

CITY OF WEED CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 8, 2024

The City Council of the City of Weed held a regular meeting on Thursday, August 8, 2024, at 5:30 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order and led recitation of the Pledge of Allegiance. Present, in addition to Mayor Parham, were Council Members Bob Hall, Ken Palfini, and Susan Tavalero. Also present were City Attorney David Ruderman, Police Chief/Acting City Manager Justin Mayberry, Finance Director Jill Porterfield, Public Works Supervisor Chris Davis, Fire Chief Steve Duncan, City Clerk Sandra Duchi, and Contract Planner Mark Teague.

Council Member Palfini moved to approve of Council Member Mazzoni's absence. Council Member Hall seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Chief Mayberry requested item G on the Consent Agenda be pulled from the agenda. Mayor Parham moved to remove item G from the consent agenda. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

IV. NON-AGENDA PUBLIC COMMENT

There was none.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Tavalero reported the transportation meeting is moved to the following week, and the old Long Bell fire engine is on display at the Siskiyou Golden Fair. Council Member Parham thanked the public for attending and addressed the changes in the work session meetings.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda and asked if any member would like to pull any items from the consent agenda.

- A. Public Works – by Motion, Council considered adopting Resolution No. 34-2024 accepting donation of a Multiquit Water Trailer.
- B. Admin – by Motion, Council considered adopting Resolution No. 35-2024 Amending its Conflict-of-Interest Code.
- C. Public Works – by Motion, Council considered adopting Resolution No. 36-2024 approving an Application for a Grant Agreement and any Amendments thereto from the 2023 and/or 2024 Funding Year of the State CDBG Program.
- F. Public Works – by Motion, Council considered adopting Resolution No. 38-2024 accepting the 2023 Water and Sewer Infrastructure Improvement Project as complete.
- H. By Motion – Approved minutes from July 11, 2024, Regular Meeting, and July 15, 2024, Adjourned Regular Meeting.
- I. By Motion - Approved payment warrants dated 7/25/2024 including any voided warrants totaling \$1,067,814.84.
- J. By Motion – Approved and file month end report for July 2024.

Council Member Tavalero requested to pull item D from the consent agenda. Council Member Palfini requested to remove items D and E from the consent agenda. Mayor Palfini asked if there were any other items. There were none. Council Member Tavalero moved to approve the consent agenda as amended. Council Member Hall seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

VII. ITEMS REMOVED FROM CONSENT

- D. Fire – by Motion, Council considered adopting Resolution No. 37-2024 Surplus of 2014 International Ambulance.
- E. Fire – by Motion, Council considered authorizing Weed Fire Department accept the U.S. Department of Interior Grant Award of \$35,204.10. Council Members’ questions were asked and answered. Council Member Palfini moved to move items D and E to Council business as Items F and G. Council Member Tavalero seconded the motion, and the vote was:
AYES: Council Members Hall, Palfini, Parham, and Tavalero.
NOES: None
ABSENT: Council Member Mazzoni
ABSTAIN: None

VIII. PUBLIC HEARING

- A. The Council held a public hearing to discuss an appeal of the Planning Commission decision on 7/17/24 from Legacy Sign Company for a sign use permit to construct an offsite digital highway sign at 710 Shastina Drive. Contract Planner Teague presented the staff report. The public hearing was opened at 5:49pm. Scott Smith from Legacy Signs presented visuals for the council. Council Members’ questions were asked and answered. Denis Smith discussed issues with the current sign code and the findings for denial by the planning commission. Clint Winger discusses concerns regarding lighting and night skies. Barbara Hegdahl discussed the planning commission meeting and concerns regarding content. Gary Hines spoke in opposition to the sign. Scott Smith spoke in rebuttal to the comments and requested to host a community meeting to discuss all concerns. Contract Planner Teague reiterated the decision would hinge on the interpretation of the code. Council Members’ questions were asked and answered. The public hearing was closed at 6:17 pm. Council Members discussed the project. Council Member Palfini called for a point of order. Council Member Palfini moved to uphold the Planning Commission decision and directed staff to bring forward proposed sign code updates. Mayor Parham amended the motion to add the proposed code changes go before the planning commission for review and recommendation before coming to Council. Council Member Tavalero seconded the motion, and the vote was:
AYES: Council Members Hall, Palfini, Parham, and Tavalero.
NOES: None
ABSENT: Council Member Mazzoni
ABSTAIN: None
- B. The Council held a public hearing to discuss and solicit comments on the submittal of the Community Development Block Grant (CDBG) accomplishments and closeout report for the Weed Microenterprise Assistance Program, 20-CDBG-12090. Quintin Gaddy from the SEDC presented the staff report. The hearing opened at 6:43pm. Becca Larson spoke in favor of the program. The public hearing was closed at 6:48pm. Council Member Tavalero moved to approve the closeout report for the Microenterprise Assistance Program. Council Member Palfini seconded the motion, and the vote was:
AYES: Council Members Hall, Palfini, Parham, and Tavalero.
NOES: None
ABSENT: Council Member Mazzoni
ABSTAIN: None

IX. COUNCIL BUSINESS

- A. **Finance** - by Motion, Council considered adopting Resolution No 32-2024 Budget Adjustments for the 24/25 Fiscal Year Budget. Finance Director Porterfield presented the staff report. Council Members’ questions were asked and answered. Council Member Palfini called for a point of order. Council Member Palfini moved to approve Resolution No. 32-2024. Council Member Tavalero seconded the motion, and the vote was:
AYES: Council Members Hall, Palfini, Parham, and Tavalero.
NOES: None
ABSENT: Council Member Mazzoni
ABSTAIN: None
- B. **Fire** – by Motion, Council considered adopting Resolution No. 33-2024 awarding the Type III Fire Apparatus Build to Cascade Fire Equipment. Fire Chief Duncan presented the staff report. Mayor Parham discussed why this item was tabled from the prior meeting, and stated the Measure O funds as well as the proceeds from the sale of the ambulance will be encumbered to go towards the building of the Type III Engine. Council Member Tavalero moved to approve Resolution No.

33-2024. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

- C. **Fire - by Motion**, Council considered purchase of command vehicle for the Fire Chief. Chief Duncan presented the staff report. Melissa Whetstine, Chair of the Measure O Committee discussed the intent of the Measure O funding requests and allocations. Mayor Parham moved to table the purchase of the command vehicle. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

- D. **Administration – by Motion**, Council considered adopting Resolution No. 39-2024 appointing Steven W. Baker as Interim City Manager and approving the Employment Agreement. City Attorney Ruderman presented the staff report. Council Member Tavalero moved to approve Resolution No. 39-2024. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

Council Member Tavalero moved to approve the Employment Agreement. Council Member Hall seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

- E. **Discussion Only** – Council discussed the Weed Arch project and gave directions to staff. Acting City Manager Mayberry presented the staff report. The council gave directions to staff to attempt to locate an artist to paint the arch to its original design and possibly donate the sign previously ordered.

- F. **Fire – by Motion**, Council considered adopting Resolution No. 37-2024 Surplus of 2014 International Ambulance. Fire Chief Duncan requested to table the item. Council Member Tavalero moved to table the item. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

- G. **Fire – by Motion**, Council considered authorizing Weed Fire Department accept the U.S. Department of Interior Grant Award of \$35,204.10. Council Member Palfini moved to approve the grant. Council member Tavalero seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

ABSTAIN: None

X. STAFF REPORTS

Fire reported 94 calls for service in the past month, 4 strike team assignments, 148 fuel mitigation inspections with 50% compliant. Public Works reported the Museum is schedule to be cleaned on August 26, 2024, and should be open for the month of September, has one applicant for employment in background. Police Department reported 2152 calls for service in the past month, 17 arrests, the seizure of 50 pounds of cannabis and 30 pounds of methamphetamines. Finance reported the auditor has finished the 22/23 audit, and they have a scheduled kick off call with Springbrook software. The Clerk reported 4 potential candidates have pulled papers for City Council and discussed the process for business licenses.

XI. ADJOURNMENT

Council Member Hall moved to adjourn. Council Member Tavalero seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: Council Member Mazzoni

SINE DIE 8:49 pm

Mayor

ATTEST:

City Clerk