



City of Weed

Historic Lumber Town Incorporated 1/25/1961

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CITY COUNCIL AGENDA Regular Meeting

Date of Meeting: March 13, 2025
Time of Meeting: 5:30 p.m.
Place of Meeting: **City Hall Council Chambers 550 Main Street Weed, CA 96094**

The City of Weed does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (530) 938-5020. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

PUBLIC NOTICE:

GOVERNMENT CODE, TITLE 5. LOCAL AGENCIES [50001. - 57550.] (Title 5 added by Stats. 1949, Ch. 81.) DIVISION 2. CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 55821.] (Division 2 added by Stats. 1949, Ch. 81.), PART 1. POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES [53000. - 54999.7.] (Part 1 added by Stats. 1949, Ch. 81.)

CHAPTER 9. Meetings [54950. - 54963.] (Chapter 9 added by Stats. 1953, Ch. 1588.) 54954.2. (a) (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Council Members: Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine.

Mayor: Darrell Parham

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

Move to accept agenda as posted or move to add or delete items.

To add item, the Council is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a 2/3rds determination that the need to take action arose subsequent to the agenda being posted.

IV. NON-AGENDA PUBLIC COMMENT

The agenda is a lawful tool used by the City Council to conduct the public's business. Subject to Government Code §54954.3, members of the public have the opportunity to address the legislative body on any item of interest that is within the Council's jurisdiction and not listed on this agenda. Comments relating to items on this agenda will be taken at the time the item is heard.

No action may be taken by the Council on matters not on this agenda. The Council has the discretion to determine the appropriate disposition of the matter presented. Three members of the Council must agree to add the matter to a future agenda. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Council on any issue brought forth.

*The Council encourages public participation, but many members of the public will be denied the opportunity to speak and to have Council action taken at a reasonable hour, if at all, if limits on time and decorum are not placed on all speakers. Individual speakers will be limited to **3 minutes each with a 20-minute maximum for public comment**. Additional opportunity for public comment may be available at the end of the meeting at the discretion of the City Council.*

Please keep comments concise and observe time limits. All remarks shall be addressed to the Council as a body and not to a single Council Member or to the audience. No person, other than the Council and persons having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the presiding officer. No question shall be asked of or by a Council Member or City staff except through and with the permission of the presiding officer

V. COUNCIL MEMBER ANNOUNCEMENTS, MEETING REPORTS AND COMMENTS

*Pursuant to Government Code §53232.3(d) members of a legislative body shall provide brief reports on **meetings attended at the expense of the local agency** at the next regular meeting of the legislative body.*

VI. PRESENTATIONS AND PROCLAMATIONS

- A. Proclamation recognizing April as Child Abuse Prevention and Sexual Assault Prevention Month.

VII. CONSENT AGENDA

All items listed under the Consent Agenda are routine and will be approved by one motion with a vote. There will be no separate discussion of these items unless the Council request specific items be removed prior to the time the Council votes on the motion. All resolutions and ordinances on this agenda, or added hereto, shall be adopted by title only and the full reading thereof is hereby waived.

Any items removed will be considered after the motion to approve the Consent Agenda.

- A. **Code Enforcement** - By Motion, consider Second Reading and Adoption, by title only, of Ordinance No. 481-2025, Adding Section 16.04.145 to Chapter 16.04 of the Weed Municipal Code Pertaining

to the Occupancy of Condemned Property.

- B. **Code Enforcement** - By Motion, consider Second Reading and Adoption, by title only, of Ordinance No. 483-2025, Adding Chapter 8.10 Pertaining to the Unauthorized removal of Shopping Carts from Retail Establishments and to Facilitate Retrieval of Abandoned Shopping Carts.
- C. **Planning** – By Motion, consider approving the 2024 Housing Element Annual Progress Report as submitted to the Housing and Community Development Department (HCD).
- D. **Public Safety** – by Motion –consider adopting Resolution No 05-2025 approving the 2025 Weed Police Departments Military Equipment Use Policy Report
- E. **City Clerk** – By Motion, consider approving minutes from February 13, 2025, Special and Regular Meetings, and March 3, 2025, Special Meeting.
- F. **Finance** – By Motion, consider approving payment warrants dated 2/25/25 through 3/6/25 including any voided warrants totaling \$593,826.66.
- G. **Finance** - By Motion, consider approving and filing the month end report for February 2025.

VIII. **ITEMS REMOVED FROM CONSENT**

IX. **COUNCIL BUSINESS**

All items listed under the Council Business below require action which may include any and/or all of the following: report, review, consideration, discussion, approval, disapproval, acceptance and rejection. Public input is invited. Individual speakers will be limited to 3 minutes each with a 20- minute maximum per item. As a rule, and unless otherwise expressly permitted by the presiding officer, after a motion is made by a member of the Council on the matter under consideration, no member of the public shall address or be permitted to address the Council.

- A. **(Tabled from the February Meeting) Public Safety – By Motion**, Council will consider encroachment permit to close Main Street from Inez to Division on April 20, 2025, for the 4/20 Festival from 0600 until 2200, and waivers of WMC 9.16.010 and 9.16.030 for outside sale and consumption of alcohol within the event boundaries only. (outdoor consumption of cannabis is prohibited)
- B. **Facilities – By Motion**, Council will consider adopting Resolution No. 06-2025 authorizing the Acting City Manager to enter into a lease agreement with Mountain Valleys Health Centers for office space at 150 Alamo Ave. subject to final review and approval by the City Attorney.
- C. **Public Works – By Motion**, Council will consider adopting Resolution No 07-2025 entering a Memorandum of Understanding with Teamsters Local 137.
- D. **Discussion Item Only** – Council will discuss the option of adding invocation prayer to the agendas and give direction to staff.

X. CITATION APPEAL HEARING

The Council will hear an appeal from Jeremy Pearson on citation number A1210 a violation of WMC 10.28.060(B) Repair Vehicle on Roadway.

XI. STAFF REPORTS

XII. ADJOURN TO CLOSED SESSION

XIII. CLOSED SESSION

- A. Public Employee Appointment (\$54957)
City Manager

XIV. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

XV. ADJOURNMENT

Staff reports and/or other written documentation pertaining to the items on the agenda are on file in the Office of the City Clerk and are available for public inspection during normal weekday business hours. Information may be obtained by calling (530) 938-5020. City Council Minutes and Agendas may also be available on the City's website: <http://www.ci.weed.ca.us>. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 550 Main Street during normal business hours, or on the City's website at www.ci.weed.ca.us.

Privileged and confidential documents exempted.

Posting statement: On Monday March 10, 2025, a true and correct copy of this agenda was posted on the front door at 550 Main Street, (city hall).



April 2025

The Siskiyou Child Abuse Prevention Council Collaborative Proclamation

***Whereas,** to become healthy adults, all children deserve to live in safe, stable and nurturing homes and communities;*

***Whereas,** children are vital to Siskiyou County's prosperity and future success;*

***Whereas,** the people of Siskiyou County believe in the celebration of life, inclusion, and hope through our children, and deplore and condemn acts of violence committed upon the children of our communities;*

***Whereas,** the lives of children--who have been hurt or lost to child abuse--are honored by studying their stories in order to prevent future abuse and protect the innocence, health and lives of all our county's children;*

***Whereas,** child abuse, rape, sexual assault and sexual harassment impact our society;*

***Whereas,** child abuse, neglect and sexual assault prevention is a community responsibility affecting both the current and future generations;*

***Whereas,** research has shown the enormous impact that positive parenting practices have on a child's social, emotional, and intellectual development and future success;*

***Whereas,** communities that understand the importance of prevention and support for the well-being of citizens, thrive and prosper;*

***Whereas,** effective child abuse and sexual assault prevention succeed because of partnerships among citizens and all sectors of the county;*

***Whereas,** April is the month to focus public attention on the needs of all children, and prevention of sexual assault;*

***Whereas,** with leadership, dedication, and encouragement, there is evidence that we can be successful in preventing child abuse and sexual violence in Siskiyou County;*

***Therefore,** we hereby proclaim April as Child Abuse Prevention and Sexual Assault Awareness Month—as well as April 5th–11th, 2025 as Week of the Young Child. We call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening families in the communities in which we live.*

Darrell Parham
Mayor, City of Weed

Date



City of Weed

Agenda Item Summary

Meeting: City Council – 13 March 2025

Department: Justin Mayberry, Acting City Manager

Agenda Item Title: Staff recommends Second Reading and Adoption, by title only, of Ordinance No 481-2025 Adding Section 16.04.145 to Chapter 16.04 of the Weed Municipal Code Pertaining to the Occupancy of Condemned Property and Liability to Building Owner or Manager

Recommendation:

Second Reading and Adoption, by Title Only of Ordinance Adding Section 16.04.145 to Chapter 16.04 of the Weed Municipal Code Pertaining to the Occupancy of Condemned Property

Staff Report from First Reading Below:

Summary:

When the City's Building Official determines that a building is unsafe to occupy, they will post a notice on the building stating this. Sometimes in the past these buildings have been occupied after the building has been posted and the city code does not have an effective method for removing those individuals.

This ordinance would provide that it is a misdemeanor to occupy a building after it has been posted as unsafe.

Fiscal impact:

No direct fiscal impact.

Alternative Actions:

1. Introduce a modified version of the Ordinance
2. Do not introduce the ordinance and provide directions to staff
3. Council's discretion

Environmental Review:

N/A

Attachments: Ordinance

ORDINANCE NO. 481-2025

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED, CALIFORNIA, ADDING SECTION 16.04.145 TO CHAPTER 16.04 OF THE WEED MUNICIPAL CODE PERTAINING TO THE OCCUPANCY OF CONDEMNED PROPERTY AND LIABILITY TO BUILDING OWNER OR MANAGER

WHEREAS, Section 7 of Article XI of the California Constitution authorizes the City to make and enforce within its limits all local, police, sanity, and other ordinances and regulations not in conflict with general laws; and

WHEREAS, the City has a substantial interest in promoting the public health, safety, and welfare of its residents; and

WHEREAS, it is in the best interest of the City and its residents for the City to have clearly defined standards that discourage the existence, proliferation, and occupancy of substandard buildings.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Weed as follows:

SECTION 1. The recitals set forth above are true and correct and are hereby incorporated into this Ordinance by this reference.

SECTION 2. Section 16.04.145 is added to Chapter 16.04 of the City of Weed Municipal Code to read as follows:

16.04.170 – Prohibited Occupancy.

- A.** Any occupied structure condemned or posted with a placard of condemnation by the building official or designee shall be vacated as ordered by the building official or designee.
- B.** Any person who enters or occupies a structure condemned or posted with a placard of condemnation by the building official or designee shall be guilty of a misdemeanor and liable for the penalties provided by chapter 1.20 of this code.
- C.** Any person(s) who owns or manages a structure condemned or posted with a placard of condemnation by the building official or designee that is entered or occupied as described in subsection B above shall be guilty of a misdemeanor and liable for the penalties provided by chapter 1.20 of this code.
- D.** Subsections B and C above shall not apply to the entry or occupation of a structure by any person(s) authorized to inspect, repair, modify, demolish, renovate, or otherwise improve the structure pursuant to a valid building permit or with the written permission of the building official or designee.

SECTION 3. The adoption of this Ordinance is not subject to the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq.) ("CEQA") because it can be seen with certainty that there is no possibility that this Ordinance may have a significant effect on the environment. (CEQA Guidelines, § 15061, subd. (b)(3).)

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons and circumstances. The City Council of the City of Weed declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof despite the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Ordinance and shall give notice of its adoption as required by law.

SECTION 6. This Ordinance shall become effective thirty (30) days after is adoption.

I hereby certify that the foregoing Ordinance was introduced for first reading at a regular meeting of the City Council of the City of Weed held on the 13TH day of February, 2025, and thereafter adopted at a regular meeting of said Council held on the 13th day of March, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Darrell Parham, Mayor

ATTEST:

Sandra Duchi, City Clerk



CITY COUNCIL AGENDA MEMORANDUM

Meeting Date: March 13, 2025

From: Justin Mayberry, Chief of Police

Subject: Staff Recommends Second Reading and Adoption, by Title Only, of Ordinance No. 483-2025 Amending Title 8, Health and Safety, to Add Chapter 8.10 Pertaining to the Unauthorized Removal of Shopping Carts from Retail Establishments and to Facilitate Retrieval of Abandoned Shopping Carts

Staff Recommendation:

Approval of Ordinance establishing guidelines for the maintenance of identifying signage and collection of shopping carts removed from premises, by the businesses operating within the City of Weed.

Staff Report from First Reading Below:

Analysis:

To reduce the shopping carts removed from local business premises and left throughout the City of Weed creating a public nuisance, an Ordinance has been created requiring the following.

- A. Businesses utilizing shopping carts on their premises will be required to have an Abandoned Shopping Cart Prevention Plan for the collection of carts removed from their premises.
- B. Business will be required to collect and return any carts to their premises when identified.
- C. Businesses notified of the presence of shopping carts offsite may face administrative citation for the public nuisance if the cart is not collected in a timely manner.
- D. The maintenance of signage per 22435.1 B&P. Required signage will assist Weed Police Department in the enforcement of 22435.2 B&P "Unlawful Removal of Shopping Cart" when removal is observed.

Options:

1. Move for Introduction and First Reading of Ordinance 483-2025.
2. Rejection of Ordinance 483-2025.
3. Such other action as the Council may deem appropriate.

Fiscal Impact:

Adoption of this ordinance will have a fiscal impact on the City of Weed associated with staff enforcement. Businesses may have an increased cost of bringing carts into compliance with 22435.2 Business & Professions Code. Costs associated with collection of carts will be the responsibility of the business.

Attachments:

1. Ordinance 483-2025

ORDINANCE NO. 483-2025

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEED, CALIFORNIA, AMENDING TITLE 8, HEALTH AND SAFETY, OF THE WEED MUNICIPAL CODE TO ADD CHAPTER 8.10 PERTAINING TO THE UNAUTHORIZED REMOVAL OF SHOPPING CARTS FROM RETAIL ESTABLISHMENTS AND TO FACILITATE RETRIEVAL OF ABANDONED SHOPPING CARTS

WHEREAS, the City has a substantial interest in promoting the public health, safety and welfare of its residents, visitors and businesses, and the aesthetic qualities of the City; and

WHEREAS, abandoned or unattended shopping carts off the premises of retail establishments can interfere with pedestrian and vehicle traffic and the use of public streets, sidewalks, public areas, and public rights-of-way; can constitute a hazard to streams, riparian areas and other natural areas; and contribute substantially to litter, clutter and visual blight; and

WHEREAS, the purpose of this ordinance is to promote the public health, safety and welfare, and the aesthetic qualities of the City by regulating and prohibiting the removal of shopping carts from the premises of retail establishments, including designated parking areas, without the authorization or consent of the cart's owner, and to regulate the retrieval and disposition of abandoned or unattended shopping carts that are found off the premises of retail establishments so as to:

1. Provide for pedestrian and vehicle safety;
2. Ensure that the flow of pedestrian or vehicle traffic, including ingress into or egress from any residence, place of business, street, sidewalk, public area, public right-of-way, or any legally parked or stopped vehicle, is not unreasonably interfered with;
3. Help protect streams, creeks, riparian areas, and other natural areas within the City;
4. Reduce litter, clutter, and visual 'blight associated with abandoned or unattended shopping carts;
5. Divert cart waste from the landfill; and
6. Balance the rights and interests of those engaged in commercial activities that provide shopping carts for use by customers with the rights and interests of those who do not want to be disturbed by abandoned or unattended shopping carts on private and public property.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Weed as follows:

SECTION 1. Findings. The Council hereby finds and declares the following:

The above recitals are true and correct and are incorporated herein by reference. The presence of abandoned or unattended carts, or parts thereof, on private or public property is found to create a condition tending to reduce the value of private property, to create blight and deterioration,

interfere with pedestrian and vehicular traffic, to be injurious to health, safety, and general welfare, and contributes to landfill waste. The presence of abandoned or unattended carts, or parts thereof, on private or public property, except as expressly hereinafter permitted, is declared a public nuisance which may be abated as such in accordance with the provision of this chapter.

SECTION 2. Text of Code. Chapter 8.10 of the Weed Municipal Code is hereby added to read as follows:

Sections:

- 8.10.010. Authority and Purpose
- 8.10.020. Applicability
- 8.10.030. Administration
- 8.10.040. Definitions
- 8.10.050. Required Signs and Identification
- 8.10.060. Prohibitions
- 8.10.070. Cart Containment and Retrieval by Owners
- 8.10.080. Abandoned Shopping Cart Prevention Plan
- 8.10.090. Violation – Penalties

8.10.010. Authority and Purpose

This chapter is adopted pursuant to Business and Professions Code Sections 22435 through 22435.8 and the city's general police powers for the purpose of regulating and prohibiting the removal of shopping carts from the premises of retail establishments, including designated parking areas, without the authorization or consent of the shopping cart's owner, and to regulate the retrieval and disposition of abandoned or unattended shopping carts that are found off the premises of retail establishments.

8.10.020. Applicability

This chapter applies to all businesses located in the city that provide shopping carts for customer use and to any person in possession of a shopping cart off the premises of an owner's business within the city.

8.10.030. Administration

The director is authorized to administer this chapter which includes, without limitation, the ability to promulgate administrative policies and procedures to interpret, implement and enforce this chapter.

8.10.040. Definitions

"Abandoned or unattended shopping cart" means any shopping cart which is left unattended, discarded or abandoned upon any public property other than the premises from which the shopping cart was removed, without the authorization or consent of the cart's owner.

"Director" shall mean the city manager, or such other as designated by the city manager, to administer the appropriate sections of this chapter.

"Owner" means a person who owns or provides shopping carts for use by customers in connection with the operation of a business.

"Person" includes, without limitation, individuals, corporations, partnerships, and all other legal entities, and officers, employees, and authorized agents of an owner.

"Parking area" means a parking lot of other property provided by a retailer for use by a customer for parking an automobile or other vehicle. The parking area of a retail establishment located in a multistore complex or shopping center shall include the entire parking area used by the complex or center.

"Premises" means the entire area owned and utilized by a retail establishment that provides shopping carts for use by customers, including any parking area or other off-street area provided by an owner, or shared with other retail establishments, for use by customers for parking automobiles or other vehicles.

"Retail establishment" or "business" means any business located in the city that offers or provides shopping carts for the use by customers of such business regardless of whether such business is advertised or operated as a retail or wholesale business, and regardless of whether such business is open to the general public, is a private club or business, or is a membership store.

"Shopping cart" means a basket mounted on wheels or a similar device generally used by a customer for the purpose of transporting goods of any kind within a retail establishment or designated parking or loading area of that business establishment.

8.10.050. Required Signs and Identification

Within sixty (60) days following the effective date of this ordinance, every shopping cart owned or provided by an owner shall have a sign permanently affixed to the shopping cart that includes the following information:

- A. The owner's name, the business's address, and the business's phone number.
- B. Notice of the procedure to be utilized for authorized removal of the shopping cart from the premises.
- C. Notice that unauthorized removal of the shopping cart from the premises or parking area of the retail establishment, or the unauthorized possession of the shopping cart, is a violation of state law and city ordinance.

8.10.060. Prohibitions

- A. Unauthorized Removal Unlawful.

It is unlawful for any person, either temporarily or permanently, to remove a shopping cart from the premises of a retail establishment or be in possession of a shopping cart with a

permanently affixed sign as provided in section 8.10.050, that has been removed from the premises of a retail establishment, without written consent of the owner authorized by this chapter or for the purpose of repair, maintenance, or disposal authorized by this chapter.

An owner may permit customers' off-premises use of a shopping cart for transportation of purchased items. The authorization must be in writing with date(s) and time(s) of authorized use. Any shopping cart taken off premises must be returned to the owner's premises within seventy-two (72) hours unless undergoing repair, maintenance, or disposal.

B. Abandonment Prohibited.

It shall be unlawful and a public nuisance for any person to cause or permit any shopping cart to be abandoned or remain unattended on or upon any sidewalk, street, alley or other public area, other than the premises of the owner of such shopping cart.

8.10.070. Cart Containment and Retrieval by Owners

A. Mandatory Secure Containment of Shopping Carts After Hours.

Every shopping cart owner must lock or otherwise securely contain all shopping carts of the owner after business hours in a manner that prevents theft or removal from the retail establishment's premises. All shopping carts located on the premises of a retail establishment, other than an establishment open for business twenty-four hours per day, must be collected at the end of each business day by the owner, employee(s), or authorized agent(s) of the retail establishment and be collectively confined in a secured manner in a designated cart confinement area on the premises until the commencement of the next business day.

All shopping carts located on the premises of any retail establishment open for business twenty-four hours per day, other than carts then currently in use by a customer, must be collected by the owner, employee(s), or authorized agent(s) of the retail establishment and returned to a designated cart confinement area on the premises at least twice per calendar day between the hours of twelve p.m. (noon) and twelve a.m. (midnight) on each day the retail establishment is open for business. This subsection (A) does not apply to:

1. Shopping carts located within an enclosed building.
2. Shopping carts removed from the premises of a retail establishment for purposes of repair or maintenance that are in the possession or custody of the party to whom removal has been authorized in writing by the shopping cart owner.
3. Shopping carts being transported by the owner, or an officer, employee, or authorized agent of the owner, to or from a business location of the owner.

B. Mandatory Retrieval of Carts.

All abandoned shopping carts of a retail establishment that are found off of or outside of the premises of the retail establishment must be retrieved as soon as practicable by the owner, or an authorized agent of the owner, including but not limited to a cart retrieval

service retained by the owner. The city may notify the owner of an abandoned shopping cart. Such notice may given by telephone, email or text message to the owner or owner's agent.

The owner, or agent(s) thereof, shall retrieve or cause the identified shopping cart(s) to be retrieved within seventy-two (72) hours of receipt of notice from the city. Any owner of an abandoned shopping cart who fails to retrieve or cause the retrieval of the identified shopping cart(s) within seventy-two (72) hours of receipt of notice from the city is guilty of a violation of this chapter and shall be subject to enforcement by any lawful means available to the city, including without limitation issuance of an administrative citation and/or fine(s) under section 8.10.090 of this chapter. In accordance with subsection (B) of section 8.10.060, such abandoned shopping cart(s) are a public nuisances and the city may pursue any and all lawful means for the abatement thereof and the collection of abatement and enforcement costs from the owner.

C. Retrieval Services.

Persons retained to perform shopping cart retrieval services must retain written authorization from the owner to be presented upon request by the Director. A copy of the record showing written authorization shall be maintained in each vehicle used for shopping cart retrieval. Vehicles used by retrieval services must bear conspicuous signs identifying the name of the cart retrieval service.

8.10.080. Abandoned Shopping Cart Prevention Plan

- A. Every owner of a business that provides ten (10) or more shopping carts shall develop, implement and comply with the terms and conditions of an abandoned shopping cart prevention plan to prevent the unauthorized removal of shopping carts from the business's premises and, if removed, to retrieve the cart within seventy-two (72) hours of the removal or notice of the removal. The abandoned shopping cart prevention plan shall include the following elements:
1. Name of Business/Owner. The name of the owner and the business name, the physical address where the business is conducted, name, address and phone number(s) of the on-site manager or designated agent.
 2. Inventory of Carts. The number of shopping carts held by the business at the business's premises.
 3. Notice. A description of the notice to be provided to customers that the removal of carts from the premises is prohibited and is a violation of state and local law. This notice may include, but is not limited to, flyers distributed at the premises, warnings on shopping bags, signs posted in prominent places near door and parking lot exits, and announcements using intercom systems at the premises.

4. Cart Identification. A description of the cart identification requirements which conform to state law and section 8.10.050.
 5. Loss Prevention Measures. A description of the specific measures that the owner shall implement to prevent unauthorized cart removal from the premises. These measures may include, but are not limited to, electronic or other disabling devices on the carts so they cannot be removed from the premises, effective management practices, use of courtesy clerks to accompany customers and return the carts to the store, use of security personnel to prevent removal, and requiring a security deposit for use of cart.
 6. Employee Training. A description of an ongoing employee training program that shall be implemented by the owner and that shall be designed to educate new and existing employees on the abandoned shopping cart prevention plan.
 7. Cart Containment. A plan for secure containment of shopping carts in a designated cart confinement area on the premises at least twice per calendar day between the hours of twelve p.m. (noon) and twelve a.m. (midnight) on each day the retail establishment is open for business, unless exempt from subsection (A) of section 8.10.070.
 8. Mandatory Cart Retrieval. A plan for retrieval of abandoned carts by the owner within seventy-two (72) hours, including specific measures for the retrieval of abandoned carts by employees or proof that the owner has entered into a contract for cart retrieval services.
- B. A proposed plan for preventing shopping cart removal shall be submitted to the city within sixty (60) days following the effective date of this ordinance. Any owner of a business that opens after the effective date of the ordinance codified in this section will have thirty (30) days from the filing date on their city business license application to submit a shopping cart removal prevention plan to the city for approval.
- C. The director may reject a prevention plan on any of the following grounds:
1. The plan fails to include the information required by this section or fails to adequately address the elements required by this section.
 2. The plan fails to address any special or unique conditions due to the geographical location of the premises as they relate to cart retention and prevention efforts.
 3. Implementation of the plan violates this chapter or other local, State, or Federal law.
 4. The plan is insufficient or inadequate to prevent removal of carts from the premises.
 5. The owner knowingly makes a false statement or omits relevant facts in the plan or in any modification or attachment to the plan.

- D. If a prevention plan is rejected, or if additional information is needed, the director shall notify the owner. Within thirty (30) days of this notice, the owner shall submit the additional information or a complete or adequate prevention plan. The director's decision to reject or deny a prevention plan shall be final.
- E. Upon notice to the owner that the city has approved the prevention plan, the owner has thirty (30) days to implement the prevention plan at their business.
- F. An owner shall submit a modified prevention plan for city approval as necessary to address changed circumstances. The city may require an owner to submit a modified prevention plan based on changed circumstances or if an owner's shopping carts are repeatedly discovered to be abandoned or unattended. The city shall review and consider the modified prevention plan in the same manner as an initial prevention plan.
- G. An owner who fails to timely submit a complete prevention plan to the satisfaction of the director or fails to implement or comply with approved prevention plan measures is guilty of a violation of this chapter and shall be subject to enforcement by any lawful means available to the city, including without limitation issuance of an administrative citation and/or fine(s).
- H. Every owner who is required to submit an abandoned shopping cart prevention plan or a modified prevention plan pursuant to this chapter shall submit with the plan a fee for the director's review the plan in the amount set forth in the schedule of fees established by resolution of the city council.

8.10.090. Violation - Penalties

Any person who violates any provision of this chapter is guilty of an infraction and is subject to punishment as provided by law including under Weed Municipal Code Title 19 Chapter 19.01 (Administrative Citations).

SECTION 3. CEQA. This ordinance is not a project subject to the California Environmental Quality Act (Pub. Res. Code, § 21000, et seq.) ("CEQA") pursuant to California Code of Regulations, Title 14, § 15000, et seq. ("CEQA Guidelines") section 15061(b)(3) as it can be seen with certainty that there is no possibility that the regulation of off-premises shopping carts may have a significant effect on the environment. To the extent this ordinance is a project subject to CEQA, it is categorically exempt pursuant to CEQA Guidelines section 15308 as an action to assure the restoration and enhancement of the environment. CEQA Guidelines section 15301 Existing Facilities as there would be negligible or no expansion of use; CEQA Guidelines section 15308 Actions by Regulatory Agencies for the Protection of the Environment, as the proposed ordinance is intended to assure the maintenance and protection of the environment; and CEQA Guidelines section 15311 Accessory Structures, regarding potential placement on-premise signage needed for public notification associated with the proposed ordinance.

SECTION 4. Publication. This ordinance, or a summary, shall be published in the Weed Press, a newspaper of general circulation in the City of Weed, in compliance with the requirements of the Government Code.

SECTION 6. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional, and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 6. Effective Date. This ordinance shall become effective thirty (30) days after its adoption.

I hereby certify that the foregoing ordinance was introduced for first reading at a regular meeting of the City Council of the City of Weed held on the 13th day of February, 2025, and thereafter adopted at a regular meeting of said Council held on the 13th day of March, 2025, by the following
vote, to wit:

AYES: Council Members

NAYS:

ABSENT:

ABSTAINING:

Mayor, City of Weed

ATTEST:

City Clerk



City of Weed

Agenda Item Summary

Meeting: City Council – 13 March 2025

Department: Sandra Duchi, City Clerk.

Agenda Item Title: By Motion, Approve Annual Housing Element Progress Report.

Staff Recommendation: Staff recommend the Council move to approve the City's Annual Housing Element Progress Report.

Summary: Placeworks completed and submitted the city's annual progress report on February 10, 2025, for consideration and acceptance by the Housing and Community Development. On February 11, 2025, the city received an email stating it was uploaded successfully. Approval by the Council is an action needed to complete HCD's acceptance.

Council Approved the 6th Cycle Housing Element Update at the 10/10/2024 CC Meeting.

Fiscal impact:

Estimated \$2,000.00 for the completion of the required reporting.

Alternative Actions:

1. Choose another option
2. Postpone approval of progress report
3. Other actions at Council's discretion

Environmental Review:

None.

Attachments:

Progress Report.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction Weed
Reporting Year 2024

(Jan. 1 - Dec. 31)

Program Implementation Status pursuant to GC Section 65583

Table D

Housing Programs Progress Report
Describe the progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1	2	3	4
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
Program H-1.1.1: Support Affordable Development	The City will work with housing developers to expand opportunities for affordable lower-income housing for special-needs groups, including persons with physical and developmental disabilities, female-headed households, large families, extremely low-income households, and persons experiencing homelessness by creating partnerships, providing incentives, and pursuing funding opportunities. -Continue to seek partnerships and meet at least every other year with other agency -Work with public or private sponsors to identify candidate sites for special needs pop. -Promote the State density bonus and provide streamlined processing to facilitate affordable housing development. -Monitoring HCD's website annually for NOFA. -Facilitating the approval process for land divisions, lot line adjustments, and/or specific plans or master plans that enable affordable housing. -To promote housing mobility, develop a lot-splitting program to permit duplexes that is similar to SB 9, but adapted to allow for wildfire safety in development standards and to fit the specific conditions of typical lot sizes in the city. -Allow phasing of infrastructure whenever possible at the time of project review. -Obtain grant funding to facilitate the development when possible.	Ongoing, to be reviewed and revised at midyear and when completing the General Plan Annual Report. Adopt zoning code amendments to implement a development program modeled after SB 9 by July 2025.	The City did not receive any applications for affordable housing developments in 2024. However, the City will continue to work with housing developers to seek opportunities for affordable housing developments as projects are proposed.
Program HE.1.1.2: Coordination with Great Northern Services	The City will continue to coordinate affordable housing needs and related issues with Great Northern Services (GNS), a nonprofit housing and community development corporation. The City will identify funding sources as they	Meet frequently throughout each year. Identify funding opportunities on an annual basis and apply as NOFAs are released.	The City continues to coordinate affordable housing needs with GNS but has not yet worked to identify available funding sources to support GNS.

Program HE.1.2.1: Persons with Developmental Disabilities	To ensure that persons with disabilities, including developmental disabilities, have increased access/placement in residential units, the City will: -Meet with the Far Northern Regional Center by March 2024 to implement an outreach program -Continue to ensure new developments comply with standards in the Americans with Disabilities Act (ADA) for persons with disabilities. -Encourage "universal design" features, such as level entries, larger bathrooms, and lower kitchen countertops to accommodate persons with disabilities. -Encourage multifamily housing developers to designate accessible and/or adaptable units to be affordable to persons with disabilities or persons with special needs.	Develop outreach program by March 2024; encourage accessibility elements as projects are proposed and processed.	Since the City's Housing Element was recently adopted on October 10, 2024, the City has not yet met with Far Northern Regional Center but plans to make contact by the end of 2025. The City will also continue to encourage accessibility elements as projects are proposed and processed.
Program HE.1.2.2: Extremely Low-Income Households and Homeless Community Members.	The City will encourage additional housing resources for extremely low-income residents, particularly seniors and persons with physical or developmental disabilities, through a variety of actions, including: -Provide financial support annually, as available, to organizations that provide counseling, information, education, support, housing services/referrals, and/or legal advice to extremely low-income households. -Expand regulatory incentives for the development of units affordable to extremely low-income households and housing for special-needs groups, including persons with disabilities (including developmental disabilities) and individuals and families in need of emergency/transitional housing. -Encourage the development of Single Room Occupancy (SRO) Units, transitional and supportive housing, and other special housing arrangements. -Coordinate with the County to support the implementation of the Siskiyou County 10 Year Plan to End Homelessness, including increasing the supply of affordable housing, low-barrier emergency shelter and housing, and permanent supporting housing. -Coordinate with other jurisdictions in the county as well as partner agencies and non-profit organizations to develop strategies to address homelessness, including seeking funding opportunities to develop, rehabilitate, and/or convert extant non-residential buildings to housing to serve extremely low-income households and special needs households.	Ongoing, as projects are processed by the Planning and Zoning Department. Ongoing coordination with Great Northern Services and other community groups to identify needs of extremely low-income households.	The City did not process any projects that included Single Room Occupancy Units, transitional and supportive housing, or other special housing arrangements but will continue to encourage these housing types as projects are proposed.

Program HE-1.2.3 Housing Choice Vouchers (Section 8) Rental Assistance.	The Shasta Housing Authority administers the Section 8 program for the City of Weed. In partnership with the Housing Authority, the City will implement a Housing Choice Voucher (Section 8) education program to share information about the program and available incentives with rental property owners and managers and hold trainings on avoiding discriminatory practices based on income or other protected classes. The City will distribute this information to property owners and managers across the city, increasing marketing as needed in areas with a lower proportion of voucher holders and in high resource areas to improve access to affordable housing in all areas of the city and facilitate mobility opportunities for lower-income households throughout the city.	Assist the Shasta Housing Authority with publicizing the Section 8 program at least biannually on the City's website and social media pages to facilitate access to housing mobility opportunities. The City will also publish on its website the names and contact information for the complexes in the Shasta Avenue neighborhood and southwest side of the city that market units to Section 8 voucher holders. The City will also seek funding annually to support a biannual training for landlords or informational materials on source of income discrimination to address displacement risk stemming from discrimination. These efforts will be focused in the Shasta Avenue neighborhood and southwest side of the city.	Since the City's Housing Element was recently adopted on October 10, 2024, the City has not yet reached out to the Shasta Housing Authority to coordinate distributing information on the Housing Choice Voucher program Starting in early 2026, the City plans to seek funding support training for landlords and to provide informational materials on source of income discrimination.
Program HE-1.2.4: Farmworker Households	The City will coordinate with the County to conduct a housing needs study for farmworker households. After completing the needs study for farmworker housing, possible development sites will be identified and developers will be contacted bi-annually to market these sites.	Complete study by December 2025. Contact developers biannually.	The City will coordinate with the County by the end of 2025 to conduct a housing needs study for farmworker households.
Program HE-1.3.1: Adequate Sites for Housing	The City will monitor the Sites Inventory annually and as projects are processed through the Planning Department to ensure sufficient capacity is maintained to accommodate the City's remaining RHNA numbers. If the City falls into a no-net-loss situation, the City will identify a replacement site within 180 days to ensure the remaining RHNA is being met. Coinciding with the annual General Plan Progress Report, the City will update and review the inventory of vacant residential land in the city and amend zoning and land use designations as necessary to ensure an adequate supply of vacant land to accommodate the City's share of regional housing needs. Additionally, concurrent with adoption of the Housing Element, through implementation of Program HE-1.3.3, the City will have additional capacity and sites available to accommodate lower income units beyond the RHNA and will offer the following to assist with development of these potential sites. • Assist applicants with any mitigation measures if sites have environmental or infrastructure constraints. • Offer incentives for development on these sites through Programs HE-1.1.1, HE-1.2.2, HE-1.3.1, HE-1.3.2, HE-2.1.2. • Market and advertise these sites through actions listed in Program HE-1.1.1.	Monitor annually and as projects are processed	The City continues to monitor the Sites Inventory as projects are approved. The City currently has sufficient capacity to meet the RHNA.

Program HE 1.3.2: Lot Consolidation	The City will help to facilitate lot consolidations to combine small lots identified as part of a potential larger site in the Housing Element into larger developable lots for housing. The City will meet with local developers and property owners to discuss development opportunities and incentives for lot consolidation to accommodate affordable housing units and consider additional incentives suggested by developers. As developers and owners approach the City with interest in lot consolidation for the development of affordable housing, the City could defer certain fees, allow more height or additional stories, waive lot merger fees for certain small contiguous lots, and provide concurrent/fast tracking of project application reviews to developers who provide affordable housing. By 2026, the City will review the effectiveness of this program and revise as appropriate. The City will also evaluate grant funding for parcel assemblage land banking when it is available.	Meet with developers and property owners starting in 2024 and annually thereafter. Based on the meetings with developers and property owners, add incentives as appropriate within six months, and again each year after every annual meeting	Since the City's Housing Element was recently adopted on October 10, 2024, the City has not yet met with developers to discuss development opportunities and incentives for lot consolidation to accommodate affordable housing units but plans to facilitate conversations by summer 2025 and add potential incentives in early 2026.
Program HE 1.3.3: General Plan Land Use and Zoning Consistency	The City will increase the allowable density in the High Density Residential Land Use Designation to at least 15 units per acre to ensure consistency with the R-3 and R-4 zoning districts. Additionally, as required by State law, the City will complete an annual review which will cover consistency between the Housing Element and the other General Plan Elements. As portions of the General Plan are amended, the Housing Element will be reviewed and	Concurrently with the adoption of the Housing Element.	The City's adopted General Plan Designation is under the Preferred Alternative is shown in Table 5.2.3 on page 134 of Volume 2 that allows 16 – 21 units to the acre. This density range is consistent with the R-3 and R-4 standards and therefore there is no need to change the General Plan.
Program HE 2.1.1: Accessory Dwelling Units.	The City will encourage the construction of ADUs throughout the city through the following actions, which are aimed at providing an increased supply of affordable units and would therefore help reduce displacement risk for low-income households and increase mobility: -Amend the Zoning Ordinance to be consistent with the latest State legislation related to ADUs, ensuring that ADUs are permitted in all zones that permit single-family or multifamily uses, and permit the construction of a junior accessory dwelling unit (JADU) on each lot in addition to an	Review and revise the current ADU ordinance, as needed, by December 2024; make ADU materials available by December 2024 and update annually, identify incentives by December 2025.	The City amended the Zoning Ordinance to comply with State law related to ADUs concurrent with adoption of the Housing Element on October 10, 2024. Ordinance No. 477-2024. https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/4839/CWE/4907286/cca_24_1010_Agenda_Packet.pdf
Program HE 2.1.2 Density Bonus Program.	The City will continue to comply with California Government Code Section 65915, as revised, and will promote the use of density bonuses to increase the supply of affordable housing in an effort to reduce displacement risk and promote housing mobility opportunities. The City will produce informational materials on density bonus requirements and opportunities that will be available at City Hall and on the City's website and provided to developers annually and when discussing projects. The City shall facilitate the construction of five lower-income units to increase mobility opportunities and reduce displacement risk; encourage density bonus units in high resource areas such as the Shasta Avenue neighborhood and the southwest side of the city.	Create materials by December 2024; Provide information to developers annually	The 6th Cycle Housing Element was adopted on October 10, 2024. The City has not yet initiated developing informational materials on density bonus but plans to create materials by the end of 2025.
Program 2.1.3 Preliminary Applications (SB 330), Streamlined Approval (SB 35), and Permit Streamlining Act.	The City will develop a preliminary application form and procedure or will adopt the Preliminary Application Form developed by HCD pursuant to SB 330. The City will also establish a written policy and/or procedure and other guidance, as appropriate, to specify the SB 35 streamlining approval process (Government Code 65913.4) and standards for eligible projects under Government Code	Develop or adopt HCD's SB 330 preliminary application form by December 2024; Develop an SB 35 streamlined approval process by June 2025	The City relies on State approved forms and procedures to comply with SB 330 and SB 35. The City will post applications on the website by summer 2025.

Program HE 2.1.4: Zoning Amendments.	The City will amend the municipal code to address the following development standards and barriers to special-needs housing opportunities: -Family Definition: Amend the definition of family in the Zoning Ordinance in compliance with State law. -Manufactured Housing: Amend the Zoning Ordinance to permit manufactured housing in the same manner and in the same zone as a conventional or stick-built structure is permitted, in compliance with Government Code Section 65852.3. -Residential Care Facilities: Allow residential care facilities for six or fewer persons, in accordance with Health and Safety Code Section 1568 0831, and residential care facilities regardless of size, in all zones that permit residential uses of the same type, in accordance with the State's definition of family. -Farworker Housing: Consistent with Health and Safety Code Sections 17021.5 and 17021.6, amend the Zoning Code to clarify that farmworker housing is permitted by right, without a conditional use permit, in single-family zones for six or fewer persons and in zones allowing agricultural uses with no more than 12 units or 36 beds. -Emergency Shelters: Review existing development and managerial standards for emergency shelters to ensure they are objective and comply with State law, specifically revising standards 1) No more than one emergency shelter is permitted within a radius of one thousand feet from another emergency shelter, and 2) ensure that new and renovated buildings are compatible with the existing character and scale of the surrounding commercial environment, new and infill buildings must be consistent with the architectural design guidelines, identified in the	Adopt zoning code ordinance revisions by December 2024	The City amended the Zoning Ordinance to comply with State law related to the following concurrent with adoption of the Housing Element on October 10, 2024: •Definition of family •Manufactured housing •Residential care facilities •Farworker housing •Emergency shelters •Transitional and Supportive housing •Low barrier navigation centers Ordinance No. 477-2024. https://core-docs.s3.us-east-1.amazonaws.com/document/assetuploaded_file/4838/CWE/4907286/ca_24_1010_Agenda_Packet.pdf
Program HE 2.1.5: Reasonable Accommodations	The City will continue to provide reasonable accommodation to individuals with disabilities in rules, policies, practices, and procedures that may be necessary to ensure equal access to housing. The City will amend its reasonable accommodations procedures to remove text that states "unforeseen factors that may have a bearing on the specific accommodation request" may be considered when evaluating reasonable accommodations requests. The City will also make information available about requesting reasonable accommodation with respect to zoning, land use, permit processing, fees, or building codes. Building permit processing and inspections for individuals with disabilities shall be prioritized. -Encourage housing developers to include mobility-impaired accessibility in their project designs and prioritize these types of projects to increase housing mobility opportunities for seniors and persons with disabilities. -Review regulations and procedures for City-funded or -operated housing programs to ensure that they do not exclude participation by persons with disabilities. -Include accessibility considerations in the preparation of the City's capital improvement plan and the allocation of funding for capital improvements in support of housing and residential neighborhoods for persons with physical or developmental disabilities.	Zoning code amendment adopted by June 2024; Reviewing regulations and procedures for City-funded or operated housing programs by December 2024	The City reviewed the reasonable accommodation procedure concurrent with adoption of the Housing Element and determined that the current procedure is not a constraint and actually provides the city with more flexibility to approve reasonable accommodation requests. The City will continue to monitor the current procedure on an annual basis.

Program HE 2.1.6: Water and Wastewater Procedure	As the water and wastewater provider for the city, the City will establish a procedure to grant priority to projects that include housing units affordable to lower-income households, consistent with the provisions of California Government Code Section 65589.7.	Service prioritization ongoing. Policy adopted by December 2024	The City has not yet established a procedure to grant priority to projects that include housing units affordable to lower income households, but currently has sufficient water and sewer capacity for all housing development. The City will work to adopt a formal policy by early 2026.
Program HE 2.1.7: Review Conditional Use Permit, Findings.	The City will review the required findings for Conditional Use Permits and either replace subjective language with objective standards or remove subjective standards. Standards to be amended will include, but are not limited to, the review of project compatibility of use with adjoining properties. Committee to inform residents of their rights under fair housing law by posting and maintaining notices at City Hall and the Police Department and distributing notices to the Weed Branch Library and Post Office regarding the availability of a fair housing information and referral contact at City Hall. Fair housing information will also be posted online on the City's website. The notice will include the name and phone number of the contact person in the City (i.e., the City Administrator) and any other information deemed relevant by the City Council. The City will develop Spanish-language printed materials to improve accessibility to fair housing resources for residents. If additional languages become more prevalent in the county, materials will be translated into those languages as needed. The City will continue to refer known incidents of discrimination in the sale or rental of housing and lending practices to the Siskiyou County District Attorney and the Office of Fair Housing and Equal Opportunity at the U.S. Department of Housing and Urban Development for action. The City will also establish a procedure to refer residents with fair housing questions or issues to the Fair Housing Council of Central Valley (FHC-CC) and other fair housing organizations. The City will coordinate with local fair housing service providers to conduct biannual trainings for landlords and tenants on fair housing laws, rights, and responsibilities and ongoing access to legal counseling. Additionally, to comply with AB 686, the city will implement actions to Affirmatively Furthering Fair Housing (AFFH). The ongoing and additional actions the City will take to address AFFH shall address significant disparities in housing needs and in access to opportunity for all persons regardless of race, color, religion, sex, gender, sexual orientation, marital status, ancestry, national origin, disability, and age. - The City shall identify pressing barriers to housing for formerly incarcerated individuals and present recommended policies to reduce barriers for Council review in 2025. The City will then decide whether to adopt a Fair Chance Ordinance, which limits the use of criminal records by landlords when they are screening prospective tenants. C29	Reviewing regulations and adopting amendments by December 2024	The City has not yet reviewed the findings for Conditional Use Permits but current standards are not a constraint to development. The City will continue to review the CUP process and findings on an annual basis.
Program HE 3.1.1: Affirmatively Further Fair Housing.	Trainings for landlords and tenants on a biannual basis. Fair housing information posted online by June 2025, and Spanish materials available by December 2024. Review barriers to housing for formerly incarcerated individuals in 2025. Develop strategies for expanding low-barrier employment opportunities starting in January 2025.		The City did not receive any fair housing complaints in 2024 but plans to post fair housing materials on the City's website and at City Hall by the end of 2025. Additionally, by the end of 2025 the City plans to identify key stakeholders to discuss expanding low-barrier employment opportunities.
Program HE 3.1.1: Affirmatively Further Fair Housing		Within 2025	The City has not yet identified barriers to housing for formerly incarcerated individuals but plans to develop policies to reduce barriers by early 2026

Program HE 3.1.1: Affirmatively Further Fair Housing.	- To encourage place-based revitalization, and to prevent displacement and gentrification in the Angel Valley and Lincoln Heights neighborhoods that could be created by the development of above moderate-income housing in this area, the City will: • Implement the city's water bypass project to link two water systems to help mitigate fire risk by making water access more readily available to fire trucks in emergency situations (construction to start 2024). • Identify and apply for funding for a new fire station, new fire truck, and evacuation center to improve public safety citywide. • Recruit at least two community members from these areas during the planning period to serve on boards or committees as opportunities become available, particularly decision-making bodies related to decisions on infrastructure investment. • Review funding opportunities annually and pursue funding as available to target investment in water, sewer, stormwater, active transportation, and park infrastructure in this area, such as sidewalks and/or accessible playground equipment, with the goal of funding at least one project during the planning period. • Engage in proactive code enforcement in these areas to connect at least 10 lower-income residents whose houses are in need of rehabilitation with resources available to help them make those repairs during the planning period (see also Program HE 4.1.1)	Recruit at least two community members from Lincoln Heights and/or Angel Valley to serve on decision making-bodies during the planning period. Connect at least 10 lower-income households in Lincoln Heights or Angel Valley with rehabilitation resources during the planning period. Fund at least one water, sewer, stormwater, active transportation, or park infrastructure project during the planning period to encourage place-based revitalization.	The City is aiming to make progress on this program in 2026.
Program HE 3.1.1: Affirmatively Further Fair Housing.	- Explore opportunities to establish community spaces, events, and resources to foster a sense of belonging in Weed, particularly for populations that were impacted by historical exclusionary practices, including Black, Indigenous, Tribes and Tribal Citizens, People of Color populations, and Lesbian, Gay, Bisexual, Queer/Questioning, Intersex, Asexual and Agender (LGBTQIA+)	Ongoing	The City is aiming to make progress on this program in 2026.
Program HE 3.1.1: Affirmatively Further Fair Housing.	- To ensure all residents have access to positive environmental conditions, the City will review open space requirements by December 2025 for new developments and revise as necessary by December 2026 to ensure all residents have access to healthy outdoor spaces.	December 2025; December 2026	The City is aiming to make progress on this program by the end of 2025.

Program HE.3.1.1: Affirmatively Further Fair Housing	-Starting in 2024, the city will meet with the school districts that serve Weed students annually to determine what, if any, outside factors impede school performance that can be alleviated, such as stable housing opportunities, childcare opportunities for working parent(s), and other identified needs. The city will pursue solutions, which may include: -Review Zoning Code regulations to further streamline and incentivize childcare facilities within close proximity to schools and employment centers. -Encourage developer-school district partnerships to explore housing programs for the educational workforce. -Develop an intervention method, if such a program does not exist, with the City, local school districts, and service providers for families identified at risk of homelessness. The City will partner with the local school districts and service providers to support at-risk families with information regarding local resources, fair housing education and access to legal aid, and potential housing opportunities. Through this process, the City will track contributing factors to housing instability for families at risk of homelessness between 2024 and 2027. In 2028, the City will identify significant patterns of contributing factors and pursue solutions to alleviate displacement risk. <i>IC establish a resolution or other coordination between school</i>	Meeting with school districts annually starting in 2024; identify patterns of contributing factors to housing instability by 2028; Meet with Siskiyou County Social Services by June 2024	The City is aiming to make progress on this program by the end of 2025.
Program HE.4.1.1: Code Enforcement	The City will continue to implement code enforcement activities on a complaint basis and, if needed, will enact a proactive code enforcement for ensuring compliance with building and property maintenance codes, which will include property maintenance, abandoned vehicles, housing conditions, overall blight, and health and safety concerns.	Conduct code enforcement on a complaint basis and evaluate the need for a proactive basis by December 2025; implement a proactive code enforcement within 8 months if need is identified.	The City continues to respond to complaints on a complaint basis and will assess the need for a proactive code enforcement on annual basis.
Program HE.4.1.2: Housing Rehabilitation	To assist homeowners with property maintenance and to reduce displacement risk, the City will apply for CDBG funds to assist homeowners with low interest loans and/or grants through its Housing Rehabilitation Program, provided in partnership with Great Northern Services. Rehabilitation, energy conservation, and weatherization program information for existing housing will be disseminated by publicizing these programs through handouts available at public locations and on the City's website. To reduce energy consumption in the city, units rehabilitated with CDBG funds will be required to include energy conservation features, such as dual-pane windows, insulation, caulking, and weather stripping.	Ongoing: Information posted on the City's website by June 2025.	The City has not yet applied for CDBG funds to fund the City's Housing Rehabilitation program but will continue to do so as NOFAs are released and as staffing permits. The City plans to post information on existing rehabilitation, energy conservation, and weatherization programs on the City's website and at City Hall by summer 2025.

Program HE.4.1.3: Energy Conservation	The City will continue to promote energy conservation in housing development and rehabilitation: -Continue to promote California HERO and YGRENE programs by providing links on the City website and making brochures available at City counters. -Continue to promote and support Pacific Gas and Electric Company programs that provide energy-efficiency rebates for qualifying energy-efficient upgrades by providing a link on the City website and making brochures available at City counters. -Expedite review and approval of alternative energy devices (e.g., solar panels). -Assist lower-income households with energy efficiency through the City's Housing Rehabilitation Program. Encourage developers to be innovative when designing energy-efficient homes and improving the energy efficiency for new construction.	Make information available on the City's website and in public places, such as City Hall, by July 2024.	The City continues to promote energy conservation in housing development and rehabilitation and plans to make information on the City's website by summer 2025.
Program HE.4.1.4: Hazard Mitigation Planning	- To reduce and mitigate the impacts of fire on vulnerable communities, the City will prepare an update to its 2016 community resilience plan that addresses the risks and hazards it faces and prepare a hazard mitigation implementation plan. If pending CalFire grant funding is received, mitigate fire risk on 580 acres in the city. Additionally, the City will identify and implement opportunities for offering infrastructure phasing, flexible building standards, or other incentives for residents rebuilding their homes after fires.	Update community resilience plan by December 2026 and adopt an implementation plan by December 2027.	The City is aiming to implement begin implementation of this program by December 2026.
Program HE.5.1.1: Preservation of "At-Risk" Units.	As of June 2023, there are 40 affordable units at risk of converting to market rate within the next 10 years. The City shall maintain and update the affordable housing database as a mechanism to monitor and identify units at risk of losing their affordability subsidies or requirements. For complexes at risk of converting to market rate, the City shall: - Contact property owners of units at risk of converting to market rate housing within one year of affordability.	Ongoing	The City has one project at-risk of converting to market rate by 2033, Boles Creek Apartments Phase II which is a 48 unit development that is funding through HUD section 8. It is typical that funding will be extended but the City will comply with State Law noticing requirements and will work with the property owners to maintain the affordable units.

Jurisdiction	Weed
Reporting Year	2024 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 02/15/2023 - 02/15/2031

Annual Buildir						
Project Identifier				Unit Types		
1				2	3	
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID	Unit Category (SFA, SFD, 2 to 4, 5+, ADU, MH)	Tenure R=Renter O=Owner
Summary Row: Start Data Entry Below						
	060-134-170	1445 Alameda		n/a	SFD	O
	060-050-1476	1476 Alameda		n/a	SFD	O
	060-134-090	1460 Wakefield		n/a	SFD	O
	060-131-020	1612 Alameda		n/a	SFD	O
	060-134-210	1523 Alameda		n/a	SFD	O
	060-162-040	1154 Railroad		n/a	SFD	O

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Table A2

1g Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Affordability by Household Incomes - Completed Entitlement

[illegible]

Cells in grey contain auto-calculation formulas

[illegible]

Types of Occupancy				Streamlining	Infill
	11	12	13	14	15
Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Issued</u> <u>Date</u>	# of Units issued Certificates of Occupancy or other forms of readiness	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N+
6		6	0		
1	10/28/2024	0		NONE	N
1	4/15/2024	1		NONE	N
1	5/16/2024	1		NONE	N
1	5/27/2024	1		NONE	N
1	6/18/2024	1		NONE	N
1	8/22/2024	1		NONE	N
		0			
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CITY COUNCIL AGENDA MEMORANDUM

Meeting Date: March 13, 2025
From: Justin Mayberry, Chief of Police
Subject: Weed Municipal Ordinance: Military Equipment

Staff Recommendation:

Approve or deny as the council deems necessary.

Analysis:

The Weed Police Department does not possess any tactical equipment that it has obtained from the military, nor does it possess any equipment that was designed specifically for military use.

Regardless, with the passage of California Assembly Bill 481 in September of 2021, the California Government Code §7071(b) requires that law enforcement agencies submit a list of owned or maintained "Military Equipment" to the governing body; with yearly reports hereafter as to the owned or maintained equipment and use during the reporting period. Previously, the governing body adopted an ordinance specific to the use of "Military Equipment." The Police Department also adopted a policy specific to the use of "Military Equipment."

Attachments:

2025 Weed Police Department Military Equipment Use Policy Report

Options:

1. Accept the yearly report.
2. Delay action.
3. Such other action as the Council may deem appropriate.

Fiscal Impact:

None.

2025 Weed Police Department Military Equipment Use Policy Report

California Government Code §7071(b) requires that law enforcement agencies submit a proposed Military Equipment Use Policy to their governing body for approval.

California Government Code §7070(d) describes a Military Equipment Use Policy as a publicly released, written document that includes, at a minimum, all of the following:

1. A description of each type of Military Equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the Military Equipment.
2. The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of Military Equipment.
3. The fiscal impact of each type of Military Equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
4. The legal and procedural rules that govern each authorized use.
5. The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of Military Equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the Military Equipment use policy.
6. The mechanisms to ensure compliance with the Military Equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
7. For a law enforcement agency, the procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of Military Equipment, and how the law enforcement agency will ensure that each complaint, concern, or question receives a response in a timely manner.

California Government Code § 7070(c) defines Military Equipment as any of the following:

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.
7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.

8. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
9. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
11. Any firearm or firearm accessory that is designed to launch explosive projectiles.
12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
13. Taser Shockwave, microwave weapons, water cannons, and the Long-Range Acoustic Device (LRAD).
14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
16. Notwithstanding paragraphs (1) through (15), "Military Equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

Pursuant to California Government Code §7070(d)(6), and in accordance with California Government Code §7072, the Weed Police Department will submit to the Weed City Council an Annual Military Equipment Report and will make that report publicly available on its internet website. The Annual Military Equipment Report will include the following information for the immediately preceding calendar year for each type of military equipment:

1. A summary of how the military equipment was used and the purpose of its use.
2. A summary of any complaints or concerns received concerning the military equipment.
3. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
4. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
5. The quantity possessed for each type of military equipment.
6. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.

The Weed City Council will use the Annual Military Equipment Report as a mechanism to ensure the Weed Police Department's compliance with this Military Equipment Use Policy, and to help it determine whether to approve, revise, or revoke components of the Military Equipment Use Policy for the subsequent year.

Pursuant to California Government Code §7070(d)(7), members of the public may register complaints or concerns or submit questions about the use of each specific type of Military Equipment in this policy by any of the following means:

1. Via email to: weed@ci.weed.ca.us
2. Via phone call to: 530-938-5020
3. Via mail sent to: Weed Police Department
Attn: Military Equipment Use Coordinator
550 Main St
Weed, CA 96094

The Weed Police Department is committed to responding to complaints, concerns and/or questions received through any of the above methods in a timely manner.

The remainder of this Military Equipment Use Policy is divided into two sections. Section One lists qualifying equipment that is owned and/or utilized by the Weed Police Department. Section Two describes the Weed Police Department's compliance with the City's military equipment ordinance.

Section One: Qualifying Equipment Owned/Utilized by the Weed Police Department

Equipment Name: 1.5 Cal Federal Riot Gun	
Quantity Owned/Sought: 1 owned	Lifespan: Approximately 20+ years
Equipment Capabilities: Fire projectile chemical cannisters.	
Manufacturer Product Description: Federal Laboratories Industries	
1. 12" barrel 2. Wood stock and grip with trigger guard 3. Single shot	
Purpose/Authorized Uses: This rifle is designed to fire non-lethal munitions. Its ammunition includes 37 and 38mm baton and tear gas rounds. The baton rounds were cylindrical, rubber projectiles.	
Situations where the officer reasonably anticipates an armed encounter. 1. When the officer is faced with a situation that may require accurate and effective control of crowd participating in riot. 2. Situations requiring entry to apprehend a barricaded person. 3. When authorized or requested by a supervisor.	
Fiscal Impacts: This equipment has been owned since the 1970's. Cost for munition will vary and maintenance is conducted by departmental staff.	
Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Weed Police Department Policies on Use of Force and Crowd Control.	
Training Required: CA POST certified less than lethal training and qualifications as required by law and policy.	
Other Notes: The Weed Police Department does not presently have a member trained among its staff, so there are no Weed Police personnel presently authorized to use this Military Equipment.	

Section Two: Report on Use of Military Equipment

1. The Police Department did not use its 1.5 Cal Federal Riot Gun in the preceding calendar year.
2. The Police Department did not receive any complaints concerning its use of the 1.5 Cal Federal Riot Gun.
3. The Police Department did not audit its use of the 1.5 Cal Federal Riot Gun or find any violations of the military equipment use policy with respect to that weapon.
4. The annual cost of maintaining the 1.5 Cal Federal Riot Gun is ____.
5. The Police Department has one (1) 1.5 Cal Federal Riot Gun.
6. The Police Department does not intend to acquire any more 1.5 Cal Federal Riot Guns.

RESOLUTION 05-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED RENEWING THE WEED POLICE DEPARTMENT'S MILITARY EQUIPMENT USE POLICY

WHEREAS, in 2022, the City adopted Ordinance No. 468-2020, approving the use of military equipment by the Weed Police Department;

WHEREAS, the Police Department must submit an annual report to the City Council on its use of military equipment;

WHEREAS, the City Council must review the Police Department's use of military equipment for compliance with the department's military equipment policy and the City's ordinance authorizing the use of military equipment; and

WHEREAS, the City must renew the ordinance authorizing the use of military equipment every year;

NOW, THEREFORE, the City Council finds and resolves as follows:

1. The City Council has received a report on the Police Department's use of military equipment;
2. The City Council finds the Police Department's use of the military equipment as described in its report complied with the following standards:
 - A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
 - B. The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
 - C. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
 - D. Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.
3. Based on the City Council's review of Ordinance No. 468-2022 and the Police Department's Military Equipment Use Report, the City Council hereby reauthorizes use of military equipment in accordance with Ordinance No. 468-2022.

1
IT IS HEREBY CERTIFIED that the foregoing Resolution 05-2025 was duly adopted at a regular meeting of the City of Weed City Council held on the 13th day of March, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF WEED CITY COUNCIL

Darrell Parham, Mayor

WITNESS, my hand and seal this 13th day of March, 2025

Sandra Duchi, City Clerk

CITY OF WEED CITY COUNCIL
SPECIAL MEETING MINUTES
FEBRUARY 13, 2025

The City Council of the City of Weed held a special meeting on Monday February 13, 2025, at 5:00pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order and led recitation of the Pledge of Allegiance. Present, in addition to Mayor Parham, were Council Members Mark Mazzoni, Ken Palfini, and Phet Virasonh. Also present were Interim City Manager Steve Baker, City Attorney David Ruderman, Chief of Police Justin Mayberry, Public Works Director Chris Davis, and City Clerk Sandra Duchi.

Council Member Palfini moved to excuse Council Member Whetstine as she was absent at the time of roll call. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, and Virasonh

NOES: None

ABSENT: Council Member Whetstine

ABSTAIN: None

PUBLIC COMMENT

There was none.

ADJOURN TO CLOSED SESSION

Council Members Parham and Virasonh recused themselves from closed session due to conflicts of interest.

Council Member Palfini moved to adjourn to closed session at 5:03pm, Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, and Virasonh

NOES: None

ABSENT: Council Member Whetstine

ABSTAIN: None

CLOSED SESSION

A. Conference With Legal Counsel; Anticipated Litigation
(Gov. Code § 54956.9(d)(4)) Number of Cases: 1.

Council Member Whetstine joined the closed session at 5:20pm.

Council Member Mazzoni moved to adjourn to open session at 5:38pm. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine

NOES: None

ABSENT: None

ABSTAIN: None

No Reportable Action

Mayor

ATTEST:

City Clerk

CITY OF WEED CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 13, 2025

The City Council of the City of Weed held a regular meeting on Thursday, February 13, 2025, at 5:39 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham, were Council Members Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine. Also present were Interim City Manager Steven W. Baker, City Attorney David Ruderman, Police Chief Justin Mayberry, Finance Director Jill Porterfield, Public Works Director Chris Davis, and City Clerk Sandra Duchi

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Council Member Palfini moved to accept the agenda as posted. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

IV. NON-AGENDA PUBLIC COMMENT

There was none.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Mazzoni reported attending a LAFCO meeting. Council Member Whetstine thanked the Police Department and the Public Works Department for their work during the past storms. Council Member Palfini concurred with Council Member Whetstine adding the Weed Fire Department for their work in his neighborhood, and thanked Steve W. Baker for filling the Interim City Manager position for the past few months. Council Member Parham thanked all staff for their continued commitment to the city.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda, asked for public comment, and asked if any member would like to pull any items from the consent agenda. There were none. The City Attorney made an oral summary report regarding item C.

A. Administrative – By Motion, Council considered Resolution No. 02-2025 appointing Jill Porterfield to the position of City Treasurer.

B. Finance – By Motion, Council considered appointing Resolution No 03-2025 Adopting Finance Policy No. 111 Bad Debt.

C. Human Resources – By Motion – Council considered approving an employment agreement with Chief of Police Mayberry as Acting City Manager

D. City Clerk – By Motion, approved minutes from January 6, 2025, Special Meeting, January 9, 2025, Regular Meeting, January 16, 2025, and February 3, 2025, Special Meetings.

E. Finance – By Motion, approved payment warrants dated 1/8/2025 through 1/22/2025 including any voided warrants totaling \$730,692.73.

F. Finance - By Motion, approved and file month end report for January 2025.

Council Member Palfini moved to approve the consent agenda as submitted. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

ABSTAIN: None

VIII. COUNCIL BUSINESS

- A. **A Public Safety** – By Motion, Council considered encroachment permit to close Main Street from Inez to Division on April 20, 2025, for the 4/20 Festival from 0600 until 2200, and waivers of WMC 9.16.010 and 9.16.030 for outside sale and consumption of alcohol within the event boundaries only. Council Member Mazzoni moved to table the item due to the applicant being absent from the meeting. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

- B. **Code Enforcement** - By Motion, Council considered Introduction and First Reading, by title only, of Ordinance No. 481-2025, Adding Section 16.04.145 to Chapter 16.04 of the Weed Municipal Code Pertaining to the Occupancy of Condemned Property. Police Chief Mayberry presented the staff report. Council Members questions were asked and answered. Council Member Palfini moved for introduction and first reading, by title only of Ordinance No. 481-2025. Council Member Parham seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

- C. **Code Enforcement** - By Motion, Council considered Introduction and First Reading, by title only, of Ordinance No. 483-2025, Adding Chapter 8.10 Pertaining to the Unauthorized removal of Shopping Carts from Retail Establishments and to Facilitate Retrieval of Abandoned Shopping Carts. Police Chief Mayberry presented the staff report. Council Members questions were asked and answered. Council Member Palfini moved for introduction and first reading by title only of Ordinance No. 483-2025. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

- D. **Finance** - Council appointed two members of the City Council to sit on the ADHOC Finance Committee. Council Member Whetstine moved to appoint Council Members Parham and Palfini to the ADHOC Finance Committee. Council Member Virasonh seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

- E. Finance – Council considered approval of a salary schedule for part time employees. Interim City Manager Baker presented the staff report. Council Members questions were asked and answered. Council Member Parham moved to approve the part time salary schedule with a review of the schedule from the ADHOC Finance Committee during the budget process. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

XI. STAFF REPORTS

Finance reported the new software update is almost complete and thanked her staff for their tireless efforts during the conversion. The Police Department reported 1912 incidents for the month of January with 51 cases pulled, and 23 arrests. He continued to discuss the efforts of the city crews during the recent storms and that all staff have been doing their best to keep the roads open for the citizens. Interim City Manager read a report from the Asst. Fire Chief then stated he's enjoyed working with the City Council and City staff and he hopes to check in from time to time.

Mayor Parham read an opening statement regarding Agenda item A under XI. Closed Session the Administrative Appeal of Steve Duncan's termination and his right to Administrative Appeal under the Fire Fighters Bill of Rights Code Section 3254(c) and explained the procedures for the Administrative Appeal. City Attorney Ruderman introduced the legal counsel attending via zoom. Pamela Graham, speaking on behalf of Interim City Manager Steve Baker, spoke on the reasons to uphold the termination. Quac Pham, speaking on behalf of Steven Duncan, asked to reserve the right to have Mr. Duncan's appeal be held before an Administrative Judge and continued to speak in support of Mr. Duncan's performance and claims of hostile environment. Pamela Graham, representing Interim City Manager Baker, presented rebuttal. Usmaro Sanchez read a statement in support of Steve Duncan. Ashley Allen commented regarding Council Members attendance in closed session. Mayor Parham asked for a motion to adjourn to closed session.

Council Member Palfini moved to adjourn to closed session at 7:01pm. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

XI. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release (§54957)

Position: Fire Chief – Administrative Appeal of Fire Chief Per Govt. Code Section 3254(c).

- B. Public Employee Appointment (§54957)

City Manager & Interim City Manager

- C. Conference with Labor Negotiator(s) (§54957.6)

Negotiators: Interim City Manager Steven W. Baker and Chief Justin Mayberry
Teamsters Local 137

D. Conference with Legal Counsel - Anticipated Litigation (§54956.9(e)(2))

A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

Number of Cases: 1

XII. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

Council Member Palfini moved to adjourn to open session at 9:44pm. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

Item A – Administrative Appeal of Fire Chief: Council took the matter under submission and will issue a written decision within 30 days.

There was no other reportable action.

XV. ADJOURNMENT

Council Member Virasonh moved to adjourn the meeting. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

SINE DIE 9:45 pm

Mayor

ATTEST:

City Clerk

CITY OF WEED CITY COUNCIL
SPECIAL MEETING MINUTES
MARCH 3, 2025

The City Council of the City of Weed held a special meeting on Monday March 3, 2025, at 5:15pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order and led recitation of the Pledge of Allegiance. Present, in addition to Mayor Parham, were Council Members Mark Mazzoni, Ken Palfini, and Phet Virasonh. Also present were Police Chief/Acting City Manager Justin Mayberry, City Clerk Sandra Duchi, and Finance Director Jill Porterfield.

Council Member Mazzoni moved to excuse Council Member Whetstine. Council Member Virasonh seconded the motion, and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, and Virasonh

NOES: None

ABSENT: Council Member Whetstine

PUBLIC COMMENT

There was none.

ADJOURN TO CLOSED SESSION

Mayor Parham moved to adjourn to closed session at 5:20 pm. Council Member Mazzoni seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, and Virasonh

NOES: None

ABSENT: Council Member Whetstine

CLOSED SESSION

Public Employment / Public Employee Appointment

(Gov. Code § 54957)

Title: Interim City Manager

ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

Mayor Parham moved to adjourn the closed session at 6:01pm. Council member Mazzoni seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, and Virasonh

NOES: None

ABSENT: Council Member Whetstine

No Reportable Action

Council Member Palfini moved to adjourn the meeting at 6:01pm. Council Member Mazzoni seconded the motion, and the vote was:

TOWN HALL WORKSHOP (6pm to 8pm)

A. MAIN STREET REVITALIZATION (Facilitated by the Siskiyou County Economic Development Council)

This town hall workshop will be an open forum for discussion regarding the revitalization of Main Street. Participants are encouraged to share their perspectives on the subject, however, please note this meeting is for information gathering only and no formal votes will be taken.

Kory Hayden from the Siskiyou County Economic Development Council facilitated a town hall meeting regarding revitalization of Main Street. Property and business owners in attendance participated. No action was taken by the council as stated in the agenda.

Mayor

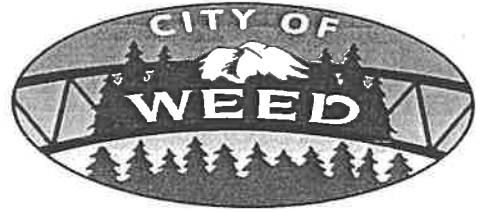
ATTEST:

City Clerk

Accounts Payable

Computer Check Register

User: britton@ci.weed.ca.us
 Printed: 03/06/2025 - 4:16PM
 Batch: 00002.03.2025 - AP 3-10-25
 Bank Account: TCB3409



Check	Vendor No	Vendor Name	Date	Invoice No	amount
11344	TCB3409	2289	CAROL ANN ABERG	3/10/2025	
				4.000529.04	51.81
			Check 11344 Total:		51.81
11345	TCB3409	1009	AT&T CALNET	3/10/2025	
				000023052856	20.97
				000023052856	87.32
				000023052856	177.25
				000023052856	252.09
				000023052856	43.46
				000023052856	108.63
				000023052858	32.14
			Check 11345 Total:		721.86
11346	TCB3409	1113	BLACK BUTTE AUTO	3/10/2025	
				87172	100.00
			Check 11346 Total:		100.00
11347	TCB3409	1116	BLUE STAR GAS	3/10/2025	
				1729807	114.44
				1729807	357.61
				1729807	715.23
				1729807	157.35
				1729807	85.82
			Check 11347 Total:		1,430.45
11348	TCB3409	1148	CA DEPT OF TRANSPORTA	3/10/2025	
				SL250325	3,695.21
			Check 11348 Total:		3,695.21
11349	TCB3409	1173	CAL-ORE COMMUNICATI	3/10/2025	
				324005316 0325	4.99
				324005316 0325	4.99
				324005316 0325	4.99
				324005316 0325	4.99
				324005316 0325	4.99
				324005316 0325	5.00
				324007288 0325	99.71
				324007288 0325	99.72
				324007288 0325	99.71
				324007288 0325	99.72
				324007288 0325	99.72
				324007288 0325	99.71
			Check 11349 Total:		628.24

Check	Vendor No	Vendor Name	Date	Invoice No	amount
11350	TCB3409	1190 CASELLE	3/10/2025	2041-139573	2,277.00
Check 11350 Total:					2,277.00
11351	TCB3409	1198 CED REDDING	3/10/2025	6084-1089325	3,993.61
Check 11351 Total:					3,993.61
11352	TCB3409	1336 DON ERICKSON	3/10/2025	203081	149.83
				203081	468.22
				203081	936.44
				203081	112.37
				203081	206.02
				207209	304.81
				205071	157.02
				207209	166.26
				205071	85.64
				205071	713.71
				207209	1,385.51
				207209	692.76
				205071	356.85
				207209	221.68
				205071	114.19
Check 11352 Total:					6,071.31
11353	TCB3409	1353 E & S ENGINEERS & SURV	3/10/2025	4908	516.00
				4908	258.00
Check 11353 Total:					774.00
11354	TCB3409	1386 EZ JANITORIAL	3/10/2025	22525WCH	235.00
Check 11354 Total:					235.00
11355	TCB3409	1398 FIRST BANKCARD	3/10/2025	8530 ST022425	22.64
				8530 ST022425	11.10
				4174 ST022425	114.75
				4174 ST022425	24.46
				6032 ST022425	37.64
Check 11355 Total:					210.59
11356	TCB3409	1434 GOODYEAR COMMERCIA	3/10/2025	187-1065083	827.54
				187-1065135	60.02
Check 11356 Total:					887.56
11357	TCB3409	1461 HILLYARD/SACRAMENTO	3/10/2025	605740095	562.18
Check 11357 Total:					562.18
11358	TCB3409	1593 KELLIE POWER	3/10/2025		

Check	Vendor No	Vendor Name	Date	Invoice No	amount
				30125	925.00
		Check 11358 Total:			925.00
11359	TCB3409	1651 LOUIE'S GRAVEL	3/10/2025		
				954	730.54
				954	730.53
		Check 11359 Total:			1,461.07
11360	TCB3409	1659 M PETERS, INC	3/10/2025		
				2345	15,000.00
		Check 11360 Total:			15,000.00
11361	TCB3409	2264 McARTHUR FARM SUPPLY	3/10/2025		
				232088	4,291.27
		Check 11361 Total:			4,291.27
11362	TCB3409	1756 NAPA AUTO PARTS	3/10/2025		
				STMT 02/28/25	57.57
				STMT 02/28/25	17.47
				STMT 02/28/25	82.76
				STMT 02/28/25	11.31
				STMT 02/28/25	1,206.82
				STMT 02/28/25	620.57
				STMT 02/28/25	30.39
		Check 11362 Total:			2,026.89
11363	TCB3409	1766 NETWORK ONE	3/10/2025		
				FPA-107036	3,155.00
				FPA-107036	3,155.00
		Check 11363 Total:			6,310.00
11364	TCB3409	1808 PACE ANALYTICAL SERVI	3/10/2025		
				252800660	86.68
				252801406	185.80
				252801405	86.60
				252801329	305.80
				252800661	186.04
				252801633	136.20
		Check 11364 Total:			987.12
11365	TCB3409	1809 PACE CIVIL INC.	3/10/2025		
				51946	3,897.50
				52162	3,386.63
				51710	1,046.00
		Check 11365 Total:			8,330.13
11366	TCB3409	1840 PETERSON TRACTOR CO	3/10/2025		
				683179E	147.32
		Check 11366 Total:			147.32
11367	TCB3409	2259 PUBLIC AGENCY TRAININ	3/10/2025		
				9180	195.00

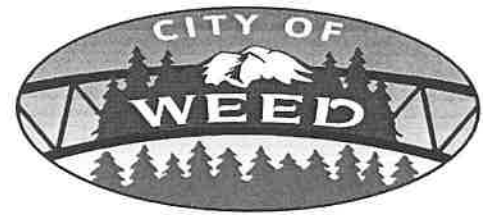
Check	Vendor No	Vendor Name	Date	Invoice No	amount
Check 11367 Total:					195.00
11368	TCB3409	1875	RAMSHAW'S ACE HARDW	3/10/2025	
				612519	37.61
Check 11368 Total:					37.61
11369	TCB3409	2263	RIVERVIEW INTERNATION	3/10/2025	
				183636	97.55
Check 11369 Total:					97.55
11370	TCB3409	1936	RYAN COATES	3/10/2025	
				365636	24.67
Check 11370 Total:					24.67
11371	TCB3409	1944	SART	3/10/2025	
				24/25	500.00
Check 11371 Total:					500.00
11372	TCB3409	1982	SERVIAM BY WRIGHT	3/10/2025	
				32899	3,605.34
				32899	3,708.54
				32899	3,605.34
				32899	3,682.74
Check 11372 Total:					14,601.96
11373	TCB3409	2035	SISKIYOU MEDIA COUNCI	3/10/2025	
				1009	2,000.00
Check 11373 Total:					2,000.00
11374	TCB3409	2242	STEVE SLUSS	3/10/2025	
				55486832	11.10
Check 11374 Total:					11.10
11375	TCB3409	2054	SOUSA READY MIX, INC	3/10/2025	
				1343063	476.63
				1343155	168.92
				1343155	168.92
Check 11375 Total:					814.47
11376	TCB3409	2059	SPRINGBROOK HOLDING	3/10/2025	
				TM-INV008889	3,000.00
Check 11376 Total:					3,000.00
11377	TCB3409	2260	STATE OF CALIFORNIA DE	3/10/2025	
				SISKIYOU 47	1,029.00
				SISKIYOU 47	700.00
Check 11377 Total:					1,729.00
11378	TCB3409	2159	U.S. CELLULAR	3/10/2025	
				20250224000199	589.50

Check		Vendor No	Vendor Name	Date	Invoice No	amount
Check 11378 Total:						589.50
11379	TCB3409	2161	UNION PACIFIC RAILROAD	3/10/2025	338812078	677.88
Check 11379 Total:						677.88
11380	TCB3409	2167	US BANK - OFFICE EQUIPMENT	3/10/2025	549928257	549.71
					549928257	549.71
Check 11380 Total:						1,099.42
11381	TCB3409	2178	VESTIS	3/10/2025	5066803467	13.89
					5066803467	13.89
					5066803467	13.89
					5066803467	13.89
					5066803467	13.89
					5066803467	13.89
					5066808830	13.89
					5066808830	13.89
					5066808830	13.89
					5066808830	13.89
					5066808830	13.89
					5066808830	13.89
Check 11381 Total:						166.68
11382	TCB3409	2196	WEED RECREATION & PAID	3/10/2025	1ST QTR 24/25	5,063.53
					1ST QTR 24/25	2,316.37
					2ND QTR 24/25	3,915.83
					1ST QTR 24/25	398.46
					2ND QTR 24/25	2,550.00
					2ND QTR 24/25	519.65
Check 11382 Total:						14,763.84
Report Total:						101,426.30

Accounts Payable

Computer Check Register

User: jporterfield@ci.weed.ca.us
 Printed: 02/25/2025 - 2:52PM
 Batch: 00001.08.2025 - A/P 2/25/2025
 Bank Account: TCB3409



Check	Vendor No	Vendor Name	Date	Invoice No	amount
11293	TCB3409	1030	AIRGAS USA, LLC	2/25/2025	
				5514245626	296.30
			Check 11293 Total:		296.30
11294	TCB3409	1116	BLUE STAR GAS	2/25/2025	
				1721400	148.15
				1721400	462.98
				1721400	925.95
				1721400	111.11
				1721400	203.71
			Check 11294 Total:		1,851.90
11295	TCB3409	1180	CAPITAL LIVE SCAN	2/25/2025	
				79898	60.00
			Check 11295 Total:		60.00
11296	TCB3409	2248	BRIAN CARRION	2/25/2025	
				GEFIRECARRI	118.00
			Check 11296 Total:		118.00
11297	TCB3409	2250	WYATT CARSON	2/25/2025	
				GEFIRECARSO	118.00
			Check 11297 Total:		118.00
11298	TCB3409	1190	CASELLE	2/25/2025	
				2041-137542	2,277.00
				2041-138900	2,277.00
				2041-138229	2,277.00
			Check 11298 Total:		6,831.00
11299	TCB3409	1198	CED REDDING	2/25/2025	
				6084-1089719	47.66
			Check 11299 Total:		47.66
11300	TCB3409	2249	WILLIAM CHAMBERLAIN	2/25/2025	
				GEFIRECHAMB	118.00
			Check 11300 Total:		118.00
11301	TCB3409	1252	COLANTUONO, HIGHSMITH	2/25/2025	
				63797	4,301.00
				63798	4,031.00
				63799	1,012.00
				63800	483.00

Check	Vendor No	Vendor Name	Date	Invoice No	amount
Check 11301 Total:					9,827.00
11302	TCB3409	1257	COMCAST	2/25/2025	
				231856255	834.34
Check 11302 Total:					834.34
11303	TCB3409	1336	DON ERICKSON	2/25/2025	
				10478CT	2,571.71
				10478CT	1,666.49
				10478CT	388.98
				10478CT	118.08
Check 11303 Total:					4,745.26
11304	TCB3409	1361	ELITE PROPERTY MANAG	2/25/2025	
				A1313	200.00
Check 11304 Total:					200.00
11305	TCB3409	1388	FAMILY & COMMUNITY R	2/25/2025	
				SL2625	10,800.00
Check 11305 Total:					10,800.00
11306	TCB3409	1393	FERGUSON WATERWORKS	2/25/2025	
				1879838	2,815.00
Check 11306 Total:					2,815.00
11307	TCB3409	1398	FIRST BANKCARD	2/25/2025	
				6032 ST012425	135.00
				6032 ST012425	57.94
				4174 ST012425	919.99
				4174 ST012425	575.76
				4174 ST012425	575.76
				4174 ST012425	24.46
Check 11307 Total:					2,288.91
11308	TCB3409	1406	FREIGHTLINER NORTHWI	2/25/2025	
				PC631032961:01	1,151.03
				PC631033203:01	201.08
Check 11308 Total:					1,352.11
11309	TCB3409	2243	RICK FRIEDMAN	2/25/2025	
				DEC-JAN '25	30.00
				DEC-JAN '25	60.00
				DEC-JAN '25	120.00
				DEC-JAN '25	30.00
				DEC-JAN '25	105.00
				DEC-JAN '25	11.10
Check 11309 Total:					356.10
11310	TCB3409	1414	GANNETT CALIFORNIA L	2/25/2025	
				0006939105	642.00
Check 11310 Total:					642.00

Check	Vendor No	Vendor Name	Date	Invoice No	amount
11311	TCB3409	1438	GREAT NORTHERN SERVI	2/25/2025	
				181621-0125	2,073.82
				181621-0125	2,073.82
			Check 11311 Total:		4,147.64
11312	TCB3409	1482	INDEPENDENT BUSINESS	2/25/2025	
				43791	401.64
				43791	401.64
			Check 11312 Total:		803.28
11313	TCB3409	2244	L. N. CURTIS AND SONS	2/25/2025	
				INV910632	2,680.18
			Check 11313 Total:		2,680.18
11314	TCB3409	2246	LOCALITY MEDIA, INC.	2/25/2025	
				3673	8,510.00
			Check 11314 Total:		8,510.00
11315	TCB3409	1734	MOUNTAIN VIEW PAVING	2/25/2025	
				22980	2,546.18
			Check 11315 Total:		2,546.18
11316	TCB3409	1756	NAPA AUTO PARTS	2/25/2025	
				STMT 013125	509.15
				STMT 013125	12.93
				STMT 013125	26.65
				STMT 013125	214.48
				STMT 013125	24.18
				STMT 013125	21.46
			Check 11316 Total:		808.85
11317	TCB3409	1766	NETWORK ONE	2/25/2025	
				FPA-106805	3,155.00
				FPA-106805	3,155.00
				CA-107028	338.07
				CA-107028	338.07
			Check 11317 Total:		6,986.14
11318	TCB3409	1809	PACE CIVIL INC.	2/25/2025	
				52158	448.00
				52158	672.50
				52158	448.00
				52157	34,800.00
				52160	5,401.50
				52161	5,250.00
				52159	1,202.00
			Check 11318 Total:		48,222.00
11319	TCB3409	1813	PACIFIC POWER & LIGHT	2/25/2025	
				T021225 637158	67.27
				T021225 427420	1,024.79
				T021225 637135	2,339.25
				T021225 637135	4,090.85

Check	Vendor No	Vendor Name	Date	Invoice No	amount
Check 11319 Total:					7,522.16
11320	TCB3409	1815	PALACIOS LAW OFFICE	2/25/2025	
				WEED-4066	200.00
Check 11320 Total:					200.00
11321	TCB3409	1834	PERSONNEL PREFERENCE	2/25/2025	
				687192	975.57
Check 11321 Total:					975.57
11322	TCB3409	1840	PETERSON TRACTOR CO	2/25/2025	
				PC570295360	293.09
Check 11322 Total:					293.09
11323	TCB3409	1846	PITNEY BOWES BANK INC	2/25/2025	
				3107082095	74.83
				3107082095	74.83
Check 11323 Total:					149.66
11324	TCB3409	1847	PLACEWORKS	2/25/2025	
				COWE-01.0-4	3,207.50
				COWE-01.0-4	570.00
				COWE-01.0-4	573.75
Check 11324 Total:					4,351.25
11325	TCB3409	1936	RYAN COATES	2/25/2025	
				357447	24.46
Check 11325 Total:					24.46
11326	TCB3409	2245	SEAWESTERN FIRE FIGHT	2/25/2025	
				INV33084	1,160.63
Check 11326 Total:					1,160.63
11327	TCB3409	1982	SERVIAM BY WRIGHT	2/25/2025	
				32854	1,282.53
				32854	929.73
				32854	1,406.63
				32854	855.33
Check 11327 Total:					4,474.22
11328	TCB3409	2027	SISKIYOU COUNTY ECON	2/25/2025	
				ST 020125	2,500.00
Check 11328 Total:					2,500.00
11329	TCB3409	2242	STEVE SLUSS	2/25/2025	
				5535475	10.10
Check 11329 Total:					10.10
11330	TCB3409	2059	SPRINGBROOK HOLDING	2/25/2025	
				TM INV-008479	4,560.00

Check		Vendor No	Vendor Name	Date	Invoice No	amount
Check 11330 Total:						4,560.00
11331	TCB3409	2065	STAPLES ADVANTAGE	2/25/2025		
					6024035321	348.21
					6021476258	178.41
Check 11331 Total:						526.62
11332	TCB3409	2132	TIMBERWORKS	2/25/2025		
					Bypass Pymt #8	345,513.29
Check 11332 Total:						345,513.29
11333	TCB3409	2177	VERIZON	2/25/2025		
					6104787317	25.02
					6104991246	533.29
					6104991246	287.43
					6104991246	123.15
					6104991246	46.57
					6104991246	79.83
					6104991246	436.79
					6104991246	41.57
					6104991246	180.08
					6104991246	83.14
					6104991246	46.57
Check 11333 Total:						1,883.44
11334	TCB3409	2178	VESTIS	2/25/2025		
					5066797992	13.89
					5066797992	13.89
					5066797992	13.89
					5066797992	13.89
					5066797992	13.89
					5066797992	13.89
					5066792680	13.89
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					5066785972	13.89
					5066785972	13.89
Check 11334 Total:						250.02
Report Total:						492,400.36

General Ledger

Budget Status

User: jporterfield@ci.weed.ca.us
 Printed: 3/10/2025 - 8:30 AM
 Account: From 10-001-100 To 10-440-801
 Period: 8, 2025

Include: Revenue and Expense

Include Uncommitted JE's:



Account Number

Description

True

Budget Amount

Period Amount

YTD Amount

YTD Var

Encumbered Amount

Available

% Available

Fund 10	GENERAL FUND									
Dept 10-001	GENERAL									
R10	Property & SalesTax Revenue									
10-001-401	SECURED TAXES	485,000.00	0.00	277,942.03	207,057.97	0.00	207,057.97	42.69		
10-001-402	UNSECURED TAXES	22,650.00	0.00	25,722.48	-3,072.48	0.00	-3,072.48	0.00		
10-001-403	HOMEOWNER'S EXEMPTION	5,400.00	0.00	2,561.87	2,838.13	0.00	2,838.13	52.56		
10-001-405	SALES TAX	1,410,000.00	0.00	569,243.58	840,756.42	0.00	840,756.42	59.63		
10-001-406	SMT TAX	500.00	3.90	322.21	177.79	0.00	177.79	35.56		
10-001-407	TRANSIENT OCCUPANCY TAXE	358,240.00	18,105.20	140,843.45	217,396.55	0.00	217,396.55	60.68		
10-001-409	PROPERTY TAX IN-LIEU	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
10-001-410	CANNABIS TAX	83,011.00	0.00	40,357.52	42,653.48	0.00	42,653.48	51.38		
10-001-411	MELLO-ROOS TAX	2,800.00	0.00	56,622.17	-53,822.17	0.00	-53,822.17	0.00		
10-001-434	FRANCHISE TAXES	193,144.00	19,522.87	191,257.50	1,886.50	0.00	1,886.50	0.98		
10-001-442	DOCUMENTARY TAX	4,000.00	138.05	2,525.30	1,474.70	0.00	1,474.70	36.87		
10-001-443	VARIOUS COUNTY TAXES	750.00	0.00	2,379.94	-1,629.94	0.00	-1,629.94	0.00		
R10 Sub Totals:		2,565,495.00	37,770.02	1,309,778.05	1,255,716.95	0.00	1,255,716.95	48.95		
R20	License & Permit Revenue									
10-001-420	BUSINESS LICENSES	10,500.00	2,659.40	3,152.70	7,347.30	0.00	7,347.30	69.97		
10-001-428	DISPENSARY FEES	200.00	0.00	200.00	0.00	0.00	0.00	0.00		
10-001-440	MOTOR VEHICLE LICENSE FEE:	340,000.00	263.85	165,319.93	174,680.07	0.00	174,680.07	51.38		
R20 Sub Totals:		350,700.00	2,923.25	168,672.63	182,027.37	0.00	182,027.37	51.90		
R40	Interest Earned									
10-001-430	INTEREST	250,000.00	0.00	106,864.26	143,135.74	0.00	143,135.74	57.25		
R40 Sub Totals:		250,000.00	0.00	106,864.26	143,135.74	0.00	143,135.74	57.25		
R50	Grant & Aid Proceeds									
10-001-435	RELIEF FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
10-001-456	ADJUDICATED FORFEITURE FU	0.00	-4,097.04	0.00	0.00	0.00	0.00	0.00		
10-001-489	GRANT REVENUE	512,017.00	0.00	565,507.37	-53,490.37	0.00	-53,490.37	0.00		
R50 Sub Totals:		512,017.00	-4,097.04	565,507.37	-53,490.37	0.00	-53,490.37	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R60	Charges for Service							
10-001-447	SCTID TOT 2% ADMIN FEE	1,800.00	71.90	682.74	1,117.26	0.00	1,117.26	62.07
10-001-454	RENTS	12,000.00	0.00	6,087.94	5,912.06	0.00	5,912.06	49.27
10-001-455	POST REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	13,800.00	71.90	6,770.68	7,029.32	0.00	7,029.32	50.94
R80	Misc Revenues							
10-001-446	MISC REVENUES/FEEES/REFUND	1,200.00	0.00	885.95	314.05	0.00	314.05	26.17
	R80 Sub Totals:	1,200.00	0.00	885.95	314.05	0.00	314.05	26.17
R90	Other Financing Sources							
10-001-438	SALE OF PROP & EQUIP	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
10-001-457	GEN DONATIONS PRIVATE/GRA	10,034.00	0.00	10,033.80	0.20	0.00	0.20	0.00
10-001-479	INSURANCE PROCEEDS	0.00	0.00	17,349.79	-17,349.79	0.00	-17,349.79	0.00
10-001-499	PROCEEDS FROM CAPITAL LEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	40,034.00	0.00	27,383.59	12,650.41	0.00	12,650.41	31.60
E10	Revenue Sub Totals:	3,733,246.00	36,668.13	2,185,862.53	1,547,383.47	0.00	1,547,383.47	41.45
10-001-699	Supplies & Services							
	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E40	Other Expenses							
10-001-664	BUSINESS GRANTS/CDBG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Interfund Transfers							
10-001-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-001-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 10-410	Dept 001 Sub Totals:	-3,733,246.00	-36,668.13	-2,185,862.53	-1,547,383.47	0.00		
R60	CITY COUNCIL							
10-410-417	Charges for Service	8,116.00	0.00	0.00	8,116.00	0.00	8,116.00	100.00
	TRANS IN GEN GOV COSTS							
	R60 Sub Totals:	8,116.00	0.00	0.00	8,116.00	0.00	8,116.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E00	Revenue Sub Totals:	8,116.00	0.00	0.00	8,116.00	0.00	8,116.00	100.00
10-410-501	Salaries & Wages							
10-410-501	SALARIES	15,600.00	1,800.00	9,100.00	6,500.00	0.00	6,500.00	41.67
10-410-515	UNEMPLOYMENT	250.00	0.00	0.00	250.00	0.00	250.00	100.00
10-410-520	SOCIAL SECURITY	1,194.00	137.71	834.00	360.00	0.00	360.00	30.15
10-410-523	INSURANCE- WKRS COMP	864.00	0.00	0.00	864.00	0.00	864.00	100.00
E00 Sub Totals:		17,908.00	1,937.71	9,934.00	7,974.00	0.00	7,974.00	44.53
E10	Supplies & Services							
10-410-603	COMMUNICATIONS	0.00	180.08	180.08	-180.08	0.00	-180.08	0.00
10-410-633	MEMBERSHIPS & DUES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-410-637	MEETINGS & TRAVEL	6,800.00	0.00	3,662.71	3,137.29	0.00	3,137.29	46.14
10-410-648	SPECIAL DEPT. EXPENSES	2,500.00	0.00	3,288.05	-788.05	0.00	-788.05	0.00
10-410-695	DEPT. TRAINING	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E10 Sub Totals:		9,900.00	180.08	7,130.84	2,769.16	0.00	2,769.16	27.97
E50	Contingency							
10-410-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Interfund Transfers							
10-410-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-410-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		27,808.00	2,117.79	17,064.84	10,743.16	0.00	10,743.16	38.63
Dept 10-411	Dept 410 Sub Totals:	19,692.00	2,117.79	17,064.84	2,627.16	0.00		
R60	ADMINISTRATION							
10-411-417	Charges for Service	253,725.00	0.00	0.00	253,725.00	0.00	253,725.00	100.00
	TRANS IN GEN GOV COSTS	253,725.00	0.00	0.00	253,725.00	0.00	253,725.00	100.00
R60 Sub Totals:		253,725.00	0.00	0.00	253,725.00	0.00	253,725.00	100.00
Revenue Sub Totals:		253,725.00	0.00	0.00	253,725.00	0.00	253,725.00	100.00
E00	Salaries & Wages							
10-411-501	SALARIES	308,000.00	21,855.00	188,346.75	119,653.25	0.00	119,653.25	38.85
10-411-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-411-520	SOCIAL SECURITY	23,562.00	1,663.68	15,163.42	8,398.58	0.00	8,398.58	35.64
10-411-521	P.E.R.S.	52,000.00	4,301.00	33,268.70	18,731.30	0.00	18,731.30	36.02

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-411-522	INSURANCE-HEALTH	51,000.00	3,753.54	23,589.16	27,410.84	0.00	27,410.84	53.75
10-411-523	INSURANCE- WKRS COMP	16,208.00	0.00	10.89	16,197.11	0.00	16,197.11	99.93
10-411-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	450,770.00	31,573.22	260,378.92	190,391.08	0.00	190,391.08	42.24
E10	Supplies & Services							
10-411-603	COMMUNICATIONS	3,400.00	46.57	1,623.39	1,776.61	0.00	1,776.61	52.25
10-411-604	OFFICE SUPPLIES	1,200.00	-2,682.64	-1,945.66	3,145.66	0.00	3,145.66	262.14
10-411-633	MEMBERSHIPS & DUES	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	100.00
10-411-636	ADV/PRINT/PUBLICATIONS	4,500.00	642.00	2,992.00	1,508.00	0.00	1,508.00	33.51
10-411-637	MEETINGS & TRAVEL	1,500.00	0.00	80.00	1,420.00	0.00	1,420.00	94.67
10-411-648	SPECIAL DEPT. EXPENSES	7,000.00	0.00	1,331.20	5,668.80	0.00	5,668.80	80.98
10-411-695	DEPT. TRAINING	500.00	0.00	0.00	500.00	0.00	500.00	100.00
10-411-696	VEHICLE OPER & MAINTENANCE	4,800.00	0.00	0.00	4,800.00	0.00	4,800.00	100.00
	E10 Sub Totals:	24,500.00	-1,994.07	4,080.93	20,419.07	0.00	20,419.07	83.34
E20	Contractual Services							
10-411-657	OUTSIDE SER/CONTR/CONSULT	180,000.00	0.00	9,332.74	170,667.26	0.00	170,667.26	94.82
	E20 Sub Totals:	180,000.00	0.00	9,332.74	170,667.26	0.00	170,667.26	94.82
E30	Capital Outlay							
10-411-675	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	Contingency							
10-411-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Interfund Transfers							
10-411-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-411-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	655,270.00	29,579.15	273,792.59	381,477.41	0.00	381,477.41	58.22
Dept 10-412	Dept 411 Sub Totals:	401,545.00	29,579.15	273,792.59	127,752.41	0.00		
R60	PLANNING							
	Charges for Service	25,000.00	3,000.00	15,708.66	9,291.34	0.00	9,291.34	37.17
10-412-424	PLANNING FEES							
	R60 Sub Totals:	25,000.00	3,000.00	15,708.66	9,291.34	0.00	9,291.34	37.17

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Revenue Sub Totals:	25,000.00	3,000.00	15,708.66	9,291.34	0.00	9,291.34	37.17
10-412-603	Supplies & Services							
10-412-604	COMMUNICATIONS	50.00	0.00	0.00	50.00	0.00	50.00	100.00
10-412-633	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-636	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-637	ADV/PRINT/PUBLICATIONS	500.00	0.00	297.00	203.00	0.00	203.00	40.60
10-412-648	MEETINGS & TRAVEL	200.00	0.00	0.00	200.00	0.00	200.00	100.00
10-412-695	SPECIAL DEPT. EXPENSES	1,200.00	0.00	2,492.02	-1,292.02	0.00	-1,292.02	0.00
	DEPT. TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20	E10 Sub Totals:	1,950.00	0.00	2,789.02	-839.02	0.00	-839.02	0.00
10-412-657	Contractual Services							
	OUTSIDE SER/CONTR/CONSULT	72,000.00	3,777.50	52,314.55	19,685.45	0.00	19,685.45	27.34
E30	E20 Sub Totals:	72,000.00	3,777.50	52,314.55	19,685.45	0.00	19,685.45	27.34
10-412-675	Capital Outlay							
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-412-801	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	73,950.00	3,777.50	55,103.57	18,846.43	0.00	18,846.43	25.49
Dept 10-413	Dept 412 Sub Totals:	48,950.00	777.50	39,394.91	9,555.09	0.00		
R60	FINANCE							
10-413-417	Charges for Service	251,785.00	0.00	0.00	251,785.00	0.00	251,785.00	100.00
10-413-427	TRANS IN GEN GOV COSTS	6,500.00	23.50	20,373.16	-13,873.16	0.00	-13,873.16	0.00
	ADMINISTRATIVE FEES							
	R60 Sub Totals:	258,285.00	23.50	20,373.16	237,911.84	0.00	237,911.84	92.11
E00	Revenue Sub Totals:	258,285.00	23.50	20,373.16	237,911.84	0.00	237,911.84	92.11
10-413-501	Salaries & Wages							
10-413-502	SALARIES	199,128.00	15,698.16	131,079.12	68,048.88	0.00	68,048.88	34.17
10-413-515	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-521	SOCIAL SECURITY	15,233.00	1,177.32	10,427.81	4,805.19	0.00	4,805.19	31.54
	P.E.R.S.	40,000.00	3,752.15	32,015.44	7,984.56	0.00	7,984.56	19.96

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-413-522	INSURANCE-HEALTH	60,000.00	5,970.66	43,262.65	16,737.35	0.00	16,737.35	27.90
10-413-523	INSURANCE- WKRS COMP	10,373.00	0.00	0.00	10,373.00	0.00	10,373.00	100.00
10-413-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	324,734.00	26,598.29	216,785.02	107,948.98	0.00	107,948.98	33.24
E10	Supplies & Services							
10-413-603	COMMUNICATIONS	4,300.00	46.57	2,158.05	2,141.95	0.00	2,141.95	49.81
10-413-604	OFFICE SUPPLIES	3,500.00	-2,281.01	-1,723.40	5,223.40	0.00	5,223.40	149.24
10-413-606	POSTAGE	2,200.00	74.83	745.49	1,454.51	0.00	1,454.51	66.11
10-413-632	MAINTENANCE/EQUIPMENT	350.00	0.00	0.00	350.00	0.00	350.00	100.00
10-413-633	MEMBERSHIPS & DUES	0.00	0.00	4.99	-4.99	0.00	-4.99	0.00
10-413-637	MEETINGS & TRAVEL	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-413-648	SPECIAL DEPT. EXPENSES	3,500.00	0.00	1,763.89	1,736.11	0.00	1,736.11	49.60
10-413-695	DEPT. TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-699	SERVICE CHARGE	16,000.00	5,032.17	11,059.70	4,940.30	0.00	4,940.30	30.88
	E10 Sub Totals:	29,950.00	2,872.56	14,008.72	15,941.28	0.00	15,941.28	53.23
E20	Contractual Services							
10-413-657	OUTSIDE SER/CONTR/CONSULT	67,794.00	11,391.00	77,683.23	-9,889.23	0.00	-9,889.23	0.00
	E20 Sub Totals:	67,794.00	11,391.00	77,683.23	-9,889.23	0.00	-9,889.23	0.00
E30	Capital Outlay							
10-413-675	CAPITAL OUTLAY	70,464.00	0.00	0.00	70,464.00	0.00	70,464.00	100.00
	E30 Sub Totals:	70,464.00	0.00	0.00	70,464.00	0.00	70,464.00	100.00
E50	Contingency							
10-413-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Interfund Transfers							
10-413-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-413-706	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	492,942.00	40,861.85	308,476.97	184,465.03	0.00	184,465.03	37.42
Dept 10-414	Dept 413 Sub Totals:	234,657.00	40,838.35	288,103.81	-53,446.81	0.00		
R60	CITY ATTORNEY							
	Charges for Service							
10-414-417	TRANS IN GEN GOV COSTS	22,500.00	0.00	0.00	22,500.00	0.00	22,500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10 10-414-657	R60 Sub Totals:	22,500.00	0.00	0.00	22,500.00	0.00	22,500.00	100.00
	Revenue Sub Totals:							
	Supplies & Services	22,500.00	0.00	0.00	22,500.00	0.00	22,500.00	100.00
	OUTSIDE SER/CONTRCONSULT	0.00	0.00	40.00	-40.00	0.00	-40.00	0.00
E20 10-414-641	E10 Sub Totals:	0.00	0.00	40.00	-40.00	0.00	-40.00	0.00
	Contractual Services							
	ATTORNEY SERVICES	115,000.00	14,301.22	137,029.79	-22,029.79	0.00	-22,029.79	0.00
	E20 Sub Totals:	115,000.00	14,301.22	137,029.79	-22,029.79	0.00	-22,029.79	0.00
E50 10-414-801	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interfund Transfers							
E90 10-414-705 10-414-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	115,000.00	14,301.22	137,069.79	-22,069.79	0.00	-22,069.79	0.00
Dept R60 10-416-417	Dept 414 Sub Totals:	92,500.00	14,301.22	137,069.79	-44,569.79	0.00		
	GOVERNMENT BUILDINGS							
	Charges for Service	39,053.00	0.00	0.00	39,053.00	0.00	39,053.00	100.00
	TRANS IN GEN GOV COSTS							
E00	R60 Sub Totals:	39,053.00	0.00	0.00	39,053.00	0.00	39,053.00	100.00
	Revenue Sub Totals:	39,053.00	0.00	0.00	39,053.00	0.00	39,053.00	100.00
	Salaries & Wages							
	SALARIES	35,000.00	3,545.95	18,719.38	16,280.62	0.00	16,280.62	46.52
10-416-501	SALARIES-O/T	0.00	119.16	119.16	-119.16	0.00	-119.16	0.00
	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SOCIAL SECURITY	2,678.00	275.81	1,450.62	1,227.38	0.00	1,227.38	45.83
	P.E.R.S.	2,500.00	464.97	2,325.81	174.19	0.00	174.19	6.97
10-416-520	INSURANCE-HEALTH	1,000.00	946.82	1,988.01	-988.01	0.00	-988.01	0.00
	INSURANCE- WKR'S COMP	216.00	0.00	3.02	212.98	0.00	212.98	98.60
	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	E00 Sub Totals:	41,394.00	5,352.71	24,606.00	16,788.00	0.00	16,788.00	40.56
10-416-608	Supplies & Services							
10-416-614	UTILITIES	33,000.00	4,090.85	17,921.56	15,078.44	0.00	15,078.44	45.69
10-416-648	MAINTENANCE-BLDG & GROU	10,200.00	0.00	5,909.57	4,290.43	0.00	4,290.43	42.06
	SPECIAL DEPT. EXPENSES	8,500.00	1,144.05	7,841.06	658.94	0.00	658.94	7.75
E20	E10 Sub Totals:	51,700.00	5,234.90	31,672.19	20,027.81	0.00	20,027.81	38.74
10-416-640	Contractual Services							
10-416-657	JANITORIAL CONTRACT	12,025.00	0.00	5,550.00	6,475.00	0.00	6,475.00	53.85
	OUTSIDE SER/CONTRCONSULT	17,139.00	0.00	13,093.30	4,045.70	0.00	4,045.70	23.61
E30	E20 Sub Totals:	29,164.00	0.00	18,643.30	10,520.70	0.00	10,520.70	36.07
10-416-675	Capital Outlay							
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-416-801	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-416-676	Debt Service							
10-416-683	DEBT SERVICE - PRINCIPAL	41,500.00	0.00	20,867.72	20,632.28	0.00	20,632.28	49.72
	DEBT SERVICE - INTEREST	6,510.00	0.00	3,137.20	3,372.80	0.00	3,372.80	51.81
E90	E70 Sub Totals:	48,010.00	0.00	24,004.92	24,005.08	0.00	24,005.08	50.00
10-416-705	Interfund Transfers							
10-416-706	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	170,268.00	10,587.61	98,926.41	71,341.59	0.00	71,341.59	41.90
Dept 10-417	Dept 416 Sub Totals:							
E10	DRAINAGE	131,215.00	10,587.61	98,926.41	32,288.59	0.00		
10-417-648	Supplies & Services	1,500.00	0.00	6,580.50	-5,080.50	0.00	-5,080.50	0.00
	SPECIAL DEPT. EXPENSES							
E20	E10 Sub Totals:	1,500.00	0.00	6,580.50	-5,080.50	0.00	-5,080.50	0.00
10-417-653	Contractual Services							
	ENGINEERING	25,000.00	1,202.00	22,639.93	2,360.07	0.00	2,360.07	9.44

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-417-657	OUTSIDE SER/CONTR/CONSULT	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E30	E20 Sub Totals:	26,000.00	1,202.00	22,639.93	3,360.07	0.00	3,360.07	12.92
10-417-675	Capital Outlay CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	Contingency CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-417-801	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	27,500.00	1,202.00	29,220.43	-1,720.43	0.00	-1,720.43	0.00
Dept 10-418	Dept 417 Sub Totals:	27,500.00	1,202.00	29,220.43	-1,720.43	0.00		
R60	ELECTIONS							
10-418-417	Charges for Service TRANS IN GEN GOV COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-418-657	Contractual Services OUTSIDE SER/CONTR/CONSULT	2,300.00	0.00	52.00	2,248.00	0.00	2,248.00	97.74
E50	E20 Sub Totals:	2,300.00	0.00	52.00	2,248.00	0.00	2,248.00	97.74
10-418-801	Contingency CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	2,300.00	0.00	52.00	2,248.00	0.00	2,248.00	97.74
Dept 10-419	Dept 418 Sub Totals:	2,300.00	0.00	52.00	2,248.00	0.00		
R60	NON DEPARTMENTAL Charges for Service	362,100.00	0.00	0.00	362,100.00	0.00	362,100.00	100.00
10-419-417	TRANS IN GEN GOV COSTS	362,100.00	0.00	0.00	362,100.00	0.00	362,100.00	100.00
R90	R60 Sub Totals:	362,100.00	0.00	0.00	362,100.00	0.00	362,100.00	100.00
10-419-463	Other Financing Sources SCORE RETURN DEPOSIT	32,000.00	0.00	1,097.00	30,903.00	0.00	30,903.00	96.57

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E00 10-419-522 10-419-523	R90 Sub Totals:	32,000.00	0.00	1,097.00	30,903.00	0.00	30,903.00	96.57
	Revenue Sub Totals:	394,100.00	0.00	1,097.00	393,003.00	0.00	393,003.00	99.72
	Salaries & Wages	25,500.00	0.00	12,195.35	13,304.65	0.00	13,304.65	52.18
	INSURANCE-HEALTH	0.00	0.00	158,649.09	-158,649.09	0.00	-158,649.09	0.00
E10 10-419-625 10-419-628 10-419-632 10-419-633 10-419-660	E00 Sub Totals:	25,500.00	0.00	170,844.44	-145,344.44	0.00	-145,344.44	0.00
	Supplies & Services	287,680.00	0.00	276,108.38	11,571.62	0.00	11,571.62	4.02
	INSURANCE-LIABILITY	112,579.00	0.00	131,118.75	-18,539.75	0.00	-18,539.75	0.00
	INS. PROP/EQ-COLL COSTS	45,000.00	3,493.07	37,513.95	7,486.05	0.00	7,486.05	16.64
E20 10-419-638 10-419-643 10-419-657	MAINTENANCE/EQUIPMENT	4,700.00	0.00	0.00	4,700.00	0.00	4,700.00	100.00
	MEMBERSHIPS & DUES	4,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	50.00
	COMMUNITY PROMOTION	453,959.00	3,493.07	446,741.08	7,217.92	0.00	7,217.92	1.59
	E10 Sub Totals:	25,000.00	2,500.00	22,083.33	2,916.67	0.00	2,916.67	11.67
E30 10-419-675	Contractual Services	60,000.00	0.00	27,865.41	32,134.59	0.00	32,134.59	53.56
	ENTERPRISE ZONE ADMIN	10,000.00	110.00	14,065.56	-4,065.56	0.00	-4,065.56	0.00
	AUDIT FEES	95,000.00	2,610.00	64,014.30	30,985.70	0.00	30,985.70	32.62
	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 10-419-801	E20 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70 10-419-676 10-419-683	Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Debt Service	4,625.00	0.00	0.00	4,625.00	0.00	4,625.00	100.00
E90 10-419-705 10-419-706	DEBT SERVICE - PRINCIPAL	772.00	0.00	0.00	772.00	0.00	772.00	100.00
	DEBT SERVICE - INTEREST	5,397.00	0.00	0.00	5,397.00	0.00	5,397.00	100.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-420 R50 10-420-489	Expense Sub Totals:	579,856.00	6,103.07	681,599.82	-101,743.82	0.00	-101,743.82	0.00
	Dept 419 Sub Totals:							
	SAFER GRANT	185,756.00	6,103.07	680,502.82	-494,746.82	0.00		
	Grant & Aid Proceeds							
	GRANT REVENUE	143,838.00	0.00	188,460.36	-44,622.36	0.00	-44,622.36	0.00
	R50 Sub Totals:	143,838.00	0.00	188,460.36	-44,622.36	0.00	-44,622.36	0.00
	Revenue Sub Totals:	143,838.00	0.00	188,460.36	-44,622.36	0.00	-44,622.36	0.00
	Salaries & Wages							
	SALARIES	49,920.00	3,939.01	27,627.01	22,292.99	0.00	22,292.99	44.66
	SALARIES-O/T	0.00	270.00	666.00	-666.00	0.00	-666.00	0.00
E00 10-420-501 10-420-502 10-420-520 10-420-521 10-420-522 10-420-523 10-420-524	SOCIAL SECURITY	3,819.00	321.79	2,310.16	1,508.84	0.00	1,508.84	39.51
	P.E.R.S.	5,416.00	435.26	3,261.10	2,154.90	0.00	2,154.90	39.79
	INSURANCE-HEALTH	9,500.00	906.04	6,351.85	3,148.15	0.00	3,148.15	33.14
	INSURANCE- WKRS COMP	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	73,655.00	5,872.10	40,216.12	33,438.88	0.00	33,438.88	45.40
	Supplies & Services							
	UNIFORMS/CLEANING/TRAININ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEPT. TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 10-420-629 10-420-636 10-420-695	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	73,655.00	5,872.10	40,216.12	33,438.88	0.00	33,438.88	45.40
	Dept 420 Sub Totals:							
	POLICE	-70,183.00	5,872.10	-148,244.24	78,061.24	0.00		
	License & Permit Revenue							
	ANIMAL LICENSES & IMPOUND	2,000.00	63.00	902.00	1,098.00	0.00	1,098.00	54.90
	CONCEALED WEAPONS PERMIT	600.00	0.00	369.00	231.00	0.00	231.00	38.50
R20 10-421-425 10-421-459	R20 Sub Totals:	2,600.00	63.00	1,271.00	1,329.00	0.00	1,329.00	51.12
	Fines & Forfeitures							
R30								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-421-448	PARKING TICKETS	8,200.00	140.00	6,680.00	1,520.00	0.00	1,520.00	18.54
10-421-456	ADJUDICATED FORFEITURE FU	0.00	4,097.04	4,097.04	-4,097.04	0.00	-4,097.04	0.00
	R30 Sub Totals:	8,200.00	4,237.04	10,777.04	-2,577.04	0.00	-2,577.04	0.00
R50	Grant & Aid Proceeds							
10-421-404	PUBLIC SAFETY/PROP 172	14,600.00	1,138.64	8,400.23	6,199.77	0.00	6,199.77	42.46
	R50 Sub Totals:	14,600.00	1,138.64	8,400.23	6,199.77	0.00	6,199.77	42.46
R60	Charges for Service							
10-421-449	SPECIAL POLICE SERVICES	500.00	10.00	1,520.60	-1,020.60	0.00	-1,020.60	0.00
10-421-453	COS PARKING ENFORCEMENT	8,000.00	0.00	4,300.58	3,699.42	0.00	3,699.42	46.24
10-421-460	BOOKING FEES/REIMB.	100.00	-48.16	7,801.60	-7,701.60	0.00	-7,701.60	0.00
10-421-461	OUTSIDE SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	8,600.00	-38.16	13,622.78	-5,022.78	0.00	-5,022.78	0.00
	Revenue Sub Totals:	34,000.00	5,400.52	34,071.05	-71.05	0.00	-71.05	0.00
E00	Salaries & Wages							
10-421-501	SALARIES	890,000.00	54,786.02	572,696.72	317,303.28	0.00	317,303.28	35.65
10-421-502	SALARIES-O/T	45,000.00	2,172.29	21,850.95	23,149.05	0.00	23,149.05	51.44
10-421-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-421-520	SOCIAL SECURITY	71,528.00	4,274.09	47,447.30	24,080.70	0.00	24,080.70	33.67
10-421-521	P.E.R.S.	253,000.00	21,712.76	194,618.53	58,381.47	0.00	58,381.47	23.08
10-421-522	INSURANCE-HEALTH	205,000.00	15,761.70	147,422.35	57,577.65	0.00	57,577.65	28.09
10-421-523	INSURANCE- WKRS COMP	63,318.00	0.00	0.00	63,318.00	0.00	63,318.00	100.00
10-421-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E00 Sub Totals:	1,527,846.00	98,706.86	984,035.85	543,810.15	0.00	543,810.15	35.59
E10	Supplies & Services							
10-421-603	COMMUNICATIONS	14,000.00	533.29	6,273.96	7,726.04	0.00	7,726.04	55.19
10-421-604	OFFICE SUPPLIES	500.00	0.00	662.66	-162.66	0.00	-162.66	0.00
10-421-606	POSTAGE	1,750.00	66.47	678.95	1,071.05	0.00	1,071.05	61.20
10-421-629	UNIFORMS/CLEANING/TRAININ	5,200.00	0.00	4,446.61	753.39	0.00	753.39	14.49
10-421-632	MAINTENANCE/EQUIPMENT	4,000.00	834.34	3,400.55	599.45	0.00	599.45	14.99
10-421-633	MEMBERSHIPS & DUES	400.00	0.00	365.00	35.00	0.00	35.00	8.75
10-421-634	RENTS & LEASES	13,800.00	0.00	7,696.01	6,103.99	0.00	6,103.99	44.23
10-421-636	ADV/PRINT/PUBLICATIONS	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-421-637	MEETINGS & TRAVEL	100.00	0.00	0.00	100.00	0.00	100.00	100.00
10-421-648	SPECIAL DEPT. EXPENSES	50,000.00	4,654.73	34,917.87	15,082.13	0.00	15,082.13	30.16
10-421-693	MECHANIC/OTHER LABOR	16,000.00	450.18	4,093.15	11,906.85	0.00	11,906.85	74.42
10-421-695	DEPT. TRAINING	2,500.00	0.00	1,580.60	919.40	0.00	919.40	36.78
10-421-696	VEHICLE OPER & MAINTENANC	60,000.00	3,138.80	23,299.03	36,700.97	0.00	36,700.97	61.17

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20 10-421-657	E10 Sub Totals: Contractual Services OUTSIDE SER/CONTR/CONSULT	168,350.00 15,000.00	9,677.81 200.00	87,414.39 6,162.84	80,935.61 8,837.16	0.00 0.00	80,935.61 8,837.16	48.08 58.91
E30 10-421-675	E20 Sub Totals: Capital Outlay CAPITAL OUTLAY	15,000.00 72,880.00	200.00 0.00	6,162.84 9,624.42	8,837.16 63,255.58	0.00 0.00	8,837.16 63,255.58	58.91 86.79
E50 10-421-801	E30 Sub Totals: Contingency CONTINGENCY	72,880.00 0.00	0.00 0.00	9,624.42 0.00	63,255.58 0.00	0.00 0.00	63,255.58 0.00	86.79 0.00
E70 10-421-676 10-421-683	E50 Sub Totals: Debt Service DEBT SERVICE - PRINCIPAL DEBT SERVICE - INTEREST	0.00 4,625.00 772.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 4,625.00 772.00	0.00 0.00 0.00	0.00 4,625.00 772.00	0.00 100.00 100.00
	E70 Sub Totals:	5,397.00	0.00	0.00	5,397.00	0.00	5,397.00	100.00
	Expense Sub Totals:	1,789,473.00	108,584.67	1,087,237.50	702,235.50	0.00	702,235.50	39.24
Dept 10-422 R20 10-422-429	Dept 421 Sub Totals: FIRE License & Permit Revenue BURN PERMITS	1,755,473.00 150.00	103,184.15 0.00	1,053,166.45 100.00	702,306.55 50.00	0.00 0.00	50.00	33.33
R50 10-422-464 10-422-489	R20 Sub Totals: Grant & Aid Proceeds Grant - Fire Dept GRANT REVENUE	150.00 0.00 0.00	0.00 0.00 0.00	100.00 0.00 0.00	50.00 0.00 0.00	0.00 0.00 0.00	50.00 0.00 0.00	33.33 0.00 0.00
R60 10-422-458 10-422-462 10-422-465 10-422-467	R50 Sub Totals: Charges for Service COS-FIRE DEPT CONSULT OUTSIDE-FIRE PROTECTION EF RECOVERY - FIRE DEPT EQUIPMENT REIMBURSEMENT	0.00 10,000.00 290,000.00 0.00 110,000.00	0.00 0.00 0.00 0.00 0.00	0.00 10,500.00 109,448.48 252.24 58,714.79	0.00 -500.00 180,551.52 -252.24 51,285.21	0.00 0.00 0.00 0.00 0.00	0.00 -500.00 180,551.52 -252.24 51,285.21	0.00 0.00 62.26 0.00 46.62
R90 10-422-457	R60 Sub Totals: Other Financing Sources GEN DONATIONS PRIVATE/GRA	410,000.00 0.00	0.00 0.00	178,915.51 -10,706.25	231,084.49 10,706.25	0.00 0.00	231,084.49 10,706.25	56.36 0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E00	R90 Sub Totals:	0.00	0.00	-10,706.25	10,706.25	0.00	10,706.25	0.00
	Revenue Sub Totals:	410,150.00	0.00	168,309.26	241,840.74	0.00	241,840.74	58.96
	Salaries & Wages							
	SALARIES	245,777.00	7,366.56	181,236.78	64,540.22	0.00	64,540.22	26.26
	SALARIES-O/T	99,576.00	2,543.08	65,331.68	34,244.32	0.00	34,244.32	34.39
	UNEMPLOYMENT	6,800.00	0.00	3,372.47	3,427.53	0.00	3,427.53	50.40
	SOCIAL SECURITY	26,430.00	769.63	21,281.27	5,148.73	0.00	5,148.73	19.48
	P.E.R.S.	25,157.00	991.10	17,558.18	7,598.82	0.00	7,598.82	30.21
	INSURANCE-HEALTH	47,718.00	2,837.54	32,699.55	15,018.45	0.00	15,018.45	31.47
	INSURANCE- WKRS COMP	34,360.00	0.00	-1,896.56	36,256.56	0.00	36,256.56	105.52
10-422-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E00 Sub Totals:		485,818.00	14,507.91	319,583.37	166,234.63	0.00	166,234.63	34.22
E10	Supplies & Services							
	COMMUNICATIONS	15,800.00	436.79	4,069.61	11,730.39	0.00	11,730.39	74.24
	MAINTENANCE-BLDG & GROU	7,500.00	0.00	2,839.82	4,660.18	0.00	4,660.18	62.14
	UNIFORMS/CLEANING/TRAININ	26,000.00	0.00	26,757.93	-757.93	0.00	-757.93	0.00
	MAINTENANCE/EQUIPMENT	10,000.00	3,840.81	15,779.36	-5,779.36	0.00	-5,779.36	0.00
	MEMBERSHIPS & DUES	1,000.00	0.00	400.00	600.00	0.00	600.00	60.00
	ADV/PRINT/PUBLICATIONS	150.00	0.00	241.79	-91.79	0.00	-91.79	0.00
	MEETINGS & TRAVEL	-1,654.00	0.00	1,509.77	-3,163.77	0.00	-3,163.77	0.00
	SPECIAL DEPT. EXPENSES	4,000.00	9,085.76	9,204.77	-5,204.77	0.00	-5,204.77	0.00
	PHYSICAL EXAMS	600.00	0.00	304.00	296.00	0.00	296.00	49.33
	MECHANIC/OTHER LABOR	10,000.00	476.65	652.85	9,347.15	0.00	9,347.15	93.47
	DEPT. TRAINING	100.00	0.00	142.71	-42.71	0.00	-42.71	0.00
	VEHICLE OPER & MAINTENANC	49,318.00	1,975.72	18,255.32	31,062.68	0.00	31,062.68	62.98
E10 Sub Totals:		122,814.00	15,815.73	80,157.93	42,656.07	0.00	42,656.07	34.73
E20	Contractual Services							
	OUTSIDE SER/CONTR/CONSULT	13,000.00	0.00	4,471.88	8,528.12	0.00	8,528.12	65.60
	VOLUNTEERS	5,000.00	0.00	3,170.00	1,830.00	0.00	1,830.00	36.60
E20 Sub Totals:		18,000.00	0.00	7,641.88	10,358.12	0.00	10,358.12	57.55
E30	Capital Outlay							
	CAPITAL OUTLAY	5,450.00	0.00	15,202.72	-9,752.72	0.00	-9,752.72	0.00
E30 Sub Totals:		5,450.00	0.00	15,202.72	-9,752.72	0.00	-9,752.72	0.00
E50	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E70								
10-422-676	Debt Service							
10-422-677	DEBTD SERVICE - PRINCIPAL	50,248.00	0.00	50,248.00	0.00	0.00	0.00	0.00
10-422-683	LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE - INTEREST	6,293.00	0.00	6,293.38	-0.38	0.00	-0.38	0.00
	E70 Sub Totals:	56,541.00	0.00	56,541.38	-0.38	0.00	-0.38	0.00
	Expense Sub Totals:	688,623.00	30,323.64	479,127.28	209,495.72	0.00	209,495.72	30.42
Dept 10-423								
R20								
10-423-421	Dept 422 Sub Totals:	278,473.00	30,323.64	310,818.02	-32,345.02	0.00		
10-423-422	BUILDING INSPECTION							
10-423-423	License & Permit Revenue	26,000.00	472.67	21,800.10	4,199.90	0.00	4,199.90	16.15
	BUILDING PERMITS	750.00	36.00	937.60	-187.60	0.00	-187.60	0.00
	PLUMBING PERMITS	1,500.00	0.00	884.05	615.95	0.00	615.95	41.06
	ELECTRICAL PERMITS							
	R20 Sub Totals:	28,250.00	508.67	23,621.75	4,628.25	0.00	4,628.25	16.38
R60								
10-423-469	Charges for Service							
	BUILDING INSP REIMBURSEME	10,000.00	0.00	5,059.97	4,940.03	0.00	4,940.03	49.40
	R60 Sub Totals:	10,000.00	0.00	5,059.97	4,940.03	0.00	4,940.03	49.40
E00								
10-423-501	Revenue Sub Totals:	38,250.00	508.67	28,681.72	9,568.28	0.00	9,568.28	25.02
10-423-515	Salaries & Wages	75,000.00	4,507.38	53,668.80	21,331.20	0.00	21,331.20	28.44
10-423-520	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-521	UNEMPLOYMENT	5,738.00	320.00	4,201.38	1,536.62	0.00	1,536.62	26.78
10-423-522	SOCIAL SECURITY	6,000.00	354.74	3,673.69	2,326.31	0.00	2,326.31	38.77
10-423-523	P.E.R.S.	13,000.00	2,525.28	14,223.63	-1,223.63	0.00	-1,223.63	0.00
10-423-524	INSURANCE-HEALTH	4,322.00	0.00	0.00	4,322.00	0.00	4,322.00	100.00
	INSURANCE- WKRS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	S.D.I.							
	E00 Sub Totals:	104,060.00	7,707.40	75,767.50	28,292.50	0.00	28,292.50	27.19
E10								
10-423-603	Supplies & Services	550.00	41.57	290.94	259.06	0.00	259.06	47.10
10-423-604	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-633	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-636	MEMBERSHIPS & DUES	0.00	0.00	139.27	-139.27	0.00	-139.27	0.00
10-423-637	ADV/PRINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-423-648	MEETINGS & TRAVEL	5,500.00	366.20	3,972.15	1,527.85	0.00	1,527.85	27.78
	SPECIAL DEPT. EXPENSES							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-423-696	VEHICLE OPER & MAINTENANCE	1,800.00	118.08	739.58	1,060.42	0.00	1,060.42	58.91
E10	E10 Sub Totals:							
10-423-653	Contractual Services	7,850.00	525.85	5,141.94	2,708.06	0.00	2,708.06	34.50
10-423-657	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	OUTSIDE SER/CONTR/CONSULT	9,500.00	1,120.50	9,373.50	126.50	0.00	126.50	1.33
E20	E20 Sub Totals:	9,500.00	1,120.50	9,373.50	126.50	0.00	126.50	1.33
E50	Contingency							
10-423-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	121,410.00	9,353.75	90,282.94	31,127.06	0.00	31,127.06	25.64
Dept 10-425	Dept 423 Sub Totals:	83,160.00	8,845.08	61,601.22	21,558.78	0.00		
R50	COPS Prog/AB 1913							
10-425-451	Grant & Aid Proceeds	194,664.00	16,686.18	163,717.67	30,946.33	0.00	30,946.33	15.90
	AB1913 COPS	194,664.00	16,686.18	163,717.67	30,946.33	0.00	30,946.33	15.90
R50	R50 Sub Totals:	194,664.00	16,686.18	163,717.67	30,946.33	0.00	30,946.33	15.90
E00	Revenue Sub Totals:	194,664.00	16,686.18	163,717.67	30,946.33	0.00	30,946.33	15.90
10-425-501	Salaries & Wages							
10-425-502	SALARIES	113,946.00	4,722.63	50,587.72	63,358.28	0.00	63,358.28	55.60
10-425-515	SALARIES-O/T	750.00	0.00	139.37	610.63	0.00	610.63	81.42
10-425-520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-521	SOCIAL SECURITY	6,177.00	361.08	4,113.67	2,063.33	0.00	2,063.33	33.40
10-425-522	P.E.R.S.	13,500.00	1,298.71	11,345.76	2,154.24	0.00	2,154.24	15.96
10-425-523	INSURANCE-HEALTH	15,500.00	1,393.36	11,910.93	3,589.07	0.00	3,589.07	23.16
10-425-524	INSURANCE- WKRS COMP	5,619.00	0.00	0.00	5,619.00	0.00	5,619.00	100.00
	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	E00 Sub Totals:	155,492.00	7,775.78	78,097.45	77,394.55	0.00	77,394.55	49.77
10-425-603	Supplies & Services							
10-425-604	COMMUNICATIONS	1,000.00	83.14	581.88	418.12	0.00	418.12	41.81
10-425-606	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-629	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-425-648	UNIFORMS/CLEANING/TRAINING	200.00	0.00	27.14	172.86	0.00	172.86	86.43
10-425-649	SPECIAL DEPT. EXPENSES	5,000.00	0.00	3,017.13	1,982.87	0.00	1,982.87	39.66
10-425-696	ANIMAL REGULATION	750.00	48.92	527.64	222.36	0.00	222.36	29.65
	VEHICLE OPER & MAINTENANCE	5,000.00	388.98	2,529.41	2,470.59	0.00	2,470.59	49.41

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30 10-425-675	E10 Sub Totals:	11,950.00	521.04	6,683.20	5,266.80	0.00	5,266.80	44.07
	Capital Outlay							
	CAPITAL OUTLAY	130,146.00	0.00	0.00	130,146.00	0.00	130,146.00	100.00
	E30 Sub Totals:	130,146.00	0.00	0.00	130,146.00	0.00	130,146.00	100.00
E50 10-425-801	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	297,588.00	8,296.82	84,780.65	212,807.35	0.00	212,807.35	71.51
Dept 10-426 E10 10-426-696	Dept 425 Sub Totals:	102,924.00	-8,389.36	-78,937.02	181,861.02	0.00		
	SENIOR SERVICES							
	Supplies & Services	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	VEHICLE OPER & MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
Dept 10-427 R30 10-427-439	E10 Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Expense Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Dept 426 Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00		
	LIBRARY							
R90 10-427-457	Fines & Forfeitures							
	LIBRARY FINES/FEES	1,500.00	0.00	828.50	671.50	0.00	671.50	44.77
	R30 Sub Totals:	1,500.00	0.00	828.50	671.50	0.00	671.50	44.77
	Other Financing Sources							
E00 10-427-501 10-427-520 10-427-521 10-427-522 10-427-523 10-427-524	GEN DONATIONS PRIVATE/GRA	0.00	0.00	50.00	-50.00	0.00	-50.00	0.00
	R90 Sub Totals:	0.00	0.00	50.00	-50.00	0.00	-50.00	0.00
	Revenue Sub Totals:	1,500.00	0.00	878.50	621.50	0.00	621.50	41.43
	Salaries & Wages							
E00 10-427-501 10-427-520 10-427-521 10-427-522 10-427-523 10-427-524	SALARIES	47,000.00	2,706.40	26,275.09	20,724.91	0.00	20,724.91	44.10
	SOCIAL SECURITY	3,596.00	207.04	2,181.45	1,414.55	0.00	1,414.55	39.34
	P.E.R.S.	2,400.00	212.98	2,005.87	394.13	0.00	394.13	16.42
	INSURANCE-HEALTH	9,150.00	0.00	9,148.20	1.80	0.00	1.80	0.02
E00 10-427-523 10-427-524	INSURANCE- WKRS COMP	1,729.00	0.00	0.00	1,729.00	0.00	1,729.00	100.00
	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10 10-427-608 10-427-648	E00 Sub Totals:	63,875.00	3,126.42	39,610.61	24,264.39	0.00	24,264.39	37.99
	Supplies & Services UTILITIES	5,000.00	1,024.79	3,033.98	1,966.02	0.00	1,966.02	39.32
	SPECIAL DEPT. EXPENSES	30,625.00	60.00	1,205.56	29,419.44	0.00	29,419.44	96.06
E20 10-427-640	E10 Sub Totals:	35,625.00	1,084.79	4,239.54	31,385.46	0.00	31,385.46	88.10
	Contractual Services JANITORIAL CONTRACT	2,820.00	0.00	1,410.00	1,410.00	0.00	1,410.00	50.00
	E20 Sub Totals:	2,820.00	0.00	1,410.00	1,410.00	0.00	1,410.00	50.00
E40 10-427-658	Other Expenses TAXES	0.00	0.00	189.00	-189.00	0.00	-189.00	0.00
	E40 Sub Totals:	0.00	0.00	189.00	-189.00	0.00	-189.00	0.00
	Contingency CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 10-427-801	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Employee Benefits UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 10-427-515	Expense Sub Totals:	102,320.00	4,211.21	45,449.15	56,870.85	0.00	56,870.85	55.58
	Dept 427 Sub Totals:	100,820.00	4,211.21	44,570.65	56,249.35	0.00		
	FORFEITURE Interest Earned INTEREST	10,200.00	0.00	2,319.73	7,880.27	0.00	7,880.27	77.26
R40 10-428-430	R40 Sub Totals:	10,200.00	0.00	2,319.73	7,880.27	0.00	7,880.27	77.26
	Other Financing Sources POLICE - FORFEITURE FUNDS	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
	R90 Sub Totals:	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
R90 10-428-468	Revenue Sub Totals:	110,200.00	0.00	2,319.73	107,880.27	0.00	107,880.27	97.89
	Supplies & Services SPECIAL DEPT. EXPENSES	650.00	0.00	0.00	650.00	0.00	650.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 10-429 E00	E10 Sub Totals:	650.00	0.00	0.00	650.00	0.00	650.00	100.00
	Expense Sub Totals:	650.00	0.00	0.00	650.00	0.00	650.00	100.00
	Dept 428 Sub Totals:	-109,550.00	0.00	-2,319.73	-107,230.27	0.00		
	Salaries & Wages							
	SALARIES	24,223.00	11,394.00	38,448.75	-14,225.75	0.00	-14,225.75	0.00
10-429-501	SALARIES-O/T	50,424.00	0.00	73,648.55	-23,224.55	0.00	-23,224.55	0.00
10-429-502								
E10	E00 Sub Totals:	74,647.00	11,394.00	112,097.30	-37,450.30	0.00	-37,450.30	0.00
	Supplies & Services							
	MEETINGS & TRAVEL	2,154.00	354.00	2,507.35	-353.35	0.00	-353.35	0.00
	VEHICLE OPER & MAINTENANCE	682.00	0.00	1,610.02	-928.02	0.00	-928.02	0.00
10-429-637								
10-429-696								
E80	E10 Sub Totals:	2,836.00	354.00	4,117.37	-1,281.37	0.00	-1,281.37	0.00
	Employee Benefits							
	SOCIAL SECURITY	5,700.00	871.64	8,564.29	-2,864.29	0.00	-2,864.29	0.00
	P.E.R.S.	843.00	238.68	1,187.61	-344.61	0.00	-344.61	0.00
	INSURANCE-HEALTH	1,282.00	0.00	1,284.73	-2.73	0.00	-2.73	0.00
10-429-521								
10-429-522	INSURANCE-WKRS COMP	0.00	0.00	33.41	-33.41	0.00	-33.41	0.00
10-429-523								
Dept 10-432 E00	E80 Sub Totals:	7,825.00	1,110.32	11,070.04	-3,245.04	0.00	-3,245.04	0.00
	Expense Sub Totals:	85,308.00	12,858.32	127,284.71	-41,976.71	0.00	-41,976.71	0.00
	Dept 429 Sub Totals:	85,308.00	12,858.32	127,284.71	-41,976.71	0.00		
	STREET CLEANING							
	Salaries & Wages							
10-432-501	SALARIES	7,500.00	52.96	2,247.39	5,252.61	0.00	5,252.61	70.03
10-432-502	SALARIES-O/T	1,150.00	0.00	1,138.72	11.28	0.00	11.28	0.98
10-432-520	SOCIAL SECURITY	612.00	4.05	271.01	340.99	0.00	340.99	55.72
10-432-521	P.E.R.S.	1,700.00	94.37	955.96	744.04	0.00	744.04	43.77
10-432-522	INSURANCE-HEALTH	1,600.00	12.23	426.54	1,173.46	0.00	1,173.46	73.34
10-432-523	INSURANCE- WKRS COMP	216.00	0.00	0.00	216.00	0.00	216.00	100.00
10-432-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	E00 Sub Totals:	12,778.00	163.61	5,039.62	7,738.38	0.00	7,738.38	60.56
	Supplies & Services							
	SPECIAL DEPT. EXPENSES	1,500.00	0.00	76.26	1,423.74	0.00	1,423.74	94.92
	VEHICLE OPER & MAINTENANCE	14,000.00	462.98	7,425.97	6,574.03	0.00	6,574.03	46.96
10-432-648								
10-432-696								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	E10 Sub Totals:	15,500.00	462.98	7,502.23	7,997.77	0.00	7,997.77	51.60
10-432-657	Contractual Services							
	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30	E20 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-432-675	Capital Outlay							
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-432-801	Contingency							
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	E50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-432-677	Debt Service							
	LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-432-683	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	28,278.00	626.59	12,541.85	15,736.15	0.00	15,736.15	55.65
Dept 10-433	Dept 432 Sub Totals:	28,278.00	626.59	12,541.85	15,736.15	0.00		
E00	STREET MAINTENANCE							
	Salaries & Wages							
10-433-501	SALARIES	125,055.00	5,462.90	76,135.05	48,919.95	0.00	48,919.95	39.12
10-433-502	SALARIES-O/T	263.00	0.00	273.00	-10.00	0.00	-10.00	0.00
10-433-515	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-520	SOCIAL SECURITY	9,587.00	407.27	6,175.15	3,411.85	0.00	3,411.85	35.59
10-433-521	P.E.R.S.	26,648.00	1,945.20	18,890.01	7,757.99	0.00	7,757.99	29.11
10-433-522	INSURANCE-HEALTH	18,000.00	1,427.86	17,319.45	680.55	0.00	680.55	3.78
10-433-523	INSURANCE- WKRS COMP	39,763.00	0.00	28.66	39,734.34	0.00	39,734.34	99.93
10-433-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	E00 Sub Totals:	219,316.00	9,243.23	118,821.32	100,494.68	0.00	100,494.68	45.82
10-433-603	Supplies & Services							
10-433-604	COMMUNICATIONS	5,700.00	287.43	3,527.71	2,172.29	0.00	2,172.29	38.11
10-433-632	OFFICE SUPPLIES	0.00	0.00	8.06	-8.06	0.00	-8.06	0.00
10-433-636	MAINTENANCE/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-637	ADV/PRIINT/PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-433-648	MEETINGS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SPECIAL DEPT. EXPENSES	537,017.00	3,167.59	573,463.66	-36,446.66	0.00	-36,446.66	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
10-433-696	VEHICLE OPER & MAINTENANCE	35,000.00	925.95	14,171.67	20,828.33	0.00	20,828.33	59.51
E20	E10 Sub Totals:	577,717.00	4,380.97	591,171.10	-13,454.10	0.00	-13,454.10	0.00
10-433-653	Contractual Services							
ENGINEERING		130,000.00	5,698.00	71,092.50	58,907.50	0.00	58,907.50	45.31
10-433-657	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20 Sub Totals:		130,000.00	5,698.00	71,092.50	58,907.50	0.00	58,907.50	45.31
E30	Capital Outlay							
10-433-675	CAPITAL OUTLAY	0.00	0.00	10,033.80	-10,033.80	0.00	-10,033.80	0.00
E30 Sub Totals:		0.00	0.00	10,033.80	-10,033.80	0.00	-10,033.80	0.00
E50	Contingency							
10-433-801	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E50 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		927,033.00	19,322.20	791,118.72	135,914.28	0.00	135,914.28	14.66
Dept 10-434	Dept 433 Sub Totals:	927,033.00	19,322.20	791,118.72	135,914.28	0.00		
E00	SNOW REMOVAL							
Salaries & Wages								
10-434-501	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-520	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-521	PERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-522	INSURANCE-HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-523	INSURANCE- WKR COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-434-524	S.D.I.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E00 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	Supplies & Services							
10-434-608	UTILITIES	800.00	0.00	0.00	800.00	0.00	800.00	100.00
10-434-634	RENTS & LEASES	2,350.00	0.00	2,360.82	-10.82	0.00	-10.82	0.00
10-434-648	SPECIAL DEPT. EXPENSES	112.00	0.00	0.00	112.00	0.00	112.00	100.00
10-434-696	VEHICLE OPER & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10 Sub Totals:		3,262.00	0.00	2,360.82	901.18	0.00	901.18	27.63
E20	Contractual Services							
10-434-657	OUTSIDE SER/CONTR/CONSULT	0.00	0.00	112.01	-112.01	0.00	-112.01	0.00
E20 Sub Totals:		0.00	0.00	112.01	-112.01	0.00	-112.01	0.00
E90	Interfund Transfers							
		0.00	0.00	112.01	-112.01	0.00	-112.01	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Availab
10-434-705	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.0
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.0
	Expense Sub Totals:	3,262.00	0.00	2,472.83	789.17	0.00	789.17	24.19
Dept 10-440	Dept 434 Sub Totals:	3,262.00	0.00	2,472.83	789.17	0.00	789.17	24.19
E10	STREET LIGHTING							
10-440-632	Supplies & Services							
10-440-656	MAINTENANCE/EQUIPMENT							
	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	70,000.00	92.29	21,882.79	48,117.21	0.00	48,117.21	68.74
	Expense Sub Totals:	70,000.00	92.29	21,882.79	48,117.21	0.00	48,117.21	68.74
	Dept 440 Sub Totals:	70,000.00	92.29	21,882.79	48,117.21	0.00	48,117.21	68.74
	Fund Revenue Sub Totals:	5,666,627.00	62,287.00	2,809,479.64	2,857,147.36	0.00	2,857,147.36	50.42
	Fund Expense Sub Totals:	6,334,994.00	308,071.78	4,383,700.96	1,951,293.04	0.00	1,951,293.04	30.80
	Fund 10 Sub Totals:	668,367.00	245,784.78	1,574,221.32	-905,854.32	0.00	2,857,147.36	50.42
	Revenue Totals:	5,666,627.00	62,287.00	2,809,479.64	2,857,147.36	0.00	2,857,147.36	50.42
	Expense Totals:	6,334,994.00	308,071.78	4,383,700.96	1,951,293.04	0.00	1,951,293.04	30.80
	Report Totals:	668,367.00	245,784.78	1,574,221.32	-905,854.32	0.00	2,857,147.36	50.42



CITY COUNCIL AGENDA MEMORANDUM

Meeting Date:	March 13, 2025 (Tabled from February 13, 2025)
From:	Justin Mayberry, Chief of Police
Subject:	420 Festival 2025

Staff Recommendation:

The event will require road closures for 16 consecutive hours with temporary implementation of traffic control actions to include maintaining a fire lane through the event for emergencies. A waiver of 9.16.010 and 9.16.030 WMC by council will be necessary for any sales and consumption of alcohol within the event boundaries (consumption of cannabis within the event remains illegal per 11362.3 H&S).

Analysis:

Staff, after receipt of an encroachment request from La Florista, have determined the following street closures and traffic control measures may be implemented for 4/20/2025.

- a. Closure of Main St. from the intersection of Main St. at W. Inez St./E. Inez St., north to the south prolongation (intersection) of Main St and W. Division St./E. Division St. The closure will have some impact on residents and businesses; La Florista is responsible for obtaining a waiver from those businesses within the closure to allow for the event.
- b. La Florista has requested a one-day event on 4/20/2025, with a requested street closure from 6:00am until 22:00pm. La Florista will be erecting a temporary fence running north/south down the center of Main St. The fire lane requested by Weed Fire Department for emergency response will be maintained in the northbound lane of Main St.
- c. Insurance Certificate Required. Insurance Certificate provided to the City by the applicant's insurance company must name the City of weed as an additional insured for the event specified in the application and must include a copy of any endorsements. Minimum coverage amount required is \$2,000,000.00. The certificate and endorsement are required and must be in a form acceptable to risk management. If certificates and endorsements are not received, the encroachment permit will be revoked, and the event will not be allowed on City property.

Options:

1. Approve the closures and waivers of WMC.
2. Reject the closures and waiver of WMC.
3. Such other action as the Council may deem appropriate.

Fiscal Impact:

Some associated costs are foreseen currently. Use of City of Weed traffic control devices will be necessary. City employees will need to distribute traffic control devices no later than the morning of 4/18/2025 to allow for 24-hour notice posting before closure. City employees will need to print notice of road closure and physically set up city owned barricades to allow for required posting. City employees will need to affect the closure on 4/20/2025 by placing traffic control devices throughout the area of closure. City employees will need to remove and compile traffic control devices on the night of 4/20/2025 allowing the roadway to reopen. City employees will need to collect city traffic control devices on 4/21/2025.

Requested:

- a. La Florista requests the use of the closure area on 4/20/2025 from 06:00am through 22:00pm to allow for set-up, teardown, clean up and event activities.
- b. La Florista has made a verbal request for council waiver of 9.16.010 and 9.16.030 WMC to allow for sales and consumption of alcohol within the event boundaries. No alcohol catering applications have been submitted for the event at this time but are anticipated.

Attachments:

1. Application for Encroachment Permit



City of Weed

550 Main Street
P. O. Box 470
Weed, CA 96094

(530) 938-5020

(530) 938-5096 (FAX)

**THIS IS AN APPLICATION ONLY
NO WORK CAN BE STARTED UNTIL YOU RECEIVE YOUR PERMIT**

APPLICATION FOR ENCROACHMENT PERMIT

An "encroachment" is defined in Section 660 of the California Streets and Highways Code as "any tower, pole, pole line, pipe, pipeline, fence, billboard, stand or building, or any structure, object of any kind or character not particularly mentioned in the section, or special event, which is in, under, or over any portion of the State highway rights of way. "Special event" means any street festival, sidewalk sale, community-sponsored activity, or community-approved activity."

An encroachment permit is a contract between the City and an encroachment permit holder, (permittee), that describes the terms and conditions under which you are granted permissive authority to enter onto State right-of-way to perform the activity.

An encroachment permit grants permission to the permittee or their agent (a contractor) to perform the within the City's right-of-way, and assignment to another party is prohibited.

An encroachment permit is not a property right, such as an easement, nor does it confer a property right. It cannot be transferred with the sale of real personal property. A new property owner must apply for and obtain a new encroachment permit for any activity to be performed.

Encroachment permits are necessary for the city to:

- Ensure the safety of the traveling public, roadway workers and permittees,
- Protect, maintain, and enhance the quality of the city roadway system during and after permitted work,
- Ensure that the proposed encroachment is compatible with the primary uses of the city roadway system,
- Protect the city's and public's investment in the roadways, and
- Ensure that temporary uses of city roads, right-of-way for special events, filming, etc. are conducted safely and with minimum inconvenience to the traveling public.

Some of the activities requiring an Encroachment Permit include:

- Advertising Displays, holiday decorations, banners, or signs.
- Frontage improvements: sidewalk, curb and gutter, mailbox, fencing, driveways, new road intersections, drainage facilities and erosion control.
- Commercial filming.
- Landscaping, planting or modifying vegetation.
- Miscellaneous activities: mowing, grading, excavations.
- Utility installations.
- Special Events: parades, sidewalk festivals, marathons and other community sponsored activities.

Today 1-25-2025

Date: 4/20/2025 event

The undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on City right of way by performing the following work:

(Applicant will describe here fully what will be done using extra sheets if necessary.)

Road Closure - West Side only for Annual 420 event.
INEZ TO Division from 6:00am - Sunday 4/20 - TO
10:00 PM 4/20 -
EAST SIDE Open for E.M.S. or Parking - or.
→

The back of this form may be used for sketches. Detailed plans should be submitted if available and may be required of complex projects.

The work site must be in the field with conspicuous stakes and flags readily visible from the road. Mark stakes to identify owner, or applicant.

(If the site cannot be identified the permit will not be issued.)

The work is located on street/road INEZ West Side approximately Length of Streets
(Name) (Distance)
Division East Side of intersection of street/road Division
(Direction i.e., north/south/east/west) (Name)

HOLD HARMLESS AGREEMENT

In consideration of allowing the event(s) specified in this application, and to the fullest extent permitted by law, I/we agree to indemnify and hold harmless the City of Weed and its agents and "employees" from and against any injury, damage, claims, actions or suits arising out of the herein described Event, including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Weed from and against any injury, damage, claims, actions or suits arising out of or connected with the foregoing event(s). RT

INSURANCE CERTIFICATE REQUIRED: Will obtain insurance.

Note: The insurance certificate provided to the City by your organization's insurance company must name the City of Weed as an additional insured for the event specified in this application and must include a copy of any endorsements. The minimum coverage amount required is \$2,000,000. The certificate and endorsements must also be in a form acceptable to risk management and available for review 15 working days prior to the scheduled event.

COVID-19 WAIVER

I, the undersigned, acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that myself and others attending my event may be exposed to or infected by COVID-19. I agree to having all attendees follow CDC and Siskiyou County Department of Public Health recommendations for enhanced health and safety measures related to COVID-19 and follow all posted instructions while using City

Store fronts. →

Bar

Open to EMS. or Patrons.

(Event on West Side.)

MAIN ST

DIVISION

1 2 3 4

VB

VB

VB

Live Music Tent Tables

VB

VB

VB

VB

VB

VB

VB

VB

VB

Vendors Booths →

VB

VB

VB

VB

VB

VB

VB

VB

VB

VB

VB

VB

VB

VB

Food Booth

IN park

Food Trucks

Store fronts

Corner Market

PHOTOS

WTF

Other Old

DESIGN

Machine

Laundry

VB

VB

VB

facilities; including requirements for social distancing, wearing of face coverings, participant grouping, types of activities allowed, and potential limits on event size.

PLEASE NOTE:

The signature of the applicant on this application will serve to indicate and acknowledge that the applicant has read and does understand the provision set forth therein, and upon affixing said signature, does agree to conform and comply with these provisions and requirements.

Applicant will print or type name

ELIZABETH A. TABOR.

Applicant signature

Elizabeth A. Tabor.

Address

342 Main St

City, State ZIP CODE

Weed Ca 96067.

Phone Number

530-925-6482 ^{cell} 530-408-0420 wk.

FOR CITY USE ONLY

Approved: _____

Date: _____

Administrative Approval: Public Works Director

Requires City Council Review:

Date of Meeting:

CLC Review/Approval
needed

2/13/25



CITY COUNCIL AGENDA MEMORANDUM

Meeting Date: March 13, 2025

From: Justin Mayberry, Acting City Manager

Subject: LEASE AGREEMENT WITH MOUNTAIN VALLEYS HEALTH CENTERS FOR OFFICE SPACE WITHIN 150 ALAMO AVE.

INTRODUCTION

Mountain Valleys Health Centers are planning a remodel of the Weed Health Center to begin the first of April 2025. They have expressed an interest in leasing office/conference space in the 150 Alamo Ave. Weed, CA building during their renovation of the neighboring clinic.

ANALYSIS

A six-month agreement, for two office spaces on the second floor of the building and periodic use of the conference room. The monthly payment for the space will be \$600. The City of Weed will remain responsible for structural and major system maintenance, and routine maintenance. The tenant will provide general upkeep of dedicated spaces, including housekeeping.

Effective Date and Term:

Commencing April 1, 2025, and continuing for a period of six (6) months.

ATTACHMENTS

Resolution No. 06-2025
Draft Lease Agreement

Options:

1. Approve entering into the agreement with Mountain Valleys Health Centers
2. Deny entering into the agreement with Mountain Valleys Health Centers
3. Such other action as the Council may deem appropriate

Staff Recommendation:

Staff recommend approval of the lease agreement with Mountain Valleys Health Centers.

RESOLUTION NO. 06-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED APPROVING A LEASE AGREEMENT BETWEEN THE CITY OF WEED AND MOUNTAIN VALLEYS HEALTH CENTERS FOR TWO (2) OFFICE SPACES AND ONE (1) CONFERENCE ROOM AT 150 ALAMO AVENUE AND AUTHORIZING ACTING CITY MANAGER TO EXECUTE THE LEASE AGREEMENT ON BEHALF OF THE CITY, SUBJECT TO FINAL REVIEW AND APPROVAL BY CITY ATTORNEY.

WHEREAS, the City facility located at 150 Alamo Avenue was purchased by the City in 2023 for community enrichment and economic development purposes; and,

WHEREAS, the upstairs office spaces have been vacant for years with the exception of the County Library occupying the lower level; and,

WHEREAS, Mountain Valleys Health Centers wish to lease two (2) office spaces as well as the conference room in order to continue to service clients; and,

WHEREAS, the Lease Agreement consists of a term of six months on a month to month basis; and,

WHEREAS, the monthly rent payable for the Term of this Lease shall be \$600.00 per month, payable the first of each month.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Weed does hereby:

1. Approve a Lease Agreement between the City of Weed and Mountain Valleys Health Centers. for two office spaces and one conference room at 150 Alamo Ave. (all upper-level office spaces); and
2. Authorize the Acting City Manager to execute the Lease Agreement, on behalf of the City, subject to final review and approval by City Attorney.

The foregoing Resolution was passed and adopted at a regular meeting of the City Council of the City of Weed on the 13 day of March 2025, by the following vote:

AYES: Council Members

NOES:

ABSTAIN:

ABSENT:

Mayor

ATTEST:

Sandra Duchi, City Clerk



Shannon Gerig
554-850 Medical Center Drive
Bieber, CA 96009
530-999-9010

March 6, 2025

Weed City Council Members
550 Main Street
Weed, CA 96094

Subject: Proposal to Lease Weed Library for a Federally Qualified Health Center (FQHC)

Dear City Council:

I am writing to formally express Mountain Valleys Health Centers interest in leasing space in the “library building”, a property owned by the City, with the goal of providing behavioral health services to the Weed community. We are days away from renovating our Weed Health Center and it’s imperative we continue to provide critical behavioral health services to your constituents and our patients. We’ve been in the Weed community for nearly 7 years at our established Health Center—a legacy that we have continued from those who began healthcare services in Weed long before us.

FQHC’s often serve as the heart and hub in small communities, addressing unique healthcare challenges while also creating jobs and economic growth. Our remodel is an investment to continue this mission for years to come. As you know, access to quality healthcare is a fundamental need, and we play a critical role in ensuring that residents receive the medical services they deserve. Our Weed community needs more services locally and we hope with time we can grow and provide more needed services. Currently, we see these needs as increased presence of Behavioral Health services, potential for local pharmacy, and increased presence of dentistry.

Our vision is to create a health center that not only provides high-quality patient care but also fosters a healthier and more resilient community. Through our remodel and this lease agreement, we will continue the expansion of behavioral health services while continuing to provide essential primary patient care—regardless of income or insurance status.

I respectfully request your ‘aye’ vote, and I welcome the chance to collaborate with the City to make our vision a reality. I appreciate your consideration of this request to lease space at 150 Alamo Ave. Thank you for your time and dedication to the well-being of our community.

Sincerely,
Shannon Gerig
CEO
Mountain Valleys Health Centers



Medical ~ Dental ~ Behavioral Health
Big Valley ~ Butte Valley ~ Burney ~ Fall River Valley ~ Mt. Shasta ~ Weed ~ Tulelake



LEASE AGREEMENT: Mountain Valleys Health Centers and the City of Weed

This Lease Agreement ("Agreement") is made and entered into as of April 1, 2025, by and between:

Landlord: The CITY OF WEED, a municipal corporation, having a place of business at 150 Alamo Ave, Weed, CA 96094 ("Landlord"); and

Tenant: MOUNTAIN VALLEYS HEALTH CENTERS, a California 501(c)(3), Federally Qualified Health Center, having its place of business temporarily at 150 Alamo Ave, Weed, CA 96094 ("Tenant").

1. LEASED PREMISES Landlord hereby leases to Tenant the following premises ("Premises"): Two office spaces with periodic use of the conference room on the 2nd floor located at 150 Alamo Ave, Weed, CA 96094.

2. TERM The term of this lease shall commence on April 1, 2025, and shall continue for a period of 6 months, followed by a month-to-month lease, unless otherwise terminated in accordance with this Agreement.

3. RENT (a) Tenant agrees to pay Landlord a monthly rent of \$600 due on the 1st of each month. (b) Payments shall be made via check mailed to the City of Weed, 550 Main Street, Weed, CA 96094.

4. USE OF PREMISES (a) The Premises shall be used exclusively for the purposes of behavioral health services provided by Mountain Valleys Health Centers' staff. The Tenant will comply with the standards of health, sanitation, fire, housing and safety as required by law.

5. SECURITY DEPOSIT Tenant shall pay a security deposit of \$1,000 upon signing this Agreement, which shall be held by Landlord to cover any damages or unpaid rent.

6. MAINTENANCE AND REPAIRS (a) Landlord shall be responsible for structural and major system maintenance, along with routine maintenance and keeping the Premises in good condition. Tenant will provide general upkeep of dedicated spaces, such as housekeeping, paint, etc. Tenant will not make any improvements, such as paint, without communication and approval of the Landlord.

7. INSPECTION During the terms of this Lease, the Landlord may at reasonable times make inspections or repairs.

8. UTILITIES AND SERVICES (a) Landlord shall provide utilities included, e.g., water, electricity, internet]. Landlord shall provide water and electricity utilities. (b) Tenant will provide garbage, internet and telephone.

9. INSURANCE Tenant's personal property, fixtures, and equipment are not insured by the Landlord. Tenant is to carry Tenant's own property insurance to protect Tenant from loss. Tenant shall carry liability insurance of not less than one million dollars. Tenant shall provide Landlord with proof of insurance with landlord named as additional insured.

Medical ~ Dental ~ Behavioral Health
Big Valley ~ Butte Valley ~ Burney ~ Fall River Valley ~ Mt. Shasta ~ Weed ~ Tulelake



10. TERMINATION (a) Either party may terminate this Agreement with 30 days written notice. (b) Upon termination, Tenant shall vacate the Premises and return all keys and access devices to Landlord.

11. INDEMNITY Except for Landlord's or Tenant's gross negligence or willful misconduct, Landlord and Tenant shall indemnify, protect, defend and hold harmless each other and its agents, from and against any and all claims, damages, liens, judgments, penalties, liabilities arising out of, involving, or in connection with, the use and/or occupancy of the Premises.

12. MISCELLANEOUS (a) This Agreement shall be governed by the laws of the State of California. (b) Any amendments must be in writing and signed by both parties. (c) If any provision is deemed invalid, the remaining provisions shall remain in effect.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the date first written above.

LANDLORD:
CITY OF WEED
550 Main Street
Weed, CA 96094

By:

Name: Justin Mayberry

Title: Acting City Manager

Date: _____

Attest:

Sandra Duchi, City Clerk

TENANT:
MOUNTAIN VALLEYS HEALTH CENTERS
554-850 Medical Center Drive
Bieber, CA 96009-0277

By: _____

Name: Shannon Gerig

Title: Chief Executive Officer

Date: _____



CITY COUNCIL AGENDA MEMORANDUM

Meeting Date: March 13, 2025

From: Justin Mayberry, Acting City Manager

Subject: APPROVAL FOR MEMORANDUM OF UNDERSTANDING WITH GENERAL TEAMSTERS PROFESSIONAL, HEALTH CARE, & PUBLIC EMPLOYEES LOCAL UNION NO. 137 REPRESENTING THE CITY OF WEED PUBLIC WORKS EMPLOYEES

INTRODUCTION

Background:

City staff met with representatives of the General Teamsters Local Union No. 137 Representing the City of Weed Public Works Employees and have agreed upon a contract for FY24-25.

ANALYSIS

Having met and conferred in good faith, the Memorandum of Understanding supersedes and replaces all previous Memorandum of Understanding and Letter Agreements between the parties.

This Memorandum of Understanding acts a written agreement between the City, The General Teamsters Local No.137, and the employees of the City of Weed who hold a classification listed on Appendix "A" of the agreement.

Effective Date and Term:

This Memorandum of Understanding shall take effect immediately and shall remain in full force and effect through the thirtieth (30th) day of June 2025. This Memorandum of Understanding shall only become effective with approval of the Weed City Council and the Members.

ATTACHMENTS

MOU Operating Engineers Local Union No. 3 Representing the City of Weed Public Works Employees

Options:

1. Approve MOU for General Teamsters Local Union No. 137 Representing the City of Weed Public Works Employees

2. Deny approval MOU for General Teamsters Local Union No. 137 Representing the City of Weed Public Works Employees

Staff Recommendation:

Staff recommend approval of MOU for General Teamsters Local Union No. 137 Representing the City of Weed Public Works Employees.

RESOLUTION NO. 07-2025
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEED
TO ADOPT THE MEMORANDUM OF UNDERSTANDING WITH
TEAMSTERS LOCAL NO. 137

WHEREAS, Teamsters Local No. 137 Memorandum of Understanding (MOU) dated February 12, 2025-June 20, 2025 will expire on June 30,2025; and

WHEREAS, representatives from the City and Teamsters Local No. 137 met and conferred in good faith to reach a successor agreement; and

WHEREAS, the parties reached a Tentative Agreement on February 12, 2025; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Weed is hereby ratifying the Memorandum of Understanding with Teamsters Local No. 137 for the term of the Agreement from February 12, 2025, through June 30, 2025.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Weed at a regular meeting on the 13th day of March 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAYOR

ATTEST:

City Clerk

MEMORANDUM OF UNDERSTANDING

between

THE REPRESENTATIVES OF THE CITY OF WEED



and

**THE REPRESENTATIVES OF THE GENERAL TEAMSTERS,
PROFESSIONAL, HEALTH CARE
and PUBLIC EMPLOYEES**

LOCAL 137



Effective:

TABLE OF CONTENTS

Article

1 Preamble	4
2 Recognition	5
3 Management Rights	5
4 Union Rights	6
5 Union Security	7
6 Concerted Activities	8
7 Grievance Procedure	8
8 Safety	10
9 Industrial Disability	11
10 Employee Status	12
11 Wages and Longevity	13
12 Hours and Overtime	15
13 Promotion and Transfer	17
14 Demotion and Layoff	18
15 Leave of Absence	19
16 Expenses	20
17 Sick Leave	20
18 Bereavement Leave	21
19 Catastrophic Leave	22
20 Holidays	22
21 Vacations	23
22 Uniforms	24

23	Employee Evaluations	24
24	Employee Discipline	25
25	Miscellaneous	26
26	Employee Benefit Program	27
27	Savings Provision	28
28	Effect of Memorandum of Understanding	28
29	Entire Agreement	28
30	Term	29
Appendix A - Schedule of Wage Rates		30
Appendix,B - Specialized Certificates/Educational Degrees		31
Appendix C – City of Weed Standby Pay Program		32

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING, made and entered into this _____ day of _____, by and between the representatives of the CITY OF WEED (a public agency as defined in Section 3501(c) of Chapter 10 of Division 4 of Title 1 of the Government Code of the State of California), hereinafter referred to as the City, and the representatives of the General Teamsters, Professional, Health Care and Public Employees Local 137 (a recognized employee organization as defined in Section 3501(b) of Chapter 10 of Division 4 of Title 1 of the Government Code of the State of California), hereinafter referred to as Union,

WITNESSETH that:

WHEREAS, the parties hereto desire to facilitate the peaceful adjustment of differences that may from time to time arise between them, to promote harmony and efficiency to the end that the City, the Union and the general public may benefit therefrom, and to establish fair and equitable wages, hours and working conditions for certain hereinafter designated employees of the City,

NOW, THEREFORE, the parties hereto do agree as follows:

ARTICLE 1

Preamble

1.1 This Memorandum of Understanding supersedes and replaces all previous Memoranda of Understanding and Letter Agreements between the parties as well as all previous Minute Orders, Resolutions and Ordinances of the City Council which conflict with this Memorandum of Understanding.

1.2 The parties acknowledge the provisions of Chapter 10 (Sections 3500, et. seq.) of Division 4 of Title 1 of the Government Code of the State of California.

1.3 It is the policy of the City and the Union not to illegally interfere with, intimidate, restrain, coerce or discriminate against any employee because of race, creed, sex, age, color or national origin or Union membership or non-membership or the exercise of rights contained in Sections 3500, et. seq., of the Government Code of the State of California.

1.4 The City is engaged in rendering services to the public, and the City and the Union recognize their mutual obligation for the continuous rendition and availability of such services.

1.5 The City and the Union shall cooperate in promoting harmony and efficiency among City employees.

1.6 The parties have met and conferred in good faith and have reached agreement on procedures set forth in this Memorandum of Understanding for resolution of disputes between the parties. The parties agree that they will follow the procedures as set forth in this Memorandum of Understanding or the bargaining process required by the Meyers-Milias- Brown Act and will make every effort to persuade their members to also use the established procedures, rather than to use any other method or forum such as appeals directly to the news media or the City Council for resolution of problems or disputes arising out of this Memorandum of Understanding or the bargaining process.

ARTICLE 2

Recognition

2.1 The City recognizes the Union as the Exclusive Representative of all employees of the City of Weed who hold a classification listed on Exhibit "A" of this Memorandum of Understanding.

2.2 The provisions of this Memorandum of Understanding hereinafter set forth shall apply only to those employees of the City for whom the Union is the established Exclusive Representative.

2.3 The Union is entitled to an annual total of three (3) days per year for a Shop Steward to be used for the purpose of excusing Shop Stewards from City duty, without pay, to participate in Union seminars or conferences.

ARTICLE 3

Management Rights

3.1 It is understood and agreed that the City retains all its powers and authority to direct, manage, and control to the full extent of the law. Further, it is agreed by the parties that City Rights include, by way of

illustration and not by way of limitation, the following: (a) full and exclusive control of the management of the City. (b) The supervision of all operations, methods, processes and means of performing work. (c) The control of the property and the composition, assignment, direction and determination of the size and the work hours of its working forces. (d) The right to determine the work to be done by employees. (e) The right to establish reasonable qualifications for employment. (f) The right to establish reasonable work and productivity standards. (g) The right to assign overtime. (h) The right to make and enforce reasonable rules and regulations which are not in conflict with the provisions of this Memorandum of Understanding. (i) The right to change or introduce new or improved operations, methods, means or facilities. (j) The right to establish budget procedures and financial allocations. (k) The right to hire, classify, schedule, promote, demote, transfer, evaluate, release, lay off and increase or reduce work hours of employees. (l) The right to suspend, discipline and discharge employees for just cause. (m) The right to contract out work to be done or services to be rendered consistently with past practices. (n) The right to transfer work into or out of the bargaining unit consistently with past practices. (o) The right to otherwise maintain an orderly, effective and efficient operation.

3.2 The City's exercise of its powers, rights, authority, duties, and responsibilities, the adoption of policies, rules and regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Memorandum of Understanding, and then only to the extent such specific and express terms are in conformance with law.

ARTICLE 4

Union Rights

4.1 Official representatives of the Union will be permitted access to City property to confer with City employees on matters of employer-employee relations, but such representatives shall not interfere with work in progress without agreement of Management.

4.2 The City will provide the Union with adequate bulletin board space in a location accessible to all employees for the purpose of posting thereon matters relating to official Union business.

4.3 Any employee, at the employee's request, shall be permitted representation by a Union representative. The foregoing shall apply to reprimands and disciplinary actions, providing there is no unreasonable delay in obtaining representation.

4.4 Joint Union-Management meetings shall be held as often as agreed

upon by the Union and Management. The purpose of these meetings shall be to promote harmony and efficiency and to improve communications between employees and all levels of management. The meeting agenda shall be determined by those in attendance and there shall be no restrictions on the subject matter; provided, the meetings shall not substitute for normal grievance procedures or for formal negotiations between the parties. The meetings may be summarized in written minutes. Except that the provisions of this Section shall be observed, the meetings shall be self-organizing.

ARTICLE 5

Union Security

S.I (a) Except for temporary employees, the Employer shall provide the exclusive representative with the name, job title, department, work location, work, home, and personal cellular telephone numbers, personal email addresses, and home address of newly hired employees within 30 days of hire or by the first pay period of the month following hire. The Employer must also provide the exclusive representative with this information for all employees in the bargaining unit at least every 120 days, except as specified.

S.I (b) Any employee appointed to any classification out of the bargaining unit covered by this Memorandum of Understanding may withdraw their membership in Union and the employee's dues shall be suspended for the duration of such period as the individual is working for City in a job classification not covered by this Memorandum of Understanding.

5.2 Any employee who is or who becomes a member of Union shall, recognize and maintain good standing in accordance with its Constitution and Bylaws.

5.3 The City shall deduct from their wages the regular membership dues of employees who are members of the Union who individually and voluntarily authorize such deductions in writing.

5.4 Deductions shall be made each pay period and a check for the total monthly deductions shall be submitted to the General Teamsters Professional, Health Care and Public, Employees Local 137 within five (5) working days after the end of each month. The City will notify the Union each month at the time of the dues transmittal to Union of any changes since the previous dues transmittal and the reason for the change. The form of payroll deduction authorization shall be approved by both the City and the Union.

5.5 The Union will be afforded the opportunity to make a 30-minute presentation during each orientation session for new employees. The Union or Shop Steward will make this presentation just prior to the official lunch break. Management will provide the Union with timely notice of the date, time, and place at the time the orientation is scheduled. The Union may leave its literature in a location where the employees leaving the orientation have access to the materials. The Union's membership/payroll deduction authorization form will be furnished to the City by the Union.

ARTICLE 6

Concerted Activities

6.1 It is agreed and understood there will be no strike, work stoppage, slowdown, picketing, or refusal or failure to fully and faithfully perform job functions and responsibilities, or other interference with the operations of the City by the Union or by its officers, agents, or members during the term of this Memorandum of Understanding. Further, it is agreed and understood that the City shall not impose any lockout.

6.2 The Union recognizes the duty and obligation of its representatives to comply with the provisions of this Memorandum of Understanding, and to make every effort toward inducing all employees to do so. In the event of a strike, work stoppage, slowdown, or other interference with the operations of the City by employees who are represented by the Union, the Union agrees in good faith to take all necessary steps to cause those employees to cease such action.

6.3 It is agreed and understood that any employee violating this Article may be subject to discipline up to and including termination by the City.

Article 7

7.1 Grievances

7.2 Definitions

7.3 A grievance is defined as any dispute or disagreement which may arise between the union or an employee within the City with respect to interpretation or application of any of the terms of this Memorandum of Understanding. A grievance procedure shall not apply to any disciplinary action taken pursuant to Article 10.0.

7.4 A "grievant" is a unit member.

7.5 A "day" is a calendar day.

7.6 Informal Level Before filing a formal written grievance, the grievant shall attempt to resolve it by an informal conference with the grievant's department head.

7.7 Formal Level

7.8 Section 6.3.I Level I

Within fifteen (15) days after the occurrence of the act or omission giving rise to the grievance, the grievant must present the grievance in writing on the appropriate form to the grievant's department head. This statement shall be a clear, concise statement of the grievance, the circumstances involved, the specific contract provision alleged to have been violated, the decision rendered at the informal conference, the specific remedy sought, and the names of all persons or witnesses having knowledge or believed to have knowledge of the facts.

The department head shall communicate the decision to the unit member in writing within ten (10) days after receiving the grievance. If the department head does not respond within said ten (10) days, the grievance shall be deemed denied and the grievant may appeal to the next level.

7.9 Level II

In the event the grievant is not satisfied with the decision at Level I, or if the department head doesn't respond at Level I, the grievant may submit the grievance to mediation by so notifying the City Manager in writing, within ten (10) days of receipt of the department head's decision or if the department head does not respond within the ten (10) days specified above, then on the tenth day after the last day when the department head could have responded. The grievant and the City shall then coordinate the calendaring of a mediation to be conducted by a mediator as jointly selected by the grievant and the City, or if they are unable to agree upon a mediator, then a mediator, as assigned by the California State Mediation and Conciliation Service. If the mediation does not result in a resolution of the grievance, then the grievant may appeal the grievance in writing to the City Manager by submitting a request for grievance hearing within ten (10) days of the date of the mediation. This Level II is optional and the grievant is not required to participate in mediation and may move directly to Level III.

7.10 Level III

In the event the grievant is not satisfied with the decision at Level I or at mediation, the grievant may appeal the decision in writing within ten (10) days to the City Manager. The ten (10) days runs from the date of the Level I decision or after the last day the department head could have responded or on the date the mediation occurred.

The City Manager shall render a final and binding determination of a grievance.

An action to overturn or modify the determination of the City Manager shall be filed in a court of competent jurisdiction within ninety (90) days of the date of the determination by the City Manager.

7.11 General Provisions

Either party to a grievance, at any level/step, may have one (1) representative present during the proceeding.

During the pendency of any proceeding, and until a final determination has been reached, all proceedings shall be private, and any preliminary disposition shall not be made public without the written agreement of all parties.

A decision rendered at any step in these procedures becomes final

unless appealed within the time limit specified.

Time limits set forth in these procedures may be modified by written agreement of the parties involved.

If the same complaint or substantially the same complaint is made by more than one (1) unit member party, only one (1) unit member, on behalf of the unit member and other complainants, may process the grievance or complaint through the grievance procedure. Names of all aggrieved parties shall appear on all documents related to the processing of the grievance,

The filing of a grievance shall in no way interfere with the right of the City to proceed in carrying out its management responsibilities, subject to the final determination of the grievance. The grievant shall continue to perform all work, directives, and assignments pending final determination of the grievance unless unsafe conditions exist.

Nothing contained herein will be construed as limiting the right of any grievant to discuss the matter informally with any appropriate member of the administration and to have the grievance adjusted.

ARTICLE 8

Safety

8.1 The City desires to maintain a safe place of employment for and shall make all reasonable provisions necessary for the safety of employees in the performance of their work.

8.2 Regular safety meetings will be held for the purpose of reviewing accidents and preventing their recurrence, eliminating hazardous conditions and familiarizing employees with safe work procedures and applicable State Safety Orders, and for training in first aid.

8.3 Employees shall report unsafe equipment or working conditions to their immediate supervisor who shall determine the appropriate corrective action.

ARTICLE 9

Industrial Disability

9.1 The City, the Union, and individual employees agree that they

will comply with all aspects of Workers' Compensation and Industrial Disability laws and will support the rights of both the injured employee and the City in complying with these laws.

9.2 Whenever an employee is absent from work as a result of a work related disability, and is receiving temporary disability indemnity payments provided for by the Labor Code of the State of California, such employee may elect to utilize State Disability Insurance, accumulated sick leave, compensatory time off for overtime work, and accumulated vacation credits to supplement the employee's temporary disability indemnity payments up to a maximum of full salary.

9.3 An employee who is absent because of industrial disability may be returned to work by the City and given temporary light duties within the employee's ability to perform as determined by the physician. The duration of any such period of temporary work shall be determined by the City.

Such employees shall be compensated at their regular rate of pay while engaged in such temporary duties. The City may require an employee requesting to return to work after an absence caused by industrial disability to submit to a medical examination, at no expense to the employee, by a physician or physicians approved by the City for the purpose of determining that such employee is physically and mentally fit and able to perform the duties of the employee's position without hazard to the employee, or to fellow employees, or to the employee's own permanent health.

9.4 Employees who are receiving Workers' Compensation temporary disability benefits, may, at their option, maintain their group insurance coverage during the period in which they are receiving temporary disability compensation for up to a maximum of a cumulative total of six (6) months at the City's expense. Thereafter, the employee may maintain group insurance coverage at the employee's own expense during the period of receipt of Workers' Compensation temporary disability payments.

ARTICLE 10

Employee Status

10.1 Employees will be designated as regular, probationary,

temporary, or part-time regular, depending upon the purpose for which they are hired and their length of continuous service with the City.

10.2 A regular employee is defined as an employee who has 12 months or more seniority with the City in full-time employment.

10.3 A probationary employee is defined as an employee hired for a full-time position that has been regularly established as an authorized position and is of indeterminate duration.

The City may hire a trainee that does not meet the minimum qualifications for any classification at a trainee salary, defined as five percent (5%) less than Step A until the employee attains the minimum qualifications for the job at which time the employee shall receive the additional five percent (5%), or current Step A rate. A probationary employee meeting minimum qualifications shall receive not less than the minimum rate for the job. All new employees shall be eligible for sick leave pay, vacation pay, holiday pay, retirement plan participation, insurance coverage and items of a similar nature, as the employee becomes eligible. Upon completion of twelve (12) months of continuous full-time service with the City, a probationary employee shall be given the status of a regular employee. The City may extend the probationary period for new hires up to an additional 6 months with the agreement of both parties. Notwithstanding any other provision of this Article, an employee's probationary period shall be extended by the duration of any unpaid absence of ten (10) or more consecutive workdays.

A part-time regular employee is defined as an employee hired for employment of less than full-time (8 hours per day, 5 days per week) or whose work period is not necessarily regularly scheduled and who normally works less than full-time, and who has worked more than one-thousand (1,000) hours in a fiscal year and is regularly assigned to work more than half-time. A part-time regular employee, employed for 30 hours per week or more shall receive not less than the minimum rate for the job, and shall be eligible for sick leave pay, holiday pay, vacation pay, retirement plan participation, and items of a similar nature, on a prorated basis.

ARTICLE 11

Wages and Longevity

11.1 "Me Too" agreement: Should any other employee group receive a cost of living increase during the term of this MOU, the Public Works bargaining group shall receive an equal percentage as a cost of living increase for 2024-25.

11.2 Employees shall be paid the wage established for their classification. Upon initial appointment to a classification an employee shall normally be paid the lowest wage rate for that classification. An employee may, however, be paid at a high wage rate based on prior work history and experience. The effective date of promotion to a new classification or higher wage step shall be the first day of the pay period following qualification for the promotion. Whenever an employee is appointed to a higher paying classification, the employee shall be paid at the wage rate of the classification to which the employee is appointed, which is next higher to the employee's present wage rate, but not less than 3% percent higher, and in any event not more than the top wage rate of the new classification. After one (1) full year of employment on any salary step except the top step, an employee shall be advanced to the next salary step effective the first day of the pay-period following completion of one (1) full year of service in the previous step, except that appointment to the next "merit" step shall only occur upon completion of an evaluation expressing that the employee meets or exceeds standards for work

11.3 Wages shall be paid at bi-weekly intervals on Friday for a pay-period ending no earlier than the preceding Friday. If a payday falls on a holiday, payment shall be made on the preceding workday.

11.4 When an employee is temporarily assigned to work in a higher classification, for a minimum of three working days, he employee shall be paid at a minimum of step 1 of the higher classification, but not less than five percent (5%) higher than their current wage, in any event not more than the top wage rate of the temporary classification. Employees so assigned shall continue to be covered by the provisions of this M.O.U.

11.5 When an employee is temporarily assigned to work in a classification lower than the employee's regular classification, the employee's rate of pay will not be reduced.

11.6 Attached hereto and made a part hereof is Exhibit "A" titled "Schedule of Wage Rates."

11.7 ***Educational Incentive Program:*** Because it is in the best interest of the City to keep members of the Public Works Department informed and up to date on current techniques and procedures, the following incentive program is instituted:

A. Specialized Certificates and Educational Degrees are specified in Appendix "B".

B. A member attaining any Specialized Certificate will be entitled to

3% special pay for each certificate above the base salary up to 12% (four certificates).

- C. Three percent (3%) specialized certificate increases shall be granted upon approval by the Public Works Director and the City Manager. Only one certificate will be eligible for an increase per year. Employees are not eligible for backpay on certificates.

11.8 Longevity Pay: In recognition that senior employees gain skills and abilities over time such that employees accomplish more, and their work performance is excellent, the City has adopted the following longevity pay program:

- A. Five percent (5%) increase in salary on the employee's tenth anniversary;
- B. An additional five percent (5%) increase in salary on the employee's 15th anniversary; and
- C. An additional five percent (5%) increase in salary on the employee's 20th anniversary.

Incentives are added to the employee's base salary plus educational incentives.

ARTICLE 12

Hours and Overtime

12.1 Each employee shall report for work at a regularly established base of operations and shall return thereto at the conclusion of the day's work, except as otherwise directed by the employee's immediate supervisor. Time spent travelling between an employee's base of operations and the work site shall be considered as time worked.

12.2 Except as otherwise provided herein, a work week is defined to consist of seven (7) consecutive calendar days, Saturday through Friday. The basic workweek shall consist of five (5) consecutive work days of eight (8) hours each with an unpaid meal break near the middle of the work period. The foregoing work hours, workdays, and work schedules may, however, be modified from time to time by the department head as deemed necessary by the needs of the City.

12.3 Each employee shall be entitled to two paid rest breaks daily of fifteen (15) minutes each. Missed breaks shall not be accumulated,

nor shall the employee receive added compensation for missed breaks.

12.4 During the term of this Memorandum of Understanding, the City and Union may meet and confer to propose and consider adopting alternate work schedules.

12.5 Overtime is defined as: a) time worked in excess of 40 hours in a one week period.b) time worked on a non-workday, and c) time worked on a holiday. Overtime work shall be computed to the nearest one-quarter (1/4) hour. For purposes of calculating overtime, "time worked" means actual hours worked on the job.

12.6 Compensation for overtime work shall be paid at a rate equivalent to one and one-half (1 1/2) times the employee's regular rate of pay with the exception that any hours worked in excess of twelve continuous hours shall be paid at two (2) times the employee's hourly rate. Employee may accrue Compensated Time Off (CTO) instead of overtime. Maximum accrual of CTO will be 80 hours. Once the employee reaches the maximum accrual, overtime will be paid in the current pay period that overtime was worked.

For calendar year 2024 – CTO over the maximum will not be cashed out. Employees in the bargaining unit may schedule time off as provided for in Section 21 to reduce their CTO accruals through June 30, 2025. CTO in excess of the maximum will be cashed out as of June 30, 2025.

Overtime worked may be selected as pay or compensatory time (CTO) at the discretion of the employee within the applicable payroll period.

Employees whose employment with the City is terminated for any reason shall, at the time of termination, receive compensation for any unused CTO previously earned.

12.7 Approved sick leave, vacation leave and CTO utilized by the employee will be counted as time worked for the purpose of computing overtime.

12.8 Standby: Standby is mandatory for all employees within the bargaining unit and is governed by the City's Standby Pay Program set forth in Appendix "C" attached to this Memorandum of Understanding.

ARTICLE 13

Promotion and Transfer

13.1 All promotions and transfers shall be in accordance with standards and procedures as determined by the City.

13.2 Whenever new or additional positions are created by the City Council or vacancies other than temporary vacancies occur, the City shall post such position vacancies for ten (10) calendar days, in order to give employees the opportunity to apply for such position vacancies. In filling such positions, the City shall give first consideration to regular employees who are fully qualified (fully/equally means all employees who hold permanent status and possess the special skills and/or background required for the position as proscribed by management and set forth in the job posting) for such position vacancies prior to employing a person from outside the bargaining unit. Promotions shall be based on the most qualified candidate.

13.3 All promotional appointments will be for a probationary period of 12 months. Whenever an employee's promotional appointment is terminated during the trial period, the employee shall either be returned to the previous classification in which either the probationary period or a previous trial period was completed or to another classification which is mutually acceptable.

ARTICLE 14

Demotion and Layoff

14.1 When it becomes necessary for the City to lay off regular employees, the City will give employees involved as much notice as possible; but in no event will such employees receive less than two (2) weeks' notice of layoff. Where probationary, temporary, or part-time employees are to be laid off, no notice of layoff need be given. Within each classification, all employees, other than regular employees, shall be laid off prior to regular employees being laid off. Regular employees shall be laid off in the reverse order of City seniority with the least senior employee being laid off first.

14.2 An employee whose position has been abolished may elect to displace another employee in the bargaining unit provided the employee either is qualified to perform the duties of the other classification, or previously satisfactorily performed the duties of the other classification, and the employee has greater City seniority than

the employee to be displaced. Employees who elect to displace to another classification shall be probationary for six (6) months unless the employee has previously served at least six (6) months in the other classification. Whenever an employee is demoted to a lower-paying classification the employee shall be placed on the salary step which has a wage rate closest to the employee's previous wage rate.

14.3 Laid-off employees' names shall be kept on a re-employment list for a period of one (1) year from the date of layoff and shall have preferential re-hire rights to the classification from which laid off in the reverse order of layoff. Whenever it becomes necessary for the City to notify a laid off employee of a re-employment opportunity, the City shall do so by use of registered mail to the employee's last known address. If an employee does not accept such offer of re-employment within seven (7) calendar days, the employee's name shall be removed from the re-employment list and the employee shall no longer have re-employment rights.

14.4 Employees who have elected to demote into a lower paying classification shall have preferential promotion rights to the classification from which they demoted in the reverse order of demotion for a period of one year from the date of the employee's demotion. If an employee does not accept an offer of promotion to the classification from which the employee was demoted, the employee will lose all preferential rights to re-promotion.

ARTICLE 15

Leave of Absence

15.1 Leave of absence without pay may be granted to regular employees by the City Manager for urgent and substantial reasons, up to a maximum of one (1) year, providing satisfactory arrangements can be made to perform the employee's duties without undue interference with the normal routine of work. Inability to return to work after an employee's sick leave has been exhausted shall be considered as an urgent and substantial reason

15.2 A leave of absence will commence on and include the first workday on which the employee is absent and terminates with and includes the workday preceding the day the employee returns to work.

15.3 All applications for leave of absence shall be made in writing except when the employee is unable to do so. The conditions under

which an employee will be restored to employment on the termination of leave of absence shall be clearly stated by the City in conjunction with the granting of a leave of absence. Upon an employee's return to work after a leave of absence, the employee will be reinstated to the employee's former position and working conditions, providing that the employee is capable of performing the duties of the employee's former position, except that if there has been a reduction of forces or the position has been eliminated during said leave, the employee will be returned to the position the employee would be in, had the employee not been on a leave of absence.

15.4 An employee's status as a regular employee will not be impaired by such leave of absence and the employee's seniority will accrue.

15.5 If an employee fails to return immediately on the expiration of the employee's leave of absence or if the employee accepts other full-time employment while on leave, the employee will thereby forfeit the leave of absence and terminate employment with the City.

15.6 An employee on a leave of absence of more than thirty (30) days as provided herein shall not accrue vacation or sick leave benefits nor maintain group insurance coverage. An employee may, however, at the employee's option and expense, maintain the employee's group insurance coverage providing the full monthly premium is received by the City on or before the first day of the month for which the premium is intended.

ARTICLE 16

Expenses

16.1 Whenever an employee uses the employee's personal automobile for the City's convenience, the employee will be reimbursed therefor at the rate per mile as established by the City from time to time, except however that the mileage rate shall not be reduced below the level established at the time of execution of this Memorandum of Understanding.

16.2 Employees who are assigned to temporary work at such distance from their regular headquarters that it is impractical for them to return thereto each day, or to their regular place of abode, will be allowed expenses for board and lodging in amounts as established by the City from time to time for the duration of such assignment, provided they board and lodge at places to be designated by the City. Future modifications of the City's policies relative to the foregoing

shall not result in a reduction in the reimbursement rates as established as of the date of execution of this Memorandum of Understanding.

ARTICLE 17

Sick Leave

17.1 Sick leave with pay shall be accumulated for each regular and probationary employee at the rate of eight (8) hours per calendar month (96 hours per year).

17.2 Sick leave shall be allowed for a non-work related absence due to the inability of an employee to be present or perform the employee's duties because of personal illness, off-duty injury, confinement for medical treatment, or serious illness or disability of a member of the employee's immediate family up to a maximum of twenty-four (24) hours. Immediate family as used herein shall be as defined in Section 18.1. Whenever any employee is entitled to receive sick leave with pay and also disability insurance benefits, sick leave compensation shall be added to all disability insurance benefits up to a maximum of full pay but in any event the combination of sick leave compensation and disability insurance pay shall not exceed one- hundred percent (100%) of the employee's regular payrate.

17.3 In case of illness extending beyond three (3) consecutive days, the employee may be required to furnish evidence of sickness or disability, including a doctor's note, before payment for sick leave will be made. The City may also require an employee requesting to return to work after sick leave or leave of absence for medical reasons to submit to a medical examination by a physician or physicians approved by City for the purpose of determining that such employee is physically fit and able to perform the duties of the employee's former position without hazard to the employee, or to fellow employees, or to the employee's own permanent health.

17.4 If a holiday which an employee is entitled to have off with pay occurs on a workday during the time an employee is absent on sick leave, the employee shall receive pay for the holiday as such, and it shall not be counted as a day of sick leave.

17.5 Whenever an employee takes sick leave, such sick leave shall be charged at the same number of hours per shift for which each employee is assigned whether 8-, 9-, 10-, or 12-hour shifts.

ARTICLE 18

Bereavement Leave

18.1 All regular full-time employees with at least 30 days tenure with the City are entitled to up to five (5) workdays of bereavement leave for an immediate family member as defined in this Section. Employees shall be entitled to bereavement leave without loss of pay up to a maximum of twenty-four (24) working hours for each death in the immediate family. Any remaining bereavement leave time up to the maximum total of five (5) workdays per immediate family death will be unpaid unless an employee at their own option chooses to use any available accrued paid leave (e.g., sick leave, vacation). Employees with less than 30 days seniority with the City are entitled to bereavement leave without pay. Bereavement leave need not be taken in consecutive days; however, must be used within three (3) months of the date of death of the immediate family member.

18.2 Immediate family means father, mother, brother, sister, spouse, domestic partner, child, stepchild, mother-in-law, father-in-law, grandparents, grandchildren, great grandparents and spouse's grandparents and great grandparents. At the request of the District, the employee shall furnish a death certificate and proof of relationship.

ARTICLE 19

Catastrophic Leave Transfer

19.1 City employees of this unit may donate an unlimited amount of sick leave hours (in whole hours) to another City employee of this unit who has sustained a life threatening or debilitating illness, injury or condition and has exhausted their sick leave. The donating employee shall retain a minimum of forty (40) hours in their sick leave account. The transfer shall be on an hour-for-hour basis and shall be paid at the rate of pay of the receiving employee.

19.2 All donated hours must be voluntary.

19.3 The City agrees to maintain the privacy of the donating employee should they wish to remain anonymous.

ARTICLE 20

Holidays

20.1 Regular full-time and probationary employees except as otherwise provided herein, shall be entitled to have the following holidays off with pay:

July 4, "Independence Day"
First Monday in September, "Labor Day"
November 11, "Veterans Day"
Thanksgiving Day
The day following Thanksgiving Day
December 25, "Christmas Day"
January 1, "New Year's Day"
Third Monday in January, "Dr. Martin Luther King Jr.'s birthday"
Third Monday in February, "President's Day"
Last Monday in May, "Memorial Day"

In addition, each employee shall be entitled to four (4) "Floating" holidays in each calendar year.

If any of the foregoing holidays fall on a Sunday, the Monday following shall be observed as the holiday, except by those employees who are regularly scheduled to work on Sunday, other than on an overtime basis. Employees who are regularly scheduled to work on Sundays shall observe such holidays on Sunday. If any of the foregoing holidays fall on a Saturday, the preceding Friday shall be observed as a holiday except by those employees who are regularly scheduled to work on Saturday, other than on an overtime basis. If any of the foregoing holidays fall on any day from Monday through Friday, inclusive, and that day is a regularly scheduled non-workday for an employee, such employee shall be entitled to receive eight (8) hours pay at the employee's regular hourly wage rate. Notwithstanding the foregoing, employees may be scheduled to work on holidays, in which event any such employee will, in addition to the employee's holiday pay, be compensated therefore at the overtime rate of pay for all time worked on such days.

20.2 If an employee is in a non-paid status on both workdays

immediately adjacent to the holiday, the employee shall not receive pay for the holiday.

ARTICLE 21

Vacations

21.1 Regular and probationary employees of the City shall accrue vacation units on an hourly basis with pay as follows:

Months of Employment	Vacation Hours Accrued Per Pay Period
1 – 36 months	3.69 hours (96 hours per year)
37-180 months	5.23 hours (136 hours per year)
181 months and on	6.77 hours (176 hours per year)

21.2 Vacation cannot be accrued while an employee is in a non-paid status.

21.3 Vacations (including Compensated Time Off) shall be scheduled by the department head after consideration of the wishes of the employee and the needs of the service. No employee shall be permitted to take more than twenty (20) consecutive working days of vacation without the authorization of the City Manager. No employee may take accumulated vacation time prior to the completion of six (6) full months of service to the City. No less than one (1) hour of vacation may be taken at any one (1) time.

21.4 The City shall not require an employee to take the employee's vacation in lieu of sick leave or leave of absence on account of illness.

21.5 If a holiday which an employee is entitled to have off with pay occurs on a workday during the time an employee is absent on vacation, the employee shall receive pay for the holiday as such, and it shall not be counted as a day of vacation.

21.6 A maximum of two (2) years of vacation may be accrued.

21.7 Employees whose employment with the City is terminated for any reason shall, at the time of termination, receive compensation for any unused vacation period previously earned.

21.8 Whenever an employee takes vacation/CTO leave, such vacation/CTO leave shall be charged at the same number of hours per shift for which each employee is assigned whether 8-, 9-, 10-, or 12-hour shifts.

ARTICLE 22

Uniforms

22.1 The City will provide uniforms and protective clothing for those employees who are required as a condition of employment to wear such uniforms while on duty. Such employees will provide all maintenance and cleaning for such uniforms.

22.2 The City will provide rain coats with hoods or rain hats, and rain pants for all employees who are required to work outdoors during inclement weather.

22.3 The City will reimburse each employee up to two hundred fifty dollars per year, for the purpose of boot maintenance (including resoling of footwear), footwear replacement or clothing (i.e., pants, shirts, socks, etc.).

ARTICLE 23

Employee Evaluations

23.1 Each employee shall be evaluated in writing by their management-level supervisor at least once each year. The supervisor shall discuss the evaluation with the employee and shall provide the employee with a copy of the written evaluation. The employee shall have the right to respond to negative evaluations and to attach a written response to the evaluation. A positive evaluation shall be necessary to receive the merit increase as noted in Section 11.2

23.2 Probationary employees shall be evaluated after three months of employment and prior to attaining regular status.

23.3 An employee who disagrees with the evaluator's statements or conclusions with respect to the employee evaluation report shall have the right to review such evaluation report with the department head and upon request, shall have the right to have a Union representative present. The employee shall also have the right to attach a written rebuttal within thirty (30) days of the date of the review of the evaluation.

ARTICLE 24

Employee Discipline

24.1 **Probationary Period:** Probationary employees shall be subject to disciplinary action, including termination, and shall not have the right to a hearing nor the right to file a grievance with respect thereto except, however, such employee shall have the right to meet with the department head to discuss the disciplinary action. Upon completion of the probationary period employees shall be subject to disciplinary action for just cause as prescribed herein.

24.2 The City has the right to take appropriate disciplinary action against regular status employees including, but not limited to, oral or written reprimand, suspension with or without pay, reduction in compensation, retention on the same step of the salary schedule, transfer, demotion and discharge. The City will follow progressive disciplinary steps.

24.3 No disciplinary action shall be taken for any cause which arose prior to the employee becoming regular, unless such cause was concealed or not disclosed when it can be reasonably assumed that the employee should have disclosed the facts to the City.

24.4 Causes for disciplinary action include, but are not limited to, the following:

- a) Use of or being under the influence of intoxicating beverages or illegal drugs on the job.
- b) Conviction of any criminal law which affects employee's ability to function on the job.
- c) Insubordination.
- d) Dishonesty.
- e) Absence without proper advance notification to the City unless it is impossible to provide such notice.
- t) Willful misconduct to the detriment of the City.
- g) Inefficiency in the performance of an employee's duties.
- h) Filing false claims for sick leave or workers' compensation benefits.
- i) Willful damage to public property or equipment or waste of public supplies.
- j) Fraud in securing employment.
- k) Interference with other employees in the performance of their duties to the detriment of the City.

- l) Carelessness or negligence in the use of public property or equipment.
- m) Discourteous, offensive, or abusive conduct or language toward other employees or the public.
- n) Providing false information to the City, including information supplied on employment application forms, employment records, or any other documents in connection with an employee's duties.
- o) Violation of, or refusal to obey, reasonable rules and regulations of the City or laws or regulations of the State of California.
- p) Repeated or unexcused tardiness.
- q) Failure to possess or keep in effect any required license, certificate, or similar employment requirements specified in the employment class specification, or as otherwise necessary for the employee to perform the duties of the position.
- r) Violation of City Policies

24.5 Prior to the imposition of discipline of a regular status employee other than an oral or written reprimand or a suspension of five (5) or fewer days, the City shall serve personally on the employee or mail to the employee's last known address by registered mail a Notice of Proposed Disciplinary Action containing the specific charges in writing, stating the cause for the disciplinary action, the proposed type of discipline, as well as copies of any documents or evidence proposed to be used against the employee. The notice shall indicate the effective date of the disciplinary action and shall contain a statement of the right to a hearing on such charges, and the right of representation. The time within which such hearing may be requested shall not be less than five (5) calendar days after service of the notice on the employee. Failure of the employee to file a request for hearing within the time specified shall constitute a waiver of the employee's right to a hearing. If the employee does so appeal, the department head shall hear the appeal and shall notify the employee in writing of the disposition of the appeal.

ARTICLE25

Miscellaneous

25.1 A regular or probationary employee who is summoned for jury duty and is unable to perform the employee's regular duties will be paid for the time lost at the employee's regular rate of pay.

25.4 No derogatory material shall be placed in an employee's personnel file without the employee's knowledge. Any employee, at the employee's request, shall be permitted to review the employee's own personnel file and to receive a copy of any document contained therein. The file may not, however, be removed from the Office.

25.5 Qualification for employment and continued employment is dependent upon the applicant and the employee meeting the City's medical, mental, and physical standards.

25.6 Whenever any employee is required to have a State of California driver license of a class level higher than the normal California driver license, the City will pay the additional state license fee and the periodic physical examination cost. The City will also allow the employee time off with pay during regular working hours to take any state-required driver license tests.

25.7 Whenever the City requires an employee to have a certificate or license for water or wastewater treatment or pesticide handling, the City will pay the employee's cost of obtaining and maintaining the required certificate or license, provided the City approves the expense in advance. If an employee fails, the first test the City will only pay for the first test and one (1) additional test.

ARTICLE 26

Employee Benefit Programs

26.1 **Retirement Plan:** Classic and PEPR) All regular and probationary employees are covered by the State of California Public Employees' Retirement System (PERS) supplemental to Social Security pursuant to a contract with PERS. The Classic benefit formula is known as 2% at age 60 retirement plan. The PEPR) benefit formula is 2%@62. The option of granting Public Employees' Retirement System benefit credit for unused sick leave is included.

26.2 **Medical Insurance:**

A. The City will continue the flexible benefit plan for employee

health benefits in accordance with the Internal Revenue Code Section 125.

B. The City will contribute monthly funding toward all eligible regular, probationary, and part-time regular employee's health plan as set forth below:

1. The City will contribute 100% of the employee's premium cost and one-half of the employee's dependent cost for the Cal-PERS Gold Plan or Tricare. However, if the cost of Tricare exceeds that of the Cal-PERS Gold Plan, the City is only obligated to pay the Cal-PERS amount toward Tricare coverage. The employee share of premium, if any, shall be paid by each employee by automatic payroll withholding.
2. Employees may elect to opt out of the City medical insurance provided they are able to show proof of receiving health care coverage from another source. Employees who elect to opt out of the City's medical insurance shall receive three hundred and fifty dollars (\$350.00) per month.

26.3 **Dental Plan:** The City will contribute, on behalf of each eligible employee and their dependents, 100% of the eligible employee's dental plan.

26.4 **Vision Plan:** The City will contribute, on behalf of each eligible employee and their dependents, 100% of the eligible employee's vision plan.

26.5 **Life Insurance Plan:** The City will provide, at no cost to the employee, \$25,000.00 in group term life insurance.

26.6 **Deferred Compensation:** The City will match one-half of an employee's contribution to one of three 457 plans the City participates in up to a maximum City contribution of 2%

ARTICLE 27

Savings Provision

27.1 If any provision of this Memorandum of Understanding is held to be contrary to law by a court of competent jurisdiction, or held to be outside the scope of negotiations, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other

provisions will continue in full force and effect.

ARTICLE 28

Effect of Memorandum of Understanding

28.1 It is understood and agreed that the specific provisions contained in this Memorandum of Understanding shall prevail over City practices and procedures, to the extent of a conflict, and over State laws, to the extent permitted by State law.

ARTICLE 29

Entire Agreement

29.1 Except as specifically provided in Article 30 (Term), during the term of this Memorandum of Understanding, the Union expressly waives and relinquishes the right to meet and negotiate on wages, hours of employment, and terms and conditions of employment, and agrees that the City shall not be obligated to meet and negotiate with respect to any subject or matter whether referred to or covered in this Memorandum of Understanding or not, even though such subject or matters may not have been within the knowledge or contemplation of either or both the City or the Union at the time they met and negotiated on and executed this Memorandum of Understanding, and even though such subjects or matters were proposed and later withdrawn. Notwithstanding the foregoing, however, if the City exercises its right to contract out bargaining unit work or services, at the Union's request, the City will meet and confer with the Union on the impact of the City's decision.

ARTICLE 30

Term

30.1 This Memorandum of Understanding shall take effect as of _____ and shall remain in full force and effect through June 30, 2025,

30.2 This Memorandum of Understanding shall not be amended or supplemented except by agreement of the parties hereto, reduced to writing and duly signed by each.

In witness whereof, the parties have executed this Memorandum of Understanding in Weed, California, as of the day and year first above written and upon approval by the City Council and members, to be effective _____.

For the City

Mayor

Date

Public Works Bargaining Unit:

Jason Benkosky, Shop Steward

Date

For the Union:

Heather McFall, Business Agent
General Teamsters Local 137

Date

In witness whereof, the parties have executed this Memorandum of Understanding in Weed, California, as of the day and year first above written and upon approval by the City Council and members, to be effective _____.

For the City:

Subject to approval by the City Council, this MOU is tentatively agreed to

, Mayor

Spencer Beale
Interim City Manager

Date

2/12/25

Josh M...
CHIEF OF POLICE

Public Works Bargaining Unit:

Jason Benkosky, Shop Steward

Date

For the Union:

Heather McFall

Heather McFall, Business Agent
General Teamsters Local 137

2/12/2025

Date

In witness whereof, the parties have executed this Memorandum of Understanding in Weed, California, as of the day and year first above written and upon approval by the City Council and members, to be effective _____.

For the City:

Subject to approval by the City Council, this MOU is tentatively agreed to

, Mayor


Interim City Manager

Date

2/12/25


CHIEF OF POLICE

Public Works Bargaining Unit:

Jason Benkosky, Shop Steward

Date

For the Union:

Heather McFall, Business Agent
General Teamsters Local 137

Date

APPENDIX "A"
SCHEDULE OF WAGE
RATES

Effective:

Classifications

Step	A	B	C	D	E
Maintenance Worker I	3713	3822	3938	4055	4177
Maintenance Worker II	4078	4200	4329	4456	4590
Mechanic	4078	4200	4329	4456	4590
Wastewater Treatment Plant Operator	4274	4402	4535	4672	4810
Supervisor	5166	5321	5479	5645	5813

APPENDIX "B"

SPECIALIZED CERTIFICATES/EDUCATIONAL DEGREES

Back Flow Certificate

Water Distribution Operator D2

Sewer Treatment Plant Operator 1

Sewer Treatment Plant Operator 2

Class A Driver's License

AA or AS

BA or BS

APPENDIX "C"

CITY OF WEED STANDBY PAY PROGRAM

Purpose: To provide and compensate the personnel to manage public works emergencies affecting the public health and/or safety.

Public Works personnel will be placed "on call" for one week at a time, on a pre-arranged rotating basis.

Call outs will be authorized by one of the following: Police Department Dispatcher, Director of Public Works or his/her authorized representative, or the City Manager

The standby period which covers the hours not included in the regular work schedule beginning at 4 p.m. on Friday and ends at the same time the following Friday. The person on standby shall be available immediately to respond in person, by telephone, or other pre-arranged contact, and shall report to the City corporation yard or to the site of the emergency within 30 minutes of being contacted.

Payment for standby is \$300.00 per week. Payment for callouts is at time and one-half (1 1/2) the employee's normal hourly rate with a minimum payment of two (2) hours for each callout.

The weekly standby may be swapped only when pre-approved by the

Director of Public Works.

Failure to perform the standby when scheduled or to respond when called out will be subject to disciplinary action.

The City agrees to provide a take-home vehicle to all employees while assigned to standby who live within a ten (10) mile radius from the City of Weed city limits.

City of Weed - 550 Main St/PO Box 470 - Weed, CA. 96094
(530)938-5020



03/03/2025

Jeremy J. Pearson
19024 Elm Wy.
Weed, CA. 96094

INCIDENT NUMBER: 2502280019
CITATION NUMBER: A1210
TOTAL FINE DUE: \$100.00
DUE DATE: March 28, 2025

CHARGE WITH DESCRIPTION

10.28.060(B) WMC
Repair Vehicle On Roadway

PLEASE NOTE YOU CAN MAIL YOUR PAYMENT TO: PO BOX 470, WEED, CA 96094 OR PAY IN PERSON
550 MAIN ST - WEED, CA. 96094 OR CALL 530-938-5020 AND PAY OVER THE PHONE.

The above-listed violation(s) must be paid within 30 days to avoid further action. If the fine is not received at the Weed City Hall within 30 days, an applicable fee will be charged per WMC 19.01.120.

Option 1 - PAY TOTAL AMOUNT DUE AND CLOSE YOUR CITATION: Important Notice:
This option will close your citation and no further action will be taken. To pay the indicated fine(s) mail or return in person your signed copy of the citation, along with a check or money order to the address above.

Option 2 - HEARING REQUEST: Any cited person has a right to a hearing. Request for a hearing are to be within thirty (30) days from the date of the issuance of the citation, together with an advance deposit of the full amount of the fine as specified above. The money will be deposited in a trust account awaiting the outcome of the hearing. You and the issuing or enforcing officer will have the opportunity to appear before the hearing officer/City Manager. If you select to have a hearing and fail to appear on the hearing date and time, your case will be still go forward.

If you chose to request a hearing, please read below sign and date.

- I understand the city must receive the total amount due by the date provided.
- I understand that if I am found not guilty, my fee will be refunded to me.
- It is my responsibility to make certain the city has my correct mailing address.
- I will contact the city within 2-3 weeks of making my written request if I have not received further correspondence from the city.

Signature

3/3/25

Date

If payment is made over the phone this form must be signed and the original mailed. Please tell the person taking the payment that your requesting an admin hearing with the City Manager. You can fax form to 530-938-5096 or email to sandra.duchi@ci.weed.ca.us. The original will still needs to be mailed to P.O. Box 470 Weed, CA. 96094

Payments of a fine shall not excuse or discharge any continuation or repeated occurrence of the code violation that is the subject of the citation.

PHONE HOURS TO SPEAK WITH A CLERK: Phone number is 530-938-5020, hours of 8:00am to 3:00pm Monday through Thursday / excluding holidays.

To Whom it may concern,

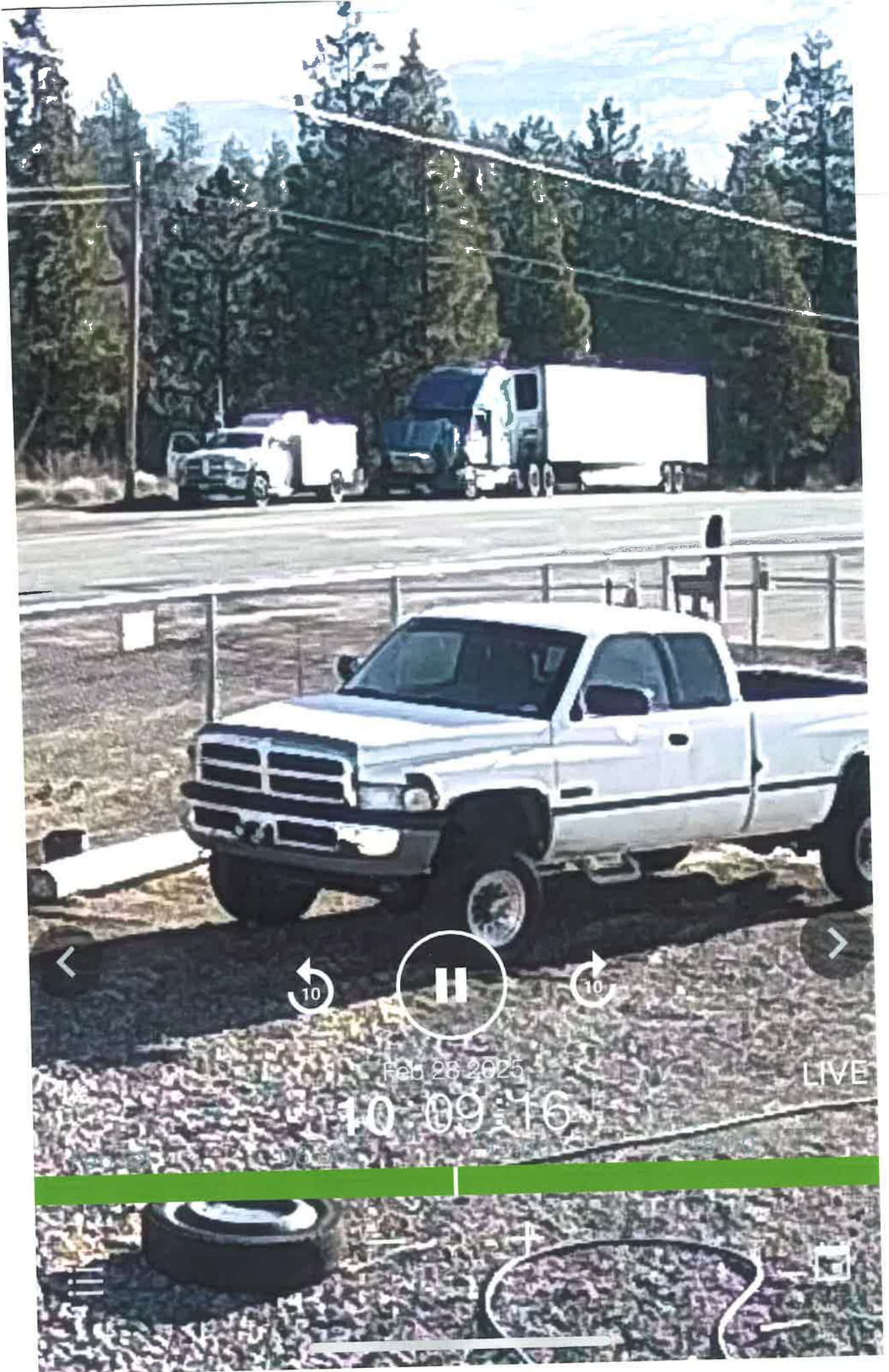
On Friday, February 28th, the owner of JP & Family Truck Repair received a call from a trucking company requesting assistance with a semi-truck that would not start. The truck was located across the street from JP & Family Truck Repair's shop at 600 North Weed Blvd. Upon arrival, it was determined that the truck's starter was damaged and required repair. Since the truck was positioned approximately 10 feet off the road, it was deemed safe to perform the repair at the site.

While work was underway, Weed Police Department arrived and issued a citation for "repairing vehicle on roadway." However, photographic and video evidence from the shop property clearly shows that the truck was not on the roadway (we request the body camera and patrol car footage of the issuing officer, Badge #480, to be reviewed for clarification).

JP & Family Truck Repair believes this citation to be unwarranted and views it as discriminatory toward the business. We are committed to providing necessary roadside assistance as safely as possible and always prioritize the well-being of our customers and the public.

JP Pearson

Nathaniel Pearson



Feb 28 2025

10:09:16

LIVE

