

MINUTES
VILLAGE OF SURING BOARD MEETING
MONDAY, NOVEMBER 17, 2025 AT 5:00 PM

1. Meeting Called to Order by Village President Steffeck at 5:04 pm following public hearing.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffeck, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor, and Police Chief Daniel Woodke.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Kramp and second by Nieling. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the OCTOBER meeting(s) were approved with a motion by Kramp and second by Nieling. All ayes. Motion carried.
6. 2026 Annual Budget: Motion to approve 2026 General Fund Annual Budget as presented made by Schuettpelz and second by Nieling. All ayes. Motion carried.
7. Suring Annual Car Show (Luke Krueger): Discussion and possible action on Annual Suring Car Show – no Krueger present, no action taken.
8. Operator License: Motion to approve operator license for Laura Gaines (Krist), and Angelina Gutierrez (Krist) made by Kramp and second by Miller. All ayes. Motion carried
9. Art Bahr – MAS: Bahr was not present, no new report.
 - Motion to approve Ordinance 2-4-7 to adopt Village of Suring Comprehensive Plan 2025 – 2045 made by Schuettpelz and second by Kramp. All ayes. Motion carried.
10. Oconto County IT Contract: Discussion and possible action on Memorandum of Understanding for IT services with Oconto County - No action taken.
11. Parcel Addresses: Discussion and possible action on assigning street number to parcel 1810212053450 and 18103130201012. Motion to approve assigned number 421 Peshtigo Brook Road to 1810212053450 and 716 E Groninger Street to 18103130201012 made by Kramp and second by School. All ayes. Motion carried.
12. Treasurer's Report * Clerk's Report: OCTOBER 2025 –treasurer's report was given by treasurer and motion to approve was made by Nieling and second by Kramp. All ayes. Motion carried. OCTOBER 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by School. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, IT Services update, additional park grants that were applied for during October, fire department grants that were applied for during October, need for ordinance committee meeting to discuss UTV/ATV access from Town of How to Village via the bridge on Hwy 32, year-end update, audit update, and holiday clerk office schedule.
13. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Kramp and second by Schuettpelz.
VOUCHERS NOV 01-39

General Fund:	\$	15,897.37
Fire Dept:	\$	480.85
Water:	\$	1,632.42
Sewer:	\$	2,991.11

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz and Steffeck. NAYS: None.
Motion carried.
14. DEPARMENT REPORTS
 - POLICE DEPARTMENT: Chief Woodke reported 99 calls for service, 3 citations, and 2 written warnings issued during the month. Chief reported on drug take back day, trick or treat was a success, squad car service update, and varying patrol hours to address complaints of loud exhaust and speeding on various streets. Motion to approve Chief's report as presented made by Kramp and second by School. All ayes. Motion carried.

- **FIRE DEPARTMENT**: report for OCTOBER 2025, was presented noting 2 regular meetings, 1 EMS lift assist, participation in fire prevention week at St. John Lutheran School & Suring Public School, assisted with Safe Kids' program, assisted with fire drill at Suring Public School, participated in ASHER training, had radio reprogrammed, assisted with Halloween party at fire house, 1 carbon monoxide call Town of Breed, and 1 gasoline spill in Village of Suring. Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
 - **PUBLIC WORKS**: Public Works Director reported for OCTOBER 2025, hydrant are winterized, water meter at county winterized, assistance with Rural Energy to assist with energy savings for the utilities, wells working good, treatment plant working well, working with engineers on waste water treatment plant upgrade for water project, road rating for year are complete and reported to the state, crack filling update, equipment update, Riverside Park flag memorial light issue, veteran's park is winterized, recycle center update, and network and IT issues update. Motion to approve public works report was made by Schuettpelz and second by Kramp. All ayes. Motion carried.
 - **WATER DEPARTMENT**: OCTOBER 2025 (included in public works director report)
 - Motion to approve 2026 water budget as presented made by Kramp and second by Kohlwey. All ayes. Motion carried.
 - **SEWER DEPARTMENT**: OCTOBER 2025 (included in public works director report)
 - Motion to approve 2026 sewer budget as presented made by Kramp and second by Kohlwey. All ayes. Motion carried.
 - **STREETS**: OCTOBER 2025 (included in public works director report)
 - **PARKS**: OCTOBER 2025 (included in public works director report)
 - **RECYCLING**: OCTOBER 2025 (included in public works director report)
 - **TID #1**: OCTOBER 2025– no additional report.
15. **Other information requiring NO board action**:
16. **CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(c) – Personnel. – No closed session.
17. **OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – N/A.
18. **ADJOURNMENT** – next board meeting Tuesday, December 9, 2025, at 5 PM. Motion to adjourn made by Kramp and second by Nieling. All ayes. Motion carried. Meeting adjourned at 6:11 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher