

**MINUTES**  
**VILLAGE OF SURING BOARD MEETING**  
**MONDAY, JUNE 16, 2025 AT 5:00 PM**

1. Meeting Called to Order by Village President Steffek at 5:00 pm.  
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, and Public Works Director Jeff Tienor
2. Pledge of Allegiance was recited by all, and the invocation provided by Clerk-Treasurer.
3. Agenda motion to approve agenda was made by Schuettpelz and second by Nieling. All ayes. Motion carried.  
Open Meeting Notice statement made by Clerk-Treasurer.
4. Public Input None.
5. Minutes of the MAY meeting(s) were approved with a motion by Kramp and second by Miller. All ayes. Motion carried.
6. Kurt Bruegl: Revisit agenda items from May Village Board meeting where Kurt Bruegl addressed board asking for permission to use metal detector on Village property (i.e. in the parks.) Clerk read response from Village attorney. Village board discussed liability concerns and concerns with other not getting permits for public property. Motion to not allow metal detector use in Village parks after follow up from Village Attorney made by Nieling and second by Schuettpelz. All ayes. Motion carried.
7. Annual Suring Car Show (Luke Krueger): Krueger was not present, no new update.
8. Annual alcohol and cigarette licenses:
  - Motion to approve Class A and Class B Beer & Liquor Licenses as presented contingent upon successful background checks made by Kramp and second by Miller. All ayes. Motion carried.
  - Motion to approve Operator Licenses as presented contingent upon successful background checks made by Schuettpelz and second by Nieling. All ayes. Motion carried.
  - Motion to approve Cigarette Licenses as presented contingent upon successful background checks made by Kramp and second by School. All ayes. Motion carried.
9. Art Bahr – MAS: Bahr was not present, he provided a written report.
10. Wood Pile (Yakel Street): Motion to approve extension of wood pile to remain on property to be removed by May 2026 made by Kramp and second by Nieling. All ayes. Motion carried.
11. League of Wisconsin Municipalities Insurance: Motion to approve the 2025-2026 policy as presented made by Schuettpelz and second by Nieling. All ayes. Motion carried. Discussion was had about adding additional cybersecurity insurance to the policy. Board asked clerk to contact insurance agent to get premium information for the next meeting.
12. Village of Suring Library Board Member: Motion to appoint Sharon Jansen as the Village of Suring Library representative made by Nieling and second by Kramp. All ayes. Motion carried.
13. Treasurer's Report \* Clerk's Report: MAY 2025 –treasurer's report was given by treasurer and motion to approve was made by Schuettpelz and second by Kramp. All ayes. Motion carried. MAY 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Nieling. All ayes. Motion carried. Clerk reported past due utility accounts, building inspector update, and grant updates and upcoming meetings.
14. BILLS: were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by Schuettpelz and second by Kramp.

**VOUCHERS JUNE 01- 34**

|               |              |
|---------------|--------------|
| General Fund: | \$ 28,496.62 |
| Fire Dept:    | \$ 21,246.98 |
| TID #1:       | \$ 81.48     |
| Water:        | \$ 40,943.22 |
| Sewer:        | \$ 10,500.81 |

**ROLL CALL VOTE: AYES:** Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz and Steffek. **NAYS:** None.  
Motion carried.

- Discussion and possible action on cash flow for Watermain River Crossing Project – Motion to extend use of Line of Credit to pay bills made by Kohlwey and second by School. All ayes. Motion carried.

**15. DEPARTMENT REPORTS**

- **POLICE DEPARTMENT:** Due to Chief Wagner's resignation, no report. Oconto County Sheriff's Department has been assisting the Village with police needs.
- **FIRE DEPARTMENT:** report for May 2025, was presented noting 1 active shooter training, 2 regular meetings, 2 EMS Lift Assists, Tree on Power Line (Town of Spruce), Control Burn call, illegal control burn (Town of Spruce), Camper Fire (Village of Suring), Smell of Gas (Village of Suring), 2 Water Flow Alarms (Town of Maple Valley). Motion by Kramp and second by Schuettepelz to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for MAY 2025, working on asset management list for river crossing grant project, CMAR update, flow meter update, wells are working good, sewer treatment plant issue is resolved for time being, curb painting and crack filling update, park updates, park updates, employee updates. Motion to approve public works report was made by Schuettepelz and second by Kramp. All ayes. Motion carried.
- **WATER DEPARTMENT:** MAY 2025 (included in public works director report)
  - Motion to approve resolution 07-2025 Compliance Maintenance Annual Report as presented made by Kramp and second by Nieling. All ayes. Motion carried.
- **SEWER DEPARTMENT:** MAY 2025 (included in public works director report)
- **STREETS:** MAY 2025 (included in public works director report)
- **PARKS:** MAY 2025 (included in public works director report)
- **RECYCLING:** MAY 2025 (included in public works director report)
  - Motion to approve 3 Year Intergovernmental Recycling Agreement with Oconto County made by Schuettepelz and second by Nieling. All ayes. Motion carried.
- **TID #1:** MAY 2025– no additional report.

**16. Other information requiring NO board action:**

- Planning Commission – June 24<sup>th</sup> at 5:30 PM
- Retail Strategies – Downtown Grant Open House at Top Hat Antique Mall – June 30<sup>th</sup> at 3:30 PM – 6:00 PM
- Personnel Committee Meeting – TBD

**17. CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to included full Village Board, Village President, Clerk-Treasurer, Deputy Clerk-Treasurer, and Public Works Director made by Schuettepelz second by Nieling. All ayes. Motion carried. Entered closed session at 6:16 pm.

**18. OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 6:44 pm.

**19. ADJOURNMENT** – next board meeting Tuesday, July 8, 2025, at 5 PM. Motion to adjourn made by Nieling and second by School. All ayes. Motion carried. Meeting adjourned at 6:44 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher