

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, SEPTEMBER 9, 2025 AT 5:00 PM

1. Meeting Called to Order by Village President Steffeck at 5:00 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffeck, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Public Works Director Jeff Tienor, and Police Chief Daniel Woodke. Public: Kelly Krueger, Luke Krueger, and Sarah School.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Nieling and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
 5. Minutes of the AUGUST meeting(s) were approved with a motion by Kramp and second by Schuettpelz. All ayes. Motion carried.
6. Suring Annual Car Show (Luke Krueger): Update from Krueger regarding the upcoming car show to be held on September 13, 2025. Update that there will be 8-10 campers, the community fire pit was placed in the park, and update on events details given.
 - Motion to approve drone usage in the Village during car show hours of 9 am – 3 pm on Saturday, September 13, 2025 made by Schuettpelz and second by School. All ayes. Motion carried.
 - Motion to approve alcohol consumption on closed street during the car show hours on Saturday, September 13, 2025 made by School and second by Nieling. All ayes. Motion carried.
7. Operator License & Picnic License Suring Car Show: Motion to approve operator license for Mitchell Gomez (BP), Tammy Young (Krist) and picnic licenses for Suring Antique Tractor Association, 3B Trap Club and temporary operator license for Sarah School made by Schuettpelz and second by Kramp. All ayes. Motion carried
8. Art Bahr – MAS: Bahr was not present, no new report.
 - Discussion and possible action on WI Economic Development Small Business Grant Application. No action taken.
9. R&R Assessing Contract: Motion to approve assessing contract with R&R Assessing for a 2026 market revaluation and maintenance for years 2027 – 2029 made by Nieling and second by Kramp. All ayes. Motion carried.
10. Treasurer's Report * Clerk's Report: AUGUST 2025 –treasurer's report was given by treasurer and motion to approve was made by Schuettpelz and second by Kramp. All ayes. Motion carried. AUGUST 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Kohlwey. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, clerk gave downtown revitalization presentation that was given at the Small Community Forum earlier in the day (TEDCOR invited clerk to speak at the event), cybersecurity grant update, park revitalization update, ATV/UTV Polaris Grant application applied for by clerk, brought up idea to appoint a youth village board member to Suring as well as add a part-time position for a youth marketing person for the Village, clerk gave idea of having a Village open house where the public can come and see all of the things the Village handles/does, vibrancy grant update, clerk office training schedule update, and upcoming meetings. Motion to approve Village to collaborate with TEDCOR for the application of TEDCOR's WI Economic Development Small Business Grant application made by Nieling and second by Kramp. All ayes. Motion carried. TEDCOR reached out to clerk's office to see if the Village would be interested in collaborating on the small business grant application. If TEDCOR is awarded grant funds they will match the \$2,500 of the Village vibrancy grant giving the Village \$5,000 to use toward vibrancy grants in the future. Motion to approve the Village to apply for the State Vibrancy Grant through WI Economic Development made by Kramp and second by Nieling. All ayes. Motion carried.
11. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettpelz and second by Nieling.

VOUCHERS SEPT 01-20

General Fund:	\$ 15,614.51
Fire Dept:	\$ 9,568.30

Water: \$ 1,109.57

Sewer: \$ 902.26

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz and Steffek. NAYS: None.

Motion carried.

12. DEPARTMENT REPORTS

- **POLICE DEPARTMENT**: Chief Woodke reported 83 calls for service and 4 citations issued during the month. Chief reported Labor Day Celebration went well and was successful, he thanked the street department for assisting with signage for the weekend, training update given, met with Suring School and did walk through, update on drug take back being held October 25, 2205 from 10 AM to 2 PM. Chief also thanked everyone for how helpful and easy of a transition it has been. Motion to approve Chief's report as presented made by Nieling and second by Kramp. All ayes. Motion carried.
- **FIRE DEPARTMENT**: report for AUGUST 2025, was presented noting 2 regular meetings, 4 EMS lift assists, Joint training with City of Gillett & Town of Underhill, 1 Town of Spruce Call (traffic control), 2 MABAS to Town of Underhill & City of Gillett, 1 Town of Maple Valley (small fire), chili cook off at fire station and assisted with Labor Day fireworks. Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS**: Public Works Director reported for AUGUST 2025, hydrant flushing will be October 9-10, bulk water update, well location updates, sewer dept update, street dept will assist with car show road closure, update on service truck and to start to think about replacement, update on street sweeper, veteran's park grant update, update on logging Village property to sell wood to assist with park grant, new recycle center hours update, brush pile grinding option, cyber security update, and network issue update. Motion to approve public works report was made by Kramp and second by School. All ayes. Motion carried.
- **WATER DEPARTMENT**: AUGUST 2025 (included in public works director report)
- **SEWER DEPARTMENT**: AUGUST 2025 (included in public works director report)
- **STREETS**: AUGUST 2025 (included in public works director report)
- **PARKS**: AUGUST 2025 (included in public works director report)
 - Discussion and possible action on marking trees by River Park to be removed by forester – no action taken. Trustee Schuettpelz addressed board asking if trees by River Park in slew can be marked to be removed when forester is here in Village. Public Work Director stated he had forester look at this and because it's within the River the forester cannot remove standing trees there.
- **RECYCLING**: AUGUST 2025 (included in public works director report)
- **TID #1**: AUGUST 2025– no additional report, need to schedule Joint Review Board meeting

13. Other information requiring NO board action:

- Gillett Area Ambulance Meeting – September 29, 2025
- League of WI Municipalities Annual Conference – September 17-19, 2025
- Planning Commission – September 23, 2025 at 5:30 PM

14. **CLOSED SESSION**: Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. No closed session needed.

15. **OPEN SESSION**: Motion to convene in Open Session to make motions from closed session. – N/A

16. **ADJOURNMENT** – next board meeting Tuesday, October 14, 2025, at 5 PM. Motion to adjourn made by Kramp and second by Nieling. All ayes. Motion carried. Meeting adjourned at 6:17 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher