

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, JANUARY 13, 2026 AT 5:00 PM

1. Meeting Called to Order by Village President Steffeck at 5:00 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffeck, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Public Works Director Jeff Tienor.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by Kramp. All ayes. Motion carried. Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the DECMEBER meeting(s) were approved with a motion by School and second by Nieling. All ayes. Motion carried.
6. Mobile Home Park License: Discussion and possible action on annual mobile home park license for Suring Village MHP, LLC. – No action taken. Clerk received application from owner on December 30, 2025, due to municipal review still needing to be completed, no action was taken on the application. Bring it back to February Village Board meeting.
7. Art Bahr – MAS: Bahr not present, no new report.
8. Maplebreeze Invoice: Discussion and possible action on statement from Maplebreeze LLC – no action taken. Clerk instructed by Village Board to review computer access on specific dates and bring details to next Village Board meeting.
9. Treasurer's Report * Clerk's Report: DECEMBER 2025 –treasurer's report was given by treasurer and motion to approve was made by Schuettpelz and second by Kramp. All ayes. Motion carried. DECEMBER 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Nieling and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, park grants update, fire department grants update, ordinance committee update, working on year-end items, tax collection, and preparing for audit.
10. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kramp and second by School.

VOUCHERS DEC 01-24

General Fund:	\$ 21,299.17
Fire Dept:	\$ 4,557.12
Water:	\$ 3,654.47
Sewer:	\$ 4,441.19

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz and Steffeck. **NAYS:** None.
Motion carried.

11. DEPARMENT REPORTS

- POLICE DEPARTMENT: Chief Woodke had written report noting 70 calls for service, 10 citations issued during the month, 2 felony arrests, and 3 municipal drug arrests. Chief is attending State of WI Chief training this week, additional training updates, equipment update, and continues to vary patrol hours to address complaints. Motion to approve Chief's written report made by Schuettpelz and second by Kramp. All ayes. Motion carried.
- FIRE DEPARMENT: report for DECMEBER 2025, was presented noting 1 regular meeting, 3 EMS lift assists, 1 Village of Suring Call (bomb threat), and debrief meeting following bomb threat. Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- PUBLIC WORKS: Public Works Director reported for DECEMBER 2025, still waiting for Rural Water energy assistance report, Wells 1 &2 working good, Well 3 having issues, found treatment issue from prior month (two residents had water pipe breaks leading to larger than normal flow into the treatment plant.), gave update on snow removal complaints, dump truck update, additional equipment update, holiday lights are down, clinic inquiring on Village fixing floor, SCADA phone issue, and employee update. Motion to approve public works report was made by Nieling and second by Kramp. All ayes. Motion carried.

Motion to invoice landlord for \$200 for calling Village to look at sewer problem before reviewing the issue on site made by Schuettepelz and second by Nieling. All ayes. Motion carried.

- WATER DEPARTMENT: DECEMBER 2025 (included in public works director report)
- SEWER DEPARTMENT: DECEMBER 2025 (included in public works director report)
- STREETS: DECEMBER 2025 (included in public works director report)
- PARKS: DECEMBER 2025 (included in public works director report)
- RECYCLING: DECEMBER 2025 (included in public works director report)
 - Motion to approve revised large item disposal fee schedule pending approval from Town of How board made by Kramp and second by School. All ayes. Motion carried.
- TID #1: DECEMBER 2025– no additional report.

12. Other information requiring NO board action:

- Property & Equipment Committee Meeting – January 19, 2026 at 8:30 AM
- Ordinance Committee Meeting – January 19, 2026 following Property & Equipment Committee meeting

13. CLOSED SESSION: Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designees are likely to become involved: accounts payable invoice. No closed session needed.

14. OPEN SESSION: Motion to convene in Open Session to make motions from closed session. Returned to open session at 5:56 PM. N/A

15. ADJOURNMENT – next board meeting Tuesday, February 10, 2026, at 5 PM. Motion to adjourn made by Nieling and second by Schuettepelz. All ayes. Motion carried. Meeting adjourned at 6:47 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher