

CITY OF WEED CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 12, 2025

The City Council of the City of Weed held a regular meeting on Thursday, June 12, 2025, at 5:30 pm in the Council Chambers at City Hall. Mayor Darrell Parham called the meeting to order. Present, in addition to Mayor Parham, were Council Members Mark Mazzoni, Ken Palfini, Phet Virasonh, and Melissa Whetstine. Also present were Acting City Manager and Police Chief Justin Mayberry, City Attorney David Ruderman, Finance Director Jill Porterfield, Public Works Director Chris Davis, Acting Fire Chief Brian Carter, and City Clerk Sandra Duchi

III. ACCEPTANCE OF AGENDA/URGENCY ITEMS

Council Member Palfini moved to accept the agenda as posted. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

IV. NON-AGENDA PUBLIC COMMENT

Glennis Strongheart Rasmussen addressed the council regarding truck parking and exhaust fumes along Hwy 265.

V. COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Mazzoni reported attending a LAFCO meeting. Council Member Whetstine reported attending several graduations and promotions this past week and congratulated the Class of 2025. Council Member Palfini invited all to attend the Collier Interpretive Center ribbon cutting of their river trail on June 23, 2025. Mayor Parham reported attending the Weed Sci-fi festival and reminded citizens of the upcoming Carnivale in July.

VI. CONSENT AGENDA

Mayor Parham read the consent agenda, asked for public comment, and asked if any member would like to pull any items from the consent agenda. Council Member Whetstine requested item B be removed. There were no other items removed, and all other items were considered inclusively.

- A. By Motion – Council considered second reading and adoption, by title only, of Ordinance No. 484 - 2025, amending to the Weed Municipal Code sections 18.08.035, 18.08.197, 18.08.260, 18.08.350, 18.08.445, 18.08.496, 18.08.497 of Chapter 18.08 of the Weed Municipal Code and the City of Weed Zoning District Regulations to Regulate Extended Hotel Stays.
- B. (Removed from Consent)
- C. By Motion - Council considered adopting amended Resolution No. 13-2025 Surplus of 2014 International Ambulance, for sale.
- D. By Motion – Council considered approving Resolution No. 16-2025 approving additional license for off-sale alcoholic beverages at 292 E. Vista Drive.
- E. By Motion – Council considered approving Resolution No. 17-2025 approving the City Manager to enter into the Contract for Special Services with the Shasta Valley Resource Conservation District.
- F. By Motion – Council considered approving staff to release a Request for Proposal (RFP) for complete tear off and replace of the City Hall flat roof and internal gutter system.
- G. By Motion – Council considered approving minutes from May 8, 2025, Regular and Special Meetings, and June 3, 2025, Special Meeting.
- H. By Motion – Council considered approving payment warrants dated May 20, 2025, including any voided warrants and manual issued items totaling \$509,202.88.
- I. By Motion – Council considered approving and filing the month end report for May 2025.

Council Member Palfini moved to approve the consent agenda as amended. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT : None

VI. ITEMS REMOVED FROM CONSENT

- B. By Motion - Council considered second reading and adoption, by title only, of Ordinance No. 485-2025 designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection. Council Members questions were asked and answered. Council Member Whetstine moved to table the second reading and gave directions to staff. Council Member Virasonh seconded the motion to table and the votes was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
NOES: None
ABSENT : None

VIII. PUBLIC HEARING

A. To review Community Development Block Grant eligible activities and collect residents' views on housing and community development needs. Proposed project(s): Boles Creek Storm Water Improvement Project. Public Works Director Davis presented the staff report. Mayor Parham opened the public hearing at 6:05pm. Brandy Caporaso discussed the process, and reasons for the public hearing. There were no other public comments. Mayor Parham closed the hearing at 6:15pm. Council Members discussed, questions were asked and answered.

IX. COUNCIL BUSINESS

- A. **Measure O Committee:** By Motion - Council considered an appointment to the Measure O Advisory Committee; one (1) seat open. Council Member Palfini introduced Neva Barnett. Council Members questions were asked and answered. Council Member Palfini moved to appoint Neva Barnett to the Measure O Committee. Council Member Mazzoni seconded the motion and the vote was:
AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
NOES: None
ABSENT : None
- B. **Public Works:** By Motion – Council considered approving Resolution No. 18-2025 authorizing staff to apply for USDA lending in the amount of \$6,875,000.00 for the Shastina Wastewater Treatment Plant Improvement Project (South Weed Line) and authorize the City Manager to execute required documents. Public Works Director Davis presented the staff report. Council Members questions were asked and answered. Council Member Whetstine moved to adopt Resolution No. 18-2025. Council Member Parham seconded the motion and the vote was:
AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
NOES: None
ABSENT : None
- C. **Finance:** By Motion – Council considered adoption of Resolution No. 19-2025 adopting the proposed budget for Fiscal Year 2025-2026. Finance Director Porterfield presented the staff report. Council Members questions were asked and answered. Council Member Whetstine moved to adopt Resolution No. 19-2025. Council Member Mazzoni seconded the motion and the vote was:
AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
NOES: None
ABSENT : None
- D. **Transient Occupancy Tax (TOT)** – by Motion, considered requests for TOT and approve allocations. Council Member Parham declared he is a non-compensated Board Member of the Chamber of Commerce and requested it be reflected in the minutes. Council Member Palfini declared he is a non-compensated Board Member of the Siskiyou Community Resource Collaborative that oversees the Weed Community Resource Center and requested that it be reflected in the minutes. Council Members reviewed all allocations and averages. Nancy Irvine, accompanied by staff members Suzie and Glenda discussed the Weed Chamber and activities. Council Members discussed allocations. Council Member Whetstine moved to approve the 25/26 TOT allocations as presented in the average column. Council Member Mazzoni seconded the motion and the vote was:
AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.
NOES: None
ABSENT : None

X. STAFF REPORTS

Fire reported that the department received 70 calls for service last month, completed 180 hours of training, 21 defensible space inspections, responded to multiple fires this past month, the department received a donation from CG Roxann, spoke with Stephen Decatur in Dunsmuir on how to create a Fire Wise community, and his department is participating in a Fire Camp at College of the Siskiyous. Finance thanked her staff for their work and gave an update on the Finance Dept software update. Public Works reminded citizens of the continued construction on Main Street as well as College Ave. Police Department reported June 6, 2025, they participated in the Butteville Field Day and reminded citizens June 19, 2025 will be the Rabies Clinic at City Hall. City Attorney reported attending the League of California Cities Attorneys conference in Burlingame, there is recent news in other municipalities taxing streaming services and gathered information regarding cybersecurity and ransomware attacks.

Council Member Whetstine moved to adjourn to closed session at 7:13 pm. Council Member Parham seconded the motion and the vote was:

AYES: Council Member Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

ABSTAIN: None

XII. CLOSED SESSION

A. Public Employee Appointment (§54957)

City Manager

B. Conference with Real Property Negotiator

(Gov. Code § 54956.8)

Property Address: 150 Alamo Ave. Weed, CA 96094

City Negotiator: Justin Mayberry, Acting City Manager

Negotiating Party: Mountain Valley Health Center

Under Negotiation: Price and terms of payment

C. Conference with Legal Counsel - Existing Litigation (§54956.9(d)(1))

City Council finds, based on advice from legal counsel, that discussion in open sessions will prejudice the position of the City in the litigation.

Name of Case: Steven Duncan v. City of Weed, California

Case Number: 25CV05223

Names of Parties: Plaintiff Steven Duncan and Defendant City of Weed, California

D. Conference with Legal Counsel - Anticipated Litigation (§54956.9(e)(2))

A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

Number of Cases: 1

XIV. ADJOURN TO OPEN SESSION

Announcement of action taken, if any, by the City Council in Closed Session required by the Ralph. M. Brown Act (Gov. Code, §§ 54950 et seq.)

Council Member Palfini moved to adjourn to open session at 8:20pm. Council Member Whetstine seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

There was no reportable action.

XV. ADJOURNMENT

Council Member Palfini moved to adjourn the meeting. Council Member Mazzoni seconded the motion, and the vote was:

AYES: Council Members Mazzoni, Palfini, Parham, Virasonh, and Whetstine.

NOES: None

ABSENT: None

SINE DIE 8:21pm

Mayor

ATTEST :

City Clerk