



# City of Weed

Historic Lumber Town Incorporated 1/25/1961

550 Main Street  
P. O. Box 470  
Weed, CA 96094

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[www.ci.weed.ca.us](http://www.ci.weed.ca.us)

## CITY COUNCIL AGENDA Regular Meeting

Date of Meeting: October 10, 2024  
Time of Meeting: 5:30 p.m.  
Place of Meeting: City Hall Council Chambers 550 Main Street Weed, CA 96094

*The City of Weed does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (530) 938-5020. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)*

### PUBLIC NOTICE:

GOVERNMENT CODE, TITLE 5. LOCAL AGENCIES [50001. - 57550.] (Title 5 added by Stats. 1949, Ch. 81. ) DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 55821.] (Division 2 added by Stats. 1949, Ch. 81. ), PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 54999.7.] (Part 1 added by Stats. 1949, Ch. 81.)

CHAPTER 9. Meetings [54950. - 54963.] (Chapter 9 added by Stats. 1953, Ch. 1588.) 54954.2. (a) (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

## **I. PLEDGE OF ALLEGIANCE**

## **II. ROLL CALL**

Council Members: Bob Hall, Mark Mazzoni, Ken Palfini, and Susan Tavalero.

Mayor: Darrell Parham

## **III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:**

**Move to accept agenda as posted or move to add or delete items.**

*To add item, the Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the agenda being posted.*

## **IV. NON-AGENDA PUBLIC COMMENT**

*The agenda is a lawful tool used by the City Council to conduct the public's business. Subject to Government Code §54954.3, members of the public have the opportunity to address the legislative body on any item of interest that is within the Council's jurisdiction and not listed on this agenda. Comments relating to items on this agenda will be taken at the time the item is heard.*

**No action may be taken by the Council on matters not on this agenda. The Council has the discretion to determine the appropriate disposition of the matter presented. Three members of the Council must agree to add the matter to a future agenda. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Council on any issue brought forth.**

*The Council encourages public participation, but many members of the public will be denied the opportunity to speak and to have Council action taken at a reasonable hour, if at all, if limits on time and decorum are not placed on all speakers. Individual speakers will be limited to **3 minutes each with a 20-minute maximum for public comment**. Additional opportunity for public comment may be available at the end of the meeting at the discretion of the City Council.*

**Please keep comments concise and observe time limits.** All remarks shall be addressed to the Council as a body and not to a single Council Member or to the audience. No person, other than the Council and persons having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the presiding officer. **No question shall be asked of or by a Council Member or City staff except through and with the permission of the presiding officer**

## **V. COUNCIL MEMBER ANNOUNCEMENTS, MEETING REPORTS AND COMMENTS**

*Pursuant to Government Code §53232.3(d) members of a legislative body shall provide brief reports on **meetings attended at the expense of the local agency** at the next regular meeting of the legislative body.*

## **VI. PROCLAMATIONS AND PRESENTATIONS**

A. First 5 Siskiyou Proclamation of the 17<sup>th</sup> Annual "Read Across Siskiyou".

B. Jon Ray, Superintendent and Principal of the Weed Elementary School to discuss the Elementary Schools Ballot Measure Y.

## **VII. CONSENT AGENDA**

*All items listed under the Consent Agenda are routine and will be approved by one motion with a vote. There will be no separate discussion of these items unless the Council request specific items be removed prior to the time the Council votes on the motion. All resolutions and ordinances on this agenda, or added hereto, shall be adopted by title only and the full reading thereof is hereby waived.  
Any items removed will be considered after the motion to approve the Consent Agenda.*

- A. Administration – by Motion, Council will consider the 2024 Holiday closure schedule.
- B. By Motion – Approve minutes from September 12, 2024, Regular Meeting, and September 18, 2024, Special Meeting.
- C. By Motion - Approve payment warrants dated 9/12/24 through 9/24/24 including any voided warrants totaling \$1,002,290.53.
- D. By Motion – Approve and file month end report for September 2024.

## VIII. ITEMS REMOVED FROM CONSENT

## IX. PUBLIC HEARING

### PUBLIC HEARING PROTOCOL

1. *The Mayor/Chair introduces the agenda item.*
2. *Staff Report is presented.*
3. *Public Hearing is opened.*
  - a. *Presentation by Project Proponent/Consultant*
  - b. *Testimony by Interested Parties.*
  - c. *Rebuttal by Project Proponent.*
  - d. *Staff Response.*
4. *Public Hearing is closed.*
5. *City Council/Commission Discussion of Project.*
6. *Action.*

A. The Council will hold a public hearing for the adoption of Resolution No.43-2024 approving the adoption of the 2023-2031 City of Weed Housing Element Update, Zoning District Regulations, adopt the Notice of Exemption pursuant to Section 15601 (b)(3); move for introduction and first reading, by title only, of Ordinance No.477-2024 Zoning Text Amendments,

## X. COUNCIL BUSINESS

*All items listed under the Council Business below require action which may include any and/or all of the following: report, review, consideration, discussion, approval, disapproval, acceptance and rejection. Public input is invited. Individual speakers will be limited to 3 minutes each with a 20- minute maximum per item. As a rule, and unless otherwise expressly permitted by the presiding officer, after a motion is made by a member of the Council on the matter under consideration, no member of the public shall address or be permitted to address the Council.*

- A. **Administrative** –Council will consider entering into a Joint Powers Agreement (JPA) with the Siskiyou Transportation Agency.
- B. **Administrative** – Council will consider introduction and first reading, by title only, of Ordinance No. 478-2024 relinquishing responsibility for enforcement of the Mobilehome Act and Special Occupancy Park Act.
- C. **Public Safety** – Council will consider approval of an encroachment permit for the Weed High School Homecoming Parade Route October 18, 2024.
- D. **Public Safety** – Council will consider approval of an encroachment permit for the Weed Chamber of Commerce annual Trunk or Treat from Inez Street to Alamo October 26, 2024.

**XI. STAFF REPORTS**

**XII. ADJOURN TO CLOSED SESSION**

**XIII. CLOSED SESSION**

A. Conference with Labor Negotiator(s) (§54957.6)

Negotiators: Interim City Manager Steven W. Baker and Police Chief Justin Mayberry  
Teamsters Local 137

**XIV. ADJOURN TO OPEN SESSION**

*Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)*

**XV. ADJOURNMENT**

Staff reports and/or other written documentation pertaining to the items on the agenda are on file in the Office of the City, Clerk and are available for public inspection during normal weekday business hours. Information may be obtained by calling (530) 938-5020. City Council Minutes and Agendas may also be available on the City's website: <http://www.ci.weed.ca.us>. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 550 Main Street during normal business hours, or on the City's website at [www.ci.weed.ca.us](http://www.ci.weed.ca.us).

*Privileged and confidential documents exempted.*

**Posting statement:** On Monday October 7, 2024, a true and correct copy of this agenda was posted on the front door at 550 Main Street, (city hall).

TALK, READ, SING, PLAY, EVERYDAY!



Siskiyou County

**PROCLAMATION of the 17th ANNUAL "READ ACROSS SISKIYOU" event**

**Sponsored By First 5 Siskiyou Children and Families Commission**

**WHEREAS**, the ultimate goal of the First 5 Siskiyou Children and Families Commission is that all of Siskiyou's children from prenatal through 5 years of age will be healthy, ready to learn, and supported in safe, nurturing families and communities; and

**WHEREAS**, children in Siskiyou County from prenatal through 5 years of age have a successful start in life through daily reading with supportive and nurturing families, caregivers, educators and community leaders; and

**WHEREAS**, early literacy is the foundation for academic, social emotional, and economic success; and

**WHEREAS**, First 5 Siskiyou, in partnership with Siskiyou County Library, dedicates one day each year to promote early literacy by providing the same titled book to be read by guest readers to children in various preschools, kindergartens, child care settings, libraries and online events throughout Siskiyou County on the same day and provide each child with a copy of that book to take home.

**THEREFORE**, the City of Weed hereby proclaims November 13, 2024 as the 17th anniversary of "Read Across Siskiyou" and be it that this body enthusiastically endorses daily reading, singing and playing with children as a critical foundation for healthy development and lifelong success.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mayor Darrell Parham, City of Weed





## **CITY COUNCIL AGENDA MEMORANDUM**

|                      |                                                                                                                                                             |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Meeting Date:</b> | <b>October 10, 2024</b>                                                                                                                                     |
| <b>From:</b>         | <b>Steven W Baker, Interim City Manager</b>                                                                                                                 |
| <b>Subject:</b>      | <b>Closing City Hall during Week of Christmas – New Years Day<br/>Closure December 25 through January 1, 2025 (Early Closure<br/>Christmas Eve at Noon)</b> |

Starting in 2020, the City of Weed successfully implemented a holiday closure schedule because the week of Christmas through New Year's Day is typically the slowest time of the year for doing business at City Hall. Currently, the City of Weed is scheduled to be closed on Wednesday, December 25th (Christmas Day) and January 1<sup>st</sup> (New Year's Day). City Hall will also be closing at 12:00pm (noon) on Christmas Eve. By closing City Hall and allowing the employees at City Hall to take 3.5 days of vacation (Half day December 24, as well as all day December 26, 30, 31,) it accomplishes multiple goals:

1. The city would save approximately \$2,000 in utilities by having certain offices/buildings closed during the break.
2. It would allow some departments to give their employees time off for the holidays and thus reduce the headaches of scheduling staff during an extremely slow week at City Hall.
3. Employees would be free to take off vacation which could take up to nearly \$7,000 of vacation accruals off the books.

The proposed closure is for non-public safety offices and does not include the Weed Fire and Police Departments or other emergency call-out services (water and sewer line breaks/repairs). Public Works staff will have the option to either take vacation the same as City Hall staff or work through the holiday closure.

### **Option(s):**

1. By motion, approve the amended schedule for City Hall
2. By motion, deny the approval of the amended schedule for City Hall

CITY OF WEED CITY COUNCIL  
REGULAR MEETING MINUTES  
SEPTEMBER 12, 2024

The City Council of the City of Weed held a regular meeting on Thursday, September 12, 2024, at 5:30 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order and led recitation of the Pledge of Allegiance. Present, in addition to Mayor Parham, were Council Members Bob Hall, Mark Mazzoni, Ken Palfini, and Susan Tavalero. Also present were Interim City Manager Steven W. Baker, Police Chief Justin Mayberry, Finance Director Jill Porterfield, Public Works Supervisor Chris Davis, Fire Chief Steve Duncan, and City Clerk Sandra Duchi. In attendance via zoom were Contract Planner Mark Teague and City Attorney David Ruderman.

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Council Member Tavalero moved to accept the agenda. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: None

ABSTAIN: None

IV. NON-AGENDA PUBLIC COMMENT

Eddie Russel and Rory Finnegan discussed a bar-b-que they are hosting at the Weed Community Center.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Mazzoni reported attending a LAFCO meeting and stated Ft Jones and Etna are researching their fire boundaries. Council Member Tavalero reported attending a transportation meeting, and commented on the Weed Elementary Schools Walk, Bike and Roll to School Day. Council Member Palfini reported the senior lunch program is averaging 90 seniors per week, thanked the Siskiyou Democrats for volunteering, reported attending the Collier Interpretive Information meeting and there is a planned celebration of their new hiking trail October 9, 2024. Council Member Parham reminded all of the upcoming trunk and treat October 26, 2024.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda and asked if any member would like to pull any items from the consent agenda. There were none and all items were considered inclusive.

- A. Finance – by Motion, Council considered adopting Resolution No. 41 -2024 approving the creation of Fund 25 (Forfeiture Fund)
- B. By Motion – Approved minutes from August 8, 2024, Regular Meeting, and August 20, 2024, Special Meeting.
- C. By Motion - Approved payment warrants dated 8/8/24 through 8/22/24 including any voided warrants totaling \$1,815,997.29.
- D. By Motion – Approved and file month end report for August 2024.

Council Member Tavalero moved to approve the consent agenda. Council Member Hall seconded the motion, and the vote was:

AYES: Council Members Hall, Palfini, Parham, and Tavalero.  
NOES: None  
ABSENT: None  
ABSTAIN: Council Member Mazzoni

#### VIII. PUBLIC HEARING

A. The Council held a public hearing to discuss an appeal of the Planning Commission decision on 8/21/24 for a use permit to sell drug paraphernalia at 375 S. Weed Blvd. Legend 295 Inc. Sarbjit Kang. Police Chief Mayberry recommended tabling this item due to an ongoing investigation. City Attorney Ruderman recommended continuing with the public hearing. Contract Planner Teague presented the staff report. The Public hearing was opened at 5:57pm. Kurk Reichel, representing the applicant, stated he was unaware of the current events and requested waiving the 45 days for council decision and give time for the investigation. The City Attorney presented the council with two options. Council Members requested information regarding testimony at the planning commission. Council Members' questions were asked and answered. The public hearing was closed at 6:13pm. Council Member Tavalero made a motion to table the item. Mayor Parham made a friendly amendment to the motion to waive the 45-day time limit for council decision and table the item to the November Council meeting. Council Member Hall seconded the amended motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### IX. COUNCIL BUSINESS

A. **Finance— by Motion**—Council received draft audit and considered Resolution No. 42-2024 accepting and filing the Fiscal Year 2022-2023 Basic Financial Statements Audit Report. Charles Pillon presented the audit report. Council Members' questions were asked and answered. Council Member Mazzoni moved to adopt Resolution No. 42-2024 accepting and filing the Fiscal Year 2022-2023 Basic Financial Statements Audit Report. Council member Hall seconded the motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.  
NOES: None  
ABSENT: None  
ABSTAIN: None

B. **Administrative**— Council considered selection of Recruiting Firm for City Manager (3 proposals) and give direction to staff. Interim City Manager Baker presented the staff report. Council Members discussed the three proposals. Directions were given to staff to move forward with scheduling an interview of Peckham and McKinney.

#### X. STAFF REPORTS

Fire reported the grant for the tank was approved and scheduled to be installed by June 2025, chassis for the Type III was delivered to Medford for buildout, Engine 1214 has been assigned to the Bridge Fire and ongoing training. Finance reported the new software is being implemented, and reported on grants the city is applying for. Public Works reported on active projects within the city, the Museum is open for business, the application for the Lincoln Heights paving project was completed, and reported on personnel changes. The Police Department responded to 1869 calls for service, 52 cases pulled, 10

arrests, schools back in session and they are monitoring speeding within the school areas, and K9 Drax assisted the Siskiyou County Sheriff's Office with a traffic stop. Drax alerted the vehicle and approx. eight (8) pounds of fentanyl was discovered.

#### XI. ADJOURNMENT

Council Member Hall moved to adjourn. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: None

SINE DIE 6:59 pm

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Mayor

ATTEST:

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City Clerk

CITY OF WEED CITY COUNCIL  
SPECIAL MEETING MINUTES  
SEPTEMBER 18, 2024

The City Council of the City of Weed held a special meeting on Wednesday September 18, 2024, at 3:14pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order and led recitation of the Pledge of Allegiance. Present, in addition to Mayor Parham, were Council Members Bob Hall, Mark Mazzoni, and Susan Tavalero. Also present were Interim City Manager Steve Baker, City Clerk Sandra Duchi, and Finance Director Jill Porterfield. Council Member Palfini was absent from roll call but arrived at 3:17pm.

**PUBLIC COMMENT**

There was none.

**AGENDA**

A. Council conducted an interview of Peckham & McKenney regarding recruitment services. Interim City Manager presented the staff report. Carl Cahill presented a timeline of recruitment. Council Members' questions were asked and answered.

B. By Motion – Council considered entering into a contract with Peckham & McKenney for recruitment services. Council Member Tavalero moved to approve the Interim City Manager entering into contract with Peckham & McKenney for the recruitment of a city manager. Council Member Palfini seconded the motion and the vote was:

AYES: Council Member Hall, Mazzoni, Palfini, Parham, and Tavalero

NOES: None

ABSENT: None

Council Member Tavalero moved to adjourn the special meeting. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Member Hall, Mazzoni, Palfini, Parham, and Tavalero

NOES: None

ABSENT: None

Sin Die 4:10 pm

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Mayor

ATTEST:

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City Clerk

| Check Number  | GL Period | Check Issue Date | Vendor Number | Payee                              | Amount     |
|---------------|-----------|------------------|---------------|------------------------------------|------------|
| 10745         | 09/24     | 09/04/2024       | 1611          | POSTMASTER                         | 1,500.00   |
| 10754         | 09/24     | 09/11/2024       | 993381        | Airgas USA, LLC                    | 276.48     |
| 10755         | 09/24     | 09/11/2024       | 991886        | BENEFIT & RISK MANAGEMENT          | 60.00      |
| 10756         | 09/24     | 09/11/2024       | 990312        | C & A RUBBER STAMP                 | 82.90      |
| 10757         | 09/24     | 09/11/2024       | 310           | CAL-ORE COMMUNICATIONS             | 637.35     |
| 10758         | 09/24     | 09/11/2024       | 307           | CASCADE FIRE EQUIPMENT             | 1,126.00   |
| 10759         | 09/24     | 09/11/2024       | 993547        | CHARLES W PILLON                   | 5,489.79   |
| 10760         | 09/24     | 09/11/2024       | 993185        | COLANTUONO, HIGHSMITH & WHATLEY PC | 16,863.60  |
| 10761         | 09/24     | 09/11/2024       | 993276        | DAY MANAGEMENT CORP.               | 250.00     |
| 10762         | 09/24     | 09/11/2024       | 992151        | DCS TESTING & EQUIP                | 2,752.10   |
| 10763         | 09/24     | 09/11/2024       | 992378        | DEPARTMENT OF JUSTICE              | 104.00     |
| 10764         | 09/24     | 09/11/2024       | 992944        | DIVERSIFIED ELECTRIC, INC.         | 580.00     |
| 10765         | 09/24     | 09/11/2024       | 503           | DON ERICKSON                       | 1,413.84   |
| 10766         | 09/24     | 09/11/2024       | 992635        | E & S ENGINEERS & SURVEYORS        | 17,066.00  |
| 10767         | 09/24     | 09/11/2024       | 992635        | E & S ENGINEERS & SURVEYORS        | 2,142.75   |
| 10768         | 09/24     | 09/11/2024       | 516           | ERICKSON VALERO                    | 637.24     |
| 10769         | 09/24     | 09/11/2024       | 516           | ERICKSON VALERO                    | 937.43     |
| 10770         | 09/24     | 09/11/2024       | 992986        | EZ JANITORIAL                      | 235.00     |
| 10771         | 09/24     | 09/11/2024       | 1325          | FIRST BANKCARD                     | 2,025.55   |
| 10772         | 09/24     | 09/11/2024       | 993101        | GCS ENVIRONMENTAL EQUIPMENT        | 728.83     |
| 10773         | 09/24     | 09/11/2024       | 993665        | HINDERLITER DE LLAMAS & ASSOC.     | 1,190.05   |
| 10774         | 09/24     | 09/11/2024       | 901           | INDEPENDENT BUSINESS               | 432.56     |
| 10775         | 09/24     | 09/11/2024       | 993941        | INTERNATIONAL LINE BUILDERS        | 752.98     |
| 10776         | 09/24     | 09/11/2024       | 993645        | iWorQ Systems, Inc.                | 4,000.00   |
| 10777         | 09/24     | 09/11/2024       | 993755        | JOHN PEMBERTON                     | 18.40      |
| 10778         | 09/24     | 09/11/2024       | 992136        | KELLIE POWER                       | 925.00     |
| 10779         | 09/24     | 09/11/2024       | 993901        | LOCALITY MEDIA INC.                | 1,640.00   |
| 10780         | 09/24     | 09/11/2024       | 992591        | MONICA JEAN ZINDA                  | 1,300.00   |
| 10781         | 09/24     | 09/11/2024       | 993692        | NAPA AUTO PARTS                    | 245.13     |
| 10782         | 09/24     | 09/11/2024       | 992950        | NORTHERN CALIFORNIA GLOVE CO       | 178.92     |
| 10783         | 09/24     | 09/11/2024       | 990779        | PACE ANALYTICAL SERVICES LLC       | 298.64     |
| 10784         | 09/24     | 09/11/2024       | 1600          | PACIFIC POWER & LIGHT CO.          | 12,852.38  |
| 10785         | 09/24     | 09/11/2024       | 993525        | PALACIOS LAW OFFICE                | 200.00     |
| 10786         | 09/24     | 09/11/2024       | 993172        | RAMSHAW'S ACE HARDWARE             | 91.62      |
| 10787         | 09/24     | 09/11/2024       | 1834          | RAY'S FOOD PLACE #23               | 62.83      |
| 10788         | 09/24     | 09/11/2024       | 993560        | RICK FRIEDMAN                      | 425.00     |
| 10789         | 09/24     | 09/11/2024       | 993752        | SCOTT- SHASTA WATERMASTER DISTRICT | 190.00     |
| 10790         | 09/24     | 09/11/2024       | 993909        | SERVIAM BY WRIGHT                  | 9,875.72   |
| 10791         | 09/24     | 09/11/2024       | 991815        | SISKIYOU COUNTY ECONOMIC           | 2,500.00   |
| 10792         | 09/24     | 09/11/2024       | 991348        | SKINNERS TRUCK REPAIR              | 2,080.25   |
| 10793         | 09/24     | 09/11/2024       | 2332          | SOLANO'S INC.                      | 2,121.08   |
| 10794         | 09/24     | 09/11/2024       | 992464        | SOUTH WEED VALERO                  | 1,518.95   |
| 10795         | 09/24     | 09/11/2024       | 992464        | SOUTH WEED VALERO                  | 1,552.95   |
| 10796         | 09/24     | 09/11/2024       | 993934        | SPRINGBROOK HOLDING CO. LLC        | 360.00     |
| 10797         | 09/24     | 09/11/2024       | 993066        | U.S. CELLULAR                      | 561.43     |
| 10798         | 09/24     | 09/11/2024       | 1932          | UNION PACIFIC RAILROAD             | 677.88     |
| 10799         | 09/24     | 09/11/2024       | 992428        | US BANK                            | 1,059.96   |
| 10800         | 09/24     | 09/11/2024       | 993832        | USMARO SANCHEZ-FERNANDEZ           | 110.00     |
| 10801         | 09/24     | 09/11/2024       | 992476        | VERIZON                            | 25.02      |
| 10802         | 09/24     | 09/11/2024       | 991678        | VESTIS                             | 250.02     |
| 10803         | 09/24     | 09/11/2024       | 993431        | WEX BANK                           | 330.99     |
| 10804         | 09/24     | 09/11/2024       | 993825        | WORLD TELECOM & SURVEILLANCE INC.  | 2,268.75   |
| 9112401       | 09/24     | 09/11/2024       | 993186        | CalPERS                            | 1,750.00   |
| Grand Totals: |           |                  |               |                                    | 106,755.37 |

| Check Number  | GL Period | Check Issue Date | Vendor Number | Payee                             | Amount      |
|---------------|-----------|------------------|---------------|-----------------------------------|-------------|
| 926           | 09/24     | 09/24/2024       | 993927        | Nonprofit Benefits Trust          | 4,533.25- V |
| 10813         | 09/24     | 09/24/2024       | 1603          | A T & T CALNET                    | 738.70      |
| 10814         | 09/24     | 09/24/2024       | 991807        | BATTERY SYSTEMS, INC.             | 279.58      |
| 10815         | 09/24     | 09/24/2024       | 990312        | C & A RUBBER STAMP                | 17.99       |
| 10816         | 09/24     | 09/24/2024       | 993942        | CALIFORNIA FIRE CHIEFS ASSOC.     | 400.00      |
| 10817         | 09/24     | 09/24/2024       | 993186        | CaIPERS                           | 27,354.67   |
| 10818         | 09/24     | 09/24/2024       | 307           | CASCADE FIRE EQUIPMENT            | 11,167.35   |
| 10819         | 09/24     | 09/24/2024       | 993075        | CASELLE                           | .00 V       |
| 10820         | 09/24     | 09/24/2024       | 993895        | COMCAST                           | 409.96      |
| 10821         | 09/24     | 09/24/2024       | 993762        | CROSS CONNECTIONS                 | 224.25      |
| 10822         | 09/24     | 09/24/2024       | 503           | DON ERICKSON                      | 1,376.04    |
| 10823         | 09/24     | 09/24/2024       | 993214        | FAMILY AND COMMUNITY RESOURCE     | 10,800.00   |
| 10824         | 09/24     | 09/24/2024       | 991978        | FERGUSON WATERWORKS #1423         | 2,186.17    |
| 10825         | 09/24     | 09/24/2024       | 1325          | FIRST BANKCARD                    | 741.25      |
| 10826         | 09/24     | 09/24/2024       | 1916          | GANNETT CALIFORNIA LOCALIQ        | 87.00       |
| 10827         | 09/24     | 09/24/2024       | 719           | GREAT NORTHERN SERVICES           | 1,557.31    |
| 10828         | 09/24     | 09/24/2024       | 808           | HILLYARD/SACRAMENTO               | 558.29      |
| 10829         | 09/24     | 09/24/2024       | 993860        | LAW OFFICES OF DARRIN W. MERCIER  | 105.00      |
| 10830         | 09/24     | 09/24/2024       | 993913        | NETWORK ONE                       | 6,310.00    |
| 10831         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 17,300.00   |
| 10832         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 2,719.50    |
| 10833         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 620.00      |
| 10834         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 186.00      |
| 10835         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 62.00       |
| 10836         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 2,383.00    |
| 10837         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 62.00       |
| 10838         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 1,984.00    |
| 10839         | 09/24     | 09/24/2024       | 1615          | PACE CIVIL INC.                   | 5,031.75    |
| 10840         | 09/24     | 09/24/2024       | 1600          | PACIFIC POWER & LIGHT CO.         | 4,560.77    |
| 10841         | 09/24     | 09/24/2024       | 993904        | PHI CARES MEMBERSHIP DEPT.        | 55.00       |
| 10842         | 09/24     | 09/24/2024       | 993804        | PLACEWORKS                        | 550.00      |
| 10843         | 09/24     | 09/24/2024       | 993804        | PLACEWORKS                        | 1,787.50    |
| 10844         | 09/24     | 09/24/2024       | 993804        | PLACEWORKS                        | 275.00      |
| 10845         | 09/24     | 09/24/2024       | 993804        | PLACEWORKS                        | 1,375.00    |
| 10846         | 09/24     | 09/24/2024       | 993804        | PLACEWORKS                        | 7,557.50    |
| 10847         | 09/24     | 09/24/2024       | 1611          | POSTMASTER                        | 459.99      |
| 10848         | 09/24     | 09/24/2024       | 990804        | RAY-MAC MECHANICAL                | 225.00      |
| 10849         | 09/24     | 09/24/2024       | 1997          | S.C.O.R.E.                        | 53,925.26   |
| 10850         | 09/24     | 09/24/2024       | 993909        | SERVIAM BY WRIGHT                 | 14,636.71   |
| 10851         | 09/24     | 09/24/2024       | 993420        | SHASTA VALLEY PEST CONTROL        | 90.00       |
| 10852         | 09/24     | 09/24/2024       | 991348        | SKINNERS TRUCK REPAIR             | 1,292.00    |
| 10853         | 09/24     | 09/24/2024       | 992181        | STAPLES ADVANTAGE                 | 474.94      |
| 10854         | 09/24     | 09/24/2024       | 992066        | TIMBERWORKS                       | 324,899.75  |
| 10855         | 09/24     | 09/24/2024       | 992066        | TIMBERWORKS                       | 386,198.75  |
| 10856         | 09/24     | 09/24/2024       | 993726        | TRENT MERRILL                     | 890.23      |
| 10857         | 09/24     | 09/24/2024       | 991709        | UNDERGROUND SERVICE ALERT OF      | 807.37      |
| 10858         | 09/24     | 09/24/2024       | 992476        | VERIZON                           | 1,653.15    |
| 10859         | 09/24     | 09/24/2024       | 991678        | VESTIS                            | 166.68      |
| 10860         | 09/24     | 09/24/2024       | 992028        | WOODS PEST CONTROL INC.           | 212.00      |
| 10861         | 09/24     | 09/24/2024       | 993825        | WORLD TELECOM & SURVEILLANCE INC. | 625.00      |
| 10862         | 09/24     | 09/24/2024       | 993934        | SPRINGBROOK HOLDING CO. LLC       | 2,688.00    |
| Grand Totals: |           |                  |               |                                   | 895,534.16  |

CITY OF WEED  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

| GENERAL FUND                              |               |              |              |              |         |
|-------------------------------------------|---------------|--------------|--------------|--------------|---------|
|                                           | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEARNED     | PCNT    |
| REVENUE                                   |               |              |              |              |         |
| 10-001-301 SECURED TAXES                  | .00           | .00          | 485,000.00   | 485,000.00   | .0      |
| 10-001-302 UNSECURED TAXES                | .00           | .00          | 22,650.00    | 22,650.00    | .0      |
| 10-001-303 HOMEOWNER'S EXEMPTION          | .00           | .00          | 5,400.00     | 5,400.00     | .0      |
| 10-001-304 SALES TAX/PUB SAFETY/PROP 172  | .00           | .00          | 14,600.00    | 14,600.00    | .0      |
| 10-001-305 SALES TAX                      | 260,620.65    | 121,376.81   | 1,410,000.00 | 1,288,623.19 | 8.6     |
| 10-001-306 S.M.I. TAX                     | 51.80         | 85.88        | 500.00       | 414.12       | 17.2    |
| 10-001-307 TOT (TRANSIENT OCCUPANCY TAX)  | 54,326.59     | .00          | 358,240.00   | 358,240.00   | .0      |
| 10-001-310 CANNABIS TAX                   | 8,857.54      | 14,455.54    | 83,011.00    | 68,555.46    | 17.4    |
| 10-001-311 MELLO-ROOS TAX                 | .00           | .00          | 2,800.00     | 2,800.00     | .0      |
| 10-001-320 BUSINESS LICENSES              | 194.10        | .00          | 10,500.00    | 10,500.00    | .0      |
| 10-001-321 BUILDING PERMITS               | 2,634.69      | 4,855.79     | 26,000.00    | 21,144.21    | 18.7    |
| 10-001-322 PLUMBING PERMITS               | 240.74        | 255.30       | 750.00       | 494.70       | 34.0    |
| 10-001-323 ELECTRICAL PERMITS             | 174.37        | 295.13       | 1,500.00     | 1,204.87     | 19.7    |
| 10-001-324 PLANNING FEES                  | 1,352.47      | 2,428.88     | 25,000.00    | 22,571.12    | 9.7     |
| 10-001-325 ANIMAL LICENSES & IMPOUND FEES | 177.00        | 720.00       | 2,000.00     | 1,280.00     | 36.0    |
| 10-001-328 DISPENSARY FEES                | .00           | .00          | 200.00       | 200.00       | .0      |
| 10-001-329 BURN PERMITS                   | .00           | 100.00       | 150.00       | 50.00        | 66.7    |
| 10-001-330 INTEREST                       | .00           | 19,207.29    | 250,000.00   | 230,792.71   | 7.7     |
| 10-001-334 FRANCHISE TAXES                | .00           | .00          | 193,144.00   | 193,144.00   | .0      |
| 10-001-338 SALE OF PROP & EQUIP           | .00           | .00          | 30,000.00    | 30,000.00    | .0      |
| 10-001-339 LIBRARY FINES/FEES             | .00           | .00          | 1,500.00     | 1,500.00     | .0      |
| 10-001-340 MOTOR VEHICLE LICENSE FEES-VLF | .00           | .00          | 340,000.00   | 340,000.00   | .0      |
| 10-001-342 DOCUMENTARY TAX                | 448.80        | 652.02       | 4,000.00     | 3,347.98     | 16.3    |
| 10-001-343 VARIOUS COUNTY TAXES           | 296.38        | 1,091.52     | 750.00       | 341.52       | 145.5   |
| 10-001-346 MISC REV'S/FEES/REFUNDS        | 135.50        | 314.00       | 1,200.00     | 886.00       | 26.2    |
| 10-001-347 SCTID TOT 2% ADMIN FEE         | 271.63        | .00          | 1,800.00     | 1,800.00     | .0      |
| 10-001-348 PARKING TICKETS                | 1,565.00      | 3,725.00     | 8,200.00     | 4,475.00     | 45.4    |
| 10-001-349 SPECIAL POLICE SERVICES        | 50.00         | 115.00       | 500.00       | 385.00       | 23.0    |
| 10-001-351 AB1913 COPS/AB1740 CLEEP ST OF | .00           | .00          | 133,946.00   | 133,946.00   | .0      |
| 10-001-353 COS PARKING ENFORCEMENT        | .00           | 1,451.70     | 8,000.00     | 6,548.30     | 18.2    |
| 10-001-354 RENTS                          | .00           | 3,301.44     | 12,000.00    | 8,698.56     | 27.5    |
| 10-001-357 GEN DONATIONS PRIVATE          | .00           | 10,033.80    | .00          | 10,033.80    | .0      |
| 10-001-358 COS-FIRE DEPT CONSLT           | .00           | 21,000.00    | 10,000.00    | 11,000.00    | 210.0   |
| 10-001-359 CONCEALED WEAPONS PERMIT       | .00           | 169.00       | 600.00       | 431.00       | 28.2    |
| 10-001-360 BOOKING FEES/REIMB.            | ( 55.52)      | 7,936.93     | 100.00       | 7,836.93     | 7936.9  |
| 10-001-362 OUTSIDE-FIRE PROTECTION        | 74,214.65     | 79,351.55    | 290,000.00   | 210,648.45   | 27.4    |
| 10-001-363 SCORE RETURN DEPOSIT           | .00           | 1,097.00     | 32,000.00    | 30,903.00    | 3.4     |
| 10-001-365 EF RECOVERY - FIRE DEPT        | 252.24        | 252.24       | .00          | 252.24       | .0      |
| 10-001-367 EQUIPMENT REIMBURSEMENT - FIRE | 47,536.06     | 47,536.06    | 110,000.00   | 62,463.94    | 43.2    |
| 10-001-369 BUILDING INSP REIMB            | .00           | 1,849.86     | 10,000.00    | 8,150.14     | 18.5    |
| 10-001-384 TRANSFERS IN                   | .00           | .00          | 511,014.00   | 511,014.00   | .0      |
| 10-001-389 GRANT REVENUE                  | 87,005.13     | ( 70,732.65) | 15,000.00    | 85,732.65    | (471.6) |
| TOTAL REVENUE                             | 540,349.82    | 272,925.09   | 4,412,055.00 | 4,139,129.91 | 6.2     |

CITY OF WEED  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                         | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEARNED     | PCNT  |
|-----------------------------------------|---------------|--------------|--------------|--------------|-------|
| <u>SOURCE 413</u>                       |               |              |              |              |       |
| 10-413-327 ADMINISTRATIVE FEES          | 15,163.07     | 15,304.07    | 6,500.00     | ( 8,804.07)  | 235.5 |
| TOTAL SOURCE 413                        | 15,163.07     | 15,304.07    | 6,500.00     | ( 8,804.07)  | 235.5 |
| <u>SOURCE 420</u>                       |               |              |              |              |       |
| 10-420-364 SAFER GRANT                  | .00           | .00          | 143,838.00   | 143,838.00   | .0    |
| TOTAL SOURCE 420                        | .00           | .00          | 143,838.00   | 143,838.00   | .0    |
| <u>SOURCE 422</u>                       |               |              |              |              |       |
| 10-422-357 GEN DONATIONS PRIVATE/GRANTS | .00           | ( 10,706.25) | .00          | 10,706.25    | .0    |
| TOTAL SOURCE 422                        | .00           | ( 10,706.25) | .00          | 10,706.25    | .0    |
| <u>SOURCE 427</u>                       |               |              |              |              |       |
| 10-427-357 GEN DONATIONS PRIVATE/GRANTS | .00           | 50.00        | .00          | ( 50.00)     | .0    |
| TOTAL SOURCE 427                        | .00           | 50.00        | .00          | ( 50.00)     | .0    |
| <u>POLICE - FORFEITURE FUNDS</u>        |               |              |              |              |       |
| 10-428-330 INTEREST                     | .00           | .00          | 10,200.00    | 10,200.00    | .0    |
| 10-428-368 POLICE - FORFEITURE FUNDS    | .00           | .00          | 100,000.00   | 100,000.00   | .0    |
| TOTAL POLICE - FORFEITURE FUNDS         | .00           | .00          | 110,200.00   | 110,200.00   | .0    |
| TOTAL FUND REVENUE                      | 555,512.89    | 277,572.91   | 4,672,593.00 | 4,395,020.09 | 5.9   |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | UNEXPENDED    | PCNT |
|---------------------------------------|---------------|------------|---------------|---------------|------|
| <u>CITY COUNCIL</u>                   |               |            |               |               |      |
| 10-410-401 SALARIES                   | 1,300.00      | 2,600.00   | 15,600.00     | 13,000.00     | 16.7 |
| 10-410-415 UNEMPLOYMENT               | .00           | .00        | 250.00        | 250.00        | .0   |
| 10-410-420 SOCIAL SECURITY            | 99.47         | 298.41     | 1,194.00      | 895.59        | 25.0 |
| 10-410-423 INSURANCE- WKRS COMP       | .00           | .00        | 864.00        | 864.00        | .0   |
| 10-410-433 MEMBERSHIPS & DUES         | .00           | .00        | 100.00        | 100.00        | .0   |
| 10-410-437 MEETINGS & TRAVEL          | .00           | 1,480.00   | 6,800.00      | 5,320.00      | 21.8 |
| 10-410-448 SPECIAL DEPT. EXPENSES     | 73.25         | 103.14     | 2,500.00      | 2,396.86      | 4.1  |
| 10-410-495 DEPT. TRAINING             | .00           | .00        | 500.00        | 500.00        | .0   |
| 10-410-517 TRANS IN GEN GOV COSTS     | .00           | .00        | ( 8,116.00)   | ( 8,116.00)   | .0   |
| TOTAL CITY COUNCIL                    | 1,472.72      | 4,481.55   | 19,692.00     | 15,210.45     | 22.8 |
| <u>ADMINISTRATION</u>                 |               |            |               |               |      |
| 10-411-401 SALARIES                   | 16,264.80     | 87,236.69  | 308,000.00    | 220,763.31    | 28.3 |
| 10-411-403 COMMUNICATIONS             | 217.65        | 697.03     | 3,400.00      | 2,702.97      | 20.5 |
| 10-411-404 OFFICE SUPPLIES            | 474.94        | 736.98     | 1,200.00      | 463.02        | 61.4 |
| 10-411-420 SOCIAL SECURITY            | 1,236.22      | 7,472.90   | 23,562.00     | 16,089.10     | 31.7 |
| 10-411-421 P.E.R.S.                   | 3,647.05      | 13,766.68  | 52,000.00     | 38,233.32     | 26.5 |
| 10-411-422 INSURANCE-HEALTH           | 2,593.56      | 9,204.29   | 51,000.00     | 41,795.71     | 18.1 |
| 10-411-423 INSURANCE- WKRS COMP       | .00           | 10.89      | 16,208.00     | 16,197.11     | .1   |
| 10-411-433 MEMBERSHIPS & DUES         | .00           | .00        | 1,600.00      | 1,600.00      | .0   |
| 10-411-436 ADV/PRINT/PUBLICATIONS     | .00           | 1,343.00   | 4,500.00      | 3,157.00      | 29.8 |
| 10-411-437 MEETINGS & TRAVEL          | .00           | .00        | 1,500.00      | 1,500.00      | .0   |
| 10-411-448 SPECIAL DEPT. EXPENSES     | 169.72        | 487.48     | 7,000.00      | 6,512.52      | 7.0  |
| 10-411-457 OUTSIDE SER/CONTR/CONSULT  | .00           | 166.08     | 180,000.00    | 179,833.92    | .1   |
| 10-411-495 DEPT. TRAINING             | .00           | .00        | 500.00        | 500.00        | .0   |
| 10-411-496 VEHICLE OPER & MAINTENANCE | .00           | .00        | 4,800.00      | 4,800.00      | .0   |
| 10-411-517 TRANS IN GEN GOV COSTS     | .00           | .00        | ( 253,725.00) | ( 253,725.00) | .0   |
| TOTAL ADMINISTRATION                  | 24,603.94     | 121,122.02 | 401,545.00    | 280,422.98    | 30.2 |
| <u>PLANNING</u>                       |               |            |               |               |      |
| 10-412-403 COMMUNICATIONS             | .00           | .00        | 50.00         | 50.00         | .0   |
| 10-412-436 ADV/PRINT/PUBLICATIONS     | 87.00         | 226.00     | 500.00        | 274.00        | 45.2 |
| 10-412-437 MEETINGS & TRAVEL          | .00           | .00        | 200.00        | 200.00        | .0   |
| 10-412-448 SPECIAL DEPT. EXPENSES     | 167.51        | 167.51     | 1,200.00      | 1,032.49      | 14.0 |
| 10-412-457 OUTSIDE SER/CONTR/CONSULT  | 11,545.00     | 20,045.00  | 72,000.00     | 51,955.00     | 27.8 |
| TOTAL PLANNING                        | 11,799.51     | 20,438.51  | 73,950.00     | 53,511.49     | 27.6 |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                      | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | UNEXPENDED    | PCNT |
|--------------------------------------|---------------|------------|---------------|---------------|------|
| <u>FINANCE</u>                       |               |            |               |               |      |
| 10-413-401 SALARIES                  | 15,317.55     | 45,500.42  | 199,128.00    | 153,627.58    | 22.9 |
| 10-413-403 COMMUNICATIONS            | 334.54        | 956.64     | 4,300.00      | 3,343.36      | 22.3 |
| 10-413-404 OFFICE SUPPLIES           | 144.18        | 316.18     | 3,500.00      | 3,183.82      | 9.0  |
| 10-413-406 POSTAGE                   | .00           | 74.83      | 2,200.00      | 2,125.17      | 3.4  |
| 10-413-420 SOCIAL SECURITY           | 1,148.00      | 3,996.75   | 15,233.00     | 11,236.25     | 26.2 |
| 10-413-421 P.E.R.S.                  | 3,678.30      | 11,549.67  | 40,000.00     | 28,450.33     | 28.9 |
| 10-413-422 INSURANCE-HEALTH          | 5,381.78      | 15,116.00  | 60,000.00     | 44,884.00     | 25.2 |
| 10-413-423 INSURANCE- WKRS COMP      | .00           | .00        | 10,373.00     | 10,373.00     | .0   |
| 10-413-432 MAINTENANCE/EQUIPMENT     | .00           | .00        | 350.00        | 350.00        | .0   |
| 10-413-433 MEMBERSHIPS & DUES        | .00           | 4.99       | .00           | 4.99          | .0   |
| 10-413-437 MEETINGS & TRAVEL         | .00           | .00        | 100.00        | 100.00        | .0   |
| 10-413-448 SPECIAL DEPT. EXPENSES    | .00           | 13.89      | 3,500.00      | 3,486.11      | .4   |
| 10-413-457 OUTSIDE SER/CONTR/CONSULT | 3,878.05      | 48,498.05  | 67,794.00     | 19,295.95     | 71.5 |
| 10-413-475 CAPITAL OUTLAY            | .00           | .00        | 70,464.00     | 70,464.00     | .0   |
| 10-413-517 TRANS IN GEN GOV COSTS    | .00           | .00        | ( 251,785.00) | ( 251,785.00) | .0   |
| 10-413-999 SERVICE CHARGE            | 731.21        | 2,883.72   | 16,000.00     | 13,116.28     | 18.0 |
| TOTAL FINANCE                        | 30,613.61     | 128,911.14 | 241,157.00    | 112,245.86    | 53.5 |

CITY ATTORNEY

|                                        |           |           |              |              |       |
|----------------------------------------|-----------|-----------|--------------|--------------|-------|
| 10-414-441 ATTORNEY SERVICES           | 31,500.31 | 68,298.88 | 90,000.00    | 21,701.12    | 75.9  |
| 10-414-457 OUTSIDE SER/CONT/CONSULTANT | 40.00     | 40.00     | .00          | 40.00        | .0    |
| 10-414-517 TRANS IN GEN GOV COSTS      | .00       | .00       | ( 22,500.00) | ( 22,500.00) | .0    |
| TOTAL CITY ATTORNEY                    | 31,540.31 | 68,338.88 | 67,500.00    | ( 838.88)    | 101.2 |

GOVERNMENT BUILDINGS

|                                       |          |           |              |              |      |
|---------------------------------------|----------|-----------|--------------|--------------|------|
| 10-416-401 SALARIES                   | 2,389.19 | 6,332.00  | 35,000.00    | 28,668.00    | 18.1 |
| 10-416-408 UTILITIES                  | 2,133.31 | 6,114.26  | 33,000.00    | 26,885.74    | 18.5 |
| 10-416-414 MAINTENANCE-BLDG & GROUNDS | 262.88   | 262.88    | 5,000.00     | 4,737.12     | 5.3  |
| 10-416-420 SOCIAL SECURITY            | 191.65   | 498.77    | 2,678.00     | 2,179.23     | 18.6 |
| 10-416-421 P.E.R.S.                   | 293.77   | 719.17    | 2,500.00     | 1,780.83     | 28.8 |
| 10-416-422 INSURANCE-HEALTH           | 302.28   | 355.31    | 1,000.00     | 644.69       | 35.5 |
| 10-416-423 INSURANCE- WKRS COMP       | .00      | 3.02      | 216.00       | 212.98       | 1.4  |
| 10-416-440 JANITORIAL CONTRACT        | 925.00   | 2,775.00  | 12,025.00    | 9,250.00     | 23.1 |
| 10-416-448 SPECIAL DEPT. EXPENSES     | 1,304.69 | 2,296.11  | 8,500.00     | 6,203.89     | 27.0 |
| 10-416-457 OUTSIDE SER/CONTR/CONSULT  | 625.00   | 625.00    | 5,000.00     | 4,375.00     | 12.5 |
| 10-416-475 CAPITAL OUTLAY             | .00      | 175.00    | .00          | 175.00       | .0   |
| 10-416-476 DEBT SERVICE - PRINCIPLE   | .00      | .00       | 41,500.00    | 41,500.00    | .0   |
| 10-416-483 DEBT SERVICE - INTEREST    | .00      | .00       | 6,510.00     | 6,510.00     | .0   |
| 10-416-517 TRANS IN GEN GOV COSTS     | .00      | .00       | ( 39,053.00) | ( 39,053.00) | .0   |
| TOTAL GOVERNMENT BUILDINGS            | 8,427.77 | 20,156.52 | 113,876.00   | 93,719.48    | 17.7 |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                      | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | UNEXPENDED    | PCNT  |
|--------------------------------------|---------------|------------|---------------|---------------|-------|
| <u>DRAINAGE</u>                      |               |            |               |               |       |
| 10-417-448 SPECIAL DEPT. EXPENSES    | .00           | 6,580.50   | 1,500.00      | ( 5,080.50)   | 438.7 |
| 10-417-453 ENGINEERING               | 1,984.00      | 4,297.00   | 25,000.00     | 20,703.00     | 17.2  |
| 10-417-457 OUTSIDE SER/CONTR/CONSULT | .00           | .00        | 1,000.00      | 1,000.00      | .0    |
| TOTAL DRAINAGE                       | 1,984.00      | 10,877.50  | 27,500.00     | 16,622.50     | 39.6  |
| <u>ELECTIONS</u>                     |               |            |               |               |       |
| 10-418-457 OUTSIDE SER/CONTR/CONSULT | .00           | .00        | 2,300.00      | 2,300.00      | .0    |
| TOTAL ELECTIONS                      | .00           | .00        | 2,300.00      | 2,300.00      | .0    |
| <u>INSURANCE/NON-DEPARTMENTAL</u>    |               |            |               |               |       |
| 10-419-422 INSURANCE-HEALTH          | ( 4,418.25)   | 6,664.36   | 25,500.00     | 18,835.64     | 26.1  |
| 10-419-423 INSURANCE- WKRS COMP      | 53,925.26     | 104,455.70 | .00           | ( 104,455.70) | .0    |
| 10-419-425 INSURANCE-LIABILITY       | .00           | 276,108.38 | 287,680.00    | 11,571.62     | 96.0  |
| 10-419-428 INS. PROP/EQ-COLL COSTS   | .00           | 131,118.75 | 112,579.00    | ( 18,539.75)  | 116.5 |
| 10-419-432 MAINTENANCE/EQUIPMENT     | 5,953.73      | 22,417.41  | 45,000.00     | 22,582.59     | 49.8  |
| 10-419-433 MEMBERSHIPS & DUES        | .00           | .00        | 4,700.00      | 4,700.00      | .0    |
| 10-419-438 ENTERPRISE ZONE ADMIN     | 2,500.00      | 8,749.99   | 25,000.00     | 16,250.01     | 35.0  |
| 10-419-443 AUDIT FEES                | 5,489.79      | 27,865.41  | 60,000.00     | 32,134.59     | 46.4  |
| 10-419-457 OUTSIDE SER/CONTR/CONSULT | .00           | 1,750.00   | 10,000.00     | 8,250.00      | 17.5  |
| 10-419-460 COMMUNITY PROMOTION       | .00           | 2,000.00   | 4,000.00      | 2,000.00      | 50.0  |
| 10-419-476 DEBT SERVICE - PRINCIPAL  | .00           | .00        | 4,625.00      | 4,625.00      | .0    |
| 10-419-483 DEBT SERVICE - INTEREST   | .00           | .00        | 772.00        | 772.00        | .0    |
| 10-419-517 TRANS IN GEN GOV COSTS    | .00           | .00        | ( 362,100.00) | ( 362,100.00) | .0    |
| TOTAL INSURANCE/NON-DEPARTMENTAL     | 63,450.53     | 581,130.00 | 217,756.00    | ( 363,374.00) | 266.9 |
| <u>SAFER GRANT</u>                   |               |            |               |               |       |
| 10-420-401 SALARIES                  | 2,640.00      | 7,920.00   | 49,920.00     | 42,000.00     | 15.9  |
| 10-420-402 SALARIES-O/T              | 252.00        | 7,308.00   | .00           | ( 7,308.00)   | .0    |
| 10-420-420 SOCIAL SECURITY           | 220.82        | 1,311.42   | 3,819.00      | 2,507.58      | 34.3  |
| 10-420-421 P.E.R.S.                  | 291.72        | 1,083.48   | 5,416.00      | 4,332.52      | 20.0  |
| 10-420-422 INSURANCE-HEALTH          | 759.30        | 1,967.73   | 9,500.00      | 7,532.27      | 20.7  |
| 10-420-423 INSURANCE- WKRS COMP      | .00           | .00        | 5,000.00      | 5,000.00      | .0    |
| TOTAL SAFER GRANT                    | 4,163.84      | 19,590.63  | 73,655.00     | 54,064.37     | 26.6  |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------------------------------|---------------|------------|--------------|--------------|------|
| <u>POLICE</u>                         |               |            |              |              |      |
| 10-421-401 SALARIES                   | 67,331.06     | 205,081.18 | 890,000.00   | 684,918.82   | 23.0 |
| 10-421-402 SALARIES-O/T               | 2,242.64      | 8,708.16   | 45,000.00    | 36,291.84    | 19.4 |
| 10-421-403 COMMUNICATIONS             | 897.88        | 2,409.58   | 14,000.00    | 11,590.42    | 17.2 |
| 10-421-404 OFFICE SUPPLIES            | 451.55        | 451.55     | 500.00       | 48.45        | 90.3 |
| 10-421-406 POSTAGE                    | .00           | 57.51      | 1,750.00     | 1,692.49     | 3.3  |
| 10-421-420 SOCIAL SECURITY            | 5,185.97      | 18,733.98  | 71,528.00    | 52,794.02    | 26.2 |
| 10-421-421 P.E.R.S.                   | 23,615.98     | 74,814.11  | 253,000.00   | 178,185.89   | 29.6 |
| 10-421-422 INSURANCE-HEALTH           | 19,698.61     | 54,659.46  | 205,000.00   | 150,340.54   | 26.7 |
| 10-421-423 INSURANCE- WKRS COMP       | .00           | .00        | 63,318.00    | 63,318.00    | .0   |
| 10-421-429 UNIFORMS/CLEANING/TRAINING | .00           | 4,388.77   | 5,200.00     | 811.23       | 84.4 |
| 10-421-432 MAINTENANCE/EQUIPMENT      | 409.96        | 1,228.05   | 4,000.00     | 2,771.95     | 30.7 |
| 10-421-433 MEMBERSHIPS & DUES         | .00           | .00        | 400.00       | 400.00       | .0   |
| 10-421-434 RENTS & LEASES             | 1,091.41      | 3,274.23   | 13,800.00    | 10,525.77    | 23.7 |
| 10-421-436 ADV/PRINT/PUBLICATIONS     | .00           | .00        | 100.00       | 100.00       | .0   |
| 10-421-437 MEETINGS & TRAVEL          | .00           | .00        | 100.00       | 100.00       | .0   |
| 10-421-448 SPECIAL DEPT. EXPENSES     | 3,642.48      | 19,707.19  | 50,000.00    | 30,292.81    | 39.4 |
| 10-421-457 OUTSIDE SER/CONTR/CONSULT  | 200.00        | 4,912.84   | 15,000.00    | 10,087.16    | 32.8 |
| 10-421-475 CAPITAL OUTLAY             | .00           | 8,401.34   | 72,880.00    | 64,478.66    | 11.5 |
| 10-421-476 DEBT SERVICE - PRINCIPAL   | .00           | .00        | 4,625.00     | 4,625.00     | .0   |
| 10-421-483 DEBT SERVICE - INTEREST    | .00           | .00        | 772.00       | 772.00       | .0   |
| 10-421-493 MECHANIC/OTHER LABOR       | 26.48         | 1,375.29   | 16,000.00    | 14,624.71    | 8.6  |
| 10-421-495 DEPT. TRAINING             | .00           | .00        | 2,500.00     | 2,500.00     | .0   |
| 10-421-496 VEHICLE OPER & MAINTENANCE | 2,864.15      | 7,039.46   | 60,000.00    | 52,960.54    | 11.7 |
| TOTAL POLICE                          | 127,658.17    | 415,242.70 | 1,789,473.00 | 1,374,230.30 | 23.2 |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                       | PERIOD ACTUAL | YTD ACTUAL  | BUDGET     | UNEXPENDED  | PCNT   |
|---------------------------------------|---------------|-------------|------------|-------------|--------|
| <u>FIRE</u>                           |               |             |            |             |        |
| 10-422-401 SALARIES                   | 22,572.39     | 80,137.80   | 270,000.00 | 189,862.20  | 29.7   |
| 10-422-402 SALARIES-O/T               | 5,286.73      | 52,318.98   | 150,000.00 | 97,681.02   | 34.9   |
| 10-422-403 COMMUNICATIONS             | 587.54        | 1,325.70    | 15,800.00  | 14,474.30   | 8.4    |
| 10-422-414 MAINTENANCE-BLDG & GROUNDS | 213.07        | 550.33      | 7,500.00   | 6,949.67    | 7.3    |
| 10-422-415 UNEMPLOYMENT               | .00           | 3,372.47    | 1,800.00   | ( 1,572.47) | 187.4  |
| 10-422-420 SOCIAL SECURITY            | 2,288.57      | 12,605.08   | 32,130.00  | 19,524.92   | 39.2   |
| 10-422-421 P.E.R.S.                   | 1,600.64      | 6,410.71    | 26,000.00  | 19,589.29   | 24.7   |
| 10-422-422 INSURANCE-HEALTH           | 3,743.61      | 12,245.74   | 49,000.00  | 36,754.26   | 25.0   |
| 10-422-423 INSURANCE- WKRS COMP       | ( 2,739.00)   | ( 1,896.56) | 34,360.00  | 36,256.56   | ( 5.5) |
| 10-422-429 UNIFORMS/CLEANING/TRAINING | 12,293.35     | 14,093.35   | 26,000.00  | 11,906.65   | 54.2   |
| 10-422-432 MAINTENANCE/EQUIPMENT      | 2,757.75      | 4,208.13    | 10,000.00  | 5,791.87    | 42.1   |
| 10-422-433 MEMBERSHIPS & DUES         | 400.00        | 400.00      | 1,000.00   | 600.00      | 40.0   |
| 10-422-436 ADV/PRINT/PUBLICATIONS     | .00           | .00         | 150.00     | 150.00      | .0     |
| 10-422-437 MEETINGS & TRAVEL          | .00           | 547.36      | 500.00     | ( 47.36)    | 109.5  |
| 10-422-448 SPECIAL DEPT. EXPENSES     | .00           | 34.01       | 4,000.00   | 3,965.99    | .9     |
| 10-422-457 OUTSIDE SER/CONTR/CONSULT  | 1,640.00      | 1,977.88    | 13,000.00  | 11,022.12   | 15.2   |
| 10-422-473 PHYSICAL EXAMS             | .00           | .00         | 600.00     | 600.00      | .0     |
| 10-422-475 CAPITAL OUTLAY             | .00           | 5,449.34    | .00        | ( 5,449.34) | .0     |
| 10-422-476 DEBT SERVICE - PRINCIPAL   | .00           | 50,248.00   | 50,248.00  | .00         | 100.0  |
| 10-422-483 DEBT SERVICE - INTEREST    | .00           | 6,293.38    | 6,293.00   | ( .38)      | 100.0  |
| 10-422-491 VOLUNTEERS                 | 2,342.00      | 2,378.00    | .00        | ( 2,378.00) | .0     |
| 10-422-493 MECHANIC/OTHER LABOR       | .00           | 176.20      | 10,000.00  | 9,823.80    | 1.8    |
| 10-422-495 DEPT. TRAINING             | .00           | .00         | 100.00     | 100.00      | .0     |
| 10-422-496 VEHICLE OPER & MAINTENANCE | 5,922.24      | 9,055.41    | 50,000.00  | 40,944.59   | 18.1   |
| TOTAL FIRE                            | 58,908.89     | 261,931.31  | 758,481.00 | 496,549.69  | 34.5   |
| <u>BUILDING INSPECTION</u>            |               |             |            |             |        |
| 10-423-401 SALARIES                   | 6,199.15      | 16,343.75   | 75,000.00  | 58,656.25   | 21.8   |
| 10-423-403 COMMUNICATIONS             | 41.56         | 83.09       | 550.00     | 466.91      | 15.1   |
| 10-423-420 SOCIAL SECURITY            | 473.32        | 1,451.64    | 5,738.00   | 4,286.36    | 25.3   |
| 10-423-421 P.E.R.S.                   | 487.88        | 1,494.18    | 6,000.00   | 4,505.82    | 24.9   |
| 10-423-422 INSURANCE-HEALTH           | 958.33        | 2,858.03    | 13,000.00  | 10,141.97   | 22.0   |
| 10-423-423 INSURANCE- WKRS COMP       | .00           | .00         | 4,322.00   | 4,322.00    | .0     |
| 10-423-436 ADV/PRINT/PUBLICATIONS     | .00           | 139.27      | .00        | ( 139.27)   | .0     |
| 10-423-448 SPECIAL DEPT. EXPENSES     | 349.76        | 423.36      | 5,500.00   | 5,076.64    | 7.7    |
| 10-423-457 OUTSIDE SER/CONTR/CONSULT  | 3,843.00      | 4,277.00    | 9,500.00   | 5,223.00    | 45.0   |
| 10-423-496 VEHICLE OPER & MAINTENANCE | 110.07        | 263.28      | 1,800.00   | 1,536.72    | 14.6   |
| TOTAL BUILDING INSPECTION             | 12,463.07     | 27,333.60   | 121,410.00 | 94,076.40   | 22.5   |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                          | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT  |
|------------------------------------------|---------------|------------|------------|------------|-------|
| <u>COPS PROG/AB 1913</u>                 |               |            |            |            |       |
| 10-425-401 SALARIES                      | 5,546.10      | 18,744.55  | 80,000.00  | 61,255.45  | 23.4  |
| 10-425-402 SALARIES-O/T                  | .00           | 30.97      | 750.00     | 719.03     | 4.1   |
| 10-425-403 COMMUNICATIONS                | 83.12         | 166.18     | 1,000.00   | 833.82     | 16.6  |
| 10-425-420 SOCIAL SECURITY               | 423.35        | 1,670.09   | 6,177.00   | 4,506.91   | 27.0  |
| 10-425-421 P.E.R.S.                      | 1,347.26      | 4,461.88   | 13,500.00  | 9,038.12   | 33.1  |
| 10-425-422 INSURANCE-HEALTH              | 1,480.07      | 4,881.77   | 15,500.00  | 10,618.23  | 31.5  |
| 10-425-423 INSURANCE- WKRS COMP          | .00           | .00        | 5,619.00   | 5,619.00   | .0    |
| 10-425-429 UNIFORMS/CLEANING/TRAINING    | 27.14         | 27.14      | 200.00     | 172.86     | 13.6  |
| 10-425-448 SPECIAL DEPT. EXPENSES        | .00           | 493.29     | 5,000.00   | 4,506.71   | 9.9   |
| 10-425-449 ANIMAL REGULATION             | 24.58         | 164.13     | 750.00     | 585.87     | 21.9  |
| 10-425-475 CAPITAL OUTLAY                | .00           | 300.00     | 69,428.00  | 69,128.00  | .4    |
| 10-425-496 VEHICLE OPER & MAINTENANCE    | 437.64        | 822.33     | 5,000.00   | 4,177.67   | 16.5  |
| TOTAL COPS PROG/AB 1913                  | 9,369.26      | 31,762.33  | 202,924.00 | 171,161.67 | 15.7  |
| <u>SENIOR SERVICES</u>                   |               |            |            |            |       |
| 10-426-496 VEHICLE OPER & MAINTENANCE    | .00           | .00        | 2,500.00   | 2,500.00   | .0    |
| TOTAL SENIOR SERVICES                    | .00           | .00        | 2,500.00   | 2,500.00   | .0    |
| <u>LIBRARY</u>                           |               |            |            |            |       |
| 10-427-401 SALARIES                      | 4,173.15      | 11,977.26  | 47,000.00  | 35,022.74  | 25.5  |
| 10-427-408 UTILITIES                     | 371.82        | 1,382.59   | 5,000.00   | 3,617.41   | 27.7  |
| 10-427-420 SOCIAL SECURITY               | 319.24        | 1,087.68   | 3,596.00   | 2,508.32   | 30.3  |
| 10-427-421 P.E.R.S.                      | 206.24        | 3,111.43   | 2,400.00   | 711.43     | 129.6 |
| 10-427-422 INSURANCE-HEALTH              | 1,829.64      | 5,488.92   | 2,000.00   | 3,488.92   | 274.5 |
| 10-427-423 INSURANCE- WKRS COMP          | .00           | .00        | 1,729.00   | 1,729.00   | .0    |
| 10-427-440 JANITORIAL CONTRACT           | 235.00        | 470.00     | 2,820.00   | 2,350.00   | 16.7  |
| 10-427-448 SPECIAL DEPT. EXPENSES        | 106.00        | 737.57     | 37,775.00  | 37,037.43  | 2.0   |
| TOTAL LIBRARY                            | 7,241.09      | 24,255.45  | 102,320.00 | 78,064.55  | 23.7  |
| <u>DEPARTMENT 428</u>                    |               |            |            |            |       |
| 10-428-448 SPECIAL DEPARTMENTAL EXPENSES | .00           | .00        | 650.00     | 650.00     | .0    |
| TOTAL DEPARTMENT 428                     | .00           | .00        | 650.00     | 650.00     | .0    |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED  | PCNT   |
|---------------------------------------|---------------|------------|--------------|-------------|--------|
| <u>DEPARTMENT 429</u>                 |               |            |              |             |        |
| 10-429-401 SALARIES                   | 16,653.75     | 21,708.75  | .00 (        | 21,708.75)  | .0     |
| 10-429-402 SALARIES-OT                | 33,281.11     | 45,324.93  | .00 (        | 45,324.93)  | .0     |
| 10-429-420 SOCIAL SECURITY            | 3,810.11      | 5,116.93   | .00 (        | 5,116.93)   | .0     |
| 10-429-421 P.E.R.S.                   | 474.72        | 781.85     | .00 (        | 781.85)     | .0     |
| 10-429-422 INSURANCE-HEALTH           | 769.07        | 769.07     | .00 (        | 769.07)     | .0     |
| 10-429-423 INSURANCE - WKRS COMP      | .00           | 33.41      | .00 (        | 33.41)      | .0     |
| 10-429-437 MEETINGS & TRAVEL          | 1,021.84      | 1,021.84   | .00 (        | 1,021.84)   | .0     |
| 10-429-496 VEHICLE OPER & MAINTENANCE | 681.56        | 681.56     | .00 (        | 681.56)     | .0     |
| TOTAL DEPARTMENT 429                  | 56,692.16     | 75,438.34  | .00 (        | 75,438.34)  | .0     |
| <u>STREET CLEANING</u>                |               |            |              |             |        |
| 10-432-401 SALARIES                   | 137.70        | 728.12     | 7,500.00     | 6,771.88    | 9.7    |
| 10-432-402 SALARIES-O/T               | .00           | 963.53     | 500.00 (     | 463.53)     | 192.7  |
| 10-432-420 SOCIAL SECURITY            | 13.56         | 145.32     | 612.00       | 466.68      | 23.8   |
| 10-432-421 P.E.R.S.                   | 104.51        | 359.59     | 1,700.00     | 1,340.41    | 21.2   |
| 10-432-422 INSURANCE-HEALTH           | 5.56          | 175.86     | 1,600.00     | 1,424.14    | 11.0   |
| 10-432-423 INSURANCE- WKRS COMP       | .00           | .00        | 216.00       | 216.00      | .0     |
| 10-432-448 SPECIAL DEPT. EXPENSES     | .00           | .00        | 1,500.00     | 1,500.00    | .0     |
| 10-432-496 VEHICLE OPER & MAINTENANCE | 1,072.84      | 2,191.15   | 14,000.00    | 11,808.85   | 15.7   |
| TOTAL STREET CLEANING                 | 1,334.17      | 4,563.57   | 27,628.00    | 23,064.43   | 16.5   |
| <u>STREET MAINTENANCE</u>             |               |            |              |             |        |
| 10-433-401 SALARIES                   | 9,372.73      | 32,820.36  | 125,055.00   | 92,234.64   | 26.2   |
| 10-433-402 SALARIES-O/T               | .00           | 142.35     | 263.00       | 120.65      | 54.1   |
| 10-433-403 COMMUNICATIONS             | 504.98        | 1,227.15   | 5,700.00     | 4,472.85    | 21.5   |
| 10-433-404 OFFICE SUPPLIES            | .00           | 8.06       | .00 (        | 8.06)       | .0     |
| 10-433-420 SOCIAL SECURITY            | 744.98        | 2,838.90   | 9,587.00     | 6,748.10    | 29.6   |
| 10-433-421 P.E.R.S.                   | 2,455.82      | 8,055.72   | 26,648.00    | 18,592.28   | 30.2   |
| 10-433-422 INSURANCE-HEALTH           | 2,541.43      | 5,505.65   | 18,000.00    | 12,494.35   | 30.6   |
| 10-433-423 INSURANCE- WKRS COMP       | .00           | 28.66      | 39,763.00    | 39,734.34   | .1     |
| 10-433-448 SPECIAL DEPT. EXPENSES     | 388,402.23    | 520,215.78 | 40,000.00 (  | 480,215.78) | 1300.5 |
| 10-433-453 ENGINEERING                | 19,208.75     | 19,208.75  | 25,000.00    | 5,791.25    | 76.8   |
| 10-433-475 CAPITAL OUTLAY             | .00           | 10,033.80  | .00 (        | 10,033.80)  | .0     |
| 10-433-496 VEHICLE OPER & MAINTENANCE | 706.83        | 3,245.15   | 35,000.00    | 31,754.85   | 9.3    |
| TOTAL STREET MAINTENANCE              | 423,937.75    | 603,330.33 | 325,016.00 ( | 278,314.33) | 185.6  |

CITY OF WEED  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

|                                      | PERIOD ACTUAL | YTD ACTUAL      | BUDGET       | UNEXPENDED   | PCNT   |
|--------------------------------------|---------------|-----------------|--------------|--------------|--------|
| <u>SNOW REMOVAL</u>                  |               |                 |              |              |        |
| 10-434-408 UTILITIES                 | .00           | .00             | 800.00       | 800.00       | .0     |
| 10-434-434 RENTS & LEASES            | .00           | .00             | 2,350.00     | 2,350.00     | .0     |
| 10-434-448 SPECIAL DEPT. EXPENSES    | .00           | .00             | 112.00       | 112.00       | .0     |
| 10-434-457 OUTSIDE SER/CONTR/CONSULT | .00           | 112.01          | .00          | ( 112.01)    | .0     |
| TOTAL SNOW REMOVAL                   | .00           | 112.01          | 3,262.00     | 3,149.99     | 3.4    |
| <u>STREET LIGHTING</u>               |               |                 |              |              |        |
| 10-440-456 STREET LIGHTING           | 3,760.19      | 7,464.37        | 70,000.00    | 62,535.63    | 10.7   |
| TOTAL STREET LIGHTING                | 3,760.19      | 7,464.37        | 70,000.00    | 62,535.63    | 10.7   |
| TOTAL FUND EXPENDITURES              | 879,420.98    | 2,426,480.76    | 4,642,595.00 | 2,216,114.24 | 52.3   |
| NET REVENUE OVER EXPENDITURES        | ( 323,908.09) | ( 2,148,907.85) | 29,998.00    | 2,178,905.85 | (7163. |



## **CITY OF WEED**

### **CITY COUNCIL**

#### **Staff Report**

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**MEETING DATE:** October 10, 2024

**REQUEST:** Adopting the 6<sup>th</sup> Cycle Housing Element

**LOCATION:** Citywide

**APPLICANT:** City of Weed

#### **RECOMMENDATION**

On August 21, 2024, the Planning Commission recommended the City Council find that the proposed project is exempt from CEQA per CEQA Guidelines Section 15061(b)(3) and adopt Resolution No.43-2024 adopting the 6<sup>th</sup> Cycle Housing Element Update, and Zoning District Regulations, and move for introduction and first reading of Ordinance No.477-2024 Zoning Text Amendments.

#### **BACKGROUND**

The Housing Element is a mandated element of the General Plan and is the only Element that is required to be updated on a regular basis. This is the sixth update cycle, and if adopted the new element is valid for eight years. The process for updating the housing element requires review and compliance by the State Housing and Community Development Department (HCD). The City has received its conditional compliance letter from HCD. See Attachment A.

Key to the Housing Element is a demonstration that there is sufficient land within the city with the appropriate land use designation and zoning to accommodate housing. The regional housing needs allocation (RHNA) is assigned to the city by the state. For the City of Weed the RHNA is two housing units. There is no requirement that the City build the units, only that the land and procedures are in place to allow development if a property owner or developer wants to build them.

As part of the Housing Element update process the zoning code is reviewed to ensure compliance with changes in state law that have occurred since the previous update. In this instance there are minor changes to the code that are required.

#### **PROPOSED PROJECT**

The City has identified sufficient sites with adequate development to build up to 29 new housing units with existing land use regulations and zoning designations. No amendments to land use designations or zone districts are needed to meet the RHNA of 2 housing units. Figure 1, *Housing Sites Inventory*, shows the locations of the potential housing sites as determined by the 2023-2031 Housing Element Update. As the City does not build the housing units, a RHNA buffer is recommended to give the City the ability to approve housing projects at less than the maximum density. The City has a buffer of 27 housing units.

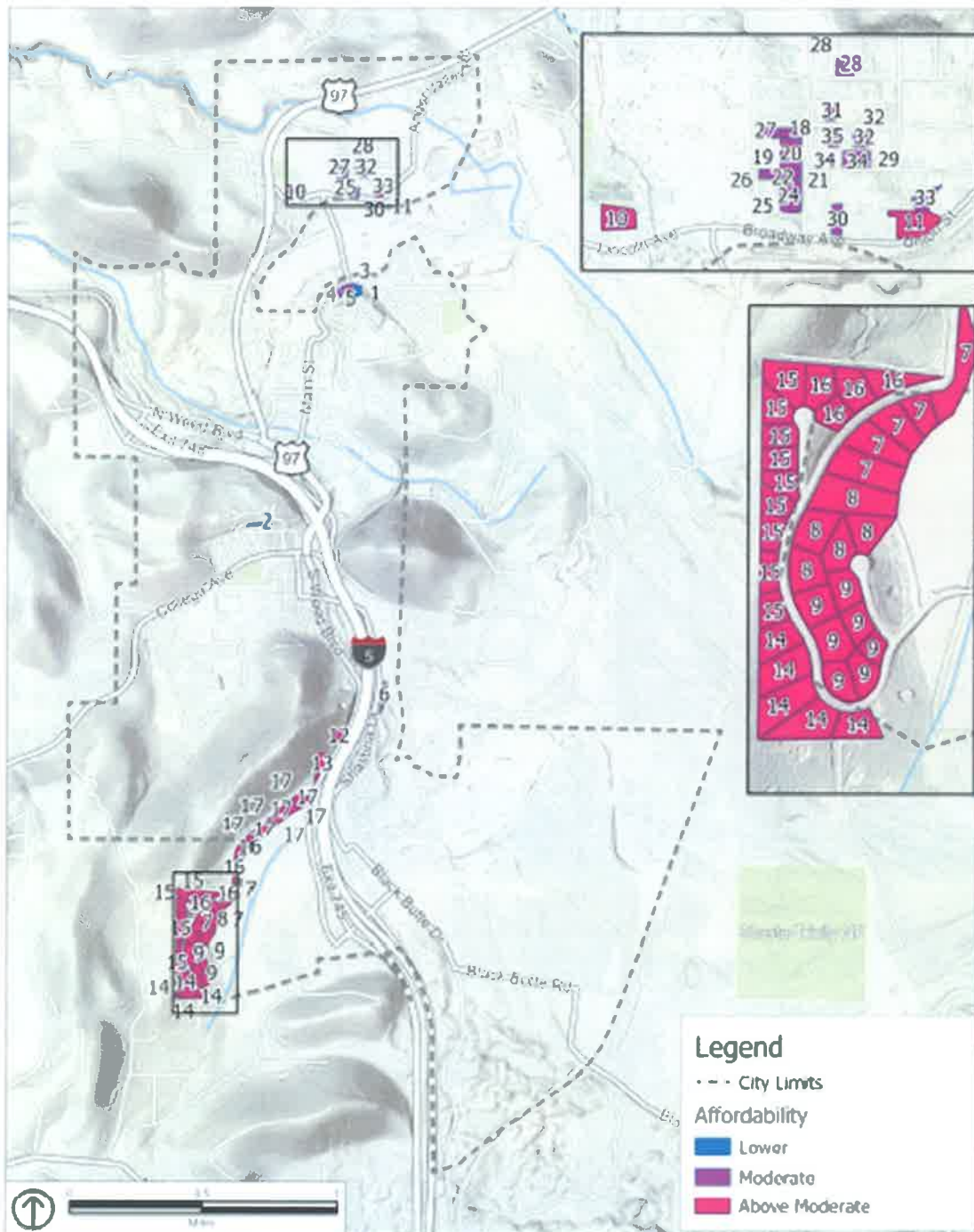


Figure 1 – Housing Sites Inventory

The Housing Element also contains required changes to the City's zoning code as summarized in Table 1 – Zoning Text Amendments. In the exhibits the added text is shown in **bold underline italic**, and the deleted text in ~~double-strikethrough~~.

**Table 1: Zoning Text Amendment Summary**

| <b>Exhibit</b> | <b>Summary</b>                             | <b>Section</b>           |
|----------------|--------------------------------------------|--------------------------|
| A              | Emergency Shelter Parking                  | 18.48.120                |
| B              | Definitions – Modified to follow state law | 18.08.170, 195, 200, 341 |
| C              | Link to Zoning Regulation Table            | 18.16.020                |
| D              | Updates to Zoning Regulation Table         | 18.16.020. (various)     |

## ANALYSIS

California Government Code Section 65583 requires the Housing Element to include the following components:

- A review of the previous element's goals, policies, programs, and objectives to ascertain the effectiveness of each of these components as well as the overall effectiveness of the Housing Element.
- An assessment of housing needs and an inventory of resources and constraints related to meeting these needs.
- An analysis and program for preserving assisted housing developments.
- A statement of community goals, quantified objectives, and policies related to the maintenance, preservation, improvement, and development of housing.
- A program with an eight-year schedule of actions that the City is undertaking or intends to undertake to implement the policies in the Housing Element.

The 2023-2031 Housing Element does not propose specific development projects, instead, it identifies housing conditions and needs; evaluates the City's ability to meet its RHNA allocation; establishes goals, policies, and programs that are the foundation of the City's housing strategy; and provides an array of programs to create sustainable, mixed-income neighborhoods across the City.

The Housing Element includes the following:

**Program HE 1.3.3: General Plan Land Use and Zoning Consistency.** The City will increase the allowable density in the High-Density Residential Land Use Designation to at least 15 units per acre to ensure consistency with the R-3 and R-4 zoning districts. Additionally, as required by State law, the City will complete an annual review which will cover consistency between the Housing Element and the other General Plan Elements. As portions of the General Plan are amended, the Housing Element will be reviewed and revised to ensure that internal consistency is maintained.

As a rural community the City has a default density of 15 units to the acre as set by state law. (Government Code §65853.2) When HCD reviewed Volume 1 of the General Plan they read that High Density could not exceed 12 units to the acre (Vol. 1, Page 46) The actual adopted General Plan Designation is under the Preferred Alternative is shown in Table 5.2.3 on page 134 of Volume 2 that allows 16 – 21 units to the acre which is consistent with the default density. As such there is no reason to change the General Plan. Staff will later change how the General Plan is published to eliminate later confusion, but that will take more effort and discussion with the Commission. Perhaps in spring of 2025.

## **Zoning Changes**

There were several minor changes to the existing zoning code required by the Housing Element update. The recommended zone changes are included Exhibits A through D of this Staff Report. As can be seen in the changes, there are additions to definitions and minor changes to procedures, and a better connection to the Zoning District Regulations Table. The changes, such as adding uses as 'residential' to the table, are consistent with state law which already applies to the City. The reason that the changes are included in this action even though the provisions already apply to the City, is that HCD requires that the zoning code mirror state law to avoid confusion.

## **ENVIRONMENTAL REVIEW AND FINDINGS**

The proposed project meets the criteria for an exemption from the California Environmental Quality Act Guidelines (CEQA) Section 153061(b)(3). Common Sense Exemption:

*The activity is covered by the commonsense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.*

Policies, programs, and actions included in the Housing Element Update encourage housing production and outline steps for the future implementation of certain actions consistent with the existing Land Use Element of the General Plan. The zone changes reflect state law and establishes land use regulations or new definitions and does not grant entitlement.

## **PUBLIC HEARING NOTICE**

Legal Notice for this item was published on 9/18/2024. As the Housing Element affects the entire City of Weed, no individual notices were sent.

## **ALTERNATIVE PLANNING COMMISSION ACTIONS**

- Approve the adoption of Resolution No.43-2024 adopting the Housing Element Update, Zoning District Regulations, and Notice of Exemption and Move for first reading of Ordinance No.477-2024 revisions zoning ordinance; or,
- Deny

## **ATTACHMENTS:**

- A. Conditional Compliance Letter
- B. Resolution No. 43-2024
- C. Exhibit A Public Draft Housing Element Update
- D. Exhibit B City of Weed Zoning District Regulations
- E. Notice of Exemption
- F. Ordinance No.477-2024

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500  
Sacramento, CA 95833  
(916) 263-2911 / FAX (916) 263-7453  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



May 30, 2024

Tim Rundel, City Manager  
City of Weed  
550 Main Street  
Weed, CA 96094

Dear Tim Rundel:

**RE: City of Weed's 6<sup>th</sup> Cycle (2023-2031) Revised Draft Housing Element**

Thank you for submitting the City of Weed's (City) revised draft housing element received for review on April 17, 2024, along with revisions received on May 23, 2024. The revisions were made available to the public for seven days prior to this review. Pursuant to Government Code section 65585, the California Department of Housing and Community Development (HCD) is reporting the results of its review. The review was facilitated by a conversation on May 15, 2024 with you, your staff and the City's consultant. This review was expedited to enable the jurisdiction to meet funding criteria for the Permanent Local Housing Allocation Program.

The revised draft element, incorporating the revisions submitted, meets the statutory requirements described in HCD's December 5, 2023 review. The housing element will substantially comply with State Housing Element Law (Gov. Code, § 65580 et seq) when it is adopted, submitted to, and approved by HCD, in accordance with Government Code section 65585.

Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City must continue to engage the community, including organizations that represent lower-income and special needs households, by making information regularly available while considering and incorporating comments where appropriate. Please be aware, any revisions to the element must be posted on the local government's website and to email a link to all individuals and organizations that have previously requested notices relating to the local government's housing element at least seven days before submitting to HCD.

Please note, pursuant to Government Code section 65583.3, subdivision (b), the City must utilize standards, forms, and definitions adopted by HCD when preparing the sites inventory. Please see HCD's housing element webpage at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements> for a copy of the form and instructions. The City can reach out to HCD at [sitesinventory@hcd.ca.gov](mailto:sitesinventory@hcd.ca.gov) for technical assistance. Please note, upon adoption of the housing element, the City must submit an electronic version of the sites inventory with its adopted housing element to [sitesinventory@hcd.ca.gov](mailto:sitesinventory@hcd.ca.gov).

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant, the Affordable Housing and Sustainable Communities programs, and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at: <https://www.opr.ca.gov/planning/general-plan/guidelines.html>.

HCD appreciates the hard work and dedication the City provided in preparation of the City's housing element and looks forward to receiving the City's adopted housing element. If you have any questions or need additional technical assistance, please contact Weston Starbird, of our staff, at [Weston.Starbird@hcd.ca.gov](mailto:Weston.Starbird@hcd.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Paul McDougall", with a stylized flourish at the end.

Paul McDougall  
Senior Program Manager

RESOLUTION 43-2024  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED  
ADOPTING THE 2023-2031 HOUSING ELEMENT UPDATE,  
ZONING DISTRICT REGULATIONS, AND NOTICE OF EXEMPTION

WHEREAS, the current Housing Element of the City of Weed General Plan was adopted April 9th, 2015; and,

WHEREAS, the City has completed and proposed an update of the Housing Element pursuant to Section 65580-65589 of the California Government Code; and,

WHEREAS, the City of Weed City Council and Planning Commission held a Public Review on August 10, 2023; and,

WHEREAS, The City of Weed City Council and the Weed Planning Commission approved the Draft Housing Element and directed staff to forward the Draft to the Department of Housing and Community Development (HCD) review; and,

WHEREAS, HCD provided suggestions for minor modifications to be completed to achieve statutory compliance; and,

WHEREAS, the City provided HCD additional revisions to the document; and,

WHEREAS, on May 30, 2024 HCD submitted written notification to the City of Weed that the 2023-2031 Draft Housing Element has met statutory compliance of California Housing Law; and,

WHEREAS, the City of Weed Planning Commission reviewed the Draft Housing Element (Exhibit A) and Zoning District Regulations (Exhibit B) on August 21, 2024, and recommended that the City Council adopt the Draft Document and forward to HCD for filing; and

WHEREAS, the Housing Element is a set of housing policy that does not include actions such as rezoning or any other changes that would have a physical or detrimental change to the environment; and

WHEREAS, the City Council has considered the changes suggested by HCD and using their independent judgement reviewed the Draft Housing Element, as amended, received a written staff report and considered the Notice of Exemption from the California Environmental Quality Act (CEQA).

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Weed hereby adopts the Notice of Exemption pursuant to Section 15061 (b)(3) of the California Environmental Quality Act, the 2023-2031 City of Weed Housing Element Update, and the City of Weed Zoning District Regulations.

I HEREBY CERTIFY the forgoing resolution was duly introduced and adopted by the City Council of the City of Weed at a regular meeting held on the 10th day of October 2024 by the following vote to wit:

AYES: Council Members

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# Exhibit B CITY OF WEED ZONING DISTRICT REGULATIONS

| District | Subject #        | Use                                                                                                                                                  | Uses Allowed<br>(None but the following uses, or uses which in the opinion of the Planning Commission are similar will be allowed.) |  | Minimum Building Site<br>(square feet) |                  | Minimum Lot Width<br>(feet) |               | Maximum Allowable<br>Height |               | Minimum Front Yard |               | Minimum Side Yard<br>(feet) |               | Minimum Rear Yard<br>(feet)                               |  | Lot Area<br>per Family | Minimum |
|----------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------|------------------|-----------------------------|---------------|-----------------------------|---------------|--------------------|---------------|-----------------------------|---------------|-----------------------------------------------------------|--|------------------------|---------|
|          |                  |                                                                                                                                                      | Permit                                                                                                                              |  | Corner                                 | Interior         | Corner                      | Interior      | Lot Coverage                |               | Yard               |               | Corner                      | Interior      | Corner                                                    |  |                        |         |
| R-1      | .211             | Single Family Dwelling                                                                                                                               | No                                                                                                                                  |  | 6,000                                  | 5,400            | 60                          | 60            | 40%                         | 35            | 20                 | 10            | 5                           | 10'           | 10' setback and 1000 sq. ft.                              |  | 5400                   |         |
|          | .212             | Second single family dwelling, Guesthouse                                                                                                            | Yes                                                                                                                                 |  | 5,400                                  | 5,400            | 60                          | 60            | 60%                         | 35            | 20                 | 10            | 5                           | 10'           | 10' setback and 1000 sq. ft. uncovered on rear 1/3 of lot |  | 2,700                  |         |
|          | .213             | Accessory building                                                                                                                                   | No                                                                                                                                  |  |                                        |                  |                             |               |                             | 17            |                    |               |                             |               | See W. M. C. §18.24.080                                   |  |                        |         |
|          | .214             | One sign, not over 6 sq. ft. in area, pertaining to the sale, lease, or rental of property on which it is located                                    | No                                                                                                                                  |  |                                        |                  |                             |               |                             | 6             |                    |               |                             |               |                                                           |  |                        |         |
|          | .215             | Public buildings, churches, schools, parks, playgrounds, hospitals                                                                                   | Yes                                                                                                                                 |  | 10,000                                 | 10,000           | 100                         | 100           | 40%                         | 45            | 20                 | 10            | 10                          | 20            | 20                                                        |  | ---                    |         |
|          | .216             | Landscaped public or private parking lot when adjacent to a "C" or "CM" district.                                                                    | Yes                                                                                                                                 |  | 5,400                                  | 5,400            | 60                          | 60            | 10%                         | 35            | 20                 | 5             | 5                           | 5             | 5                                                         |  | ---                    |         |
|          | .217             | Home Occupations, crop and tree farming, public utility buildings and uses, but not including equipment yard, storage yard, warehouse or repair shop | Yes                                                                                                                                 |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
|          | .218             | Group Care Facilities serving six or fewer persons**; Group Residential serving six or fewer persons.                                                | No                                                                                                                                  |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
|          | <del>.2181</del> | <del>Group Residential serving seven or more persons.</del>                                                                                          | <del>Yes</del>                                                                                                                      |  | <del>7,000</del>                       | <del>6,000</del> | <del>70</del>               | <del>60</del> | <del>60%</del>              | <del>35</del> | <del>15</del>      | <del>10</del> | <del>6</del>                | <del>15</del> | <del>15</del>                                             |  | <del>2,000</del>       |         |
|          | <del>.2183</del> | <del>Accessory Dwelling Unit</del>                                                                                                                   | <del>No</del>                                                                                                                       |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
|          | <del>.2185</del> | <del>Supportive Housing, Transitional Housing</del>                                                                                                  | <del>No</del>                                                                                                                       |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
|          | <del>.2187</del> | <del>Farmworker Housing</del>                                                                                                                        | <del>No</del>                                                                                                                       |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
| R-2      | .221             | All uses permitted in the "R-1" District                                                                                                             |                                                                                                                                     |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
|          | .222             | Duplex, single structure, <del>Farmworker housing</del>                                                                                              | No                                                                                                                                  |  | 6,000                                  | 5,400            | 60                          | 60            | 40%                         | 35            | 20                 | 10            | 5                           | 10'           | 10' setback and 1000 sq. ft. uncovered on rear 1/3 of lot |  | 2,500                  |         |
|          | .223             | Triplex, single structure                                                                                                                            | No                                                                                                                                  |  | 7,000                                  | 6,000            | 70                          | 60            | 40%                         | 35            | 20                 | 10            | 5                           | 10'           | 10' setback and 1000 sq. ft.                              |  | 2,000                  |         |
|          | <del>.2231</del> | <del>Group Residential serving seven or more persons.</del>                                                                                          | <del>Yes</del>                                                                                                                      |  | <del>7,000</del>                       | <del>6,000</del> | <del>70</del>               | <del>60</del> | <del>60%</del>              | <del>35</del> | <del>15</del>      | <del>10</del> | <del>6</del>                | <del>15</del> | <del>15</del>                                             |  | <del>2,000</del>       |         |
|          | .231             | All uses permitted in the "R-2" District                                                                                                             |                                                                                                                                     |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
| R-3      | .232             | Apartments, Supportive Housing**                                                                                                                     | No                                                                                                                                  |  | 7,000                                  | 6,000            | 70                          | 60            | 60%                         | 45            | 15                 | 10            | 6                           | 15            | 15                                                        |  | 2,000                  |         |
|          | .233             | Transitional Housing**                                                                                                                               | Yes                                                                                                                                 |  | 7,000                                  | 6,000            | 70                          | 60            | 60%                         | 35            | 15                 | 10            | 6                           | 15            | 15                                                        |  | 2,000                  |         |
|          | .234             | Dwelling Group                                                                                                                                       | Yes                                                                                                                                 |  | 7,000                                  | 6,000            | 70                          | 60            | 60%                         | 45            | 15                 | 10            | 6                           | 15            | 15                                                        |  | ---                    |         |
|          | .235             | Rooming and boarding houses, lodges, clubs, rest home                                                                                                | No                                                                                                                                  |  |                                        |                  |                             |               |                             | 15            |                    |               |                             |               |                                                           |  | ---                    |         |
|          | .241             | One sign, not over 4 sq. ft. attached to the main building and pertaining to the use therein                                                         | No                                                                                                                                  |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
| R-4      | .241             | All uses permitted in the "R-2" District                                                                                                             |                                                                                                                                     |  |                                        |                  |                             |               |                             |               |                    |               |                             |               |                                                           |  |                        |         |
|          | .242             | Apartments, Supportive Housing**                                                                                                                     | No                                                                                                                                  |  | 7,000                                  | 6,000            | 70                          | 60            | 60%                         | 45            | 15                 | 10            | 6                           | 15            | 15                                                        |  | 1,500                  |         |
|          | .243             | Transitional Housing**                                                                                                                               | No                                                                                                                                  |  | 6,000                                  | 5,400            | 60                          | 60            | 60%                         | 35            | 15                 | 10            | 6                           | 15            | 15                                                        |  | 1,500                  |         |
|          | .244             | Hotel, Motel, Rooming and Boarding House, Lodge, Club, Rest Home, Single Room Occupancy**                                                            | Yes                                                                                                                                 |  | 7,000                                  | 6,000            | 70                          | 60            | 60%                         | 45            | 15                 | 10            | 6                           | 15            | 15                                                        |  | 500                    |         |
|          | .245             | Mobile Home Park, Trailer Court                                                                                                                      | Yes                                                                                                                                 |  | 5 acres                                |                  | 100                         | 100           | -                           | 35            | 25                 | 10            | 10                          | 10            | 10                                                        |  | 1,800                  |         |

|  | .246 | Bar, Restaurant, or Coffee Shop accessory to uses permitted in the district, and where entrance to such is from a lobby or court without direct access to a public street | Yes | In accordance with requirements for principal use and as specified in use permit. |       |    |     |    |    |    |   |   |   |     |
|--|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------|-------|----|-----|----|----|----|---|---|---|-----|
|  |      |                                                                                                                                                                           |     | 5,400                                                                             | 5,400 | 60 | 60% | 35 | 15 | 10 | 5 | 5 | 5 | --- |
|  | .247 | Professional Office, Clinics                                                                                                                                              | Yes |                                                                                   |       |    |     |    |    |    |   |   |   |     |
|  | .248 | One sign, not over eight (8) sq. ft. appurtenant to the principal use of the property.                                                                                    | No  |                                                                                   |       |    |     | 15 |    |    |   |   |   |     |

| District | Subject # | Uses Allowed<br>(None but the following uses, or uses which in the opinion of the Planning Commission are similar will be allowed.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Use Permit                       | Minimum Building Site<br>(square feet) |          | Minimum Lot Width<br>(feet) |          | Maximum Allowable | Maximum Height<br>(feet) | Minimum Front Yard<br>(feet)                               | Minimum Side Yard<br>(feet) | Minimum Rear Yard<br>(feet) | Unit<br>(sq. ft.) |                              |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------------|----------|-----------------------------|----------|-------------------|--------------------------|------------------------------------------------------------|-----------------------------|-----------------------------|-------------------|------------------------------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                  | Corner                                 | Interior | Corner                      | Interior |                   |                          |                                                            |                             |                             |                   |                              |
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                  | Corner                                 | Interior | Corner                      | Interior | Lot Coverage      | Height                   | Yard                                                       | Corner                      | Interior                    | Corner            | Interior                     |
| C-1      | .251      | Retail Business establishments within a building, conducting sales of the following: Apparel, Books, Confectionary, Drugs, Flowers, Food, Furniture, General Merchandise, Gifts, Hardware, Household Appliances, Jewelry, Liquor, Periodicals, Photo Supplies, Self-Service Laundries. Personal Service establishments within a building including the following: Barber Shop, Photographic Studio, Beauty Shop, Radio and TV Repair, Cleaning Agency, Shoe Repair. Also: Department Stores, Bank, Office, Theaters, Bars, Restaurants, Bowling Alleys, Public Utility Uses, but not including equipment yards, storage yards, warehouse, or repair shop. | No                               | 2,500                                  | 2,500    | 25                          | 25       | 100%              | 45                       | 0' except 10' when adjacent to an alley or an "R" District |                             |                             |                   | ---                          |
|          | .252      | Signs, pertaining to any permitted use                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes                              | As specified in use permit.            |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .253      | Parking lots                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Yes                              | As specified in use permit.            |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .254      | Retail Sales and Personal Services not within a building. Service Stations, Car Washes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes                              | As specified in use permit.            |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .255      | Residential uses, Hotels, Motels, Single Room Occupancy**, Accessory Dwelling Units, Transitional Housing, Supportive Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Yes                              | As specified in R-4 District           |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .256      | Services within a building, Pet Hospitals, veterinary services for household pets*, Group Care Facilities**                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes                              | As specified in use permit.            |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .2561     | Low Barrier Navigation Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | No                               | 2,500                                  | 2,500    | 25                          | 25       | 100%              | 45                       | 0' except 10' when adjacent to an alley or an "R" District |                             |                             |                   | ---                          |
|          | .2563     | Group Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No                               | As specified in R-4 District           |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
| C-2      | .261      | All use permitted in the "C-1" District                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | As specified in the C-1 District |                                        |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .262      | The following uses within a building: Animal Hospital, Auto Sales, Service, Repair, Body, Paint, Commercial Recreation, Creamery, Dry Cleaner, Heavy Equipment Sales & Service, Laundry, Locker Plant, Mortuary, Nursery, Plumbing, Sheet Metal, and Tire Shops, Second Hand Sales, Wholesaling.                                                                                                                                                                                                                                                                                                                                                          | Yes                              | 2,500                                  | 2,500    | 25                          | 25       | 100%              | 60                       | 0' except 10' when adjacent to an alley or an R District   |                             |                             |                   | ---                          |
|          | .263      | Signs, pertaining to any permitted use                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes                              | As specified in use permit.            |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
|          | .264      | Out door storage and sales establishments, service stations, car washes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Yes                              | As specified in use permit.            |          |                             |          |                   |                          |                                                            |                             |                             |                   | ---                          |
| C-M      | .271      | All uses permitted in the "C-2" District                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | As specified in C-2 District     | 10,000                                 | 10,000   | 100                         | 100      | 33%               | 50                       | 25                                                         | 10                          | 10                          | 10                | As specified in C-2 District |

.272

The following uses, when conducted within a building or surrounded by a solid fence of board, masonry, or otherwise suitable material, at least six (6) feet high: Blacksmith Shop, Bottling Plant, Building Materials, Cabinet Shops, Cold Storage, Contractor's Yard, Feed & Fuel Yard, Food Processing, Lumber Yard, Machine Shop, Outdoor Storage & Sales, Pipe Yard, Public Utility Service Yards, Warehouses

No

10,000

10,000

100

100

33%

50

25

10

10

10

10

—

| District | Subject #    | Uses Allowed<br>(None but the following uses, or uses which in the opinion of the Planning Commission are similar will be allowed.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Use Permit | Minimum Building Site                                                   |                 | Minimum Lot Width |           | Maximum Allowable | Height   | Yard | Minimum Side Yard                      |          | Minimum Rear Yard |          | Unit |
|----------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------|-----------------|-------------------|-----------|-------------------|----------|------|----------------------------------------|----------|-------------------|----------|------|
|          |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            | (square feet)                                                           |                 | (feet)            |           |                   |          |      | (feet)                                 |          | (feet)            |          |      |
|          |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            | Corner                                                                  | Interior        | Corner            | Interior  |                   |          |      | Corner                                 | Interior | Corner            | Interior |      |
| M        | .273         | Light manufacturing, fabricating, assembling, component manufacturing, small parts processing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No         | 10,000                                                                  | 10,000          | 100               | 100       | 33%               | 50       | 25   | 10                                     | 10       | 10                | 10       | ---  |
|          | .281         | Wholesale stores and storage, service establishments, light and heavy industrial and manufacturing uses, which in connection with, there is no appreciable, offensive or objectionable odor, dust, noise or other nuisance factors; all uses provided in Subsection .272 are included herein.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | No         | 2,500                                                                   | 2,500           | 25                | 25        | 100%              | 100      |      | None unless established by plan lines. |          |                   |          | ---  |
|          | .282         | Industrial or manufacturing uses, which, in the opinion of the Planning Commission may be objectionable by reason of the production of offensive odors, dust, noise, bright lights, vibration or involving the storage or handling of explosives or dangerous materials, and including, but not limited to those uses listed hereunder. Auto wrecking; bituminous paving plants and manufacturing of bituminous paving product; commercial excavation of building or construction materials, concrete batching plants; junk yards; manufacturing or storage of acid, cement, explosives or fireworks, fertilizer, gas, glue, gypsum, inflammable fluids, lime or plaster of paris; refining or storage of petroleum or its products; salvage or war surplus yards; smelting of iron, tin, zinc or other ores. | Yes        | 2,500                                                                   | 2,500           | 25                | 25        | 100%              | 100      |      | None unless established by plan lines. |          |                   |          | ---  |
|          | .283<br>.284 | Service Stations<br>Retail sales and personal service establishments.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Yes<br>Yes | 10,000<br>2,500                                                         | 10,000<br>2,500 | 100<br>25         | 100<br>25 | 100%<br>100%      | 60<br>60 |      | None unless established by plan lines. |          |                   |          | ---  |
| U        | .285         | Caretaker Residential use only when accessory to industrial or commercial uses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes        | As required for principal industrial or commercial use.                 |                 |                   |           |                   |          |      |                                        |          |                   | 2,500    |      |
|          | .286         | Signs, appurtenant to permitted uses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yes        | ---                                                                     | ---             | ---               | ---       | ---               | 30       | ---  | ---                                    | ---      | ---               | ---      | ---  |
|          | .287         | Outdoor advertising signs and structures, not appurtenant to uses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Yes        | ---                                                                     | ---             | ---               | ---       | ---               | 35       | 20   | 10                                     | ---      | ---               | ---      | ---  |
|          | .291         | All uses, unless otherwise prohibited by law, provided that a use permit shall first be secured for any use established in the district.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Yes        | As specified in use permit.                                             |                 |                   |           |                   |          |      |                                        |          |                   |          |      |
| OS       | .325         | Open Space, Crop and tree farming, grazing of horses, cattle, sheep, goats and similar animals; riding and hiking trails.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | No         | ---                                                                     | ---             | ---               | ---       | ---               | ---      | ---  | ---                                    | ---      | ---               | ---      | ---  |
|          | .326         | All other uses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes        | 10,000                                                                  |                 | 60                |           | 35%               | 35       | 20   | 6                                      | 6        | 20                | 20       | ---  |
|          | .327         | Farmworker Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | No         | Consistent with California Code, Health and Safety Code - HSC § 17021.6 |                 |                   |           |                   |          |      |                                        |          |                   | ---      |      |

Notes: \*Added by Ord 348-2000, 1/2000

\*\*Added by Ord 405-2012, 5/2012

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# Notice of Exemption

## Appendix E

To: Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: Siskiyou

311 Fourth Street Room 201

Yreka, CA 96097

From: (Public Agency): City of Weed

550 Main Street

Weed, CA 96094

(Address)

Project Title: Housing Element Update

Project Applicant: City of Weed

Project Location - Specific:

Citywide

Project Location - City: Weed

Project Location - County: Siskiyou

Description of Nature, Purpose and Beneficiaries of Project:

The City of Weed is preparing an update to its existing Housing Element, a State-mandated policy document that is a component of the City of Weed General Plan. The overall purpose of the Housing Element Update is to identify current and projected housing needs; show locations where housing can be built; and set goals, policies, and programs to meet the community's housing needs. The foundation of the Housing Element is the Regional Housing Needs Allocation (RHNA), which is 2 units. The City has identified sufficient sites with adequate development capacity to build up to 29 new housing units with existing land use regulations and zoning designations. No amendments to land use regulations or zoning are included as part of the Housing Element.

Name of Public Agency Approving Project: City of Weed

Name of Person or Agency Carrying Out Project: City of Weed

Exempt Status: (check one):

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption. State type and section number: Section 15061(b)(3) - Common Sense Exemption

☐ Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

See attached.

Lead Agency

Contact Person: Steven Baker

Area Code/Telephone/Extension: (530) 938-5020

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency

Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.

Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

# Housing Element Update CEQA Exemption Technical Memorandum

City of Weed

*Prepared for:*

**City of Weed**

Contact: Tim Rundel, City Manager  
City of Weed | Planning and Zoning Department  
550 Main Street | Weed, CA 96094

*Prepared by:*

**PlaceWorks**

Contact: Cynthia Walsh, Senior Associate  
101 Parkshore Drive, Suite 112  
Folsom, California 95630  
(916) 245-7500 x2738  
info@placeworks.com  
www.placeworks.com

November 2023

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# 1. Introduction

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## 1.1 PURPOSE

This Technical Memorandum shall serve as an evaluation of the City of Weed 6<sup>th</sup> Cycle Housing Element Update (proposed project) concerning California Environmental Quality Act (CEQA) compliance. This Technical Memorandum was prepared to present: 1) the findings resulting from the CEQA compliance review, as described below; and 2) the recommendations concerning the appropriate CEQA compliance documentation.

## 1.2 STATUTORY AUTHORITY AND REQUIREMENTS

Once it is determined that an activity is a project subject to CEQA, it is then determined whether the project is exempt from CEQA. State CEQA Guidelines Section 15061(b) outlines the ways in which a project may be exempt as follows:

A project is exempt from CEQA if:

- 1) The project is exempt by statute (see, e.g. Article 18, commencing with Section 15260).
- 2) The project is exempt pursuant to a categorical exemption (see Article 19, commencing with Section 15300) and the application of that categorical exemption is not barred by one of the exceptions set forth in Section 15300.2.
- 3) The activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.
- 4) The project will be rejected or disapproved by a public agency. (See Section 15270(b)).
- 5) The project is exempt pursuant to the provisions of Article 12.5 of Chapter 3.

## 2. Project Description

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### 2.1 REGIONAL LOCATION

The City of Weed is located in California, nestled at the base of Mount Shasta in the Cascade Mountains and halfway between San Francisco and Portland in Siskiyou County. It covers approximately 280 acres. There are several unincorporated subdivisions adjacent to, or just outside Weed proper. These include Edgewood, Carrick, Lake Shastina, Rancho Hills, and Hammond Ranch.

### 2.2 PROPOSED PROJECT

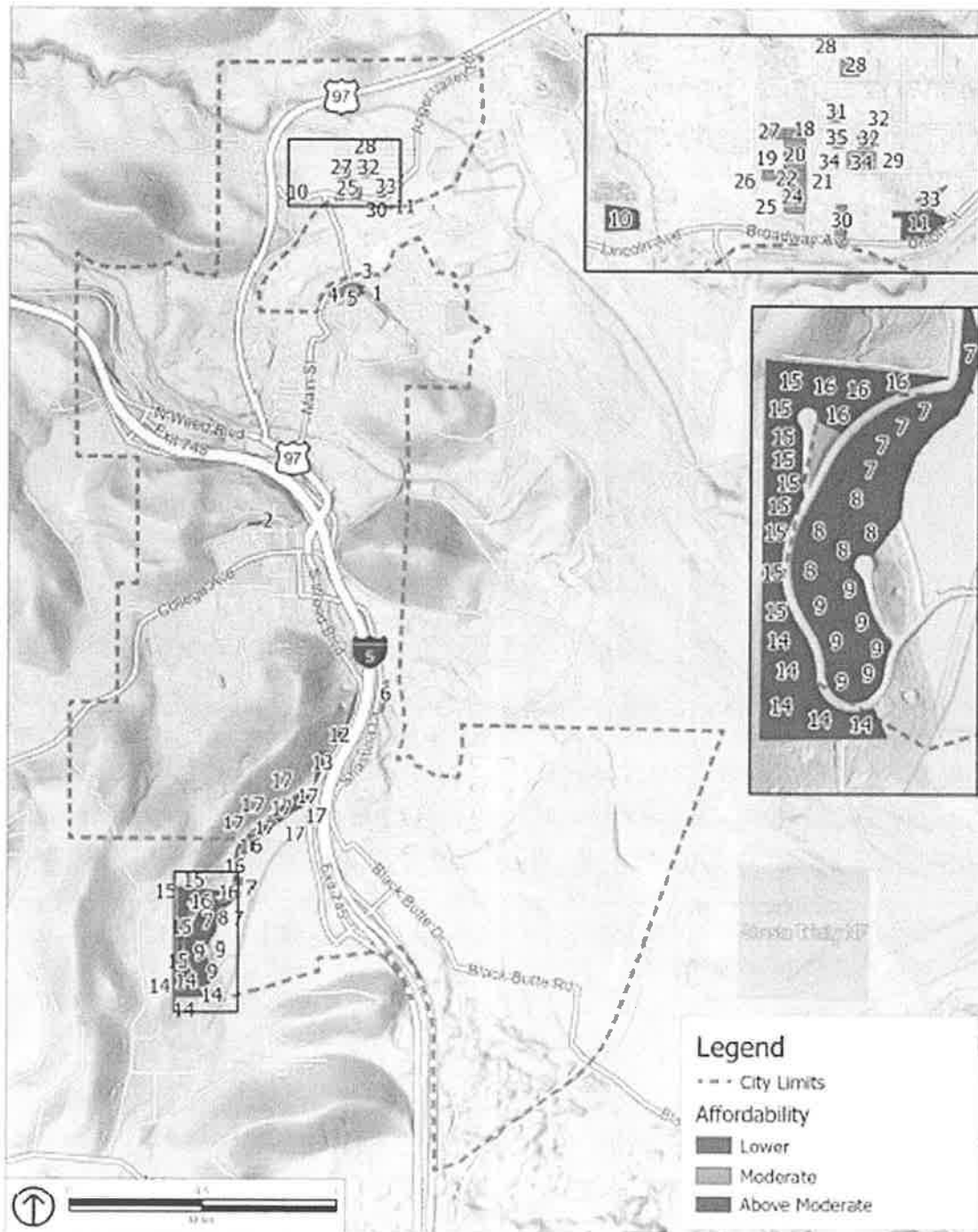
#### 2.2.1 Project Background

The City of Weed is preparing an update to its existing Housing Element, a State-mandated policy document that is a component of the City of Weed General Plan. The overall purpose of the Housing Element Update is to identify current and projected housing needs; show locations where housing can be built; and set goals, policies, and programs to meet the community's housing needs. The foundation of the Housing Element is the Regional Housing Needs Allocation (RHNA), which begins with a determination of housing need issued by the California Housing and Community Development Department (HCD). The RHNA for the City of Weed for this Housing Element is two units, one very low-income unit and one low-income unit.

#### 2.2.2 Proposed Sites and Zoning

State law requires that the Housing Element identify adequate sites for housing by including an inventory of land suitable for residential development, including vacant sites and sites having potential for redevelopment, including analysis of the development capacity that can realistically be achieved for each site. The purpose of the Sites Inventory is to evaluate whether there are sufficient sites with appropriate zoning to meet the RHNA. It is based on the City's current land use designations and zoning requirements. The City's Sites Inventory for future housing identifies housing sites spread throughout the city that could be developed with up to 29 new housing units, exceeding the RHNA assigned to the City. A significant number of these sites are located in moderate resource areas to meet Affirmatively Furthering Fair Housing (AFFH) requirements. No area in the city is designated Racially/Ethnically Concentrated Areas of Poverty (R/ECAP) area. Figure 2-1, *Housing Sites Inventory* show where each site is located within the city and the housing opportunity areas. The development capacity of each of the identified housing sites is based on existing land use and zoning densities currently in place. No redesignations or rezoning are necessary and no redesignation or rezoning would occur as part of the adoption of the proposed 6<sup>th</sup> cycle Housing Element.

Figure 2-1: Housing Sites Inventory



## Findings Concerning CEQA Exemption

### 3. Findings Concerning CEQA Exemption

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#### 3.1 SECTION 15061(B)(3): COMMON SENSE EXEMPTION

The proposed project is exempt as a “common sense” exemption under State CEQA Guidelines Section 15061(b)(3) because the project involves policies, programs, and actions to meet the City’s RHNA allocation that would not have the potential to cause a significant physical effect on the environment. As it can be seen with certainty that there is no possibility that the proposed 6th Cycle Housing Element Update would have a significant effect on the environment, the 6th Cycle Housing Element is exempt from CEQA under the common sense exemption.

#### 3.2 ANALYSIS IN SUPPORT OF FINDINGS

Policies, programs, and actions included in the Housing Element encourage housing production and outline steps for the future implementation of certain actions. Future implementation actions would include amendments to zoning and other regulations to facilitate housing development; however, no amendments to the City’s land use regulations are included in the Housing Element Update. In addition, as discussed in Section 2.2.2, *Proposed Sites and Zoning*, the Housing Sites Inventory utilizes existing land use and zoning densities and does not require redesignation or rezoning to meet the RHNA. Furthermore, the proposed 6<sup>th</sup> Cycle Housing Element does not include specific amendments to any land use regulations at this time but rather provides a timeline for future amendments. Subsequent amendments to the City’s land use or zoning regulations would be subject to a separate CEQA review at the time those amendments are prepared. Therefore, it can be seen with certainty that the City of Weed 6<sup>th</sup> Cycle Housing Element Update would not have a significant effect on the environment and is therefore exempt from further CEQA analysis.

**ORDINANCE NO. 477-2024**  
**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED AMENDING**  
**SECTIONS 18.08 DEFINITIONS, 18.16 DISTRICT REGULATIONS, AND 18.48**  
**PARKING AND LOADING REQUIREMENTS OF TITLE 18 (ZONNG) OF THE**  
**WEED MUNICIPAL CODE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WEED:

SECTION I. CODE AMENDMENT. Sections 18.08 Definitions, 18.16 District Regulations, and 18.48 Parking and Loading of Title 18 of the Weed Municipal Code is hereby repealed and replaced with those provisions provided in Attachment "A" attached hereto and incorporated herein by this reference.

SECTION II. CEQA FINDINGS. This Ordinance is not a project within the meaning of Section 15378 of the California Environmental Quality Act (CEQA) Guidelines because it constitutes general policy and procedure making with no potential to result in physical change in the environment, directly or indirectly. This Ordinance is also exempt under CEQA Guideline 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.

SECTION III. SEVERABILITY. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons and circumstances. The City Council of the City of Weed declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof despite the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION IV. EFFECTIVE DATE AND PUBLICATION. Publication. This Ordinance, or a summary, shall be published in the Weed Press, a newspaper of general circulation in the City of Weed, in compliance with the requirements of the Government Code. This Ordinance shall become effective thirty (30) days after its adoption.

I HEREBY CERTIFY the foregoing Ordinance was introduced for first reading at a regular meeting of the City Council of the City of Weed held on the 10th day of October 2024, and thereafter adopted at a regular meeting of said Council held on the \_\_\_\_\_ day of November 2024, by the following vote, to wit:

AYES: Council Member

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Darrell Parham, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Duchi, City Clerk

## Chapter 18.08 DEFINITIONS

### 18.08.010 Generally.

- A. For the purpose of this title, certain terms are defined in this chapter.
  - B. Words used in the present tense include the future; words used in the singular include plural; the word "shall" is mandatory, and the word "may" is permissive.
  - C. Definitions of the terms used in this title are set forth in Sections 18.08.020 through 18.08.550.
- (Ord. 45-63 §§2.1, 2.2, 1963).

### 18.08.015 Access requirements.

To ensure that people and commerce are able to safely enter and access all lands within the city, all building sites shall abut upon a public right of way or have an approved access easement to a public street as allowed by this section. All new parcels and land uses shall have legal access from a publicly maintained street or may derive access from a privately maintained road or approved access easement meeting the standards deemed appropriate by the city during subdivision review and approval.

(Ord. No. 442-2017, § 3, 1-11-2018)

Editor's note(s)—Ord. No. 442-2017, § 3, adopted January 11, 2018, set out provisions intended for use as § 18.08.095. For purposes of alphabetization, and at the editor's discretion, these provisions have been included as § 18.08.015.

### 18.08.020 Alley.

"Alley" means a public or private thoroughfare which affords only a secondary means of access to abutting property.

(Ord. 45-63 §2.201, 1963).

### 18.08.030 Apartment.

"Apartment" means any building or portion thereof which is designed and built for occupancy of four or more families.

(Ord. 45-63 §2.202, 1963).

### 18.08.040 Block.

"Block" means all property fronting upon one side of a street, between intersecting and intercepting streets, or between a street and a railroad right-of-way, waterway, deadend street or unsubdivided land. An intercepting street shall determine only the boundary of the block on the side of a street which it intercepts.

(Ord. 45-63 §2.204, 1963).

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**18.08.050 Boardinghouse.**

"Boardinghouse" means a dwelling other than a hotel, where lodging and/or meals for three (3) or more persons is provided for compensation.

(Ord. 45-63 §2.205, 1963).

**18.08.060 Building.**

"Building" means any structure having a roof supported by columns or by walls and designed for the shelter or housing of any person, animal or chattel.

(Ord. 45-63 §2.206, 1963).

**18.08.070 Building, accessory.**

"Accessory building" means a subordinate building, including shelters of pools, the use of which is incidental to that of the main building on the same lot and/or building site.

(Ord. 45-63 §2.207, 1963).

**18.08.080 Building, main.**

"Main building" means a building in which is conducted the principal use of the lot and/or building site on which it is situated.

(Ord. 45-63 §2.208, 1963).

**18.08.090 Building site.**

"Building site" means a lot or parcel of land, in single or joint ownership, and occupied or to be occupied by a main building and accessory buildings, or by a dwelling group and its accessory buildings, together with such open spaces as are required by the terms of this title, having its principal frontage on a street, road, highway, waterway, or recorded access easement or other lawful access as provided in this title.

(Ord. 45-63 §2.209, 1963).

(Ord. No. 442-2017, § 2, 1-11-2018)

**18.08.100 Business, retail.**

"Retail business" means the retail sale of any article, substance or commodity, within a building, but not including the sale of lumber or other building materials.

(Ord. 45-63 §2.210, 1963).

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#### **18.08.110 Business, wholesale.**

"Wholesale business" means the wholesale handling of any article, substance or commodity, but not including the handling of lumber or other building materials or the open storage or sale of any material or commodity, and not including the processing or manufacture of any product or substance.

(Ord. 45-63 §2.211, 1963).

#### **18.08.120 Combining district.**

"Combining district" means any district in which the general district regulations are combined with those special districts defined in Section 18.12.020 for the purpose of adding additional special regulations.

(Ord. 45-63 §2.212, 1963).

#### **18.08.130 District.**

"District" means a portion of the city within which certain uses of land and buildings are permitted or prohibited and within which certain yards and other open spaces are required and certain height limits are established for buildings, all as set forth and specified in this title.

(Ord. 45-63 §2.213, 1963).

#### **18.08.140 Dwelling.**

"Dwelling" means a building or portion thereof designed and used exclusively for residential occupancy, including one-family, two-family, three-family dwellings and apartments, and multiple-family dwellings, but not including hotels, motels or boardinghouses.

(Ord. 45-63 §2.214, 1963).

#### **18.08.150 Dwelling group.**

"Dwelling group" means a group of two or more detached or semi-detached, one-family, two-family, or multiple-family dwellings occupying a parcel of land in one ownership and having any yard or court in common, but not including automobile courts.

(Ord. 45-63 §2.219, 1963).

#### **18.08.160 Dwelling, multiple.**

"Multiple dwelling" means a building, or portion thereof, used and designed as a residence for four or more families living independently of each other and doing their own cooking in said building, including apartment houses, apartment hotels and flats, but not including motels, boardinghouses and hotels.

(Ord. 45-63 §2.218, 1963).

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#### **18.08.170 Dwelling, single-family.**

"Single-family dwelling" means a building designed for or used to house not more than one family, including all necessary employees of such family. Includes Manufactured Housing consistent with Gov. Code, § 65852.3.

(Ord. 45-63 §2.215, 1963).

#### **18.08.180 Dwelling, two-family.**

"Two-family dwelling" or "duplex" means a building containing not more than two kitchens, designed and/or used to house not more than two families, living independently of each other, including all necessary employees of each such family.

(Ord. 45-63 §2.216, 1963).

#### **18.08.190 Dwelling, three-family.**

"Three-family dwelling" or "triplex" means a building containing not more than three kitchens, designed and/or used to house not more than three families, living independently of each other, including all necessary employees of each such family.

(Ord. 45-63 §2.217, 1963).

#### **18.08.195 Emergency shelters.**

"Emergency shelter" means housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person and in which no person or persons are denied emergency shelter because of an inability to pay. Emergency shelters also includes other interim interventions, including but not limited to, navigation centers, bridge housing, and respite or recuperative care.

(Ord. No. 404-2012, 6-14-2012)

#### **18.08.200 Family.**

"Family" means One or more persons living together in a dwelling unit, with common access to, and common use of all living, kitchen, and eating areas within the dwelling unit.

(Ord. 45-63 §2.220, 1963).

#### **18.08.205 Farmworker housing.**

"Farmworker housing" means housing owned by an agricultural employer whose place of business is within the city limits of Weed, which housing provides accommodations for six or fewer employees of that employer. Such housing shall be within the place of business and shall be deemed to be a single-family structure with a residential land use designation. Farmworker housing shall not be within the definition of a boarding house, rooming house, hotel, dormitory, or any other housing which is a business run for profit.

(Ord. No. 404-2012, 6-14-2012)

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#### **18.08.210 Fence, hedge, wall.**

"Fence" means any structural device forming a physical barrier, including a wall. "Hedge" is a boundary formed by a dense row of shrubs. "Wall" means any such device constructed primarily of brick, rock, other masonry, or concrete.

(Ord. 45-63 §2.221, 1963).

(Ord. No. 410-2012, § 1, 12-13-2012; Ord. No. 440-2017, § 1, 10-12-2017)

#### **18.08.220 Garage—Carport.**

"Garage" or "carport" means accessible and usable covered space of not less than ten by twenty feet each for the storage of automobiles.

(Ord. 45-63 §2.222, 1963).

#### **18.08.224 Group care facilities.**

"Group care facilities" means dwellings which are provided for those in need of social assistance and who are deemed incapable of living alone or without supervision.

(Ord. No. 404-2012, 6-14-2012)

#### **18.08.225 Group residential.**

"Group residential" means a single-family residence intended to serve as a home for unrelated persons who share a common characteristic; a place where people live or stay in a group living arrangement that is owned or managed by an entity or organization providing housing and/or services for the residents.

(Ord. No. 404-2012, 6-14-2012)

#### **18.08.230 Guesthouse.**

"Guesthouse" means detached living quarters of a permanent type of construction and without kitchens or cooking facilities, and where no compensation in any form is received or paid.

(Ord. 45-63 §2.223, 1963).

#### **18.08.240 Height of building.**

"Height of building" means the vertical distance from the average level of the highest and lowest point of that portion of the lot covered by the building to the topmost point of the roof, excluding elevator equipment rooms, ventilating and air-conditioning equipment.

(Ord. 45-63 §2.225, 1963).

---

### **18.08.250 Home occupation.**

"Home occupation" means an operation conducted on the premises by the occupant of the dwelling as a secondary use in connection therewith, and where there are no advertising signs, no display, no connection therewith and no mechanical equipment designed to be used in connection therein, other than that necessary or convenient for domestic purposes.

(Ord. 276-90 §1, 1990: Ord. 45-63 §2.224, 1963).

### **18.08.260 Hotel.**

For the definitions of "hotel," see "motel," defined in Section 18.08.350.

(Ord. 45-63 §2.226, 1963).

### **18.08.270 Junkyard.**

"Junkyard" means more than one hundred square feet of the area of any lot used for the storage of junk, including scrap metals, salvage or other scrap materials, or for the dismantling or wrecking of automobiles or other vehicles or machinery, whether for sale or storage.

(Ord. 45-63 §2.227, 1963).

### **18.08.280 Lot.**

For the definition of "lot," see "building site," defined in Section 18.08.090.

(Ord. 45-63 §2.228, 1963).

### **18.08.290 Lot front.**

"Lot front" means the shortest dimension of a lot fronting on a street.

(Ord. 45-63 §2.229, 1963).

### **18.08.300 Lot line.**

"Lot line" means a line separating the frontage from a street, the side from a street or adjoining property, the rear or side from an alley or street or adjoining property.

(Ord. 45-63 §2.232, 1963).

### **18.08.310 Lot rear.**

"Lot rear" means the lot boundary opposite, or approximately opposite, the lot front.

(Ord. 45-63 §2.230, 1963).

---

### **18.08.320 Lot side.**

"Lot side" means any lot boundary not a front or rear lot line.  
(Ord. 45-63 §2.231, 1963).

### **18.08.330 Lot, side and front of corner.**

For the purpose of this title, the narrowest frontage of a corner lot facing the street is the front, and the longest frontage facing the intersecting street is the side, irrespective of the direction in which the dwelling faces.  
(Ord. 45-63 §2.242, 1963).

### **18.08.340 Lot, through.**

"Through lot" means a lot having frontage on two parallel or approximately parallel streets.  
(Ord. 45-63 §2.233, 1963).

### **18.08.341 Low Barrier Navigation Centers.**

"Low Barrier Navigation Centers" means a low barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing. (Gov. Code, § 65660, subd. (a).)

### **18.08.345. Manufactured Home.**

"Manufactured home" means a structure that was constructed on or after June 15, 1976, is transportable in one or more sections, is eight feet or more in width or forty feet or more in length in the transportable mode, or, when erected on site, is three hundred twenty or more square feet in area, is built on a permanent chassis and designed to be used as a single-family dwelling, with or without a foundation, when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein.  
"Manufactured home" includes any structure that meets all of the requirements of this section except the size requirements and with respect to which the manufacturer voluntarily files a certification and complies with the standards established under the National Manufactured Housing Construction and Safety Act of 1974 (42 U.S.C. 5401, et seq.).  
(Ord. No. 454-2019, § 2.A, 6-13-2019)

### **18.08.350 Motel—Hotel.**

"Motel" or "hotel" means a single building or a group of detached or semidetached buildings containing guestrooms or apartments, which group is designed and used primarily for the accommodation of transient automobile travelers.  
(Ord. 45-63 §2.203, 1963).

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#### **18.08.360 Nonconforming use.**

"Nonconforming use" means a use that does not conform to the regulations for the district in which it is situated.

(Ord. 45-63 §2.234, 1963).

#### **18.08.370 Office.**

"Office" means a business establishment for rendering of service or administration, but excluding retail sales.  
(Ord. 45-63 §2.235, 1963).

#### **18.08.380 Parking space.**

"Parking space" means an accessible and usable space on the building site, or adjacent lot, at least nine feet by twenty feet, for the parking of automobiles.

(Ord. 45-63 §2.236, 1963).

#### **18.08.390 Person.**

"Person" includes any individual, city, county, or city and county, partnerships, corporations, cooperatives, associations, trust or any other legal entities, including the state and the federal government.

(Ord. 45-63 §2.237, 1963).

#### **18.08.400 Rest home.**

"Rest home" means any premises licensed under Section 2300 of the Welfare and Institutions Code of the state.

(Ord. 45-63 §2.238, 1963).

#### **18.08.410 Roominghouse.**

For the definition of "roominghouse" see "boardinghouse," defined in Section 18.08.050.  
(Ord. 45-63 §2.239, 1963).

#### **18.08.420 Sanitarium.**

"Sanitarium" means a health station or retreat or other place where patients are housed, and where treatment is given, but excluding mental institutions or institutions for treatment of persons addicted to the use of drugs.

(Ord. 45-63 §2.240, 1963).

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#### **18.08.430 Setback line.**

"Setback line" means a line established by this title to govern the placement of buildings or structures with respect to lot lines, streets or alleys.

(Ord. 45-63 §2.241, 1963).

#### **18.08.440 Sign.**

"Sign" means any advertising display or structure.

(Ord. 45-63 §2.243, 1963).

#### **18.08.445 Single-room occupancy.**

"Single-room occupancy" means a structure with three or more dwelling units that have separate sleeping or living areas, some combination of shared bath(s) or toilet(s), and which may or may not have separate or shared cooking facilities, all of which are available for rental occupancy for periods of seven days or longer, in which said dwelling units are accessed through a common primary entrance, and in which on-site management is provided on a twenty-four-hour basis.

(Ord. No. 404-2012, 6-14-2012)

#### **18.08.450 Street.**

"Street" means a public thoroughfare which affords principal means of access to abutting property, including avenue, place, way, drive, land, boulevard, highway, road and any other thoroughfare except an alley as defined in this chapter.

(Ord. 45-63 §2.244, 1963).

#### **18.08.460 Street line.**

"Street line" means the boundary between a street right-of-way and property.

(Ord. 45-63 §2.245, 1963).

#### **18.08.470 Structural alterations.**

"Structural alterations" means any change in the supporting members of a structure, such as bearing walls, columns, beams or girders.

(Ord. 45-63 §2.247, 1963).

#### **18.08.480 Structure.**

"Structure" means anything constructed or erected, the use of which requires location on or in the ground, or attachment to something having location on the ground, including swimming pools, excluding driveways, patios or parking spaces.

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(Ord. 45-63 §2.246, 1963).

**18.08.485 Supportive housing.**

"Supporting housing" means housing with no limit on length of stay that is occupied by persons who are linked to onsite or offsite services that assist such persons in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.

(Ord. No. 404-2012, 6-14-2012)

**18.08.490 Trailer court.**

"Trailer court" means land or premises used, or intended to be used, let or rented for occupancy by one or more trailers or movable dwellings, rooms or sleeping quarters of any kind.

(Ord. 45-63 §2.248, 1963).

**18.08.495 Transitional housing.**

"Transitional housing" means housing operated under federal, state, county, or city of Weed program requirements that serve persons on the condition that such housing will terminate at some predetermined future point in time, which shall be no less than six months.

(Ord. No. 404-2012, 6-14-2012)

**18.08.500 Use.**

"Use" means the purpose for which land or a building is designed, arranged or intended or for which either land or buildings is or may be occupied or maintained.

(Ord. 45-63 §2.249, 1963).

**18.08.510 Use, accessory.**

"Accessory use" means a use incidental or subordinate to, and devoted exclusively to, the main use of a lot or a building located on the same lot.

(Ord. 45-63 §2.250, 1963).

**18.08.520 Yard.**

"Yard" means an open space other than a court on the same lot with a building, which open space is unoccupied and unobstructed from the ground upward, except as otherwise permitted in Chapter 18.24.

(Ord. 45-63 §2.251, 1963).

**18.08.530 Yard, front.**

"Front yard" means a yard extending across the front of the lot between the side yard lines and measured from the front line of the lot to the nearest line of the building; provided, however, that if any official plan line has

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been established for the street upon which the lot faces, the front yard measurement shall be taken from such official plan line to the nearest line of the building.

(Ord. 45-63 §2.252, 1963).

#### **18.08.540 Yard, rear.**

"Rear yard" means a yard extending across the full width of the lot and measured between the rear line of the lot and the nearest line of the main building.

(Ord. 45-63 §2.253, 1963).

#### **18.08.550 Yard, side.**

"Side yard" means a yard between the side line of the lot and the nearest line of the building and extending from the front line of the lot to the rear yard.

(Ord. 45-63 §2.254, 1963).

The following amendments are made to Chapter 18.16 District Regulations:

### **Chapter 18.16 DISTRICT REGULATIONS**

#### Sections:

#### **18.16.010 Compliance required.**

Except as provided in this chapter and Chapter 18.20, no structure shall be erected, reconstructed, enlarged, altered or moved; nor shall any building or land be used except as hereinafter specifically provided and allowed in the districts in which such structure and land are located.

(Ord. 45-63 §4.1, 1963).

#### **18.16.020 Adopted by planning commission and city council-Copies available.**

The planning commission shall adopt rules and regulations which shall include but not be limited to changes in uses permitted within particular districts, occupancy requirements and uses requiring use permits. Such regulations ~~can be found online at the City of Weed Zoning Regulations, and, in addition to the written portions thereof, shall include a chart of districting regulations. Regulations, when so adopted by the planning commission, shall be submitted to the city council for its approval and, if approved by resolution of the city council, shall be in effect thirty days from and after the date of such approval. An original counterpart of such rules shall be filed in the office of the city clerk, another original counterpart~~ in the office of the planning commission, and printed copies shall be made available for the use of persons desiring the same for which copies a reasonable charge shall be made, which charge shall be established by resolution of the city council.

(Ord. 202-78 §5, 1978; Ord. 45-63 §4.2, 1963).

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Chapter 18.48 Parking and Loading Requirements Is changed to read as follows:

## **Chapter 18.48 PARKING AND LOADING REQUIREMENTS**

### **18.48.040 Number of parking spaces required.**

The number of off-street parking spaces required for each use shall be as follows:

|                                                              |                                                                                                                                                   |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Dwelling, single-family                                      | Two parking spaces in a garage for each dwelling unit                                                                                             |
| Dwellings, multiple, family and group; and mobile home parks | Two parking spaces for each dwelling unit, plus one guest space for each five units; one and one-half parking spaces for each senior housing unit |
| <u>Emergency Shelter</u>                                     | <u>1 per five beds or 1 per employee, or as based upon the demonstrated need</u>                                                                  |
| Rooming house                                                | One parking space for each tenant plus one guest space for each five tenants                                                                      |
| Bowling alleys                                               | Five parking spaces for each alley. Additional parking spaces for balance of building calculated according to use                                 |



## **CITY COUNCIL AGENDA MEMORANDUM**

**Meeting Date:** October 10, 2024

**From:** Steven W. Baker, Interim City Manager 

**Subject:** Siskiyou Transportation Agency Joint Powers Agreement

### **INTRODUCTION:**

A Joint Powers Agreement (JPA) between Siskiyou County, the Cities in Siskiyou County and the Siskiyou County Local Transportation Commission (LTC) has been prepared to handle transportation services for the County. Representation on the Board of the JPA will be the same as the representation on the Siskiyou County LTC. Staffing for the JPA would be by the County. The JPA will be referred to as the Siskiyou Transportation Agency (STA)

Currently, the Siskiyou County LTC which has representation from the County (3 members) and the Cities (3 members) handles all of the various funds for streets, roads, transit and other activities funded by various transportation programs. Transit is mostly handled by STAGE, the local transit system which is part of the County. Any decisions on STAGE that are acted on must also be acted on by the County Board of Supervisors as well. This creates a decision-making process that is lengthier than it needs to be and also puts some final decisions on STAGE with the County Board of Supervisors.

By creating this JPA, the decisions on STAGE will be made using the same representation structure between the cities and county as the LTC. This streamlined process will give better representation on STAGE operations for the cities, clarify roles and responsibilities of the Transportation Commission and the transit operator's Board of Directors, and streamline the decision-making process.

### **RECOMMENDATION:**

Authorize the Mayor to Execute the Siskiyou Transportation Agency Joint Powers Authority.

### **FISCAL IMPACT:**

No Direct fiscal Impact.

## SISKIYOU TRANSPORTATION AGENCY

### Joint Powers Agreement

This Agreement is made and entered into this \_\_\_\_\_ day of September, 2024, by and among the COUNTY OF SISKIYOU, and the CITY OF YREKA, CITY OF DORRIS, CITY OF DUNSMUIR, CITY OF ETNA, TOWN OF FORT JONES, CITY OF MONTAGUE, CITY OF MT. SHASTA, CITY OF TULELAKE, CITY OF WEED, and the SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION, herein referred to as "MEMBERS" or "MEMBER".

### RECITALS

WHEREAS, pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1 of the California Government Code Section 6500 et seq., two or more public agencies may, by agreement, form a Joint Powers Agency to exercise those powers and functions that are common to the contracting parties; and

WHEREAS, under California law, each MEMBER is responsible for providing transportation in compliance with the Transportation Development Act; and

WHEREAS, it is the desire of the MEMBERS to create a public agency that will perform the functions set forth in the Transportation Development Act,

NOW, THEREFORE, the MEMBERS agree as follows:

### ARTICLE 1

#### DEFINITIONS

- 1.1. "Agreement" shall mean this Joint Exercise of Powers Agreement, as the name now exists or as it may from time to time be amended by any supplemental agreement entered into pursuant to the provisions hereof.
- 1.2. "Agency" shall mean the Siskiyou Transportation Agency, a Joint Powers Agency hereby established and created by the Agreement.
- 1.3. "Board of Directors" or "Board" shall mean the governing body of the Agency.
- 1.4. "Fiscal Year" shall mean that period of twelve months commencing on July first of any year.
- 1.5. "Government Code" shall mean the California Government Code.
- 1.6. "Joint Powers Law" or "Act" shall mean Article I, Chapter 5, Division 7, Title 1 (commencing with Section 6500) of the Government Code.

- 1.7. "MEMBER" or "MEMBERS" shall mean any entity which has executed this Agreement and become a member of the Agency.

## ARTICLE 2

### CREATION AND PURPOSE OF THE AGENCY

- 2.1. Creation of Public Agency. Pursuant to this act, there is hereby created a public agency to be known as the "Siskiyou Transportation Agency" hereinafter referred to as the "Agency." The Agency is formed by this Agreement pursuant to the provisions of Article 1, Chapter 5, Division 7, Title I (commencing with Section 6500) of the Government Code; two or more public agencies may, by agreement, form a Joint Powers Agency to exercise those powers and functions that are common to the contracting parties. It is the intent of the MEMBERS that the Agency shall be a public agency separate and apart from any MEMBER.
- 2.2. Purpose. The purpose of the Agreement is to create a public agency to exercise the common power of directing and coordinating actions relating to transportation in Siskiyou County and the City of Yreka, City of Dorris, City of Dunsmuir, City of Etna, Town of Fort Jones, City of Montague, City of Mt Shasta, City of Tulelake, City of Weed, and the County of Siskiyou and the Siskiyou County Local Transportation Commission.

## ARTICLE 3

### LIMITATION AND LIABILITY

- 3.1. To the extent permitted under State law, and specifically pursuant to the provisions of Government Code Section 6508.1, the debts, liabilities, and obligations of the Agency shall be its own and shall not constitute debts, liabilities, and obligations of any of the MEMBERS.

## ARTICLE 4

### POWERS OF THE AGENCY

- 4.1. The Agency shall have all of the powers common to the MEMBERS and all additional powers set forth in the joint powers of law of the State of California and is hereby expressly authorized to perform all acts necessary for the exercise of said powers. Such powers include, but are not limited to, the following:
- a) To supervise and oversee the performance of transportation service operations;
  - b) To make and enter into contracts and expend revenues, leases and other agreements, including contracts with federal, state, and other governmental agencies;

- c) To act on behalf of the MEMBERS to specify the level of service to be provided, the operating plan to implement the service, how the service is to be coordinated with the public transportation within the respective areas, and to act as claimant as defined in the Transportation Development Act;
- d) To acquire, accept, and utilize sufficient revenues to retire debt and to fulfill the financial obligations of the Agency from any source including Transportation Development Act funds, State Transit Assistance Funds, Federal Transportation Act funds, and state or federal grants;
- e) To incur debts, liabilities, and obligations, which do not constitute a debt, liability, or obligation of the MEMBERS;
- f) To employ agents, employees, consultants, advisors, independent contractors, and other staff;
- g) To acquire, hold, or dispose of property by eminent domain, lease, lease purchase, or sale;
- h) To acquire, construct, manage, maintain, and operate any buildings, works, or improvements;
- i) To sue and be sued in its own name, except that the Agency shall not sue its own Board of Directors;
- j) To invest, in accordance with the provisions of Section 6509.5 of the Government Code, money in the treasury of the Agency that is not required for immediate necessities of the Agency;
- k) To raise transportation fare revenues or adjust fares for transit services;
- l) To pay expenses reasonably and necessarily incurred in the conduct of business, including travel expenses to attend meetings and conferences relating to the business of the Board to the extent budgeted; and
- m) All other services which are necessary for the Agency to provide public transportation services.

## ARTICLE 5

### MEMBERS, OFFICERS, AND TERMS OF THE BOARD OF DIRECTORS

- 5.1. Members and Alternate Members. The Agency shall be administered by a Board of Directors, initially consisting of the Commission members and alternates of the Siskiyou County Local Transportation Commission. The Agency Board of Directors and alternates shall be the same individuals as each MEMBER entity appoints to serve on the Siskiyou County Local Transportation Commission and alternates thereof. The Board shall be named the "Siskiyou Transportation Agency Board of Directors."

- 5.2. Alternate Members. Alternates shall be the same individuals as each entity appoints to serve on the Siskiyou County Local Transportation Commission. Any alternate must have the same qualification as the individual originally appointed.
- 5.3. Officers. At the second regular meeting of each calendar year, the Board of Directors shall elect from its membership a Chair and Vice Chair of the Board, to serve for one-year terms. In the absence of the Chair, the Vice Chair shall preside over and conduct all meetings of the Board.
- 5.4. Terms of Office. Each member of the Board of Directors shall serve the same term as their respective term on the Siskiyou County Local Transportation Commission; provided, however, Board members of the respective governmental MEMBERS, shall cease to serve upon termination of that public office, unless so otherwise re-Appointed by that governmental MEMBER. Vacancies shall be filled pursuant to the applicable procedures set forth in the Agency Bylaws.

## ARTICLE 6

### POWERS OF THE BOARD OF DIRECTORS

- 6.1. The Board of Directors shall have the following powers and functions:
  - a) The Board shall exercise all powers and conduct all business of the Agency, whether directly or by delegation to the Executive Director or other committees as may be established by the Board and subject to such restrictions and limitations as are set forth herein.
  - b) The Board shall have the authority to appoint or employ necessary staff in accordance with Article 9.
  - c) The Board shall cause to be prepared, and shall review, modify as necessary, and adopt the annual operating budget of the Agency. The budget, at a minimum, shall include staff administration costs, capital costs, apportionments, and operating costs for transportation services. Adoption of the budget may not be delegated.
  - d) The Board shall approve the execution of each contract or agreement to be entered into by the name of the Agency.
  - e) The Board shall negotiate, prepare, and contract for transportation services and the claims for funds to be submitted to the Siskiyou County Local Transportation Commission in accordance with the Transportation Development Act and its regulations.
  - f) Within 120 days after the close of the fiscal year, the Agency will prepare and submit to the MEMBERS an annual report on its operation of the transportation services for the fiscal year.

- g) The Board shall receive and act upon periodic reports and audits of the funds of the Agency, as required by Articles 10 and 11 of this Agreement.
- h) The Board shall have such other powers and duties reasonably necessary to carry out the purposes of the Agency.

## ARTICLE 7

### MEETINGS OF THE BOARD OF DIRECTORS

- 7.1. Initial Meeting. No later than Sixty (60) days following the effective date of this Agreement and the establishment of the Agency, the initial meeting of the Board of Directors shall be called and convened. For the purpose of calling such a meeting, the Executive Director shall prepare the initial agenda for the Board of Directors and shall call and post such notices as are required by the Brown Act. Any MEMBER requesting an item on the agenda for the initial meeting shall provide the request no later than Twenty (20) days following the effective date of this Agreement.
- 7.2. Meetings. At a minimum the Board shall meet annually.
- 7.3. Brown Act. All meetings of the Board shall be called, noticed, held, and conducted in accordance with the provisions of Government Code Section 54950, et seq.
- 7.4. Minutes and Records. The Executive Director of the Agency shall provide for the keeping of minutes of regular and special meetings of the Board and shall provide a copy of the minutes to each member of the Board at the next scheduled meeting.
- 7.5. Quorum. A majority of the members of the Board shall constitute a quorum to conduct a meeting. A vote of a majority of the members of the Board is necessary to take action.

## ARTICLE 8

### COMMITTEES

- 8.1. The Board of Directors may establish committees, as it deems appropriate, to conduct the business of the Agency. Members of the committees shall be appointed by the Board, to serve one-year terms, subject to reappointment by the Board. Each committee shall be composed of at least three members and shall have those duties as determined by the Board or as otherwise set forth in the Bylaws. The members of each committee shall annually select one of their members to chair the committee. Each committee shall annually prepare and submit a report to the Board of Directors as to the activities and programs provided by or overseen by the committee.
- 8.2. All committee meetings shall be called, noticed, held, and conducted in accordance with the provision of Government Code Section 54950, et seq., the Brown Act.

## ARTICLE 9

### STAFF

- 9.1. Executive Director. The Siskiyou County Local Transportation Commission Executive Director shall be the Executive Director of the Agency.
- 9.2. Legal Counsel. The Siskiyou County Counsel's Office shall provide legal services to the Agency.
- 9.3. Treasurer. The Treasurer of the County of Siskiyou shall be the treasurer of the Agency.
- 9.4. Auditor. The Auditor of the County of Siskiyou shall be the auditor of the Agency.
- 9.5. Administrative and Staffing Support. The County of Siskiyou shall provide administrative and staffing support to the Agency. Employees will be eligible for all benefits, optional or required by law, as employees of the County of Siskiyou.
- 9.6. Clerk. The Clerk of the County of Siskiyou shall be the designated officer for the acceptance service of process in civil proceedings and filing of Agreement termination notices.

## ARTICLE 10

### ACCOUNTS AND RECORDS

- 10.1. Annual Budget. The Agency shall annually adopt by resolution an operating budget pursuant to Article 6 of this Agreement.
- 10.2. Funds and Accounts. The Auditor shall establish and maintain such funds and accounts in compliance with Government Code 29534. Accounting records of the Agency shall be available for inspection by each MEMBER at all reasonable times. Support staff shall prepare fund and account balances in conjunction with the Auditor's accounting records for the Agency. The Agency shall adhere to the standard of strict accountability for funds as set forth in Government Code Section 6505.
- 10.3. Annual Audit. Pursuant to Government Code Section 6505, the Agency shall either make or contract with a certified public accountant to perform an annual fiscal audit of all accounts and records of the Agency, conforming in all respects with the requirements of that section. The annual audit may be performed in conjunction with the annual audit requirements of the Siskiyou County Local Transportation Commission. A report of the audit shall be filed as a public record with the Auditor within twelve months of the end of the fiscal year under examination pursuant to Government Code 6505. The costs of the audit shall be considered an administrative cost of the Agency.

## ARTICLE 11

### RESPONSIBILITIES FOR FUNDS AND PROPERTY

- 11.1. Auditor. The Auditor shall be responsible for disbursement of the Agency's funds in compliance with Government Code Section 6505.5. The Auditor shall draw warrants to pay demands against the Agency, making such payments from Agency funds, as approved by the Board of Directors or their designated representative.
- 11.2. Treasurer's Duties. Pursuant to Government Code 6505.5, the Treasurer shall receive and Acknowledge receipt for all funds of the Agency and place them in the Treasury to the credit of the Agency.
- 11.3. Reports to the Agency. Pursuant to Government Code 6505.5 (e), at the request of the Board, the Auditor and Treasurer shall verify and report in writing to the agency and to the contracting MEMBERS to the Agreement, the amount of money that is held for the Agency, the amount of receipts since the last report, and the amount paid out since the last report.
- 11.4. Property. Pursuant to Government Code Section 6505.1, the Executive Director, and such other persons as the Board of Directors may designate, shall have charge of, handle, and have access to the property of the Agency. Property and Rolling Stock as identified in Attachment A, attached hereto as part of the Agreement, shall be transferred to the Agency within 90 days of execution of the Agreement. It is recognized by each MEMBER that said rolling stock was purchased by County from various transit grants with the intended use being for transit services.
- 11.5. Outstanding Revenues or Expenditures. The Agency shall be responsible for all expenditures and receive all revenues generated prior to the formation of the Agency. The Agency shall receive all future dividends authorized by the CalTIP Board of Directors.
- 11.6. Bonds. Pursuant to Government Code 6505.1, the Agency shall secure and pay for a fidelity bond or bonds in an amount or amounts and in the form specified by the Board covering all officers and staff of the Agency and all officers and staff that are authorized to have charge of, handle, and have access to property of the Agency.

## ARTICLE 12

### WITHDRAWAL, DISSOLUTION, OR TERMINATION AND DISTRIBUTION OF ASSETS

- 12.1. Withdrawal from the Agency. It is anticipated that each MEMBER hereto shall participate in the Agency until purposes set forth in this Agreement are accomplished. The withdrawal of either MEMBER, either voluntary or involuntary, shall cause the Agreement to be terminated according to the following conditions:

- a) In the case of voluntary withdrawal following a properly noticed public hearing, written notice shall be given to the Agency, one hundred twenty (120) days prior to the effective date of withdrawal; and
  - b) Termination of the Agency shall not relieve the Agency of its debts or other liabilities prior to the effective date of the MEMBER'S notice of withdrawal. All debts, liabilities, and obligations incurred by the Agency shall be honored prior to apportionment and or distribution of remaining funds, including but not limited to contracts for transit services.
- 12.2. Dissolution of Agency. Upon dissolution of the Agency, there shall be a partial or complete distribution of assets and liabilities as follows:
- a) Upon termination of the Agency, all funds including the proceeds of the sale of property, in the possession of the Agency after payment of all costs, expenses, and charges validly incurred under this Agreement, shall be returned to the MEMBERS in proportion to their contribution as shall be determined by the Board.
- 12.3. Distribution of Assets. The assets listed in Attachment A shall be returned to each MEMBER. Additional assets acquired by the Agency shall be distributed to the MEMBERS in proportion to their contribution as shall be determined by the Board in compliance with the Transportation Development Act. The distribution of assets may be made in kind or assets may be sold and the proceeds thereof distributed to the MEMBERS at the time of dissolution after the discharge of all enforceable liabilities.
- 12.4. Surplus Revenues. Upon termination of the Agency, all funds including the proceeds of the sale of property, in the possession of the Agency after payment of all costs, expenses, and charges validly incurred under this Agreement, shall be returned to the MEMBERS in proportion to their contribution as shall be determined by the Board.

## ARTICLE 13

### INSURANCE AND LIABILITY OF THE BOARD OF DIRECTORS, OFFICERS, AND EMPLOYEES

- 13.1. Insurance. The Board of Directors shall maintain liability insurance or equivalent, including but not limited to owned and non-owned auto liability coverage, with limits of not less than five million dollars (\$5,000,000), that applies to bodily injury, property damage, personal injury, and public officials' error and omissions.
- 13.2. Indemnification. The following indemnification requirements apply to this Agreement:
- a) The MEMBERS shall indemnify and hold each other harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of the Members, their employees, or agents, including all claims relating to the injury or death of any person or

damage to any property arising out of the performance of this Agreement. It is understood that the duty of either Members to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether any applicable insurance policies shall have been determined to apply. By execution of this Agreement, the Members acknowledge and agree to the provisions of this Section and that it is a material element of consideration of this Agreement.

- b) The Siskiyou Transportation Agency shall indemnify and hold County harmless against any and all liability imposed or claimed, including all claims relating to the injury or death of any person or damage to any property, and attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of County's assistants, employees or agents, contractors, engaged in the operation of the Siskiyou Transportation Agency pursuant to this Agreement. It is understood that the duty of the Siskiyou Transportation Agency to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether any applicable insurance policies shall have been determined to apply. By execution of this Agreement, the Siskiyou Transportation Agency and the County acknowledge and agree to the provisions of this Section and that it is a material element of consideration of this Agreement.

#### ARTICLE 14

##### BYLAWS

- 14.1. Bylaws. The Board of Directors is hereby authorized to adopt, and from time to time amend, such bylaws as they deem appropriate to govern the transaction of the business of the Agency and the conduct of the officers and employees of the Agency.

#### ARTICLE 15

##### AMENDMENTS

- 15.1. Amendments. This Agreement may only be amended by the adoption of a Resolution by each MEMBER. Within thirty (30) days of the effective date of said amendment, the amendment shall be filed with the office of the Secretary of State. The notice shall contain the following:
  - a) The name of each MEMBER to the Agreement;
  - b) The date upon which the amendment to the Agreement is effective; and
  - c) A description of the amendment made to the agreement.

ARTICLE 16

MISCELLANEOUS

- 16.1. Section Headings. The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.
- 16.2. Consent or Approval. Wherever any consent or approval is required within this Agreement, the same shall not be unreasonably withheld.
- 16.3. This Agreement is made in the State of California, under the Constitution and laws of such State and is to be so construed.
- 16.4. If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void, or voidable, for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants, and conditions of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.
- 16.5. The MEMBERS shall not assign any rights or obligations under this Agreement without the written consent of all other MEMBERS.

ARTICLE 17

TERM

- 17.1. This Agreement shall become effective upon adoption of the MEMBERS and shall remain in full force and effect until it is terminated by the unanimous consent of the MEMBERS hereto and upon the proper discharge of all legal obligations incurred or undertaken by the Agency.

IN WITNESS WHEREOF, the parties have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

MEMBER: City of Yreka

Date: \_\_\_\_\_

Corey R. Middleton, Mayor, City of Yreka

MEMBER: City of Dorris

Date: \_\_\_\_\_

\_\_\_\_\_

Abner Weed, Mayor, City of Dorris

MEMBER: City of Dunsmuir

Date: \_\_\_\_\_

\_\_\_\_\_

Michael Clarno, Mayor, City of Dunsmuir

MEMBER: City of Etna

Date: \_\_\_\_\_

\_\_\_\_\_

Cliff Munson, Mayor, City of Etna

MEMBER: Town of Fort Jones

Date: \_\_\_\_\_

\_\_\_\_\_

Mercedes Garcia, Mayor, Town of Fort Jones

MEMBER: City of Montague

Date: \_\_\_\_\_

\_\_\_\_\_

Takeshi Murakami, Mayor, City of Montague

MEMBER: City of Mt Shasta

Date: \_\_\_\_\_

\_\_\_\_\_

John Stackfleth, Mayor, City of Mt Shasta

MEMBER: City of Tulelake

Date: \_\_\_\_\_  
Tom Cordonier, Mayor, City of Tulelake

MEMBER: City of Weed

Date: \_\_\_\_\_  
Darrell Parham, Mayor, City of Weed

MEMBER: Siskiyou County Local Transportation Commission

Date: \_\_\_\_\_  
Bruce Deutsch, Chair

MEMBER: County of Siskiyou

Date: \_\_\_\_\_  
Michael N. Kobseff, Chair  
Board of Supervisors  
County of Siskiyou  
State of California

ATTEST:

Laura Bynum  
Clerk, Board of Supervisors

By: \_\_\_\_\_

Deputy

Attachment A  
Siskiyou Transportation Agency Property and Rolling Stock

| ROA Tag # | Purchase Date | Item Description                                   | Type      |
|-----------|---------------|----------------------------------------------------|-----------|
| 13135     | 5/18/2021     | Bus Shield Protection Kit                          | Equipment |
| 14332     | 4/9/2007      | HD-40x Four Post Lift Extra Long                   | Equipment |
| 14650     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14651     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14652     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14653     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14654     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14655     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14656     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14657     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14658     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14659     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14660     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14661     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14662     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14663     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14664     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14665     | 6/30/2010     | Odyssey Fare Box with spare parts                  | Equipment |
| 14666     | 6/30/2010     | Data System for Electronic Fare Boxes              | Equipment |
| 14667     | 6/30/2010     | Portable Data Unit for Electronic Fare Boxes       | Equipment |
| 14668     | 6/30/2010     | Odyssey Test Simulator - Maintenance               | Equipment |
| 14695     | 9/28/2010     | Print Encode Machine (for farebox system)          | Equipment |
| 14920     | 6/18/2013     | Benecor FT2000 Tote Enclosure & Accessories        | Equipment |
| 15021     | 12/28/2017    | Print Encode Machine (for farebox system)          | Equipment |
| 15133     | 5/18/2021     | Bus Shield Protection Kit                          | Equipment |
| 15134     | 5/18/2021     | Bus Shield Protection Kit                          | Equipment |
| 15136     | 5/18/2021     | Bus Shield Protection Kit                          | Equipment |
| 15137     | 5/18/2021     | Bus Shield Protection Kit                          | Equipment |
| 15236     | 6/30/2023     | Graco LLV3900 HP Auto 17U805 2 Gun with Lazerguide | Equipment |

Attachment A  
Siskiyou Transportation Agency Property and Rolling Stock

| ROA Tag # | Purchase Date | Item Description                                   | Type          |
|-----------|---------------|----------------------------------------------------|---------------|
| 15237     | 6/30/2023     | Graco Linedriver Ride On System                    | Equipment     |
| Facility  | 12/1/2015     | **STAGE Transit Admin Building                     | Facility      |
| 14981     | 12/31/2015    | Workstations                                       | Furnishings   |
| 414981    | 12/20/2016    | Workstation - 6th Station Upgrade                  | Furnishings   |
| 922077    | 10/3/2013     | Gillig '35 Bus (#31)                               | Rolling Stock |
| 922078    | 10/3/2013     | Gillig '35 Bus (#32)                               | Rolling Stock |
| 922079    | 10/3/2013     | Gillig '35 Bus (#33)                               | Rolling Stock |
| 922080    | 10/3/2013     | Gillig '35 Bus (#34)                               | Rolling Stock |
| 922081    | 10/3/2013     | Gillig '35 Bus (#35)                               | Rolling Stock |
| 922790    | 6/30/2018     | 2018 Starcraft Allstar Bus (#37)                   | Rolling Stock |
| 922791    | 6/30/2018     | 2018 Starcraft Allstar Bus (#36)                   | Rolling Stock |
| 922792    | 6/30/2018     | 2018 Starcraft Allstar Bus (#38)                   | Rolling Stock |
| 9921989   | 5/23/2018     | Engine Replacement Bus # 3030                      | Rolling Stock |
| 94401     | 5/1/1988      | 88 Chevy Cab & Chassis                             | Rolling Stock |
| 98105     | 1/10/1994     | 1994 Ford F250 (Yellow)                            | Rolling Stock |
| 98972     | 4/26/1995     | 1995 Jeep Cherokee (Tan)                           | Rolling Stock |
| 920597    | 1/4/2007      | 2007 Ford Explorer (4x4 Gold)                      | Rolling Stock |
| 922896    | 12/3/2018     | 2017 Glaval Ford Transit                           | Rolling Stock |
| 923252    | 1/26/2021     | 2021 Glaval Bus                                    | Rolling Stock |
| 15022     | 12/27/2017    | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15023     | 12/27/2017    | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15024     | 12/27/2017    | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15025     | 10/13/2017    | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15026     | 10/13/2017    | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15027     | 11/3/2015     | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15028     | 11/3/2015     | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15029     | 11/3/2015     | 13' Sierra Low Dome Transit Shelter                | Shelters      |
| 15038     | 1/24/2019     | Transit Shelter 13' Sierra Low Dome & Installation | Shelters      |
| 15039     | 1/24/2019     | Transit Shelter 13' Sierra Low Dome                | Shelters      |

Attachment A  
Siskiyou Transportation Agency Property and Rolling Stock

| ROA Tag # | Purchase Date | Item Description                                      | Type          |
|-----------|---------------|-------------------------------------------------------|---------------|
| 15040     | 1/24/2019     | Transit Shelter 13' Sierra Low Dome                   | Shelters      |
| 15054     | 12/3/2019     | Tolar 13' Sierra Low Dome Transit Shelter (Raley's)   | Shelters      |
| 15055     | 12/3/2019     | Tolar 13' Sierra Low Dome Transit Shelter (Fairchild) | Shelters      |
| 15150     | 9/13/2022     | 13' Sierra Low Dome Transit Shelter                   | Shelters      |
| 922178    | 3/30/2015     | *Ford F150 Pickup (#3006) (50% Ownership)             | Rolling Stock |
| 922168    | 3/30/2015     | *Blazer 6x10 Cargo Utility Trailer (50% Ownership)    | Rolling Stock |
| 15291     | 11/7/2023     | Gasboy DEF Dispenser                                  | Equipment     |

\*Airports (Fund 5230) own 50% of these assets. General Services and STA agree to negotiate on a transfer of these assets upon STAGE procuring necessary replacements.

\*\* Transit Center ownership split is: STAGE 87% (Fund 5660), Siskiyou County Local Transportation Commission (less than 1%) (Fund 2505), Solid Waste 8.3% (Fund 5350), and Flood Control 3.8% (Fund 2501).



## **CITY COUNCIL AGENDA MEMORANDUM**

**Meeting Date: October 10, 2024**

**From: Steven W. Baker, Interim City Manager**

**Subject: Repealing Ordinance and Relinquishing Responsibility for Enforcement of the Mobilehome Parks Act and the Special Occupancy Parks Act**

### **Staff Recommendation:**

Staff recommends first reading of the attached ordinance Repealing in its Entirety Chapter 8.33 of Title \* of the Municipal Code and Relinquishing Responsibility for Enforcement of the Mobilehome Parks Act and the Special Occupancy Parks Act.

### **Analysis:**

Mobile Home parks are regulated and inspected by the State of California unless a local jurisdiction specifically assumes responsibility for such regulation and inspection. The City of Weed took that action in October 2018 principally to enable a mobile home park to be constructed in phases with an initial opening date of 2019. That project did not occur.

The State is in a better position to regulate and inspect mobilehome parks in the City of Weed than city staff. Staff is therefore recommending that the Council commence the process of turning back the regulation and inspection of mobilehome parks to the State, beginning with the first reading of this ordinance, adoption of the ordinance at a future meeting and a 90-day notice period to the State so that they can resume these duties.

Staff has notified mobile home parks of this proposed ordinance.

### **Options:**

1. Approve first reading of the Ordinance, or
2. Such other action as the Council may deem appropriate.

### **Fiscal Impact:**

The City did not charge fees from mobile home parks for inspections. If this is adopted would not be responsible for the costs of those inspections.

**ORDINANCE NO. 478-2024**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED, CALIFORNIA REPEALING  
IN ITS ENTIRETY CHAPTER 8.33 OF TITLE 8 OF THE MUNICIPAL CODE AND  
RELINQUISHING RESPONSIBILITY FOR ENFORCEMENT OF THE MOBILEHOME PARKS  
ACT AND THE SPECIAL OCCUPANCY PARKS ACT**

**WHEREAS**, on October 11, 2018, the City Council of the City of Weed adopted Ordinance No. 449-2018, adding Chapter 8.33 (Mobilehome and Special Occupancy Parks) to Title 8 of the Weed Municipal Code and assuming responsibility for local enforcement of the Mobilehome Parks Act (Health and Safety Code, § 18200 et seq.), the Special Occupancy Parks Act (Health and Safety Code, § 18860 et seq.), and related administrative regulations (California Code of Regulations, Title 25, §§ 1000 et seq., and 2000 et seq.); and

**WHEREAS**, Sections 18300 and 18865 of the Health & Safety Code and sections 1005 and 2005 of Title 25 of the California Code of Regulations permit the City to relinquish its assumed enforcement responsibilities by ordinance; and

**WHEREAS**, the City Council of the City of Weed finds that local enforcement is less desirable than State enforcement by the California Department of Housing and Community Development; and

**WHEREAS**, the City desires to cancel its assumption of enforcement responsibility and transfer that responsibility back to the California Department of Housing and Community Development.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Weed as follows:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. In accordance with Sections 18300(e) and 18865(e) of the Health & Safety Code and Sections 1005 and 2005 of Title 25 of the California Code of Regulations, the City Council does hereby authorize and direct that written notification be submitted to the Department of Housing and Community Development of the City's cancellation of its assumption of responsibility for enforcement of the Mobilehome Parks Act, Special Occupancy Parks Act, and related administrative regulations.

SECTION 3. The Mayor or his designee is authorized to sign this written notification of cancellation on behalf of the City.

SECTION 4. The City Clerk is hereby authorized and instructed to transmit a certified copy of this Ordinance, along with the written notification of cancellation, to the Department of Housing and Community Development by certified mail, return receipt requested, within ten (10) days of adoption of this Ordinance.

SECTION 5. In accordance with subdivisions 18300(e)(2) and 18865(e)(2) of the Health & Safety Code and Sections 1006 and 2006 of Title 25 of the California Code of Regulations, the City Clerk is hereby authorized and instructed to remit the appropriate fees and transfer all relevant park records to the Department of Housing and Community Development on or before the effective date of transfer of

enforcement responsibility.

SECTION 6. Chapter 8.33 (Mobilehome and Special Occupancy Parks) of Title 8 (Health and Safety) of the Weed Municipal Code is hereby repealed in its entirety.

SECTION 7. This Ordinance shall take effect 90 days after receipt by the Department of Housing and Community Development of the City's written notification of cancellation, or the date on which the Department of Housing and Community Development notifies the City it has assumed enforcement responsibility, whichever occurs first.

SECTION 8. The adoption of this Ordinance is not a project subject to the California Environmental Quality Act (Pub. Res. Code, § 21000, et seq.) ("CEQA") pursuant to CEQA Guidelines sections 15378(b)(2) and 15061(b)(3), as the cancellation and transfer of local enforcement authority is a policymaking activity and it can be seen with certainty that there is no possibility that this Ordinance may have a significant effect on the environment.

SECTION 9. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons and circumstances. The City Council of the City of Weed declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof despite the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 10. The City Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law. This Ordinance, or a summary thereof, shall be published and/or posted in compliance with the requirements of Government Code section 36933.

I hereby certify that the foregoing ordinance was introduced for first reading at a regular meeting of the City Council of the City of Weed held on the 10<sup>th</sup> day of October, 2024, and thereafter adopted at a regular meeting of said Council held on the    day of    , 2024, by the following vote, to wit:

AYES:            Council Members

NAYS:

ABSENT:

ABSTAINING:

---

Mayor Darrell Parham, City of Weed

ATTEST:

---

Sandra Duchi, City Clerk



## **CITY COUNCIL AGENDA MEMORANDUM**

|                      |                                         |
|----------------------|-----------------------------------------|
| <b>Meeting Date:</b> | <b>October 10, 2024</b>                 |
| <b>From:</b>         | <b>Justin Mayberry, Chief of Police</b> |
| <b>Subject:</b>      | <b>WHS Homecoming Parade 2024</b>       |

### **Staff Recommendation:**

Approval of road closure for Weed High School Homecoming parade closure and temporary announcement signage.

### **Analysis:**

Weed High School has requested by encroachment permit application road closures throughout the city on October 18<sup>th</sup>, for a homecoming parade. The parade is planned to start at 1pm with students/staff leaving the high School campus. Traveling as a group they will proceed to the downtown area making a loop including Park St. and Main St, to then travel up S. Davis Ave to Weed Elementary School and return to Weed High School. The route will include the following:

- Leave 909 Hillside Dr to travel down Shasta Ave.
- Cross from Shasta Ave to N. Davis Ave.
- Travel N. Davis Ave to Main St., travelling behind the Weed Mercantile to Park St. Crossing Park St. at intersection with Alamo Ave, traveling south to Grove St.
- Traveling Grove St. east to Main St., Turning onto Main St. and traveling back northbound to S. Davis Ave. Once on S. Davis, traveling the complete length, before then arriving at Shasta Ave and then returning to Weed High School.

The city would not have the staffing, signage, or alternative routing to allow for a complete hard closure of the route. Staff would focus on limiting traffic on minor thoroughfares, with hard closure of Park St. to Grove St, Grove to Main St., Main St. to S. Davis Ave. ending at the intersection with Shasta Ave. while parade participants were in those specified areas.

To limit disruption, city staff would post the Main St. sidewalk 24 hours in advance advising of the closure and possible driving/parking restrictions during the event. Due to the length of the proposed route, the event will require" rolling closures" of minor intersections and hard closures of major intersections in advance.

**Options:**

1. Approve the proposal.
2. Delay action.
3. Such other action as the Council may deem appropriate.

**Fiscal Impact:**

Increased police patrol staffing before and during the event. Use of public works staff and city equipment to affect the closures.



# City of Weed

550 Main Street  
P. O. Box 470  
Weed, CA 96094

(530) 938-5020

(530) 938-5096 (FAX)

**THIS IS AN APPLICATION ONLY  
NO WORK CAN BE STARTED UNTIL YOU RECEIVE YOUR PERMIT**

## APPLICATION FOR ENCROACHMENT PERMIT

An "encroachment" is defined in Section 660 of the California Streets and Highways Code as "any tower, pole, pole line, pipe, pipeline, fence, billboard, stand or building, or any structure, object of any kind or character not particularly mentioned in the section, or special event, which is in, under, or over any portion of the State highway rights of way. "Special event" means any street festival, sidewalk sale, community-sponsored activity, or community-approved activity."

An encroachment permit is a contract between the City and an encroachment permit holder, (permittee), that describes the terms and conditions under which you are granted permissive authority to enter onto State right-of-way to perform the activity.

An encroachment permit grants permission to the permittee or their agent (a contractor) to perform the within the City's right-of-way, and assignment to another party is prohibited.

An encroachment permit is not a property right, such as an easement, nor does it confer a property right. It cannot be transferred with the sale of real personal property. A new property owner must apply for and obtain a new encroachment permit for any activity to be performed.

Encroachment permits are necessary for the city to:

- Ensure the safety of the traveling public, roadway workers and permittees,
- Protect, maintain, and enhance the quality of the city roadway system during and after permitted work,
- Ensure that the proposed encroachment is compatible with the primary uses of the city roadway system,
- Protect the city's and public's investment in the roadways, and
- Ensure that temporary uses of city roads, right-of-way for special events, filming, etc. are conducted safely and with minimum inconvenience to the traveling public.

Some of the activities requiring an Encroachment Permit include:

- Advertising Displays, holiday decorations, banners, or signs.
- Frontage improvements: sidewalk, curb and gutter, mailbox, fencing, driveways, new road intersections, drainage facilities and erosion control.
- Commercial filming.
- Landscaping, planting or modifying vegetation.
- Miscellaneous activities: mowing, grading, excavations.
- Utility installations.
- Special Events: parades, sidewalk festivals, marathons and other community sponsored activities.

Date: 09/09/24

The undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on City right of way by performing the following work:

(Applicant will describe here fully what will be done using extra sheets if necessary.)

WHS would like to have the homecoming parade on  
10/18/24 on Main Street. We'll leave campus @ 1pm. We should  
be finished @ 2pm. The route starts on Hillside / Shasta Ave /  
N. Davis / Roseburg Pkwy / Broadway / Railroad / Alamo / ~~Main St~~ Park St. /  
Grove St / Main St / S. Davis

The back of this form may be used for sketches. Detailed plans should be submitted if available and may be required of complex projects.

The work site must be in the field with conspicuous stakes and flags readily visible from the road. Mark stakes to identify owner, or applicant.

**(If the site cannot be identified the permit will not be issued.)**

The work is located on street/road Main Street approximately see above  
(Name) (Distance)

for details of intersection of street/road \_\_\_\_\_  
(Direction i.e., north/south/east/west) (Name)

#### **HOLD HARMLESS AGREEMENT**

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Weed and its agents and "employees" from and against any injury, damage, claims, actions or suits arising out of the herein described Event, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Weed from and against any injury, damage, claims, actions or suits arising out of or connected with the foregoing event(s).

#### **INSURANCE CERTIFICATE REQUIRED**

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Weed as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

#### **COVID-19 WAIVER**

I, the undersigned, acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that myself and others attending my event may be exposed to or infected by COVID-19. I agree to having all attendees follow CDC and Siskiyou County Department of Public Health recommendations for enhanced health and safety measures related to COVID-19 and follow all posted instructions while using City

facilities; including requirements for social distancing, wearing of face coverings, participant grouping, types of activities allowed, and potential limits on event size.

**PLEASE NOTE:**

The signature of the applicant on this application will serve to indicate and acknowledge that the applicant has read and does understand the provision set forth therein, and upon affixing said signature, does agree to conform and comply with these provisions and requirements.

Applicant will print or type name

Matthew White

Applicant signature



Address

909 Hillside Dr

City, State ZIP CODE

Weed CA 96094

Phone Number

(530) 515-2198

---

**FOR CITY USE ONLY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Administrative Approval: Public Works Director

Requires City Council Review:

Date of Meeting:

\_\_\_\_\_

\_\_\_\_\_

Start @ WHS.

Head down Shasta Ave - onto N. Davis.

Onto main St - meet behind Merc.

• From the Merc head down Park St. onto Grove St.

Left onto main St.

Right on S. Davis - Pass Elementary

Right onto Shasta Ave - Back to High School.





## **CITY COUNCIL AGENDA MEMORANDUM**

|                      |                                         |
|----------------------|-----------------------------------------|
| <b>Meeting Date:</b> | <b>October 10, 2024</b>                 |
| <b>From:</b>         | <b>Justin Mayberry, Chief of Police</b> |
| <b>Subject:</b>      | <b>Trunk or Treat 2024</b>              |

### **Staff Recommendation:**

Approval of the following road closures and temporary implementation of traffic control actions with the following stipulations:

- A. A fire lane is maintained within the event site allowing for emergency vehicle/personnel response.
- B. Clear signage at event entrances indicating that the road is closed to traffic.

### **Analysis:**

Staff, after receipt of encroachment request from the Weed Chamber of Commerce, have determined the following street closures and traffic control measures may be implemented for October 26, 2024.

- A. Closure of Main St. from the intersection of Main St. at W. Inez St./E. Inez St., north to the intersection of Main St. and Alamo Ave. The closure would eliminate vehicular traffic use of the 200 through 400 block of Main St. The Closure will have some impact to residents and businesses. The closure will affect traffic on four adjoining side streets.

### **Options:**

- 1. Approve the closures.
- 2. Reject the closures.
- 3. Such other action as the Council may deem appropriate.

### **Fiscal Impact:**

Some associated costs are foreseen. Use of City of Weed traffic control devices will be necessary. City employees will need to distribute traffic control devices no later than the morning of 10/25/24 to allow for 24-hour notice posting before closure. City employees will need to print notice of road closure and physically

set up city owned barricades to allow for required posting on 10/25/24. City employees will need to affect the closure on 10/26/24 by placing traffic control devices throughout the area of closure. City employees will need to collect any city barricades after the event.

**Requested:**

- A. The Weed Chamber of Commerce requests the use of the closure area on 10/26/24 from 03:00pm through 09:00pm, to allow for set-up, teardown, and clean up.

**Discrepancies:**

None.

**Attachments:**

1. Application for Encroachment Permit

**Submission Date and Time:**\_\_\_\_\_

|                              |                                                |                                          |
|------------------------------|------------------------------------------------|------------------------------------------|
| Department: <u>Police</u>    | Reviewed by: Dept. Head <u>Justin Mayberry</u> | Advertised: <u>Not Required</u> <u>X</u> |
| Prepared by: Justin Mayberry | Finance Dr. _____                              | Dates: _____                             |
| Attachments:                 | Budget Mgr. _____                              | Newspapers: _____                        |
| Yes <u>X</u> No _____        | Submitted by: _____                            | _____                                    |
|                              | City Manager. _____                            |                                          |



# City of Weed

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## APPLICATION FOR ENCROACHMENT PERMIT

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An encroachment permit is a contract between the City and an encroachment permit holder, (permittee), that describes the terms and conditions under which you are granted permissive authority to enter onto State right-of-way to perform the activity.

An encroachment permit grants permission to the permittee or their agent (a contractor) to perform the within the City's right-of-way, and assignment to another party is prohibited.

An encroachment permit is not a property right, such as an easement, nor does it confer a property right. It cannot be transferred with the sale of real personal property. A new property owner must apply for and obtain a new encroachment permit for any activity to be performed.

Encroachment permits are necessary for the city to:

- Ensure the safety of the traveling public, roadway workers and permittees,
- Protect, maintain, and enhance the quality of the city roadway system during and after permitted work,
- Ensure that the proposed encroachment is compatible with the primary uses of the city roadway system,
- Protect the city's and public's investment in the roadways, and
- Ensure that temporary uses of city roads, right-of-way for special events, filming, etc. are conducted safely and with minimum inconvenience to the traveling public.

Some of the activities requiring an Encroachment Permit include:

- Advertising Displays, holiday decorations, banners, or signs.
- Frontage improvements: sidewalk, curb and gutter, mailbox, fencing, driveways, new road intersections, drainage facilities and erosion control.
- Commercial filming.
- Landscaping, planting or modifying vegetation.
- Miscellaneous activities: mowing, grading, excavations.
- Utility installations.
- Special Events: parades, sidewalk festivals, marathons and other community sponsored activities.

Date: 10/26/2024

The undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on City right of way by performing the following work:

(Applicant will describe here fully what will be done using extra sheets if necessary.)

Road closure for Main Street on October 26, 2024 between the hours of 3pm and 9pm.

The Weed Chamber of Commerce is requesting that Main Street be closed on the date and  
times mentioned above for Trunk or Treat Event. Cars and Trucks will be parked perpendicular to the curb to  
maximize parking places for the event. Barricades will be placed at Inez St. and Alamo St. and  
all streets leading onto Main St. in between and including Heritage Plaza.

The back of this form may be used for sketches. Detailed plans should be submitted if available and may be required of complex projects.

The work site must be in the field with conspicuous stakes and flags readily visible from the road. Mark stakes to identify owner, or applicant.

**(If the site cannot be identified the permit will not be issued.)**

The work is located on street/road Main Street approximately 1200 ft.  
(Name) (Distance)  
\_\_\_\_\_ of intersection of street/road Inez St. to Alamo St.  
(Direction i.e, north/south/east/west) (Name)

#### **HOLD HARMLESS AGREEMENT**

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Weed and its agents and "employees" from and against any injury, damage, claims, actions or suits arising out of the herein described Event, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Weed from and against any injury, damage, claims, actions or suits arising out of or connected with the foregoing event(s).

#### **INSURANCE CERTIFICATE REQUIRED**

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Weed as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

#### **COVID-19 WAIVER**

I, the undersigned, acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that myself and others attending my event may be exposed to or infected by COVID-19. I agree to having all attendees follow CDC and Siskiyou County Department of Public Health recommendations for enhanced health and safety measures related to COVID-19 and follow all posted instructions while using City

facilities; including requirements for social distancing, wearing of face coverings, participant grouping, types of activities allowed, and potential limits on event size.

**PLEASE NOTE:**

The signature of the applicant on this application will serve to indicate and acknowledge that the applicant has read and does understand the provision set forth therein, and upon affixing said signature, does agree to conform and comply with these provisions and requirements.

Applicant will print or type name

Nancy Irvine for Weed Chamber of Commerce

Applicant signature

34 Main St.

Address

City, State ZIP CODE

Weed, Ca. 96094

Phone Number

530-938-4624

---

**FOR CITY USE ONLY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Administrative Approval: Public Works Director

**Requires City Council Review:**

**Date of Meeting:**

\_\_\_\_\_

\_\_\_\_\_

