street
Wells, NV 89835



(775) 752-2116

[GET DIRECTIONS →](#)

Confirmation Number:
R59KD7K6K6

Guest name: Eleonor Stambaugh
Check in: **Tuesday, August 26, 2025**
Check out: **Wednesday, August 27, 2025**
Guarantee type: Credit Card
Number of adults: 3
Number of children: 0
Number of rooms: 1

Discounts:
Web Sale: -\$4.44 USD
Total Discounts: -\$4.44 USD
Subtotal: \$69.55 USD
Taxes: \$9.74 USD
Total w/tax*: \$79.29 USD

Room description:
2 Full Beds | Non-Smoking, Micfridge

[VIEW MY RESERVATION](#)

Guest comments: Traveling with pets-
Maximum of two (2) per room.

**Meet your room.**

Our rooms are designed
to give you exactly what
you need.

Here's what you can expect
during your stay.

- Clean, comfortable rooms
- Free Wi-Fi
- Premium in-room cable TV
- Free coffee in the lobby
- Pets stay free

To learn more about our reservation policies, [click here](#).

Cancellation Policy

We look forward to seeing you! If you must change plans, you can cancel for free until no later than 6:00 PM local motel time on Tuesday August 28, 2025. After that we may charge a cancellation fee of \$50.05 plus any applicable taxes and fees. Any reservation not cancelled by the deadline or failing to check in to the property by 4 AM property local time will be subject to this cancellation fee. If you are not able to cancel the reservation by the deadline through our website, please contact the reserved Motel 6 property or Central Reservations at 1-800-890-6641 prior to this cancellation deadline for assistance with canceling your reservation.

***Additional Charges**

Total cost may not include local or state mandated fees that may be applicable during your stay. Any additional changes in taxes or fees implemented after booking will affect the total price.

Travel Information: COVID-19

Please be aware that some hotel services or amenities, potentially including lobby coffee service, guest availability and daily housekeeping service, may be disrupted while we work to support our guests and team members during the COVID-19 outbreak. All guests are encouraged to bring their own personal sanitizers and hand items, pending continued shortfalls of available supplies. Please contact the hotel directly should you have any questions relating to your stay.

**Faster bookings.
More savings.**

Download the My6 app
and save with every stay.



Motel 6

1-800-890-6641 | 4001 International Pkwy, Carrollton, TX 75007

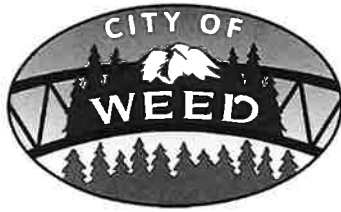
© 2022 G6 Hospitality LLC. All rights reserved. Please do not reply to this message as replies to this email address are not read.

Guarantee Policy**Guarantee Required**

Reservations made through the Motel 6 website must be held for late arrival by an accepted type of guarantee.

Exhibit "C"

Date	Description	Amount
8/25/2026	MITTENS TR OAKLEY KS	\$64.44
8/25/2026	RODS TRAVE SALINA KS	\$123.00
8/26/2026	MAVERIK #631 SALT LAKE CITUT	\$48.40
8/26/2026	SHELL OIL 57443809900 LITTLETON CO	\$75.00
8/26/2026	MAVERIK #631 SALT LAKE CITUT	\$100.00
8/26/2026	CONOCO – TA RAWLINS RAWLINS WY	\$112.29
8/27/2026	PETRO 392 WELLS NV	\$74.00
8/27/2026	TA MILL CITY IMLAY NV	\$94.04



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department:

Administration

Agenda Item Title:

Approval of Amendment No. 1 to Employment Agreement – City Manager Vehicle Allowance and Travel Reimbursement Provisions

Staff Recommendation:

Approve Amendment No. 1 to the Employment Agreement between the City of Weed and City Manager Dustin Stambaugh to remove the monthly automobile allowance and establish travel reimbursement provisions consistent with City policy and applicable Internal Revenue Service standards.

Summary:

The proposed amendment modifies Section 8(f) of the City Manager Employment Agreement dated August 14, 2025. The amendment removes the existing \$400 monthly automobile allowance and replaces it with a reimbursement structure consistent with the City's adopted travel and expense reimbursement policies applicable to City employees and department heads.

The amendment also clarifies reimbursable travel expenses, establishes limitations regarding ordinary commuting, and authorizes City Council approval for the use of City-owned vehicles for official municipal purposes when appropriate. The amendment is intended to improve administrative clarity, ensure consistency with City reimbursement practices, and align the agreement with current operational expectations.

Fiscal impact:

Removal of the monthly automobile allowance may reduce recurring personnel-related expenditures depending on actual authorized travel reimbursement requests submitted under City policy. Reimbursements will continue to be processed in accordance with adopted City procedures and applicable IRS mileage standards.

Alternative Actions:

1. Approve the amendment as presented.
2. Direct staff and legal counsel to revise the amendment and return at a future meeting.
3. Decline to approve the amendment and retain the current agreement language.

Environmental Review:

This action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378, as it constitutes an administrative and organizational activity that will not result in a direct or reasonably foreseeable indirect physical change in the environment.

Attachments:

1. Amendment No. 1 to Employment Agreement Between the City of Weed and Dustin Stambaugh

**AMENDMENT NO. 1 TO
EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF WEED AND
DUSTIN STAMBAUGH**

THIS AMENDMENT NO. 1, made and entered into this ____ day of _____ 2026, modifies that AGREEMENT dated August 14, 2025 by and between the CITY OF WEED ("City") and DUSTIN STAMBAUGH ("Employee").

RECITALS

- A. City and Employee entered into that certain "Employment Agreement Between the City of Weed and Dustin Stambaugh" dated August 14, 2025 for the purposes of retaining Employee to serve as City Manager of the City of Weed beginning September 2, 2025, a copy of which is attached hereto as Exhibit "A" and fully incorporated herein.
- B. Subsection (f) of Section 8 of the Agreement provides that the "City shall pay to Employee an auto allowance of \$400.00 per month in lieu of reimbursement of his auto mileage."
- C. City and Employee now desire to amend this subsection (f) of Section 8 to remove this auto allowance and provide that Employee shall be reimbursed for authorized travel and mileage expenses in accordance with the City's adopted policies and procedures generally applicable to all City employees.

AMENDMENT

- 1. **Recitals.** The Recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. **Amendment.** Subsection (f) of Section 8 of the Agreement is hereby amended to state as follows:

Travel Expense Reimbursement. City shall reimburse Employee for all authorized travel expenses, including but not limited to automobile mileage, incurred in the performance of Employee's duties in accordance with the City's adopted expense reimbursement policies and applicable Internal Revenue Service standards. The City's Finance Department shall process and provide such travel expense reimbursements in a manner consistent with that provided to City Department Heads, except that any approval that would normally be required from the City Manager shall instead require approval by the City Council.

Reimbursable expenses include automobile mileage for City business authorized by the City Council, and do not include ordinary commuting between Employee's

residence and regular work location, except as may be permitted under applicable law and City policy.

The City Council may authorize Employee to use a City-owned vehicle for the conduct of official duties, including but not limited to travel to meetings, site visits, conferences, and emergency response activities. Such authorized use may include travel between Employee's residence and work location, in accordance with City policy.

3. **Integration.** Except as specifically modified by this Amendment No. 1, the terms of the Agreement shall remain in full force and effect. To the extent there is any conflict between this Amendment No. 1 and the Agreement, the terms and provisions of this Amendment No. 1 shall control. This Amendment No. 1 and the Agreement, including any exhibits attached thereto, integrate all the terms and conditions of the parties' agreement and supersede all negotiations with respect hereto.
4. **Severability.** If any provision of this Amendment No. 1 is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in anyway.

[Signatures on following page]

This Agreement is executed on the date above stated.

CITY OF WEED

DUSTIN STAMBAUGH

Mayor

Date: _____

Date: _____

ATTEST:

Sandra Duchi, City Clerk

APPROVED AS TO FORM:

David J. Ruderman, City Attorney



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department:

Administration/Public Works

Agenda Item Title:

**Approval of Professional Services Task Order
with PACE Engineering, Inc. for Main Street
Demolition Project Engineering and Bid Support
Services**

Staff Recommendation:

Staff recommends that the City Council approve the Task Order with PACE Engineering, Inc. in the amount of \$58,000 for engineering, contract document preparation, bidding assistance, and construction administration services associated with the Main Street Demolition Project and authorize the City Manager to execute all necessary documents.

Summary:

On April 9, 2026, the City Council directed staff to continue the Main Street Demolition Project rebid process following the rejection of previous bids. As part of that effort, staff coordinated with PACE Engineering, Inc. to develop professionally prepared contract documents and engineering support services necessary to rebid the project.

PACE Engineering prepared a proposal dated April 6, 2026, outlining engineering services for preparing contract documents, providing bidding support, and providing construction administration services for the project. The proposal was developed in response to legal and operational concerns identified during the initial bid process and is intended to provide a clearer and more technically defined bid package moving forward.

The proposed scope of work includes:

- Project management and coordination;
- Preparation of engineering contract documents and technical specifications;
- Bid support services, including addenda and bidder coordination;
- Construction administration support following the award of the construction contract.

The total proposed lump-sum fee for these services is \$58,000.

Approval of this Task Order will formally authorize the professional engineering services necessary to proceed with rebidding and implementation of the Main Street Demolition Project.

Fiscal impact:

The proposed Task Order amount is \$58,000. Funding for these services is anticipated to come from City reserves and/or other project-related funding sources as determined by the City Council. Staff continues to evaluate long-term reimbursement and funding opportunities associated with the project.

Alternative Actions:

1. Approve the Task Order as presented.
2. Approve the Task Order with modifications.
3. Direct staff to return with additional information.
4. Decline to approve the Task Order.

Environmental Review:

The approval of a professional services agreement for engineering and bid support services is not considered a "project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 because it constitutes administrative and organizational activities that will not result in direct or indirect physical changes to the environment. Any future demolition or construction activities associated with the project will be evaluated separately for CEQA compliance as required.

Attachments:

1. PACE Engineering Proposal.



5155 VENTURE PARKWAY
REDDING, CA 96002
(530) 244-0202

PROPOSAL

April 6, 2026

Dustin Stambaugh
City of Weed
550 Main Street
Weed, CA 96094
dstambaugh@ci.weed.ca.us

Dear Dustin,

Subject: Main Street Demolition Project
Proposal for Engineering Services

PACE Engineering, Inc. (PACE) appreciates the opportunity to submit this proposal and once again team with the City of Weed (City) for the Main Street Demolition Project (Project). It is our understanding that the City recently put this project out to bid and ultimately had to reject all bids. Additionally, the City's attorney has requested that a licensed Engineer or Architect prepare Contract Documents that clearly define the scope of work, as well as plans and specifications for the work, and that the project be rebid.

This proposal is based on the following assumptions:

- City to provide construction and prevailing wage monitoring services.

The Scope of Services and associated fee contained herein are based on review of the following materials:

- Original Request for Proposals (RFP) for the Project prepared by the City and issued on January 7, 2026.
- Email correspondence and documentation received on March 9, 2026.
- Site visit performed on April 1, 2026.

SCOPE OF SERVICES

PACE will provide the engineering services necessary to complete Contract Documents, services during bidding, and construction administration.

Task 1 – Project Management

PACE Project Management activities, including contract management and quality control services, will be performed on an ongoing basis throughout the duration of the project.

PROPOSALMain Street Demolition Project

Task 2 – Contract Documents

Services to prepare Contract Documents suitable for soliciting Contractor bids:

1. Prepare Contract Documents using PACE standard format, which utilizes EJCDC (Engineers Joint Contract Documents Committee) documents.
2. Project Manual Documents to include:
 - a. Contract Documents.
 - b. Technical specifications.
 - c. Third-party reports (Hazardous Material Survey Report, prepared by GuziWest dated October 23, 2025, and provided by the City).
 - d. Demolition drawings and exhibits as needed to define the scope of work.
3. Deliverables:
 - a. 90% Contract Documents for review by the City.
 - b. 100% Contract Documents.

Task 3 – Services During Bidding

Services from solicitation for bids through bid award:

1. Post Contract Documents to Virtual-Bid.com and assist with review of bids.
2. Coordinate and attend pre-bid site conference.
3. Respond to bidder questions and issue addenda.
 - a. Issue up to four addenda.

Task 4 – Construction Administration

Services from bid award through completion of project:

1. Coordinate and attend pre-construction meeting.
2. Respond to Contractor RFIs and review Contractor prepared submittals.
3. Review Change Orders.
4. Coordinate third-party inspection services.
5. Prepare Record Drawings.
6. Prepare punch list and documents for project completion.
7. Site visits as follows:
 - a. As required during construction (maximum of two).
 - b. Punch list site visit (one).
 - c. Final site visit (one).

SCHEDULE

The proposed project schedule to complete Task 2 Contract Documents is 60 days from notification of acceptance and approval to proceed. Project Management services during bidding and through construction will be provided until project completion. The timeline for Tasks 3 and 4 is to be determined based on the City-selected date of completion for construction.

PROPOSAL

Main Street Demolition Project

DELIVERABLES

PACE will provide the following deliverables:

1. Electronic copies of 90% Contract Documents for review by the City.
2. Electronic copies and two hard copies of 100% Contract Documents.

FEE

We propose to perform the Scope of Services described herein for the lump-sum fee detailed below:

TASK	Fee Subtotals
<i>Task 1 – Project Management</i>	\$8,350
<i>Task 2 – Contract Documents</i>	\$18,750
<i>Task 3 – Services During Bidding</i>	\$15,750
<i>Task 4 – Construction Administration</i>	\$15,150
FEE TOTAL:	\$58,000

EXCLUSIONS

The following services are not included in the above Scope of Services:

1. Surveying services.
2. Design services beyond the area of scope.
3. Prevailing wage monitoring during construction.
4. Material sampling and testing during construction. This will be required during construction to verify that the Contractor's backfill compaction efforts meet the project specifications. It is recommended that the City hire a third-party agency to perform this work. Alternatively, PACE can provide this service for an additional fee if requested.

Thank you again for the opportunity to submit this proposal. If the Scope of Services and fee are agreeable to you, please let us know, and we will forward a task order for your signature, authorizing us to proceed with these services. Please contact me if you have any questions.

Sincerely,



Jen Collins, PE
Associate Engineer

City of Weed Regular City Council Meeting

Date: April 9, 2026

Time: 5:30 p.m.

Location: 161 E Lincoln Ave Weed, CA 96094
300 Almaden Blvd. San Jose, CA 95110

1. Call to Order:

Regular meeting called to order by Mayor Pro Tem Palfini at 5:30 p.m.

2. Roll Call:

Mazzoni – Present | Palfini – Absent | Parham – Present via Zoom | Virasonh – Absent | Whetstine – Present. Also in attendance were City Manager Dustin Stambaugh, and Assistant City Attorney Mackenzie Anderson, Police Chief Justin Mayberry, Public Works Director Chris Davis, Finance Director/Treasurer Jill Porterfield, Fire Chief Brian Carter, and City Clerk Sandra Duchi. Excuse Council Member Virasonh Motion Palfini, second Mazzoni.

Yes: Mazzoni, Palfini, Parham, and Whetstine

Absent: Virasonh

3. Agenda Approval:

Motion Mazzoni, Second Palfini.

Yes: Mazzoni, Palfini, and Whetstine

Absent: Virasonh and Parham (lost feed)

4. Public Comment:

Collette Winlock, Moa Mohlabame, Afa Garrigan, and Charlene Hurst all addressed council regarding tiny homes. Mario Burch, candidate for Supervisor District 3 introduced himself to council.

5. Council Reports:

Council Member Whetstine attended the LOLA meeting in Mt Shasta and reported staying up to date on the Weed Elementary ballot measure. Council Member Palfini reported the same. Council Member Parham reported attending the Chinese Auction, as well as the LOLA meeting and reminded citizens of the city's listening session April 14, 2026.

6. Presentation:

John Curtis from FACS discussed the testing at City Hall. Questions were asked and answered.

7. Board of Appeals – Animal Control Hearing:

Council held a public hearing to consider appeal of Jodi L. Smith in response to the Animal Control Department's decision to dispose of a dangerous animal; and by motion, consider Resolution No. 14-2026 Upholding the Decision of the Chief Animal Control Officer and Ordering Destruction of Vicious Animal. Mayor Pro Tem Palfini declared the public hearing open at 6:19pm. Asst. City Attorney Anderson presented a staff report. Jodi Smith testified she is the owner of the dog "Gemma" and does not know what happened. She stated she was not there when the fight occurred. CSO Ryan Coates testified to the events. Mathew Magrazia stated he's been attacked by dogs off leash three times and felt the appellant was attempting to evade accountability. Dave Mehmen testified the appellants dog was not vicious. Jodi Smith, the appellant rebutted. Council Members questions were asked and answered. Mayor Pro Tem closed the public hearing at 7:22 pm. Council discussed. Resolution No. 14-2026 Passed as amended. Motion Palfini, second Parham.

Yes: Palfini, Parham, and Whetstine
No: Mazzoni
Absent: Virasonh

8. Consent Agenda:

Council Member Whetstine announced she will abstain from voting on the consent agenda due to personal interest in real property, personal residence.

- A. Finance: By Motion – Council considered adopting Resolution No. 15-2026 Acting in Its Capacity as the Legislative Body of the City of Weed Community Facilities District No. 2009-1 (Municipal Services) Providing for The Levy of the Special Tax for Fiscal Year 2026-27
- B. Public Works: By Motion – Council considered Resolution No. 16-2026 Adopting Project List For the 26/27 SB 1 The Road Repair and Accountability Act.
- C. Public Works: By Motion – Council considered Resolution No. 17-2026 approving Change Order No. 5 in the amount of \$137,605.72 to Shasta Services Inc dba Timberworks for the Bypass Water Supply Pipeline Project.
- D. Administration: By Motion – Council considered second reading and adoption, by title only, of Ordinance No. 490 -2026 amending section 2.12.070 of Chapter 2.12 and Chapter 2.16 or title 2 of the Weed Municipal Code
- E. City Clerk: By Motion – Council considered approval of the March 12, 2026, Regular Meeting Minutes.
- F. By Motion: Council considered approving payment warrants dated March 25, 2026, through April 2, 2026, including any voided warrants and manual issued items totaling \$350,168.18.
- G. By Motion: Council considered approval and filing of the end of month report for March 2026.

Passed by vote. Motion Mazzoni, Second Parham.

Yes: Mazzoni, Palfini, Parham, and Whetstine

Absent: Virasonh

9. Council Business

- A. **Discussion item with possible direction** - Council discussed the building on Main Street destroyed by the Main Fire and available funding sources for remediation of same (including but not limited to the use of Mill Fire settlement funds). City Manager asked for guidance. Council Members questions were asked and answered.
- B. **Cannabis Legal Update** – Council received a presentation from staff providing an overview of current federal, state, and local cannabis regulations; may give direction to staff and counsel to prepare and return to Council with an ordinance amending current cannabis regulations in the city. Council Members questions were asked and answered.

10. Staff Report

Fire – reported 50 calls for service and completing over 100 hours of training. Five resident firefighters and two volunteers will be graduating on April 11, 2026, from the fire academy with four moving onto paid positions at other agencies. Police Department reported filling its 8th position, swearing in for the new hire is scheduled for Monday April 13, 2026, at 10:00am. City Manager thanked staff.

Motion to adjourn 8:58 pm Palfini seconded Mazzoni
Yes: Mazzoni, Palfini, Parham, and Whetstine
Absent: Virasonh

SINE DIE 8:58pm

Mayor

City Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: britton@ci.weed.ca.us
Printed: 4/8/2026 2:52 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
12568	1030	AIRGAS USA, LLC	04/10/2026	1,103.48
12569	2159	ARRAY DIGITAL INFRASTRUCTURE	04/10/2026	618.98
12570	1173	CAL-ORE COMMUNICATIONS	04/10/2026	639.05
12571	1180	CAPITAL LIVE SCAN	04/10/2026	30.00
12572	1190	CASELLE	04/10/2026	555.00
12573	1336	DON ERICKSON	04/10/2026	2,891.38
12574	1386	EZ JANITORIAL	04/10/2026	7,196.83
12575	1398	FIRST BANKCARD	04/10/2026	4,409.17
12576	2389	KAHN, SOARES & CONWAY, LLP	04/10/2026	385.00
12577	1593	KELLIE POWER	04/10/2026	975.00
12578	1640	LIFE ASSIST	04/10/2026	433.55
12579	1700	MERCHANTS CREDIT BUREAU	04/10/2026	22.80
12580	1756	NAPA AUTO PARTS	04/10/2026	2,206.53
12581	1766	NETWORK ONE	04/10/2026	811.14
12582	1808	PACE ANALYTICAL SERVICES LLC	04/10/2026	329.60
12583	1840	PETERSON TRACTOR CO	04/10/2026	885.78
12584	1846	PITNEY BOWES BANK INC	04/10/2026	96.53
12585	1881	RAY-MAC MECHANICAL	04/10/2026	24,230.77
12586	1945	S.C.O.R.E. C/O CITY OF DUNSMUIR	04/10/2026	57,957.03
12587	1967	SCOTT BRIGHAM	04/10/2026	107.94
12588	1982	SERVIAM BY WRIGHT	04/10/2026	5,557.00
12589	2022	SISKIYOU COUNTY DEPARTMENT OF	04/10/2026	20.00
12590	2049	SOLANO'S INC	04/10/2026	1,471.03
12591	2059	SPRINGBROOK HOLDING CO LLC	04/10/2026	10,605.00
12592	2095	SVM PLUMBING	04/10/2026	525.00
12593	2414	TIFCO INDUSTRIES	04/10/2026	335.24
12594	2177	VERIZON	04/10/2026	25.02
12595	2178	VESTIS	04/10/2026	476.73
12596	2181	VIKING AUTOMATIC SPRINKLER CO	04/10/2026	990.00
12597	2196	WEED RECREATION & PARKS DISTRI	04/10/2026	150.00
12598	2198	WEED VISITOR'S CENTER	04/10/2026	5,450.00
12599	2211	WORLD TELECOM & SURVEILLANCE	04/10/2026	375.00
12600	2387	WOSTENBERG WINDOW & GLASS	04/10/2026	375.49
Total for 4/10/2026:				132,241.07
Report Total (33 checks):				132,241.07

Accounts Payable

Checks by Date - Summary by Check Date

User: britton@ci.weed.ca.us
Printed: 4/27/2026 12:14 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
12610	2386	BIG TIME PEST CONTROL	04/25/2026	430.00
12611	1116	BLUE STAR GAS	04/25/2026	710.38
12612	1144	C & A RUBBER STAMP	04/25/2026	19.34
12613	1252	COLANTUONO, HIGHSMITH & WHATI	04/25/2026	20,226.00
12614	1257	COMCAST	04/25/2026	838.30
12615	1271	CROSS CONNECTIONS	04/25/2026	7,435.38
12616	1336	DON ERICKSON	04/25/2026	5,602.63
12617	2375	ERMA	04/25/2026	3,439.45
12618	1388	FAMILY & COMMUNITY RESOURCE C	04/25/2026	6,954.50
12619	1390	FASTRAK	04/25/2026	23.00
12620	1393	FERGUSON WATERWORKS #1423	04/25/2026	5,814.40
12621	2243	RICK FRIEDMAN	04/25/2026	457.95
12622	1438	GREAT NORTHERN SERVICES	04/25/2026	1,620.29
12623	1462	HINDERLITER DE LLAMAS & ASSOC	04/25/2026	1,387.65
12624	1630	LEAGUE OF CALIFORNIA CITIES	04/25/2026	105.00
12625	2415	NOAH MATHWIG	04/25/2026	31.63
12626	1766	NETWORK ONE	04/25/2026	6,563.50
12627	1808	PACE ANALYTICAL SERVICES LLC	04/25/2026	526.00
12628	1809	PACE CIVIL INC.	04/25/2026	14,576.75
12629	1813	PACIFIC POWER & LIGHT CO	04/25/2026	36,251.88
12630	1815	PALACIOS LAW OFFICE	04/25/2026	200.00
12631	1853	POSTMASTER	04/25/2026	370.00
12632	2370	SEWER EQUIPMENT	04/25/2026	3,421.83
12633	2353	SHASTA VALLEY RESOURCE CONSER	04/25/2026	6,265.04
12634	2016	SISKIYOU COUNTY AUDITOR/CONTR	04/25/2026	2,078.72
12635	2027	SISKIYOU COUNTY ECONOMIC DEVE	04/25/2026	2,500.00
12636	2414	TIFCO INDUSTRIES	04/25/2026	219.81
12637	2132	TIMBERWORKS	04/25/2026	209,289.00
12638	2381	UBEO WEST LLC	04/25/2026	885.53
12639	2161	UNION PACIFIC RAILROAD	04/25/2026	1,390.24
12640	2416	VB ACQUISITIONS, LLC	04/25/2026	1,276.00
12641	2177	VERIZON	04/25/2026	1,466.76
12642	2178	VESTIS	04/25/2026	951.90
Total for 4/25/2026:				343,328.86
Report Total (33 checks):				343,328.86

Accounts Payable

Checks by Date - Summary by Check Date

User: britton@ci.weed.ca.us
Printed: 4/29/2026 12:19 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
12643	2391	AMERICAN RIVER COLLEGE	04/29/2026	155.00
12644	1300	DAVID WILM	04/29/2026	3,377.04
Total for 4/29/2026:				3,532.04
Report Total (2 checks):				3,532.04

Accounts Payable

Checks by Date - Summary by Check Date

User: britton@ci.weed.ca.us
Printed: 5/6/2026 3:43 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
12651	2159	ARRAY DIGITAL INFRASTRUCTURE	05/08/2026	618.98
12652	1009	AT&T CALNET	05/08/2026	723.10
12653	1161	CA BUILDING STANDARD COMM	05/08/2026	202.50
12654	1148	CA DEPT OF TRANSPORTATION	05/08/2026	3,522.13
12655	1173	CAL-ORE COMMUNICATIONS	05/08/2026	638.54
12656	1190	CASELLE	05/08/2026	555.00
12657	1207	CHARLES W PILLON	05/08/2026	218.75
12658	1277	CUSTOM DESIGNS	05/08/2026	89.01
12659	2330	DEPARTMENT OF CONSERVATION	05/08/2026	1,036.21
12660	1336	DON ERICKSON	05/08/2026	1,722.10
12661	1386	EZ JANITORIAL	05/08/2026	235.00
12662	2407	FACS	05/08/2026	9,219.61
12663	1393	FERGUSON WATERWORKS #1423	05/08/2026	221.52
12664	1398	FIRST BANKCARD	05/08/2026	152.59
12665	1593	KELLIE POWER	05/08/2026	975.00
12666	1734	MOUNTAIN VIEW PAVING INC	05/08/2026	3,537.32
12667	1834	PERSONNEL PREFERENCE	05/08/2026	32.00
12668	1840	PETERSON TRACTOR CO	05/08/2026	271.77
12669	1846	PITNEY BOWES BANK INC	05/08/2026	47.62
12670	1875	RAMSHAW'S ACE HARDWARE	05/08/2026	377.23
12671	1982	SERVIAM BY WRIGHT	05/08/2026	3,570.44
12672	2049	SOLANO'S INC	05/08/2026	2,138.06
12673	2059	SPRINGBROOK HOLDING CO LLC	05/08/2026	45,232.83
12674	2072	STATE OF CA - ENERGY RESOURCES (	05/08/2026	46,585.27
12675	2168	USMARO SANCHEZ-FERNANDEZ	05/08/2026	206.00
12676	2178	VESTIS	05/08/2026	243.44
12677	2417	VICEROY IMPROVEMENT LLC	05/08/2026	532.38
12678	1398	FIRST BANKCARD	05/08/2026	844.12
12679	1398	FIRST BANKCARD	05/08/2026	509.81
12680	1398	FIRST BANKCARD	05/08/2026	672.88
12681	1398	FIRST BANKCARD	05/08/2026	1,926.31

Total for 5/8/2026: 126,857.52

Report Total (31 checks): 126,857.52

General Ledger

Budget Status

User: jporterfield@ci.weed.ca.us
 Printed: 5/7/2026 - 7:35 AM
 Account: From 10-001-100 To 80-440-801
 Period: 1 to 10, 2026
 Include: Revenue and Expense
 Suppress Accounts Without Balance, Budget, Or Activity: True



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 10	GENERAL FUND							
Dept 10-001	GENERAL							
R10	PROPERTY & SALES TAX REVENUE							
10-001-401	SECURED TAXES	494,750.00	504,259.16	504,259.16	-9,509.16	0.00	-9,509.16	0.00
10-001-402	UNSECURED TAXES	26,260.00	25,780.90	25,780.90	479.10	0.00	479.10	1.82
10-001-403	HOMEOWNER'S EXEMPTION	5,200.00	2,621.74	2,621.74	2,578.26	0.00	2,578.26	49.58
10-001-405	SALES TAX	1,305,000.00	945,332.10	945,332.10	359,667.90	0.00	359,667.90	27.56
10-001-406	SMI TAX	500.00	1,950.94	1,950.94	-1,450.94	0.00	-1,450.94	0.00
10-001-407	TRANSIENT OCCUPANCY TAX	275,000.00	257,256.13	257,256.13	17,743.87	0.00	17,743.87	6.45
10-001-410	CANNABIS TAX	76,000.00	47,380.33	47,380.33	28,619.67	0.00	28,619.67	37.66
10-001-411	MELLO-ROOS TAX	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	100.00
10-001-434	FRANCHISE TAXES	215,000.00	221,805.78	221,805.78	-6,805.78	0.00	-6,805.78	0.00
10-001-442	DOCUMENTARY TAX	4,000.00	4,970.84	4,970.84	-970.84	0.00	-970.84	0.00
10-001-443	VARIOUS COUNTY TAXES	750.00	790.91	790.91	-40.91	0.00	-40.91	0.00
	R10 Sub Totals:	2,404,560.00	2,012,148.83	2,012,148.83	392,411.17	0.00	392,411.17	16.32
R20	LICENSE & PERMIT REVENUE							
10-001-420	BUSINESS LICENSES	10,500.00	10,799.42	10,799.42	-299.42	0.00	-299.42	0.00
10-001-428	DISPENSARY FEES	200.00	200.00	200.00	0.00	0.00	0.00	0.00
10-001-440	MOTOR VEHICLE LICENSE FEE:	345,000.00	347,573.63	347,573.63	-2,573.63	0.00	-2,573.63	0.00
	R20 Sub Totals:	355,700.00	358,573.05	358,573.05	-2,873.05	0.00	-2,873.05	0.00
R40	INTEREST EARNED							
10-001-430	INTEREST	228,000.00	111,886.47	111,886.47	116,113.53	0.00	116,113.53	50.93
	R40 Sub Totals:	228,000.00	111,886.47	111,886.47	116,113.53	0.00	116,113.53	50.93
R60	CHARGES FOR SERVICES							
10-001-447	SCTID TOT 2% ADMIN FEE	1,100.00	949.03	949.03	150.97	0.00	150.97	13.72
10-001-454	RENTS	12,000.00	16,360.72	16,360.72	-4,360.72	0.00	-4,360.72	0.00
	R60 Sub Totals:	13,100.00	17,309.75	17,309.75	-4,209.75	0.00	-4,209.75	0.00
R80	MISC REVENUES							
10-001-446	MISC REVENUES/FEES/REFUND	0.00	2,508.15	2,508.15	-2,508.15	0.00	-2,508.15	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R80 Sub Totals:	0.00	2,508.15	2,508.15	-2,508.15	0.00	-2,508.15	0.00
	Revenue Sub Totals:	3,001,360.00	2,502,426.25	2,502,426.25	498,933.75	0.00	498,933.75	16.62
	Dept 001 Sub Totals:	-3,001,360.00	-2,502,426.25	-2,502,426.25	-498,933.75	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-410	CITY COUNCIL							
R60	CHARGES FOR SERVICES							
10-410-417	TRANS IN GEN GOV COSTS	7,819.00	0.00	0.00	7,819.00	0.00	7,819.00	100.00
	R60 Sub Totals:	7,819.00	0.00	0.00	7,819.00	0.00	7,819.00	100.00
	Revenue Sub Totals:	7,819.00	0.00	0.00	7,819.00	0.00	7,819.00	100.00
E00	SALARIES & WAGES							
10-410-501	SALARIES	15,600.00	10,700.00	10,700.00	4,900.00	0.00	4,900.00	31.41
10-410-520	FICA	1,194.00	818.71	818.71	375.29	0.00	375.29	31.43
	E00 Sub Totals:	16,794.00	11,518.71	11,518.71	5,275.29	0.00	5,275.29	31.41
E10	SUPPLIES & SERVICES							
10-410-603	COMMUNICATIONS	84.00	0.00	0.00	84.00	0.00	84.00	100.00
10-410-604	OFFICE SUPPLIES	16.00	15.98	15.98	0.02	0.00	0.02	0.13
10-410-633	MEMBERSHIPS & DUES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-410-637	MEETINGS & TRAVEL	1,134.00	687.00	687.00	447.00	0.00	447.00	39.42
10-410-648	SPECIAL DEPT. EXPENSES	3,871.00	3,870.39	3,870.39	0.61	0.00	0.61	0.02
10-410-695	DEPT. TRAINING	1,695.00	1,694.69	1,694.69	0.31	0.00	0.31	0.02
	E10 Sub Totals:	6,900.00	6,268.06	6,268.06	631.94	0.00	631.94	9.16
	Expense Sub Totals:	23,694.00	17,786.77	17,786.77	5,907.23	0.00	5,907.23	24.93
	Dept 410 Sub Totals:	15,875.00	17,786.77	17,786.77	-1,911.77	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-411	ADMINISTRATION							
R60	CHARGES FOR SERVICES							
10-411-417	TRANS IN GEN GOV COSTS	204,936.00	0.00	0.00	204,936.00	0.00	204,936.00	100.00
	R60 Sub Totals:	204,936.00	0.00	0.00	204,936.00	0.00	204,936.00	100.00
	Revenue Sub Totals:	204,936.00	0.00	0.00	204,936.00	0.00	204,936.00	100.00
E00	SALARIES & WAGES							
10-411-501	SALARIES	264,492.00	231,141.58	231,141.58	33,350.42	0.00	33,350.42	12.61
10-411-520	FICA	20,273.00	17,601.65	17,601.65	2,671.35	0.00	2,671.35	13.18
10-411-521	P.E.R.S.	20,670.00	59,053.39	59,053.39	-38,383.39	0.00	-38,383.39	0.00
10-411-522	INSURANCE-HEALTH	52,000.00	50,841.98	50,841.98	1,158.02	0.00	1,158.02	2.23
10-411-523	INSURANCE- WKRS COMP	4,637.00	4,636.56	4,636.56	0.44	0.00	0.44	0.01
	E00 Sub Totals:	362,072.00	363,275.16	363,275.16	-1,203.16	0.00	-1,203.16	0.00
E10	SUPPLIES & SERVICES							
10-411-603	COMMUNICATIONS	3,400.00	2,939.12	2,939.12	460.88	0.00	460.88	13.56
10-411-604	OFFICE SUPPLIES	1,500.00	1,219.38	1,219.38	280.62	0.00	280.62	18.71
10-411-633	MEMBERSHIPS & DUES	3,097.00	3,096.96	3,096.96	0.04	0.00	0.04	0.00
10-411-636	ADV/PRINT/PUBLICATIONS	4,503.00	1,049.22	1,049.22	3,453.78	0.00	3,453.78	76.70
10-411-637	MEETINGS & TRAVEL	3,814.00	3,813.72	3,813.72	0.28	0.00	0.28	0.01
10-411-648	SPECIAL DEPT. EXPENSES	10,500.00	10,415.73	10,415.73	84.27	0.00	84.27	0.80
10-411-695	DEPT. TRAINING	1,720.00	1,719.28	1,719.28	0.72	0.00	0.72	0.04
10-411-696	VEHICLE OPER & MAINTENANCE	3,080.00	107.14	107.14	2,972.86	0.00	2,972.86	96.52
	E10 Sub Totals:	31,614.00	24,360.55	24,360.55	7,253.45	0.00	7,253.45	22.94
E20	CONTRACTUAL SERVICES							
10-411-657	OUTSIDE SER/CONTR/CONSULT	16,186.00	8,157.05	8,157.05	8,028.95	0.00	8,028.95	49.60
	E20 Sub Totals:	16,186.00	8,157.05	8,157.05	8,028.95	0.00	8,028.95	49.60
	Expense Sub Totals:	409,872.00	395,792.76	395,792.76	14,079.24	0.00	14,079.24	3.44
	Dept 411 Sub Totals:	204,936.00	395,792.76	395,792.76	-190,856.76	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-412	PLANNING							
R20	LICENSE & PERMIT REVENUE							
10-412-432	HOME OCCUPATION PERMIT	0.00	75.00	75.00	-75.00	0.00	-75.00	0.00
	R20 Sub Totals:	0.00	75.00	75.00	-75.00	0.00	-75.00	0.00
R60	CHARGES FOR SERVICES							
10-412-424	PLANNING FEES	25,000.00	106,988.15	106,988.15	-81,988.15	0.00	-81,988.15	0.00
	R60 Sub Totals:	25,000.00	106,988.15	106,988.15	-81,988.15	0.00	-81,988.15	0.00
	Revenue Sub Totals:	25,000.00	107,063.15	107,063.15	-82,063.15	0.00	-82,063.15	0.00
E10	SUPPLIES & SERVICES							
10-412-603	COMMUNICATIONS	50.00	0.00	0.00	50.00	0.00	50.00	100.00
10-412-604	OFFICE SUPPLIES	185.00	184.64	184.64	0.36	0.00	0.36	0.19
10-412-606	POSTAGE	0.00	-13.79	-13.79	13.79	0.00	13.79	0.00
10-412-636	ADV/PRINT/PUBLICATIONS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
10-412-648	SPECIAL DEPT. EXPENSES	5,500.00	5,354.77	5,354.77	145.23	0.00	145.23	2.64
	E10 Sub Totals:	6,235.00	5,525.62	5,525.62	709.38	0.00	709.38	11.38
E20	CONTRACTUAL SERVICES							
10-412-657	OUTSIDE SER/CONTR/CONSULT	77,315.00	19,283.14	19,283.14	58,031.86	0.00	58,031.86	75.06
	E20 Sub Totals:	77,315.00	19,283.14	19,283.14	58,031.86	0.00	58,031.86	75.06
	Expense Sub Totals:	83,550.00	24,808.76	24,808.76	58,741.24	0.00	58,741.24	70.31
	Dept 412 Sub Totals:	58,550.00	-82,254.39	-82,254.39	140,804.39	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-413	FINANCE							
R60	CHARGES FOR SERVICES							
10-413-417	TRANS IN GEN GOV COSTS	210,637.00	0.00	0.00	210,637.00	0.00	210,637.00	100.00
10-413-427	ADMINISTRATIVE FEES	25,000.00	33,627.75	33,627.75	-8,627.75	0.00	-8,627.75	0.00
	R60 Sub Totals:	235,637.00	33,627.75	33,627.75	202,009.25	0.00	202,009.25	85.73
	Revenue Sub Totals:	235,637.00	33,627.75	33,627.75	202,009.25	0.00	202,009.25	85.73
E00	SALARIES & WAGES							
10-413-501	SALARIES	210,200.00	146,585.05	146,585.05	63,614.95	0.00	63,614.95	30.26
10-413-520	FICA	16,080.00	11,697.20	11,697.20	4,382.80	0.00	4,382.80	27.26
10-413-521	P.E.R.S.	48,350.00	30,815.43	30,815.43	17,534.57	0.00	17,534.57	36.27
10-413-522	INSURANCE-HEALTH	67,238.00	41,163.03	41,163.03	26,074.97	0.00	26,074.97	38.78
10-413-523	INSURANCE- WKRS COMP	6,955.00	6,954.84	6,954.84	0.16	0.00	0.16	0.00
	E00 Sub Totals:	348,823.00	237,215.55	237,215.55	111,607.45	0.00	111,607.45	32.00
E10	SUPPLIES & SERVICES							
10-413-603	COMMUNICATIONS	4,500.00	3,550.16	3,550.16	949.84	0.00	949.84	21.11
10-413-604	OFFICE SUPPLIES	3,500.00	2,754.19	2,754.19	745.81	0.00	745.81	21.31
10-413-606	POSTAGE	2,500.00	2,252.61	2,252.61	247.39	0.00	247.39	9.90
10-413-632	MAINTENANCE/EQUIPMENT	350.00	0.00	0.00	350.00	0.00	350.00	100.00
10-413-633	MEMBERSHIPS & DUES	400.00	400.00	400.00	0.00	0.00	0.00	0.00
10-413-637	MEETINGS & TRAVEL	630.00	629.22	629.22	0.78	0.00	0.78	0.12
10-413-648	SPECIAL DEPT. EXPENSES	2,459.00	1,419.97	1,419.97	1,039.03	0.00	1,039.03	42.25
10-413-695	DEPT. TRAINING	1,041.00	1,041.00	1,041.00	0.00	0.00	0.00	0.00
10-413-699	SERVICE CHARGE	12,070.00	7,100.58	7,100.58	4,969.42	0.00	4,969.42	41.17
	E10 Sub Totals:	27,450.00	19,147.73	19,147.73	8,302.27	0.00	8,302.27	30.25
E20	CONTRACTUAL SERVICES							
10-413-657	OUTSIDE SER/CONTR/CONSULT	45,000.00	31,298.43	31,298.43	13,701.57	0.00	13,701.57	30.45
	E20 Sub Totals:	45,000.00	31,298.43	31,298.43	13,701.57	0.00	13,701.57	30.45
	Expense Sub Totals:	421,273.00	287,661.71	287,661.71	133,611.29	0.00	133,611.29	31.72
	Dept 413 Sub Totals:	185,636.00	254,033.96	254,033.96	-68,397.96	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-414	CITY ATTORNEY							
R60	CHARGES FOR SERVICES							
10-414-417	TRANS IN GEN GOV COSTS	43,750.00	0.00	0.00	43,750.00	0.00	43,750.00	100.00
	R60 Sub Totals:	43,750.00	0.00	0.00	43,750.00	0.00	43,750.00	100.00
	Revenue Sub Totals:	43,750.00	0.00	0.00	43,750.00	0.00	43,750.00	100.00
E10	SUPPLIES & SERVICES							
10-414-657	OUTSIDE SER/CONTR/CONSULT	19.00	18.58	18.58	0.42	0.00	0.42	2.21
	E10 Sub Totals:	19.00	18.58	18.58	0.42	0.00	0.42	2.21
E20	CONTRACTUAL SERVICES							
10-414-641	ATTORNEY SERVICES	249,981.00	152,054.84	152,054.84	97,926.16	0.00	97,926.16	39.17
	E20 Sub Totals:	249,981.00	152,054.84	152,054.84	97,926.16	0.00	97,926.16	39.17
	Expense Sub Totals:	250,000.00	152,073.42	152,073.42	97,926.58	0.00	97,926.58	39.17
	Dept 414 Sub Totals:	206,250.00	152,073.42	152,073.42	54,176.58	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-416	GOVERNMENT BUILDINGS							
R60	CHARGES FOR SERVICES							
10-416-417	TRANS IN GEN GOV COSTS	171,333.00	0.00	0.00	171,333.00	0.00	171,333.00	100.00
	R60 Sub Totals:	171,333.00	0.00	0.00	171,333.00	0.00	171,333.00	100.00
	Revenue Sub Totals:	171,333.00	0.00	0.00	171,333.00	0.00	171,333.00	100.00
E00	SALARIES & WAGES							
10-416-501	SALARIES	40,649.00	142,329.92	142,329.92	-101,680.92	0.00	-101,680.92	0.00
10-416-520	FICA	3,110.00	10,795.75	10,795.75	-7,685.75	0.00	-7,685.75	0.00
10-416-521	P.E.R.S.	3,171.00	20,619.33	20,619.33	-17,448.33	0.00	-17,448.33	0.00
10-416-522	INSURANCE-HEALTH	3,659.00	31,006.02	31,006.02	-27,347.02	0.00	-27,347.02	0.00
10-416-523	INSURANCE- WKRS COMP	2,133.00	2,395.56	2,395.56	-262.56	0.00	-262.56	0.00
	E00 Sub Totals:	52,722.00	207,146.58	207,146.58	-154,424.58	0.00	-154,424.58	0.00
E10	SUPPLIES & SERVICES							
10-416-604	OFFICE SUPPLIES	0.00	197.86	197.86	-197.86	0.00	-197.86	0.00
10-416-608	UTILITIES	35,000.00	26,608.64	26,608.64	8,391.36	0.00	8,391.36	23.98
10-416-614	MAINTENANCE-BLDG & GROU	6,000.00	16.66	16.66	5,983.34	0.00	5,983.34	99.72
10-416-648	SPECIAL DEPT. EXPENSES	15,000.00	89,890.21	89,890.21	-74,890.21	0.00	-74,890.21	0.00
	E10 Sub Totals:	56,000.00	116,713.37	116,713.37	-60,713.37	0.00	-60,713.37	0.00
E20	CONTRACTUAL SERVICES							
10-416-640	JANITORIAL CONTRACT	11,100.00	9,600.00	9,600.00	1,500.00	0.00	1,500.00	13.51
10-416-657	OUTSIDE SER/CONTR/CONSULT	17,500.00	453,587.48	453,587.48	-436,087.48	0.00	-436,087.48	0.00
	E20 Sub Totals:	28,600.00	463,187.48	463,187.48	-434,587.48	0.00	-434,587.48	0.00
E30	CAPITAL OUTLAY							
10-416-675	CAPITAL INFRASTRUCTURE	500,000.00	512,616.28	512,616.28	-12,616.28	0.00	-12,616.28	0.00
	E30 Sub Totals:	500,000.00	512,616.28	512,616.28	-12,616.28	0.00	-12,616.28	0.00
E70	DEBT SERVICE							
10-416-676	DEBT SERVICE - PRINCIPAL	41,500.00	21,077.58	21,077.58	20,422.42	0.00	20,422.42	49.21
10-416-683	DEBT SERVICE - INTEREST	6,510.00	2,927.34	2,927.34	3,582.66	0.00	3,582.66	55.03
	E70 Sub Totals:	48,010.00	24,004.92	24,004.92	24,005.08	0.00	24,005.08	50.00
	Expense Sub Totals:	685,332.00	1,323,668.63	1,323,668.63	-638,336.63	0.00	-638,336.63	0.00
	Dept 416 Sub Totals:	513,999.00	1,323,668.63	1,323,668.63	-809,669.63	0.00	0.00	

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-417	DRAINAGE							
E10	SUPPLIES & SERVICES							
10-417-648	SPECIAL DEPT. EXPENSES	717.00	281.00	281.00	436.00	0.00	436.00	60.81
	E10 Sub Totals:	717.00	281.00	281.00	436.00	0.00	436.00	60.81
E20	CONTRACTUAL SERVICES							
10-417-657	OUTSIDE SER/CONTR/CONSULT	783.00	782.99	782.99	0.01	0.00	0.01	0.00
	E20 Sub Totals:	783.00	782.99	782.99	0.01	0.00	0.01	0.00
E30	CAPITAL OUTLAY							
10-417-675	CAPITAL INFRASTRUCTURE	0.00	30,002.20	30,002.20	-30,002.20	0.00	-30,002.20	0.00
	E30 Sub Totals:	0.00	30,002.20	30,002.20	-30,002.20	0.00	-30,002.20	0.00
E70	DEBT SERVICE							
10-417-677	LEASE/PURCHASE	12,826.00	12,825.53	12,825.53	0.47	0.00	0.47	0.00
	E70 Sub Totals:	12,826.00	12,825.53	12,825.53	0.47	0.00	0.47	0.00
	Expense Sub Totals:	14,326.00	43,891.72	43,891.72	-29,565.72	0.00	-29,565.72	0.00
	Dept 417 Sub Totals:	14,326.00	43,891.72	43,891.72	-29,565.72	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-419	NON DEPARTMENTAL							
R60	CHARGES FOR SERVICES							
10-419-417	TRANS IN GEN GOV COSTS	307,449.00	0.00	0.00	307,449.00	0.00	307,449.00	100.00
	R60 Sub Totals:	307,449.00	0.00	0.00	307,449.00	0.00	307,449.00	100.00
R90	OTHER FINANCING SOURCES							
10-419-463	SCORE RETURN DEPOSIT	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
	R90 Sub Totals:	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
	Revenue Sub Totals:	347,449.00	0.00	0.00	347,449.00	0.00	347,449.00	100.00
E00	SALARIES & WAGES							
10-419-522	INSURANCE-HEALTH	25,500.00	500.00	500.00	25,000.00	0.00	25,000.00	98.04
10-419-523	INSURANCE- WKRS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	25,500.00	500.00	500.00	25,000.00	0.00	25,000.00	98.04
E10	SUPPLIES & SERVICES							
10-419-625	INSURANCE-LIABILITY	290,000.00	286,464.22	286,464.22	3,535.78	0.00	3,535.78	1.22
10-419-628	INS. PROP/EQ-COLL COSTS	140,000.00	145,554.84	145,554.84	-5,554.84	0.00	-5,554.84	0.00
10-419-632	MAINTENANCE/EQUIPMENT	45,000.00	37,830.28	37,830.28	7,169.72	0.00	7,169.72	15.93
10-419-633	MEMBERSHIPS & DUES	0.00	2,078.72	2,078.72	-2,078.72	0.00	-2,078.72	0.00
10-419-648	SPECIAL DEPT. EXPENSES	0.00	17,200.00	17,200.00	-17,200.00	0.00	-17,200.00	0.00
10-419-660	COMMUNITY PROMOTION	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	479,000.00	493,128.06	493,128.06	-14,128.06	0.00	-14,128.06	0.00
E20	CONTRACTUAL SERVICES							
10-419-638	ENTERPRISE ZONE ADMIN	30,000.00	25,000.00	25,000.00	5,000.00	0.00	5,000.00	16.67
10-419-643	AUDIT FEES	60,000.00	47,281.05	47,281.05	12,718.95	0.00	12,718.95	21.20
10-419-657	OUTSIDE SER/CONTR/CONSULT	15,000.00	26,171.62	26,171.62	-11,171.62	0.00	-11,171.62	0.00
	E20 Sub Totals:	105,000.00	98,452.67	98,452.67	6,547.33	0.00	6,547.33	6.24
E70	DEBT SERVICE							
10-419-676	DEBT SERVICE - PRINCIPAL	4,625.00	0.00	0.00	4,625.00	0.00	4,625.00	100.00
10-419-683	DEBT SERVICE - INTEREST	772.00	0.00	0.00	772.00	0.00	772.00	100.00
	E70 Sub Totals:	5,397.00	0.00	0.00	5,397.00	0.00	5,397.00	100.00
	Expense Sub Totals:	614,897.00	592,080.73	592,080.73	22,816.27	0.00	22,816.27	3.71
	Dept 419 Sub Totals:	267,448.00	592,080.73	592,080.73	-324,632.73	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-420	SAFER GRANT							
R50	GRANT & AID PROCEEDS							
10-420-489	FEDERAL GRANT REVENUE	93,012.00	86,266.99	86,266.99	6,745.01	0.00	6,745.01	7.25
	R50 Sub Totals:	93,012.00	86,266.99	86,266.99	6,745.01	0.00	6,745.01	7.25
	Revenue Sub Totals:	93,012.00	86,266.99	86,266.99	6,745.01	0.00	6,745.01	7.25
E00	SALARIES & WAGES							
10-420-501	SALARIES	49,920.00	32,209.86	32,209.86	17,710.14	0.00	17,710.14	35.48
10-420-502	SALARIES-O/T	0.00	445.71	445.71	-445.71	0.00	-445.71	0.00
10-420-520	FICA	3,819.00	2,497.22	2,497.22	1,321.78	0.00	1,321.78	34.61
10-420-521	P.E.R.S.	5,516.00	3,582.17	3,582.17	1,933.83	0.00	1,933.83	35.06
10-420-522	INSURANCE-HEALTH	13,500.00	6,795.06	6,795.06	6,704.94	0.00	6,704.94	49.67
10-420-523	INSURANCE- WKRS COMP	8,257.00	6,954.84	6,954.84	1,302.16	0.00	1,302.16	15.77
	E00 Sub Totals:	81,012.00	52,484.86	52,484.86	28,527.14	0.00	28,527.14	35.21
E10	SUPPLIES & SERVICES							
10-420-629	UNIFORMS/CLEANING/TRAININ	12,000.00	25,966.33	25,966.33	-13,966.33	0.00	-13,966.33	0.00
10-420-636	ADV/PRINT/PUBLICATIONS	0.00	1,348.43	1,348.43	-1,348.43	0.00	-1,348.43	0.00
	E10 Sub Totals:	12,000.00	27,314.76	27,314.76	-15,314.76	0.00	-15,314.76	0.00
	Expense Sub Totals:	93,012.00	79,799.62	79,799.62	13,212.38	0.00	13,212.38	14.21
	Dept 420 Sub Totals:	0.00	-6,467.37	-6,467.37	6,467.37	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-421	POLICE							
R20	LICENSE & PERMIT REVENUE							
10-421-425	ANIMAL LICENSES & IMPOUND	1,400.00	1,267.00	1,267.00	133.00	0.00	133.00	9.50
10-421-459	CONCEALED WEAPONS PERMIT	600.00	313.00	313.00	287.00	0.00	287.00	47.83
	R20 Sub Totals:	2,000.00	1,580.00	1,580.00	420.00	0.00	420.00	21.00
R30	FINES & FORFEITURES							
10-421-448	CITATIONS	9,000.00	10,484.00	10,484.00	-1,484.00	0.00	-1,484.00	0.00
	R30 Sub Totals:	9,000.00	10,484.00	10,484.00	-1,484.00	0.00	-1,484.00	0.00
R50	GRANT & AID PROCEEDS							
10-421-404	PUBLIC SAFETY/PROP 172	15,000.00	10,776.55	10,776.55	4,223.45	0.00	4,223.45	28.16
	R50 Sub Totals:	15,000.00	10,776.55	10,776.55	4,223.45	0.00	4,223.45	28.16
R60	CHARGES FOR SERVICES							
10-421-449	SPECIAL SERVICES	1,700.00	1,100.00	1,100.00	600.00	0.00	600.00	35.29
10-421-453	COS PARKING ENFORCEMENT	16,000.00	8,433.74	8,433.74	7,566.26	0.00	7,566.26	47.29
10-421-460	BOOKING FEES/REIMB.	5,000.00	4,928.69	4,928.69	71.31	0.00	71.31	1.43
	R60 Sub Totals:	22,700.00	14,462.43	14,462.43	8,237.57	0.00	8,237.57	36.29
	Revenue Sub Totals:	48,700.00	37,302.98	37,302.98	11,397.02	0.00	11,397.02	23.40
E00	SALARIES & WAGES							
10-421-501	SALARIES	916,700.00	817,872.25	817,872.25	98,827.75	0.00	98,827.75	10.78
10-421-502	SALARIES-O/T	45,000.00	61,297.91	61,297.91	-16,297.91	0.00	-16,297.91	0.00
10-421-520	FICA	73,570.00	66,382.08	66,382.08	7,187.92	0.00	7,187.92	9.77
10-421-521	P.E.R.S.	295,000.00	347,162.24	347,162.24	-52,162.24	0.00	-52,162.24	0.00
10-421-522	INSURANCE-HEALTH	250,000.00	182,290.79	182,290.79	67,709.21	0.00	67,709.21	27.08
10-421-523	INSURANCE- WKRS COMP	88,762.00	90,412.96	90,412.96	-1,650.96	0.00	-1,650.96	0.00
	E00 Sub Totals:	1,669,032.00	1,565,418.23	1,565,418.23	103,613.77	0.00	103,613.77	6.21
E10	SUPPLIES & SERVICES							
10-421-603	COMMUNICATIONS	12,000.00	9,382.81	9,382.81	2,617.19	0.00	2,617.19	21.81
10-421-604	OFFICE SUPPLIES	800.00	937.68	937.68	-137.68	0.00	-137.68	0.00
10-421-606	POSTAGE	1,300.00	2,321.77	2,321.77	-1,021.77	0.00	-1,021.77	0.00
10-421-629	UNIFORMS/CLEANING/TRAININ	5,500.00	9,122.50	9,122.50	-3,622.50	0.00	-3,622.50	0.00
10-421-632	MAINTENANCE/EQUIPMENT	4,200.00	4,608.05	4,608.05	-408.05	0.00	-408.05	0.00
10-421-633	MEMBERSHIPS & DUES	500.00	552.00	552.00	-52.00	0.00	-52.00	0.00
10-421-634	RENTS & LEASES	13,800.00	10,959.56	10,959.56	2,840.44	0.00	2,840.44	20.58
10-421-636	ADV/PRINT/PUBLICATIONS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-421-637	MEETINGS & TRAVEL	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-421-648	SPECIAL DEPT. EXPENSES	50,000.00	59,194.42	59,194.42	-9,194.42	0.00	-9,194.42	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-421-693	MECHANIC/OTHER LABOR	12,000.00	5,763.20	5,763.20	6,236.80	0.00	6,236.80	51.97
10-421-695	DEPT. TRAINING	2,500.00	5,437.90	5,437.90	-2,937.90	0.00	-2,937.90	0.00
10-421-696	VEHICLE OPER & MAINTENANCE	60,000.00	40,920.60	40,920.60	19,079.40	0.00	19,079.40	31.80
	E10 Sub Totals:	162,800.00	149,200.49	149,200.49	13,599.51	0.00	13,599.51	8.35
E20	CONTRACTUAL SERVICES							
10-421-657	OUTSIDE SER/CONTR/CONSULT	10,000.00	13,946.65	13,946.65	-3,946.65	0.00	-3,946.65	0.00
	E20 Sub Totals:	10,000.00	13,946.65	13,946.65	-3,946.65	0.00	-3,946.65	0.00
E30	CAPITAL OUTLAY							
10-421-675	CAPITAL INFRASTRUCTURE	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
	E30 Sub Totals:	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
E40	OTHER EXPENSES							
10-421-699	SERVICE CHARGE	0.00	2.15	2.15	-2.15	0.00	-2.15	0.00
	E40 Sub Totals:	0.00	2.15	2.15	-2.15	0.00	-2.15	0.00
E70	DEBT SERVICE							
10-421-676	DEBT SERVICE - PRINCIPAL	4,625.00	0.00	0.00	4,625.00	0.00	4,625.00	100.00
10-421-683	DEBT SERVICE - INTEREST	772.00	0.00	0.00	772.00	0.00	772.00	100.00
	E70 Sub Totals:	5,397.00	0.00	0.00	5,397.00	0.00	5,397.00	100.00
	Expense Sub Totals:	1,862,229.00	1,728,567.52	1,728,567.52	133,661.48	0.00	133,661.48	7.18
	Dept 421 Sub Totals:	1,813,529.00	1,691,264.54	1,691,264.54	122,264.46	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-422	FIRE							
R20	LICENSE & PERMIT REVENUE	400.00	304.00	304.00	96.00	0.00	96.00	24.00
10-422-429	BURN PERMITS							
	R20 Sub Totals:	400.00	304.00	304.00	96.00	0.00	96.00	24.00
R50	GRANT & AID PROCEEDS	0.00	2,894.01	2,894.01	-2,894.01	0.00	-2,894.01	0.00
10-422-490	STATE AND OTHER GRANT REV							
	R50 Sub Totals:	0.00	2,894.01	2,894.01	-2,894.01	0.00	-2,894.01	0.00
R60	CHARGES FOR SERVICES							
10-422-426	FIRE INSPECTION	0.00	633.20	633.20	-633.20	0.00	-633.20	0.00
10-422-458	COS-FIRE DEPT CONSLT	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	100.00
10-422-462	OUTSIDE-FIRE PROTECTION	0.00	78,714.33	78,714.33	-78,714.33	0.00	-78,714.33	0.00
10-422-467	EQUIPMENT REIMBURSEMENT	0.00	14,700.00	14,700.00	-14,700.00	0.00	-14,700.00	0.00
	R60 Sub Totals:	10,500.00	94,047.53	94,047.53	-83,547.53	0.00	-83,547.53	0.00
R90	OTHER FINANCING SOURCES							
10-422-457	GEN DONATIONS	0.00	-3,299.97	-3,299.97	3,299.97	0.00	3,299.97	0.00
	R90 Sub Totals:	0.00	-3,299.97	-3,299.97	3,299.97	0.00	3,299.97	0.00
	Revenue Sub Totals:	10,900.00	93,945.57	93,945.57	-83,045.57	0.00	-83,045.57	0.00
E00	SALARIES & WAGES							
10-422-501	SALARIES	238,000.00	169,762.59	169,762.59	68,237.41	0.00	68,237.41	28.67
10-422-502	SALARIES-O/T	35,000.00	13,930.55	13,930.55	21,069.45	0.00	21,069.45	60.20
10-422-515	UNEMPLOYMENT	27,000.00	19,118.88	19,118.88	7,881.12	0.00	7,881.12	29.19
10-422-520	FICA	19,202.00	14,209.76	14,209.76	4,992.24	0.00	4,992.24	26.00
10-422-521	P.E.R.S.	31,000.00	15,110.77	15,110.77	15,889.23	0.00	15,889.23	51.26
10-422-522	INSURANCE-HEALTH	57,000.00	13,402.16	13,402.16	43,597.84	0.00	43,597.84	76.49
10-422-523	INSURANCE- WKRS COMP	37,156.00	34,774.20	34,774.20	2,381.80	0.00	2,381.80	6.41
10-422-591	VOLUNTEERS	35,000.00	37.05	37.05	34,962.95	0.00	34,962.95	99.89
	E00 Sub Totals:	479,358.00	280,345.96	280,345.96	199,012.04	0.00	199,012.04	41.52
E10	SUPPLIES & SERVICES							
10-422-603	COMMUNICATIONS	7,000.00	5,619.43	5,619.43	1,380.57	0.00	1,380.57	19.72
10-422-604	OFFICE SUPPLIES	0.00	131.96	131.96	-131.96	0.00	-131.96	0.00
10-422-614	MAINTENANCE-BLDG & GROUJ	6,000.00	6,322.48	6,322.48	-322.48	0.00	-322.48	0.00
10-422-629	UNIFORMS/CLEANING/TRAINI	26,000.00	5,284.94	5,284.94	20,715.06	0.00	20,715.06	79.67
10-422-632	MAINTENANCE/EQUIPMENT	17,000.00	30,139.49	30,139.49	-13,139.49	0.00	-13,139.49	0.00
10-422-633	MEMBERSHIPS & DUES	500.00	400.00	400.00	100.00	0.00	100.00	20.00
10-422-636	ADV/PRINT/PUBLICATIONS	250.00	153.94	153.94	96.06	0.00	96.06	38.42
10-422-637	MEETINGS & TRAVEL	1,500.00	335.74	335.74	1,164.26	0.00	1,164.26	77.62

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-422-648	SPECIAL DEPT. EXPENSES	70,000.00	66,789.53	66,789.53	3,210.47	0.00	3,210.47	4.59
10-422-673	PHYSICAL EXAMS	600.00	0.00	0.00	600.00	0.00	600.00	100.00
10-422-693	MECHANIC/OTHER LABOR	10,000.00	1,069.19	1,069.19	8,930.81	0.00	8,930.81	89.31
10-422-695	DEPT. TRAINING	100.00	633.12	633.12	-533.12	0.00	-533.12	0.00
10-422-696	VEHICLE OPER & MAINTENANCE	25,000.00	30,063.56	30,063.56	-5,063.56	0.00	-5,063.56	0.00
10-422-699	SERVICE CHARGE	0.00	0.22	0.22	-0.22	0.00	-0.22	0.00
	E10 Sub Totals:	163,950.00	146,943.60	146,943.60	17,006.40	0.00	17,006.40	10.37
E20	CONTRACTUAL SERVICES							
10-422-657	OUTSIDE SER/CONTR/CONSULT	5,000.00	11,082.50	11,082.50	-6,082.50	0.00	-6,082.50	0.00
10-422-691	VOLUNTEERS	0.00	2,064.00	2,064.00	-2,064.00	0.00	-2,064.00	0.00
	E20 Sub Totals:	5,000.00	13,146.50	13,146.50	-8,146.50	0.00	-8,146.50	0.00
E30	CAPITAL OUTLAY							
10-422-674	CAPITAL EQUIPMENT	275,185.00	275,184.79	275,184.79	0.21	0.00	0.21	0.00
10-422-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	275,185.00	275,184.79	275,184.79	0.21	0.00	0.21	0.00
E70	DEBT SERVICE							
10-422-676	DEBT SERVICE - PRINCIPAL	51,753.00	51,752.42	51,752.42	0.58	0.00	0.58	0.00
10-422-683	DEBT SERVICE - INTEREST	4,789.00	4,788.96	4,788.96	0.04	0.00	0.04	0.00
	E70 Sub Totals:	56,542.00	56,541.38	56,541.38	0.62	0.00	0.62	0.00
	Expense Sub Totals:	980,035.00	772,162.23	772,162.23	207,872.77	0.00	207,872.77	21.21
	Dept 422 Sub Totals:	969,135.00	678,216.66	678,216.66	290,918.34	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-423	BUILDING INSPECTION							
R20	LICENSE & PERMIT REVENUE							
10-423-421	BUILDING PERMITS	26,000.00	56,200.53	56,200.53	-30,200.53	0.00	-30,200.53	0.00
10-423-422	PLUMBING PERMITS	1,200.00	8,588.08	8,588.08	-7,388.08	0.00	-7,388.08	0.00
10-423-423	ELECTRICAL PERMITS	1,200.00	1,273.64	1,273.64	-73.64	0.00	-73.64	0.00
	R20 Sub Totals:	28,400.00	66,062.25	66,062.25	-37,662.25	0.00	-37,662.25	0.00
R60	CHARGES FOR SERVICES							
10-423-469	BUILDING INSP REIMBURSEME	10,000.00	20,328.93	20,328.93	-10,328.93	0.00	-10,328.93	0.00
	R60 Sub Totals:	10,000.00	20,328.93	20,328.93	-10,328.93	0.00	-10,328.93	0.00
R80	MISC REVENUES							
10-423-445	MERCHANT FEES	0.00	129.49	129.49	-129.49	0.00	-129.49	0.00
	R80 Sub Totals:	0.00	129.49	129.49	-129.49	0.00	-129.49	0.00
	Revenue Sub Totals:	38,400.00	86,520.67	86,520.67	-48,120.67	0.00	-48,120.67	0.00
E00	SALARIES & WAGES							
10-423-501	SALARIES	75,000.00	59,659.18	59,659.18	15,340.82	0.00	15,340.82	20.45
10-423-520	FICA	5,738.00	3,925.58	3,925.58	1,812.42	0.00	1,812.42	31.59
10-423-521	P.E.R.S.	6,000.00	3,853.45	3,853.45	2,146.55	0.00	2,146.55	35.78
10-423-522	INSURANCE-HEALTH	12,000.00	542.88	542.88	11,457.12	0.00	11,457.12	95.48
10-423-523	INSURANCE- WKRS COMP	4,129.00	4,636.56	4,636.56	-507.56	0.00	-507.56	0.00
	E00 Sub Totals:	102,867.00	72,617.65	72,617.65	30,249.35	0.00	30,249.35	29.41
E10	SUPPLIES & SERVICES							
10-423-603	COMMUNICATIONS	550.00	1,040.67	1,040.67	-490.67	0.00	-490.67	0.00
10-423-604	OFFICE SUPPLIES	0.00	150.73	150.73	-150.73	0.00	-150.73	0.00
10-423-606	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-636	ADV/PRINT/PUBLICATIONS	150.00	0.00	0.00	150.00	0.00	150.00	100.00
10-423-648	SPECIAL DEPT. EXPENSES	5,500.00	4,823.26	4,823.26	676.74	0.00	676.74	12.30
10-423-696	VEHICLE OPER & MAINTENANC	1,000.00	1,632.51	1,632.51	-632.51	0.00	-632.51	0.00
	E10 Sub Totals:	7,200.00	7,647.17	7,647.17	-447.17	0.00	-447.17	0.00
E20	CONTRACTUAL SERVICES							
10-423-657	OUTSIDE SER/CONTR/CONSULT	10,000.00	2,634.13	2,634.13	7,365.87	0.00	7,365.87	73.66
	E20 Sub Totals:	10,000.00	2,634.13	2,634.13	7,365.87	0.00	7,365.87	73.66
	Expense Sub Totals:	120,067.00	82,898.95	82,898.95	37,168.05	0.00	37,168.05	30.96
	Dept 423 Sub Totals:	81,667.00	-3,621.72	-3,621.72	85,288.72	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-425	COPS Prog/AB 1913							
R50	GRANT & AID PROCEEDS							
10-425-490	STATE AND OTHER GRANT REV	201,537.00	201,536.61	201,536.61	0.39	0.00	0.39	0.00
	R50 Sub Totals:	201,537.00	201,536.61	201,536.61	0.39	0.00	0.39	0.00
	Revenue Sub Totals:	201,537.00	201,536.61	201,536.61	0.39	0.00	0.39	0.00
E00	SALARIES & WAGES							
10-425-501	SALARIES	119,643.00	51,620.66	51,620.66	68,022.34	0.00	68,022.34	56.85
10-425-502	SALARIES-O/T	750.00	22,056.38	22,056.38	-21,306.38	0.00	-21,306.38	0.00
10-425-520	FICA	9,210.00	5,634.11	5,634.11	3,575.89	0.00	3,575.89	38.83
10-425-521	P.E.R.S.	13,500.00	10,038.78	10,038.78	3,461.22	0.00	3,461.22	25.64
10-425-522	INSURANCE-HEALTH	15,500.00	13,707.54	13,707.54	1,792.46	0.00	1,792.46	11.56
10-425-523	INSURANCE- WKRS COMP	8,257.00	6,954.88	6,954.88	1,302.12	0.00	1,302.12	15.77
	E00 Sub Totals:	166,860.00	110,012.35	110,012.35	56,847.65	0.00	56,847.65	34.07
E10	SUPPLIES & SERVICES							
10-425-603	COMMUNICATIONS	1,000.00	690.54	690.54	309.46	0.00	309.46	30.95
10-425-629	UNIFORMS/CLEANING/TRAININ	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-425-648	SPECIAL DEPT. EXPENSES	5,000.00	2,063.43	2,063.43	2,936.57	0.00	2,936.57	58.73
10-425-649	ANIMAL REGULATION	750.00	366.41	366.41	383.59	0.00	383.59	51.15
10-425-696	VEHICLE OPER & MAINTENANC	5,000.00	1,679.94	1,679.94	3,320.06	0.00	3,320.06	66.40
	E10 Sub Totals:	11,950.00	4,800.32	4,800.32	7,149.68	0.00	7,149.68	59.83
E30	CAPITAL OUTLAY							
10-425-674	CAPITAL EQUIPMENT	100,618.00	0.00	0.00	100,618.00	0.00	100,618.00	100.00
10-425-675	CAPITAL INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	100,618.00	0.00	0.00	100,618.00	0.00	100,618.00	100.00
	Expense Sub Totals:	279,428.00	114,812.67	114,812.67	164,615.33	0.00	164,615.33	58.91
	Dept 425 Sub Totals:	77,891.00	-86,723.94	-86,723.94	164,614.94	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-426	SENIOR SERVICES							
R50	GRANT & AID PROCEEDS							
10-426-490	STATE AND OTHER GRANT REV	0.00	29,346.77	29,346.77	-29,346.77	0.00	-29,346.77	0.00
	R50 Sub Totals:	0.00	29,346.77	29,346.77	-29,346.77	0.00	-29,346.77	0.00
	Revenue Sub Totals:	0.00	29,346.77	29,346.77	-29,346.77	0.00	-29,346.77	0.00
E10	SUPPLIES & SERVICES							
10-426-648	SPECIAL DEPT. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-426-657	OUTSIDE SER/CONTR/CONSULT	0.00	37,424.76	37,424.76	-37,424.76	0.00	-37,424.76	0.00
	E10 Sub Totals:	0.00	37,424.76	37,424.76	-37,424.76	0.00	-37,424.76	0.00
	Expense Sub Totals:	0.00	37,424.76	37,424.76	-37,424.76	0.00	-37,424.76	0.00
	Dept 426 Sub Totals:	0.00	8,077.99	8,077.99	-8,077.99	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-427	LIBRARY							
R30	FINES & FORFEITURES							
10-427-439	LIBRARY FINES/FEES	1,000.00	1,347.38	1,347.38	-347.38	0.00	-347.38	0.00
	R30 Sub Totals:	1,000.00	1,347.38	1,347.38	-347.38	0.00	-347.38	0.00
R90	OTHER FINANCING SOURCES							
10-427-457	GEN DONATIONS	300.00	2,208.78	2,208.78	-1,908.78	0.00	-1,908.78	0.00
	R90 Sub Totals:	300.00	2,208.78	2,208.78	-1,908.78	0.00	-1,908.78	0.00
	Revenue Sub Totals:	1,300.00	3,556.16	3,556.16	-2,256.16	0.00	-2,256.16	0.00
E00	SALARIES & WAGES							
10-427-501	SALARIES	38,000.00	27,880.24	27,880.24	10,119.76	0.00	10,119.76	26.63
10-427-520	FICA	2,907.00	2,132.77	2,132.77	774.23	0.00	774.23	26.63
10-427-521	P.E.R.S.	2,987.00	2,218.07	2,218.07	768.93	0.00	768.93	25.74
10-427-523	INSURANCE- WKRS COMP	4,129.00	4,636.56	4,636.56	-507.56	0.00	-507.56	0.00
	E00 Sub Totals:	48,023.00	36,867.64	36,867.64	11,155.36	0.00	11,155.36	23.23
E10	SUPPLIES & SERVICES							
10-427-608	UTILITIES	9,000.00	7,829.77	7,829.77	1,170.23	0.00	1,170.23	13.00
10-427-648	SPECIAL DEPT. EXPENSES	500.00	1,791.28	1,791.28	-1,291.28	0.00	-1,291.28	0.00
	E10 Sub Totals:	9,500.00	9,621.05	9,621.05	-121.05	0.00	-121.05	0.00
E20	CONTRACTUAL SERVICES							
10-427-640	JANITORIAL CONTRACT	2,820.00	2,115.00	2,115.00	705.00	0.00	705.00	25.00
	E20 Sub Totals:	2,820.00	2,115.00	2,115.00	705.00	0.00	705.00	25.00
E40	OTHER EXPENSES							
10-427-658	TAXES	180.00	0.00	0.00	180.00	0.00	180.00	100.00
	E40 Sub Totals:	180.00	0.00	0.00	180.00	0.00	180.00	100.00
	Expense Sub Totals:	60,523.00	48,603.69	48,603.69	11,919.31	0.00	11,919.31	19.69
	Dept 427 Sub Totals:	59,223.00	45,047.53	45,047.53	14,175.47	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-428	FORFEITURE							
R90	OTHER FINANCING SOURCES							
10-428-468	FORFEITURE FUNDS	0.00	203,399.86	203,399.86	-203,399.86	0.00	-203,399.86	0.00
	R90 Sub Totals:	0.00	203,399.86	203,399.86	-203,399.86	0.00	-203,399.86	0.00
	Revenue Sub Totals:	0.00	203,399.86	203,399.86	-203,399.86	0.00	-203,399.86	0.00
E10	SUPPLIES & SERVICES							
10-428-648	SPECIAL DEPT. EXPENSES	0.00	626.88	626.88	-626.88	0.00	-626.88	0.00
	E10 Sub Totals:	0.00	626.88	626.88	-626.88	0.00	-626.88	0.00
	Expense Sub Totals:	0.00	626.88	626.88	-626.88	0.00	-626.88	0.00
	Dept 428 Sub Totals:	0.00	-202,772.98	-202,772.98	202,772.98	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-429								
R60								
10-429-462	CHARGES FOR SERVICES	0.00	93,978.53	93,978.53	-93,978.53	0.00	-93,978.53	0.00
10-429-467	OUTSIDE-FIRE PROTECTION	0.00	57,890.29	57,890.29	-57,890.29	0.00	-57,890.29	0.00
	EQUIPMENT REIMBURSEMENT							
	R60 Sub Totals:	0.00	151,868.82	151,868.82	-151,868.82	0.00	-151,868.82	0.00
	Revenue Sub Totals:	0.00	151,868.82	151,868.82	-151,868.82	0.00	-151,868.82	0.00
E00								
10-429-501	SALARIES & WAGES	0.00	69,231.55	69,231.55	-69,231.55	0.00	-69,231.55	0.00
10-429-502	SALARIES-O/T	0.00	99,630.06	99,630.06	-99,630.06	0.00	-99,630.06	0.00
	E00 Sub Totals:	0.00	168,861.61	168,861.61	-168,861.61	0.00	-168,861.61	0.00
E10								
10-429-637	SUPPLIES & SERVICES	0.00	9,089.57	9,089.57	-9,089.57	0.00	-9,089.57	0.00
10-429-696	MEETINGS & TRAVEL	0.00	14,810.39	14,810.39	-14,810.39	0.00	-14,810.39	0.00
	VEHICLE OPER & MAINTENANCE							
	E10 Sub Totals:	0.00	23,899.96	23,899.96	-23,899.96	0.00	-23,899.96	0.00
E30								
10-429-674	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL EQUIPMENT							
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80								
10-429-520	EMPLOYEE BENEFITS	0.00	12,900.95	12,900.95	-12,900.95	0.00	-12,900.95	0.00
10-429-521	FICA	0.00	2,820.20	2,820.20	-2,820.20	0.00	-2,820.20	0.00
10-429-522	P.E.R.S.	0.00	3,369.08	3,369.08	-3,369.08	0.00	-3,369.08	0.00
	INSURANCE-HEALTH							
	E80 Sub Totals:	0.00	19,090.23	19,090.23	-19,090.23	0.00	-19,090.23	0.00
	Expense Sub Totals:	0.00	211,851.80	211,851.80	-211,851.80	0.00	-211,851.80	0.00
	Dept 429 Sub Totals:	0.00	59,982.98	59,982.98	-59,982.98	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-432	STREET CLEANING							
E00	SALARIES & WAGES							
10-432-501	SALARIES	2,600.00	0.00	0.00	2,600.00	0.00	2,600.00	100.00
10-432-520	FICA	199.00	0.00	0.00	199.00	0.00	199.00	100.00
10-432-521	P.E.R.S.	203.00	110.12	110.12	92.88	0.00	92.88	45.75
10-432-522	INSURANCE-HEALTH	1,830.00	0.00	0.00	1,830.00	0.00	1,830.00	100.00
10-432-523	INSURANCE- WKRS COMP	2,133.00	0.00	0.00	2,133.00	0.00	2,133.00	100.00
	E00 Sub Totals:	6,965.00	110.12	110.12	6,854.88	0.00	6,854.88	98.42
E10	SUPPLIES & SERVICES							
10-432-648	SPECIAL DEPT. EXPENSES	100.00	1,097.31	1,097.31	-997.31	0.00	-997.31	0.00
10-432-696	VEHICLE OPER & MAINTENANCE	12,000.00	12,105.30	12,105.30	-105.30	0.00	-105.30	0.00
	E10 Sub Totals:	12,100.00	13,202.61	13,202.61	-1,102.61	0.00	-1,102.61	0.00
	Expense Sub Totals:							
		19,065.00	13,312.73	13,312.73	5,752.27	0.00	5,752.27	30.17
	Dept 432 Sub Totals:	19,065.00	13,312.73	13,312.73	5,752.27	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-433								
R20	STREET MAINTENANCE							
10-433-431	LICENSE & PERMIT REVENUE	0.00	775.00	775.00	-775.00	0.00	-775.00	0.00
	ENCROACHMENT PERMIT							
	R20 Sub Totals:	0.00	775.00	775.00	-775.00	0.00	-775.00	0.00
R50	GRANT & AID PROCEEDS							
10-433-489	FEDERAL GRANT REVENUE	0.00	8,429.47	8,429.47	-8,429.47	0.00	-8,429.47	0.00
10-433-490	STATE AND OTHER GRANT REV	0.00	728,429.86	728,429.86	-728,429.86	0.00	-728,429.86	0.00
	R50 Sub Totals:	0.00	736,859.33	736,859.33	-736,859.33	0.00	-736,859.33	0.00
R60	CHARGES FOR SERVICES							
10-433-449	SPECIAL SERVICES	0.00	180.00	180.00	-180.00	0.00	-180.00	0.00
	R60 Sub Totals:	0.00	180.00	180.00	-180.00	0.00	-180.00	0.00
	Revenue Sub Totals:	0.00	737,814.33	737,814.33	-737,814.33	0.00	-737,814.33	0.00
E00	SALARIES & WAGES							
10-433-501	SALARIES	106,159.00	81,055.57	81,055.57	25,103.43	0.00	25,103.43	23.65
10-433-502	SALARIES-O/T	0.00	270.03	270.03	-270.03	0.00	-270.03	0.00
10-433-520	FICA	8,121.00	6,040.60	6,040.60	2,080.40	0.00	2,080.40	25.62
10-433-521	P.E.R.S.	8,280.00	15,939.99	15,939.99	-7,659.99	0.00	-7,659.99	0.00
10-433-522	INSURANCE-HEALTH	25,615.00	19,424.23	19,424.23	6,190.77	0.00	6,190.77	24.17
10-433-523	INSURANCE- WKRS COMP	10,666.00	16,768.92	16,768.92	-6,102.92	0.00	-6,102.92	0.00
	E00 Sub Totals:	158,841.00	139,499.34	139,499.34	19,341.66	0.00	19,341.66	12.18
E10	SUPPLIES & SERVICES							
10-433-603	COMMUNICATIONS	5,700.00	4,271.73	4,271.73	1,428.27	0.00	1,428.27	25.06
10-433-604	OFFICE SUPPLIES	0.00	152.15	152.15	-152.15	0.00	-152.15	0.00
10-433-632	MAINTENANCE/EQUIPMENT	0.00	10.02	10.02	-10.02	0.00	-10.02	0.00
10-433-648	SPECIAL DEPT. EXPENSES	0.00	17,638.70	17,638.70	-17,638.70	0.00	-17,638.70	0.00
10-433-696	VEHICLE OPER & MAINTENANCE	20,000.00	23,975.33	23,975.33	-3,975.33	0.00	-3,975.33	0.00
	E10 Sub Totals:	25,700.00	46,047.93	46,047.93	-20,347.93	0.00	-20,347.93	0.00
E20	CONTRACTUAL SERVICES							
10-433-653	ENGINEERING	0.00	2,276.00	2,276.00	-2,276.00	0.00	-2,276.00	0.00
	E20 Sub Totals:	0.00	2,276.00	2,276.00	-2,276.00	0.00	-2,276.00	0.00
E30	CAPITAL OUTLAY							
10-433-675	CAPITAL INFRASTRUCTURE	12,167.00	385,915.11	385,915.11	-373,748.11	0.00	-373,748.11	0.00
	E30 Sub Totals:	12,167.00	385,915.11	385,915.11	-373,748.11	0.00	-373,748.11	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	196,708.00	573,738.38	573,738.38	-377,030.38		-377,030.38	0.00
	Dept 433 Sub Totals:	196,708.00	-164,075.95	-164,075.95	360,783.95	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-434	SNOW REMOVAL							
E00	SALARIES & WAGES							
10-434-501	SALARIES	6,212.00	0.00	0.00	6,212.00	0.00	6,212.00	100.00
10-434-520	FICA	475.00	0.00	0.00	475.00	0.00	475.00	100.00
10-434-521	P.E.R.S.	559.00	0.00	0.00	559.00	0.00	559.00	100.00
10-434-522	INSURANCE-HEALTH	1,830.00	0.00	0.00	1,830.00	0.00	1,830.00	100.00
10-434-523	INSURANCE- WKRS COMP	2,133.00	0.00	0.00	2,133.00	0.00	2,133.00	100.00
E00 Sub Totals:		11,209.00	0.00	0.00	11,209.00	0.00	11,209.00	100.00
E10	SUPPLIES & SERVICES							
10-434-634	RENTS & LEASES	2,400.00	2,401.62	2,401.62	-1.62	0.00	-1.62	0.00
E10 Sub Totals:		2,400.00	2,401.62	2,401.62	-1.62	0.00	-1.62	0.00
Expense Sub Totals:		13,609.00	2,401.62	2,401.62	11,207.38	0.00	11,207.38	82.35
Dept 434 Sub Totals:		13,609.00	2,401.62	2,401.62	11,207.38	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-440	STREET LIGHTING							
E10	SUPPLIES & SERVICES							
10-440-656	STREET LIGHTING	50,000.00	42,977.44	42,977.44	7,022.56	0.00	7,022.56	14.05
	E10 Sub Totals:	50,000.00	42,977.44	42,977.44	7,022.56	0.00	7,022.56	14.05
	Expense Sub Totals:	50,000.00	42,977.44	42,977.44	7,022.56	0.00	7,022.56	14.05
	Dept 440 Sub Totals:	50,000.00	42,977.44	42,977.44	7,022.56	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	4,431,133.00	4,274,675.91	4,274,675.91	156,457.09	0.00	156,457.09	3.53
	Fund Expense Sub Totals:	6,177,620.00	6,546,942.79	6,546,942.79	-369,322.79	0.00	-369,322.79	0.00
	Fund 10 Sub Totals:	1,746,487.00	2,272,266.88	2,272,266.88	-525,779.88	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 11	SOLID WASTE FUND							
Dept 11-001	GENERAL							
E10	SUPPLIES & SERVICES							
11-001-606	POSTAGE	0.00	500.00	500.00	-500.00		-500.00	0.00
11-001-648	SPECIAL DEPT. EXPENSES	0.00	315.00	315.00	-315.00		-315.00	0.00
	E10 Sub Totals:	0.00	815.00	815.00	-815.00	0.00	-815.00	0.00
	Expense Sub Totals:	0.00	815.00	815.00	-815.00	0.00	-815.00	0.00
	Dept 001 Sub Totals:	0.00	815.00	815.00	-815.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	815.00	815.00	-815.00	0.00	-815.00	0.00
	Fund 11 Sub Totals:	0.00	815.00	815.00	-815.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 12	WATER FUND							
Dept 12-001	GENERAL							
R20	LICENSE & PERMIT REVENUE							
12-001-476	UTILITY PERMITS-WATER	0.00	850.00	850.00	-850.00	0.00	-850.00	0.00
	R20 Sub Totals:	0.00	850.00	850.00	-850.00	0.00	-850.00	0.00
R30	FINES & FORFEITURES							
12-001-478	PENALTIES	40,000.00	32,278.73	32,278.73	7,721.27	0.00	7,721.27	19.30
	R30 Sub Totals:	40,000.00	32,278.73	32,278.73	7,721.27	0.00	7,721.27	19.30
R50	GRANT & AID PROCEEDS							
12-001-489	FEDERAL GRANT REVENUE	3,000,000.00	2,262,460.58	2,262,460.58	737,539.42	0.00	737,539.42	24.58
	R50 Sub Totals:	3,000,000.00	2,262,460.58	2,262,460.58	737,539.42	0.00	737,539.42	24.58
R60	CHARGES FOR SERVICES							
12-001-470	WATER CHARGES	825,000.00	736,137.51	736,137.51	88,862.49	0.00	88,862.49	10.77
	R60 Sub Totals:	825,000.00	736,137.51	736,137.51	88,862.49	0.00	88,862.49	10.77
R80	MISC REVENUES							
12-001-446	MISC REVENUES/FEES/REFUND	0.00	136.00	136.00	-136.00	0.00	-136.00	0.00
	R80 Sub Totals:	0.00	136.00	136.00	-136.00	0.00	-136.00	0.00
	Revenue Sub Totals:	3,865,000.00	3,031,862.82	3,031,862.82	833,137.18	0.00	833,137.18	21.56
E00	SALARIES & WAGES							
12-001-501	SALARIES	259,360.00	164,400.28	164,400.28	94,959.72	0.00	94,959.72	36.61
12-001-502	SALARIES-O/T	0.00	747.09	747.09	-747.09	0.00	-747.09	0.00
12-001-520	FICA	19,841.00	12,110.86	12,110.86	7,730.14	0.00	7,730.14	38.96
12-001-521	P.E.R.S.	20,230.00	27,163.31	27,163.31	-6,933.31	0.00	-6,933.31	0.00
12-001-522	INSURANCE-HEALTH	40,759.00	21,920.14	21,920.14	18,838.86	0.00	18,838.86	46.22
12-001-523	INSURANCE- WKRS COMP	22,733.00	23,955.56	23,955.56	-1,222.56	0.00	-1,222.56	0.00
12-001-603	COMMUNICATIONS	3,000.00	2,937.23	2,937.23	62.77	0.00	62.77	2.09
	E00 Sub Totals:	365,923.00	253,234.47	253,234.47	112,688.53	0.00	112,688.53	30.80
E10	SUPPLIES & SERVICES							
12-001-604	OFFICE SUPPLIES	300.00	38.96	38.96	261.04	0.00	261.04	87.01
12-001-606	POSTAGE	3,000.00	3,174.00	3,174.00	-174.00	0.00	-174.00	0.00
12-001-608	UTILITIES	65,000.00	46,282.59	46,282.59	18,717.41	0.00	18,717.41	28.80
12-001-634	RENTS & LEASES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
12-001-637	MEETINGS & TRAVEL	0.00	2,440.77	2,440.77	-2,440.77	0.00	-2,440.77	0.00
12-001-648	SPECIAL DEPT. EXPENSES	25,000.00	69,514.47	69,514.47	-44,514.47	0.00	-44,514.47	0.00
12-001-653	ENGINEERING	0.00	2,054.50	2,054.50	-2,054.50	0.00	-2,054.50	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
12-001-675	CAPITAL INFRASTRUCTURE	3,012,166.00	2,730,763.94	2,730,763.94	281,402.06	0.00	281,402.06	9.34
12-001-696	VEHICLE OPER & MAINTENANCE	10,000.00	12,686.09	12,686.09	-2,686.09	0.00	-2,686.09	0.00
12-001-698	DEPRECIATION	225,000.00	0.00	0.00	225,000.00	0.00	225,000.00	100.00
E10 Sub Totals:		3,341,466.00	2,866,955.32	2,866,955.32	474,510.68	0.00	474,510.68	14.20
E20	CONTRACTUAL SERVICES							
12-001-657	OUTSIDE SER/CONTR/CONSULT	0.00	34,073.87	34,073.87	-34,073.87	0.00	-34,073.87	0.00
12-001-673	PHYSICAL EXAMS	75.00	0.00	0.00	75.00	0.00	75.00	100.00
E20 Sub Totals:		75.00	34,073.87	34,073.87	-33,998.87	0.00	-33,998.87	0.00
E60	DEPRECIATION & AMORTIZATION							
12-001-699	SERVICE CHARGE	6,000.00	4,786.83	4,786.83	1,213.17	0.00	1,213.17	20.22
E60 Sub Totals:		6,000.00	4,786.83	4,786.83	1,213.17	0.00	1,213.17	20.22
E70	DEBT SERVICE							
12-001-677	LEASE/PURCHASE	0.00	57,714.89	57,714.89	-57,714.89	0.00	-57,714.89	0.00
E70 Sub Totals:		0.00	57,714.89	57,714.89	-57,714.89	0.00	-57,714.89	0.00
E90	INTERFUND TRANSFERS							
12-001-627	GENERAL GOVERNMENT COST	795,299.00	0.00	0.00	795,299.00	0.00	795,299.00	100.00
E90 Sub Totals:		795,299.00	0.00	0.00	795,299.00	0.00	795,299.00	100.00
Expense Sub Totals:		4,508,763.00	3,216,765.38	3,216,765.38	1,291,997.62	0.00	1,291,997.62	28.66
Dept 001 Sub Totals:		643,763.00	184,902.56	184,902.56	458,860.44	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	3,865,000.00	3,031,862.82	3,031,862.82	833,137.18	0.00	833,137.18	21.56
	Fund Expense Sub Totals:	4,508,763.00	3,216,765.38	3,216,765.38	1,291,997.62	0.00	1,291,997.62	28.66
	Fund 12 Sub Totals:	643,763.00	184,902.56	184,902.56	458,860.44	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 14	GAS TAX RMRA #2032							
Dept 14-001	GENERAL							
R10	PROPERTY & SALES TAX REVENUE							
14-001-486	GAS TAX REVENUE	77,000.00	52,716.14	52,716.14	24,283.86	0.00	24,283.86	31.54
	R10 Sub Totals:	77,000.00	52,716.14	52,716.14	24,283.86	0.00	24,283.86	31.54
	Revenue Sub Totals:	77,000.00	52,716.14	52,716.14	24,283.86	0.00	24,283.86	31.54
	Dept 001 Sub Totals:	-77,000.00	-52,716.14	-52,716.14	-24,283.86	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	77,000.00	52,716.14	52,716.14	24,283.86	0.00	24,283.86	31.54
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 14 Sub Totals:	-77,000.00	-52,716.14	-52,716.14	-24,283.86	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 16	TRANSPORTATION TAXES							
Dept 16-001	GENERAL							
R10	PROPERTY & SALES TAX REVENUE							
16-001-491	TRANSPORTATION TAXES	118,304.00	0.00	0.00	118,304.00	0.00	118,304.00	100.00
	R10 Sub Totals:	118,304.00	0.00	0.00	118,304.00	0.00	118,304.00	100.00
	Revenue Sub Totals:	118,304.00	0.00	0.00	118,304.00	0.00	118,304.00	100.00
E20	CONTRACTUAL SERVICES							
16-001-657	OUTSIDE SER/CONTR/CONSULT	81,229.00	0.00	0.00	81,229.00	0.00	81,229.00	100.00
	E20 Sub Totals:	81,229.00	0.00	0.00	81,229.00	0.00	81,229.00	100.00
	Expense Sub Totals:	81,229.00	0.00	0.00	81,229.00	0.00	81,229.00	100.00
	Dept 001 Sub Totals:	-37,075.00	0.00	0.00	-37,075.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	118,304.00	0.00	0.00	118,304.00	0.00	118,304.00	100.00
	Fund Expense Sub Totals:	81,229.00	0.00	0.00	81,229.00	0.00	81,229.00	100.00
	Fund 16 Sub Totals:	-37,075.00	0.00	0.00	-37,075.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 17	GAS TAX #2105 PROP 111							
Dept 17-001	GENERAL							
R10	PROPERTY & SALES TAX REVENUE							
17-001-486	GAS TAX REVENUE	28,000.00	20,603.68	20,603.68	7,396.32	0.00	7,396.32	26.42
17-001-492	G/T #2105 PROP 111	18,000.00	13,226.19	13,226.19	4,773.81	0.00	4,773.81	26.52
17-001-493	G/T CONST #2106	19,500.00	14,307.72	14,307.72	5,192.28	0.00	5,192.28	26.63
17-001-494	G/T MAINT #2107	52,000.00	71,774.85	71,774.85	-19,774.85	0.00	-19,774.85	0.00
17-001-496	G/T ENG #2107.5	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
	R10 Sub Totals:	118,500.00	120,912.44	120,912.44	-2,412.44	0.00	-2,412.44	0.00
	Revenue Sub Totals:	118,500.00	120,912.44	120,912.44	-2,412.44	0.00	-2,412.44	0.00
E00	SALARIES & WAGES	47,722.00	10,678.68	10,678.68	37,043.32	0.00	37,043.32	77.62
17-001-501	SALARIES	0.00	184.81	184.81	-184.81	0.00	-184.81	0.00
17-001-502	SALARIES-O/T	3,651.00	824.10	824.10	2,826.90	0.00	2,826.90	77.43
17-001-520	FICA	3,722.00	2,482.84	2,482.84	1,239.16	0.00	1,239.16	33.29
17-001-521	P.E.R.S.	1,830.00	2,291.08	2,291.08	-461.08	0.00	-461.08	0.00
17-001-522	INSURANCE-HEALTH	2,133.00	2,395.56	2,395.56	-262.56	0.00	-262.56	0.00
17-001-523	INSURANCE- WKR COMP							
	E00 Sub Totals:	59,058.00	18,857.07	18,857.07	40,200.93	0.00	40,200.93	68.07
E10	SUPPLIES & SERVICES	3,200.00	3,757.18	3,757.18	-557.18	0.00	-557.18	0.00
17-001-608	UTILITIES	8,500.00	6,933.96	6,933.96	1,566.04	0.00	1,566.04	18.42
17-001-634	RENTS & LEASES	11,000.00	7,435.55	7,435.55	3,564.45	0.00	3,564.45	32.40
17-001-648	SPECIAL DEPT. EXPENSES	15,000.00	23,091.41	23,091.41	-8,091.41	0.00	-8,091.41	0.00
17-001-696	VEHICLE OPER & MAINTENANCE							
	E10 Sub Totals:	37,700.00	41,218.10	41,218.10	-3,518.10	0.00	-3,518.10	0.00
E20	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17-001-653	ENGINEERING	0.00	1,500.00	1,500.00	-1,500.00	0.00	-1,500.00	0.00
17-001-657	OUTSIDE SER/CONTR/CONSULT							
	E20 Sub Totals:	0.00	1,500.00	1,500.00	-1,500.00	0.00	-1,500.00	0.00
E30	CAPITAL OUTLAY	0.00	38,769.38	38,769.38	-38,769.38	0.00	-38,769.38	0.00
17-001-674	CAPITAL EQUIPMENT							
	E30 Sub Totals:	0.00	38,769.38	38,769.38	-38,769.38	0.00	-38,769.38	0.00
	Expense Sub Totals:	96,758.00	100,344.55	100,344.55	-3,586.55	0.00	-3,586.55	0.00
	Dept 001 Sub Totals:	-21,742.00	-20,567.89	-20,567.89	-1,174.11	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	118,500.00	120,912.44	120,912.44	-2,412.44	0.00	-2,412.44	0.00
	Fund Expense Sub Totals:	96,758.00	100,344.55	100,344.55	-3,586.55	0.00	-3,586.55	0.00
	Fund 17 Sub Totals:	-21,742.00	-20,567.89	-20,567.89	-1,174.11	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 20	COMMUNITY DEVELOPMENT &							
Dept 20-001	GENERAL							
R10	PROPERTY & SALES TAX REVENUE							
20-001-407	TRANSIENT OCCUPANCY TAX	60,000.00	64,314.02	64,314.02	-4,314.02	0.00	-4,314.02	0.00
	R10 Sub Totals:	60,000.00	64,314.02	64,314.02	-4,314.02	0.00	-4,314.02	0.00
	Revenue Sub Totals:	60,000.00	64,314.02	64,314.02	-4,314.02	0.00	-4,314.02	0.00
E00	SALARIES & WAGES							
20-001-501	SALARIES	4,430.00	1,078.25	1,078.25	3,351.75	0.00	3,351.75	75.66
20-001-520	FICA	339.00	212.39	212.39	126.61	0.00	126.61	37.35
20-001-521	P.E.R.S.	346.00	634.16	634.16	-288.16	0.00	-288.16	0.00
20-001-522	INSURANCE-HEALTH	1,830.00	486.81	486.81	1,343.19	0.00	1,343.19	73.40
20-001-523	INSURANCE- WKR'S COMP	2,133.00	2,395.56	2,395.56	-262.56	0.00	-262.56	0.00
	E00 Sub Totals:	9,078.00	4,807.17	4,807.17	4,270.83	0.00	4,270.83	47.05
E10	SUPPLIES & SERVICES							
20-001-648	SPECIAL DEPT. EXPENSES	0.00	5,758.10	5,758.10	-5,758.10	0.00	-5,758.10	0.00
20-001-660	COMMUNITY PROMOTION	60,000.00	45,664.34	45,664.34	14,335.66	0.00	14,335.66	23.89
	E10 Sub Totals:	60,000.00	51,422.44	51,422.44	8,577.56	0.00	8,577.56	14.30
	Expense Sub Totals:	69,078.00	56,229.61	56,229.61	12,848.39	0.00	12,848.39	18.60
	Dept 001 Sub Totals:	9,078.00	-8,084.41	-8,084.41	17,162.41	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	60,000.00	64,314.02	64,314.02	-4,314.02	0.00	-4,314.02	0.00
	Fund Expense Sub Totals:	69,078.00	56,229.61	56,229.61	12,848.39	0.00	12,848.39	18.60
	Fund 20 Sub Totals:	9,078.00	-8,084.41	-8,084.41	17,162.41	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 25	FORFEITURE FIDUCIARY FUND							
Dept 25-001	GENERAL							
R40	INTEREST EARNED							
25-001-430	INTEREST	0.00	8,939.74	8,939.74	-8,939.74	0.00	-8,939.74	0.00
	R40 Sub Totals:	0.00	8,939.74	8,939.74	-8,939.74	0.00	-8,939.74	0.00
R80	MISC REVENUES							
25-001-468	FORFEITURE FUNDS	0.00	288,921.00	288,921.00	-288,921.00	0.00	-288,921.00	0.00
	R80 Sub Totals:	0.00	288,921.00	288,921.00	-288,921.00	0.00	-288,921.00	0.00
	Revenue Sub Totals:	0.00	297,860.74	297,860.74	-297,860.74	0.00	-297,860.74	0.00
E10	SUPPLIES & SERVICES							
25-001-648	SPECIAL DEPT. EXPENSES	0.00	155,874.64	155,874.64	-155,874.64	0.00	-155,874.64	0.00
	E10 Sub Totals:	0.00	155,874.64	155,874.64	-155,874.64	0.00	-155,874.64	0.00
	Expense Sub Totals:	0.00	155,874.64	155,874.64	-155,874.64	0.00	-155,874.64	0.00
	Dept 001 Sub Totals:	0.00	-141,986.10	-141,986.10	141,986.10	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:		297,860.74	297,860.74	-297,860.74		-297,860.74	0.00
	Fund Expense Sub Totals:		155,874.64	155,874.64	-155,874.64		-155,874.64	0.00
	Fund 25 Sub Totals:	0.00	-141,986.10	-141,986.10	141,986.10	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 36	1/4% USE/SALES TAX							
Dept 36-001	GENERAL							
R10	PROPERTY & SALES TAX REVENUE							
36-001-405	SALES TAX	280,000.00	212,251.08	212,251.08	67,748.92	0.00	67,748.92	24.20
	R10 Sub Totals:	280,000.00	212,251.08	212,251.08	67,748.92	0.00	67,748.92	24.20
	Revenue Sub Totals:	280,000.00	212,251.08	212,251.08	67,748.92	0.00	67,748.92	24.20
E10	SUPPLIES & SERVICES							
36-001-648	SPECIAL DEPT. EXPENSES	0.00	51,687.46	51,687.46	-51,687.46	0.00	-51,687.46	0.00
	E10 Sub Totals:	0.00	51,687.46	51,687.46	-51,687.46	0.00	-51,687.46	0.00
E20	CONTRACTUAL SERVICES							
36-001-657	OUTSIDE SER/CONTR/CONSULT	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
36-001-659	SR MEALS/NUTRITION PROG	64,800.00	69,545.00	69,545.00	-4,745.00	0.00	-4,745.00	0.00
	E20 Sub Totals:	109,800.00	69,545.00	69,545.00	40,255.00	0.00	40,255.00	36.66
E90	INTERFUND TRANSFERS							
36-001-705	TRANSFERS OUT	85,000.00	0.00	0.00	85,000.00	0.00	85,000.00	100.00
	E90 Sub Totals:	85,000.00	0.00	0.00	85,000.00	0.00	85,000.00	100.00
	Expense Sub Totals:	194,800.00	121,232.46	121,232.46	73,567.54	0.00	73,567.54	37.77
	Dept 001 Sub Totals:	-85,200.00	-91,018.62	-91,018.62	5,818.62	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	280,000.00	212,251.08	212,251.08	67,748.92	0.00	67,748.92	24.20
	Fund Expense Sub Totals:	194,800.00	121,232.46	121,232.46	73,567.54	0.00	73,567.54	37.77
	Fund 36 Sub Totals:	-85,200.00	-91,018.62	-91,018.62	5,818.62	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 37	MILL FIRE RECOVERY/PROJECT							
Dept 37-001	GENERAL							
R90	OTHER FINANCING SOURCES							
37-001-475	ROSEBURG SETTLEMENT	837,300.00	4,470.04	4,470.04	832,829.96	0.00	832,829.96	99.47
	R90 Sub Totals:	837,300.00	4,470.04	4,470.04	832,829.96	0.00	832,829.96	99.47
	Revenue Sub Totals:	837,300.00	4,470.04	4,470.04	832,829.96	0.00	832,829.96	99.47
E10	SUPPLIES & SERVICES							
37-001-657	OUTSIDE SER/CONTR/CONSULT	837,300.00	0.00	0.00	837,300.00	0.00	837,300.00	100.00
	E10 Sub Totals:	837,300.00	0.00	0.00	837,300.00	0.00	837,300.00	100.00
	Expense Sub Totals:	837,300.00	0.00	0.00	837,300.00	0.00	837,300.00	100.00
	Dept 001 Sub Totals:	0.00	-4,470.04	-4,470.04	4,470.04	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	837,300.00	4,470.04	4,470.04	832,829.96		832,829.96	99.47
	Fund Expense Sub Totals:	837,300.00	0.00	0.00	837,300.00		837,300.00	100.00
	Fund 37 Sub Totals:	0.00	-4,470.04	-4,470.04	4,470.04	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 59	RLF HOUSING REHAB							
Dept 59-001	GENERAL							
R40	INTEREST EARNED							
59-001-430	INTEREST	150.00	165.65	165.65	-15.65	0.00	-15.65	0.00
	R40 Sub Totals:	150.00	165.65	165.65	-15.65	0.00	-15.65	0.00
R90	OTHER FINANCING SOURCES							
59-001-436	LOAN PAYMENTS	15,000.00	17,697.31	17,697.31	-2,697.31	0.00	-2,697.31	0.00
	R90 Sub Totals:	15,000.00	17,697.31	17,697.31	-2,697.31	0.00	-2,697.31	0.00
	Revenue Sub Totals:	15,150.00	17,862.96	17,862.96	-2,712.96	0.00	-2,712.96	0.00
	Dept 001 Sub Totals:	-15,150.00	-17,862.96	-17,862.96	2,712.96	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	15,150.00	17,862.96	17,862.96	-2,712.96	0.00	-2,712.96	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 59 Sub Totals:	-15,150.00	-17,862.96	-17,862.96	2,712.96	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 60	RLF MISC INCOME							
Dept 60-001	GENERAL							
R90	OTHER FINANCING SOURCES							
60-001-436	LOAN PAYMENTS	2,000.00	28,499.53	28,499.53	-26,499.53	0.00	-26,499.53	0.00
	R90 Sub Totals:	2,000.00	28,499.53	28,499.53	-26,499.53	0.00	-26,499.53	0.00
	Revenue Sub Totals:	2,000.00	28,499.53	28,499.53	-26,499.53	0.00	-26,499.53	0.00
	Dept 001 Sub Totals:	-2,000.00	-28,499.53	-28,499.53	26,499.53	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	2,000.00	28,499.53	28,499.53	-26,499.53	0.00	-26,499.53	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 60 Sub Totals:	-2,000.00	-28,499.53	-28,499.53	26,499.53	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 61	GFAAG							
Dept 61-001	GENERAL							
E30	CAPITAL OUTLAY							
61-001-675	CAPITAL INFRASTRUCTURE	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00	-3,000,000.00	0.00
	E30 Sub Totals:	-3,000,000.00	0.00	0.00	-3,000,000.00	0.00	-3,000,000.00	0.00
E60	DEPRECIATION & AMORTIZATION							
61-001-698	DEPRECIATION	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	100.00
	E60 Sub Totals:	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	100.00
	Expense Sub Totals:	-2,920,000.00	0.00	0.00	-2,920,000.00	0.00	-2,920,000.00	0.00
	Dept 001 Sub Totals:	-2,920,000.00	0.00	0.00	-2,920,000.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 61-419	NON DEPARTMENTAL							
E60	DEPRECIATION & AMORTIZATION							
61-419-692	AMORTIZATION EXPENSE	9,606.00	0.00	0.00	9,606.00	0.00	9,606.00	100.00
	E60 Sub Totals:	9,606.00	0.00	0.00	9,606.00	0.00	9,606.00	100.00
	Expense Sub Totals:	9,606.00	0.00	0.00	9,606.00	0.00	9,606.00	100.00
	Dept 419 Sub Totals:	9,606.00	0.00	0.00	9,606.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 61-421	POLICE							
E60	DEPRECIATION & AMORTIZATION							
61-421-692	AMORTIZATION EXPENSE	4,712.00	0.00	0.00	4,712.00	0.00	4,712.00	100.00
61-421-698	DEPRECIATION	99,600.00	0.00	0.00	99,600.00	0.00	99,600.00	100.00
	E60 Sub Totals:	104,312.00	0.00	0.00	104,312.00	0.00	104,312.00	100.00
	Expense Sub Totals:	104,312.00	0.00	0.00	104,312.00	0.00	104,312.00	100.00
	Dept 421 Sub Totals:	104,312.00	0.00	0.00	104,312.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 61-422	FIRE							
E60	DEPRECIATION & AMORTIZATION							
61-422-698	FIRE - DEPRECIATION	79,043.00	0.00	0.00	79,043.00	0.00	79,043.00	100.00
	E60 Sub Totals:	79,043.00	0.00	0.00	79,043.00	0.00	79,043.00	100.00
	Expense Sub Totals:	79,043.00	0.00	0.00	79,043.00	0.00	79,043.00	100.00
	Dept 422 Sub Totals:	79,043.00	0.00	0.00	79,043.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 61-426	SENIOR SERVICES							
E60	DEPRECIATION & AMORTIZATION							
61-426-698	SENIOR SERVICES - DEPRECIATION	6,215.00	0.00	0.00	6,215.00	0.00	6,215.00	100.00
	E60 Sub Totals:	6,215.00	0.00	0.00	6,215.00	0.00	6,215.00	100.00
	Expense Sub Totals:	6,215.00	0.00	0.00	6,215.00	0.00	6,215.00	100.00
	Dept 426 Sub Totals:	6,215.00	0.00	0.00	6,215.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 61-432	STREET CLEANING							
E60	DEPRECIATION & AMORTIZATION							
61-432-698	DEPRECIATION	368,816.00	0.00	0.00	368,816.00	0.00	368,816.00	100.00
	E60 Sub Totals:	368,816.00	0.00	0.00	368,816.00	0.00	368,816.00	100.00
	Expense Sub Totals:	368,816.00	0.00	0.00	368,816.00	0.00	368,816.00	100.00
	Dept 432 Sub Totals:	368,816.00	0.00	0.00	368,816.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	-2,352,008.00	0.00	0.00	-2,352,008.00	0.00	-2,352,008.00	0.00
	Fund 61 Sub Totals:	-2,352,008.00	0.00	0.00	-2,352,008.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 71	GLTDAG							
Dept 71-001	GENERAL							
E00	SALARIES & WAGES							
71-001-600	COMP ABS ADJUSTMENT	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
	E00 Sub Totals:	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
E70	DEBT SERVICE							
71-001-682	DEBT SERVICE-OFFSET	-100,504.00	0.00	0.00	-100,504.00	0.00	-100,504.00	0.00
	E70 Sub Totals:	-100,504.00	0.00	0.00	-100,504.00	0.00	-100,504.00	0.00
	Expense Sub Totals:	-77,504.00	0.00	0.00	-77,504.00	0.00	-77,504.00	0.00
	Dept 001 Sub Totals:	-77,504.00	0.00	0.00	-77,504.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 71-411	ADMINISTRATION							
E00	SALARIES & WAGES							
71-411-621	PERS	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
	E00 Sub Totals:	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
E80	EMPLOYEE BENEFITS							
71-411-670	OPEB	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
	E80 Sub Totals:	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
	Expense Sub Totals:	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	100.00
	Dept 411 Sub Totals:	80,000.00	0.00	0.00	80,000.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 71-421	POLICE							
E00	SALARIES & WAGES							
71-421-621	PERS	34,000.00	0.00	0.00	34,000.00	0.00	34,000.00	100.00
	E00 Sub Totals:	34,000.00	0.00	0.00	34,000.00	0.00	34,000.00	100.00
E80	EMPLOYEE BENEFITS							
71-421-670	OPEB	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
	E80 Sub Totals:	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
	Expense Sub Totals:	94,000.00	0.00	0.00	94,000.00	0.00	94,000.00	100.00
	Dept 421 Sub Totals:	94,000.00	0.00	0.00	94,000.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	96,496.00	0.00	0.00	96,496.00	0.00	96,496.00	100.00
	Fund 71 Sub Totals:	96,496.00	0.00	0.00	96,496.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 80	SEWER M & O							
Dept 80-001	GENERAL							
R50	GRANT & AID PROCEEDS							
80-001-489	FEDERAL GRANT REVENUE	0.00	18,332.59	18,332.59	-18,332.59	0.00	-18,332.59	0.00
	R50 Sub Totals:	0.00	18,332.59	18,332.59	-18,332.59	0.00	-18,332.59	0.00
R60	CHARGES FOR SERVICES							
80-001-472	SEWER CHARGES	720,000.00	1,010,476.99	1,010,476.99	-290,476.99	0.00	-290,476.99	0.00
	R60 Sub Totals:	720,000.00	1,010,476.99	1,010,476.99	-290,476.99	0.00	-290,476.99	0.00
	Revenue Sub Totals:	720,000.00	1,028,809.58	1,028,809.58	-308,809.58	0.00	-308,809.58	0.00
E00	SALARIES & WAGES							
80-001-501	SALARIES	103,842.00	120,337.63	120,337.63	-16,495.63	0.00	-16,495.63	0.00
80-001-502	SALARIES-O/T	0.00	609.00	609.00	-609.00	0.00	-609.00	0.00
80-001-520	FICA	7,944.00	8,966.53	8,966.53	-1,022.53	0.00	-1,022.53	0.00
80-001-521	P.E.R.S.	8,100.00	25,069.19	25,069.19	-16,969.19	0.00	-16,969.19	0.00
80-001-522	INSURANCE-HEALTH	38,474.00	17,634.34	17,634.34	20,839.66	0.00	20,839.66	54.17
80-001-523	INSURANCE- WKR'S COMP	22,733.00	23,955.56	23,955.56	-1,222.56	0.00	-1,222.56	0.00
	E00 Sub Totals:	181,093.00	196,572.25	196,572.25	-15,479.25	0.00	-15,479.25	0.00
E10	SUPPLIES & SERVICES							
80-001-603	COMMUNICATIONS	1,000.00	706.69	706.69	293.31	0.00	293.31	29.33
80-001-604	OFFICE SUPPLIES	650.00	994.47	994.47	-344.47	0.00	-344.47	0.00
80-001-606	POSTAGE	2,200.00	3,174.00	3,174.00	-974.00	0.00	-974.00	0.00
80-001-608	UTILITIES	90,000.00	74,152.42	74,152.42	15,847.58	0.00	15,847.58	17.61
80-001-629	UNIFORMS/CLEANING/TRAININ	750.00	1,383.50	1,383.50	-633.50	0.00	-633.50	0.00
80-001-632	MAINTENANCE/EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
80-001-648	SPECIAL DEPT. EXPENSES	53,000.00	69,565.66	69,565.66	-16,565.66	0.00	-16,565.66	0.00
80-001-673	PHYSICAL EXAMS	75.00	58.50	58.50	16.50	0.00	16.50	22.00
80-001-696	VEHICLE OPER & MAINTENANC	10,000.00	13,937.25	13,937.25	-3,937.25	0.00	-3,937.25	0.00
80-001-699	SERVICE CHARGE	4,000.00	4,629.77	4,629.77	-629.77	0.00	-629.77	0.00
	E10 Sub Totals:	164,175.00	168,602.26	168,602.26	-4,427.26	0.00	-4,427.26	0.00
E20	CONTRACTUAL SERVICES							
80-001-653	ENGINEERING	0.00	43,490.25	43,490.25	-43,490.25	0.00	-43,490.25	0.00
80-001-657	OUTSIDE SER/CONTR/CONSULT	0.00	14,158.50	14,158.50	-14,158.50	0.00	-14,158.50	0.00
	E20 Sub Totals:	0.00	57,648.75	57,648.75	-57,648.75	0.00	-57,648.75	0.00
E30	CAPITAL OUTLAY							
80-001-675	CAPITAL INFRASTRUCTURE	12,166.00	75,374.84	75,374.84	-63,208.84	0.00	-63,208.84	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40 80-001-658	E30 Sub Totals:	12,166.00	75,374.84	75,374.84	-63,208.84		-63,208.84	0.00
	OTHER EXPENSES							
	TAXES	145.00	142.60	142.60	2.40		2.40	1.66
E60 80-001-698	E40 Sub Totals:	145.00	142.60	142.60	2.40		2.40	1.66
	DEPRECIATION & AMORTIZATION							
	DEPRECIATION	300,000.00	0.00	0.00	300,000.00		300,000.00	100.00
E70 80-001-676 80-001-677 80-001-683	E60 Sub Totals:	300,000.00	0.00	0.00	300,000.00		300,000.00	100.00
	DEBT SERVICE							
	DEBT SERVICE - PRINCIPAL	0.00	19,826.73	19,826.73	-19,826.73		-19,826.73	0.00
	LEASE/PURCHASE	42,752.00	57,714.89	57,714.89	-14,962.89		-14,962.89	0.00
	DEBT SERVICE - INTEREST	5,900.00	2,753.62	2,753.62	3,146.38		3,146.38	53.33
E90 80-001-627	E70 Sub Totals:	48,652.00	80,295.24	80,295.24	-31,643.24		-31,643.24	0.00
	INTERFUND TRANSFERS							
	GENERAL GOVERNMENT COST	150,625.00	0.00	0.00	150,625.00		150,625.00	100.00
	E90 Sub Totals:	150,625.00	0.00	0.00	150,625.00		150,625.00	100.00
	Expense Sub Totals:	856,856.00	578,635.94	578,635.94	278,220.06		278,220.06	32.47
	Dept 001 Sub Totals:	136,856.00	-450,173.64	-450,173.64	587,029.64			

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	720,000.00	1,028,809.58	1,028,809.58	-308,809.58	0.00	-308,809.58	0.00
	Fund Expense Sub Totals:	856,856.00	578,635.94	578,635.94	278,220.06	0.00	278,220.06	32.47
	Fund 80 Sub Totals:	136,856.00	-450,173.64	-450,173.64	587,029.64	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Totals:	10,524,387.00	9,134,235.26	9,134,235.26	1,390,151.74	0.00	1,390,151.74	13.21
	Expense Totals:	10,566,892.00	10,776,840.37	10,776,840.37	-209,948.37	0.00	-209,948.37	0.00
	Report Totals:	42,505.00	1,642,605.11	1,642,605.11	-1,600,100.11	0.00		



City of Weed

Agenda Item Summary

Meeting: City Council – 05/14/2026

Department:

City Attorney's Office

Agenda Item Title:

**Consider Adopting Resolution Establishing
Cannabis Ad Hoc Committee and Appointing Two
Council Members Thereto**

Request:

The City Council is asked to adopt Resolution No. 22-2026 establishing the Cannabis Ad Hoc Committee and appoint two City Council members to serve on the Cannabis Ad Hoc Committee.

Background:

On April 9, 2026, the City Council received a presentation summarizing federal, state, and local laws governing medicinal, recreational, and commercial cannabis activity. After receiving this information, the City Council expressed interest in reviewing and updating the City's current regulatory structure governing cannabis and cannabis related activity. The City Council directed staff to prepare a resolution establishing an advisory, ad hoc committee to (1) review existing City cannabis laws, policies, and procedures and (2) prepare and bring forth a recommendation to the City Council with desirable amendments and updates to the City's current regulatory scheme. After the ad hoc committee has provided its final recommendation to the City Council, it shall be automatically dissolved and disestablished.

An advisory committee composed solely of the members of the legislative body that are less than a quorum of the legislative body are not subject to the Ralph M. Brown Act (Gov. Code § 54950 et seq.), so long as it does not have a continuing subject matter jurisdiction or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. As the proposed Cannabis Ad Hoc Committee will be an advisory committee serving a limited purpose, with a limited duration, and comprised of less than a quorum of the City Council, it will not be subject to the open meeting requirements under the Ralph M. Brown Act.

Options:

1. Select two members of the City Council to serve on the Cannabis Ad Hoc Committee and adopt the Resolution establishing the Cannabis Ad Hoc Committee.
2. Continue this discussion to a later meeting.
3. Alternative direction as Council deems appropriate.

RESOLUTION NO. 22-2026
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
ESTABLISHING THE CANNABIS AD HOC ADVISORY COMMITTEE

WHEREAS, the State of California, through the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA) (Business and Professions Code Section 26000 et seq.) and other applicable laws and regulations, authorizes cities to adopt and enforce local regulations governing commercial and non-commercial cannabis activities within their jurisdictions; and

WHEREAS, the City of Weed has adopted certain cannabis regulations codified in Chapters 5.22, 8.29, and 18.60 of the Weed Municipal Code; and

WHEREAS, the cannabis industry and regulatory landscape continue to evolve rapidly, and it is in the public interest that the City periodically review its cannabis regulations to ensure they remain current and effective; and

WHEREAS, the City Council of the City of Weed desires to establish an ad hoc advisory committee pursuant to California Government Code Section 54952 to conduct a comprehensive review of the City's existing cannabis regulations, policies, forms, and procedures and recommend potential updates and amendments to the City Council for its consideration; and

WHEREAS, an ad hoc advisory committee composed solely of less than a quorum of the City Council, created to address a specific issue or task of a limited duration, is not a "legislative body" subject to the Ralph M. Brown Act pursuant to Government Code Section 54952(b); and

WHEREAS, the City Council finds and declares that this Resolution is not subject to the California Environmental Quality Act (CEQA) pursuant to 14 CCR § 15378(b)(5), because the creation of a government advisory body is an organizational activity of government that will not result in a direct or reasonably foreseeable indirect physical change in the environment.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Weed as follows:

1. RECITALS. The Recitals above are true and correct and fully incorporated herein by this reference.
2. COMMITTEE ESTABLISHMENT. An ad hoc advisory committee is hereby established for the limited purpose of reviewing the City's existing cannabis-related regulations, policies, forms, and procedures and submit recommended updates and amendments to the City Council for its consideration (the "Cannabis Ad Hoc Committee").
 - a. The Cannabis Ad Hoc Committee is a temporary, ad hoc committee advisory to the City Council with no decision-making authority. The City Council and/or City Manager, as appropriate, reserves and retains all decision-making authority regarding implementation of any recommended Municipal Code amendments and procedural or regulatory changes.

- b. The following City Council members are hereby appointed to the Cannabis Ad Hoc Committee: (1) _____ and (2) _____.
- c. The Cannabis Ad Hoc Committee shall have such support from the City Manager and City Attorney as directed by the City Manager.
- d. The Cannabis Ad Hoc Committee shall exist only until it has fulfilled its responsibilities listed above, and upon provision of its final recommendation to the City Council, it shall automatically be disbanded, dissolved, and disestablished.
- e. The Cannabis Ad Hoc Committee shall be an ad hoc advisory committee to serve the limited purposes stated above, and shall be comprised of two City Council members who comprise less than a quorum of the Council, and therefore shall not be subject to the open meetings requirement under the Ralph M. Brown Act, Government Code sections 54950 *et seq.*

3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Weed on this ____ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

MAYOR

Attest:

CITY CLERK



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department:

Building Department

Agenda Item Title:

Introduction and First Reading, by title only, of Ordinance No. 491-2026 Updating Title 16 (Buildings and Construction) and Amending Section 14.04.230 (Water Service) to Align with the 2025 California Building Standards Code.

Staff Recommendation:

Introduce and hold first reading, by title only, of the proposed ordinance repealing and replacing portions of Title 16 (Buildings and Construction) to adopt by reference the 2025 California Building Standards Code (Title 24 of the California Code of Regulations), approve associated local amendments related to fire safety, and amend Section 14.04.230 to clarify the City's authority regarding water service to unsafe or condemned structures.

Summary:

The City of Weed's current construction code framework combines outdated Uniform Codes with partial adoption of earlier versions of the California Building Standards Code. This creates inconsistencies, potential legal exposure, and administrative inefficiencies.

The proposed ordinance represents the culmination of coordinated efforts between Fire Chief Carter, Building Official Mike Britton, and Assistant City Attorney Mackenzie Anderson, ensuring that the City's regulatory framework reflects current State requirements, legal standards, and local operational realities.

The ordinance modernizes the City's building regulations by adopting the 2025 California Building Standards Code (Title 24) in its entirety. This update ensures consistency with State law, improves clarity for developers and staff, and enhances the City's ability to enforce current building and safety standards.

In addition to adopting the updated State code, the ordinance includes a targeted local amendment requiring automatic fire sprinkler systems in new manufactured housing. This amendment is supported by findings related to the City's designation as a Very High Fire Hazard Severity Zone, historical wildfire impacts (including the Boles Fire and Mill Fire), and documented climatic conditions such as high winds, low humidity, and elevated temperatures.

The ordinance also amends Section 14.04.230 of the Municipal Code to clarify the City's authority to deny or discontinue water service to structures deemed unsafe, condemned, or

otherwise in violation of applicable laws. This provision strengthens the City's ability to protect public health and safety.

Finally, the ordinance removes outdated and redundant provisions within Title 16, streamlining the code and improving overall usability and enforceability.

Fiscal impact:

There is no direct fiscal impact associated with the adoption of this ordinance. Indirect impacts may include improved cost recovery and reduced long-term liability through enhanced code enforcement and alignment with State standards.

Alternative Actions:

1. Do not hold first reading of the ordinance.

This would leave the City operating under an outdated and inconsistent code framework, increasing legal risk and administrative inefficiency.

2. Direct staff to revise and return.

The Council may request modifications to specific provisions, including local amendments or implementation timing.

Environmental Review:

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), as there is no possibility that the adoption of this ordinance will have a significant effect on the environment. The ordinance primarily updates existing regulations to align with State law and includes minor local amendments related to public safety.

Attachments:

1. Proposed Ordinance No. 491-2026

ORDINANCE NO. 491-2026

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED CALIFORNIA AMENDING SECTION 14.04.230 OF CHAPTER 14.04 (WATER SYSTEM) OF TITLE 14 (PUBLIC SERVICES) REGARDING WATER SERVICE TO VACATED OR CONDEMNED BUILDINGS AND REPEALING AND REPLACING SECTIONS 16.04.010, 16.04.020, 16.04.021, 16.04.060, 16.04.070, 16.04.100, 16.04.120, 16.04.140 OF CHAPTER 16.04 (CONSTRUCTION CODES) OF TITLE 16 (BUILDINGS AND CONSTRUCTION) OF THE WEED MUNICIPAL CODE TO ADOPT BY REFERENCE THE CALIFORNIA CODE OF REGULATIONS, TITLE 24, 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE INCLUDING THE FOLLOWING PARTS:

PART 1 - California Administrative Code; PART 2 - California Building Code including listed Appendix Chapters; PART 2.5 – California Residential Code including listed Appendix Chapters; PART 3 - California Electrical Code; PART 4 - California Mechanical Code including listed Appendix Chapters; PART 5 - California Plumbing Code including listed Appendix Chapters; PART 6 - California Energy Code; PART 7 – California Wildland-Urban Interface Code; PART 8 - California Historical Building Code; PART 9 - California Fire Code including listed Appendix Chapters; PART 10 - California Existing Building Code; PART 11 – California Green Building Standards Code; PART 12 - California Referenced Standards Code

WHEREAS, the California Building Standards Commission (“CBSC”) is responsible for adopting and implementing the California Building Standards Code, codified in Title 24 of the California Code of Regulations; and

WHEREAS, California Health & Safety Code §§ 17958, 17958.5, 17958.7, and 18941.5 authorize local jurisdictions to adopt the California Building Standards Codes with amendments reasonably necessary because of local climatic, geological, or topographical conditions; and

WHEREAS, the City of Weed finds that amendment to the 2025 California Building Standards Code is reasonably necessary because of local climatic, geological, or topographical conditions and that the modification relates to home hardening based on the findings set forth herein.

NOW, THEREFORE, The City Council of the City of Weed does ordain as follows:

SECTION 1. CODE AMENDMENT. Section 14.04.230 of Chapter 14.04 of Title 14 is hereby amended to read as follows:

In addition to any and all other enforcement remedies available to the city, the city shall have the right of refusing to or ceasing to deliver water to a customer if any part of the customer’s fixtures, appliances, or apparatus shall at any time be unsafe; if the structure receiving water service has been ordered to be vacated, condemned, or posted with a placard of condemnation by the building official or designee; or if the utilization of water

by means thereof shall be prohibited or forbidden under the authority of any law or municipal ordinance or regulation, and may refuse to provide service until the customer shall put such part in good and safe condition and comply with all the laws, ordinances, and regulations applicable thereto.

SECTION 2. CODE AMENDMENT. Section 16.04.010 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.010 – Building code.

The City of Weed hereby adopts by reference the following Parts of the 2025 California Building Standards Code, Title 24 of the California Code of Regulations, including all state amendments adopted by the California Building Standards Commission and appendices thereto:

1. **Part 1** – California Administrative Code
2. **Part 2** – California Building Code, Volumes 1 & 2 (CBC)
3. **Part 2.5** – California Residential Code (CRC)
4. **Part 3** – California Electrical Code (CEC)
5. **Part 4** – California Mechanical Code (CMC)
6. **Part 5** – California Plumbing Code (CPC)
7. **Part 6** – California Energy Code
8. **Part 7** – California Wildland-Urban Interface Code
9. **Part 8** – California Historical Building Code (CHBC)
10. **Part 9** – California Fire Code (CFC)
11. **Part 10** – California Existing Building Code (CEBC)
12. **Part 11** – California Green Building Standards Code (CALGreen)
13. **Part 12** – California Referenced Standards Code

Where the California Building Standards Codes regulations listed above differ from any provisions of the international or uniform codes, the California Buildings Standards Codes shall prevail. As used in this municipal code, “California Building Standards Code” means any and all applicable codes listed in this section and adopted by reference.

SECTION 3. CODE AMENDMENT. Section 16.04.020 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.02.020 – Title 25 of the California Code of Regulations.

The City of Weed hereby adopts by reference Chapter 2 (“Mobilehome Parks and Installations”) of Title 25 “Housing and Community Development”) of the California Code of Regulations.

SECTION 4. CODE AMENDMENT. Section 16.04.021 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.021 – Adding Section 903.2.8.4 to the California Building Code.

Section 903.2.8.4 is hereby added to the California Building Code to read as follows:

903.2.8.4. *New manufactured homes.* An automatic sprinkler system shall be installed in and provided throughout new manufactured homes, as defined in Health and Safety Code Sections 18007 and 18009; new multifamily manufactured homes with two or more dwelling units, as defined in Health and Safety Code Section 18008.7.

SECTION 5. CODE AMENDMENT. Section 16.04.060 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.060 – Reserved.

SECTION 6. CODE AMENDMENT. Section 16.04.070 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.070 – Reserved.

SECTION 7. CODE AMENDMENT. Section 16.04.100 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.100 – Reserved.

SECTION 8. CODE AMENDMENT. Section 16.04.120 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.120 – Reserved.

SECTION 9. CODE AMENDMENT. Section 16.04.140 of Chapter 16.04 of Title 16 is hereby repealed and replaced to read as follows:

16.04.140 - Search warrant required for certain inspections.

If any person objects to inspection without warrant pursuant to any of the codes adopted in this chapter, no such inspection shall be made unless and until search warrant or other authority for such inspection has been secured as provided by law, nor shall any refusal to

permit such inspection without warrant be deemed a violation of any of said sections irrespective of the provisions thereof.

SECTION 8. FINDINGS. The City of Weed finds that the amendment to the 2025 California Building Standards Code set forth in Section 4 above is reasonably necessary because of local climatic, geological, or topographical conditions and that the modification relates to home hardening based on the following findings:

- a. The City of Weed is known for very high winds during hot and dry periods. According to the National Weather Service, the City of Weed experienced an average annual wind speed of 7.29 mph (primarily out of the South), with an average annual wind gust speed of 46.92 mph (primarily out of the South) during the 2022 calendar year. The average maximum temperature for the months of June through October of 2022 was 100 degrees, with the average minimum relative humidity for June through October of 2022 being 6.2%. 100 degree weather with a relative humidity of ~6% represents critical fire weather and supports rapid fire growth in the fire season months.
- b. The City of Weed has had 2 major fires (the Boles Fire in 2014 and the Mill Fire in 2022) destroy large neighborhoods in the city that have been directly influenced by hot, dry and windy conditions.
- c. The City of Weed is now considered a Very High Fire Hazard Severity Zone as stated by Cal Fire. This indicates that any fire that starts in this area has the potential to grow quickly and have a tremendous impact on the community.
- d. Any type of fire that is started when the City has hot and dry conditions can get out of control very quickly if the fire is not contained to the area it started. In the area of a structure fire, a fire in a home can quickly spread throughout and into a neighboring home and vegetation if not controlled quickly. A fire sprinkler system will keep this fire controlled prior to the fire departments arrival to complete full extinguishment and keep it from spreading to another home or vegetation.
- e. Sprinklers reduce the impact of fires. Compared to reported fires in properties with no automatic extinguishing systems (AES), when sprinklers were present, the civilian fire death and injury rates per fire were 90 percent and 32 percent lower, respectively. In addition, the rate of firefighter injuries per fire was 35 percent lower. Fire spread was confined to the object or room of origin in 94 percent of the reported structure fires in which sprinkler systems were present compared to 70 percent in properties with no AES(National Fire Protection Association, "U.S Experience with Sprinklers Report" published Mar. 31, 2024)
- f. The average property loss per home structure fire was 55 percent lower in reported home fires where sprinklers were present compared to fires in homes with no sprinkler systems and the firefighter injury rate was 48 percent lower. (National Fire Protection Association, "U.S Experience with Sprinklers Report" published Mar. 31, 2024)

SECTION 9. CEQA. The City Council finds that this Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), as the proposed code amendments are intended to bring the City's standards into consistency with State law with a minor local adjustment reasonably necessary to address local climatic, geological, or

topographical conditions and promote home hardening. It can be seen with certainty that there is no possibility that the adoption of this Ordinance will have a significant effect on the environment.

SECTION 10. DIRECTION. The City Clerk is hereby directed to transmit a copy of this Ordinance to the California Building Standards Commission and to maintain a copy of the 2025 California Building Standards Code, together with the City of Weed's local amendments and findings in the office of the City Clerk for public inspection.

SECTION 11. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The city council hereby declares that it would have passed this and each section, subsection, phrase, or clause thereof irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional on their face or as applied.

SECTION 12. EFFECTIVE DATE. This Ordinance shall take effect thirty (30) days after adoption as provided by Government Code section 36937.

SECTION 13. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law.

INTRODUCED and first read at a regular meeting of the City Council on the ____ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

FINAL PASSAGE AND ADOPTION by the City Council of Weed occurred at a meeting thereof held on the ____ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor

ATTEST:

Sandra Duchi, City Clerk
City of Weed



City of Weed

Agenda Item Summary

Meeting: City Council – May 14, 2026

Department:

Code Enforcement/Police Department

Agenda Item Title:

Consideration of Approval of Special Animal Permit with Conditions Allowing More Than Eight Chickens at a Residential Property

Staff Recommendation:

Staff recommend that the City Council approve a Special Animal Permit allowing up to eighteen (18) chickens at a residential property, subject to specific conditions recommended by the City Manager pursuant to Section 3.13.040 of the Weed Municipal Code.

Background:

The subject property owner has maintained chickens within the City since approximately 2021 without prior complaints or documented nuisance conditions. In March 2026, the property owner contacted the City regarding animal regulations and was informed that a Special Animal Permit was required.

The property owner subsequently submitted a permit application. At the time of inspection, the property contained eighteen (18) chickens, which exceeded the standard limit of eight (8) chickens permitted under the Weed Municipal Code.

Pursuant to Section 3.13.040 of the Weed Municipal Code, permits issued without special conditions may be approved administratively. However, when special conditions are imposed, including conditions related to the number of animals allowed, the City Manager must provide a written recommendation to the City Council for approval.

Discussion:

Staff evaluated the request based on the property's compliance history, site conditions, and the absence of substantiated complaints related to noise, odor, or public nuisance.

Given that the current number of chickens exceeds the standard limit, staff recommend approval of the permit with specific conditions to ensure a structured, enforceable path toward compliance.

Proposed conditions include:

- The existing flock of eighteen (18) chickens may remain temporarily

- No replacement of chickens shall occur until the total number is reduced to eight (8) or fewer
- Any substantiated complaints related to noise, odor, nuisance, or public health and safety shall require immediate reduction of the flock to eight (8) chickens
- Failure to comply with these conditions will result in enforcement action pursuant to applicable provisions of the Weed Municipal Code.

This approach balances enforcement of Municipal Code standards with a reasonable transition to compliance, while preserving the City's ability to act promptly if impacts to surrounding properties occur.

Fiscal impact:

There is no direct fiscal impact associated with this action.

Alternative Actions:

1. Approve the Special Animal Permit with conditions as recommended
2. Approve the permit with modified conditions
3. Deny the permit and direct immediate compliance with Municipal Code limits

Environmental Review:

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption), as approval of a residential animal permit will not result in a significant environmental impact.

Attachments:

- Special Animal Permit Application
- Code Enforcement Inspection Summary



City of Weed

550 Main Street
P. O. Box 470
Weed, CA 96094

(530) 938-5020
(530) 938-5096 (FAX)

www.ci.weed.ca.us

APPLICATION FOR SPECIAL PERMIT TO KEEP OTHER ANIMALS

FEE: \$25.00

Permit # _____

Applicant Name: CHAD LORRAINE

Address: 289 OREGON ST. 96094

Phone Number: 530-440-5424

Description. (Specify the types and number of animals, the manner in which they are to be housed and kept, fencing and other barriers, noise control, odor control, safety, lighting, setbacks, and the collection and disposal of waste. Attach additional pages if needed.):

3-2026 9 CHICKENS (ADULT HENS)
9 MORE POTENTIALLY WITHIN 2 MONTHS.

For Temporary Permit

Exemption Claimed: _____
(e.g.: Future Farmers of America, Chapter name and or number)

Authorized activities of the above-listed organization (list): _____

(e.g.: classroom/laboratory instruction, supervised agricultural experience or work-based learning)

Describe Temporary Project in detail: (Include number, species, type of activities, time period, and any other details that will help officials determine whether this application qualifies for the Permit applied for. Use additional paper if necessary.)

No animal (whether mammal, reptile, fowl, insect, or other) shall be kept on any real property within the City **EXCEPT** with an animal permit issued by the City Council.

The permit shall be subject to all terms and conditions of Chapter 6.13 of the Weed Municipal Code and any additional conditions deemed necessary by the City to protect the public health, safety and welfare.

Included with the information required prior to issuance of the permit must be a scaled diagram that indicates the location of any facilities for the keeping of the animal(s), and the approximate size and distance from adjoining structures and property lines. A permit for the keeping of animals may be revoked or suspended by the City Council for any violation of Chapter 6.13 following written notice and a public hearing.

CHAIN LINK FENCE AROUND
PROPERTY

CHICKEN COOP ON PREMISES
AND IN USE.

FENCED IN
CHICKEN YARD
AREA

9 HENS
3-26

SULLIVAN

289
HOUSE

OREGON



City of Weed

Agenda Item Summary

Meeting: City Council – 14 May 2026

Department:

Administration

Agenda Item Title:

**Consideration of Organizational Restructuring of
the Building Inspector Position Under the
Administration Department**

Staff Recommendation:

Staff recommends that the City Council approve the organizational reassignment of the Building Inspector position from the Public Works Department to the Administration Department, with the position reporting directly to the City Manager.

Summary:

The proposed organizational restructuring is intended to modernize and strengthen the City's development, permitting, inspection, and code compliance functions as the City continues to position itself for long-term growth and infrastructure investment.

Under the proposed structure, the Building Inspector would report directly to the City Manager as a standalone professional and regulatory function rather than operating as a subordinate division within Public Works. The Building Inspector serves an essential role in enforcing state and local building standards, ensuring construction safety, overseeing permit compliance, and supporting responsible development throughout the community.

In many municipalities, the building official function operates independently or under administration due to the regulatory, quasi-law-enforcement nature of the position. Building officials are responsible for interpreting and enforcing adopted building codes and construction standards on behalf of both the City and the State of California. As the City continues implementation of major infrastructure and development initiatives, including future growth opportunities in South Weed, private development activity, and ongoing utility and lagoon improvement projects, staff believes the function should be elevated organizationally to better align with long-term strategic goals.

The proposed change is also intended to improve customer service and responsiveness to builders, contractors, developers, and residents by streamlining communication and creating more direct coordination between development review, permitting, policy direction, and executive administration. This structure will also support more proactive updates to City building regulations and code adoption efforts following the City's recent and ongoing building code updates.

Additionally, the restructuring formally recognizes the Building Inspector as a department-level professional function with specialized technical responsibilities that are distinct from traditional Public Works operational activities.

The proposed organizational change does not eliminate the collaborative relationship between the Building Inspector and Public Works Department. Coordination between departments regarding infrastructure projects, development review, utilities, grading, streets, and capital improvements would continue as necessary.

The updated Building Inspector job description reflects the proposed organizational structure and reporting relationship.

Fiscal impact:

The proposed restructuring would elevate the Building Inspector position to a department head-level role reporting directly to the City Manager. This change may result in future compensation or organizational adjustments consistent with the increased responsibilities associated with the position, subject to future City Council approval through the normal budget process.

Staff believes the proposed structure will strengthen the City's long-term development and operational capacity by improving coordination, customer service, regulatory consistency, and responsiveness to builders, contractors, and businesses seeking to invest in the City. The restructuring is also intended to reduce organizational risk exposure and better position the City for future economic growth and revenue generation.

Alternative Actions:

1. Approve the proposed organizational restructuring.
2. Provide an alternative direction to staff regarding the reporting structure of the Building Inspector position.
3. Decline to approve the proposed restructuring and maintain the current organizational structure.

Environmental Review:

This action is administrative and organizational in nature and does not constitute a project under the California Environmental Quality Act (CEQA).

Attachments:

1. Updated Building Inspector Job Description.

RESOLUTION NO. 24-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
AMENDING PERSONNEL CLASSIFICATION FOR THE BUILDING INSPECTOR

WHEREAS, the City council of the City of Weed adopted a classification plan with certain job descriptions in conjunction therewith; and

WHEREAS, the job descriptions require update from time to time;

NOW, THEREFORE BE IT RESOLVED that the Restructure of the Building Inspector Position to be under the Administration Department, moving to Exempt status with the job descriptions, copy attached and made a part hereof, is hereby approved and adopted, and supersedes all previous job descriptions.

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council held the 14th day of May 2026, by the following vote, to wit:

AYES: Council Members

NOES:

ABSENT:

Mayor, City of Weed

ATTEST:

City Clerk, City of Weed

Position Title Building Inspector
Department Administration
Reports To City Manager
FLSA Status ☒ Exempt ☐ Non-Exempt
Bargaining Unit None
Salary Range \$ 91,800 -- \$ 111,120
Supervisory Authority No.



General Overview

The Building Inspector is a professional technical position responsible for ensuring that building construction, alteration, repair, and occupancy within the City comply with applicable state and local building codes, ordinances, and adopted standards. Reporting to the City Manager, the Building Inspector performs inspections, reviews plans, supports the permitting process, and assists with enforcement activities related to building safety and code compliance.

In a small, rural municipal environment, this position requires a practical, service-oriented approach that balances public safety, regulatory compliance, and customer service. The Building Inspector must exercise sound judgment, technical competence, and professionalism while working closely with property owners, contractors, City staff, and other regulatory agencies. Authority exercised by this position is delegated and performed in accordance with City policies, procedures, and applicable law.

Essential Duties and Responsibilities

Under the administrative direction of the City Manager, the Building Inspector performs assigned inspection, permitting, and code compliance functions related to building and construction activities within the City.

Duties include, but are not limited to, the following:

Building Inspection and Code Compliance

- Conducts inspections of residential, commercial, and other structures at various stages of construction, alteration, repair, and occupancy to ensure compliance with applicable building, electrical, plumbing, mechanical, energy, accessibility, and related codes and regulations.
- Inspects foundations, framing, structural components, grading, setbacks, fire-life safety elements, and building systems including electrical, plumbing, mechanical, gas, and energy efficiency requirements.
- Conducts final inspections and verifies correction of deficiencies prior to project approval or occupancy.
- Performs inspections of damaged, unsafe, or deteriorated structures, including fire- or storm-damaged buildings, structures proposed for demolition or relocation, and other potentially hazardous conditions.

Plan Review and Permitting Support

- Reviews building plans, specifications, and supporting documentation for compliance with applicable codes, ordinances, and adopted standards; identifies deficiencies and required corrections.
- Processes and supports the issuance of building permits in coordination with City administrative staff; calculates fees and ensures proper documentation and recordkeeping.
- Performs over-the-counter plan review for minor permits and simple construction projects such as fences, decks, garages, and small additions, as assigned.
- Maintains inspection records, permit files, field notes, and related documentation in accordance with City procedures.

Enforcement and Coordination

- Identifies and documents code violations related to unpermitted construction, unsafe conditions, or non-compliance with approved plans.
- Issues correction notices, stop-work notices, and related documentation in accordance with delegated authority, City policies, and applicable law.
- Conducts follow-up inspections to verify compliance and coordinates corrective actions with property owners, contractors, and other responsible parties.
- Assists, as assigned, with investigations and coordination related to nuisance conditions, condemned structures, and building-related code enforcement matters in collaboration with City management and other departments.
- Coordinates inspections and enforcement activities with the Fire Department, County agencies, utility providers, and other regulatory entities as required.

Customer Service and Public Interaction

- Serves as a technical resource to property owners, contractors, architects, engineers, and the public regarding building codes, permit requirements, inspection procedures, and construction standards.
- Responds to inquiries, complaints, and concerns related to building inspection activities in a professional, fair, and service-oriented manner.
- Provides guidance on standard construction practices, alternative materials or methods, and compliance pathways consistent with applicable codes and City policies.

Administrative and Professional Responsibilities

- Prepares reports, correspondence, and documentation related to inspections, enforcement actions, and code compliance activities.
- Maintains knowledge of changes in building codes, state regulations, and industry standards; participates in training, continuing education, and professional development as required.

- Performs related duties and special projects as assigned.

Minimum Qualifications

Education & Training

- Graduation from high school or possession of a GED.
- Completion of coursework or training in building inspection technology, construction management, architecture, engineering, or a related field is desirable.
- Any combination of education, training, and experience that demonstrates the ability to perform the duties of the position.

Experience

- Experience in building construction trades, building inspection, or a related technical field involving work subject to building, electrical, plumbing, and mechanical codes.
- Experience working with a public agency or regulatory environment is desirable.

Licenses and Certifications

- Possession of, or ability to obtain, a valid Class "C" California driver's license.
- Possession of, or ability to obtain, certification as a Building Inspector issued by the International Code Council (ICC) within 1 year after appointment.
- Possession of, or ability to obtain, additional ICC certifications in electrical, plumbing, mechanical, accessibility, residential, commercial, or related disciplines within 2 years after appointment, as determined by the City.
- Required certifications must be maintained as a condition of continued employment.

Knowledge, Skills, and Abilities

Knowledge of:

- Applicable federal, state, and local building codes, ordinances, and regulations, including the California Building Codes.
- Principles and practices of building construction, inspection methods, materials, and safety standards.
- Permit processing, plan review procedures, and inspection documentation practices.

Ability to:

- Interpret and apply building codes, ordinances, plans, and specifications accurately and consistently.

- Conduct inspections, identify deficiencies, and document findings clearly and professionally.
- Communicate effectively, both orally and in writing, with property owners, contractors, City staff, and the public.
- Enforce regulations with firmness, fairness, tact, and professionalism.
- Maintain accurate records and prepare clear reports and correspondence.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Exercise sound judgment within delegated authority, policies, and legal guidelines.

Physical Demands & Work Environment

Physical Demands

Primarily sedentary office work requiring prolonged sitting; frequent use of computer and office equipment; occasional lifting of records and materials up to 25 pounds; sufficient vision, hearing, and speech to communicate effectively in person, by phone, and electronically.

Work Environment

Work is performed in a standard office environment with moderate noise levels. Position requires attendance at evening meetings and off-site events. Public interaction may involve individuals who are upset or under stress.

Disclaimer

This job description is intended to describe the general nature and level of work performed. This list is not exhaustive of all responsibilities, duties, or skills required. The City of Weed reserves the right to modify or amend this description at any time as organizational needs evolve.

Equal Employment Opportunity Statement

The City of Weed is an equal opportunity employer and does not discriminate on the basis of race, color, religion, creed, national origin, gender, disability, age, marital status, sexual orientation, or any other protected status under federal, state, or local law.

Signatures

Employee

Date

Last updated _____

Approved by _____