

CITY OF WEED CITY COUNCIL
REGULAR MEETING MINUTES
DECEMBER 12, 2024

The City Council of the City of Weed held a regular meeting on Thursday, December 12, 2024, at 5:30 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham, were Council Members Bob Hall, Mark Mazzoni, Ken Palfini, and Susan Tavalero. Also present were Interim City Manager Steven W. Baker, City Attorney David Ruderman, Police Chief Justin Mayberry, Finance Director Jill Porterfield, Public Works Director Chris Davis, Fire Chief Steve Duncan, and City Clerk Sandra Duchi

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Council Member Palfini moved to pull item A and accept the amended staff report for item E under Council Business then moved to accept the agenda. Council Member Tavalero seconded the motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: None

ABSTAIN: None

IV. NON-AGENDA PUBLIC COMMENT

There was none.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Mazzoni thanked the Police Department and Public Works for their hard work during the recent storms. Council Member Hall reported this was his final meeting and it has been the honor of his life to serve on the City Council, he discussed the changes over the past 16 years, and urged citizens to be active within their community. Council Member Tavalero thanked staff and Council Members individually. Council Member Palfini reported on the success of Giving Tuesday and took a moment to say goodbye to his fellow Council Members. Council Member Parham reported the Christmas Tree lighting on Main Street was a success, thanked the outgoing and incoming City Council Members, and thanked staff for hard work during the recent storms.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda, asked for public comment, and asked if any member would like to pull any items from the consent agenda. There were none and all items were considered inclusive.

A. Public Works - By Motion, Council considered second reading and adoption, by title only, of Ordinance No. 479-2024 Establishing Administrative Remedies Procedure for Challenges to Fees, Charges, and Assessments.

B. Revenue and Finance - By Motion, Council considered second reading and adoption, by title only, of Ordinance No. 480-2024 Amending Chapter 3.32 of the Weed Municipal Code regarding Community Facilities District No. 2009-1.

C. Public Works – By Motion, Council considered adoption of Resolution No. 51-2024 Adopting the City of Weed Language Access Plan for the CDBG Program 2024 Lincoln Heights Planning and Technical Assistance (PTA).

D. Fire – By Motion, Council considered approval for the Weed Volunteer Fire Department to submit a FEMA Grant application for a commercial extractor washer and commercial dryer for cleaning personal protective equipment (PPE).

E. City Clerk – By Motion, approved minutes from November 14, 2024, Regular Meeting.

F. Finance – By Motion, approved payment warrants dated 11/07/2024 through 11/26/2024 including any voided warrants totaling \$368,756.90.

G. Finance - By Motion, approved and file month end report for November 2024.

Council Member Palfini moved to approve the consent agenda. Council Member Tavalero seconded the motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: None

ABSTAIN: None

VIII. COUNCIL OATH OF OFFICE AND ELECTION OF OFFICERS

Council Member Palfini moved to begin with item B to accommodate timelines of departing Council Members. Mayor Parham seconded the motion, and the vote was:

AYES: Council Members Hall, Mazzoni, Palfini, Parham, and Tavalero.

NOES: None

ABSENT: None

ABSTAIN: None

B. Plaque Presentation for Bob Hall and Susan Tavalero's years of service. Mayor Parham presented the two outgoing Council Members with plaques and thanked them for their years of service.

A. Administration of Oath of Office for Newly Appointed Council Members (2). City Clerk Duchi requested Phetsamone Jenny Virasonh and Melissa Whetstine to stand before the dais, raise their right hands and administered their oath of offices. The two newly appointed members took their seats on the dais with the remaining seated council members.

C. Election of Mayor and Mayor Pro Tempore by the Council. City Clerk Duchi opened the floor for nominations for the position of Mayor. Council Member Mazzoni nominated Council Member Parham. Council Member Parham accepted the nomination and there were no others. Council Member Mazzoni moved to approve the nomination. Council Member Palfini seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

Mayor Parham opened the floor for nomination for the position of Mayor Pro Tempore. Council Member Mazzoni nominated Council Member Palfini. Council Member Palfini accepted the nomination and there were no others. Council Member Mazzoni moved to approve the nomination. Council Member Parham seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

IX. NEW COUNCIL MEMBERS COMMENTS

Council Member Virasonh thanked the council and citizens for this opportunity and stated she is excited to learn. Council Member Whetstine thanked everyone for the warm welcome and stated she is truly energized, ready to share her agenda and work with everyone.

XIII. COUNCIL BUSINESS

B. Code Enforcement - By Motion, Council considered Introduction and First Reading, by title only, of Ordinance No. 482-2024, Adding Chapter 12.22 and Amending Sections 9.10.020, 9.10.050, and 9.10.150 of Chapter 9.10 of the Weed Municipal Code. Police Chief Mayberry presented the staff report. Council Members questions were asked and answered. Council Member Palfini moved for introduction and first reading, by title only. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

C. Public Works - By Motion, Council considered adoption of Resolution No. 52-2024 Authorizing the City Manager to enter into Task Order No. 2024-08 Authorizing PACE Engineering to proceed with the Shastina WWTP Improvement Planning Phase. Public Works Director Davis presented the staff report. Council Member questions were asked and answered. Mickey Sosongkham asked if there was capacity to support a laundry mat on Main Street. Council Member Palfini moved to approve Resolution No. 52-2024. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

D. Finance - By Motion, Council considered adoption of Resolution No. 53-2024 Approving the Mid-Year Budget Adjustments for Fiscal Year 24-25. Finance Director Porterfield presented the staff report. Council Members questions were asked and answered. Council Member Palfini moved to approve Resolution No. 53-2024. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

E. Finance - By Motion, Council considered Adoption of Resolution No. 54-2024 Approving the Fiscal Year 23/24 Final Budget Adjustments. Finance Director Porterfield presented the staff report. Council Members questions were asked and answered. Council Member Palfini moved to approve Resolution No. 54-2024. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

F. Fire Department - By Motion, Council considered Authorizing the Weed Volunteer Fire Department to Apply for a FEMA Micro Grant for Equipment. Interim City Manager Baker presented the staff report.

Council Member Whetstine requested an inventory of equipment from all departments. Council Members questions were asked and answered. Council Member Palfini moved to approve authorizing the Weed Volunteer Fire Department to apply for the Micro Grant. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

XI. STAFF REPORTS

Finance Department reported the new finance software is being implemented. Public Works reported the Water Bypass Project is continuing and appreciates all of the citizens that have been impacted by the project for being patient during the construction, and reported the Bel Air area may have nighttime shutdowns. Police Department reported the citizens that signed up for Christmas Baskets can pick up their meal December 20th at the Presbyterian Church, and reported Roxann Anzo recently celebrated her 30 years with the Weed Police Department. Clerk reported there will be a Planning Commission meeting December 18th at 5:30, welcomed the new Council Members and wished everyone a happy Holiday. City Manager reminded the Council and the citizens of the winter shutdown December 24, 2024, to January 2, 2025. City Attorney wished everyone a safe and happy Holiday.

Council Member Palfini moved to adjourn to closed session at 6:56pm. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

Interim City Manager announced there will be no reportable action coming from the closed sessions.

XII. CLOSED SESSION

A. Public Employee Appointment (§54957)

City Manager

B. Conference with Labor Negotiator(s) (§54957.6)

Negotiators: Interim City Manager Steven W. Baker and Police Chief Justin Mayberry
Teamsters Local 137

XIII. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

Council Member Mazzoni moved to adjourn to open session. Council Member Parham seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

XV. ADJOURNMENT

Council Member Mazzoni moved to adjourn the meeting. Council Member Virasonh seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

SINE DIE 9:17 pm

Mayor

ATTEST:

City Clerk