

MINUTES

VILLAGE OF SURING BOARD MEETING

TUESDAY, APRIL 21, 2026, IMMEDIATELY FOLLOWING THE ANNUAL REORGANIZATIONAL MEETING

1. **Meeting Called to Order** by Village President Steffek at 5:11 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Steffek, and Tonn, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Danny Woodke, and Public Works Director Jeff Tienor. Public: Luke Krueger, Kelly Krueger, Randall Schuettepelz, Bruce Hischke, James Mahoney, Steve Fifield, Harvey Miller, Brian Eastman, Katie Gardebrecht, and Lori Schaefer.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
Village President presented Randall Schuettepelz with a plaque and thanked him for his 39 years of service to the Village of Suring as a Trustee.
3. **Agenda** motion to approve agenda was made by Nieling and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** None.
5. **Minutes** of the MARCH meeting(s) were approved with a motion by Kramp and second by School. All ayes. Motion carried.
6. **Suring Labor Day Celebration (Steve Fifield)**: Discussion and possible action on Annual Suring Labor Day Celebration.
– no action taken.
James Mahoney informed the Village Board that the annual insurance for the Suring Labor Day Celebration Committee is getting to be too expensive for the non-profit to fund. Mahoney stated that many of the local organizations that are assisting with the celebration have their own annual insurance policies so it's really doubling up the insurance for the weekend. Mahoney stated that the Suring Labor Day non-profit is seeking to possibly dissolve the non-profit status with the State of Wisconsin. Once that is dissolved Mahoney stated there is money in the non-profit and was wondering about the Village holding that money to be used for Labor Day festivities.
7. **Suring Car Show (Luke Krueger)**: Motion to approve moving forward with smoke pad after details presented to Village for final approval of placement made by Miller and second by Tonn. All ayes. Motion carried.
Luke Krueger gave update to Village Board that the car show is officially a 501(c)(3) non-profit club. His main inquiry to the board was about the smoke pad to be placed in the park. Village to meet with Krueger for final placement before construction.
8. **2025 Audit Report Clifton Larsen Allen CPA (Leah Lasecki)**: Lasecki, Principal at Clifton Larsen Allen, presented 2025 audit report to Village Board.
9. **Art Bahr – MAS**: Bahr not present, no new update.
10. **Ordinance Updates**:
 - Discussion and possible action on update to mobile home ordinance 13-1-200 through 13-1-214 to add annual fee, late fees, and noncompliance guidelines – no action taken.
 - Motion to approve ATV/UTV Ordinance to allow access into Village from Town of How over the Highway 32 bridge per State of Wisconsin Statute made by Nieling and second by Kramp. All ayes. Motion carried.
 - Discussion and possible action on residential zoning ordinance 13-1-22 through 13-1-23 to add minimum square footage for conventional construction – no action taken.
 - Discussion and possible action on short term rental ordinance 13-1-74 through 13-1-75 to include deadline dates for applications, license dates, late fees, and noncompliance guidelines. – no action taken.
11. **Operator License**: Motion to approve operator license for Brinley Habeck for Krist contingent upon background check made by Kramp and second by School. All ayes. Motion carried.
12. **Short Term Rental Application**: Discussion and possible action on application for short term rental application – no action taken, application not received in clerk's office.
13. **Treasurer's Report * Clerk's Report**: MARCH 2026 –treasurer's report was given by treasurer and motion to approve was made by School and second by Kramp. All ayes. Motion carried. MARCH 2026 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Nieling. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, park grants update, request to apply for Oconto County Recreational Grant, fire truck financing, line of credit update, snow disaster emergency reimbursement of expenses update, Bellin clinic lease update, state benefit system update and training

requirements, and June and August meeting dates to move due to schedule conflict and election. June Village Board meeting scheduled for June 1, 2026, at 4 PM and August Village Board meeting set for Monday, August 10, 2026, at 4 PM. Motion to approve clerk to apply for Oconto County Recreational Grant made by Nieling and second by Kramp. All ayes. Motion carried.

- Motion to approve increasing municipal court fee from \$38 to \$48 per 2025 Wisconsin Act 113 made by Kohlwey and second by School. All ayes. Motion carried.

14. BILLS: were reviewed by the Finance Committee and paid on April 15, 2026 – check report was presented to each board member. Motion to approve the following made by Kramp and second by Tonn.

Checks 37098 - 39650

General Fund:	\$ 17,814.26
Fire Dept:	\$ 4,950.18
Water:	\$ 9,413.47
Sewer:	\$ 5,041.13

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, Steffek, and Tonn. NAYS: None. Motion carried.

15. DEPARTMENT REPORTS

- POLICE DEPARTMENT: Chief Woodke gave MARCH report noting 123 calls for service, 7 traffic citations issued during the month, 4 ordinance violations, and 1 criminal charge. Chief gave an update on addressing ordinance violations for unregistered vehicles and other ordinance violations, and additional patrol coverage due to noise/speeding complaints. Motion to approve Chief's report made by Kramp and second by Nieling. All ayes. Motion carried.
- FIRE DEPARTMENT: report for MARCH 2026, was presented noting 1 alarm malfunction in Village, annual dance fundraiser, CPR training, participation in school fire drill at Suring Public. Motion by Nieling and second by School to approve the Fire Department report as presented. All ayes. Motion carried.
 - Motion to approve financing for the fire truck with Peshtigo National Bank for no more than \$500,000 for 4.55% made by Kramp and second by Kohlwey. All ayes. Motion carried.
- PUBLIC WORKS: Public Works Director reported for MARCH 2026, utility has 2 meters left to change out, Sanitary Survey update, Well 2 valve seats need to be changed, Well 1 and Well 3 working well, Water tower is good, treatment plant is running better, equipment update given, power off at River Park due to water levels, annual recycle meeting tomorrow, new cameras installed at Village Hall. Motion to approve public works report was made by Kramp and second by Tonn. All ayes. Motion carried.
- WATER DEPARTMENT: MARCH 2026 (included in public works director report)
 - Motion to approve water rate case change of public fire protection fees to all direct bill made by Kohlwey and second by School. All ayes. Motion carried.
- SEWER DEPARTMENT: MARCH 2026 (included in public works director report)
- STREETS: MARCH 2026 (included in public works director report)
- PARKS: MARCH 2026 (included in public works director report)
- RECYCLING: MARCH 2026 (included in public works director report)
- TID #1: MARCH 2026 – no additional report.

16. Other information requiring NO board action:

- Kohlwey gave update on the Oconto County WI Towns Association meeting.

17. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel to include Village President, Trustees, Clerk, Deputy Clerk, and Public Works Director made by Kramp and second by School. All ayes. Motion carried. Entered closed session at 6:51 PM.

18. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. No action taken. Returned to open session at 6:53 PM.

19. ADJOURNMENT – next board meeting Tuesday, May 12, 2026, at 5:00 PM. Motion to adjourn made by Kramp and second by Nieling. All ayes. Motion carried. Meeting adjourned at 6:53 PM.