

MINUTES
VILLAGE OF SURING BOARD MEETING
TUESDAY, MAY 13, 2025 AT 5:00 PM

1. **Meeting Called to Order** by Village President Steffek at 5:00 pm.
Roll Call: Kohlwey, Kramp, Miller, Nieling, School, and Steffek, Also present: Clerk-Treasurer Kim Gruetzmacher, Deputy Clerk-Treasurer Pat Sleeter, Police Chief Mason Wagner, and Public Works Director Jeff Tienor Public: Kurt Bruegl, Jay Tousey, and Raelene Helminger. Schuettpelz was excused.
2. **Pledge of Allegiance** was recited by all, and the invocation provided by Clerk-Treasurer.
3. **Agenda** motion to approve agenda was made by Nieling and second by Kramp. All ayes. Motion carried.
Open Meeting Notice statement made by Clerk-Treasurer.
4. **Public Input** Jay Tousey asked if the bleachers could be placed in River Park for the Memorial Day program that will be given by the veterans. Public Works stated they would have bleachers there for them to use. Tousey also stated that he is currently working to get donations for the park renovation project and currently has \$500 coming from three area organizations.
5. **Minutes** of the APRIL meeting(s) were approved with a motion by School and second by Nieling. All ayes. Motion carried.
6. **Kurt Bruegl**: Kurt Bruegl addressed board asking for permission to use metal detector on Village property (i.e. in the parks.) Bruegl provided his business information. Motion to conditionally approve use for Bruegl to utilized metal detectors in Village parks after follow up with Village Attorney to see if a waiver and release need to be signed made by School and second by Miller. All ayes. Motion carried.
7. **Main Street Parking (Raelene Helminger)**: Discussion and possible action on Main Street Parking. – No action taken.
Helminger addressed the Village Board regarding possible time permitted parking on Main Street, particularly due to the busy intersection of Main Street and Krueger Street. She was inquiring if 30 minute parking Monday-Friday could be considered. Village Board replied that it would be hard to enforce a timed parking option. Also discussion was had if people are coming to visit the coffee shop and then go shopping at the new business location on Main Street that they could be there longer than 30 minutes. Since that intersection is a busy intersection the Village is going to explore ideas to help make safer, possibly paint the curb back further so that visibility at the corner is better.
8. **Annual Suring Car Show (Luke Krueger)**: Krueger was not present, no new update.
9. **Clifton Larsen Allen, CPA**: Discussion and possible action on 2024 audit report – No action taken.
CPA Firm came and presented 2024 Audit Report, stating Village received a clean audit statement without deficiencies.
10. **Operator License**: Motion to approve operator license for Elise Jackels, Steven Yaeger, Korey Calaway, Gloria Calaway, Paul Leisgang, Vicki Leisgang, and Danielle Leisgang (Top Hat Antique) made by Kramp and second by Kohlwey. All ayes. Motion carried.
11. **Art Bahr – MAS**: Bahr was not present, he provided a written report.
 - Motion to approve Resolution 06-2025 Declaring Official Intent to Reimburse Expenditures made by Kohlwey and second by Nieling. All ayes. Motion carried.
12. **Village Hall Building**: Motion to approve repainting interior of Village Hall building by Ol School Ent, LLC with general fund maintenance funds made by Nieling and second by Kramp. All ayes. Motion carried.
13. **Library Board Appointment**: Discussion and possible action on appointing Village of Suring representative to the Suring Area Public Library Board – Tabled, no action taken, bring to next Village Board meeting.
14. **Treasurer's Report * Clerk's Report**: APRIL 2025 –treasurer's report was given by treasurer and motion to approve was made by School and second by Kramp. All ayes. Motion carried. APRIL 2025 clerk's report was given by the Clerk-Treasurer and motion to approve Clerk's report was made by Kramp and second by Nieling. All ayes. Motion carried. Clerk reported past due utility accounts, Suring is to pick the Labor Day Grand Marshalls, Citizen of the Year needs to be selected, building inspector update, and grant updates and upcoming meetings. Motion to approve 2025 Labor Day Grand Marshalls to be Jay & Katie Tousey made by

Nieling and second by Miller. All ayes. Motion carried. Motion to approve 2025 Citizen of the Year to be Terry Bengtson, Posthumously made by Nieling and second by Kramp. All ayes. Motion carried.

15. **BILLS:** were reviewed by the Finance Committee and bill report was presented to each board member. Motion to approve the following made by School and second by Kohlwey.

VOUCHERS MAY 01- 28

General Fund:	\$ 10,856.03
Fire Dept:	\$ 6,302.02
TID #1:	\$ 1,006.25
Water:	\$ 33,916.36
Sewer:	\$ 4,849.58

ROLL CALL VOTE: AYES: Kohlwey, Kramp, Miller, Nieling, School, and Steffeck. NAYS: None. Motion carried.

- Discussion and possible action on cash flow for Watermain River Crossing Project – No action taken. Clerk brought copy of river crossing contract amount for engineering for the up coming project. Clerk wanted Village Board to be made aware that village will need interim financing for the river crossing project that the village should start preparing for options.

16. **DEPARTMENT REPORTS**

- **POLICE DEPARTMENT:** Chief Wagner reported there were 25 calls for service for the month. He contacted the Wisconsin State Patrol to assist with traffic control for the car show in September. On April 22nd Chief attended TIME training. He also provided a National Night Out update. National Night Out will be on Tuesday, August 5, 2025 from 6pm – 8pm. Motion to approve police report was made by Kramp and second by School. All ayes. Motion carried.
- **FIRE DEPARTMENT:** report for APRIL 2025, was presented noting 2 regular meetings, 1 Oconto County Officers' meeting, 8 Grass Fire Calls (MASAB Town of Oconto Falls, Maple Valley, MABAS Town of Gillett, How, and Breed), 3 EMS Lift Assists, 1 MABAS Town of Pound, 1 Town of Breed truck trailer fire. Motion by Kramp and second by Nieling to approve the Fire Department report as presented. All ayes. Motion carried.
- **PUBLIC WORKS:** Public Works Director reported for APRIL 2025, update on county garage water meter, hydrants were flushed, update of hydrants in need of repair, wells are working good, SCADA system is still having issues, treatment plant is still having issues, hole patching of streets has started, working on getting clean up from plowing complete, sweeper update, trying to get electrician to look at generator from the power outage damage in the last storm, park updates, water loan application items that need to be complete by water and sewer department. Motion to approve public works report was made by Kramp and second by Nieling. All ayes. Motion carried.
- **WATER DEPARTMENT:** APRIL 2025 (included in public works director report)
 - **Simplified Rate Case:** Clerk provided update on simplified rate case from Public Service Commission. Village did not qualify for a simple rate case increase.
- **SEWER DEPARTMENT:** APRIL 2025 (included in public works director report)
- **STREETS:** APRIL 2025 (included in public works director report)
- **PARKS:** APRIL 2025 (included in public works director report)
- **RECYCLING:** APRIL 2025 (included in public works director report) – Kramp reported that he attended the annual recycling meeting with Oconto County and no new items were reported for the upcoming season.
- **TID #1:** APRIL 2025– no additional report.

17. **Other information requiring NO board action:**

- Planning Commission – May 20th at 5:30 PM
- Personnel Committee Meeting – Monday, June 2nd
- WI Towns Assoc. New Officials Workshop

18. **CLOSED SESSION:** Motion to convene in closed session on the following matters: State Statute 19.85(1)(g) – Conferring with legal counsel for legal advice concerning strategy to be adopted by the board with respect to litigation or enforcement matters in which the board or its designee are likely to become involved. Motion to go into closed session to included full Village Board, Village President, Clerk-Treasurer, and Deputy Clerk-Treasurer made by School second by Kramp. All ayes. Motion carried. Entered closed session at 6:59 pm.
19. **OPEN SESSION:** Motion to convene in Open Session to make motions from closed session. – Returned to open session at 7:53 pm.
19. **ADJOURNMENT** – next board meeting Monday, June 16, 2025, at 5 PM. Motion to adjourn made by Kramp and second by School. All ayes. Motion carried. Meeting adjourned at 7:53 PM.

Minutes prepared by Clerk-Treasurer, Kim Gruetzmacher