

CITY OF WEED CITY COUNCIL  
REGULAR MEETING MINUTES  
JULY 10, 2025

The City Council of the City of Weed held a regular meeting on Thursday, July 10, 2025, at 5:30 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham, were Council Members Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine. Also present were Acting City Manager and Police Chief Justin Mayberry, Assistant City Attorney Mackenzie Anderson, Finance Director Jill Porterfield, Public Works Director Chris Davis, Acting Fire Chief Brian Carter, Building Inspector Michael Britton, and City Clerk Sandra Duchi

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Finance Director Porterfield requested to pull item C under Council Business.

Council Member Parham moved to accept the agenda as amended. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

IV. NON-AGENDA PUBLIC COMMENT

Nara Mar requested the City of Weed pass a resolution for equity.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Virasonh reported attending the Fourth of July in Mt Shasta. Council Member Whetstine reported attending the LOLA Meeting in Dunsmuir as well as the Fourth of July Celebration and asked the citizens of Weed carry that spirit over to the Weed Carnivale. Council Member Palfini reported attending a C2C Meeting at Collier Rest Area and working on the historical trail as well as attending the LOLA Meeting in Dunsmuir. Council Member Parham reported attending the LOLA Meeting and congratulated staff on their commitment to the city with finding grant opportunities and the current construction projects and invited all to attend the Weed Carnivale.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda, asked for public comment, and asked if any member would like to pull any items from the consent agenda. There were none, and all other items were considered inclusively.

- A. By Motion – Council considered approving purchase for 9-1-1 upgrade call processing equipment for the Weed Police Department.
- B. By Motion – Council considered approving minutes from June 12, 2025, Regular Meeting, June 23, 2025, and June 30, 2025, Special Meetings.
- C. By Motion – Council considered approving payment warrants dated June 10, 2025 through June 24, 2025, including any voided warrants and manual issued items totaling \$848,445.95.

Council Member Palfini moved to approve the consent agenda. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

VIII. PUBLIC HEARING

- A. Community Development Block Grant Closeout 22-CDBG-00015  
City of Weed Water/Sewer Project. Public Works Director Davis presented the staff report. The public hearing was opened at 5:42pm. Alyssia Garcia from Great Northern Services discussed the project, costs, and unencumbered funds. The hearing was closed at 5:44pm. Council Member Palfini moved to accept the closeout report. Council Member Whetstine seconded the motion and the vote was:  
AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.  
NOES: None  
ABSENT : None
- B. Admin Citation Appeal Hearing – 060-312-120-000 Joyce Oliver. Chief Mayberry presented the staff report. The public hearing was opened at 5:49pm. Chief Mayberry discussed health and safety issues noted. Building Inspector Britton reported on issues of concern regarding the building. Council Members questions were asked and answered. There were no appellants, opponents nor proponents. The hearing was closed at 6:11pm. Requested modification in

paragraph 3 change to March 18, 2025 from March 19, 2025 as printed. Council Member Parham moved to approve Resolution No. 21-2025. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

#### IX. COUNCIL BUSINESS

- A. **Fire (Tabled from June):** By Motion - Council considered second reading and adoption, by title only, of Ordinance No. 485-2025 designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection. Council Members questions were asked and answered. Mayor Parham requested it be added to the minutes that this ordinance is being adopted under duress. Mayor Parham moved for second reading and adoption of Ordinance No. 485-2025 adding replacing the word recommend with the word required. Council Member Palfini seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

- B. **Public Works:** By Motion - Council considered introduction and first reading, by title only, of Ordinance No. 486-2025 amending Title 12, Streets, Sidewalks, and Public Places, of the Weed Municipal Code to add chapter 12.06 pertaining to Encroachment and Special Event Permits. Council Members questions were asked and answered. Council Member Palfini moved for introduction and first reading of Ordinance No. 486-2025. Council Member Virasonh seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

#### X. STAFF REPORTS

Fire reported 60 calls for emergencies covered by two full time personnel, five resident sleepers and one volunteer, the department continues to assist with multiple vegetation fires, completed 100 hours of training, two fire and life inspections, three final inspections for Mill Fire house rebuilds, 10 defensible space inspections, and continued work on the fuel mitigation project. Finance reported the auditor will be on site at the end of July. Public Works reported that the Water Bypass project is approx. 70% complete, Boles Street repaving was completed today. Police reported the animal vaccination program was a success and invited anyone under 16 years of age to the free swim day Saturday at Carnivale. City Clerk reported that the business license compliance is completed and thanked the Building Inspector for his due diligence in checking for appropriate licenses for contractors.

Council Member Palfini moved to adjourn to closed session at 6:52 pm. Council Member Whetstine seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

#### XII. CLOSED SESSION

- A. Public Employee Appointment (\$54957)  
City Manager
- B. Conference with Real Property Negotiator  
(Gov. Code § 54956.8)  
Property Address: 150 Alamo Ave. Weed, CA 96094  
City Negotiator: Justin Mayberry, Acting City Manager  
Negotiating Party: Mountain Valley Health Center  
Under Negotiation: Price and terms of payment
- C. Conference with Legal Counsel - Existing Litigation (\$54956.9(d)(1))  
City Council finds, based on advice from legal counsel, that discussion in open sessions will prejudice the position of the City in the litigation.  
Name of Case: Steven Duncan v. City of Weed, California  
Case Number: 25CV05223  
Names of Parties: Plaintiff Steven Duncan and Defendant City of Weed, California

#### XIV. ADJOURN TO OPEN SESSION

*Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M.*

*Brown Act (Gov. Code, §§ 54950 et seq.)*

Council Member Palfini moved to adjourn to open session at 8:28pm. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

There was no reportable action.

XV. ADJOURNMENT

Council Member Parham moved to adjourn the meeting. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

SINE DIE 8:28pm

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Mayor

ATTEST :

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City Clerk