

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, AUGUST 12, 2025 AT 5:00 PM

1. Meeting Called to Order by Village President Steffek at 5:00 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Public Works Director Jeff Tienor. Public: Laura Fifield, Steve Fifield, and Danny Woodke.
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by Nieling. All ayes. Motion carried. Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the JULY meeting(s) were approved with a motion by Kramp and second by School. All ayes. Motion carried.
6. Suring Annual Car Show (Luke Krueger): Update from Krueger regarding the upcoming car show to be held on September 13, 2025. This year the car club is adding a Friday Night Cruise which will leave Krueger Kustoms at 6 PM. There is vintage camping in Veteran's Park on Friday & Saturday. The main car show is Saturday, September 13th from 9 am – 3 pm. Krueger asked the Village Board if it would be possible to close Burk Street from Main Street to Veteran's Park and keep closed until 10 PM so participants have a place to go after the show. There will be 3 bands and some DJs playing during the event, discussion on picnic license was discussed, and Krueger is working on the insurance and will get the documentation to the Village as soon as it's finalized.
7. Suring Labor Day Celebration (Steve Fifield): Discussion and possible action on Suring Labor Day Celebration – Fifield requested the use of Veteran's Park to set up for Labor Day Celebration starting August 22 & 23 and they would have everything taken down and cleaned up by September 3rd. Village board approved.
8. Suring Mobile Home Park (Rob Braun): Discussion and possible action on Suring Mobile Home Park license renewal & park update. Braun was not present, no new report. Zoning Administrator committee scheduled August 19, 2205 to do walk through park for renewal purposes.
9. Art Bahr – MAS: Bahr was not present, no new report.
 - Discussion and possible action on WI Economic Development Small Business Grant Application. Clerk presented opportunity for the Village to apply for a small business grant through the State of WI Economic Development. Motion to approve application for grant pending Art Bahr's response from the State of Wisconsin regarding the contingency of the land agreement answer made by Nieling and second by Schuettpelz. All ayes. Kohlwey abstained. Motion carried.
10. Operator License & Picnic License Suring Labor Day Celebration & Car Show: Discussion and possible action on operator license for Elizabeth Kruse (BP) and picnic licenses for Suring Labor Day Celebration and Suring Car Show. Motion to approve the operator license for Elizabeth Kruse for BP made by Kramp and second by Nieling. All ayes. Motion carried. Motion to approve picnic licenses and operator licenses for Suring Labor Day Celebration as presented and contingent upon successful background checks made by Nieling and second by Kramp. All ayes. Motion carried. Motion to approve picnic license and operator license for the American Legion Post 283 for the Suring Car Show made by Schuettpelz and second by School. All ayes. Motion carried.
11. TEDCOR: Discussion and possible action on annual Discovery Guide Ad Selection. Motion to approve full page Discovery Guide with changes to photos to include aerial photo of car show, small ATV photo, aerial photo of River Park and add snowmobile photo made by Schuettpelz and second by Kramp. All ayes. Motion carried.
12. Line of Credit Renewal: Motion to approve renewal of line of credit with Fortifi Bank made by Kramp and second by Miller. All ayes. Motion carried..
13. Treasurer's Report * Clerk's Report: JULY 2025 –treasurer's report was given by treasurer and motion to approve was made by School and second by Nieling. All ayes. Motion carried. JULY 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Schuettpelz and second by

Kramp. All ayes. Motion carried. Motion to approve bandshell announcement made by Nieling and second by Kramp. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, fund raising efforts for park project update, bank shell removal announcement needed, National Night Out update, clerk office training schedule update, and upcoming meetings.

14. **BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by School and second by Kramp.

VOUCHERS AUG 01-34

General Fund:	\$	31,075.34
Fire Dept:	\$	5,879.53
TID #1:	\$	87.50
Water:	\$	3,514.67
Sewer:	\$	5,511.88

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz and Steffeck. NAYS: None. Motion carried.

15. **DEPARMENT REPORTS**

- **POLICE DEPARTMENT:** No new officer, no report.
 - Motion to approve hire of Daniel Woodke for Suring Police Chief made by Nieling and second by School. All ayes. Motion carried.
- **FIRE DEPARMENT:** report for JULY 2025, was presented noting 2 regular meetings, 1 Town of Spruce Call (false fire alarm), 4 EMS Calls (Village of Suring -3, Town of How – 1), 2 MABAS to Town of Underhill, 1 pump testing, 1 Village of Suring false fire alarm. Motion by Schuettpelz and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for JULY 2025, update of river crossing grant project, Safe Drinking Water Loan Application update, Wells 1 & 2 working good, Well 3 back wash issue update, sewer treatment plant issue being investigated further received documentation requested from the school, filled pot holes, trimmed trees so street signs are more visible, request to have forester come and see about harvesting ash trees, squad battery replaced so ready when new chief starts, generator has been repaired, working with clerk for veteran's park project, recycle center hours, cybersecurity grant update, and safety refreshed class update. Motion to approve public works report was made by Kramp and second by Nieling. All ayes. Motion carried.
- **WATER DEPARTMENT:** JULY 2025 (included in public works director report)
- **SEWER DEPARTMENT:** JULY 2025 (included in public works director report)
- **STREETS:** JULY 2025 (included in public works director report)
- **PARKS:** JULY 2025 (included in public works director report)
- **RECYCLING:** JULY 2025 (included in public works director report)
 - Motion to approve recycle center hours to be changed to year round Wednesdays from 11 AM – 4 PM and Saturdays from 8 AM to 1 PM made by Kramp and second by Nieling. All ayes. Motion carried.
- **TID #1:** JULY 2025– no additional report, need to schedule Joint Review Board meeting

16. **Other information requiring NO board action:**

- Citizen of the Year & Grand Marshall Presentation Monday, September 1st in Veteran's Park following the Labor Day Parade.

17. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. No closed session needed.

18. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – N/A

19. **ADJOURNMENT** – next board meeting Tuesday, September 9, 2025, at 5 PM. Motion to adjourn made by Schuettpelz and second by Nieling. All ayes. Motion carried. Meeting adjourned at 6:20 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher