

Annual Organizational Meeting Minutes

Village of Suring

Tuesday, April 15, 2025– 5:00 PM

1. Call to order by President Steffek at 5:00 PM. Welcome to new Village Trustee, Rod Miller and re-elected board members: James Kohlwey and Tina Nieling.
Swearing of Board
Roll Call of board members: Kohlwey, Kramp, Miller, Nieling, School, Schuettpelz, and Steffek.
Also present: Clerk/Treasurer Kim Gruetzmacher, Deputy Clerk/Treasurer Pat Sleeter, and Public Works Director Jeff Tienor.
2. Review and Sign Code of Conduct for Elected Officials – Code of Conduct presented to all Board members, reviewed and acknowledgment signed.
3. Village President granted power to call a taxpayers meeting when needed with a motion by Nieling and second by Schuettpelz. All ayes. Motion carried.
4. Date(s) & time for monthly boarding meetings set for 5:00 PM the 2nd Tuesday of month and in April, the 3rd Tuesday with a motion by Kramp and second by Nieling. All ayes. Motion carried.
5. Randall Schuettpelz was nominated for President Pro Tem to preside over meetings in the absence of the Village President and approved with a motion by Nieling and second by Miller. All ayes. Motion carried.
6. Committee and Commission appointments were accepted by the board as follows with a motion by Schuettpelz and second by School. All ayes. Motion carried.

VILLAGE OF SURING // APPOINTMENT OF COMMITTEES

FINANCE COMMITTEE: Jim Kohlwey / Tina Nieling / Randall Schuettpelz

STREETS COMMITTEE: Jim Kohlwey / Rod Miller / Jacob School

PARKS & GROUNDS COMMITTEE: Randall Schuettpelz / Richard Kramp / Tina Nieling

PROPERTY & EQUIPMENT COMMITTEE: Rod Miller / Jacob School / Randall Schuettpelz

PROTECTION & LICENSE COMMITTEE: Randall Schuettpelz / Jim Kohlwey / Tina Nieling

PERSONNEL COMMITTEE: Richard Kramp / Jim Kohlwey / Tina Nieling

ORDINANCE COMMITTEE: Jacob School / Randall Schuettpelz / Jim Kohlwey / Tina Nieling

WATER & SEWER COMMISSION: ENTIRE VILLAGE BOARD

WEED COMMISSIONER: Director of Public Works

BOARD OF REVIEW Jim Kohlwey / Randall Schuettpelz / Les Steffek / Clerk

ZONING ADMINISTRATOR: Les Steffek / Jim Kohlwey / Richard Kramp

ZONING BOARD: ENTIRE VILLAGE BOARD

ZONING BOARD OF APPEALS: Richard Schiltz / Kathy Tousey / Mark Hanson / Vacant / Vacant

COMMUNITY DEVELOPMENT AUTHORITY–Commissioners Ruth Giese / Mike Steffeck / Bob Mahoney / Katie Regal / 1 VACANT / James Kohlwey (Vil.Bd.) Les Steffeck (Vil. Bd.) – Village President to appoint new members at future date.

Planning Commission (same members as Community Development Authority)

7. Appointment of Hanaway Ross Law Firm as Village Attorney with hourly rate of \$185 made by Nieling and second by Kramp. All ayes. Motion carried.
8. Official banks were designated as Fortifi and N.E.W. Credit Union by Resolution 05-2025 with a motion by Schuettpelz and second by Miller. Roll Call Vote – All Ayes Motion carried.
9. Official newspaper was designated to continue to utilize the Oconto County Reporter with a motion made by Nieling and second by Kramp. All ayes. Motion carried.
10. Three (3) official posting places for public notices as bulletin boards inside village hall, outside village hall, village website and NEW Credit Union (as needed) with a motion by Schuettpelz and second by School. All ayes. Motion carried.
11. Pay rate (per diem) for committee work and special meetings and extra meetings/education was set at \$10 inside village and \$23 outside village with a motion by Nieling and second by Kramp. All ayes. Motion carried.
12. Hourly rate for board of review members was set at \$10 with a motion by Schuettpelz and second by Kramp. All ayes. Motion carried.
13. Fee for Fire Inspector to perform semi-annual inspections set at \$18/stop with a motion by School and second by Miller. All ayes. Motion carried.
14. Hourly rate for part-time light duty help set at \$18 with a motion by Schuettpelz and second by Nieling. All ayes. Motion carried.
15. Hourly rate of part-time heavy equipment help and help to unplug sewer lines set at \$22 with a motion by School and second by Kramp. All ayes. Motion carried.
16. Hourly rate for election workers set at \$11 with acting Chief Inspector at \$12 with a motion by Nieling and second by Kohlwey. All ayes. Motion carried.
17. Mileage reimbursement rate set to follow the IRS Business Rate with a motion by Kramp and second by Nieling. All ayes. Motion carried.
18. Motion to adjourn made by Schuettpelz and second by School. All ayes. Motion carried. Meeting adjourned at 5:11 pm.