

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, FEBRUARY 10, 2026, AT 5:00 PM

1. Meeting Called to Order by Village President Steffeck at 5:00 pm.
Roll Call: Kohlwey, Kramp, Miller, School, Schuettepelz, and Steffeck, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Danny Woodke, and Public Works Director Jeff Tienor. Public: Lisa Gipp and Mike Jandrin. Nieling was excused.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to move agenda items 17 and 18 after agenda item 7 was made by Kramp and second by School. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the JANUARY meeting(s) were approved with a motion by Schuettepelz and second by Kramp. All ayes. Motion carried.
6. Art Bahr – MAS: Bahr not present, no new report.
 - Motion to approve Watermain River Crossing project award of bid to Advance Construction, Inc. in the amount of \$1,035,638.50 made by Schuettepelz and second by School.
Roll call vote: AYES: Kohlwey, Kramp, Miller, School, Schuettepelz and Steffeck. NAYS: None. Motion carried.
 - Motion to approve Watermain River Crossing project bond counsel to be Fryberger, Buchanan, and Smith made by Kramp and second by Miller. All ayes. Motion carried.
7. Bow Hunting Request (Mike Jandrin): Motion to not allow bow hunting as provided in Village ordinance and due to declining others to bow hunt in the past made by Schuettepelz and second by School. All ayes. Motion carried.
8. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(e) – Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion to go into closed session to include full village board, village president, clerk-treasurer, deputy clerk-treasurer, police chief, public works director, Mike Jandrin and Lisa Gipp made by Kramp and second by Miller. All ayes. Motion carried. Went into closed session at 5:15 PM.
9. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. Returned to open session at 5:25 PM, no action taken.
10. Mobile Home Park License: Discussion and possible action on annual mobile home park license for Suring Village MHP, LLC. – Motion to send 10 day correction notice for property at 106 Muehl Drive, if not brought into compliance in notice period proceed with vacate notice made by Kramp and second by Schuettepelz. All ayes. Motion carried.
11. Bellin Clinic: Motion to have attorney prepare and send 28 day vacate notice made by Miller and second by Schuettepelz. All ayes. Motion carried.
Discussion was had by the Village Board on the Air Quality report that Bellin provided to the Village. Clerk read guidance provided by Village attorney.
12. Operator Licenses: Motion to approve operator licenses for Jennifer Lupe (Dollar General), Makayla Hansen (Krist), and Robert Richter (Bowling Alley) made by Kramp and second by Miller. All ayes. Motion carried.
13. Class B Alcohol License: Discussion and possible action on Class B alcohol license for Katie Jo Gardebrecht for Old Smashins – no action taken, Clerk to post notice in newspaper and bring to next Village Board meeting.
14. Maplebreeze Invoice: Motion to not pay remaining invoice made by Kramp and second by School. All ayes. Motion carried.
15. Treasurer's Report * Clerk's Report: JANUARY 2026 –treasurer's report was given by treasurer and motion to approve was made by Kramp and second by Schuettepelz. All ayes. Motion carried. JANUARY 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by School. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, park grants update, fire department fire truck status, ordinance committee update, audit update, and annual interest earned update.

16. **BILLS**: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettepelz and second by Kramp.

VOUCHERS FEB 01-29

General Fund: \$ 19,595.27

Fire Dept: \$ 2,088.74

Water: \$ 3,853.88

Sewer: \$ 4,252.07

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, School, Schuettepelz and Steffeck. NAYS: None. Motion carried.

17. DEPARTMENT REPORTS

- **POLICE DEPARTMENT**: Chief Woodke gave report noting 66 calls for service, 4 traffic citations issued during the month, 3 marijuana arrests, and 1 case sent to District Attorney. Chief gave an update on training, attended State of WI Chief training along with additional required training, equipment update, Drug Take Back is set for April 18th from 10 AM to 2 PM, and will be addressing ordinance violations for unregistered vehicles and other ordinance violations in near future. Motion to approve Chief's report made by Kramp and second by School. All ayes. Motion carried.
- **FIRE DEPARTMENT**: report for JANUARY 2026, was presented noting 1 regular meeting, 1 work meeting, 1 officer meeting, 4 EMS lift assists, 1 school fire drill, 1 Town of How Call, and 1 Town of Maple Valley structure fire. Motion by Kramp and second by Schuettepelz to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS**: Public Works Director reported for JANUARY 2026, Michaels in using bulk water, Sanitary Survey is scheduled for April, Well 2 flow meter issue update, Well 1 update, Wells 3 is back online, Water tower heater replacement update, treatment plant working well, equipment update given, and SCADA phone issue. Motion to approve public works report was made by Schuettepelz and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT**: JANUARY 2026 (included in public works director report)
- **SEWER DEPARTMENT**: JANUARY 2026 (included in public works director report)
- **STREETS**: JANUARY 2026 (included in public works director report)
- **PARKS**: JANUARY 2026 (included in public works director report)
- **RECYCLING**: JANUARY 2026 (included in public works director report)
- **TID #1**: JANUARY 2026– no additional report.

18. Other information requiring NO board action:

19. **ADJOURNMENT** – next board meeting Tuesday, March 10, 2026, at 5 PM. Motion to adjourn made by School and second by Kramp. All ayes. Motion carried. Meeting adjourned at 6:44 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher