



City of Weed

Historic Lumber Town Incorporated 1/25/1961

550 Main Street
P. O. Box 470
Weed, CA 96094

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www.ci.weed.ca.us

CITY COUNCIL AGENDA Regular Meeting

Date of Meeting: July 10, 2025
Time of Meeting: 5:30 p.m.
Place of Meeting: **City Hall Council Chambers 550 Main Street Weed, CA 96094**

The City of Weed does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (530) 938-5020. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

PUBLIC NOTICE:

GOVERNMENT CODE, TITLE 5. LOCAL AGENCIES [50001. - 57550.] (Title 5 added by Stats. 1949, Ch. 81.) DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 55821.] (Division 2 added by Stats. 1949, Ch. 81.), PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 54999.7.] (Part 1 added by Stats. 1949, Ch. 81.)

CHAPTER 9. Meetings [54950. - 54963.] (Chapter 9 added by Stats. 1953, Ch. 1588.) 54954.2. (a) (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.



I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Council Members: Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine.

Mayor: Darrell Parham

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

Move to accept agenda as posted or move to add or delete items.

To add item, the Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the agenda being posted.

IV. NON-AGENDA PUBLIC COMMENT

The agenda is a lawful tool used by the City Council to conduct the public's business. Subject to Government Code §54954.3, members of the public have the opportunity to address the legislative body on any item of interest that is within the Council's jurisdiction and not listed on this agenda. Comments relating to items on this agenda will be taken at the time the item is heard.

No action may be taken by the Council on matters not on this agenda. The Council has the discretion to determine the appropriate disposition of the matter presented. Three members of the Council must agree to add the matter to a future agenda. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Council on any issue brought forth.

*The Council encourages public participation, but many members of the public will be denied the opportunity to speak and to have Council action taken at a reasonable hour, if at all, if limits on time and decorum are not placed on all speakers. Individual speakers will be limited to **3 minutes each with a 20-minute maximum for public comment**. Additional opportunity for public comment may be available at the end of the meeting at the discretion of the City Council.*

Please keep comments concise and observe time limits. All remarks shall be addressed to the Council as a body and not to a single Council Member or to the audience. No person, other than the Council and persons having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the presiding officer. ***No question shall be asked of or by a Council Member or City staff except through and with the permission of the presiding officer***

V. COUNCIL MEMBER ANNOUNCEMENTS, MEETING REPORTS AND COMMENTS

*Pursuant to Government Code §53232.3(d) members of a legislative body shall provide brief reports on **meetings** attended **at the expense of the local agency** at the next regular meeting of the legislative body.*

VI. CONSENT AGENDA

All items listed under the Consent Agenda are routine and will be approved by one motion with a vote. There will be no separate discussion of these items unless the Council request specific items be removed prior to the time the Council votes on the motion. All resolutions and ordinances on this agenda, or added hereto, shall be adopted by title only and the full reading thereof is hereby waived.

Any items removed will be considered after the motion to approve the Consent Agenda.

- A. By Motion – Council will consider approving purchase for 9-1-1 upgrade call processing equipment for the Weed Police Department.

- B. By Motion – Council will consider approving minutes from June 12, 2025, Regular Meeting, June 23, 2025, and June 30, 2025, Special Meetings.
- C. By Motion – Council will consider approving payment warrants dated June 10, 2025 through June 24, 2025, including any voided warrants and manual issued items totaling \$848,445.95.

VII. ITEMS REMOVED FROM CONSENT

VIII. PUBLIC HEARING(S)

The City Council will hold a Public Hearings to consider the following:

PUBLIC HEARING PROTOCOL

1. Mayor / Chairman introduces agenda item.
2. Staff Report is presented.
3. Public Hearing is opened.
 - a. Presentation by Staff/Consultant
 - b. Presentation by Project Proponent.
 - c. Testimony by Interested Parties, Proponents /Opponents. (3 min)
 - d. Rebuttal by Project Proponent.
 - e. Staff Response.
4. Public Hearing is closed.
5. City Council / Planning Commission Discussion of Project.
6. Action.

A. Community Development Block Grant Closeout 22-CDBG-00015
City of Weed Water/Sewer Project.

B. Admin Citation Appeal Hearing – 060-312-120-000 Joyce Oliver.

IX. COUNCIL BUSINESS

All items listed under the Council Business below require action which may include any and/or all of the following: report, review, consideration, discussion, approval, disapproval, acceptance and rejection. Public input is invited. Individual speakers will be limited to 3 minutes each with a 20- minute maximum per item. As a rule, and unless otherwise expressly permitted by the presiding officer, after a motion is made by a member of the Council on the matter under consideration, no member of the public shall address or be permitted to address the Council.

- A. **Fire (Tabled from June):** By Motion - Council will consider second reading and adoption, by title only, of Ordinance No. 485-2025 designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection
- B. **Public Works:** By Motion - Council will consider introduction and first reading, by title only, of Ordinance No. 486-2025 amending Title 12, Streets, Sidewalks, and Public Places, of the Weed Municipal Code to add chapter 12.06 pertaining to Encroachment and Special Event Permits.
- C. **Finance:** By Motion – Council will consider adopting Resolution No. 20-2025 approving first amendment to the 25/26 Fiscal Year Budget.

X. STAFF REPORTS

XI. ADJOURN TO CLOSED SESSION

XII. CLOSED SESSION

- A. Public Employee Appointment (§54957)
City Manager
- B. Conference with Real Property Negotiator
(Gov. Code § 54956.8)
Property Address: 150 Alamo Ave. Weed, CA 96094
City Negotiator: Justin Mayberry, Acting City Manager
Negotiating Party: Mountain Valley Health Center
Under Negotiation: Price and terms of payment
- C. Conference with Legal Counsel - Existing Litigation (§54956.9(d)(1))
City Council finds, based on advice from legal counsel, that discussion in open sessions will prejudice the position of the City in the litigation.
Name of Case: Steven Duncan v. City of Weed, California
Case Number: 25CV05223
Names of Parties: Plaintiff Steven Duncan and Defendant City of Weed, California

XIII. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

XIV. ADJOURNMENT

Staff reports and/or other written documentation pertaining to the items on the agenda are on file in the Office of the City, Clerk and are available for public inspection during normal weekday business hours. Information may be obtained by calling (530) 938-5020. City Council Minutes and Agendas may also be available on the City's website: <http://www.ci.weed.ca.us>. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 550 Main Street during normal business hours, or on the City's website at www.ci.weed.ca.us.

Privileged and confidential documents exempted.

Posting statement: On Thursday July 3, 2025, a true and correct copy of this agenda was posted on the front door at 550 Main Street, (city hall).



City of Weed

Agenda Item Summary

Meeting: City Council – 10 July 2025

Department:	July 10, 2025
From:	Justin Mayberry, Acting City Manager/Chief of Police
Subject:	9-1-1 Call Processing Equipment Upgrade

Staff Recommendation:

Approve the purchase for 9-1-1 upgrade call processing equipment. Direct staff to proceed with request for reimbursement funding.

Summary:

The Weed Police Department utilizes 9-1-1 call processing equipment (CPE) to receive incoming emergency calls within the Weed area. The system is maintained via agreement with AT&T and oversight from the state. The police department received a quote for needed system upgrades, to include:

- Basic stand-alone system, with 12 months maintenance - \$21,062.42
- 2 replacement uninterruptible power supply (UPS) units (server room) - \$14,274
- Two replacement UPS units (dispatch stations) - \$2,990

Total = \$39,621.22

The Weed Police Department has prepared a letter to request reimbursement from the CA Governor's Office of Emergency Services 9-1-1 Branch Emergency Communications Branch. IT is anticipated that the cost of the project will be reimbursed.

Options:

1. Approve purchase agreement and applying for reimbursement.
2. Deny approving the purchase agreement.
3. Such other action as the Council may deem appropriate.

Fiscal Impact:

The City will purchase the upgrade at \$39,621.22 with the anticipated reimbursement from the California OES.

Unknown. Ongoing staff time for public nuisance, abatement, and remediation of building code violations.

Discrepancies:

None.

Attachments:

Support Agreement Quote from AT&T



AT&T

DATE 4/16/2025

Support Agreement Quote

Weed PD

Support Agreement

AT&T Contact Jeff Reeve
Phone (714) 227-1268
Email jrr7072@att.com
Address 1452 Edinger Ave.
Tuslin, CA 92780

2 Position VESTA

9-1-1 CPE BASIC TURN-KEY STAND-ALONE SYSTEM

Turn-key System

12 Months Maintenance	\$ 21,062.42
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Support Agreement Term: 1/5/25 to 1/4/2026

Backroom UPS Replacement Quantity
Position UPS Replacement Quantity

2	\$ 14,274.00
2	\$ 2,990.00

AT&T will continue to provide Service under the Support Plan for as long as parts are available on a commercially reasonable basis.

In the event repair parts are not readily available:

AT&T will advise customer and customer will have the option to replace the Equipment with a similar product

In the event the customer declines to authorize such replacement, AT&T will cease providing Service for such Equipment

UPS	\$ 17,264.00
Tax 7.5%	\$ 1,294.80
SYSTEM SUPPORT PLAN TOTAL	\$ 21,062.42

This Quote Valid until 8/14/2025

TOTAL	\$ 39,621.22
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CITY OF WEED CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 12, 2025

The City Council of the City of Weed held a regular meeting on Thursday, June 12, 2025, at 5:30 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham, were Council Members Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine. Also present were Acting City Manager and Police Chief Justin Mayberry, City Attorney David Ruderman, Finance Director Jill Porterfield, Public Works Director Chris Davis, Acting Fire Chief Brian Carter, and City Clerk Sandra Duchi

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Council Member Palfini moved to accept the agenda as posted. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

IV. NON-AGENDA PUBLIC COMMENT

Glennis Strongheart Rasmussen addressed the council regarding truck parking and exhaust fumes along Hwy 265.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Mazzoni reported attending a LAFCO meeting. Council Member Whetstine reported attending several graduations and promotions this past week and congratulated the Class of 2025. Council Member Palfini invited all to attend the Collier Interpretive Center ribbon cutting of their river trail on June 23, 2025. Mayor Parham reported attending the Weed Sci-fi festival and reminded citizens of the upcoming Carnivale in July.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda, asked for public comment, and asked if any member would like to pull any items from the consent agenda. Council Member Whetstine requested item B be removed. There were no other items removed, and all other items were considered inclusively.

- A. By Motion – Council considered second reading and adoption, by title only, of Ordinance No. 484 - 2025, amending to the Weed Municipal Code sections 18.08.035, 18.08.197, 18.08.260, 18.08.350, 18.08.445, 18.08.496, 18.08.497 of Chapter 18.08 of the Weed Municipal Code and the City of Weed Zoning District Regulations to Regulate Extended Hotel Stays.
- B. (Removed from Consent)

- C. By Motion - Council considered adopting amended Resolution No. 13-2025 Surplus of 2014 International Ambulance, for sale.
 - D. By Motion – Council considered approving Resolution No. 16-2025 approving additional license for off-sale alcoholic beverages at 292 E. Vista Drive.
 - E. By Motion – Council considered approving Resolution No. 17-2025 approving the City Manager to enter into the Contract for Special Services with the Shasta Valley Resource Conservation District.
 - F. By Motion – Council considered approving staff to release a Request for Proposal (RFP) for complete tear off and replace of the City Hall flat roof and internal gutter system.
 - G. By Motion – Council considered approving minutes from May 8, 2025, Regular and Special Meetings, and June 3, 2025, Special Meeting.
 - H. By Motion – Council considered approving payment warrants dated May 20, 2025, including any voided warrants and manual issued items totaling \$509,202.88.
 - I. By Motion – Council considered approving and filing the month end report for May 2025.
- Council Member Palfini moved to approve the consent agenda as amended. Council Member Mazzoni seconded the motion, and the vote was:
- AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
- NOES: None
- ABSENT : None

VI. ITEMS REMOVED FROM CONSENT

- B. By Motion - Council considered second reading and adoption, by title only, of Ordinance No. 485-2025 designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection. Council Members questions were asked and answered. Council Member Whetstine moved to table the second reading and gave directions to staff. Council Member Virasonh seconded the motion to table and the votes was:
- AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
- NOES: None
- ABSENT : None

VIII. PUBLIC HEARING

- A. To review Community Development Block Grant eligible activities and collect residents' views on housing and community development needs. Proposed project(s): Boles Creek Storm Water Improvement Project. Public Works Director Davis presented the staff report. Mayor Parham opened the public hearing at 6:05pm. Brandy Caporaso discussed the process, and reasons for the public hearing. There were no other public comments. Mayor Parham closed the hearing at 6:15pm. Council Members discussed, questions were asked and answered.

IX. COUNCIL BUSINESS

- A. **Measure O Committee:** By Motion - Council considered an appointment to the Measure O Advisory Committee; one (1) seat open. Council Member Palfini introduced Neva Barnett. Council Members questions were asked and answered. Council Member Palfini moved to appoint Neva Barnett to the Measure O Committee. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None
- B. **Public Works:** By Motion – Council considered approving Resolution No. 18-2025 authorizing staff to apply for USDA lending in the amount of \$6,875,000.00 for the Shastina Wastewater Treatment Plant Improvement Project (South Weed Line) and authorize the City Manager to execute required

documents. Public Works Director Davis presented the staff report. Council Members questions were asked and answered. Council Member Whetstine moved to adopt Resolution No. 18-2025. Council Member Parham seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

- C. **Finance:** By Motion – Council considered adoption of Resolution No. 19-2025 adopting the proposed budget for Fiscal Year 2025-2026. Finance Director Porterfield presented the staff report. Council Members questions were asked and answered. Council Member Whetstine moved to adopt Resolution No. 19-2025. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

- D. **Transient Occupancy Tax (TOT)** – by Motion, considered requests for TOT and approve allocations. Council Member Parham declared he is a non-compensated Board Member of the Chamber of Commerce and requested it be reflected in the minutes. Council Member Palfini declared he is a non-compensated Board Member of the Siskiyou Community Resource Collaborative that oversees the Weed Community Resource Center and requested that it be reflected in the minutes. Council Members reviewed all allocations and averages. Nancy Irvine, accompanied by staff members Suzie and Glenda discussed the Weed Chamber and activities. Council Members discussed allocations. Council Member Whetstine moved to approve the 25/26 TOT allocations as presented in the average column. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

X. STAFF REPORTS

Fire reported that the department received 70 calls for service last month, completed 180 hours of training, 21 defensible space inspections, responded to multiple fires this past month, the department received a donation from CG Roxann, spoke with Stephen Decatur in Dunsmuir on how to create a Fire Wise community, and his department is participating in a Fire Camp at College of the Siskiyous. Finance thanked her staff for their work and gave an update on the Finance Dept software update. Public Works reminded citizens of the continued construction on Main Street as well as College Ave. Police Department reported June 6, 2025, they participated in the Butteville Field Day and reminded citizens June 19, 2025 will be the Rabies Clinic at City Hall. City Attorney reported attending the League of California Cities Attorneys conference in Burlingame, there is recent news in other municipalities taxing streaming services and gathered information regarding cybersecurity and ransomware attacks.

Council Member Whetstine moved to adjourn to closed session at 7:13 pm. Council Member Parham seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

XII. CLOSED SESSION

- A. Public Employee Appointment (\$54957)

City Manager

- B. Conference with Real Property Negotiator
(Gov. Code § 54956.8)

Property Address: 150 Alamo Ave. Weed, CA 96094

City Negotiator: Justin Mayberry, Acting City Manager

Negotiating Party: Mountain Valley Health Center

Under Negotiation: Price and terms of payment

- C. Conference with Legal Counsel - Existing Litigation (§54956.9(d)(1))

City Council finds, based on advice from legal counsel, that discussion in open sessions will prejudice the position of the City in the litigation.

Name of Case: Steven Duncan v. City of Weed, California

Case Number: 25CV05223

Names of Parties: Plaintiff Steven Duncan and Defendant City of Weed, California

- D. Conference with Legal Counsel - Anticipated Litigation (§54956.9(e)(2))

A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

Number of Cases: 1

XIV. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

Council Member Palfini moved to adjourn to open session at 8:20pm. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

There was no reportable action.

XV. ADJOURNMENT

Council Member Palfini moved to adjourn the meeting. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

SINE DIE 8:21pm

Mayor

ATTEST :

City Clerk

CITY OF WEED CITY COUNCIL
SPECIAL MEETING MINUTES
JUNE 23, 2025

The City Council of the City of Weed held a special meeting on Monday June 23, 2025, at 5:29pm. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham were Council Members Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine. Also present were Acting City Manager and Chief of Police Justin Mayberry, and City Clerk Sandra Duchi.

PUBLIC COMMENT

There was none.

ADJOURN TO CLOSED SESSION

Council Member Whetstine moved to adjourn to closed session at 5:32 pm. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

CLOSED SESSION

A. Public Employee Appointment (\$54957)
City Manager

ADJOURN TO OPEN SESSION

Council Member Palfini moved to adjourn to open session at 6:56pm. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

There was no reportable action

Council Member Whetstine moved to adjourn the meeting at 6:57pm. Council Member Virasonh seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

Mayor

ATTEST:

City Clerk

CITY OF WEED CITY COUNCIL
SPECIAL MEETING MINUTES
JUNE 30, 2025

The City Council of the City of Weed held a special meeting on Monday June 30, 2025, at 1:50 pm. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham were Council Members Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine. Also present were Acting City Manager and Chief of Police Justin Mayberry, and City Clerk Sandra Duchi.

PUBLIC COMMENT

There was none.

ADJOURN TO CLOSED

Council Member Whetstine moved to adjourn to closed session. Council Member Virasonh seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

CLOSED SESSION

A. Public Employee Appointment (\$54957)

City Manager

Council Member Mazzoni moved to adjourn to open session at 5:21pm. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

There was no reportable action

Council Member Mazzoni moved to adjourn the meeting at 5:21pm. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

Mayor

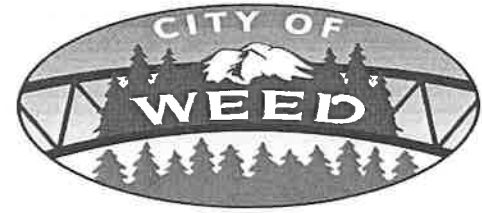
ATTEST:

City Clerk

Accounts Payable

Computer Check Register

User: britton@ci.weed.ca.us
 Printed: 06/10/2025 - 7:07AM
 Batch: 00004,06,2025 - 6/10/2025 AP
 Bank Account: TCB3409



Check	Vendor No	Vendor Name	Date	Invoice No	amount
11628	TCB3409	1009	AT&T CALNET	6/10/2025	
				23495427	32.27
				23495425	20.81
				23495425	86.65
				23495425	175.89
				23495425	250.16
				23495425	43.12
				23495425	107.81
Check 11628 Total:					716.71
11629	TCB3409	1116	BLUE STAR GAS	6/10/2025	
				1765784	139.26
				1765784	435.17
				1765784	870.35
				1765784	104.44
				1765784	191.47
Check 11629 Total:					1,740.69
11630	TCB3409	1144	C & A RUBBER STAMP	6/10/2025	
				189545	27.83
				189545	16.50
Check 11630 Total:					44.33
11631	TCB3409	1173	CAL-ORE COMMUNICATIO	6/10/2025	
				33240072880625	101.23
				33240072880625	101.23
				33240072880625	101.23
				33240072880625	101.23
				33240072880625	101.23
				33240072880625	101.25
				33240053160625	4.99
				33240053160625	4.99
				33240053160625	4.99
				33240053160625	4.99
				33240053160625	4.99
				33240053160625	4.99
				33240053160625	5.00
Check 11631 Total:					637.35
11632	TCB3409	2303	CAL-PERS HEALTH PREMI	6/10/2025	
					6,730.97
					263.56
					609.00
					10,162.00
					263.56
					2,067.95
					1,317.81

Check		Vendor No	Vendor Name	Date	Invoice No	amount
						19.35
						489.80
						110.03
			Check 11632 Total:			22,034.03
11633	TCB3409	1190	CASELLE	6/10/2025	INV-06869	2,558.00
			Check 11633 Total:			2,558.00
11634	TCB3409	2323	CITY OF WEED	6/10/2025		
					060905	7.29
					060905	49.08
					060905	10.40
					060905	28.75
					060905	13.65
			Check 11634 Total:			109.17
11635	TCB3409	1252	COLANTUONO, HIGHSMIT	6/10/2025		
					65669	4,000.00
					65802	1,748.00
					65670	2,162.00
					65671	138.00
					65672	140.00
			Check 11635 Total:			8,188.00
11636	TCB3409	1257	COMCAST	6/10/2025		
					241863195	415.75
			Check 11636 Total:			415.75
11637	TCB3409	1316	DEPARTMENT OF JUSTICE	6/10/2025		
					775174	49.00
					815574	49.00
					815574	49.00
			Check 11637 Total:			147.00
11638	TCB3409	1331	DIVERSIFIED ELECTRIC, I	6/10/2025		
					9922	1,330.00
			Check 11638 Total:			1,330.00
11639	TCB3409	1336	DON ERICKSON	6/10/2025		
					208123	67.35
					208123	210.47
					208123	420.95
					208123	50.51
					208123	92.61
			Check 11639 Total:			841.89
11640	TCB3409	1353	E & S ENGINEERS & SURV	6/10/2025		
					5026	6,612.00
			Check 11640 Total:			6,612.00
11641	TCB3409	1370	ENPLAN	6/10/2025		
					1124125/14	960.00

Check		Vendor No	Vendor Name	Date	Invoice No	amount
					1224125/14	660.00
			Check 11641 Total:			1,620.00
11642	TCB3409	1386	EZ JANITORIAL	6/10/2025	52525WCH	235.00
			Check 11642 Total:			235.00
11643	TCB3409	2322	ASHLY FAIRCHILD	6/10/2025	5.100689.03	11.50
			Check 11643 Total:			11.50
11644	TCB3409	1393	FERGUSON WATERWORKS	6/10/2025	1893770	490.96
					1891949	172.98
					1891441	8,707.50
					1891415	3,970.61
					1891949-1	440.46
			Check 11644 Total:			13,782.51
11645	TCB3409	1398	FIRST BANKCARD	6/10/2025	6032 ST052225	756.71
					4702 ST052225	1,341.87
					8530 ST052225	715.18
					4714 ST052225	135.74
					4714 ST052225	1,930.35
			Check 11645 Total:			4,879.85
11646	TCB3409	1422	GCS ENVIRONMENTAL EC	6/10/2025	30274	1,051.82
			Check 11646 Total:			1,051.82
11647	TCB3409	2318	GOLDSTAR PRODUCTS IN	6/10/2025	0082032-IN	579.00
			Check 11647 Total:			579.00
11648	TCB3409	1496	J & J PUMPS INC	6/10/2025	312772037	687.50
			Check 11648 Total:			687.50
11649	TCB3409	2309	JACKSON LEWIS P.C.	6/10/2025	8797502	590.00
			Check 11649 Total:			590.00
11650	TCB3409	1552	JOHN MACHADO	6/10/2025	060125	141.05
			Check 11650 Total:			141.05
11651	TCB3409	1593	KELLIE POWER	6/10/2025	060125	925.00
			Check 11651 Total:			925.00

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11652	TCB3409	2321	COLBY MONTGOMERY	6/10/2025	1.000010.02	25.83
			Check 11652 Total:			25.83
11653	TCB3409	1735	MSC INDUSTRIAL SUPPLY	6/10/2025	7720583001	493.65
			Check 11653 Total:			493.65
11654	TCB3409	1756	NAPA AUTO PARTS	6/10/2025	STMT 5/31/25	34.96
					STMT 5/31/25	510.53
					STMT 5/31/25	8.38
					STMT 5/31/25	3.89
					STMT 5/31/25	169.36
					STMT 5/31/25	19.68
					STMT 5/31/25	231.27
					STMT 5/31/25	206.07
					STMT 5/31/25	49.74
			Check 11654 Total:			1,233.88
11655	TCB3409	1766	NETWORK ONE	6/10/2025	FPA-107609	3,155.00
					FPA-107609	3,155.00
			Check 11655 Total:			6,310.00
11656	TCB3409	1785	NORTHERN CALIFORNIA	6/10/2025	01578230	102.00
					01578230	100.83
			Check 11656 Total:			202.83
11657	TCB3409	2226	Operating Engineers Federal	6/10/2025		30.00
			Check 11657 Total:			30.00
11658	TCB3409	1808	PACE ANALYTICAL SERVI	6/10/2025	252803760	86.60
					252803670	2,188.20
					252804144	136.20
					252804049	136.20
					252803845	305.80
			Check 11658 Total:			2,853.00
11659	TCB3409	1834	PERSONNEL PREFERENCE	6/10/2025	687468	2,054.80
					587494	2,054.80
					687517	2,054.80
			Check 11659 Total:			6,164.40
11660	TCB3409	1840	PETERSON TRACTOR CO	6/10/2025	PC020405044	73.70
					PC020405736	371.09
			Check 11660 Total:			444.79

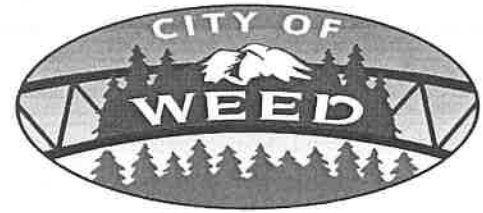
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11661	TCB3409	1843	PINNACLE PULIC FINANC	6/10/2025		
					44959	56,541.38
			Check 11661 Total:			56,541.38
11662	TCB3409	1982	SERVIAM BY WRIGHT	6/10/2025		
					33058	1,164.22
					33058	939.75
					33058	1,125.85
					33058	1,091.96
			Check 11662 Total:			4,321.78
11663	TCB3409	2224	Siskiyou Credit Union	6/10/2025		
						365.00
			Check 11663 Total:			365.00
11664	TCB3409	2049	SOLANO'S INC	6/10/2025		
					ST 052525	31.80
					ST 052525	157.30
					ST 052525	239.56
					ST 052525	26.62
					ST 052525	38.95
					ST 052525	84.07
					ST 052525	19.15
					ST 052525	6.43
			Check 11664 Total:			603.88
11665	TCB3409	2054	SOUSA READY MIX, INC	6/10/2025		
					1343740	172.47
			Check 11665 Total:			172.47
11666	TCB3409	2059	SPRINGBROOK HOLDING	6/10/2025		
					020717	322.19
			Check 11666 Total:			322.19
11667	TCB3409	2132	TIMBERWORKS	6/10/2025		
					YPASS PMT #12	451,830.33
			Check 11667 Total:			451,830.33
11668	TCB3409	2159	U.S. CELLULAR	6/10/2025		
					20250523000304	589.50
			Check 11668 Total:			589.50
11669	TCB3409	2161	UNION PACIFIC RAILROAD	6/10/2025		
					340596664	677.88
			Check 11669 Total:			677.88
11670	TCB3409	2167	US BANK - OFFICE EQUIP	6/10/2025		
					556461069	549.71
					556461069	549.71
			Check 11670 Total:			1,099.42
11671	TCB3409	2222	Valic	6/10/2025		

Check		Vendor No	Vendor Name	Date	Invoice No	amount
						71.91
						150.00
			Check 11671 Total:			221.91
11672	TCB3409	2177	VERIZON	6/10/2025	6114743032	25.02
			Check 11672 Total:			25.02
11673	TCB3409	2178	VESTIS	6/10/2025		
					5066870373	18.01
					5066870373	18.01
					5066870373	18.01
					5066870373	18.02
					5066870373	18.02
					5066880847	18.02
					5066874895	18.01
					5066874895	18.01
					5066880847	18.01
					5066880847	18.02
					5066874895	18.02
					5066880847	18.01
					5066874895	18.02
					5066880847	18.01
					5066874895	18.02
					5066880847	18.01
					5066874895	18.01
			Check 11673 Total:			270.21
11674	TCB3409	2317	WEED POLICE DEPT. K9 FI	6/10/2025	20250527	100.00
			Check 11674 Total:			100.00
11675	TCB3409	2211	WORLD TELECOM & SURV	6/10/2025		
					27754	873.78
					27791	312.50
			Check 11675 Total:			1,186.28
11676	TCB3409	2220	WPOA	6/10/2025		
						70.00
			Check 11676 Total:			70.00
11677	TCB3409	2319	RANDY WRIGHT	6/10/2025	052825	4,000.00
			Check 11677 Total:			4,000.00
			Report Total:			610,033.78

Accounts Payable

Computer Check Register

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Check	Vendor No	Vendor Name	Date	Invoice No	amount
11688	TCB3409	2332	AIR EXCHANGE	6/25/2025	
				91613586	654.71
			Check 11688 Total:		654.71
11689	TCB3409	1030	AIRGAS USA, LLC	6/25/2025	
				5517053718	296.30
			Check 11689 Total:		296.30
11690	TCB3409	2328	APEX INTEGRATED DISTR	6/25/2025	
				2420	1,446.85
			Check 11690 Total:		1,446.85
11691	TCB3409	1009	AT&T CALNET	6/25/2025	
				23643197	31.92
				23643195	19.54
				23643195	165.18
				23643195	234.92
				23643195	40.49
				23643195	101.23
			Check 11691 Total:		593.28
11692	TCB3409	1090	AXON ENTERPRISES, INC	6/25/2025	
				INUS353855	6,297.49
			Check 11692 Total:		6,297.49
11693	TCB3409	1161	CA BUILDING STANDARD	6/25/2025	
				OCT - DEC '24	73.80
				N - MARCH '25	40.50
			Check 11693 Total:		114.30
11694	TCB3409	1188	CASCADE FIRE EQUIPME	6/25/2025	
				INV19281	358.96
			Check 11694 Total:		358.96
11695	TCB3409	2325	CODY CLURE	6/25/2025	
				17.002019.01	98.07
			Check 11695 Total:		98.07
11696	TCB3409	1271	CROSS CONNECTIONS	6/25/2025	
				025-6-12-WEED	4,782.48
			Check 11696 Total:		4,782.48

Check	Vendor No	Vendor Name	Date	Invoice No	amount
11697	TCB3409	2330	DEPARTMENT OF CONSER	6/25/2025	
				3rd QTR 2025	107.26
			Check 11697 Total:		107.26
11698	TCB3409	1316	DEPARTMENT OF JUSTICE	6/25/2025	
				782083	49.00
				822378	147.00
			Check 11698 Total:		196.00
11699	TCB3409	2327	DIGNITY HEALTH	6/25/2025	
				1001306327	160.00
			Check 11699 Total:		160.00
11700	TCB3409	1336	DON ERICKSON	6/25/2025	
				46455	41.88
				46455	130.87
				46455	261.74
				46455	31.41
				46455	57.58
				206659	56.23
				206659	175.72
				206659	351.45
				206659	42.17
				206659	77.32
				206671	57.20
				10764	2,923.19
				10764	1,391.36
				206671	178.73
				206671	357.49
				10764	413.59
				206671	42.90
				10764	158.45
				206671	78.65
			Check 11700 Total:		6,827.93
11701	TCB3409	2329	DR. CRAIG WETTERER	6/25/2025	
				1082	450.00
			Check 11701 Total:		450.00
11702	TCB3409	1431	GOLD NUGGET PRINTING	6/25/2025	
				52160	159.71
			Check 11702 Total:		159.71
11703	TCB3409	1434	GOODYEAR COMMERCIA	6/25/2025	
				187-1065905	1,156.00
			Check 11703 Total:		1,156.00
11704	TCB3409	1438	GREAT NORTHERN SERVI	6/25/2025	
				181621-0525	4,322.49
			Check 11704 Total:		4,322.49
11705	TCB3409	1486	INSTRUMENT TECHNOLO	6/25/2025	
				24962	335.39

Check		Vendor No	Vendor Name	Date	Invoice No	amount
Check 11705 Total:						335.39
11706	TCB3409	1501	JP COOKE CO	6/25/2025		
					883505	75.00
					883505	4.00
					883505	45.00
					883505	31.95
Check 11706 Total:						155.95
11707	TCB3409	2326	KaTom Restaurant Supply Inc	6/25/2025		
					4360857	2,867.52
Check 11707 Total:						2,867.52
11708	TCB3409	2308	LIEBERT CASSIDY WHITM	6/25/2025		
					288609	5,355.00
Check 11708 Total:						5,355.00
11709	TCB3409	1766	NETWORK ONE	6/25/2025		
					FPA-107753	3,155.00
					FPA-107753	3,155.00
Check 11709 Total:						6,310.00
11710	TCB3409	1776	NONPROFIT BENEFITS TR	6/25/2025		
					2693	500.00
Check 11710 Total:						500.00
11711	TCB3409	1808	PACE ANALYTICAL SERVI	6/25/2025		
					252804324	293.00
					252804236	185.80
					252804239	86.60
Check 11711 Total:						565.40
11712	TCB3409	1809	PACE CIVIL INC.	6/25/2025		
					53138	726.00
					53137	14,873.75
					53135	58,000.00
					53140	10,904.75
					53141	1,694.25
					53139	3,006.75
					53136	1,152.00
					53136	1,909.50
					53142	27,000.00
					53143	2,151.50
					53144	13,086.50
Check 11712 Total:						134,505.00
11713	TCB3409	1813	PACIFIC POWER & LIGHT	6/25/2025		
					T060225 637135	1,114.96
					T061025 637135	2,279.23
					T060225 637135	403.81
					T061125 427420	310.11
					T060225 637135	480.11
					T060225 637135	2,733.68

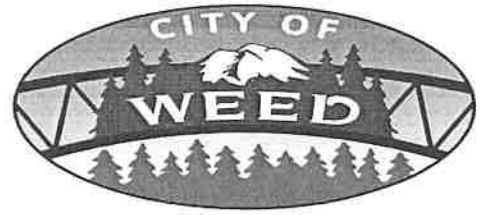
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					T060225 637135	8,504.97
					T060225 637135	4,196.24
					T060225 637135	169.58
			Check 11713 Total:			20,192.69
11714	TCB3409	2331	PECKHAM & McKENNEY	6/25/2025	#1A	6,000.00
			Check 11714 Total:			6,000.00
11715	TCB3409	1834	PERSONNEL PREFERENCE	6/25/2025	687539	2,054.80
					687559	54.00
					687560	2,054.80
			Check 11715 Total:			4,163.60
11716	TCB3409	1847	PLACEWORKS	6/25/2025	COWE-01.0-8	2,275.75
					COWE-01.0-8	1,875.75
			Check 11716 Total:			4,151.50
11717	TCB3409	2263	RIVERVIEW INTERNATIONAL	6/25/2025	192454	433.07
			Check 11717 Total:			433.07
11718	TCB3409	1947	SAFETY-KLEEN SYSTEMS	6/25/2025	97298563	98.00
			Check 11718 Total:			98.00
11719	TCB3409	1982	SERVAM BY WRIGHT	6/25/2025	33077	486.74
					33077	421.94
					33077	421.95
					33077	486.74
			Check 11719 Total:			1,817.37
11720	TCB3409	1993	SHASTA VALLEY PEST CO	6/25/2025	52625-7	90.00
			Check 11720 Total:			90.00
11721	TCB3409	2054	SOUSA READY MIX, INC	6/25/2025	1344146	103.96
					1343629	88.75
					1343629	88.75
			Check 11721 Total:			281.46
11722	TCB3409	2059	SPRINGBROOK HOLDING	6/25/2025	INV-020909	3,675.00
			Check 11722 Total:			3,675.00
11723	TCB3409	2065	STAPLES ADVANTAGE	6/25/2025	7005633063	421.56

Check		Vendor No	Vendor Name	Date	Invoice No	amount
Check 11723 Total:						421.56
11724	TCB3409	2177	VERIZON	6/25/2025		
					6114951785	46.36
					6114951785	530.97
					6114951785	286.17
					6114951785	122.73
					6114951785	46.37
					6114951785	79.37
					6114951785	394.80
					6114951785	41.36
					6114951785	41.36
					6114951785	82.72
Check 11724 Total:						1,672.21
11725	TCB3409	2178	VESTIS	6/25/2025		
					5066864813	18.01
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					5066891505	18.01
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					5066891505	18.02
					5066891505	18.02
					5066891505	18.01
Check 11725 Total:						180.14
11726	TCB3409	2196	WEED RECREATION & PAI	6/25/2025		
					3RD QTR 24/25	8,456.20
Check 11726 Total:						8,456.20
11727	TCB3409	2198	WEED VISITOR'S CENTER	6/25/2025		
					2025-89	216.91
					TH QTR TOT 24/	7,865.00
Check 11727 Total:						8,081.91
Report Total:						238,330.80

Accounts Payable

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Check	Vendor No	Vendor Name	Date	Invoice No	amount
11728	TCB3409	1009	AT&T CALNET	6/25/2025	
				23643195	81.37
Check 11728 Total:					81.37
Report Total:					81.37

Handout
Public Hearing for Community Development Block Grant Closeout
22-CDBG-00015 City of Weed Water/Sewer Project
7/10/2025

With the City of Weed's Community Development Block Grant, the city successfully addressed critical water infrastructure needs by replacing water and sewer lines and making improvements to the SCADA system.

Sewer system improvements included installation of $\pm 1,050$ feet of 6-inch sewer main along White Avenue, generally between White Court and S. Davis Avenue. Water System improvements included: Replacement of a 6-inch water main with a 12-inch main in a ± 500 -foot segment in N. Davis Avenue. Replacement of a 6-inch water main with a 12-inch main in a 1,450-foot segment in Roseburg Parkway. Replacement of a 6-inch water main with a 12-inch water main in a ± 425 -foot segment in Broadway Avenue and in a ± 550 -foot segment in E. Lincoln Avenue. Installation of a 6-inch water meter on the south end of an existing water main to facilitate the metering of Roseburg Forest Product's water usage. A Reduced Pressure Principle (RPP) backflow prevention device installed on the water service line adjacent to the new water meter. The north end of the existing water main through the Roseburg parcel would be capped.

The Supervisory Control and Data Acquisition (SCADA) system improvements included placing or integrating existing equipment to the system at 5 water tank sites and 3 well sites, including purchasing a laptop with software to monitor and control the systems.

As of July 10, 2025 the water/sewer portion of the project is complete. The SCADA system improvements are 99% complete and will be completed by the expenditure deadline of August 7, 2025.

The procured City Engineer, PACE Engineering, Inc., oversaw the procurement and performed construction management of the construction contractor, M. Peters, Inc. for the Water/Sewer portion of the project and Gierlich-Mitchell, Inc. for the SCADA portion of the project. Great Northern Services, a subrecipient, assisted the city with grant and project administration.

For the 2022 grant cycle the City of Weed had 1740 low/moderate income residents or 65.41% of the population. Completing this project without increasing fees was crucial as additional fees

Weaving a stronger community, together....

on resident's city utility bills would have placed an unsustainable financial burden on residents, many of whom risk losing water service due to the inability to pay.

This project meets the national objective by serving a community determined to be a low-moderate income area.

The budget for the project was \$2,744,000 of which approximately \$2,500,000 was expended as of May 2025. Of the expenditures approximately \$45,000 was to support general administration for the grant and \$2,500,000 was expended to support the construction of and to perform the construction. The City expects to disencumber approximately \$160,000 when all reporting is complete.



City of Weed

Agenda Item Summary

Meeting: City Council – 10 July 2025

Department:	July 10, 2025
From:	Justin Mayberry, Acting City Manager/Chief of Police
Subject:	Admin Citation Appeal – 153 Main St. Property Blight

Staff Recommendation:

Uphold the citation.

Summary:

On 8/9/2022, the Weed Building Department deemed the two-story property located at 153 Main St. (parcel 060-312-120-000) as unsafe to occupy. The building was posted at that time.

Since that posting, City staff have addressed various incidents related to securing the building from trespassers (adult and juvenile), hazardous situations including windows falling on to the public sidewalk and neighboring properties, and a general condition meeting the definition of “Blighted Property” per 8.24.030(K) Public Nuisance Defined.

On 3/18/2025, the property owner was cited (#A1360) for the ongoing public nuisance. This initiated a walkthrough with the Weed Building Department, Public Works, and Weed Police Department on 3/20/2025, at the request of the property owner. Also present that day was a structural engineer, retained by the property owner.

As of 5/20/2025, the City of Weed had received no plan to correct the ongoing public nuisance and additional citations were issued: #A1427 on 5/20/2025, #A1431 on 5/30/2025, and #A1452 on 6/11/2025.

The Property owner, Joyce Oliver, completed a citation appeal on 6/17/2025 requesting a hearing.

Options:

1. Uphold the citation.
2. Void the citation.
3. Such other action as the Council may deem appropriate.

Fiscal Impact:

Unknown. Ongoing staff time for public nuisance, abatement, and remediation of building code violations. Repeated inspections of blighted property by building department, public works, fire department and police department.

Discrepancies:

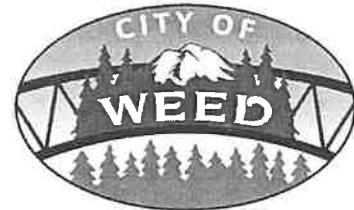
The citation appeal form has been completed for citation #A1360, which was issued on 3/18/2025. Per municipal code, the time allowing for appeal of this citation (15 days) had passed.

As of July 3rd, the property has not been registered as "vacant," required per Chapter 16.30 of the Weed Municipal Code.

Attachments:

Citation Appeal from property owner (Joyce Oliver).

**City of Weed - 550 Main St/PO Box 470 - Weed, CA. 96094
(530)938-5020**



05/20/2025

Joyce Laverne Oliver
27225 Old Edgewood Rd
Weed, CA 96094

INCIDENT NUMBER: 2503200027
CITATION NUMBER: A1427
TOTAL FINE DUE: \$500.00
DUE DATE: 06/20/2025

CHARGE WITH DESCRIPTION

**16.30.060 WMC
Blighted Property**

**PLEASE NOTE YOU CAN MAIL YOUR PAYMENT TO: PO BOX 470, WEED, CA 96094 OR PAY IN PERSON
550 MAIN ST - WEED, CA. 96094 OR CALL 530-938-5020 AND PAY OVER THE PHONE.**

The above-listed violation(s) must be paid within 30 days to avoid further action. If the fine is not received at the Weed City Hall within 30 days, an applicable fee will be charged per WMC 19.01.120.

Option 1 - PAY TOTAL AMOUNT DUE AND CLOSE YOUR CITATION: Important Notice:
This option will close your citation and no further action will be taken. To pay the indicated fine(s) mail or return in person your signed copy of the citation, along with a check or money order to the address above.

Option 2 - HEARING REQUEST: If you choose to appeal: (WMC 19.01.140) within fifteen days of the issuance of the notice of violation, abatement order, and/or administrative citation. Failure to timely request an administrative hearing in the manner required by this chapter constitutes a waiver of the administrative hearing and a failure to exhaust administrative remedies. A request for an administrative hearing shall be made in writing and filed with the city clerk at City Hall, 550 Main Street, Weed, CA 96094, and shall state all grounds for appeal which the appellant wishes the city to consider. Payment must be received in full prior to requesting an appeal hearing.

If you choose to appeal, please read below sign, and date.

- I understand the city must receive the total amount due by the date provided.
- I understand that if I am found not guilty, my fee will be refunded to me.
- It is my responsibility to make certain the city has my correct mailing address.
- I will contact the city within 2-3 weeks of making my written request if I have not received further correspondence from the city.

Signature

Date

If payment is made over the phone this form must be signed and the original mailed with a written response for the hearing request. Please tell the person taking the payment that you're requesting an admin hearing with the City Manager. You can fax the form to 530-938-5096 or email it to sandra.duchi@ci.weed.ca.us. The original will still need to be mailed to P.O. Box 470 Weed, CA. 96094

Payments of a fine shall not excuse or discharge any continuation or repeated occurrence of the code violation that is the subject of the citation.

PHONE HOURS TO SPEAK WITH A CLERK: Phone number is 530-938-5020, hours of 8:00am to 3:00pm Monday through Thursday / excluding holidays.

CITY OF WEED

ADMINISTRATIVE CITATION

#A 1427

DATE: 05/20/2025	TIME: 11:29	() AM () PM	DAY OF THE WEEK S M T W T F S	INCIDENT # 2503200027	
NAME (FIRST, MIDDLE, LAST) Tanya Laverne Oliver					
ADDRESS 27725 Old Edgewood Rd					
CITY Weed	STATE CA	ZIP 96094			
DRIVER'S LIC. NO. K0751434		STATE CA	DATE OF BIRTH 08/29/1946		
SEX F	HAIR Gray	EYES Green	HEIGHT 5'5"	WEIGHT 190	RACE White
VEH. LIC. # -		STATE -	COLOR -		
MAKE -		MODEL -		VEH. YEAR -	
VIOLATION 16.30.060 WML		DESCRIPTION Blighted Property			
		PAID			
		JUN 17 2025			
		CITY OF WEED			
DUE DATE TO CORRECT VIOLATION 05/27/2025		FINE \$ 1000.00 500.00			
LOCATION OF VIOLATION: 153 Main St, Weed, CA 96094					
CORRECTIONS COMPLETED BY:					
THE ABOVE LISTED VIOLATION(S) MUST BE PAID WITHIN 30 DAYS TO AVOID FURTHER ACTION. TO PAY THE INDICATED FINE(S), MAIL OR RETURN IN PERSON YOUR SIGNED COPY OF THE CITATION, ALONG WITH A SOURCE OF PAYMENT TO: WEED CITY HALL - 550 MAIN STREET OR PO BOX 470 - WEED, CA. 96094 IF THE FINE IS NOT RECEIVED AT THE WEED CITY HALL WITHIN 30 DAYS, AN APPLICABLE FEE WILL BE CHARGED PER WMC 9.01.120.					
ISSUING OFFICER Aron Coates		BADGE # 400			
ENFORCING OFFICER (IF DIFFERENT FROM ISSUING OFFICER)		ID#			
SIGNATURE OF CITED PERSON Mailed					

POLICE AGENCY COPY

330003.1
GNP-102

CITY OF WEED
ADMINISTRATIVE CITATION

#A 1427

DATE: 05/20/2025		TIME: 11:29		DAY OF THE WEEK S M <u>W</u> T F S		INCIDENT # 2503200827	
NAME (FIRST, MIDDLE, LAST) Joyce Laverne Oliver							
ADDRESS 27225 Old Edgewood Rd							
CITY Weed				STATE CA		ZIP 96094	
DRIVER'S LIC. NO. K0751424				STATE CA		DATE OF BIRTH 08/29/1946	
SEX F	HAIR Gray	EYES Green	HEIGHT 5'5"	WEIGHT 190	RACE Wht		
VEH. LIC. #				STATE		COLOR	
MAKE				MODEL		VEH. YEAR	
VIOLATION				DESCRIPTION			
16.30.060 WML				Blighted Property			
DUE DATE TO CORRECT VIOLATION 05/27/2025				FINE: ~~\$100.00~~ 500.00			
LOCATION OF VIOLATION: 153 Main St, Weed, CA 96094							
CORRECTIONS COMPLETED BY:							
THE ABOVE LISTED VIOLATION(S) MUST BE PAID WITHIN 30 DAYS TO AVOID FURTHER ACTION. TO PAY THE INDICATED FINE(S), MAIL OR RETURN IN PERSON YOUR SIGNED COPY OF THE CITATION, ALONG WITH A SOURCE OF PAYMENT TO: WEED CITY HALL - 550 MAIN STREET OR PO BOX 470 - WEED, CA. 96094 IF THE FINE IS NOT RECEIVED AT THE WEED CITY HALL WITHIN 30 DAYS, AN APPLICABLE FEE WILL BE CHARGED PER WMC 9.01.120.							
ISSUING OFFICER Ryan Coates						BADGE # 400	
ENFORCING OFFICER (IF DIFFERENT FROM ISSUING OFFICER)						ID#	
SIGNATURE OF CITED PERSON Mailed							

CITY HALL COPY

330003.1
GNP-102

Daniel F. Simon, P.E.

Civil Engineering

Siskiyou County, California Republic

Joyce Oliver
590 Main Street
Weed, California 96094

05/09/2025

via weedmerchantile@aol.com

**Re: Resignation from a potential project;
153 Main Street, Weed, California**

Receiving your call today, I'm writing to communicate that I am unable to assist in the above reference project. My health has deteriorated, and I am unreliable, professionally.

This week, I had three calls for future potential business. I had to refuse them all for health, due to my unreliability. I referred them all to Jake Cole Engineering in Mt. Shasta 530-239-4325. Said sickness also caused me to fall behind on projects prior to your first contact. The problem with my health is that days are "hit and miss", meaning some days, I am functional, other days half-way functional. This makes me unreliable for any new or future substantial projects. I have also had to cancel/postpone personal engagements.

On March 20th, 2025 I was present when the City of Weed inspectors et al did a site visit of the above referenced property. I wasn't feeling my best that day, and prior. In early April, I had a scheduled exploratory procedure, and the results were not good.

I do sincerely apologize for not communicating this sooner. The best I can assist you with is by providing a referral for you of Jake Cole Engineering 530-239-4325.

Although this letter contains personal information, you may provide this letter to the Weed Building Department. This in the hopes that they will grant you an extension of time.

Sincerely,

Daniel F. Simon, PE. - Calif. RCE#58237
BS/MS – Civil Engineer



City of Weed

Agenda Item Summary

Meeting: City Council – 12 June 2025

Department: Brian Carter, Acting Fire Chief

Agenda Item Title: Second Reading and Adoption, by Title only, of Ordinance No. 485-2025, An Ordinance of the City Council of the City of Weed to Designate Fire Hazard Severity Zones.

Staff Recommendation: City Council move to second reading and adoption, by title only, of Ordinance No. 485-2025, an Ordinance of the City Council of the City of Weed to Designate Fire Hazard Severity Zones within the City of Weed.

May meeting staff report is below:

Summary: The State Fire Marshal has released an updated Fire Hazard Severity Map. A copy of the map is attached to this memorandum. The State Fire Marshal requires cities to adopt this Fire Hazard Severity map.

The State Fire Marshal updated the fire severity map which made the City of Weed in a High Fire Hazard Severity zone.

Fiscal impact:

Unknown at this time.

Alternative Actions:

1. Choose another option
2. Postpone
3. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Ordinance No.485-2025
Fire Hazard Severity Map.

ORDINANCE NO. 485-2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED TO
DESIGNATE FIRE HAZARD SEVERITY ZONES**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WEED:

1. The City of Weed ("City") hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.
2. The map, approved by the City, is hereby incorporated by reference, and entitled "City of Weed Fire Hazard Severity Zones." Dated January 22, 2025.
3. The official map is also located electronically on the following website: ci.weed.ca.us
4. This Ordinance shall be in full force and effect 30 days after its adoption.
5. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published once in a newspaper of general circulation printed, published, and circulated within the City.

I hereby certify that the foregoing ordinance was introduced for first reading at a regular meeting of the City Council of the City of Weed held on the 8th day of May, 2025, and thereafter adopted at a regular meeting of said Council held on the ____ day of June 2025, by the following vote, to wit:

AYES: Council Members

NAYS:

ABSENT:

ABSTAINING:

Darrell Parham, Mayor

APPROVED AS TO FORM:

David J. Ruderman, City Attorney

ATTEST:

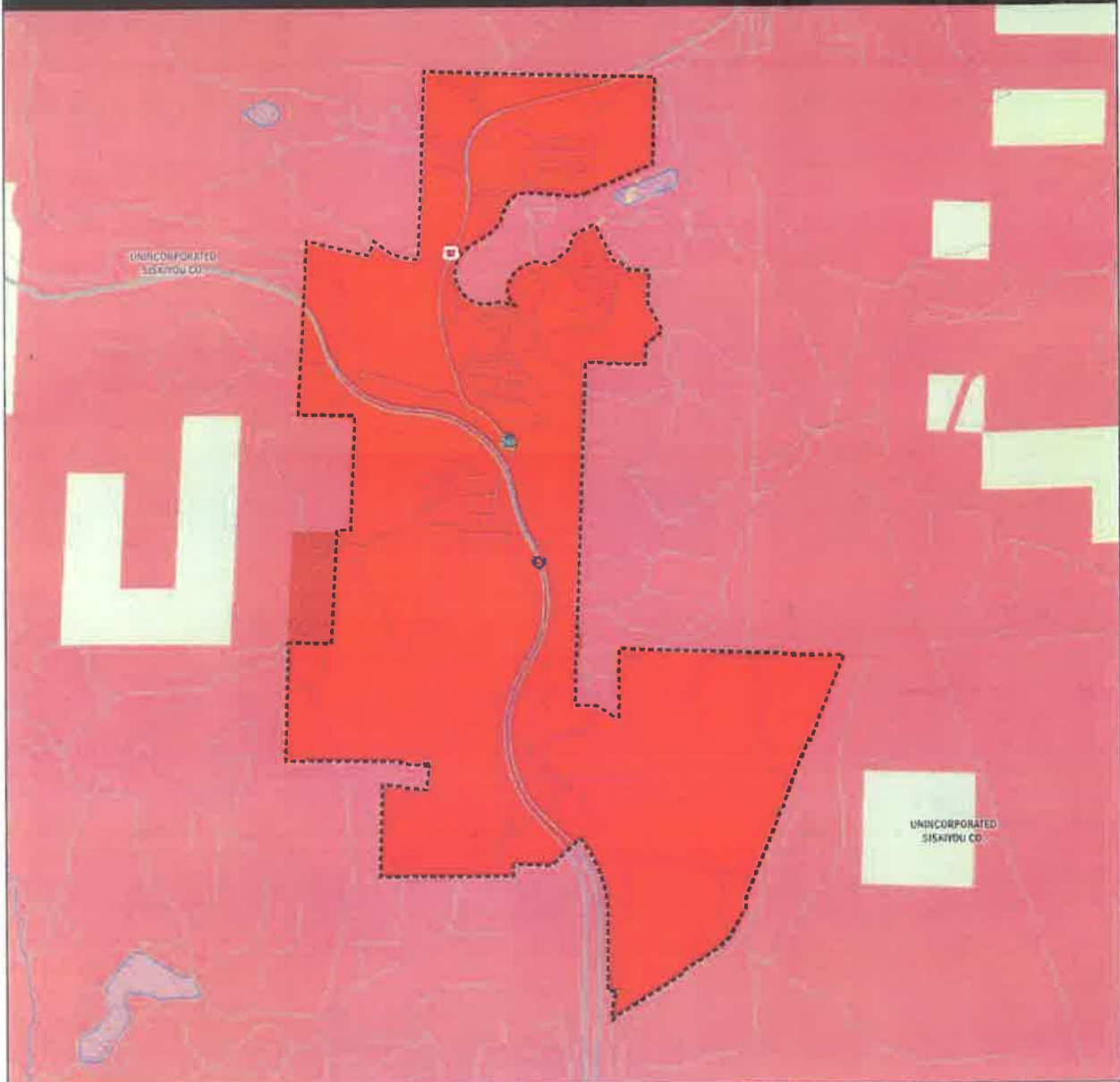
Sandra Duchi, City Clerk



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal

January 22, 2025

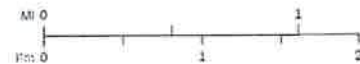


Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High



Projection: NAD 83 California Teale Albers
Scale: 1:30,000 at 11" x 17"

Incorporated City Waterbody
Unzoned LRA Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Gavin Newsom, Governor, State of California



City of Weed

Agenda Item Summary

Meeting: City Council – 10 July 2025

Department: Chris Davis, Public Works Director

Agenda Item Title: Introduction and First Reading, by Title only, of Ordinance No. 486-2025, an Ordinance of the City Council of the City of Weed Amending Title 12, Streets, Sidewalks, and Public Places of the Weed Municipal Code to add Chapter 12.06 pertaining to Encroachment and Special Event Permits.

Staff Recommendation: City Council move to introduce and hold first reading, by title only, of Ordinance No. 486-2025, an Ordinance of the City Council of the City of Weed Amending Title 12, Streets, Sidewalks, and Public Places of the Weed Municipal Code to add Chapter 12.06 pertaining to Encroachment and Special Event Permits.

Summary: During the recent encroachment permit process staff recognized the lack of direction and information regarding encroachment permits and special event permits within the Weed Municipal Code.

Before you today are a draft edition ready for introduction and first reading or modifications as the council deems appropriate.

Fiscal impact:

Fee structure for these permits and appeal fee is currently being prepared and should be before the council in August.

Alternative Actions:

1. Move for Introduction and First Reading
2. Modify
3. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Ordinance No.486-2025

ORDINANCE NO. 486-2025

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED, CALIFORNIA
AMENDING TITLE 12, STREETS, SIDEWALKS, AND PUBLIC PLACES, OF THE
WEED MUNICIPAL CODE TO ADD CHAPTER 12.06 PERTAINING TO
ENCROACHMENT AND SPECIAL EVENT PERMITS AND FINDING THE ORDINANCE
EXEMPT FROM CEQA

THE CITY COUNCIL OF THE CITY OF WEED DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 12.06 of the City of Weed Municipal Code is hereby added to read as follows:

Encroachment and Special Event Permits

- 12.06.010 Definitions.
- 12.06.020 Generally.
- 12.06.030 Permit required.
- 12.06.040 Exemptions from permit requirements.
- 12.06.050 Prohibited encroachments.
- 12.06.060 Encroachment permit application and procedures.
- 12.06.070 Special event permit application and procedures.
- 12.06.080 Conditions of permit approval.
- 12.06.090 Appeal of the public works director's action.
- 12.06.100 Construction specifications.
- 12.06.110 Permit term.
- 12.06.120 Revocation of permit.
- 12.06.130 Display of permit.
- 12.06.140 Fees.
- 12.06.150 Required deposits.
- 12.06.160 Insurance.
- 12.06.170 Temporary street closures.
- 12.06.180 Limited operations streets.
- 12.06.190 Excavation of paved streets.
- 12.06.200 Permittee liability.
- 12.06.210 Acceptance of permit by applicant.
- 12.06.220 Nonassignment of permit.
- 12.06.230 Modifications.
- 12.06.240 Relocation of encroachment.

12.06.010 Definitions.

For the purposes of this chapter, certain words and phrases used herein are defined as follows:

A. "Encroachment" means constructing or placing temporary or permanent structures, improvements, facilities or materials in, on, over, or under any public right-of-way or using any right-of-way so as to prevent, obstruct, or interfere with the normal use of that way, including, but not limited to, the performance of any of the following acts:

1. Excavating or disturbing the public right-of-way;
2. Erecting or maintaining any post, sign, pole, fence, guard-rail, wall, pipe, conduit, cable, wire, communication service equipment, or other facility or structure on, over, or under a public right-of-way;
3. Planting any tree, shrub, grass, or other growing thing within the public right-of-way;
4. Placing or leaving on the public right-of-way any rubbish, brush, earth, or material;
5. Constructing, placing, or maintaining on, over, under, or within a public right-of-way any pathway, sidewalk, driveway, or other surfacing; any culvert or other surface drainage or subsurface drainage facility; or any pipe, conduit, wire, communication service equipment or facility, or cable;
6. Constructing, placing, planting, or maintaining any structure, embankment, excavation, tree, or other object adjacent to the public right-of-way which causes or may cause an encroachment.

B. "Encroachment permit" means a permit issued by the city authorizing an encroachment.

C. "Enforcing authority" means the city or an authorized agent.

D. "Permittee" means any person, firm, corporation, public utility or public agency desiring to obtain or having obtained an encroachment permit and/or special event permit as defined in this section.

E. "Public agency" means any city, county, public corporation or public district established through due process of law.

F. "Public improvements" includes street improvements, storm drainage, sewer, water, landscaping and other related improvements which the city will maintain upon completion.

G. "Public street" means any street which has been accepted by the city for public use.

H. "Public utility" means private corporations authorized by law to establish and/or maintain any works or facilities in, under or over any public street. This chapter shall not limit the powers and duties vested by law in the Public Utilities Commission of the state, and in the event of any conflict, the Public Utilities Commission rules shall govern.

I. "Public right-of-way" shall have the same meaning given that term by California Public Utilities Code Section 5830(o) and land which by deed, conveyance, agreement,

easement, dedication, usage or process of law is reserved for and dedicated to the general public and maintained under public authority or by others and located within streets, roadways, highways, avenues, lanes, alleys, sidewalks, easements, pedestrian walkways, storm drainage and similar public property.

K. "Public works director" means the city's director of public works or a designee thereof.

L. "Site development permit" means a permit for the construction of public improvements within public right-of-way for which an encroachment permit or permits would be required.

M. "Specification" means those specifications approved by the city engineer.

N. "Special event" means any parade, congregation, assembly, attraction, display, demonstration, fair, festival, event, concert, performance, march, ceremony, show, exhibition, pageant, street procession or other gathering of 25 or more persons.

O. "Special event permit" means a permit issued by the city authorizing activity in or upon any public street, park, right-of-way, or other public grounds in the city for the purpose of a special event.

12.06.020 Generally.

A. The standards and procedures provided in this chapter are adopted for the protection and preservation of public property; the proper control and inspection of the construction of public improvements within public rights-of-way for which the city will provide future maintenance; and for the general health, welfare and safety of the public. The city shall administer this chapter with respect to any activity or speech that is protected by the First Amendment in such a manner as to prevent inhibiting the free exercise of or participation in such activity or speech, and shall not apply any requirement herein except as necessary to protect the public health and safety by the least restrictive means possible.

B. It is the city's policy to prohibit any open excavation within the paved sections of any public street unless it can be demonstrated to the satisfaction of the public works director that no other feasible alternatives are available.

C. No open excavations are permitted on repaved public streets within five years from the date of final completion of the street repaving, except as explicitly exempted in Section 12.06.040.

D. No building permit for any construction for which an encroachment permit is also required will be issued until the encroachment permit has been obtained.

12.06.030 Permit required.

A permit issued by the public works director is required for any encroachment or special event as defined by this chapter, unless explicitly exempted by Section 12.06.040.

12.06.040 Exemptions from permit requirements.

A. The provisions of this chapter shall not apply to officers or employees of the city acting in the discharge of their official duties, or any work being performed by any person pursuant to a contract with the city.

B. The provisions of this chapter shall not prevent any public utility from lawfully maintaining any facility on or under any public right-of-way, or from making emergency excavations as may be necessary for the preservation of life or property, subject to subsection C below.

C. If an urgent necessity arises requiring immediate encroachment in or upon public right-of-way during the hours the offices of the city are closed, the person making an emergency encroachment on a public street must notify the city police department immediately and must apply for an encroachment permit the first day the offices of the city are again opened. This requirement shall also apply to any public agency requiring any emergency encroachment.

12.06.050 Prohibited encroachments.

The following encroachments are specifically prohibited, and no applications shall be accepted nor permits issued therefor:

A. Construction or maintenance of a loading dock on or in a public right-of-way.

B. Installation or maintenance of underground tanks, vaults, or elevators, except that underground vaults may be permitted as a part of facilities owned by public utilities and public agencies;

C. Construction or placement of any fill, wall, pipe, column, pole, fence, tree, shrub or other thing which would obstruct and reduce the capacity of any watercourse to carry storm water.

12.06.060 Encroachment permit application and procedures.

A. General. Any person seeking an encroachment permit shall, not less than 45 days before the date on which the encroachment is contemplated to occur, file with the city clerk a verified application on a form furnished by the city. The application for encroachment permits may be obtained at the office of the city clerk.

B. Plans. The permittee shall provide plans and details necessary to determine the exact location, nature, dimensions, duration and purpose of the desired encroachment, as well as the necessary level of review required under the California Environmental Quality Act (CEQA) for issuance of the permit. Improvement plans shall be prepared by or under the direction of a registered civil engineer. The form and content of all plans shall be in accordance with standards approved by the public works director.

C. Documents. The permittee shall provide detailed engineering calculations for which the design of any public improvements are based.

D. Consent of Public Agencies, Utilities, or Adjacent Property Owners. The applicant shall be solely responsible for securing any permission, permit, license, approval or consent from any other public agencies which may be required or for permission from adjacent property owners for construction, road closures, or other activities occurring outside of the permittee's property boundary. Evidence of any and all required consents in a form satisfactory to the public works director shall be submitted with the permit application. The applicant shall be responsible for coordinating the encroachment and any contemplated work with the city and other public agencies as necessary.

E. Approval. Upon finding the permit application conforms to the provisions of this chapter and other applicable provisions of the WMC, the public works director may issue an encroachment permit.

F. Denial. If the public works director finds that the permit application is in conflict with any provisions of this chapter or any other applicable provisions of the WMC, the public works director shall deny the permit.

G. Commencement of Work. The permittee shall begin the work or use authorized by an encroachment permit within ninety days from the date of issuance unless a different period is stated in the permit, or an extension of time is granted by the public works director. If the work or use is not begun accordingly, the permit shall become void.

H. Completion of Work. The permittee must complete the work or use authorized by a permit issued pursuant to this chapter within the time specified in the permit. If at any time the public works director finds that the delay in the prosecution or completion of the work or use authorized is due to lack of diligence on the part of the permittee, the permit may be revoked as provided for in Section 12.06.120.

I. Inspection. Unless specifically exempted by Section 12.06.040, no encroachment work shall take place without prior inspection by the public works director. Inspection procedures and requirements shall be as established by the public works director. Inspections by the public works director must be requested at least twenty-four hours (excluding weekends, holidays or other city non-working days) in advance of the work to be performed. No work shall be performed on weekends, holidays or other city non-working days without prior authorization of the public works director.

12.06.070 Special event permit application and procedures.

A. Any person desiring to conduct or manage a special event shall, not less than 45 days before the date on which it is proposed to conduct such special event, file with the city clerk a verified application, on a form furnished by the city setting forth the following information:

1. The name, address, email address, and telephone number of the person or organization wishing to conduct the special event;
2. If the special event is proposed to be conducted for, on behalf of or by an organization, the name, address, email address, and telephone number of the authorized and responsible head of such organization;
3. The name, address, email address, and telephone number of the person who will be the special event chair and will be responsible for its conduct;
4. The location of the special event;
5. If applicable, the route to be traveled, the starting point and the termination point;
6. A description of the nature of the special event;
7. The date(s) when the special event is to be conducted;
8. The hour when the special event will start and terminate;
9. The approximate number of persons, animals and vehicles that will constitute and/or attend the special event;
10. A description of any temporary structure(s);
11. A description of the intended parking facilities;
12. Evidence of any and all necessary permission(s), permit(s), license(s), approval(s), or consent(s) from any other public agencies or private property owners;
13. Plans and details sufficient to determine the necessary level of review required under the California Environmental Quality Act (CEQA) for issuance of the permit; and
14. If the special event is designed to be held by and on behalf of any organization other than the applicant, the applicant for such permit shall include a communication in writing from such organization authorizing the applicant to apply for such permit on its behalf.

B. The time for applying for a permit set in subsection A shall not apply to any noncommercial activity or speech that is protected by the First Amendment, without consideration of its message or content, where application of such time limit would inhibit the free exercise of or participation in such activity or speech. The time for applying for a permit under this subsection shall be reduced to not more than 72 hours, consistent with the necessity to protect the public health and safety by the least restrictive means possible. Notwithstanding any other time limit set for permit issuance or appeal, all action on a permit application under this subsection shall be consistent with the provisions herein for assuring free exercise of protected activity and speech.

C. The public works director shall issue a special event permit if, from consideration of the application and such other information as may be obtained, the public works director finds that:

1. The application provides all necessary information required by subsection A;
2. The conduct of the special event will not substantially interrupt the safe and orderly movement of other traffic contiguous to its location; and
3. The conduct of the special event is not reasonably likely to cause injury to persons or property.

If the applicant for a special event permit seeks authorization that exceed the scope of the public works director's authority under this section, including but not limited to temporary street closures under Section 12.06.070 or the sale and use of alcoholic beverages under Chapter 9.16, the applicant is also required to obtain the approval of the body or person with the necessary decision-making authority.

12.06.080 Conditions of permit approval.

A. In issuing an encroachment permit or special event permit, the public works director may impose reasonable requirements or conditions upon the use of the permit as may be necessary to ensure public safety and welfare and as may be necessary to ensure public property is restored to a condition equal to or better than that which existed prior to the encroachment.

B. When an encroachment permit authorizes existing paved streets to be open cut, a permittee may be required to seal coat or overlay with asphalt concrete a section of roadway each side of the excavation. The limits of seal coating or overlay shall be as approved by the public works director or city engineer and as is sufficient to ensure the excavated area visually blends into the existing street area, maintains long-term structural stability, and provides a smooth riding surface.

12.06.090 Appeal of the public works director's action.

A. If any applicant is dissatisfied with decisions of the public works director in respect to the conditions of approval or the denial of a permit application, they may appeal such a decision to the city council. The appeal shall be in writing and filed with the city clerk within ten calendar days from the date of the decision by the public works director, shall set forth the basis of the appeal, and shall be accompanied by the applicable appeal fee provided in the city's fee schedule currently in effect.

B. The city clerk shall schedule the appeal for consideration by the city council at the earliest possible and feasible regular city council meeting.

C. The city council may modify, delete, or add to any of the conditions set forth by the public works director, provided that the council's action is consistent with the provisions and spirit of this chapter and the general welfare and safety of the public.

12.06.100 Construction specifications.

All public improvements shall be constructed in accordance with city standard specifications. Other public improvements not described in the city standard specifications shall be constructed in accordance with the latest edition of the State of California Standard Specifications (Caltrans). Traffic control plans shall be in accordance with the California Manual on Uniform Traffic Control Devices (MUTCD), the latest edition. The public works director may establish other such standards and specifications necessary for the proper construction, safety requirements, use and maintenance of encroachments.

12.06.110 Permit term.

The term of the encroachment or special event shall be as set forth in the approved permit. A permit for a continuing use or for maintaining an encroachment or special event may be granted for a period not to exceed one year from the date of issuance.

12.06.120 Revocation of permit.

A. The public works director may revoke an encroachment permit or special event at any time upon finding:

1. The permittee has failed to comply with or has violated any city ordinance, city standards, safety regulations, or any condition of the issuance of the permit; or
2. The continuing allowance of the encroachment or special event, whether because of changed conditions or otherwise, interferes with or jeopardizes public safety or welfare.

B. Upon revocation of the permit, the permittee shall immediately restore the public right-of-way to a condition as required by the public works director. If the restoration is not completed within the time specified by the public works director, the city may take any and all necessary action so required to restore the right-of-way. Any and all costs incurred by the city for enforcement of this section shall be at the expense of the permittee. Cost incurred by the city will be recovered from any deposits or bonds posted by the permittee, and if necessary, by legal action.

12.06.130 Display of permit.

A. The permittee shall keep any encroachment permit issued pursuant to this chapter at the site of the work or in the cab of a vehicle when movement on a public street is involved. The permit shall be shown to any city employee or law enforcement officer on demand.

B. A permit issued for continued use or maintenance of an encroachment for a period longer than fourteen days may be kept at the place of business of the permittee or otherwise safeguarded during the permit term, but shall be made available to any city employee or law enforcement officer no later than forty-eight hours after demand is made.

C. A special event permit shall be carried by a person heading or leading the event at all times during the special event and shall be shown to any city employee or law enforcement officer on demand.

12.06.140 Fees.

A. General. Prior to the issuance of a permit, the applicant shall pay all applicable fees, as adopted by the city council.

B. Repair of Public Right-of-Way. Fees for encroachment permits to repair, replace, or enhance features within the public right-of-way may be waived at the sole discretion of the public works director, provided it conforms to the following criteria:

1. Waivers shall only be granted for minor projects not otherwise subject to city permits; and

2. The work must be for the primary purpose of repairing, replacing, or enhancing public features, including but not limited to repair of sidewalks, repair of curb and gutter, or replanting landscape strips.

12.06.150 Required deposits.

A. Prior to issuance of a permit, an applicant shall be required to provide a refundable security deposit in an amount determined by the public works director to be sufficient to ensure recovery of city costs and resources, including, but not limited to, staff time in preparing for, monitoring, inspecting, securing, repairing, and restoring city property in relation to the encroachment or special event.

B. A permittee who fails to abide by permit conditions may be subject to loss of security deposit.

C. Within 90 days from the date of completion of all encroachment work or the special event, the city shall prepare an invoice outlining expenses incurred and either refund or charge the permittee the balance remaining or owed. If applicant owes city additional reimbursement, such reimbursement shall be made within 30 days of receipt of invoice.

D. Permit applicants with outstanding balances owed to the Town shall not be granted further permits until balance owed is resolved.

12.06.160 Insurance.

A. The public works director may require the permittee to take out, carry and keep in force general liability insurance in minimum amounts of \$2,000,000.00 each occurrence and \$4,000,000.00 aggregate. The permittee shall also obtain a certificate of insurance and original endorsements naming the city as co-insured to accompany the application, which shall be in a form acceptable to risk management and available for review no less than 15 working days prior to the scheduled event or commencement of work. Thirty days' advanced notice shall be provided to the city of the cancellation or expiration of such insurance.

B. No applicant shall be required to comply with the insurance requirements of this section if the activity proposed for the special event is protected by the First Amendment to the United States Constitution and the applicant produces evidence that complying with the insurance provision is impossible or so financially burdensome that it would preclude the proposed special event from occurring.

12.06.170 Temporary street closures.

Where an encroachment permit or special event permit requests a temporary street closure, the request will be reviewed by the police department, public works department, and fire department for its effect upon traffic and public safety. The

temporary street closure must be approved by the city council in accordance with California Vehicle Code section 21101, et seq. and any other applicable law.

12.06.180 Limited operations streets.

The public works director may restrict the encroachment or special event to specific hours in order to provide for the proper flow of traffic during critical periods of the day.

12.06.190 Excavation of paved streets.

No excavations shall be permitted within the paved area of public streets unless the applicant can prove to the satisfaction of the public works director that the following conditions exist:

A. Boring of the utility is not feasible; and

B. No reasonable alternate utility alignment is available outside the paved street area; and

C. The cut area and an adjacent area shall be resurfaced as approved by the public works director. The limits of resurfacing shall be as determined by the public works director to ensure the excavated area blends visually and maintains structural stability with the surrounding area. The applicant shall be responsible for the replacement of any and all obliterated, removed, or destroyed pavement markings or traffic devices; and

D. Excavations within arterial streets are prohibited, except as permitted by Section 12.06.040 of where it can be demonstrated to the satisfaction of the public works director that no other feasible alternatives are available.

12.06.200 Permittee liability.

The permittee shall, agree to hold the city, its officials, officers, agents, and employees harmless from any and all liability, claims, suits or actions for any and all damages alleged to have been suffered by any person or property by reason of the permittee's special event and/or the installation, operation, maintenance or removal of the encroachment to the full extent permitted by law. Notwithstanding the foregoing, to the extent such agreement is a "construction contract" as defined by California Civil Code Section 2783, as may be amended from time to time, such duties of permittee to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

12.06.210 Acceptance of permit by applicant.

Acceptance by the applicant of the permit shall be conclusive evidence of the reasonableness of the conditions and terms imposed thereon and shall constitute a waiver of any right to legislative determination thereof.

12.06.220 Nonassignment of permit.

Permits shall be issued only to the person making application and may not be assigned to another person by the permittee. If any permittee assigns the permit to another, the permit will be revoked.

12.06.230 Modifications.

No modifications or changes may be made in the location, dimensions, character, or duration of the encroachment or special event authorized by the permit except upon written authorization of the public works director.

12.06.240 Relocation of encroachment.

A. If any future construction, reconstruction or maintenance work by the city on the right-of-way necessitates the relocation, removal or abandonment of an encroachment, the permittee shall relocate, remove or abandon the encroachment at the permittee's sole expense.

B. When relocation is required, the public works director shall make written demand of the permittee that the encroachment be relocated within the right-of-way to a satisfactory location provided by the public works director, and shall designate a reasonable time for such relocation or removal. In determining what is a reasonable time under this section, the public works director shall take into consideration the nature of the encroachment, the urgency of the need for its removal, the cost of its removal, the difficulty of its removal, the value of the property to the owner, and other facts peculiar to the particular situation. If the permittee fails to comply with such instructions, the city may relocate or remove the encroachment at the expense of the permittee.

C. The provisions of this section shall apply to all permittees, including public agencies and public utilities having authority to occupy public rights-of-way pursuant to a franchise or an express provision of state statute, unless in conflict with a franchise agreement with the city, or in conflict with applicable state or federal law or regulation.

SECTION 2. California Environmental Quality Act. The City Council hereby finds and determines that the action taken in this Ordinance is general policy and procedure making that does not commit the City to any action that may have a significant effect on the environment. Accordingly, under the provisions of sections 15061(b)(3) and 15378(b)(2) of Division 6 of Title 14 of the California Code of Regulations, the CEQA Guidelines, the adoption of this ordinance is not subject to the requirements of the California Environmental Quality Act. The City Council directs City staff to file a Notice of Exemption within five (5) days following adoption of this Ordinance with the Siskiyou County Clerk.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its

application to other persons and circumstances. The City Council of the City of Weed declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof despite the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 4. Effective Date. This Ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937 and shall supersede any conflicting provision of any City of Weed ordinance.

SECTION 5. Inconsistencies. Any provisions of the Weed Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 6. Codification. The City Clerk is directed and authorized to instruct the publisher of the City of Weed Municipal Code that codification of this Ordinance is limited to Section 1.

SECTION 7. Certification. The City Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law.

I hereby certify that the foregoing Ordinance was introduced for first reading at a regular meeting of the City Council of the City of Weed held on the 10th day of July 2025, and thereafter adopted at a regular meeting of said Council held on the _____ day of August 2025, by the following vote:

AYES: Council Members

NAYS:

ABSENT:

ABSTAINING:

Darrell Parham, Mayor

ATTEST:

Sandra Duchi, City Clerk



City of Weed

Agenda Item Summary

Meeting: City Council – 10 July 2025

Department: Jill Porterfield, Finance Director

Agenda Item Title: By Motion, adopt Resolution NO 20-2025 1st Amendment to the 25-26 Fiscal Year Budget

Recommendation:

Staff Recommends: The Council move to approve Resolution No.20-2025 authorizing the following budget amendments regarding City of Weed staff salaries

Summary:

After discussion with the Ad Hoc Budget Committee, we are bringing the following budget adjustments for approval regarding increases to staff salaries in order to maintain competitiveness within the City of Weed for adequate and competent staffing.

- Increase 10.421.501 – PD Salaries \$136,100
- Increase 10.421.520 – PD FICA \$9,955
- Increase 10.421.521 – PD CalPers \$15,335
- Increase 10.425.501 – COPS Salaries \$6,350
- Increase 10.425.520 – COPS FICA \$490
- Increase 10.425.521 – COPS CalPERS \$500
- Increase 10.413.501 – Finance Salaries \$15,875
- Increase 10.413.520 – Finance FICA \$1,215
- Increase 10.413.521 – Finance CalPERS \$1,250
- Increase 10.411.501 – Admin Salaries \$9,265
- Increase 10.411.520 – Admin FICA \$710
- Increase 10.411.521 – Admin CalPERS \$730
- Increase 10.422.501 – Fire Salaries \$8,400
- Increase 10.422.520 – Fire FICA \$650
- Increase 10.422.521 – Fire CalPERS \$930
- Increase 10.PW.501 – Public Works Salaries \$11,792
- Increase 10.PW.520 – Public Works FICA \$902
- Increase 10.PW.521 – Public Works CalPERS \$985
- Increase 12.001.501 – Public Works Salaries \$11,792
- Increase 12.001.520 – Public Works FICA \$902
- Increase 12.001.521 – Public Works CalPERS \$985
- Increase 80.001.501 – Public Works Salaries \$11,792
- Increase 80.001.520 – Public Works FICA \$902
- Increase 80.001.521 – Public Works CalPERS \$985
- Increase 10.423.501 – Public Works Salaries \$3,875
- Increase 10.423.520 – Public Works FICA \$300
- Increase 10.423.521 – Public Works CalPERS \$305

Fiscal impact:

Total Fiscal Impact is additional payroll expenses of \$253,272. Of this amount, \$225,914 will impact the General Fund, \$13,679 affects the Water Fund and \$13,679 affects the Sewer Fund.

Alternative Actions:

1. Introduce a modified version of the 1st 25-26 Budget Amendment
2. Do not approve the 1st 25-26 Budget Amendment and provide direction to staff
3. Council's discretion

Attachments:

Resolution No. 20-2025

RESOLUTION NO. 20-2025
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
ADOPTING FIRST AMENDMENT TO THE ADOPTED BUDGET FOR THE
CITY OF WEED FOR THE FISCAL YEAR 25/26.

WHEREAS, the City Manager, on or about June 12, 2025, submitted to the City Council a proposed budget for the appropriation and expenditure of funds for the City of Weed for Fiscal Year 2025-26; and

WHEREAS, following duly given notice and prior to budget adoption, the City Council held public meetings, considered and evaluated all comments, and adopted a budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, amendments must be made to the budget to conform to changing circumstances following adoption of the budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEED, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the First Amendment to the adopted Budget in Exhibit A for the City of Weed for the Fiscal Year 2025/2026.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

HEREBY CERTIFY the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Weed held on the 10th day of July 2025 by the following vote to wit:

AYES: Council Members

NOES:

ABSENT:

Mayor

ATTEST:

City Clerk

Adopted _____

EXHIBIT A – Resolution No 20-2025

- Increase 10.421.501 – PD Salaries \$136,100
- Increase 10.421.520 – PD FICA \$9,955
- Increase 10.421.521 – PD CalPers \$15,335
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Adopted _____