

**MINUTES**  
**VILLAGE OF SURING BOARD MEETING**  
**TUESDAY, JUNE 1, 2026, AT 4:00 PM**

1. Meeting Called to Order by Village President Steffek at 4:00 pm.  
Roll Call: Kohlwey, Kramp, Miller, Nieling, Steffek, and Tonn, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Danny Woodke, and Public Works Director Jeff Tienor. Public: Harry Smith (5:00 PM – 5:05 PM). School was absent.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Kramp and second by Nieling. All ayes. Motion carried.  
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the MAY meeting(s) were approved with a motion by Nieling and second by Kramp. All ayes. Motion carried.
6. Certified Survey Map: Motion to approve Certified Survey Maps for 313 S Knapp Street and 203 S Knapp Street made by Kohlwey and second by Nieling. All ayes. Motion carried.
7. Suring Car Show (Luke Krueger): Discussion and possible action on Annual Suring Car Show – not present, no action taken.
8. Board of Review: Motion to adjourn Board of Review to a later unknown date made by Kohlwey and second by Kramp. All ayes. Motion carried.
9. Art Bahr – MAS: Bahr not present, no new update.
10. Annual Alcohol & Cigarette Licenses:
  - Motion to approve Class A and Class B Beer & Liquor Licenses as presented contingent to successful background checks made by Kramp and second by Tonn. All ayes. Motion carried.
  - Motion to approve Operator Licenses as presented contingent to successful background checks made by Kramp and second by Nieling. All ayes. Motion carried.
  - Motion to approve Cigarette Licenses as presented made by Kramp and second by Miller. All ayes. Motion carried.
11. Village of Suring Emergency Operations Plan: Motion to approve resolution 02-2026 Emergency Operations Plan made by Kohlwey and second by Kramp. All ayes. Motion carried. Village Board was given copy of Emergency Operations Plan which was reviewed for updates and will be sent to Oconto County for filing.
12. Citizen of the Year: Motion to nominate and approve the 2026 Citizen of the Year award to be presented to Randall Schuettpelz at the Labor Day Celebration in September made by Kramp and second by Nieling. All ayes. Motion carried.
13. Treasurer's Report \* Clerk's Report: MAY 2026 –Due to bank statements not being received treasurer's report will be presented on June 15<sup>th</sup> board meeting. May 2026 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Nieling. All ayes. Motion carried. Clerk reported past due utility accounts increase of \$2,600 over previous month, park grants update, park sponsorships requests being sent, snow disaster emergency reimbursement of expenses submitted to State, clinic lease amendment received from Bellin and forwarded to legal counsel for review, fire truck loan closing complete, gave update of in progress item, and vacation schedule for office for June.
14. League of Wisconsin Municipalities Insurance: Motion to approve annual renewal for Wisconsin League of Municipalities Insurance policy for 2026-2027 made by Kohlwey and second by Kramp. All ayes. Motion carried.
15. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Nieling and second by Kramp.

**VOUCHERS: JUNE 01 - 24**

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|---------------|----|----------|
| General Fund: | \$ | 7,898.82 |
| Fire Dept:    | \$ | 5,217.98 |
| Water:        | \$ | 6,029.75 |
| Sewer:        | \$ | 5,441.39 |

**ROLL CALL VOTE: AYES:** Kohlwey, Kramp, Miller, Nieling, Steffek, and Tonn. **NAYS:** None. Motion carried.

**16. DEPARMENT REPORTS**

- **POLICE DEPARTMENT:** Chief Woodke gave MAY report noting 74 calls for service, 6 traffic citations issued during the month, and 1 felony criminal charges forwarded to District Attorney. Chief gave an update on addressing ordinance violations for unregistered vehicles and other ordinance violations, updated on money received from drug take back day, update on National Night Out event to be held in August 2026. Motion to approve Chief's report made by Nieling and second by Tonn. All ayes. Motion carried.
- **FIRE DEPARMENT:** report for MAY 2026, was presented noting 5 calls for EMS Lift Assists (Village and Town Maple Valley), 2 regular meetings, 1 lightning strike (Town of How), 1 Town of How multiple grass fires, and 1 rescue task force meeting. Motion by Kramp and second by Tonn to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for MAY 2026, utility has 2 meters left to change out, Water Tower inspection update, Sanitary Survey complete, Wells all working good, treatment plant is having an issue that seems to be clearing up as the month goes along, garbage pick-up issue update, and equipment update given. Motion to approve public works report was made by Nieling and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT:** MAY 2026 (included in public works director report)
  - Motion to approve using Line of Credit funds to pay off existing Safe Drinking Water Fund Loan of \$32,198.52 made by Kramp and second by Kohlwey. All ayes. Motion carried.
  - Motion to approve Resolution 03-2026 Compliance Maintenance Annual Report made by Kramp and second by Nieling. All ayes. Motion carried.
- **SEWER DEPARTMENT:** MAY 2026 (included in public works director report)
- **STREETS:** MAY 2026 (included in public works director report)
- **PARKS:** MAY 2026 (included in public works director report)
- **RECYCLING:** MAY 2026 (included in public works director report)
  - Motion to approve application on Environmental Monitoring Reductions for Suring landfill made by Kramp and second by Miller. All ayes. Motion carried.  
The Village received correspondence from the Wisconsin DNR stating that the Village can apply for a reduction in landfill testing to go from twice a year to once a year. If the Village notifies the DNR by July 15<sup>th</sup> that the Village would like to proceed the \$1,650 review fee will be waived.
- **TID #1:** MAY 2026 – no additional report.

**17. Other information requiring NO board action:**

- Special Village Board Meeting – Monday, June 15, 2026 at 2:30 PM
- Parks Committee Meeting – Monday, June 22, 2026 at 3:00 PM

**18. CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel - No closed session.

**19. OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. N/A

**20. ADJOURNMENT** – next board meeting Tuesday, July 14, 2026, at 5:00 PM. Motion to adjourn made by Kramp and second by Nieling. All ayes. Motion carried. Meeting adjourned at 4:54 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher